



***Tentative Agenda for Committee of
Council Agenda***

Monday, June 27, 2016 @ 6:30 PM

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off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – June 27, 2016 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – May 24, 2016**
- 6. Business Arising from Minutes – May 24, 2016**
- 7. Staff Reports**
 - a. CAO's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Summary Income Statement
 - f. Bills List
 - g. Community Gardens Complex Report
- 8. New Business**
 - a. Home Based Business Request – Memo Attached
 - b. KFD Thermal Imaging Camera Purchase Request – Memo Attached
 - c. 2015 Capital Borrowing – Memo Attached
 - d. Outdoor Volleyball Court Concerns – Discussion
 - e. Don Clark Ballfield Concerns - Discussion
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session)**
- 12. Adjournment**

**Town of Kensington
Committee of Council Meeting
Tuesday, May 24, 2016
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Rodney Mann, Councillors Spencer, Mill, Doucette, and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Colin MacLean, Journal Pioneer

Regrets: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

2. Adoption of Agenda (Additions/Deletions)

2.1 *Moved by Councillor Mill, seconded by Councillor Doucette to approve the agenda for the May 24, 2016 Committee of Council meeting with the additions of two items 8.C – Victoria Street West Green Space Design and 8.D –2016 Twin Shores Advertisement Request. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 Nil

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Committee of Council meeting minutes from April 25, 2016. Unanimously carried.*

6. Business Arising from Minutes

6.1 Nil

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Doucette, seconded by Councillor Mill to adopt the May 2016 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Spencer inquired about the remaining sidewalk budget and requested a list of priority repairs from the public works department. The CAO informed Councillors that he has directed the Public Works Supervisor to develop a priority list for sidewalk repairs.

7.1.3 Councillor Spencer inquired on funding for summer positions; staff has not received confirmation at this time but hope to within the next week.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the March and April 2016 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the April 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Mr. Baker noted that "Alarm Calls" listed on the report are all considered false alarms, actual police occurrences notified by an alarm would be indicated under the individual occurrence category within the report. Staff will review and bring forward a recommendation for a False Alarm Policy.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the Development Permit Summary Report for May 2016 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the General Bills Lists for April 2016 in the amount of \$142,642.07, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.5.1.1 Deputy Mayor Mann requested that the Scotiabank Visa bill be broken out on the report to show detailed expenditures.

7.5.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the Water & Pollution Control Corporation Bills List for April 2016 in the amount of \$76,085.83, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.5.3 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statements for April 2016, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.6 Community Gardens Complex Report

7.6.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the April 2016 Community Gardens Complex Report as prepared by CGC Manager, Robert Wood. Unanimously carried.*

7.6.2 Committee discussed the proposed modification to the opening dates for the Community Gardens Complex ice rentals. Staff will confirm the hours requested for early rental and prepare a report for Council's consideration.

8. New Business

8.1 PEI Rural Beautification Society – Sponsorship Request

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Mill,*

BE IT RESOLVED THAT the Town of Kensington provide a sponsorship of \$300.00 to the Prince Edward Island Rural Beautification Society for 2016.

Unanimously carried.

8.2 Kensington and Area Chamber of Commerce – Annual Golf Tournament

8.2.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

BE IT RESOLVED THAT the Town of Kensington register a team for the Kensington and Area Chamber of Commerce Golf Tournament at a cost of \$450.00.

Unanimously carried.

8.3 Green Space Design Approval (Corner of Woodleigh Drive/Victoria Street East) – A&R Adventures

8.3.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the green space design for the lot located on the corner of*

Woodleigh Drive and Victoria Street E. as proposed by A&R Adventures Inc.

Unanimously carried.

8.4 Twin Shores Publication Advertisement Request

8.4.1 Council discussed the request from MJS Marketing for a full page color ad in the annual Twin Shores Publication in the amount of \$600 plus HST.
Request declined

9. Councillor Issues/Inquiries

9.1 Councillor MacLean inquired about the outcome of the Welcome Centre Auction which was held on Friday, May 13. The event had approximately 60 people in attendance and raised approximately \$5,700. Mayor Caseley thanked all those that developed and supported the event.

10. Correspondence

10.1 A letter from the Transportation, Infrastructure and Energy with details regarding the Phase 1 of funding for the Clean Wastewater Water Fund (CWWF). Applications will be accepted between May 18, 2016 and June 17, 2016.

10.2 A letter from the PEI Seniors' Secretariat with a copy of *What We Heard* – a brief report summarizing the results from a series of recent consultations with Island seniors.

10.3 Information from FPEIM regarding an upcoming event – *A Day with Doug Griffiths* scheduled for Tuesday, June 7, 2016. Those wishing to attend, please RSVP with Wendy MacKinnon.

10.4 A request for a golf hole sponsorship in the 2016 Kensington and Area Chamber of Commerce Golf Tournament. *Request declined*

11. In-Camera (Closed Session)

11.1 *Moved by Councillor Mill, seconded by Councillor Spencer to commence into an In-Camera session at 7:33 pm. Unanimously carried*

11.2 *Moved by Councillor Mill, seconded by Councillor Doucette to return to the Regular Committee of Town Council Meeting at 8:50 pm. Unanimously carried.*

12. Adjournment

12.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:50 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor



Chief Administrative Officer's Report

June 2016

Each monthly CAO's report provides an opportunity to provide a snapshot to Town Council, our residents and other key stakeholders of some of the key work of staff. The report shall also serve as a reporting mechanism to Town Council on specific directions given to staff through the CAO.

Very generally, the CAO is responsible for the overall operation and administration of the Town including providing leadership to senior staff and providing business, policy guidance and technical advice to Town Council, and implementing Council decisions and directives, ensuring the timely delivery of programs and services, and a fiscally responsible budget while championing the programs and policies of Council.

Capital Project Updates:

Water and Sewer

Pleasant Street Lift Station Replacement

The driveway access into the lift station and the cuts across Pleasant Street have been paved. Landscaping in the area around the project has been completed however concerns have been received from a resident that the grass that has been planted is of poor quality. Staff will look into the issue and address the concern as appropriate.

Streets and Sidewalks

Kensington Storm Water Project

The construction of this project has been deferred to 2017.

Operational and Ongoing Items

Fire Department Policy Development

A second draft of the proposed Fire Bylaw has been provided by W.G. Hogan Fire Safety Specialties. The Bylaw has not been reviewed by staff at the time of writing this report. I am hopeful that the Bylaw will be provided to Town Councilors at their July Committee of Council meeting and that first reading can be given to the Bylaw at the August regular meeting of Town Council.

Annexation of 149 Kelvin Grove Road

IRAC has informed the Town that their report and recommendation for annexation of a property located at 149 Kelvin Grove Road was forwarded to the Minister of Communities, Land and

Environment on Wednesday, June 8, 2016.

Kensington Ballfield Concern

A resident in the vicinity of the Don Clark Ball Field has contacted the Town in regards to their house being hit on a regular basis by softballs from the field. Balls have hit the house on several occasions and have landed in the swimming pool in the back yard. Staff has requested and received a quote for netting (material only) at \$0.50 per square foot. Based on 5000 square feet of netting being required (100' x 50') the cost would be \$2,500.00. Quotes have been requested for installation as well, which have not been received as of the writing of this report. In the meantime, ball teams have been encouraged, and they are utilizing the Lion's field as much as possible to minimize any opportunity for this property to be hit. It is anticipated that further discussion will be held, and more information will be available for Council's consideration, at the June Committee of Council meeting.

