

Consolidated Financial Statements

The Town of Kensington

## Contents

	Page
Independent auditors' report	1
Consolidated statement of operations and surplus	3
Consolidated statement of financial position	4
Consolidated statement of cash flows	5
Consolidated statement of change in net debt	6
Schedule of tangible capital assets	7
Notes to the consolidated financial statements	8
Schedule of seament disclosures	18

## The Town of Kensington Management's Responsibility for Financial Reporting

December 31, 2014

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Council. The Council reviews internal financial statements on a monthly basis and external audited consolidated financial statements yearly. The Council also discusses any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The external auditors, Grant Thornton LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Town of Kensington and meet when required. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Town of Kensington

CAO

Mayor

Mayor



## Independent auditors' report

Grant Thornton LLP 2ND Floor, Royal Bank Building 220 Water Street, PO Box 1660 Summerside, PE C1N 2V5 T (902) 436-9155 F (902) 436-6913

To the Council of

The Town of Kensington

We have audited the accompanying consolidated financial statements of The Town of Kensington, which comprise the consolidated statement of financial position as at December 31, 2014, and the consolidated statement of operations and changes in fund balances, consolidated statement of change in net debt and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## Management's responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Town of Kensington as at December 31, 2014, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

March 24, 2015

Summerside, Prince Edward Island

Chartered Accountants

Grant Thornton LLP

## The Town of Kensington Consolidated statement of operations and surplus

Year Ended December 31	•	Budget		2014		2013
					(re	stated in note 2)
Revenue						
Property taxes (Note 10)	\$	519,885	9	529,905	9	509,320
Government transfer	*	0.0,000	•	020,000	٦	000,020
Municipal Support Grant Program		222,051		220,969		218,781
Equalization		120,000		121,930		120,723
Other		,		14,538		22,450
Fire dues		199,536		198,645		198,844
Rental		145,350		146,584		146,794
Sales of services		747,922		773,082		798,315
Police fines		48,000		35,871		72,619
Other revenue		156,463		113,046		54,843
Water & Sewer utility	_	530,670		473,988		468,665
	_	2,689,877		2,628,558		2,611,354
Expenses						
General government		595,806		535,664		531,377
Protective		582,586		564,612		565,477
Sales of services		186,530		198,523		242,322
Transportation & Public Works		243,635		247,878		231,195
Parks and recreation		550,650		599,537		498,315
Water & Sewer utility	_	530,670		581,553		546,554
	_	2,689,877		2,727,767		2,615,241
Annual deficit before other	•			(00.000)		(2.22)
income/(expense)	<b>\$</b> _			(99,209)		(3,886)
Other income/(expense)						
Gain/loss on disposal of capital assets				-		3,460
Government transfers - capital				•		142,438
Annual (deficit) surplus			\$	(99,209)	\$	142,012
Accumulated surplus, beginning of year,						
as previously reported			\$	4,715,911	\$	4,537,419
Prior period adjustment (Note 2)			_	(36,480)	_	<u>-</u>
As restated				4,679,431		4,537,419
Annual (deficit) surplus			_	(99,209)	-	142,012
Accumulated surplus, end of year			\$_	4,580,222	\$_	4,679,431

## The Town of Kensington Consolidated statement of financial position

December 31	2014	2013 (restated in note 2)
Financial assets		
Cash Receivables Inventory Restricted cash – gas tax funding (Note 3)	\$ 66,898 194,156 6,416 133,828	\$ 391,234 225,203 5,931
	401,298	622,368
Liabilities  Bank indebtedness (Note 4)  Payables and accruals  Deferred revenue (Note 5)  Deferred revenue - gas tax (Note 3)  Long term debt (Note 6)	240,548 254,760 35,155 133,828 3,833,097 4,497,387	167,107 330,444 98,956 4,173,189 4,769,696
Net debt	(4,096,089)	(4,147,328)
Non-financial assets Prepaid expenses Tangible capital assets – (Page 8)	35,332 8,640,979 8,676,311	35,332 8,791,426 8,826,758
Accumulated surplus (Note 7)	\$_4,580,222	\$_4,679,431

