



***Tentative Agenda for Committee of  
Council***

***Tuesday, May 23, 2023 following Special  
Meeting of Town Council***

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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Committee of Council Meeting  
Tuesday – May 23, 2023 – Following Special Meeting of Town Council**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – April 24, 2023**
- 6. Business Arising from Minutes – April 24, 2023**
- 7. Staff Reports**
  - a. Chief Administrative Officer’s Report
  - b. Fire Department Statistical Report
  - c. Police Department Statistical Report
  - d. Development Permit Summary Report
  - e. Bills List – Town
  - f. Bills List – Water and Sewer Utility
  - g. Bills List - Capital
  - h. Consolidated Summary Income Statement
  - i. Credit Union Centre Report
- 8. New Business**
  - a. COC Memo - 12 Gerald McCarville Dr. Development Permit Application

**9. Councillor Issues/Inquiries**

**10. Correspondence**

**11. In-Camera (Closed Session) - *Nil***

**12. Adjournment**

**Town of Kensington  
Committee of Council Meeting  
Monday, April 24, 2023  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor Spencer  
Councillors: Doucette, Toombs, Mann and MacRae

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Municipal Clerk, Kim  
Caseley

**Regrets:** Councillor Gallant

**Visitors:** Bjorn Schmitt – KISH Student  
Alex Elliott – KISH Student  
Ethan Cole – Graduated KISH Student  
Nick Andrews – ATV Federation  
Peter Mellish – ATV Federation

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the April Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the agenda for April 24, 2023, Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers, and Public Input**

**4.1** *Nil.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the Committee of Council meeting minutes from March 27, 2023. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil.*

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the April 2023 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the March 2023 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the March 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor MacRae, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of April as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Financial Report - Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the General Bills for March 2023 in the amount of \$246,094.00. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Doucette to receive, and recommend Town Council's approval to adopt the Water & Sewer*

*Utility Bills for March 2023 in the amount of \$11,539.62. Unanimously carried.*

**7.5.3** *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the Capital Expenditures for March 2023 in the amount of \$97,925.16. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Summary Income Statements for March 2023, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for March 2023, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1 ATV Federation Request and Share The Road Pilot Project**

*Moved by Councillor Doucette, seconded by Councillor MacRae*

*THAT Committee of Council recommend to Town Council that a letter of support to allow ATVs access to certain public roads throughout the Province, be drafted by the Chief Administrative Officer and sent to the Minister of Transportation and Infrastructure Renewal and that such letter be also sent to Premier Dennis King and MLA, Matthew MacKay.*

*Unanimously carried.*

**8.2 Guaranteed Livable Basic Income**

Mayor Caseley spoke about the last Atlantic Mayors Congress meeting, where a discussion was held on the passing of a resolution to be forwarded to Federal and Provincial Politicians in support of a Guaranteed Livable Basic Income for all Canadians. The draft resolution provided will be coming forward to the Atlantic Mayors Congress again in June, 2023. Mayor Caseley will be attending the upcoming Congress and requested to hear from Town Council and Staff on their thoughts on the resolution that will assist him during the discussion and how he

might vote.

The consensus from Committee of Council was to support the proposed resolution.

### **8.3 Consolidation of Lands of Bruce Bell PID No. 76711 & 80861**

*Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

*THAT Committee of Council recommend to Town Council the approval of consolidation plan # 20257-C01 as the plan of consolidation for PID No. 80861 and PID No. 76711, being lands of Bruce Lea Bell.*

*Unanimously carried.*

## **9. Councillor Issues/Inquiries**

- 9.1** Mayor Caseley spoke on the upcoming IWK Telethon, the Town will be recognized for their 2023 - \$1,000 financial contribution.
- 9.2** May 13, 2023 will be the Town Clean-up day in partnership with the WI Roadside Clean-up from 9:00-10:30 am.
- 9.3** A Public Meeting will be held on April 26, 2023 at 6:30 pm for the re-zoning application from Mark Woodside.
- 9.4** Councillor Doucette inquired about the Roy Paynter Park and noted it is need of repair. Mayor Caseley noted it is on the public works spring clean-up list.
- 9.5** Deputy Mayor Spencer noted training for Island Fire Departments being held on safety while fighting fires on structures with solar panels. Mayor Caseley confirmed that Chief Hickey will attend to the scheduling of training for the department.
- 9.6** Councillor MacRae provided positive feedback from a recent user of the Kensington Fitplex on its excellent condition and equipment.
- 9.7** Councillor MacRae expressed her appreciation for the Firefighter Recognition Dinner, noted that the prizes were well received, and recommended that we do the same format in the coming years.

## **10. Correspondence**

### **10.1 Information from Workers Compensation – Day of Mourning**

*Flags within the Town will be lowered to Half-Mast on April 28<sup>th</sup> in memory of those who have died or suffered serious injury while on the job and raises awareness of the*

*importance of workplace safety.*

- 10.2** Information from Saltscapes magazine with an advertising opportunity. – *Received for information.*
- 10.3** A Thank You card from retired Deputy Fire Chief, Alan MacLeod for his retirement gift.
- 10.4** A Thank You message from the Prince County Hospital Foundation.
- 10.5** IWK Newsletter – 39<sup>th</sup> Telethon
- 10.6** Heart & Stoke – Spring 2023 Impact Report & Donation request. – *Received for information.*

*Councillor Gallant joined the meeting at 7:03 pm.*

*All visitors excused themselves from the Council Chamber at 7:07*

*Mayor Caseley discussed the potential of the re-development of a Youth Council, and thanked students for their attendance.*

## **11. In-Camera (Closed Session)**

*One item under Section 119(1)(e) of the Municipal Government Act*

- 11.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to enter into an In-Camera session at 7:13 pm.*

*Unanimously carried.*

- 11.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Spencer to come out of an In-Camera session at 7:50 pm.*

*Unanimously carried.*

## **12. Adjournment**

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 7:51 pm. Unanimously carried.*



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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor

Town of Kensington		
CAO's Report for Committee of Council - May 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The draft Bylaw and Official Plan have been circulated to Town Councillors. It is anticipated that a meeting/presentation with DV8 Consulting will be held somewhere around the middle of June. Further information will be provided once a meeting has been scheduled.
2	Official Plan and Development Control Bylaw Amendment - PID No 747790-000	First reading of the Bylaw amendment was given at the regular meeting of Town Council held in May. It is anticipated that second reading and formal adoption will be given at the regular June meeting of Town Council.
3	Credit Union Centre Upgrades	The contracts for the completion of the ice plant replacement and the board replacement have been issued and materials and equipment have been ordered. The existing boards and glass were removed the week of April 17th. The tender for the lighting upgrades has been awarded to Mid-Isle Electric and materials have been ordered. The painting tender has been issued and is scheduled to close on May 30, 2023. The tender for re-paving the parking area was issued on May 18, 2023 and is scheduled to close on June 1, 2023. An options study is nearing completion on the installation of solar panels and we expect to receive that within the next week. The stairs, and railing have been replaced at the Seniors Centre and several internal upgrades have been made to the facility, i.e. furnace replacement, sump pump replacement, bathroom and lighting upgrades. Repairs, including replacement of fixtures have been completed on the Vipers dressing room. Once all of the tenders have been issued on the remaining components of the Upgrades project, staff will begin work on completing the washroom replacements within the Credit Union Centre.
4	Street Light Review	The additional street lights requested by Town Council have been installed, including the lights over the outdoor ice surface at the Credit Union Centre and the Dog Park located at the Kensington Country Store.
5	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
6	Commercial Street/Broadway Street Intersection	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
7	Confederation Trail Road Crossings	In correspondence received from the Provincial Department of Transportation, we have been advised that they are currently waiting on equipment to arrive to facilitate the installation. All work should be completed within approximately three weeks.
8	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	Work on this project re-commenced on May 1, 2023. The sidewalk portion of the project will be completed once the water and sewer infrastructure has been installed.
9	Freight Shed Upgrades	A structural review was completed on the building on April 20, 2023. We have not yet received the written report. The Upgrades project would generally include addressing any structural issues, connection to the water and sewer system, addition of a washroom, installation of heating/cooling, and insulation and covering of the walls. Provision will be made to protect any historical elements of the building such as the markings on the internal walls. The roof was replaced in later April/Early May.
10	Relocation of Town of Kensington Signs	We are currently working with a property owner along the Kelvin Grove Road to relocate a welcome sign to their property. The sign will be relocated as soon as land issues are worked out. We are hopeful to have the sign relocated this Spring/2023.
11	Electric Vehicle (EV) Chargers	Road markings will be completed as the Town proceeds with its 2023 parking line painting. The same Contractor that will complete the 2023 line painting program for the Town has been contracted to place the EV Charger road markings.
12	PEI ATV Federation 'Share the Road' Pilot Project Request	A letter of support has been drafted and sent as directed by Town Council to support the ATV Federations request that the Province amend their legislation to allow ATVs access to certain public roads throughout the Province.
13	Website	The web designer has completed the design of the website and is in the process of transferring information from our existing website over to the new site. While I don't have an exact launch date to announce, we will present the design to Town Councillors prior to the May 23rd meeting.
14	Dog Bylaw	NO UPDATE Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
15	Broadway Street South Sidewalk Replacement	Work on this project began in early May and is near completion.
16	Sewer/Septic Issue - 130 Broadway Street North	I am attempting to find funding that would allow this project to proceed in 2023. I have included in the Capital Budget \$1,000,000 to allow both water and sewer to be extended into this area. To date, I have not been able to locate a sufficient external funding source.
17	Hurricane Fiona	Staff continue to proceed with clean up in the aftermath of Hurricane Fiona. The pool roof was replaced recently and the Freight Shed roof is expected to be replaced the week of April 24th. Staff are currently attempting to get sections of fence replaced at the pool and the entire fence located along Commercial Street. The ballfield dugouts are expected to be replaced as soon as the weather permits. The control box for the ballfield lights has been ordered and will be installed by Mid-Isle Electric.
18	Synergy Screens Digital Sign Installation	I met with the owner of Synergy Screens and a location was chosen in the open area at the rear of the Town Hall (facing the corner of Woodleigh Drive and Victoria Street East). I have met with the Province of PEI's signage compliance officer for the necessary permits and they have identified an issue around non-compliance with the off-premises signage regulations. I continue to work with the Province to try and find a solution to this issue.
19	24/7 Policing	The provision for 24/7 policing has been included in the 2023/24 Financial Plan. A meeting was held with police staff to review the proposal. I have drafted a Memorandum of Agreement to CUPE to facilitate the schedule and hour change however as of the writing of this report I have not received a response. Once an agreement is reached with CUPE, staff will proceed with the implementation of the revised 24/7 schedule on a pilot project basis.
20	Meeting with Kensington North Watershed Association (KNWSA)	NO UPDATE A meeting was held on January 3, 2023 with the KNWSA in regards to tree planting on the eco-gifted property along Woodleigh Drive (vicinity of wellfield). A funding application is being developed by the KNWSA to fund the tree planting project, and if possible, a clean-up and formalization of the walking trails in the existing wooded area. Staff have contacted Environment Canada in regards to the use of the eco-gifted property to ensure that the planned work can proceed.

Item #	Project/Task	Status
21	Civic Re-Numbering	NO UPDATE We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.
22	Roy Paynter Park	Staff completed an assessment and clean up of the Roy Paynter Park. We are also seeking out pricing on additional equipment for the park to be funded through the Town's Gas Tax contribution under the project category Parks and Playground improvements. Further information will be provided to Town Council as we gather information.
23	Youth Council	An initial meeting was held with student representatives from KISH who have expressed interest in forming a community youth council. While in its infancy and much work remains, it was exciting to see the level of interest from youth in our community in providing a youth perspective to Town Council moving forward.
24	Public Washrooms	The railyards public washrooms were opened for the season on May 18, 2023.