Outdoor Volleyball Courts

An issue has been identified by a neighbouring property owner of the outdoor volleyball courts located on the Water Town property in the Industrial Park. Vehicles accessing the water tower have been driving over a neighbouring property without permission and causing damage. A concern was also noted that the volleyball courts have the potential to impact the level of business on the neighbouring property. One of the potential solutions being investigated is the installation of a privacy fence. As such, staff have requested a quote to install an 8 foot wooden privacy fence the full extent of the property (~190 feet). The quote has not been received as of the writing of this report. It is anticipated that further discussion will be held, and more information will be available for Council's consideration, at the June Committee of Council meeting.

Wellfield Protection Plan

A meeting to discuss the development of a Wellfield Protection Plan was held on June 17, 2016. In attendance were Mayor Caseley and myself from the Town of Kensington, Barry Murray and Gordon Jenkins of the Kensington North Watershed Association (KNWSA), and Kate McQuarrie of the Provincial Department of Environment. The Town and KNWSA made a presentation to Ms. McQuarrie requesting support from the Province in the development of the Plan. The presentation was received positively and we hope positive decisions are made by the Province to allow the project to proceed.

5 Year Capital Plans

Staff continue to work on the completion of a five year capital plan as time permits. Once the plans are developed in draft form they will be presented to Town Council for their consideration.

Public Works

Public Works Supervisor Ralph Wadman is currently on 1 week vacation.

Line painting throughout the Town has been completed. As per Town Council's request one of the handicap parking spaces in front of the Murray Christian Centre has been removed, and the hatched area in front of the Scotiabank adjacent to the Francis Street entrance has been removed and converted to an additional parking space.

Staff are busy preparing the EVK pool for the summer season and taking care of maintenance issues throughout the Town.

Kensington Area Soccer Club – Land Transfer

There is no further update at this time. All documentation and information required from the Town has been provided.

Community Gardens Complex Naming Rights Contract

As Councillors may recall, it was agreed and approved that the Town would enter into a contract with the Malpeque Bay Credit Union for the naming rights associated with the Community Gardens Complex. This item has been outstanding for quite some time. The contract is in the process of being drafted by Key Murray Law.

Police Department False Alarm Policy

Staff continue to work on the development of a False Alarm Policy for the Kensington Police Service. It is hoped that a policy will be vetted through Committee of Council at their July meeting.

Sidewalk Maintenance/Replacement

The Public Works Supervisor is in the process of developing a list of badly deteriorated sidewalk areas. Once the list has been compiled staff will solicit quotes to complete any required work. Further information will be provided to Town Council as this project progresses.

Musical Nights at the Kensington Railyards

A funding application has been made to the Tourism PEI's Innovation Fund to offset costs associated with a new tourism related program called "Musical Nights at the Kensington Railyards". The program would involve the presentation of live, local music on Wednesday evenings from 6:30 to 8:30 (?) throughout July and August at the Railyards Gazebo. Plans are still being developed; further information will be provided to Town Council as the project progresses.

Fun Times School Club

On Friday, June 24, 2016 I was approached by Shelley Moase, owner of Fun Times Enterprises Ltd., requesting a letter confirming that the Legion property located at 28 Garden Drive was zoned appropriately for use as a school aged child care program. Ms. Moase informed me that because of the asbestos abatement program at the Queen Elizabeth Elementary School the program, which has typically been delivered at the school, could not be offered in 2016. As such the Legion has agreed to allow them use of the property at 28 Garden Drive for the summer. The program employs 5 staff, houses approximately 45 school aged children and operates from July 4th to September 6th. *I am circulating with my report a copy of a letter of support and zoning confirmation that I provided to Ms. Moase.*

Respectfully Submitted,

Geoff Baker, CAO

[illegible]

[illegible]

Year to Date Approved Building Permit Summary Report

Building Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total Building		Total Building		Total Estimated
														Permit Count		Permit Fees \$		Construction Value \$
Single family dwelling (new)						1								1		\$200		\$97,500
Semi detached dwelling (new) - permits, not units														0				
Multi unit residential (new)				1		1								2		\$400		\$1,125,000
Modular/Mobile (new)														0				
Residential additions/alterations														0				
Modular/mobile renovations														0				
Accessory Buildings		1			1	1								3		\$250		\$11,800
Other - signs, fence etc.														0				
Institutional (new)														0				
Institutional renovations/additions				1										1		\$150		\$350,000
Commercial (new)														0				
Commercial renovations/additions					1									1		\$150		\$85,000
Industrial (new)														0				
Industrial renovations/additions														0				
Agriculture														0				
Demolition						1								1		\$50		
Totals	0	1	0	2	2	4	0	0	0	0	0	0		9		\$1,200		\$1,669,300

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for May 2016

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$76,324.00	\$79,393.00	-\$3,069.00	\$385,170.46	\$399,033.00	-\$13,862.54	\$957,760.00	40%
Police Service	\$599.90	\$1,700.00	-\$1,100.10	\$10,652.60	\$8,500.00	\$2,152.60	\$20,400.00	52%
Town Hall Rent	\$8,096.40	\$7,793.00	\$303.40	\$47,058.00	\$46,965.00	\$93.00	\$101,516.00	46%
Recreation	\$440.00	\$0.00	\$440.00	\$440.00	\$0.00	\$440.00	\$5,200.00	8%
Sales of Service	\$31,517.60	\$32,300.00	-\$782.40	\$133,097.30	\$161,500.00	-\$28,402.70	\$387,600.00	34%
Subtotal Revenue	\$116,977.90	\$121,186.00	-\$4,208.10	\$576,418.36	\$615,998.00	-\$39,579.64	\$1,472,476.00	39%
GENERAL EXPENSES								
Town Hall	\$16,514.50	\$14,655.00	-\$1,859.50	\$63,115.25	\$66,055.00	\$2,939.75	\$153,095.00	41%
General Town	\$24,135.85	\$24,851.00	\$715.15	\$169,538.39	\$194,044.00	\$24,505.61	\$374,091.00	45%
Police Department	\$29,839.96	\$32,371.00	\$2,531.04	\$158,710.21	\$179,225.00	\$20,514.79	\$421,992.00	38%
Public Works	\$22,104.63	\$13,045.00	-\$9,059.63	\$124,703.15	\$122,855.00	-\$1,848.15	\$239,895.00	52%
Train Station	\$1,533.82	\$2,329.00	\$795.18	\$13,038.64	\$12,345.00	-\$693.64	\$26,823.00	49%
Recreation & Park	\$8,482.52	\$18,575.00	\$10,092.48	\$17,852.49	\$30,025.00	\$12,172.51	\$72,250.00	25%
Sales of Service	\$13,849.76	\$16,970.00	\$3,120.24	\$69,271.68	\$79,440.00	\$10,168.32	\$184,330.00	38%
Subtotal Expenses	\$116,461.04	\$122,796.00	\$6,334.96	\$616,229.81	\$683,989.00	\$67,759.19	\$1,472,476.00	41%
Net Income (Deficit)	\$516.86	-\$1,610.00	-\$2,126.86	-\$39,811.45	-\$67,991.00	-\$28,179.55		
Community Gardens Complex								
Community Gardens Revenue	\$25,193.19	\$34,000.00	-\$8,806.81	\$153,988.04	\$163,700.00	-\$9,711.96	\$411,200.00	37%
Community Gardens Expenses	\$14,906.88	\$26,105.00	\$11,198.12	\$161,243.70	\$179,540.00	\$18,296.30	\$411,200.00	39%
Net Income (Deficit)	\$10,286.31	\$7,895.00	-\$2,391.31	-\$7,255.66	-\$15,840.00	-\$8,584.34		
Fire Department								
Fire Revenues	\$18,121.16	\$20,188.00	-\$2,066.84	\$102,930.88	\$100,940.00	\$1,990.88	\$242,256.00	42%
Fire Department Expenses	\$31,065.10	\$20,401.00	-\$10,664.10	\$98,033.63	\$97,205.00	-\$828.63	\$242,256.00	40%
Net Income (Deficit)	-\$12,943.94	-\$213.00	\$12,730.94	\$4,897.25	\$3,735.00	-\$1,162.25		
Consolidated Net Income (Deficit)	-\$2,140.77	\$6,072.00	\$8,212.77	-\$42,169.86	-\$80,096.00	-\$37,926.14		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$45,268.35	\$45,408.00	\$139.65	\$227,846.76	\$227,040.00	-\$806.76	\$544,896.00	42%
Water & Sewer Expenses	\$42,660.78	\$44,635.00	\$1,974.22	\$256,569.19	\$215,975.00	-\$40,594.19	\$544,896.00	47%
Water & Sewer Net Income (Deficit)	\$2,607.57	\$773.00	-\$1,834.57	-\$28,722.43	\$11,065.00	\$39,787.43		