On Behalf of the Council

Mayor

## The Town of Kensington Consolidated statement of cash flows

Year Ended December 31		2014	2013 (restated in note 2)
Increase (decrease) in cash and cash equivalents			
Operating activities Annual (deficit) surplus	\$	(99,208)	\$ 142,011
Items not affecting cash Amortization (Gain) loss on sale of capital assets		350,235	347,662 (3,460)
Change in non-cash working conite!		251,027	486,213
Change in non-cash working capital Receivables Prepaid expenses		31,047	763 (4,229)
Trade payables, accrued interest, and deferred revenue	,	(6,101)	115,527
	-	275,973	598,274
Financing activities Payment of long-term debt Proceeds from issuance of long-term debt Increase (decrease) in bank indebtedness		(470,133) 130,000 73,438	(463,005) 35,000 (176,103)
Change in restricted cash	-	(133,828) (400,523)	(334,683)
Capital activities Purchase of capital assets Proceeds on sale of capital assets		(199,788)	(228,533) 3,486
	_	(199,788)	(225,047)
let (decrease) increase in cash and cash equivalents		(324,338)	38,544
Cash and cash equivalents,			
Beginning of year		391,236	352,692
End of year	\$_	66,898	\$ 391,236

## The Town of Kensington Consolidated statement of change in net debt

Year ended December 31		Budget (Note 9)		2014	(rest	2013 ated in note 2)
Annual (deficit) surplus Amortization Change in prepaid assets Acquisition of tangible capital assets Proceeds on sale of tangible capital assets (Gain)/loss on sale of tangible capital assets	\$	309,428 - (200,000) - -	\$	(99,208) 350,234 - (199,788) -	\$	142,011 347,666 (4,229) (228,533) 3,486 (3,460)
Decrease in net debt	\$_	109,428		51,238		256,941
Net debt, beginning of year			_(	4,147,328)	_(	(4,404,269)
Net debt, end of year			\$ <u>(</u>	<u>4,096,090</u> )	\$_(	<u>4,147,328</u> )

## The Town of Kensington Schedule of tangible capital assets December 31, 2014

Total 2 <u>013</u>	\$ 12,905,068	214,893	(60,257)	13,059,704	(3,994,485)	(334,049)	60,257	(4,268,277)	\$ 8,791,426
Total 2014	\$ 13,059,704	199,788	(13,609)	13,245,883	(4,268,277)	(350,237)	13,609	(4,604,905)	\$ 8,640,979
Water & Sewer systems and Equipment	\$ 6,031,461	10,523	I	6,041,984	(1,437,261)	(103,313)	,	(1,540,574)	\$ 4,501,410
Signs and Equipment	\$ 1,003,496	124,131		1,127,627	(139,003)	(20,360)	1	(159,363)	\$ 968,264
Fire <u>Vehicles</u>	\$ 810,421	ı	1	810,421	(446,319)	(39,420)	1	(485,739)	\$ 324,682
Vehicles	142,211	3,701	(13,609)	132,303	(92,995)	(21,237)	13,609	(100,623)	31,680
Streets and Sidewalks	\$ 1,092,353 \$	36,281	1	1,128,634	(836,782)	(105,029)	1	(941,811)	\$ 186,824 \$
Land, Buildings and Wind Turbine	\$ 3,979,762	25,152		4,004,914	in: (1,315,917)	(80,878)	n its	(1,376,795)	
Cost:	Opening balance, as previously reported	Acquisition of tangible capital assets	Cost of tangible capital assets disposed	Balance, end of year	Accumulated amortization: Opening balance, as previously reported	Annual amortization	Accumulated amortization of tangible capital assets disposed	Balance, end of year	Net book value of tangible capital assets \$ 2,628,119

See accompanying notes to the consolidated financial statements.

December 31, 2014

## 1. Summary of significant accounting policies

The consolidated financial statements of The Town of Kensington are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Town are as follows:

### Basis of consolidation

The consolidated financial statements reflect the assets, liabilities, revenues, expenses, and surplus/deficit of the reporting entity. The reporting entity is comprised of all organizations and committees that are accountable to the Town for administration of their financial affairs and resources, and which are owned or controlled by the Town. Interdepartmental and organizational transactions and balances are eliminated.