**Kensington Fire Department  
Occurrence Report 2023**

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	1	2	4									10	20.83%
Motor Vehicle Accident	4	2	1	5									12	25.00%
Emergency Response - Fuel Spill, etc	0	0	0										0	0.00%
<b>Fire Related</b>														
Smoke Investigation	1	1	0	1									3	6%
Outside Fire - Brush, Grass, Utility Pole, etc.	0	0	1	4									5	10%
Structure Fire - House, Building, Vehicle, etc.	0	0	5	3									8	17%
Alarms	4	3	1	2									10	21%
<b>Total Fire Related</b>	<b>5</b>	<b>4</b>	<b>7</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	
<b>Total Incidents</b>	<b>12</b>	<b>7</b>	<b>10</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	
Mutual Aid Call Out													0	0%
<b>Total Incidents (Including Mutual Aid Provided by KFD)</b>	<b>12</b>	<b>7</b>	<b>10</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>100%</b>
Mutual Aid Call in														
Firefighter Attendance	12	12	15	15										14
Regular Monthly Training - No. of Firefighters	24	18	22	17										20
Training School/Association Meeting/Department Meeting	21	19	23	17										20
<b>Call Area</b>														
Kensington	1	3	4	2									10	20.83%
Malpeque CIC	3	1	1	7									12	25.00%
Zone's 1 to 5	8	3	5	10									26	54.17%
Other													0	0.00%

## Kensington Fire Department April 2023 Fire Report

The Kensington Fire Department responded to 19 calls in April and the average attendance at these calls was 15. Following is a breakdown of calls:

<b>Date</b>	<b>Call Details</b>	<b>Location</b>	<b># Firefighters</b>	<b># Trucks</b>
<b>April 3 11:18am</b>	<b>Commercial Fire Alarm</b>	<b>Darnley</b>	<b>12</b>	<b>2</b>
<b>April 4 13:45pm</b>	<b>MFR</b>	<b>Darnley</b>	<b>10</b>	<b>1</b>
<b>April 9 19:04pm</b>	<b>MFR</b>	<b>Sea View</b>	<b>15</b>	<b>1</b>
<b>April 10 08:20am</b>	<b>MFR</b>	<b>Kensington</b>	<b>13</b>	<b>1</b>
<b>April 11 14:19 pm</b>	<b>2-Vehicle MVC</b>	<b>Traveller's Rest</b>	<b>20</b>	<b>3</b>
<b>April 13 14:32 pm</b>	<b>Grass Fire</b>	<b>Clermont</b>	<b>15</b>	<b>5</b>
<b>April 16 10:27 am</b>	<b>MFR</b>	<b>Blue Shank Rd.</b>	<b>8</b>	<b>1</b>
<b>April 17 19:10 pm</b>	<b>2 Vehicle MVC</b>	<b>New Annan</b>	<b>21</b>	<b>3</b>
<b>April 18 16:54 pm</b>	<b>2 Vehicle MVC</b>	<b>New Annan</b>	<b>17</b>	<b>2</b>
<b>April 21 06:57 am</b>	<b>Single Vehicle MVC</b>	<b>Springfield</b>	<b>12</b>	<b>2</b>
<b>April 22 19:51 pm</b>	<b>Commercial Fire Alarm</b>	<b>Darnley</b>	<b>13</b>	<b>3</b>
<b>April 22 23:51 pm</b>	<b>Structure Fire</b>	<b>Emerald</b>	<b>19</b>	<b>5</b>
<b>April 23 14:45 pm</b>	<b>Brush Fire</b>	<b>Indian River</b>	<b>16</b>	<b>3</b>

<b>April 23 17:37 pm</b>	<b>Single Vehicle MVC</b>	<b>Blue Shank Rd.</b>	<b>15</b>	<b>2</b>
<b>April 25 16:43 pm</b>	<b>Structure Fire</b>	<b>Kensington</b>	<b>20</b>	<b>5</b>
<b>April 27 20:24 pm</b>	<b>Structure Fire</b>	<b>Darnley</b>	<b>21</b>	<b>5</b>
<b>April 29 16:15 pm</b>	<b>Sight/Smell of Smoke</b>	<b>Freetown</b>	<b>9</b>	<b>2</b>
<b>April 29 21:31 pm</b>	<b>Brush Fire</b>	<b>Emerald</b>	<b>8</b>	<b>Stand down enroute</b>
<b>April 30 16:22 pm</b>	<b>Grass Fire</b>	<b>Burlington</b>	<b>12</b>	<b>3</b>

**April 4** - Association meeting held with 22 present.

**April 8** - Annual Muscular Dystrophy Boot Drive held with just over \$3000 raised.

**April 12** - EMO meeting at Town Hall; Chief Rodney Hickey and Deputy Chief Jason Paynter attended.

**April 17** - Town officials hosted a dinner at the Murray Center for firefighters and their better halves. DELICIOUS!

**April 18**- Training held with 17 present.

**April 19** - Chief Rodney Hickey and Deputy Chief Jason Paynter attended a meeting at the North River Fire Hall at which members of Forestry PEI went over the new guidelines regarding controlled burns.

**April 25** - Chief Rodney Hickey met with Forestry Officer Todd LaFrance at the firehall to go over the regulations for burning permits.

**April 28** - Students enrolled in the Agriculture Certificate Program at Kensington and Kinkora High Schools participated in a tractor safety course at the fire hall.

Rodney Hickey  
Chief

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	3	2	2									8	3.86%
Abandon Vehicle			1										1	0.48%
Abduction													0	0.00%
Alarms	3		3	3									9	4.35%
Animal Calls	2		2										4	1.93%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	2			2									4	1.93%
Assistance Calls	1	5	1	1									8	3.86%
Bank Runs	2												2	0.97%
Breach of Peace		1											1	0.48%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	2												2	0.97%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare	1	1											2	0.97%
Coroner's Act				1									1	0.48%
Crime Prevention													0	0.00%
Criminal Harassment													0	0.00%
Dangerous Driving	2	3											5	2.42%
Disturbing the Peace	1												1	0.48%
Dog Act													0	0.00%
Driving while disqualified				1									1	0.48%
Drug Charges			1	1									2	0.97%
Excise Act													0	0.00%
Fail to Comply Probation		1											1	0.48%
Fail to comply undertaking	1		1										2	0.97%
Fail to remain at scene of accident													0	0.00%
Family Relations Act	5			1									6	2.90%
Fingerprints taken													0	0.00%

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1	1									2	0.97%
Firearm Act			1										1	0.48%
Forcible confinement													0	0.00%
Fraud		1	2	2									5	2.42%
Funeral Escorts	2		2	1									5	2.42%
Harrassing Communication	1	1		2									4	1.93%
Impaired Driver		1		2									3	1.45%
Information Files	2	1		1									4	1.93%
Injury Accidents													0	0.00%
Liquor Offences													0	0.00%
Litter Act													0	0.00%
Lost and Found	3		1	3									7	3.38%
Luring Minors													0	0.00%
Mental Health Act	1			2									3	1.45%
Mischief	1	5											6	2.90%
Motor Vehicle Accidents	2	2	1	2									7	3.38%
Motor Vehicle Act	2	7	5	5									19	9.18%
Municipal Bylaws			3										3	1.45%
Off Road Vehicle Act													0	0.00%
Other Criminal Code			1										1	0.48%
Person Reported Missing	1												1	0.48%
Possession of restricted weapon													0	0.00%
Property Check	2		2										4	1.93%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.48%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	2	5	3	3									13	6.28%
Theft Of Motor Vehicle	2	1											3	1.45%
Theft Over \$5000													0	0.00%
Theft Under \$5000	3	8											11	5.31%





## **Police Report April 2023**

**There are three alarm calls to report for this month.**

Apr 6<sup>th</sup> @ 1152hrs – 10 Hillside, member attended.

Apr 9<sup>th</sup> @ 1754hrs – K'town Lions Club, member attended.

Apr 12<sup>th</sup> @ 1059hrs – K'town Liquor Store, member attended.

**Assistance file for the month consisted of:**

Assist someone with property retrieval.

## Year To Date Approved Development Permits Summary Report 2023

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Residential Deck/Fence/Pools					1								1
New Multi-unit Family Dwelling				1									1
New Residential Accessory Structure				1									1
New Residential Deck/Fence/Pools					2								2
Renovation Commercial			2										2
Renovation Residential Deck/Fence/Pools					1								1
Renovation Single Family Dwelling		2	1										3
<b>Total:</b>		2	1										11

Total Estimated Construction Value
\$2,000.00
\$2,150,000.00
\$1,000.00
\$11,900.00
\$130,000.00
\$1,500.00
\$498,000.00
<b>\$2,794,400.00</b>

**DEVELOPMENT PERMITS REPORT**

For the period May 05, 2023 to May 18, 2023

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							
<b>Residential Deck/Fence/Pools</b>										
10-23	05/17/2023	77107	Rowan Caseley - [REDACTED]	[REDACTED]	Approved	Renovation	Residential Deck/Fence/Pools	\$1,500.00	05/20/2023	05/30/2023
			26 Victoria Street E				Description: Replace existing deck with small addition.			
11-23	05/17/2023	1023340	Wayne & Marlene Clark - [REDACTED]	[REDACTED]	Approved	Addition	Residential Deck/Fence/Pools	\$2,000.00	05/17/2023	05/30/2023
			3A Barrett Street				Description: 12' x 8' addition to existing deck			
08-23	05/17/2023	1068261	Brooke Cameron & Taylor Doyle - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pools	\$5,000.00	05/15/2023	08/15/2023
			53 Pleasant Street				Description: Construction of 6' high fence around perimeter of the property			
09-23	05/17/2023	432971	Buffy Taylor - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pools	\$6,900.00	05/22/2023	06/29/2023
			13 MacLean Ave				Description: Construction of 6' fence along rear perimeter of the property			

**Sub Total: \$15,400.00**

**Total: \$15,400.00**



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: CAO@kensington.ca  
Website: www.kensington.ca

For Office Use Only	
Permit #:	09-23
Date Received:	May 15/23
Date Approved:	May 16/23
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 26 Victoria Street East Property Tax Number (PID): 77107000  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R1  
 Are there any existing structures on the property?:  No  Yes, please describe:  
House and garage

Land Purchased from Barbare Auld Year Purchased 2008

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>100</u>	Acreage _____
<input type="checkbox"/> South	<input checked="" type="checkbox"/> West	Property Depth <u>150</u>	Area sq. ft. <u>15000</u>

### 2. Contact Information

APPLICANT Name: Rowan Caseley Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Kensington, PE  
 Email: \_\_\_\_\_ Postal Code: C0B 1M0

Same as Above:   
 OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: Self Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other Replace step with larger step

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
2	4	2	Width _____ Length _____

Detailed Project Description: Replace back entrance step with slightly larger entrance step

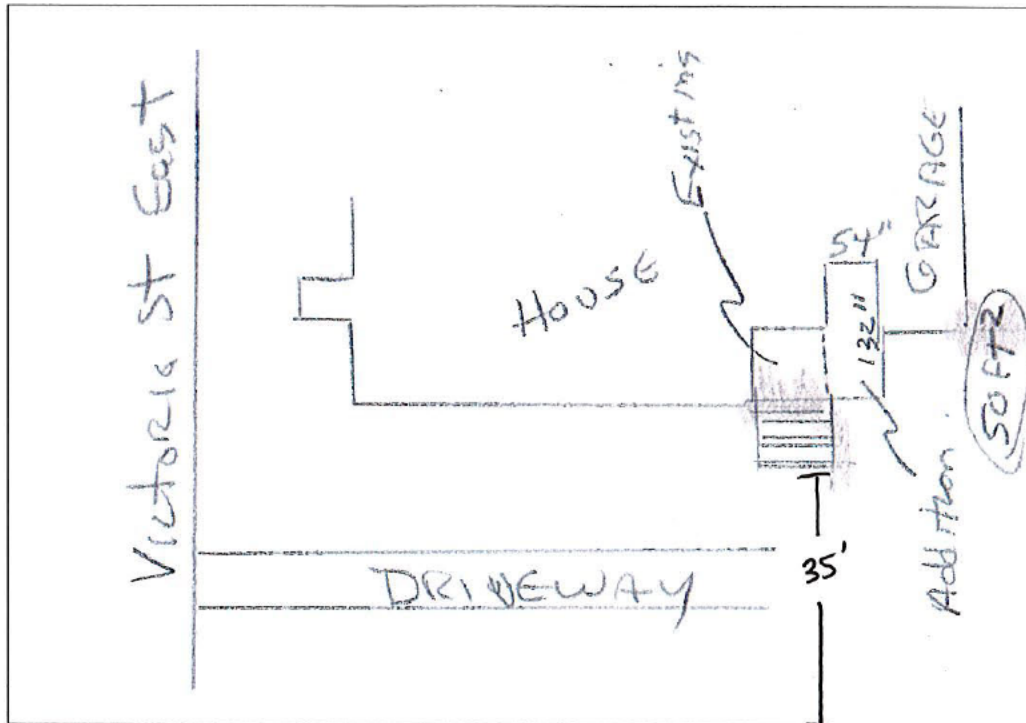
Estimated Value of Construction (not including land cost): 1500

Projected Start Date: May 20, 2023

Projected Date of Completion: May 30, 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the [redacted] application does not constitute approval of a permit nor approval to commence a [redacted]

Signature of Applicant

Date:

May 15/23



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: CAO@kensington.ca  
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	MAY 16/23
Date Approved:	
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 3A Barnett St. Property Tax Number (PID): 1023340-000  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: RES-  
 Are there any existing structures on the property?:  No  Yes, please describe:  
our Duplex + Shed  
Nicole Marie + Desmond Norman  
 Land Purchased from \_\_\_\_\_ Year Purchased 2017

Location of Development		Property Size	
<input checked="" type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage _____	Acreage <u>0.14</u>
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth _____	Area sq. ft. <u>36x40</u>

### 2. Contact Information

APPLICANT Name: Wayne Clark Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Same as Above:   
 OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 CONTRACTOR, ARCHITECT OR ENGINEER Name: NA Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private  
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other addition to deck

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier <u>NA</u>	<input type="checkbox"/> Steel <u>NA</u>	<input type="checkbox"/> Other <u>NA</u>	<input type="checkbox"/> Other <u>NA</u>
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>NA</u>	<u>NA</u>	<u>NA</u>	Width _____ Length _____