Town of Kensington Bills List May 2016

ADL Foods	2237358	\$611.42
ADL Foods	2234835	\$31.78
ADL Foods	2241740	\$214.58
Aliant	4344660	\$31.22
Aliant	4340804	\$213.73
Andrew Griffin	MAY 2016 RRSP	\$538.28
B & K Cleaning	5	\$1,824.00
Bell Mobility	366372	\$205.49
AL Bell Ltd	0326	\$930.24
Buffie Boily Photographic Arts	3557	\$3,534.00
Brenda MacIsaac	MAY 2016 RRSP	\$273.00
Campbell's Plumbing and Heating	7594	\$561.34
Campbell's Plumbing and Heating	7595	\$106.88
Capital "T" Electric	238	\$136.80
Carleton Uniforms Inc	67442	\$14,821.60
CJL Aquaculture	471316	\$1,548.00
Combat Computer Inc	19297	\$104.08
Combat Computer Inc	19185	\$664.31
Combat Computer Inc	19236	\$478.17
Canadian Union of Public Employees	MAY 2016 UNION DUES	\$489.20
Curran & Briggs Ltd	37615	\$10,915.50
Eastlink	872467	\$53.68
Eastlink	862238	\$110.97
Eastlink	846796	\$108.55
Eastlink	915220	\$111.27
Eastlink	896009	\$122.22
Eastlink	MAY 2016	\$606.46
Elizabeth Hubley	MAY 2016 RENT	\$798.00
FDIC Atlantic	TRAINING REGISTRATIO	\$575.00
Flags & Banners	2142	\$1,621.55
Frito Lay Canada	43759670	\$130.79
Geoff Baker	MAY 2016 MILEAGE	\$330.73

Irving Oil	523321	\$275.10
Irving Oil	225142	\$189.74
Irving Oil	46491	\$379.13
Irving Oil	22418	\$612.72
Irving Oil	853126	\$416.21
Irving Oil	634269	\$353.34
Irving Oil	MAY INTEREST	\$73.27
Irving Oil	31333702	\$115.16
Irving Oil	31356740	\$223.80
Irving Oil	31367419	\$240.00
Island Petroleum	2052213681437	\$128.96
Island Petroleum	205221673066	\$54.83
Kensington Country Store	563795	\$92.15
Kent Building Supplies	849394	\$9.80
Kent Building Supplies	848974	\$31.00
Kent Building Supplies	859940	\$16.83
K'Town Auto Parts	168622	\$43.11
Kensington & Area Chamber of Commerce	73889	\$513.00
Kubota Canada Ltd	MAY 2016	\$262.21
Lee Pidgeon Electrical Ltd	4403B	\$307.80
Lewis Sutherland	MAY 2016 RRSP	\$613.48
Lewis Sutherland	MAY 2016 EXPENSE	\$110.92
Maritime Electric	MAY STREET LIGHTS	\$3,190.55
Maritime Electric	20 STEWART ST MAY	\$69.05
Maritime Electric	PW SHOP MAY	\$134.94
Maritime Electric	CGC BALLFIELD MAY 16	\$28.56
Maritime Electric	CGC SIGN MAY 2016	\$34.64
Maritime Electric	CGC SENIOR CNT MAY	\$47.01
Maritime Electric	LIBRARY MAY 2016	\$211.87
Maritime Electric	TRAIN STN MAY 2016	\$741.93
Maritime Electric	ART CO-OP MAY 2016	\$189.08
Maritime Electric	EVK POOL MAY 2016	\$56.73
Maritime Electric	FIRE HALL MAY 2016	\$367.36
Maritime Electric	CAR CHARGER MAY 2016	\$30.65

Maritime Electric	RADAR SIGNS MAY 2016	\$101.27
Maritime Electric	TOWN HALL MAY 2016	\$1,210.50
Maritime Electric	CGC RINK MAY 2016	\$1,153.09
Malpeque Bay Credit Union	MAY 2016 RRSP	\$1,552.02
Minister of Finance	285365	\$222.30
Minister of Finance	MAY TAX INSTALLMENTS	\$5,579.17
MJS Marketing & Promotions	2562040B	\$114.00
MJS Marketing & Promotions	2562011B	\$51.30
MJS Marketing & Promotions	2562004B	\$256.50
MJS Marketing & Promotions	2562042B	\$142.50
New London Rural Community Fire Company	207	\$1,040.00
Orkin Canada	6925433	\$57.00
Orkin Canada	6930117	\$28.50
Right on Board Locksmith	4671	\$262.77
Robert Wood	RWEXPMAY16	\$131.60
Mikes Independent	050516	\$13.65
Scotia Securities	DOUG KILLAM MAY RRSP	\$301.28
Scotiabank Visa	TIMS- MEETING PROVINCE	\$53.88
Scotiabank Visa	WCB CONF PARKING	\$17.50
Scotiabank Visa	UNION NEGOTIAT LUNCH	\$51.71
Scotiabank Visa	UNION NEG LUNCH	\$49.43
Scotiabank Visa	ARENA SPRAY PAINT	\$570.00
Scotiabank Visa	ANNUAL FEE 2016	\$65.00
Scotiabank Visa	FISH 070549	\$1,116.13
Sisters Cleaning	548589	\$273.60
Sisters Cleaning	548585	\$364.80
Sisters Cleaning	490451B	\$273.60
Spring Valley Building Centre Ltd	160899	\$214.27
Spring Valley Building Centre Ltd	160361	\$381.80
Stephanie Gallant	MAY 10, 2016 EXP	\$270.85
Suncor Energy Products Partnership	MAY 2016	\$580.46
Superior Sanitation	582518	\$79.80
Superior Sanitation	582519	\$182.40
Superior Sanitation	582520	\$228.00

Superior Sanitation	582521	\$182.40
T & K Fire Safety Equipment Ltd	220649	\$1,613.90
T & K Fire Safety Equipment Ltd	220926	\$273.60
Telus	TELMAY16	\$540.18
Traci Campbell	AEROBICS MAR 2016	\$208.00
Traci Campbell	MAY 2016	\$208.00
Vail's Fabric Services Ltd	257650	\$103.51
Visual Printing	4934	\$158.92
Wet n' Wild Car Wash	890325	\$80.00
Yellow Pages Group	16-2886696	\$21.07
Subtotal		<hr/> \$73,348.03
May Payroll		\$79,141.76
Total May Bills		<hr/> \$152,489.79 <hr/>