### Consolidated entities

The organizations included in the consolidated financial statements are as follows:

Town of Kensington Water and Sewerage Corporation Kensington Area Industrial Commission

## Basis of accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measureable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

### Cash

Cash include cash on hand, balances with banks. Bank indebtedness is considered to be a financing activity.

### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the consolidated change in net financial assets (net debt) for the year.

### Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

## Use of estimates

The presentation of consolidated financial statements, in conformity with Canadian generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those reported. Significant estimates include amortization of tangible capital assets.

December 31, 2014

## 1. Summary of significant accounting policies (continued)

## Revenue recognition

- (a) Tax revenue is property tax billings which are received directly from the Province of Prince Edward Island. Taxes are billed based on the assessment rolls provided by the Province of Prince Edward Island at rates established by the Town. Taxation revenue is recorded as it is received in monthly instalments from the Province of Prince Edward Island. Assessments and the related property taxes are subject to appeal to the Province of Prince Edward by residents. The Town's revenue is adjusted for any of these appeals using a yearly statement.
- (b) Other revenue is recorded when it is earned.

## **Government transfers**

Revenue from governments without eligibility criteria or stipulations is recognized as revenue by the Town when the transfer is authorized. Revenue with eligibility criteria is recognized as revenue by the Town when the transfer is authorized and all eligibility criteria have been met, unless there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met. Revenue with stipulations is recognized as revenue by the Town when the transfer is authorized and all stipulations have been met.

Transfers to other organizations are recognized as an expense when they are authorized.

## Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost is amortized on a straight-line basis over the estimated useful life as follows:

Sewer system and lagoon	1.2%
Water system	1.2%
Utility Vehicle	20.0%
Sewer Equipment	20.0%
Water Equipment	20.0%
Buildings	2.5%
Fire Vehicles	6.67%
Vehicles	20.0%
Electronic equipment	25.0%
Equipment	10.0%
Streets and sidewalks	4.0%
Wind turbine	5.0%

Full amount of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

All costs associated with placing an asset in service, including freight, installation costs, site preparation costs, alterations, and professional fees are included in the capitalized value.

December 31, 2014

## 2. Adjustment to prior period

During the year, the Town identified an error with respect to the accounting treatment of a special project. The correction of this item has been applied retrospectively with restatement of the December 31, 2013 comparative figures as follows:

	Previously reported 2013	Adjustment <u>2013</u>	Restated 2013
Revenue Government transfers – capital Expenses Annual surplus Capital assets Deferred revenue	\$ 2,644,856	\$ 22,450	\$ 2,667,306
	176,113	(33,675)	142,438
	2,645,935	25,256	2,671,191
	178,491	(36,480)	142,011
	8,816,682	(25,256)	8,791,426
	87,730	11,224	98,954

### 3. Deferred revenues – Gas Tax

During the year the Town was allocated \$133,828 under the New Deal Gas Tax Funding for Incorporated Communities agreement. The Town must use their allocation of the New Deal Gas Tax funds for eligible infrastructure and capacity building projects as outlined in the agreement.

		<u>2014</u>		<u>2013</u>
Deferred, beginning of year	\$	-	\$	-
Allocation received and interest earned during the year		133,828		142,438
Eligible expenditures incurred	_		_	(142,438)
Deferred, end of year	<b>\$</b> _	133,828	\$_	•

Under the Agreement on the Transfer of Federal Gas Tax Revenues through the New Deal for Cities and Communities, the Town has received funds which are restricted for expenditure on eligible projects. The Town will prepare, for approval by the governmental regulating body, a Capital Investment Plan which details anticipated expenditures.

## 4. Bank indebtedness

Bank indebtedness consists of a bank balance of \$206,598 less outstanding transfers and cheques of \$33,950. The Town has an authorized operating line of credit of \$325,000 bearing interest at prime less .25%, all of which, \$261,000 was unused at December 31, 2014. The Town has provided a borrowing resolution, as required by the bank. At December 31, 2014, prime rate was 3%.