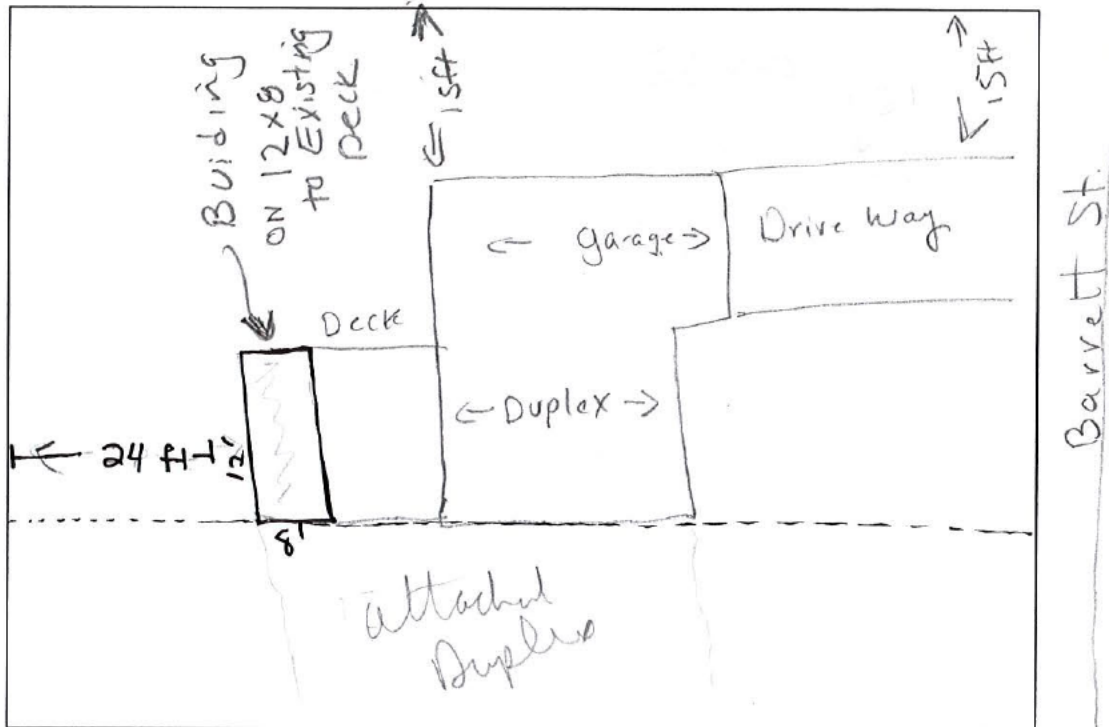
Detailed Project Description: Add a 12 x 8 ft<sup>2</sup> area to existing deck.

Estimated Value of Construction (not including land cost): \$2000.00

Projected Start Date: May 17-23 Projected Date of Completion: May 30-23

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings. *NA*
- c) Indicate the distance between buildings. *NA*
- d) Show location of driveway. *✓*
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

May 16-23





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: CAO@kensington.ca  
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	MAY 10/23
Date Approved:	
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 53 Pleasant Street Property Tax Number (PID): 1068261  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R2  
 Are there any existing structures on the property?:  No  Yes, please describe:  
Baby Barn & House

Land Purchased from Gerard Bidgood Year Purchased 2019

Location of Development		Property Size	
<input checked="" type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>84'</u>	Acreage <u>0.22</u>
<input type="checkbox"/> South	<input checked="" type="checkbox"/> West	Property Depth <u>115'</u>	Area sq. ft. _____

### 2. Contact Information

**APPLICANT** Name: Brooke Cameron & Taylor Doyle Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: C0B 1M0

Same as Above:   
 Name: \_\_\_\_\_ Address: \_\_\_\_\_  
**OWNER** Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**CONTRACTOR, ARCHITECT OR ENGINEER** Name: Taylor Doyle Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other Fence

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
N/A	N/A		Width _____ Length _____

Detailed Project Description: Building wood fence around the backyard to ensure safety of our young child and large dog.  
Fence will be roughly half of the property's perimeter.

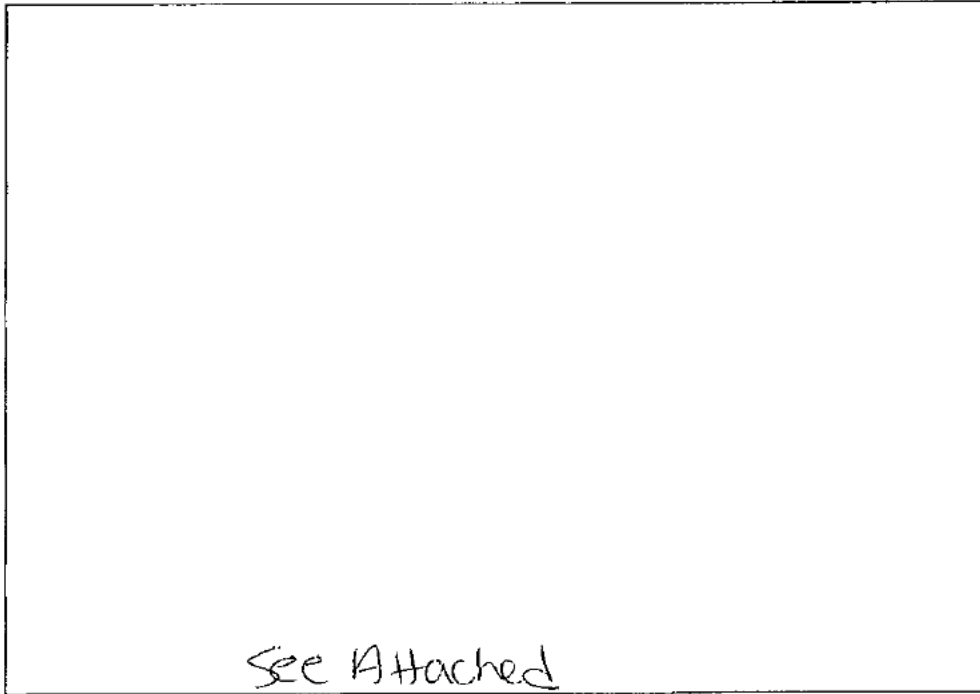
6' high fence

Estimated Value of Construction (not including land cost): \$5,000

Projected Start Date: May 15, 2023 Projected Date of Completion: August 15, 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

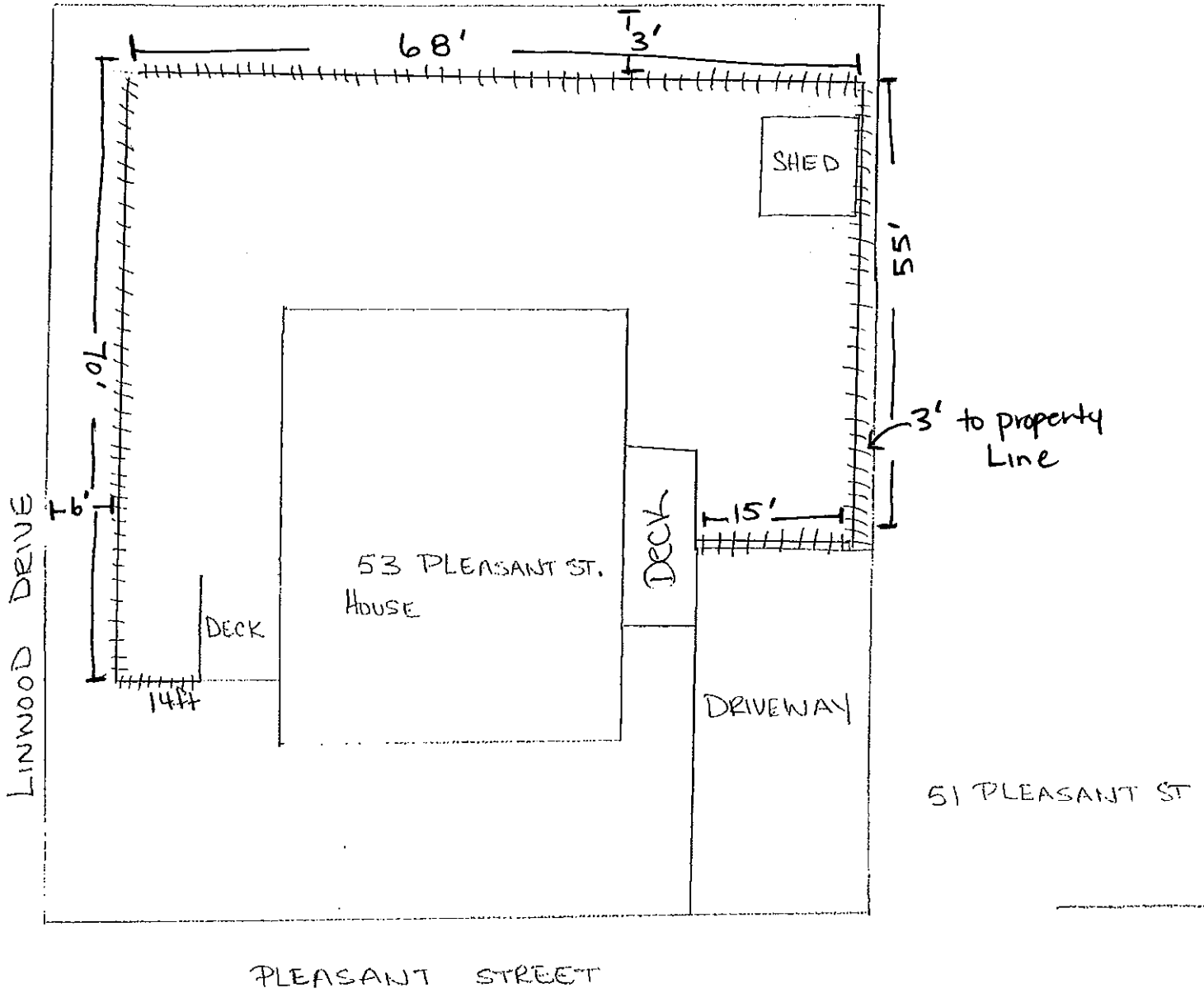
1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence construction.

Signature of Applicant

Date

April 19/23





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [CSO@kensington.ca](mailto:CSO@kensington.ca)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	08-23
Date Received:	May 15/23
Date Approved:	May 16/23
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 13 MacLean Ave Property Tax Number (PID): 432971-000  
 Lot No.: \_\_\_\_\_ Subdivision Name: \_\_\_\_\_ Current Zoning: R1  
 Are there any existing structures on the property?:  No  Yes, please describe:  
house with attached garage

Land Purchased from Fred Bearisto Year Purchased 2010

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____	Acreage <u>0.32</u>
	Property Depth _____	Area sq. ft. <u>1500 (house)</u>

### 2. Contact Information

APPLICANT Name: Buffy Taylor Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Kensington  
 Email: \_\_\_\_\_ Postal Code: C0B 1M0

Same as Above:   
 Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: Alex Ryan, Citadel Fence Address: \_\_\_\_\_ r Rd  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: B4B 1J6

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private  
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External-Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete <input type="checkbox"/> Slab <input type="checkbox"/> Pier <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Vinyl Siding <input type="checkbox"/> Wood Shingles <input type="checkbox"/> Steel <input type="checkbox"/> Other	<input type="checkbox"/> Asphalt <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Brick <input type="checkbox"/> Prefab <input type="checkbox"/> Other

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1	3	2	Width _____ Length _____

Detailed Project Description: 124 ft of 6ft black chain link fence with privacy slats

Estimated Value of Construction (not including land cost): 6923.00

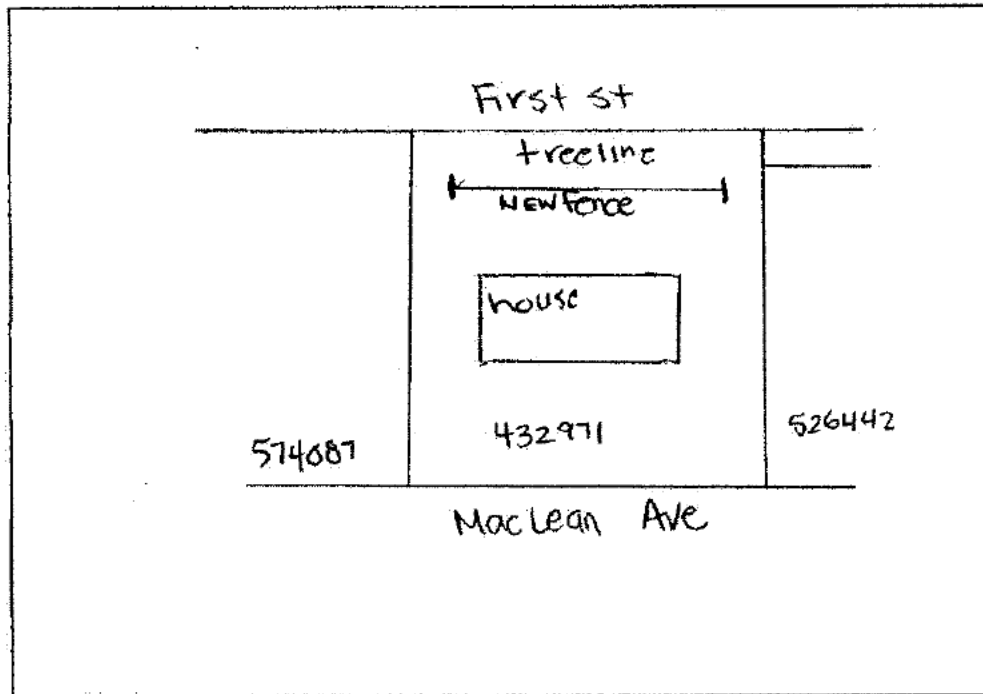
Projected Start Date: Spring 2023

Projected Date of Completion: Spring 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant \_\_\_\_\_