Water and Pollution Control Corporation Bills List May 2016

Aliant	WS4343864	\$114.52
Aliant	WS4300898	\$128.77
Kensington Country Store	WS563839	\$85.06
Kensington Septic Service	WS1458	\$1,368.00
Kensington Septic Service	WS1507	\$513.00
Kent Building Supplies	WS850142	\$20.04
Lee Pidgeon Electrical Ltd	WS4383	\$774.57
Maritime Electric	SEW TREAT MAY 2016	\$31.99
Maritime Electric	LIFT STN MAY 2016	\$192.50
Maritime Electric	SEW PUMP MAY 2016	\$45.18
Maritime Electric	WELL #3 MAY 2016	\$477.44
Maritime Electric	WATER TOWER MAY 2016	\$154.05
Maritime Electric	PUMP EAST #2 MAY 16	\$262.40
Maritime Electric	PUMP WEST #1 MAY 16	\$428.25
Maritime Electric	W&S PUMP CNT MAY 16	\$117.53
Minister of Finance	WS160512106	\$640.68
Minister of Finance	W&S MAY TAX INSTALL	\$861.01
Moase Plumbing & Heating	WS24893	\$114.00
Total W&S Bills		\$6,214.47

TOWN OF KENSINGTON – MEMORANDUM

TO: GEOFF BAKER, CAO
FROM: ROBERT WOOD, COMMUNITY GARDENS COMPLEX
MANAGER
SUBJECT: MAY COMMUNITY GARDENS COMPLEX REPORT
DATE: 24/06/2016
ATTACHMENT: STATISTICAL REPORT, CANADA DAY PROGRAM

May 2016

Fitplex

Programming:

Monday's	Arthritis aerobics- Aerobics- Multi-Fit-	Arthritis Society Krista Shields	1.00pm-2.00pm 7.00-8.00 pm
Tuesday's	Seniors Aerobics- Boot Camp-	Krista Shields Traci Campbell	9.30am-10.30am 6.30pm-7.30pm
Thursday's	Seniors Aerobics- Hi-Lo-	Krista Shields Traci Campbell	9.30am-10.30am 6.30pm-7.30pm

Hours

Key FOB Entry 5.45am-12 Midnight Daily

Staffed 4pm-8pm Mon-Thursday

Arena

Painting Finished: Stands
 Dressing rooms
 Canteen

Conference room
Seniors center basement (summer camp)

Donated Arena Events: Skip Bearisto –Bike Rally for Fort McMurray
Saturday May 14 (9am-5pm)
Family and Friends Fort McMurray Benefit Dance
Friday May 20, 12-5(set up)
Saturday May 21, 11:00am-3:00am (set and dance)

Kensington Cash

May, 2016	260.00
	240.00
	250.00
	200.00
Total	950.00

Arena Programming\Special Events

- Kensington Police Service Bike Rodeo
- Fort McMurray Benefit Dance
- Fishing Derby

Ball Fields

- Kensington Rec League 5 Teams out of Kensington
- Miscouche League Play in Kensington on Sunday Mornings
- Minor Ball to have 3 teams play in Kensington
- Fast Pitch on Thursday Nights

Upcoming Events

- Relay For Life
- Canada Day –*Program Attached*
- Kensington Summer Camp will run July 4- Aug 19\2016
- Harvest Festival – Theme -Small Town Scarecrows, new events Kensington Harvest Festival Golf Tournament- Farmers Daughter Pageant-Kensington Has Talent Competition-Family day inside arena after Parade.

Town of Kenisngton

Community Gardens Complex Monthly Statistical Data

2016

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	214	235	230	211	218								1108
Attendance	1250	1066	1105	998	889								5308
Day Passes Sold	57	70	48	48	38								261
Memberships Sold	38	31	16	31	29								145
Monthly Payment Memberships	20	31	35	36	46								168
Arena													
Hours Rented	176	155	115	37	0								483
Preschool (Free)	4	4	4	2	0								14
Adult Skate	8	8	8	2	0								26
Donated Ice Time		10	12	5	0								27
Total Hours Rented	188	177	139	46	0								550
Storm Days (no rentals)	3	2	2	0	0								7

Program

11:00-11:45 Lady Slipper Dancers

12:00 Opening Ceremonies

Welcome by Mayor Rowan Caseley

Prayer by Rev. Al Meloche

Royal Canadian Legion Branch #9 Color Party

Raising of the Flag by Kensington Police Service

O'Canada sung by Erskine Ashley

Remarks by:

Honorable Wayne Easter, Government of Canada

Senator Elizabeth Hubley, Senate of Canada

MLA Matthew MacKay, Province of PEI

Community Awards – Citizen and Youth of the Year

11:00-12:00 Bunny Trails Petting Zoo

11:00-2:00 Face Painters, Balloon Artists, Reading Tent

12:15 Cake Cutting

12:15-1:00 Live entertainment by Nathan Condon

1:00-1:45 Live entertainment by Allan Sonier & Taylor Sonier



Canada Day Celebrations

Kensington Rail Yards

Friday, July 1st, 2016

11:00 am – 2:00 pm



Canadian
Heritage

Patrimoine
canadien

Program

11:00-11:45 Lady Slipper Dancers

12:00 Opening Ceremonies

Welcome by Mayor Rowan Caseley

Prayer by Rev. Al Melcohe

Royal Canadian Legion Branch #9 Color Party

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Honorable Wayne Easter, Government of Canada

Senator Elizabeth Hubley, Senate of Canada

MLA Matthew MacKay, Province of PEI

Community Awards – Citizen and Youth of the Year

11:00-12:00 Bunny Trails Petting Zoo

11:00-2:00 Face Painters, Balloon Artists and Reading Tent

12:15 Cake Cutting, Free Hotdogs & Ice cream

12:15-12:45 Live entertainment by Nathan Condon

1:00-1:45 Live entertainment by Allan Sonier & Taylor Sonier



Canada Day Celebrations

Kensington Rail Yards

Friday, July 1st, 2016

11:00 am – 2:00 pm



TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: HOME BASED BUSINESS -
DATE: 24/06/2016
ATTACHMENTS: PROPERTY IMAGE, CORRESPONDENCE

Introduction

A request has been received from Catherine Gallant of 17 Pleasant Street to operate a home based bookkeeping business. The business is proposed to be named “The Pleasant Bookkeeper”.

Section 2.40 of the Town’s Development Control Bylaw defines a “Home Occupation” as an accessory use of a dwelling for gainful employment involving the provision or sale of goods and/or services. Home Based Businesses are regulated under Section 4.41 of the Bylaw.

As Councillors are aware, first reading of an ‘amended ’Development Control Bylaw was given at the June 13, 2016 meeting of Town Council. One of the sections of the bylaw proposed to be amended is Section 4.41. For simplicity I have included both the current Home Based Business regulation as well as the proposed amended section:

Regulations

Current Regulation

BUSINESS IN RESIDENTIAL ZONES–IN-HOME OCCUPATIONS

Where a property is used for domestic and household arts, or business and professional offices in a residential zone, the following shall apply:

- a) the dwelling shall be occupied as a residence by the principal operator and the external appearance of the dwelling shall not be changed by the business use.
- b) there shall be no more than two non-resident assistants employed in the business.

- c) not more than 25% of the total floor area of the dwelling shall be occupied by the business.
- d) adequate off-street parking, in accordance with this Bylaw, separate from that required for the dwelling, shall be provided.
- e) there shall be no open storage or display area.
- f) premise signs shall be restricted to a maximum of 400 square inches in total.
- g) domestic and household arts shall include:
 - i) Dressmaking and tailoring
 - ii) Hairdressing
 - iii) Instruction or tutoring
 - iv) Arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys.

Proposed Amended Regulation

HOME OCCUPATIONS

A home occupation is a permitted use in a single detached dwelling subject to the following:

- a) Commercial uses permitted as home occupations include:
 - i. Domestic and household arts (dressmaking and tailoring, hairdressing; instruction or tutoring, arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys);
 - ii. Business or professional offices
- b) the dwelling shall be occupied as a residence by the principal operator and the external appearance of the dwelling shall not be changed by the business use.
- c) there shall be no more than two non-resident assistants employed in the business.
- d) not more than 25% of the total floor area of the dwelling shall be occupied by the business.
- e) adequate off-street parking, in accordance with this Bylaw, separate from that required for the dwelling, shall be provided.
- f) there shall be no open storage or display area.