2 000111201 0 1, 2011				
5. Deferred revenue		<u>2014</u>		<u>2013</u>
Balance, beginning of year Amount received during the year Amount recognized as revenue during the year	\$	98,853 - (63,698)	\$	21,452 112,334 (34,930)
Amount recognized as revenue during the year	-	(00,030)	-	(04,000)
Balance, end of year	<b>\$</b> _	35,155	\$_	98,856
Special projects lce rentals	\$	27,455 7,700	\$	89,896 9,060
	\$_	35,155	\$_	98,956
6. Long-term debt		<u>2014</u>		2013
The Town of Kensington				
5.05% term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2021, repayable in monthly principal installments of \$2,720 plus interest, obtained to finance a new fire hall. As security, the Town has provided a borrowing resolution.	\$	206,758	\$	239,403
5.05% term loan, Bank of Nova Scotia, maturing in 2014, amortized to 2027, repayable in monthly installments of \$251, including principal and interest, obtained to finance repairs to the train station. As security, the Town has provided a borrowing resolution.		28,631		30,271
5.44% term loan, Province of Prince Edward Island, maturing in and amortized to 2026, repayable in quarterly installments of \$5,869, including principal and interest, obtained to finance purchase of land. As security, the Town has provided a borrowing resolution.		205,892		217,761
Prime plus 0.25% term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2034, repayable in monthly principal installments of \$796 plus interest, obtained to finance the purchase of land. As security, the Town has provided a borrowing resolution.		187,863		197,416
5.05% term loan, Bank of Nova Scotia, maturing in 2015, amortized to 2025, repayable in monthly installments of \$2,127, including principal and interest, obtained to finance a new fire truck. As security, the Town has provided a borrowing resolution.		206,882		221,557

6.	Long-term debt (cont'd)	<u>2014</u>	<u>2013</u>
amor of \$1 prope	e term loan, Bank of Nova Scotia, maturing in 2016, tized to 2026, repayable in monthly principal installments ,167 plus interest, obtained to finance the purchase of erty. As security, the Town has provided a borrowing ution.	\$ 162,167	\$ 176,167
amor of \$7 secui	e term loan, Bank of Nova Scotia, maturing in and tized to 2017, repayable in monthly principal installments 33 plus interest, obtained to finance a police vehicle. As rity, the Town has pledged a vehicle with replacement insurance and provided a borrowing resolution.	19,811	28,607
amor of \$4,	e term loan, Bank of Nova Scotia, maturing in 2017, tized to 2022, repayable in monthly principal installments ,086 plus interest, obtained to finance purchase of erty. As security, the Town has provided a borrowing ution.	372,564	421,592
princi with re to 202 plus i	e term loan, Bank of Nova Scotia, repayable in annual pal installments of \$142,439 plus interest in 2014, emaining principal maturing in 2015, amortized 22, repayable in equal monthly principal installments interest, obtained to finance street upgrades. curity, the Town has provided a borrowing resolution.	109,122	251,561
amort of \$1, secur	e term loan, Bank of Nova Scotia, maturing in and cized to 2015, repayable in monthly principal installments 785 plus interest, obtained to finance equipment. As ity, the Town has pledged equipment with replacement insurance and provided a borrowing resolution.	19,631	41,046
amort of \$1,	term loan, Bank of Nova Scotia, maturing in 2017, ized to 2031, repayable in monthly principal installments 034 plus interest, obtained to finance the purchase of rty. As security, the Town has provided a borrowing tion.	202,801	215,213
amort of \$1,4	plus 1% term loan, Credit Union, maturing in and ized to 2027, repayable in monthly principal installments 400 plus interest. As security, the Town has ed a promissory note.	218,800	235,600
amorti of \$58	term loan, Bank of Nova Scotia, maturing in and ized to 2018, repayable in monthly principal installments 4 plus interest, obtained to assist in the financing of a nidifier. As security, the Town has provided a borrowing tion.	26,824	33,832