Date: May 7, 2023

## Town of Kensington Bills List April 2023

102620 PEI Inc	12 FIRE APPRECIATION DINNER	\$2,560.00
Amalgamated Dairies Limited	4923093033	\$73.03
ADL Foods	2518739 P	\$334.29
ADL Foods	2518832 P	\$1,493.11
ADL Foods	2519159 P	\$176.64
ADL Foods	2519107 P	\$959.98
ADL Foods	2520253 P	\$410.27
Aliant	INV9616124	\$377.64
Aliant	INV9617592	\$30.48
Brenda Perry	APRIL 2023 RRSP	\$319.92
CIBC Securities Inc	APRIL 2023 RRSP	\$577.64
City of Saint John	POLICE USE OF FORCE COURSE	\$1,247.75
Combat Computer Inc	POLICE COMPUTER REPAIR	\$415.44
Combat Computer Inc	POLICE MICROSOFT UPDATE	\$48.88
Combat Computer Inc	B&W COPIES	\$218.45
Cooke Insurance Agency Ltd.	472838	\$105.00
Credit Union Financial Management	APRIL 2023 RRSP	\$1,776.86
Canadian Union of Public Employees	APRIL 2023 UNION DUE	\$517.31
Dennis Lowther	CELL PHONE APR 2023	\$53.56
Diversified Divers Inc	FIRE RECHARGE CYLINDERS	\$549.24
Eastlink	19809349	\$875.44
Eastlink	19809830	\$120.69
Eastlink	19850711	\$168.94
Eastlink	19863312	\$114.94
Elizabeth Hubley	APRIL 2023 RENT	\$805.00
Firstonsite Restoration Ltd	SENIOR CENTER BASEMENT REPAIR	\$12,758.02
Frito Lay Canada	CUC CANTEEN CHIPS	\$123.53
Geoff Baker	APRIL 2023 MILEAGE	\$350.87
Holland College	CHIEFS MEETING 2023	\$150.00
Hummingbird Creative	BANNER REPAIRS	\$63.25
Irving Oil	533623	\$389.27
Irving Oil	819292	\$396.32

Irving Oil	142980	\$207.90
Irving Oil	142699	\$280.09
Irving Oil	134719	\$234.47
Irving Oil	629994	\$627.84
Irving Oil	34986982	\$232.49
Irving Oil	121625	\$262.27
Irving Oil	84646	\$393.54
Irving Oil	829757	\$210.16
Irving Oil	928795	\$249.30
Irving Oil	958937	\$105.02
Irving Oil	34979925	\$337.22
Irving Oil	542132	\$168.47
Irving Oil	142100	\$814.29
Irving Oil	562666	\$487.87
Irving Oil	34973022	\$379.36
Island Petroleum	00205221999741	\$654.39
Island Petroleum	00205221999742	\$273.51
Island Petroleum	00205221999743	\$427.78
Island Petroleum	00205221999744	\$390.76
Island Petroleum	00205221999745	\$233.89
IWK Foundation	2023 ANNUAL DONATION	\$1,000.00
Jay Adams Co Branding & Marketing	164 DONATION	\$360.00
K&D Pratt Group Inc	FIRE SCBA INSPECTION	\$759.00
Kays Wholesale	CUC CANTEEN	\$788.05
Kensington Agricultural Services	PW LAWNMOWER OIL	\$64.69
Kensington Agricultural Services	KUBOTA MOWER BLADES	\$142.83
Kensington Agricultural Services	KUBOTA TIRE ROD	\$119.73
Kensington Agricultural Services	KUBOTA TRACTOR PARTS	\$251.31
Kensington Country Store	FIRE DINNER PRIZES	\$307.58
Kensington Metal Products Inc.	PW TRACKLESS WELD	\$631.62
Kensington Vipers	APRIL 2023 DONATION	\$600.00
Kent Building Supplies	3002554716	\$30.22
Kent Building Supplies	FIRE DINNER PRIZES	\$333.45
Kent Building Supplies	3002590252	\$63.87

Kent Building Supplies	3002608142	\$48.29
Kent Building Supplies	3002607480	\$20.68
Kent Building Supplies	3002627612	\$45.00
Kent Building Supplies	3002625344	\$265.51
K'Town Auto Parts	03 TRACKLESS PARTS	\$7.27
K'Town Auto Parts	BOBCAT PARTS	\$48.06
Kensington & Area Chamber of Commerce	CASINO NIGHT TICKETS	\$100.00
Lewis Sutherland	APRIL 2023 RRSP	\$933.08
Maritime Electric	APRIL 2023 EVK POOL	\$62.03
Maritime Electric	ST LIGHTS APR 23	\$3,202.64
Maritime Electric	FIRE HALL APR 23	\$442.23
Maritime Electric	RADARS APR 23	\$110.70
Maritime Electric	POLICE CAMERAS APR23	\$13.42
Maritime Electric	PW SHOP APR 23	\$224.92
Maritime Electric	CANTEEN APR 23	\$29.98
Maritime Electric	CUC RINK SIGN APR 23	\$28.68
Maritime Electric	SENIOR CENTER APR 23	\$716.78
Maritime Electric	LIBRARY APR 23	\$194.14
Maritime Electric	FREIGHT SHED APR 23	\$339.39
Maritime Electric	EVK POOL APRIL 23	\$18.57
Maritime Electric	TRAIN STATION APR 23	\$1,017.15
Maritime Electric	CAR CHARGER APR 23	\$180.60
Maritime Electric	RINK APR 23	\$8,408.89
Maritime Electric	TOWN HALL APR 23	\$1,372.39
Mary's Bake Shoppe	DOUGS BIRTHDAY PIES	\$28.00
Malpeque Bay Credit Union	APRIL 2023 RRSP	\$1,298.32
Medacom Atlantic Inc	FIRE ANSWERING SERVICE	\$261.63
Minister of Finance	BULK SALT	\$464.19
Minister of Finance	POLICE LOCK UP FEE MARCH 23	\$25.00
MJS Marketing & Promotions	SUBDIVISION PLANNING AD	\$373.75
Orkin Canada	PW SHOP PEST CONTROL	\$113.90
Orkin Canada	TOWN HALL PEST CONTROL	\$57.26
Orkin Canada	FIRE HALL PEST CONTROL	\$32.20
Prince County Hospital Foundation	PCH DONATION 2023	\$5,000.00



Pitney Bowes	0010950666	\$310.47
Princess Auto	WS UTILITY MANAGER UNIFORMS	\$462.16
Princess Auto	WS UTILITY MANAGER TOOLS	\$626.65
Rexel Canada Electrical Inc	TOWN HALL OFFICE LIGHT	\$24.70
Robert Wood	APRIL 2023 MILEAGE	\$105.30
Rowan Caseley	MILEAGE APRIL 2023	\$269.51
Safety Source Fire	FIRE WATER TANK	\$396.75
Saunders Equipment Ltd	03 TRACKLESS MUFFLER	\$523.58
Mikes Independent	CUC JANITORIAL	\$77.35
Mikes Independent	PW SHOP WATER	\$11.80
Scotia Securities	APRIL 2023 RRSP	\$1,082.24
Scotiabank Visa	012697 IWMC	\$37.00
Scotiabank Visa	007494 CANADIAN TIRE	\$138.64
Scotiabank Visa	FPEIM DOOR PRIZES	\$128.78
Scotiabank Visa	FIRE DINNER PRIZES	\$100.04
Scotiabank Visa	REFUND ON BENCHES	-\$248.28
Scotiabank Visa	DEPUTY CAO ANNUAL FEE	\$75.00
Spring Valley Building Centre Ltd	ZAMBONI PROPANE	\$137.76
Spring Valley Building Centre Ltd	FIRE DINNER PRIZES	\$897.98
Spring Valley Building Centre Ltd	CUC RINK PAINT	\$224.20
Staples	OFFICE SUPPLIES/WS OFFICE DESK	\$1,657.08
Staples	OFFICE SUPPLIES	\$190.74
Suncor Energy Products Partnership	POLICE FUEL	\$963.30
GFL Environmental Services Inc	TOWN HALL GARBAGE DISPOSAL	\$311.55
GFL Environmental Services Inc	CUC RINK GARBAGE DISPOSAL	\$347.10
GFL Environmental Services Inc	PW SHOP GARBAGE DISPOSAL	\$277.40
GFL Environmental Services Inc	EVK POOL GARBAGE DISPOSAL	\$5.75
GFL Environmental Services Inc	FIRE HALL GARBAGE DISPOSAL	\$122.34
T & K Fire Safety Equipment Ltd	FIRE EMERGENCY SIGNS/TRAUMA KIT	\$718.70
Telus	APRIL 2023	\$1,176.31
Toshiba Finance	APRIL 2023	\$607.20
Town of Kensington	FIRE HALL WS APR 23	\$175.82
Town of Kensington	SENIOR CENTER APR 23	\$125.84
Town of Kensington	CUC RINK WS APR 23	\$590.96

Town of Kensington	TRAIN STATION WS APR 23	\$66.71
Vail's Fabric Services Ltd	FLOOR MATS	\$215.46
<b>Subtotal</b>		<b><u>\$79,403.27</u></b>
<b>Payroll</b>		<b>\$127,003.99</b>
<b>Total Bills and Payroll</b>		<b><u><u>\$206,407.26</u></u></b>

## W & S Utility Bills List February 2023

Aliant	INV9617326	\$201.68
Aliant	INV9589991	\$152.26
Doug Killam	WATER COURSE PARKING	\$41.70
Kensington Country Store	WATER CHLORINATION	\$538.20
Maritime Electric	VICTORIA PUMP APR 23	\$85.27
Maritime Electric	PUMP 2 APR 23	\$283.02
Maritime Electric	PUMP 1 APR 2023	\$553.91
Maritime Electric	WOODLEIGH PUMP APR23	\$256.54
Maritime Electric	LIFT STATION APR 23	\$267.52
Maritime Electric	WATER TOWER APR 23	\$130.89
Maritime Electric	LAGOON APR 23	\$2,753.69
Maritime Electric	WELL 3 APR 23	\$686.06
Maritime Electric	BP SEWER LIFT APR 23	\$131.10
MPWWA	ANNUAL TRAINING	\$23.00
PowerGrid Partners Ltd	TURBINE REPAIR	\$9,281.06
Sansom Equipment Ltd	LAGOON PUMP INSTALL	\$1,246.60
Sansom Equipment Ltd	LAGOON PUMP REBUILD	\$467.16
<b>Total W&amp;S Bills</b>		<b>\$17,099.66</b>

## Town of Kensington Capital Bills List April 2023

AJL General Contractrors Ltd	KBP-15% HOLDBACK	\$809,262.03
Building Blocs Home Improvements	FREIGHT SHED ROOF	\$40,221.25
Combat Computer Inc	WS SUPERVISOR LAPTOP	\$1,387.64
Combat Computer Inc	FIRE CHIEF LAPTOP	\$1,387.64
Moase Plumbing & Heating	CUC RINK ELECTRIC FURNACE	\$8,855.00
New London Womens Institute	CUC SPECIAL EVENT CHAIRS	\$1,000.00
T & K Fire Safety Equipment Ltd	FIRE INNOTEX SUIT	\$8,050.00
Total Capital		<b><u><u>\$870,163.56</u></u></b>