- g) premise signs shall be restricted to a maximum of 400 square inches in total.
- h) domestic and household arts shall include:
 - i. Dressmaking and tailoring
 - ii. Hairdressing
 - iii. Instruction or tutoring
 - iv. Arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys.

The decision to allow the operation of a home based bookkeeping business is supported by the Town's Official Plan (Policy PR-5)

Policy PR-5. In-Home Occupations

It shall be the policy of Council to permit a range of in-home businesses, provided that there are no significant negative impacts on adjacent properties or the immediate neighbourhood.

Plan Action:

- The Development Bylaw shall permit the establishment of limited in-home occupations in all single family residences.
- The Development Bylaw shall define the types of business activities which may be permitted in a residence.
- The Development Bylaw shall establish standards for home occupations, which limit potential residential conflicts such as noise, hours of operation, square footage, number of employees, parking, signage, physical changes to the structure, outside storage and any other factors which may represent an impediment to the safety, convenience or enjoyment of neighbouring residents.

Discussion

I have reviewed the Town's Development Control Bylaw and Official Plan with respect to the request to operate a bookkeeping home based business out of a property located at 17 Pleasant Street and find the proposal to be in compliance therewith.

The property is owned by Catherine and Jamie Gallant. Ms. Gallant is proposed to be the principal operator and only employee of the business. There will be no modifications to the external appearance of the property and it is proposed that no sign will be installed on the property (although the Bylaw would permit the installation of a single sign, not to exceed 400 square inches in total area).

The area of the home that will be used for the business is approximately 325 sq ft. Based on a total floor area of 2040 sq ft, approximately 16% of the total floor area will be dedicated to the business.

The parking requirements under the bylaw mandate the minimum requirement for a single detached dwelling at 2 parking spaces. A Business or Professional Office would require an additional 1 parking space per 300 sq ft of floor area. Given the proposed floor area sits at 325 sq ft, 1.08 parking spaces would be required. The current parking area sits at approximately 2000 sq ft which will provide ample land area to facilitate the additionally required parking space.

It is not anticipated that significant traffic increases will be generated by the business.

Recommendation

It is recommended by the CAO that Committee of Council approve the following resolution to approve the Pleasant Bookkeeper Home Based Business request:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the request from Catherine Gallant to operate a home based bookkeeping business out of a property located at 17 Pleasant Street be approved subject to full compliance with the Development Control Bylaw.



Town of Kensington
PO Box 418
Kensington, PE COB 1M0

Attention: Geoff Baker, Town Manager

June 20, 2016

Dear Mr. Baker:

I am currently in the planning of stage of starting my own Bookkeeping Business, The Pleasant Bookkeeper, from within my home. Today I am writing to you in hopes to gain the approval from the Town of Kensington Council. Upon review of the Town's Development Control Bylaw – Section 4.41, I have enclosed, within this letter, information about my business and residence for the Town Council to review.

My business, The Pleasant Bookkeeper, will be located within my residence at 17 Pleasant Street. I will be the sole employee and operator for this business. There will be no modifications done to the external appearance of the dwelling to accommodate the business and no signs installed on the property.

The area I will be using for my office is approximately 325 Sq Ft, with the residence being a total of 2040 Sq Ft. Our driveway is quite large, therefore, in addition to the 2 parking spaces we have for our personal vehicles, there will also be enough parking to meet the town's bylaw requirements of 1 space per 300 Sq Ft of floor area. I do not anticipate a high increase in traffic or large volumes of clients at my location on a regular basis. The traffic created would vary depending on the client's needs; for example, if paperwork is being dropped off bi-weekly, monthly or quarterly and/or if I make arrangements to pick up paperwork at their location, rather than them come to me. During the tax season, from about January-April, I am hoping to have a small increase in clients; however, with the use of technology, my plan is to do as much as possibly electronically, again saving the increase of traffic.

In hopes that this information will meet the requirements for our Town Council to make a decision, I would like to thank you for your time and consideration. It will be a great pleasure to become a part of such a wonderful business community within the Town of Kensington.

Sincerely,

Catherine Gallant

The Pleasant Bookkeeper

Pleasant St
Kensington, Prince Edward Island
[View on Google Maps](#)



Google

[Report a problem](#)

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: KENSINGTON FIRE DEPARTMENT - THERMAL IMAGING CAMERA
DATE: 24/06/2016
ATTACHMENTS:

Introduction

In December of 2015 representatives from the Kensington Fire Department submitted a request to the Public Safety Committee to consider the purchase of a new thermal imaging camera for the department. At the time, only one quotation had been solicited and the fire department were requested to secure an additional quote. It was indicated at that time that the proposed acquisition would be considered in the 2016 budget. A second quote has been received and the Fire Department are again, requesting Committee's consideration of purchasing this vital piece of equipment.

Discussion

A thermal imaging camera is integral in the modern firefighting operation. The cameras allow firefighter to see areas of heat through smoke, darkness, or heat-permeable barriers. They are constructed using heat- and water-resistant housings, and ruggedized to withstand the hazards of firefighting operations. Infrared technology help firefighters find victims, pinpoint fires and fire sources and helps to identify structural dangers before they have an opportunity to cause injuries and/or deaths.

Two quotes were requested by the Fire Department as follows:

<i>MicMac Fire Safety Source Ltd. -</i>	<i>\$15,162.00 including HST</i>
<i>T&K Fire Equipment Ltd. -</i>	<i>\$18,400.00 including HST</i>

Recommendation

It is recommended by the CAO that Committee of Council approve the following resolution to authorize the purchase of a Thermal Imaging Camera for the Kensington Fire Department:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the Kensington Fire Department be aouthorized to proceed with the purchase of a BUL-T4X Thermal Imaging Camera Bundle from MicMac Fire Safety Source Ltd. as per their quote dated May 18, 2016 in the amount of \$15,162.00 including HST.

[Footwear](#)[Electrical](#)[Ladders](#)[Contact Us](#)[Links](#)

OUTSTANDING Performance

The T4X uses infrared engine technology running at an ultra-fast 60 Hertz image update rate and incorporates Image Contrast Enhancement (ICE™) technology for the ultimate image performance in fire conditions. Loaded standard with advanced features in a 320 x 240 ultra-high resolution, the T4X gives fire departments everything needed in a high-performance thermal imager.

T4X Thermal Imager

BRIGHTEST LCD Display

LCD display greatly increases brightness and improves contrast, enabling firefighters to see more clearly in thick smoke and direct sunlight. The 4.3" widescreen format is the largest in the market.

ADVANCED Features

The T4X is loaded standard with advanced features, including Bullard's exclusive Electronic Thermal Throttle®, which enables firefighters to optimize scenes with the touch of a button; Super Red Hot colorization that alerts firefighters to areas of intense heat; temperature measurement in numeric and relative heat indicator formats; and 2x and 4x digital zoom.

NEW Look & Feel

The T4X is distinguishable from other thermal imagers with a cool, blue metallic swirl color. Multiple colors are also available.

FIVE YEAR Warranty

All X Factor Thermal Imagers come standard with a five-year, best in class, full service warranty on parts and labor. Upgrade to the CareFree® warranty to get five years of coverage on batteries.