6.	Long-term debt (cont'd)		<u>2014</u>		2013
amo insta sew	ne term loan, Bank of Nova Scotia, maturing in and ortized to 2019, repayable in monthly principal allments of \$917 plus interest, obtained to finance storm er upgrades. As security, the Town has provided a owing resolution.	\$	52,250	\$	-
amo insta man	ne term loan, Bank of Nova Scotia, maturing in and rized to 2019, repayable in monthly principal allments of \$417 plus interest, obtained to finance storm agement upgrades. As security, the Town has provided rrowing resolution.		21,131		-
amo insta sewe	e term loan, Bank of Nova Scotia, maturing in and rized to 2019, repayable in monthly principal allments of \$833 plus interest, obtained to finance storm by upgrades. As security, the Town has provided a powing resolution.		47,500		-
Loan	repaid during the year.			_	6,333
	Town of Kensington Water and Pollution Control poration	\$_2	2,088,627	\$	2,316,359
amor includ	% term loan, Bank of Nova Scotia, maturing in 2015, tized to 2030, repayable in monthly installments of \$1,696 ding interest, obtained to finance a wind turbine. As rity, the Town has provided a borrowing resolution.	\$	173,032	\$	196,362
amor of \$1	e term loan, Bank of Nova Scotia, maturing in 2017, tized to 2022, repayable in monthly principal installments ,944 plus interest, obtained to finance lagoon upgrades. ecurity, the Town has provided a borrowing resolution.		204,274		213,992
amor of \$6; exten	e term loan, Bank of Nova Scotia, maturing in 2017, tized to 2037, repayable in monthly principal installments 25 plus interest, obtained to finance water and sewer usions. As security, the Town has provided a borrowing ution.		132,070		139,569
Prime amort of \$70 secur	e term loan, Bank of Nova Scotia, maturing in 2017, tized to 2020, repayable in monthly principal installments 30 plus interest, obtained to purchase generators. As ity, the Town has pledged generators with replacement insurance and provided a borrowing resolution.		45,967		54,722
amort of \$81	6 term loan, Bank of Nova Scotia, maturing in 2016, tized to 2036, repayable in monthly principal installments 17 plus interest, obtained to finance water and sewer sions. As security, the Town has provided a borrowing ution.		289,052		298,039
	····				_00,000

December 31, 2014

6. Long-term debt (cont'd)		<u>2014</u>		<u>2013</u>
Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2023, repayable in monthly principal installments of \$917 plus interest, obtained to finance water and sewer upgrades. As security, the Town has provided a borrowing resolution.	\$	92,618	5	103,622
Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2033, repayable in monthly principal installments of \$2,398 plus interest, obtained to finance water and sewer upgrades. As security, the Town has provided a borrowing resolution.		534,844		563,625
Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2033, repayable in monthly principal installments of \$1,190 plus interest, obtained to finance water and sewer upgrades. As security, the Town has provided a borrowing resolution.	_	272,613		286,899
	_	1,744,470		1,856,830
	\$.	3,833,097	\$	4,173,189

All Bank of Nova Scotia loans are considered due on demand as the loans are secured by demand promissory notes. For these loans, the Town has assumed the bank will not demand payment in the current year. Therefore, based on current repayment amounts, principal repayments in each of the next five years are due as follows:

		<u>General</u>	<u>D</u>	Fire epartment		Water & <u>Sewerage</u>	<u>Total</u>
2015	\$	183,796	\$	48,094	\$	115,017	\$ 346,907
2016		164,945		48,892		115,615	329,452
2017		159,190		49,732		116,243	325,165
2018		156,631		50,615		116,904	324,150
2019		142,625		51,544		117,599	311,768
Thereafter		867,800	_	164,765	_	1,163,090	2,195,655
	\$_	1,674,987	\$_	413,642	\$	1,744,468	\$ 3,833,097

Bank of Nova Scotia prime rate at December 31, 2014 was 3% (2013 - 3%). Credit Union prime rate at December 31, 2014 was 3.25% (2013 - 3%).

December 31, 2014

7. Accumulated surplus		<u>2014</u>		2013
Municipal position Reserve funds Operating funds	\$ —	146,974 4,433,248	\$	108,933 4,570,497
	\$_	4,580,222	\$_	4,679,430
Reserve fund – Fire department Balance, beginning of year Allocations (from) to reserves (net)	\$	108,933 38,041	\$	80,958 27,795
Balance, end of year	\$_	146,974	\$_	108,933

## 8. Other employment benefits

### Accumulated sick leave

Full time employees accumulate sick leave at the rate of 1.25 days per month. For service prior to January 1, 2013 employees are entitled to carry forward any unused portion of earned sick leave. At December 31, 2014, the liability for unused sick leave, that is required to be paid out upon severance or retirement, amounted to \$34,632 (2013 - \$34,559) and the contingent amount for unused sick leave that is not required to be paid out upon severance or retirement amounted to \$73,306 (2013 - \$67,271). No actuarial valuation has been performed pertaining to this liability. Effective with January 1, 2014, the policy changed to provide for an annual payout of the sick leave earned less any sick days taken in January of the following year. In January 2015, unused sick leave amounting to \$17,632 was paid to employees.