**TOWN OF KENSINGTON**  
Income Statement Comparison of Actual to Budget for April 2023

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$104,980.40	\$102,554.00	\$2,426.40	\$104,980.40	\$102,554.00	\$2,426.40	\$1,742,253.00	6%
Police Service	\$18,312.00	\$27,285.00	-\$8,973.00	\$18,312.00	\$27,285.00	-\$8,973.00	\$337,350.00	5%
Town Hall Rent	\$8,680.48	\$8,660.00	\$20.48	\$8,680.48	\$8,660.00	\$20.48	\$107,720.00	8%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	-\$4,500.00	\$4,500.00	0%
Sales of Service	\$30,071.35	\$34,125.00	-\$4,053.65	\$30,071.35	\$34,125.00	-\$4,053.65	\$412,700.00	7%
Subtotal Revenue	\$162,044.23	\$172,624.00	-\$10,579.77	\$162,044.23	\$177,124.00	-\$15,079.77	\$2,604,523.00	6%
<b>GENERAL EXPENSES</b>								
Town Hall	\$10,525.59	\$12,926.00	-\$2,400.41	\$10,525.59	\$12,926.00	-\$2,400.41	\$169,476.00	6%
General Town	\$156,730.62	\$142,119.00	\$14,611.62	\$156,730.62	\$142,119.00	\$14,611.62	\$832,809.00	19%
Police Department	\$36,624.05	\$49,442.00	-\$12,817.95	\$36,624.05	\$49,442.00	-\$12,817.95	\$631,426.00	6%
Public Works	\$31,443.83	\$37,238.00	-\$5,794.17	\$31,443.83	\$37,238.00	-\$5,794.17	\$502,265.00	6%
Train Station	\$3,692.93	\$4,630.00	-\$937.07	\$3,692.93	\$4,630.00	-\$937.07	\$62,080.00	6%
Recreation & Park	\$6,420.39	\$10,395.00	-\$3,974.61	\$6,420.39	\$10,395.00	-\$3,974.61	\$143,975.00	4%
Sales of Service	\$15,319.61	\$15,952.00	-\$632.39	\$15,319.61	\$15,952.00	-\$632.39	\$206,964.00	7%
Subtotal Expenses	\$260,757.02	\$272,702.00	-\$11,944.98	\$260,757.02	\$272,702.00	-\$11,944.98	\$2,548,995.00	8%
Net Income (Deficit)	-\$98,712.79	-\$100,078.00	\$1,365.21	-\$98,712.79	-\$95,578.00	-\$3,134.79		
<b>Credit Union Centre</b>								
Credit Union Centre Revenue	\$31,118.49	\$17,650.00	\$13,468.49	\$31,118.49	\$17,650.00	\$13,468.49	\$460,800.00	7%
Credit Union Centre Expenses	\$59,776.80	\$41,273.00	\$18,503.80	\$59,776.80	\$41,273.00	\$18,503.80	\$487,358.00	12%
Net Income (Deficit)	-\$28,658.31	-\$23,623.00	-\$5,035.31	-\$28,658.31	-\$23,623.00	-\$5,035.31		
<b>Fire Department</b>								
Fire Revenues	\$26,877.00	\$31,204.00	-\$4,327.00	\$26,877.00	\$31,204.00	-\$4,327.00	\$374,456.00	7%
Fire Department Expenses	\$25,842.92	\$28,325.00	-\$2,482.08	\$25,842.92	\$28,325.00	-\$2,482.08	\$374,456.00	7%
Net Income (Deficit)	\$1,034.08	\$2,879.00	-\$1,844.92	\$1,034.08	\$2,879.00	-\$1,844.92		
<b>Consolidated Net Income (Deficit)</b>	<b>-\$126,337.02</b>	<b>-\$120,822.00</b>	<b>-\$5,515.02</b>	<b>-\$126,337.02</b>	<b>-\$116,322.00</b>	<b>-\$10,015.02</b>		
							\$28,970.00	
<b>Water and Sewer Utility</b>								
Water & Sewer Revenue	\$58,584.37	\$59,065.00	-\$480.63	\$58,584.37	\$59,065.00	-\$480.63	\$715,455.00	8%
Water & Sewer Expenses	\$64,613.83	\$59,450.00	\$5,163.83	\$64,613.83	\$59,450.00	\$5,163.83	\$742,120.00	9%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>-\$6,029.46</b>	<b>-\$385.00</b>	<b>-\$5,644.46</b>	<b>-\$6,029.46</b>	<b>-\$385.00</b>	<b>-\$5,644.46</b>		

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO: MAYOR AND TOWN COUNCIL, CAO**

**FROM: ROBERT WOOD, CUC MANAGER**

**DATE: APRIL 2023**

**SUBJECT: APRIL 2023 - CREDIT UNION CENTRE REPORT**

**ATTACHMENT: STATISTICAL REPORT**

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**April 2023**

**Fitplex**

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm

**Arena**

- CUC hosted the Kensington Granites Provincial final playoff game 6 and Kensington Vipers Provincial Game 3 and game 5 in April to large crowds, as well as the Shane Cormier memorial U15 Tournament and KISH High School Hockey tournament which also attracted large crowds to the arena.
- Kensington Wild held an ID camp in April for potential players for next season.
- Mardi Gras (Rec) Tournament was also held March 31 – April 2, 2023.
- Arena was closed for this season April 9<sup>th</sup>.
- Pat McIver of the Vipers and Granites presented a cheque for new hockey nets for the upcoming season to be used as game nets.

- The arena boards were removed in April and replacement is scheduled to be completed by June 30,2023.
- The first two rows of the stands are in the process of removal to allow for the new boards to be placed and a walkway/standing room space created.
- The Vipers dressing room bathroom area was replaced\repaired and new fixtures have been installed.

**Kensington Cash Draw**

• April 9	<b>180.00</b>
• April 16	<b>188.00</b>
• April 23	<b>176.00</b>
• April 30	<b>182.00</b>
<b>Total</b>	<b>72600</b>

**Ball Fields**

- Danny Hughes Memorial Tournament is Booked for July 21-23.
- The Mens Eastern Canadians tournament has been booked for Kensington this fall by Softball PEI Sept 8-10.
- Dugouts will be constructed as soon as ground is dry enough. It is anticipated this will be completed in early May. *(Project completed)*
- KMP is making 3 pulleys for the ballfield netting and staff will assess if this work. Branch Manager will be available to install netting as a backup. New netting arrived last October for the bottom section of the netting and will be installed in May.
- Ballfields have been rolled by Curran and Briggs.
- Stands will be repaired and placed around the ballfields as all covid restrictions are lifted this season. *(Stands have been repaired and placed by staff in consultation with KAMBA)*

**Senior Center**

- Railing and new step has been installed by Building Blocs construction. Repairs were made to the wheel chair ramp.

### **Tennis \ Pickleball Courts KISH**

- Nets are up for the season and windscreens will be installed through the month of May. Minor gaps in the fencing will be repaired as well.

### **CUC Property**

- Skate Park was assembled in April and in use April 10, 2023.
- Ball Hockey area is being used in May by Central Region Sport for Minor Ball Hockey and other activities.
- The deck by the pond is being replaced in May by staff and will be ready for the fishing derby.
- Property cleanup is on-going.

### **Upcoming Events**

- Bike tune-up by Need -A-Brake company (free) May 20<sup>th</sup>, 2023 at the CUC parking lot
- Fishing Derby will be held on May 27<sup>th</sup>, 2023.
- Canada Day Ceremony is scheduled for July 1, 2023 at the Railyards Gazebo area.
- Danny Hughes Memorial Ball tournament July 21-23, 2023.
- Kensington Harvest Festival Aug 19-23, 2023.
- Eastern Canadians Softball Sept 8-10, 2023.





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**TOWN OF KENSINGTON - MEMORANDUM**

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**TO:** COMMITTEE OF COUNCIL

**FROM:** KIM CASELEY, MUNICIPAL CLERK

**SUBJECT:** DEVELOPMENT PERMIT APPLICATION – PEI CREMATORIUM 12  
GERALD MCCARVILLE DRIVE, PEI

**DATE:** 2023-05-18

**ATTACHMENTS: DEVELOPMENT PERMIT APPLICATION FROM TODD MOASE  
AERIAL PHOTOGRAPH OF AREA**

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A development permit application has been received from Todd Moase; owner of P.E.I. Crematorium located at 12 Gerald McCarville Drive PID No. 901694, for the construction of a 22' x 46' addition to the existing building to facilitate additional office and storage space.

The development permit application was reviewed against the Town's Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town.

**Recommendation**

It is recommended by the CAO that Committee Council consider the following:

***THAT Committee of Council recommend to Town Council that approval be given to a development permit application submitted by Todd Moase, on behalf of PEI Crematorium for an addition to the existing building on a property located at 12 Gerald McCarville Dr., PID No. 901694.***



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: CAO@kensington.ca  
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	MAY 15/23
Date Approved:	
PEI Planning:	
Permit Fee: \$	300. <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 12 Gerald McCarville Dr Property Tax Number (PID): 901694-000  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R1 M1  
 Are there any existing structures on the property?:  No  Yes, please describe:  
crematorium

Land Purchased from Ben Rehiel Year Purchased 2014

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input checked="" type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage	Acreage <u>.82</u>
	Property Depth <u>175</u>	Area sq. ft. <u>30625</u>

### 2. Contact Information

APPLICANT Name: Todd Moase Address: 4034 rr#20  
 Phone: 9028363529 Cell: 439 6557  
 Email: peicrematorium@gmail.com Postal Code: c0b1m0

Same as Above:   
 OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: CP Construction Address: 53 Kensington Rd  
 Phone: 902-940-3132 Cell: \_\_\_\_\_ Charlottetown  
 Email: \_\_\_\_\_ Postal Code: C1A 5H8

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input checked="" type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)	
1	0	2	Width <u>22</u>	Length <u>46</u>

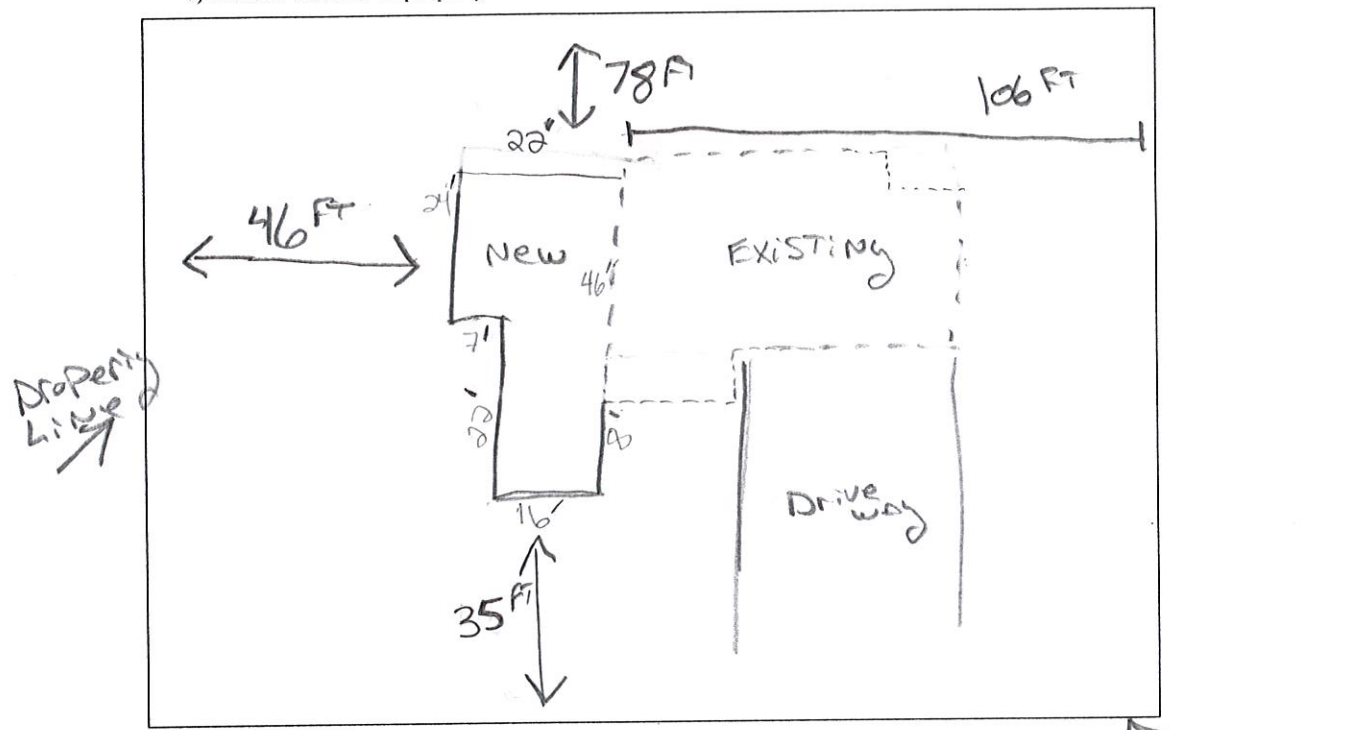
Detailed Project Description: Office's Utility Room 22 x 46

Estimated Value of Construction (not including land cost): 180000

Projected Start Date: Late Summer Projected Date of Completion: Late Fall

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant [Signature] Date: May 15/23



**PEI Crematorium  
New Addition**

**CONCEPTUAL ONLY**  
Confirm all colors and  
finishes with owner.

Inches: 0 1 2

STAMP:

**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
27 Gardner Road  
Plymouth, MA 01969  
902.954.6917  
gscdrafting@gmail.com