X Factor
Technology
featuring
Super Red Hot



email: sales@mmfss.ca
website: http://www.mmfss.ca

121 Ilsley Avenue, Unit 4
Dartmouth, NS B3B 1S4
PH: (902) 468-6060 FX: (902) 468-9090

QUOTE

00027518

Date: 18-May-2016
Page #: 1

Our GST/HST No: 104688296RT0001

QUOTE FOR	Kensington Fire Department PO Box 418 Kensington, Prince Edward Island C0B 1M0	SHIP TO	Kensington Fire Dept Kenmac Auto Body 1 Industrial Park Kensington, Prince Edward Island C0B 1M0
REFERENCE		CONTACT TEL	Allan Sudsbury 902-888-7379
		FAX	- -

CUSTOMER NO.	SHIP TO	SALES PERSON	FOLLOW UP DATE	EXPIRY	ENTERED BY
00823	SHIPTO1	John Dunbar		17-Jun-2016	J.DUNBAR

TERMS	F.O.B.	SHIP VIA	P.S.T.
Net 30			

DESCRIPTION	DELIVERY	UOM	QUANTITY	PRICE	AMOUNT
-------------	----------	-----	----------	-------	--------

BUL-T4XBUNDLE		EA	1	\$13,200.00	\$13,200.00
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T4X FACTOR 5 YR WARRANTY & TRUCK CHARGER

T4x gives fire departments everything they'll need in high performance

- 320 X 240 ultra-resolution
- Equipped with (ICE) Image Contrast Enhancement processing technology
- Extra-Large 4.3" widescreen format on a new LCD display increases brightness and improves contrast
- Electronic Thermal Throttle enables firefighters to isolate heat sources
- Super Red Hot Colorization alerts firefighters to areas of intense heat
- Temperature measurement in numeric and relative heat indicator formats
- Zoom 2X, and 4X for size up on Hazmat calls
- 2 NIMH Battery

BUL-T3RETRAC		EA	1	\$100.00	\$100.00
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RETRACTABLE LANYARD FOR T3 T4 TI CAMERA

SUBTOTAL	MISCELLANEOUS	FREIGHT	HST	SALES TAX	TOTAL
\$13,300.00	\$0.00	\$0.00	\$1,862.00	\$0.00	\$15,162.00

CANADIAN

DATE PRINTED: 18 May, 2016 9:40:26 am

\$15,162.00



Sales Quote

16 Walker Drive
Charlottetown PE, C1A 8S6
(902) 368-3016 bus
(902) 368-3942 fax
Sales@tkfire.com

Quotation Number: TK05301601
Quotation Date: 05/30/16
Salesman: Brad Hickey
Customer: Kensington FD
ATTN: Rodney Hickey

QTY	Description	Price	Amount
1	MSA Evolution 6000 Xtreme TIC	15'000	15'000
1	Vehicle charger	1000	1000
			TOTAL
			16'000

Prices quoted above do NOT include applicable taxes (HST)

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 60 days. Thereafter it is subject to change without notice. Thank you.

By Brad Hickey Accepted _____ Date _____

\$18,400.00

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: CAPITAL BORROWING
DATE: 24/06/2016
ATTACHMENTS: 2015 - DEATAILED CAPITAL PURCHASE LIST

Background

I requested staff to review all capital asset purchases out of current revenues over the 2015 fiscal year. The Town utilized current revenues to finance and purchase smaller capital items from the General Fund in 2015. The Town has purchased capital assets over 2015 in the amount of \$123,290.68 from current revenues. The Community Gardens Complex has utilized current revenues to purchase capital over 2015 in the amount of \$13,298.50. Purchasing assets out of current revenues through short term borrowing impacts the town's ability to maintain positive cash flows.

I recommend that Town Council proceed with borrowing the amounts listed above over a five year term, to improve cash flow in the General and Community Gardens Complex Accounts. A detailed list of capital items purchased in 2015 is attached to this memo.

Recommendation

It is recommended that Committee of Council consider and approve the following resolution:

BE IT RESOLVED that Committee of Council recommend that Town Council authorize the borrowing of \$136,589.18 from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 5 years at a floating rate of interest, to finance capital purchases made by the Town of Kensington and the Community Gardens Complex in 2015.

Town of Kensington

2015 Detailed Capital Purchase List

Item	Project	Cost
EQUIPMENT		
Police		
Hand Held Radar	Hand Held Radar	\$1,644.27
Speed Radar Signs	Speed Radar Signs	\$17,453.78
Installation of Speed Radar Signs	Installation of Speed Radar Signs	\$4,818.56
EVK Pool		
New Pool Liner	Replace Pool Liner	\$10,333.20
New Skimmers	Replace Pool Skimmers	\$1,578.47
ELECTRONIC EQUIPMENT		
Police		
New Computer	Replace Computer	\$2,323.31
Town Hall		
10 Receptacles for Chamber	Install Receptacles	\$1,676.33
In Line Blower	Replacement of In Line Blower	\$1,744.00
Water Heater	Install Water Heater	\$1,272.18
Train Station		
Reshingle Roof	Freight Shed Roof Replacement	\$7,321.97
Reshingle Roof	Blacksmith Shop Roof Replacemnt	\$2,417.65
Water Heater	Water Heater Replacement	\$1,100.00
EVK Memorial - Swimming Pool		
Reshingle Roof	EVK Pool Roof Replacement	\$2,698.48
Public Works		
200m of paving on Stewart St	200m of paving on Stewart St	\$21,298.60
Police		
2010 Dodge Charger	2010 Dodge Charger	\$1,650.00
New Turbo	Replaced Turbo	\$4,274.97
Fire		
4 New Personal Breathing Units	Breathing Equipment	\$8,640.00
8 New Personal Air Tanks	Air Bottles	\$1,728.00
18" Electric PPV	Var Speed Exhaust Fan	\$3,849.31
Fire Hall		
Concrete in Front of Fire Dept	Concrete Repairs	\$25,467.60
Total General Gov't		\$123,290.68
CGC Equipment		
Canteen Equipment	Canteen Equipment	\$1,675.00
CGC		
Monofilament Protective Netting	Supply and Install Netting	\$4,000.00
Temp Glass	Temp Glass	\$898.80
Key Fobs	Installation	\$6,228.47
Key Fobs - Extra Monitors in Canteen	Installation	\$496.23
Total CGC		\$13,298.50
Total 2015 Capital Borrowing		\$136,589.18

June 6, 2016

Wendy MacKinnon
Deputy CAO
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Wendy MacKinnon,

Re: Federal government reviewing our public postal service - Have your say!

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

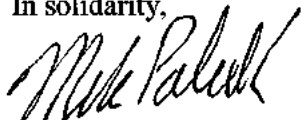
The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,



Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators, CUPW locals

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, starting with an independent task force that will collect input from Canadians, do research, gather facts and draft a discussion paper in September of 2016, identifying viable options for postal service in this country.

Whereas a parliamentary committee will consult with Canadians in the fall of 2016 on the options that have been identified in the task force's discussion paper and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the task force and parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, restoring home mail delivery, keeping daily delivery, adding postal banking, greening Canada Post, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible.

Therefore be it resolved that (name of municipality) provide input to the Canada Post Review task force and make a submission when the parliamentary committee consults with Canadians this fall.

CONTACT INFORMATION FOR CANADA POST REVIEW

Step 1: Providing input to the task force now

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23rd deadline for municipalities and organizations, end of July deadline for public):

- Online: Canada.ca/canadapostreview
- Email: TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:
Canada Post Review
CP 2200
Matane, QC G4W 0K8

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

What to say?

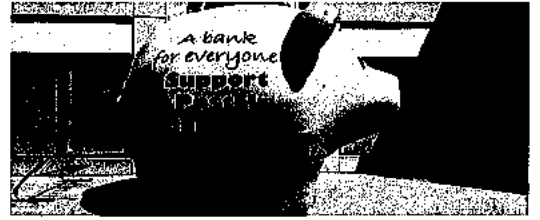
Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at CUPW.ca/canadapostreview

Step 2: Providing input to the parliamentary committee in the fall

The government says that details about the parliamentary committee's consultations will be made public as they become available.



A Canada Post for Everyone



Daily door-to-door delivery: It's not just more convenient. It's better for the environment.