## Accumulated vacation

Full time employees accumulate vacation at the following rates: 0.83 days per month for 1-3 years of service; 1.25 days per month for 3-5 years of service; and 1.67 days per month for greater than 5 years of service. In the event the employee does not use all earned vacation in a given year, the unused portion can be carried forward to a maximum of 10 days. As of December 31, 2014, the liability for unused vacation amounted to \$12,503 (2013 - \$11,348).

## **RRSP** matching

The Town has matches employee's RRSP contributions to a maximum of 5% of their wages. The total expense for the Town's portion of the RRSP matching is as follows:

		<u>2014</u>	<u>2013</u>		
Plans providing pension benefits	\$_	25,041	\$	21,940	

December 31, 2014

## 9. Budget

Public Sector Accounting Standards require a comparison of the results for the period with those originally planned on the same basis as that is used for actual results. The fiscal plan in the statement of changes in net debt has been adjusted to be presented on a consistent basis as actual results. Below is a reconciliation of the figures from the approved fiscal plan to the fiscal plan per the consolidated financial statements:

Annual surplus Amortization of tangible capital assets Acquisition of tangible capital	\$	Approved fiscal plan 309,428	<u>A</u> (	djustments - - (200,000)	\$	Adjusted fiscal plan 309,428 (200,000)	
Decrease in net debt	<b>\$</b> _	309,428	\$	(200,000)	\$	109,428	
10. Property taxes				<u>2014</u>		2013	
Commercial property tax Non-commercial property tax		\$_	147,412 382,493	\$	140,472 368,848		
			\$_	529,905	\$_	509,320	

## 11. Rate regulation

The Town is subject to rate regulation on the sewerage and water utility provided to residents in Prince Edward Island under the *Island Regulatory Appeals Commission Act*. The purpose of this Act, which is administered by the Island Regulatory and Appeal Commission (IRAC), is to regulate the rate municipalities may charge for sewerage and water utility provided to residents within Prince Edward Island and to ensure at all times a just and reasonable price for sewerage and water services. Changes in sewerage and water utility rates can only be implemented with the approval from IRAC.

### 12. Contractual agreement

The Town has entered into an agreement to provide employment security-related services for a private company until 2016. During the year the Town earned \$378,856 (2013 – \$348,361) of revenue from this contract.

## 13. Comparative figures

Certain comparative figures have been reclassified to conform to the current year's presentation.

December 31, 2014

## 14. Segment disclosure

The Town is a diversified municipal unit that provides a wide range of services to its citizens. For management reporting purposes the Town's operations and activities are organized and reported by fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Town services are provided by departments and their activity is reported in these funds. The services provided by these departments are as follows:

## General government services

This department is responsible for the overall financial and local government administration. Its tasks include accounts payable and receivables, budgets and financial statements, administration and maintenance of bylaws.

### Protective services

This department is primarily responsible for police and fire protection for its residents. The Town's other protective services include costs related to building inspection and animal and pest control.

### Sale of services

This department is responsible for management of a contract to provide employment security-related services for a private company.

### Transportation services and public works

This department is responsible for the maintenance of specialized roads within its jurisdiction.

## Parks and recreation services

This department is responsible for promoting and offering recreation opportunities and activities to the Town's residents. This department includes the Community Gardens operations.

## Water and sanitation services

This department is responsible for the maintenance and operations of water and sewer services provided to residents and other customers.

Internally generated revenues and expenses are eliminated on a consolidated basis.