Canada Post delivers billions of letters and parcels to homes and businesses every year. Many Canadians consider it a trusted and valuable service.

But did you know that home mail delivery is the most environmentally friendly way of moving letters and parcels from sender to receiver? And it's greener when it's done five or six days a week.

Why Canada Post is the greener option

The boom in online shopping means that millions more parcels are being delivered by Canada Post and other delivery companies. That's a lot of cars and trucks on delivery runs.

Last year, the number of parcels delivered by Canada Post alone increased by almost 10%. But with Canada Post, the amount of greenhouse gas emissions barely increases. Why? Because, unlike other delivery companies, Canada Post already has people delivering mail and parcels to every neighbourhood in the country on a daily basis.

From an environmental perspective, Canada Post is the best delivery option. According to a 2011 report, getting a parcel delivered by Canada Post can cause up to 6 times less CO₂ emissions than an overnight delivery by a courier, and 3 times less than having a customer make a 5-km trip to pick it up in a store.

Why daily delivery is the greener option

If we cut mail delivery back to three days per week, Canada Post would lose its environmental advantage. It would make Canada Post's parcel delivery more expensive, which would result in the corporation losing market share to less environmentally efficient companies.

A vehicle delivering letters and parcels together keeps down the cost and environmental impact of each piece.



**Our daily
door-to-door
delivery network
is part of a
sustainable future
for Canada Post.**

**Let's keep it
greener.**

What if I don't get my mail every day?

Lots of us don't get mail every day. That kind of fluctuation in volume is already built into the delivery system. Having carriers deliver fewer days per week would only make it harder to reduce our carbon footprint.

Businesses of all sizes rely on daily delivery for cash flow and time-sensitive items. So courier companies would step in to fill in the gap, meaning three or more delivery trucks and vans driving the same streets.

Why door-to-door delivery is the greener option

There are many reasons why people hate so-called "community mailboxes":

- they cause more traffic congestion
- lower property values
- thefts, and injuries due to slips and falls

They also cause more people to drive to pick up their mail, creating more pollution. Cars sit idling while residents struggle to open frozen locks and get the mail.

One poll shows that over a third (34.2%) of people drive to pick up their mail from a group mailbox.



A Canada Post for Everyone



Our Postal Service is Under Review: What's In It For You?

The federal government says it wants to ensure that "Canadians receive quality postal services at a reasonable price."

It's asking Canadians for our input. So, how do you think our national postal service should change with the times?

High Quality Service to Meet Our Changing Needs.

People everywhere are sending fewer letters through the mail, which has affected the revenues of post offices around the world. Some postal systems have raised prices or cut services and jobs, as Canada Post did when the Conservatives were in power.

But post offices in many other countries have expanded their services and branched out into new avenues in order to make more money.

It's time for Canada Post to make full use of its presence in every community and add new revenue-generating services. Here are a few options to think about:

Why Not Get More At The Counter?

With 6,300 outlets, Canada Post has the largest retail network in the country. It could be doing a lot more with this network.

Get Your Documents:

Canada Post already processes passport applications and issues fishing and hunting licenses. It could also accept identity card applications, provide identity authentication services, register voters, certify documents, issue permits and much, much more.

Canada Post could also process payments and cheques for federal and provincial governments, and offer government services in places that don't have any.

Get a Bank for Everyone:

Canada Post used to and could still provide financial and banking services like other post offices around the world. We could provide savings and chequing accounts; bank machines; lines of credit, mortgages, money transfers, etc.

Postal banking is profitable in many parts of the world and could reinvest its profits back into our communities. See CUPW's A Bank for Everyone campaign and go to cupw.ca/PostalBanking.

Get Display Space:

Canada Post's retail space could be better used in many locations. Why not rent display space to artists and producers for showcasing their specialty goods for fixed lengths of time? Showcase "Canadiana"? Or help on-line sales of products through a website portal like the Swiss post office?

Why Not Get Better Cell, Internet and Secure Data Service?

Canadians want simple, affordable internet and cell phone service. Canada Post could offer basic cell phone packages. It could also use its infrastructure to provide high-speed internet in rural and remote areas that do not have access to this service. Many post offices in Europe, such as the UK, Italy and France, already offer internet and cell service.

Canada Post could also collect data quickly and frequently for ethical use in transportation, infrastructure and public planning.

Why Not Get More at the Door?

With the largest delivery network in the country, Canada Post could deliver a lot more.

Get More Parcels:

The parcel delivery sector is growing rapidly as a result of e-commerce and internet marketing. It doesn't make sense to have multiple courier companies driving down the same streets every day to deliver parcels.

Canada Post could provide last mile delivery for the entire sector. This would lower prices and be good for the environment because it would reduce our use of fossil fuels, and cut pollution and traffic congestion.

Canada Post already provides last mile for FedEx in rural and small communities.

Get Your Groceries:

Canada Post could partner with large grocery stores to offer home delivery across the country like the Swiss and Danish post offices.

Remember, It's A Canada Post for Everyone

Of course, Canada Post isn't simply about making money. Like other Crown corporations, it is supposed to serve our public interest.

As well as considering revenue-generating services, Canada Post ought to be strengthening and expanding the services it provides to all Canadians. For example:

Get Better Services to Indigenous and Northern Communities:

- Postal Banking
- Food Mail

Get a Greener Canada Post:

- Electric Car Charging Stations at Post Offices
- Made in Canada Electric Postal Fleet
- Door-to-door as the greener option

For more information, visit cupw.ca and deliveringcommunitypower.ca



Get Better Services for Seniors and People with Mobility Issues:

Our population is aging and we need to keep our communities connected.

Canada Post used to have a service called Letter Carrier Alert that allowed letter carriers to monitor seniors and people with disabilities. Many letter carriers still informally check up on their neighbourhoods and the people on their routes. In partnership with municipal governments, communities, health care providers and seniors, we can keep doing this, helping older Canadians to remain in their homes for as long as possible.

La Poste in France is a leader in testing such new roles for the letter carriers. It partners with pharmacies to deliver medicine and works with organizations to check on people who are vulnerable, isolated or disabled.

Japan Post also has a service called "Watch Over" that checks on seniors and reports back to family members for a small monthly fee.

This service costs the equivalent of about \$8.40 US per month. According to the Inspector General of the United States Postal Service, a similar service in the US would generate \$12.6 million in revenues annually if just one per cent of its 12.5 million older adults that live alone signed up.

Japan Post will deliver 4-5 million iPads to seniors by 2020. The iPads will have apps that facilitate check-ins and remind seniors to take their medications, eat and exercise.



A bank for everyone

Support Postal Banking

Postal banking is the provision of financial and banking services through a post office. It is not a new or radical idea. Postal banks already exist in many parts of the world where they are used to:

- increase financial inclusion
- promote economic development
- and generate revenue to preserve public postal service and jobs

In fact, our post office used to have a national savings bank – up until 1969 – and there is no reason we shouldn't have one today.



Why do we need postal banking?

- 1** Banks are failing to meet the needs of a growing number of Canadians. Thousands of towns and villages across our country do not have a bank. But many of them have a post office that could provide access to financial and banking services.
- 2** Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. A postal bank could be that alternative.

3 Canadian banks have raked in enormous profits while cutting service, closing branches and charging some of the highest banking and ATM fees in the world. We deserve better.

4 Post administrations around the world, including Canada Post, have seen traditional mail volumes decline in recent years. Many post offices have added or expanded financial services in order to lessen their dependence on declining mail volumes and revenues. Postal banking could help Canada Post make money and increase its ability to provide public postal service and create decent jobs in communities throughout Canada.

Postal banking is lucrative!

New Zealand: Kiwibank generated 81% of New Zealand Post's after tax profits.

Switzerland: PostFinance produced 48% of Swiss Post's operating profits.

Italy: BancoPosta profits allowed the Italian post office to make 57 million Euros in profits (\$86.1 million CAD) in spite of losses incurred by its postal business.

France: La Banque Postale's operating profits of 842 million Euros (\$1271.6 million CAD) made a significant contribution to Le Group La Poste's operating profits of 719 million Euros (\$1085.8 million CAD).

Sources: New Zealand Post, Swiss Post, Poste Italiane and Le Group La Poste, 2014

Postal banking has social & economic benefits

France: Banque Postale has an obligation to provide products and services to as many people as possible. It provides a Livret A or passbook savings account, at no charge, to anyone who requests it. It also provides banking services to the financially vulnerable and financing for social housing, voluntary organizations and microentrepreneurs lacking bank credit.



LA POSTE

Brazil: Since its creation in 2002, Banco Postal at Brazil's post office has opened over 6,200 postal bank branches and provided bank accounts to about ten million people. These efforts are largely designed to meet the needs of poor and marginalized populations living in rural and underdeveloped areas.



Correios

Italy: BancoPosta offers current accounts, payment services and postal savings products on behalf of Cassa di Risparmio di Roma (CDR). The CDR, which is 80% owned by the Italian government, supports the development of the country

Posteitaliane

by financing the investments of public entities, helping local authorities leverage their real estate assets, investing in social housing, and supporting energy efficiency policies.

We had a postal bank

Canada had postal banking for over a hundred years. The federal government passed legislation establishing a post office savings bank system just after Confederation in 1867 in order to provide a savings service to the working classes and small town residents. This system began operating in 1868 with 81 locations and grew quickly. By 1884, there were 343 post office savings banks, with a balance of \$13 million from almost 67,000 accounts. However, Canada's postal banking system confronted challenges from chartered banks by the 1890s. These banks, facing a recession, became interested in attracting the kind of small-time depositors who used post office savings





banks and they actively worked to undermine postal banking. In 1898, the chartered banks successfully lobbied the government to reduce the interest rate paid on deposits at postal savings banks from 3% to 2.5%. They also worked to eliminate advertising by postal banks. As time went on, chartered banks and credit unions increased their presence in communities and the post office and government became less interested in maintaining the network. The post office savings bank system was closed down in 1969.

Support for postal banking

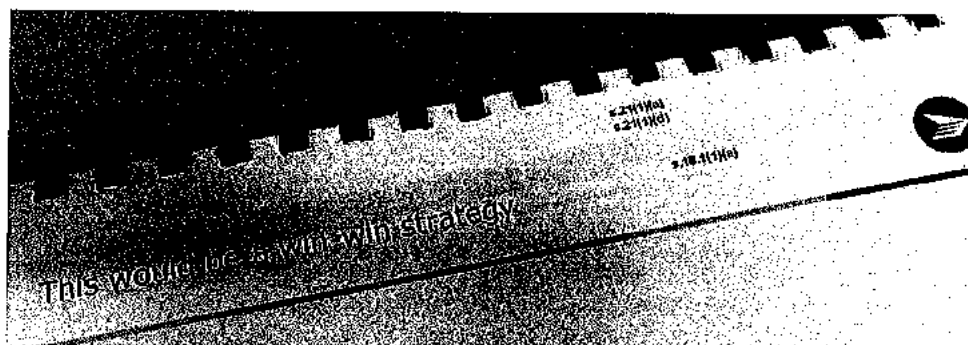
Municipalities: Over 600 municipalities have passed resolutions that support postal banking.

Public: Almost two out of every three respondents (63%) to a 2013 Stratcom poll supported Canada Post expanding revenue-generating services, including financial services like bill payments, insurance and banking.

Canada Post: A number of former Canada Post presidents have considered and even promoted the notion of the corporation getting more involved in financial services: Michael Warren, Andre Ouellet, Moya Greene.

Universal Postal Union: The UPU, a United Nations agency, thinks post offices should be looking at expanding financial services. It has produced a global roadmap for the future. This roadmap calls for the continued development of postal networks along three dimensions – physical, financial and digital/electronic.

Federal parties: Most federal parties have expressed either support for or an interest in postal banking. In 2014, the Liberal Party postal critic said the merits of postal banking should be explored in the context of several different options for the future of Canada Post.



Canada Post's secret postal banking study

Canada Post conducted a secret four-year study on postal banking that indicates that adding this service "would be a win-win strategy" for the corporation. This study was obtained through an Access to Information (ATI) request. Unfortunately, 701 of the study's 811 pages were redacted. CUPW has asked Canada Post's President to release the full report, but he has refused.

What would a postal bank look like?

There are many different models of postal banking. Some postal administrations set up their own bank. Others act as a financial intermediary by providing services in partnership with banking and other financial institutions, such as credit unions. In this instance, they work with one or a number of institutions, which operate nationally or in different regions. Some postal banks deliver a broad range of financial services, while others provide a more limited offering.

Services provided by postal banks:

- Savings and checking accounts
- Online banking
- Bank machines
- Credit cards, debit cards, pre-paid cards
- Money transfers, including remittances
- Insurance (home, auto, travel, etc.)
- Loans and mortgages
- Investment products (RRSPs, mutual funds, annuities)
- Foreign currency
- Other services such as financial counselling

Government review of Canada Post

CUPW wants the government review of Canada Post to recommend the addition of financial and banking services at Canada Post, or at a minimum, a task force to determine how to deliver new financial and banking services through our postal service.

Please consider making this recommendation to the review.

For more information:

A postal bank for everyone – Support Postal Banking
www.cupw.ca/PostalBanking

Why Canada Needs Postal Banking
<https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The Banks Have Failed Us: Postal Banking To The Rescue
<http://www.cupw.ca/postal-banking-rescue>

Rural Canada is underserved by financial services:
 Why post offices need to offer banking services
http://cpaa-acmpa.ca/pub/files/banking_services_SEPT23Eng.pdf

Banking on a future for posts
<http://www.cupw.ca/campaign/resources/banking-future-posts>



June 9, 2016

To Whom It May Concern

Kensington Historical Society - A Heritage Place

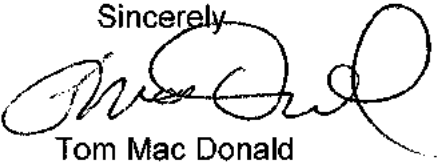
They say you can't stop progress, but with each step we take into the future some of our history is lost. At this time much of the heritage of Kensington is hidden away in boxes in a small room at the Seniors Center. With the loss of the museum there was no place to display the History and Heritage of our area so it all went into storage. A rather dim view of whom and what we were that got us to where we are now.

The Historical Society numbers are dwindling at a steady rate. There are but a few members left as guardians of Kensington's Heritage. We are hoping the town can see its way clear to assist us in locating an area where the History of Kensington can be put on public display for all to enjoy.

A major portion of what's available, are well mounted and framed photos of our past. There are three antique style floor display cases and four wall mount display cases for the artifacts we have in storage. As such a large area would not be required, but a location visitors and citizens alike could access would be more than welcome.

It would be a shame for the present situation to continue, and a definite insult to the memory of all those who struggled before us to make this town what it has become today. It is our hope that a worthy effort will be made to provide a more lasting place of honor for our History and Heritage.

Sincerely

A handwritten signature in black ink, appearing to read 'Tom Mac Donald', with a large, stylized loop at the end.

Tom Mac Donald

Kensington Historical Society

jtommacd@gmail.com

(902)836-4107

Hon. Wayne Easter
Member of Parliament for Malpeque



Date:

Wednesday, July 13,
7:00pm

Doors open at 6:30

Location:

Hunter River

Community Centre,

19816 Route 2, Hunter River

Community Climate Change Consultation

Please register at wayne.easter.c1c@parl.gc.ca or by phoning 1-800-442-4050