# The Town of Kensington Schedule of segment disclosures

Year ended December 31, 2014

	General		Sale of	Transportation	Parks &	Total	Water &		Consolidated
Revenues	Government	Protective	Services	& Public Works	Recreation	General	Sewer Utility	Flimination	3012
Property taxes	\$ 509,320	\$	\$	\$	1	10		\$	Š
Government transfer	•					,		ı	
Municipal Support Grant Program	1	90,000	ı	128,781	ı	218.781	'	1	710 701
Equalization	120,723	1	1		•	120,723		1	107,017
Other	22,450	ı	ı	•		22,723	ı	1	120,723
Infrastructure	142,438	•	1		•	142 450	1	1	22,450
Fire Dues		198 844		ı	1	142,450	•	1	142,438
Rental	105 701	170,00	I	•	1	198,844	1	ı	198,844
Color of contion	140,734	t	' '	1	1	146,794	1	•	146,794
Dollor finan	•	1	413,353	•	399,962	813,315	•	(15,000)	798,315
rollce lines	1	72,619	1	ľ	1	72,619	ı	•	72,619
Other revenue	46,390	•	ı	•	8,452	54,843	1		54 843
Gain on sale of equipment	3,460	•	1	•	1	3,460	1	1	3.460
Water & Sewer utility	•	1	ı	•	'		373 / 63	(010 11)	004.6
							224,013	(058,55)	468,665
	991,575	361,463	413,353	128,781	408,415	2,303,587	524,615	(70,950)	2,757,252
Expenditures									
Salaries & Benefits	187,407	316,117	237,609	66,836	214,079	1,022,048	123.008	ı	1 145 056
Goods & Services	306,004	128,413	4,714	91,656	215,331	746.118	249 048	(70 950)	27. 7.00
Amortization	51,712	99,092	1	71,108	21,003	242,915	104,747	(occ'o ; )	347 662
Interest	57,204	21,854	i	1,596	13,775	94,429	69,751	ı	164.180
Other	1	1		1	34,127	34,127		•	34,127
	602,327	565,477	242,322	231,195	498,315	2,139,637	546,554	(70,950)	2,615,241
Annual surplus (deficit)	\$ 389,248	389,248 \$ (204,014)	171,030 \$	\$ (102,414) \$	(006'68) \$	(89,900) \$ 163.950	(21 939)	1	140 041
							(cools-)		l

## Schedule of segment disclosures Year ended December 31, 2014 The Town of Kensington

Consolidated	nisoliuateu 2014	529,905		220.969	121 930	14 530	14,030	198,645	146,584	773,082	35,871	113,046	473,988	22.7	2,628,558		1 146 552	995 //70	350 235	139,071	96 441	2,727,767	(99,209)
ع	Elimination	\$ -		•	,		1	1	1	(15,000)	1	ı	(55,950)		(70,950)		,	(70 950)	(2)	,	,	(70,950)	\$ '
Water &	tility	\$ '		•	•	•	ı	•	•	1	•	1	529,938		529,938		130.317	288.808	103,312	59,115		581,553	(51,616) \$
Total	General			220,969	121,930	14 538	100,000	198,645	146,584	788,082	35,871	113,046	-		2,169,571		1,016,234	777,611	246,923	79,955	96,441	2,217,164	(47,594) \$
Parks &	Recreation	\$		1	ı	1		•	1	409,225	1	69,950	1		479,176		227,497	235,699	27,278	12,623	96,441	599,537	(116,909) \$ (120,362) \$ (47,594) \$
Transportation	& Public Works	\$ -		130,969	1	•		•	•	1	ı	•	r		130,969		70,360	107,918	68,664	936	-	247,878	\$ (116,909)
Sale of	ای	\$ -		1	1		٠		ı	378,856	ı	ı	`  		378,856		189,711	8,812	•	ı	'	198,523	180,333 \$
	Protective	\$ -		90,000	1	1	198 645	200	1	•	35,871	1			324,516		324,643	126,656	94,897	18,415		564,612	249,438 \$ (240,096) \$ 180,333
General	Government	\$ 529,905 \$			121,930	14,538	•	700	146,584	1	•	43,096	'		856,053		204,023	298,527	56,084	47,981		606,615	\$ 249,438 \$
	Revenues	Property taxes	Sovernment transfer	iviunicipal Support Grant Program	Equalization	Other	Fire Dues	Rental	Solocofooning	Sales of services	Police Tines	Other revenue	water & sewer utility			Expenditures	Salaries & Benefits	Goods & Services	Amortization	Interest	Uther		Annual surplus (deficit)