No.	DATE	DESCRIPTION

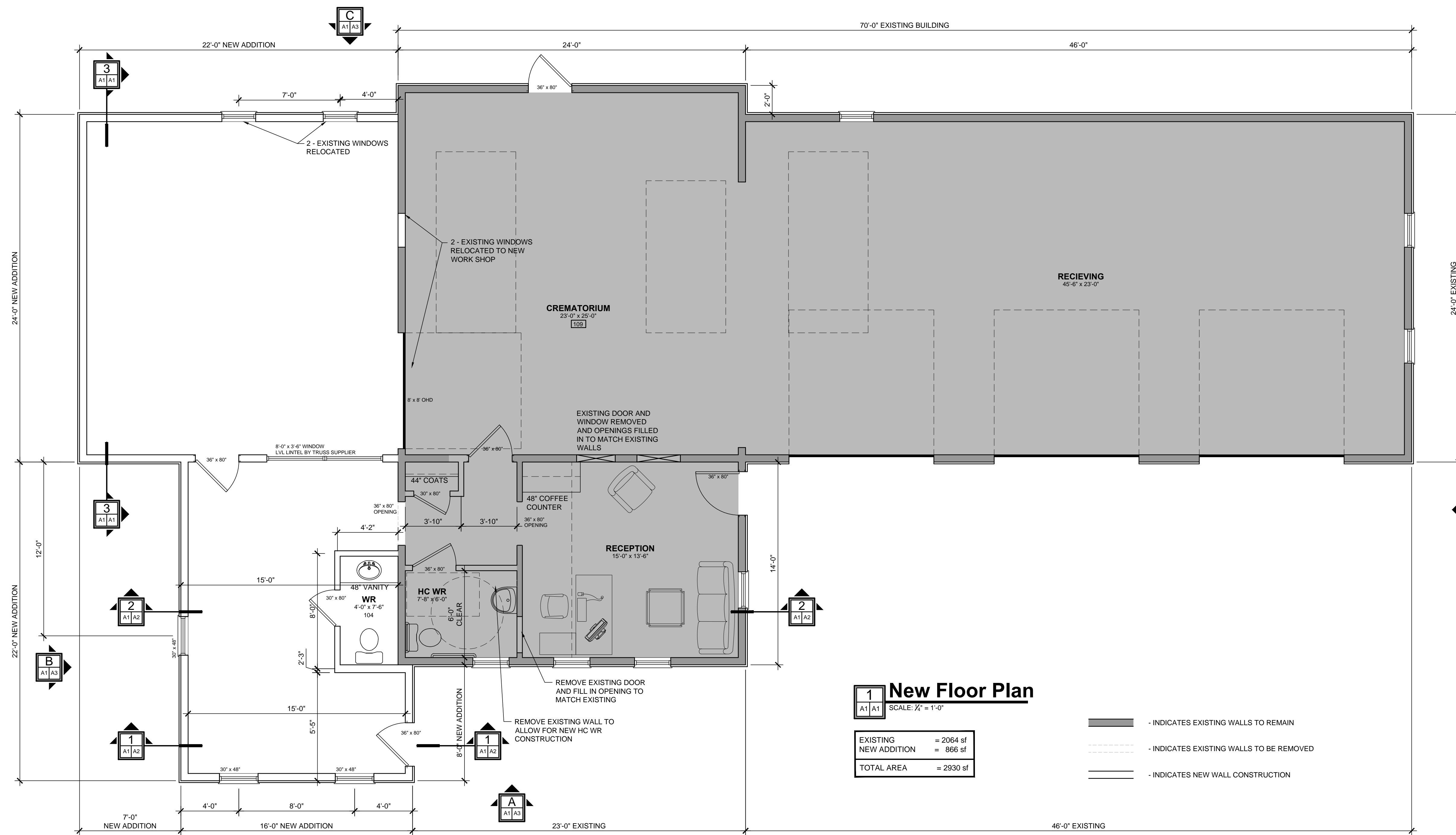
PROJECT NAME:  
**PEI Crematorium  
New Addition**

DRAWING NAME:  
**Cover**

DATE: APRIL, 2023  
JOB NO. ---  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.

**A-0**

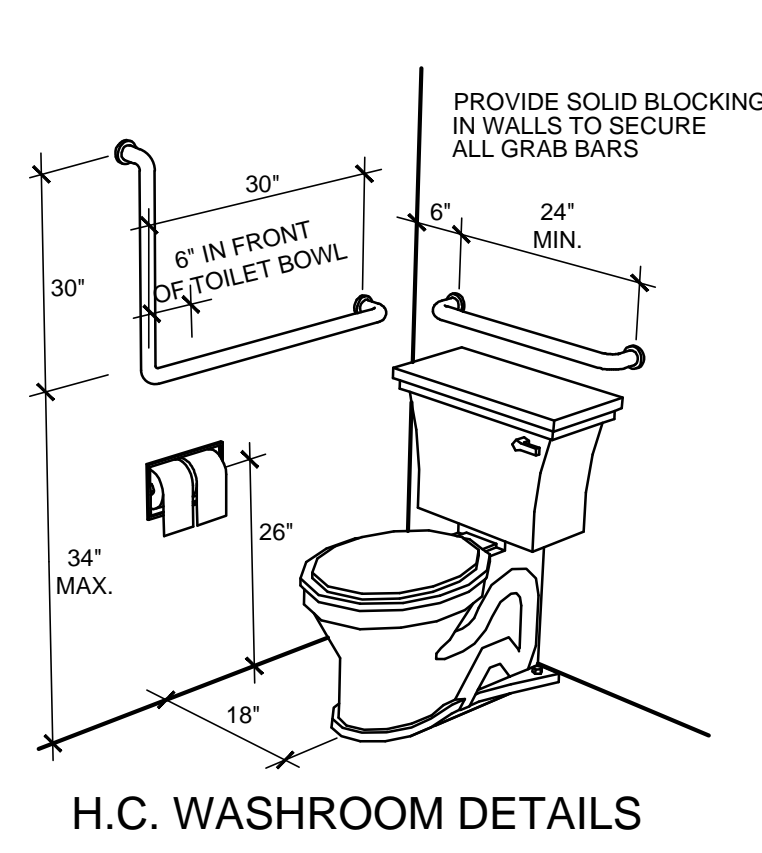
REVISION:  
REV.



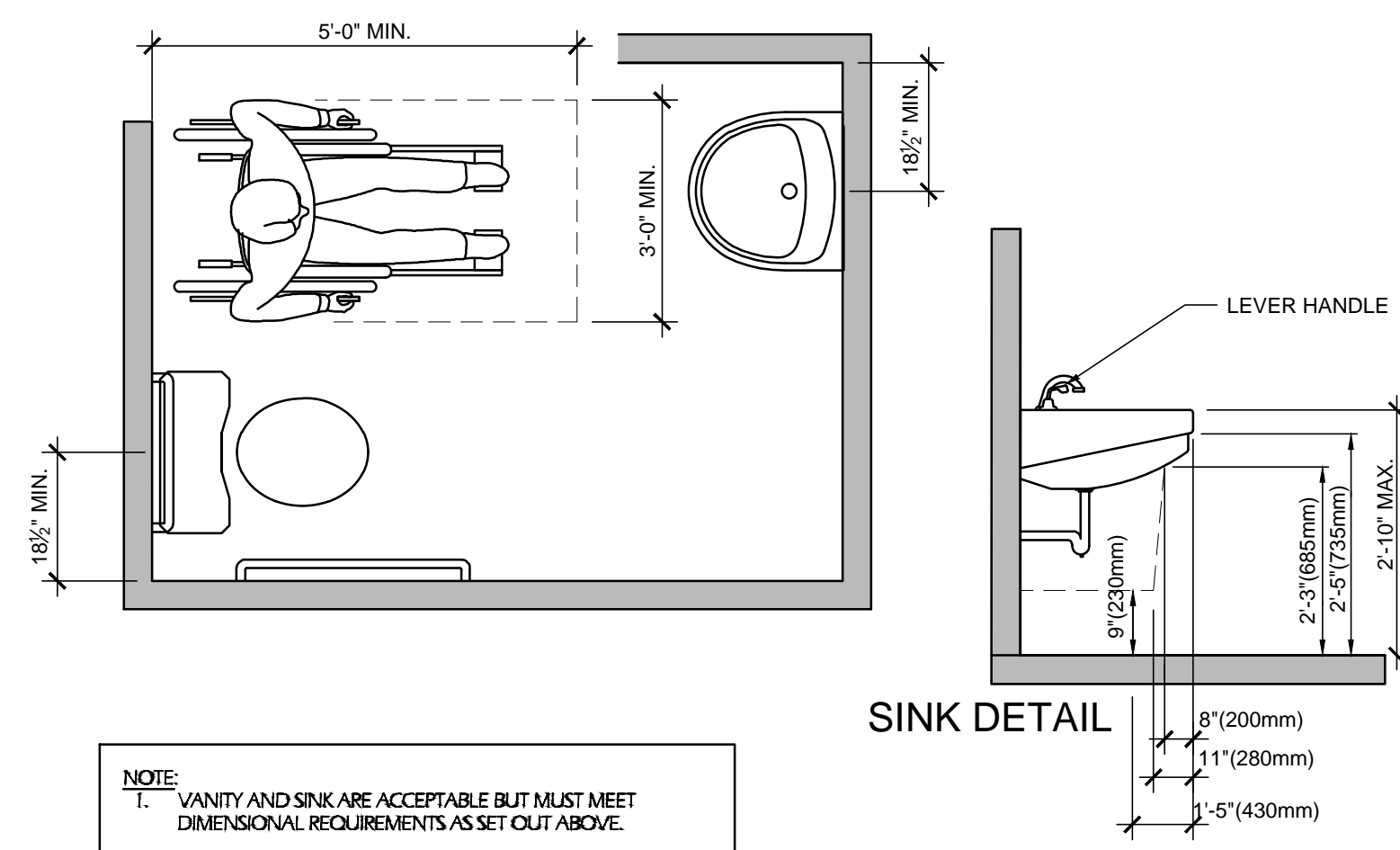
**1 New Floor Plan**  
SCALE: 1/8" = 1'-0"

EXISTING	= 2064 sf
NEW ADDITION	= 866 sf
<b>TOTAL AREA</b>	<b>= 2930 sf</b>

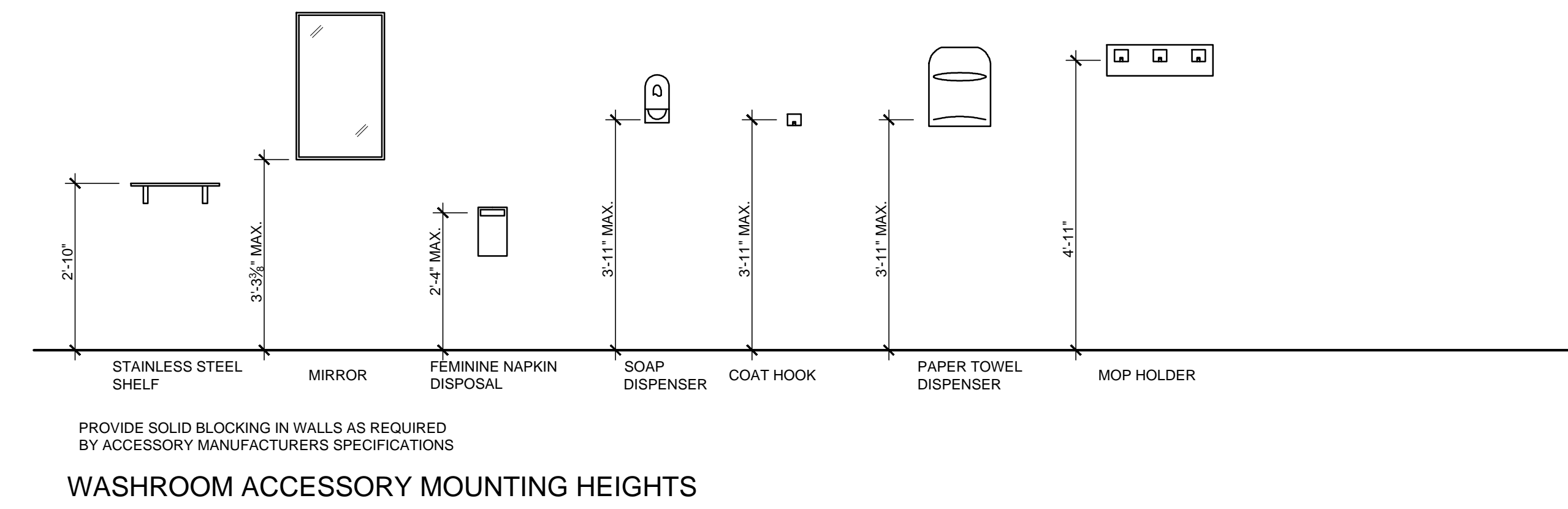
- INDICATES EXISTING WALLS TO REMAIN
- INDICATES EXISTING WALLS TO BE REMOVED
- INDICATES NEW WALL CONSTRUCTION



H.C. WASHROOM DETAILS



SINK DETAIL



WASHROOM ACCESSORY MOUNTING HEIGHTS

Inches: 0 1 2

STAMP:

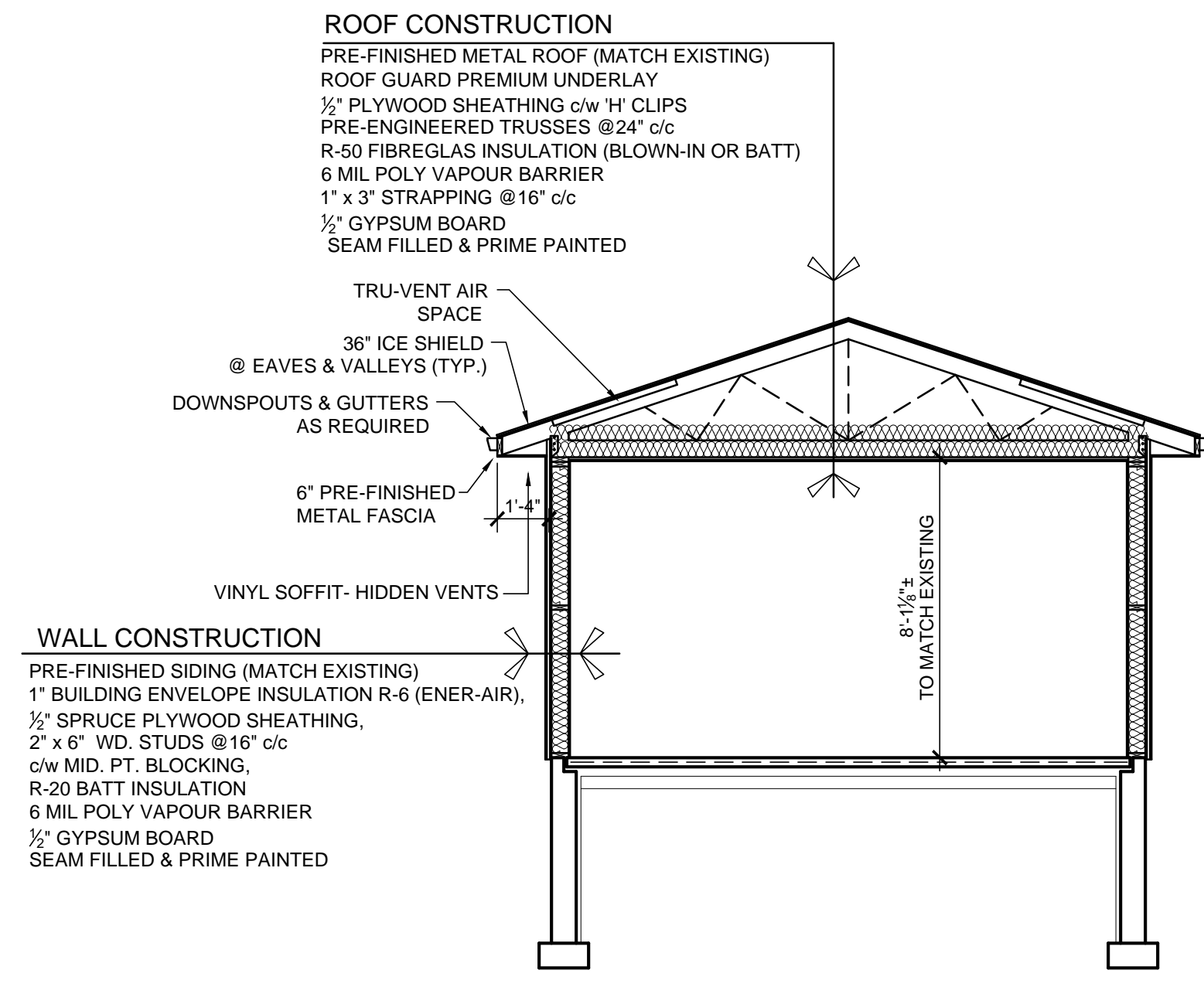
**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
7 Cranmer Road  
St. Catharines, ON L9A 4J9  
905.354.9917  
gregchappell@gsd.com

No.	DATE	DESCRIPTION
01	MAY 15	REVISED PLAN

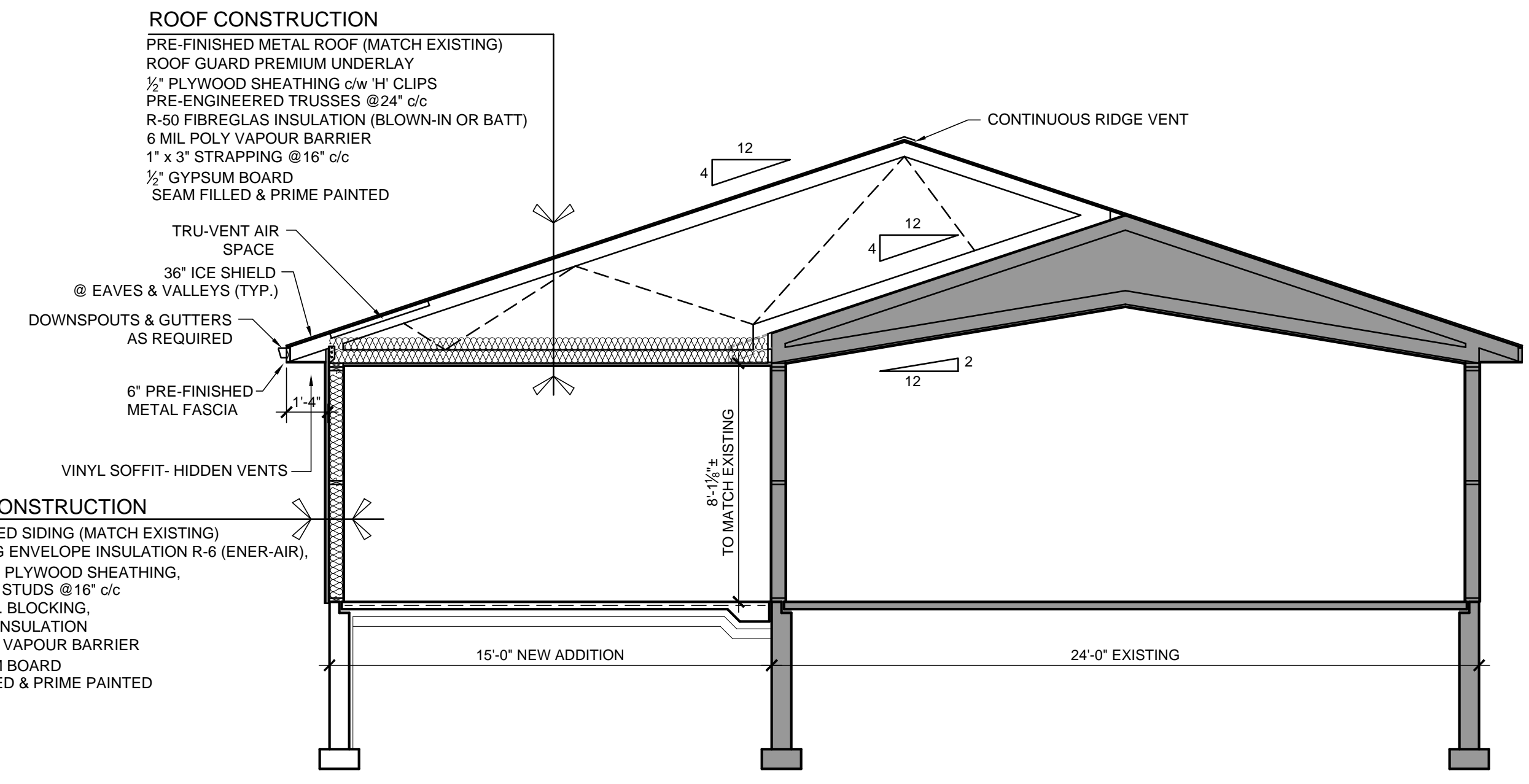
PROJECT NAME: **PEI Crematorium New Addition**  
DRAWING NAME: **Floor Plan**

DATE: APRIL, 2023  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.:

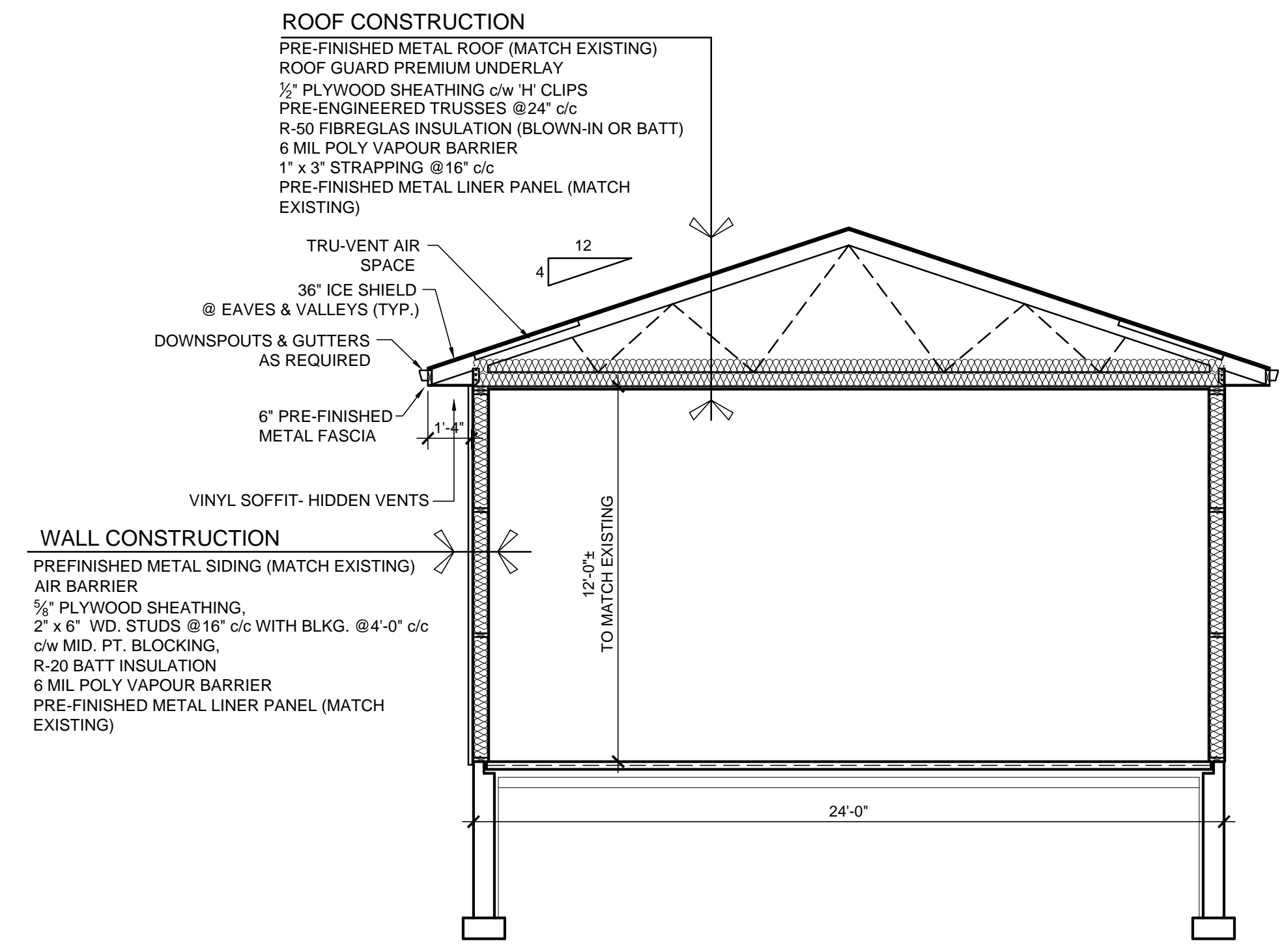
**A-1**  
REVISION: **REV. - 01**



**1 Section**  
 SCALE: 1/2" = 1'-0"



**2 Section**  
 SCALE: 1/2" = 1'-0"



**3 Section**  
 SCALE: 1/2" = 1'-0"

Inches: 0 1 2

STAMP:

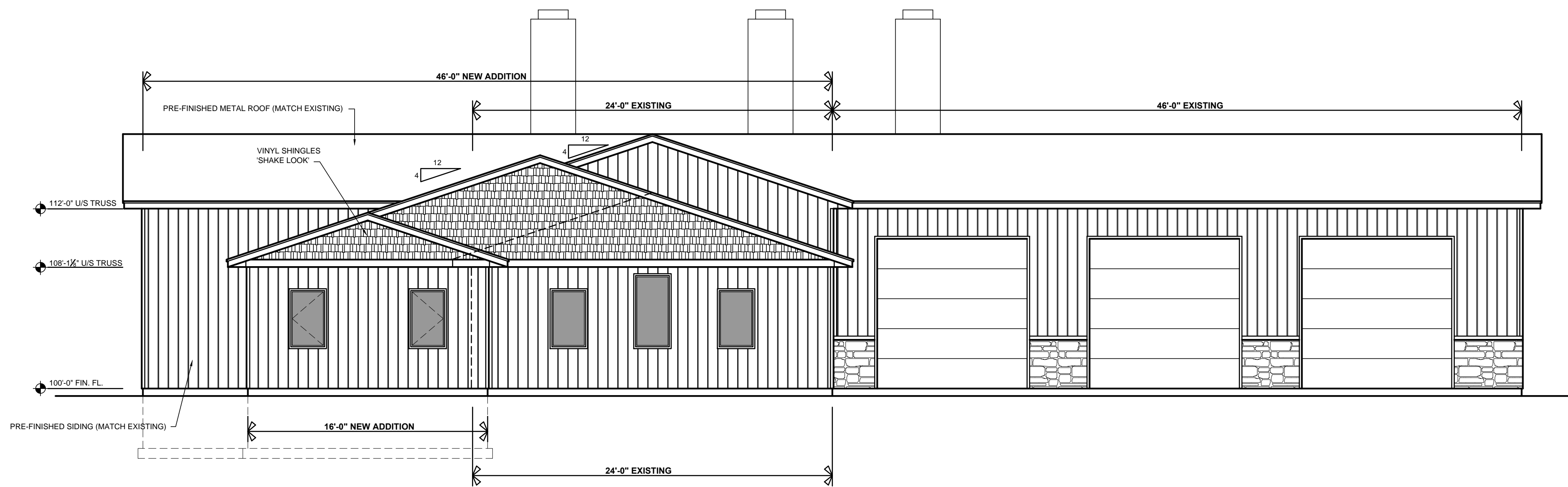
**GSC DRAFTING & DESIGN**  
 Quality Building Plans - Residential & Commercial  
 7 Cranmer Road  
 St. Catharines, ON, L7R 4A3  
 905.354.9317  
 gregchappell@gsd.com

No.	DATE	DESCRIPTION

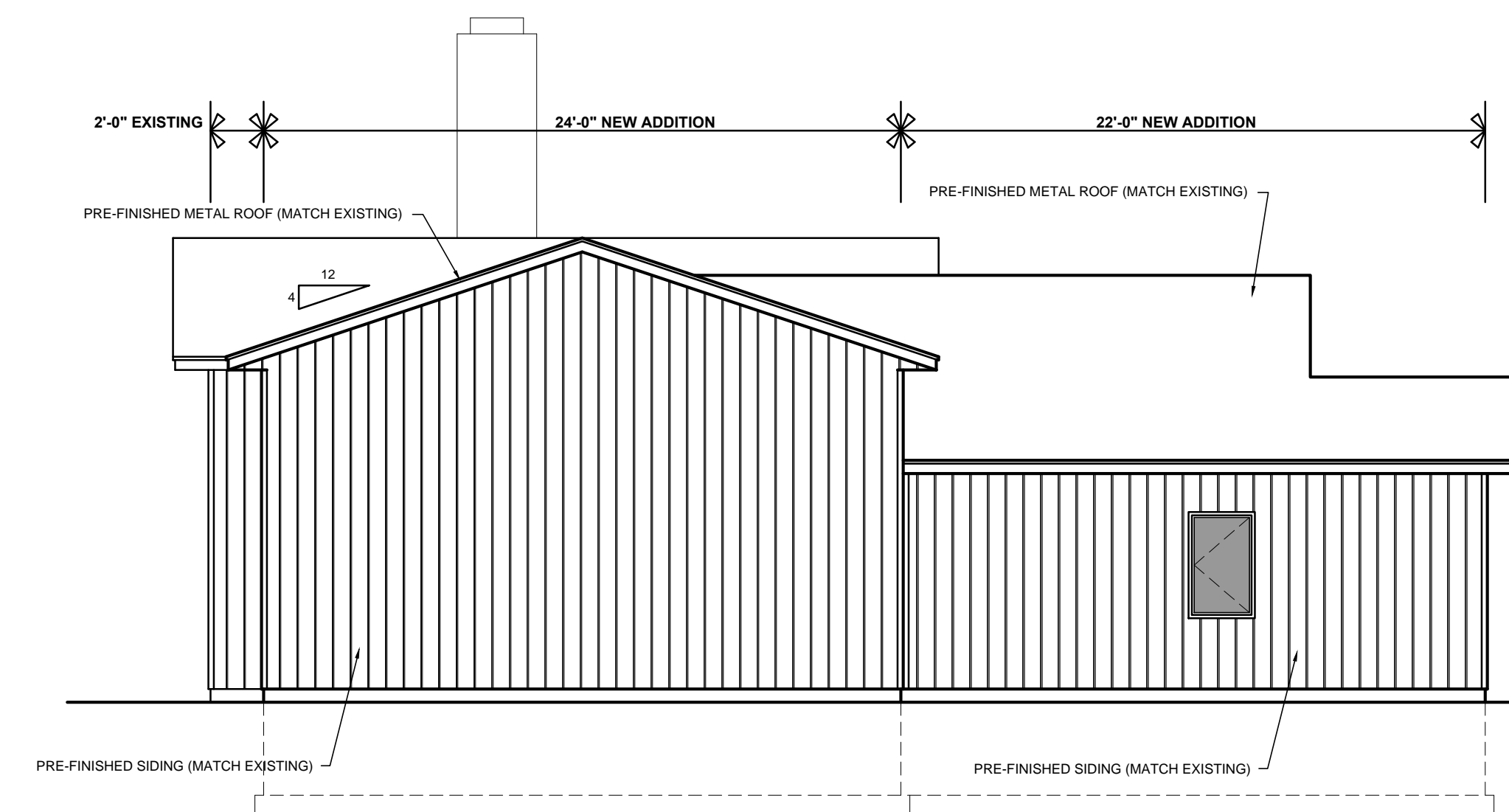
PROJECT NAME:  
**PEI Crematorium  
 New Addition**  
 DRAWING NAME:  
**Sections and  
 Details**

DATE: APRIL, 2023  
 JOB NO.: ---  
 DRAWN: GREG S. CHAPPELL  
 SCALE: AS NOTED  
 DRAWING NO.:

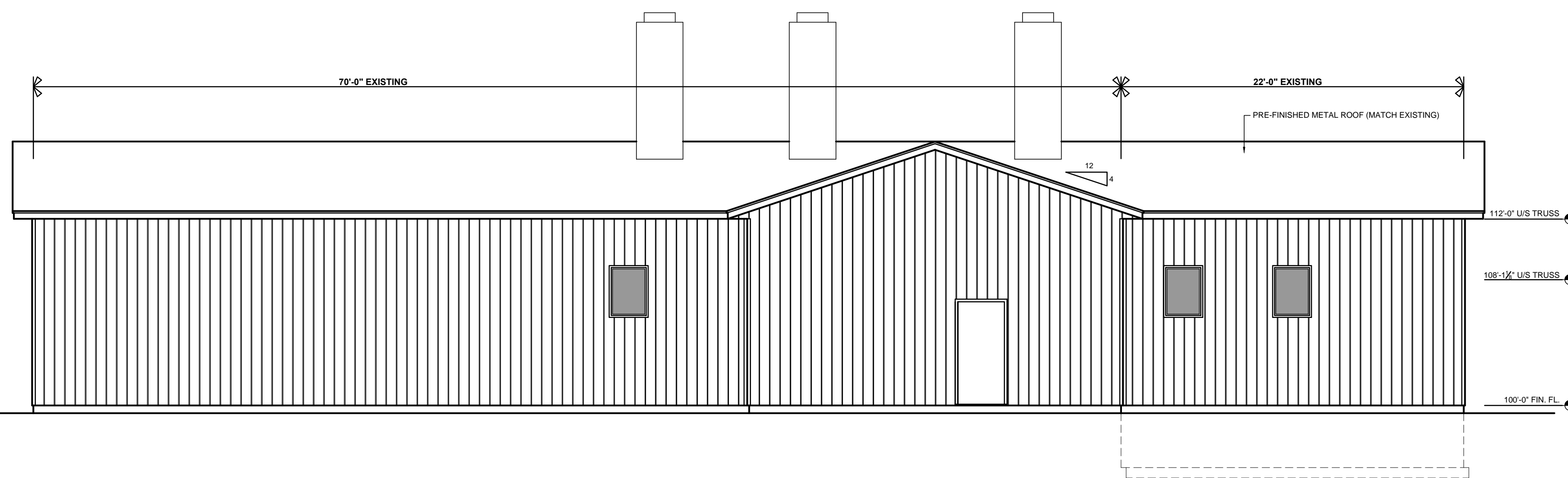
**A-2**  
 REVISION:  
 REV.



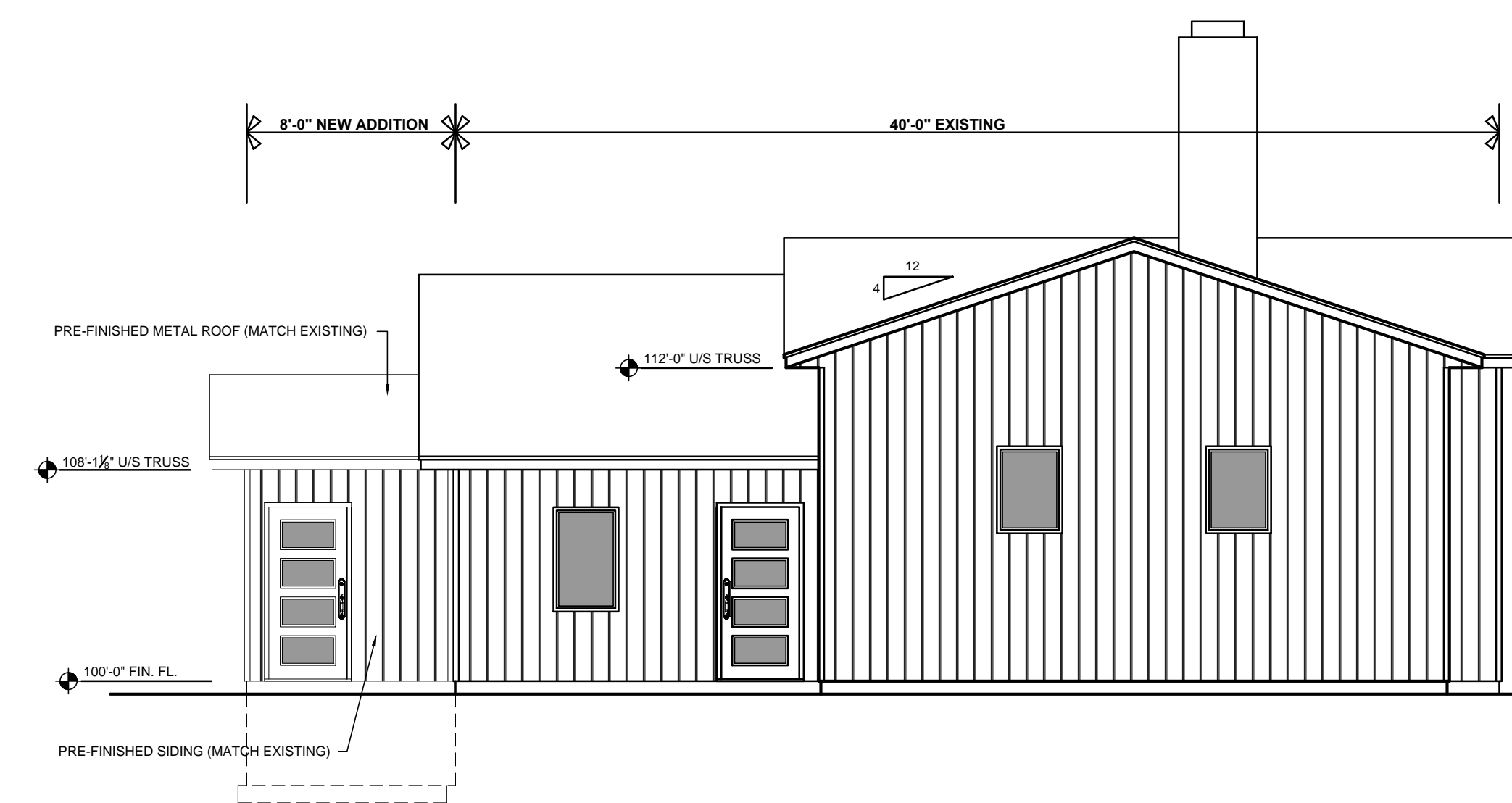
**A**  
A1 | A3  
**Front Elevation**  
SCALE: 1/2" = 1'-0"



**B**  
A1 | A3  
**Left Elevation**  
SCALE: 1/2" = 1'-0"



**C**  
A1 | A3  
**Rear Elevation**  
SCALE: 1/2" = 1'-0"



**D**  
A1 | A3  
**Right Elevation**  
SCALE: 1/2" = 1'-0"

Inches: 0 1 2

STAMP:

**GSC**  
DRAFTING  
& DESIGN  
Quality Building Plans - Residential & Commercial  
77 Laurel Road  
St. Charles, MO 63043  
314.991.4477  
gscdrafting@gmail.com

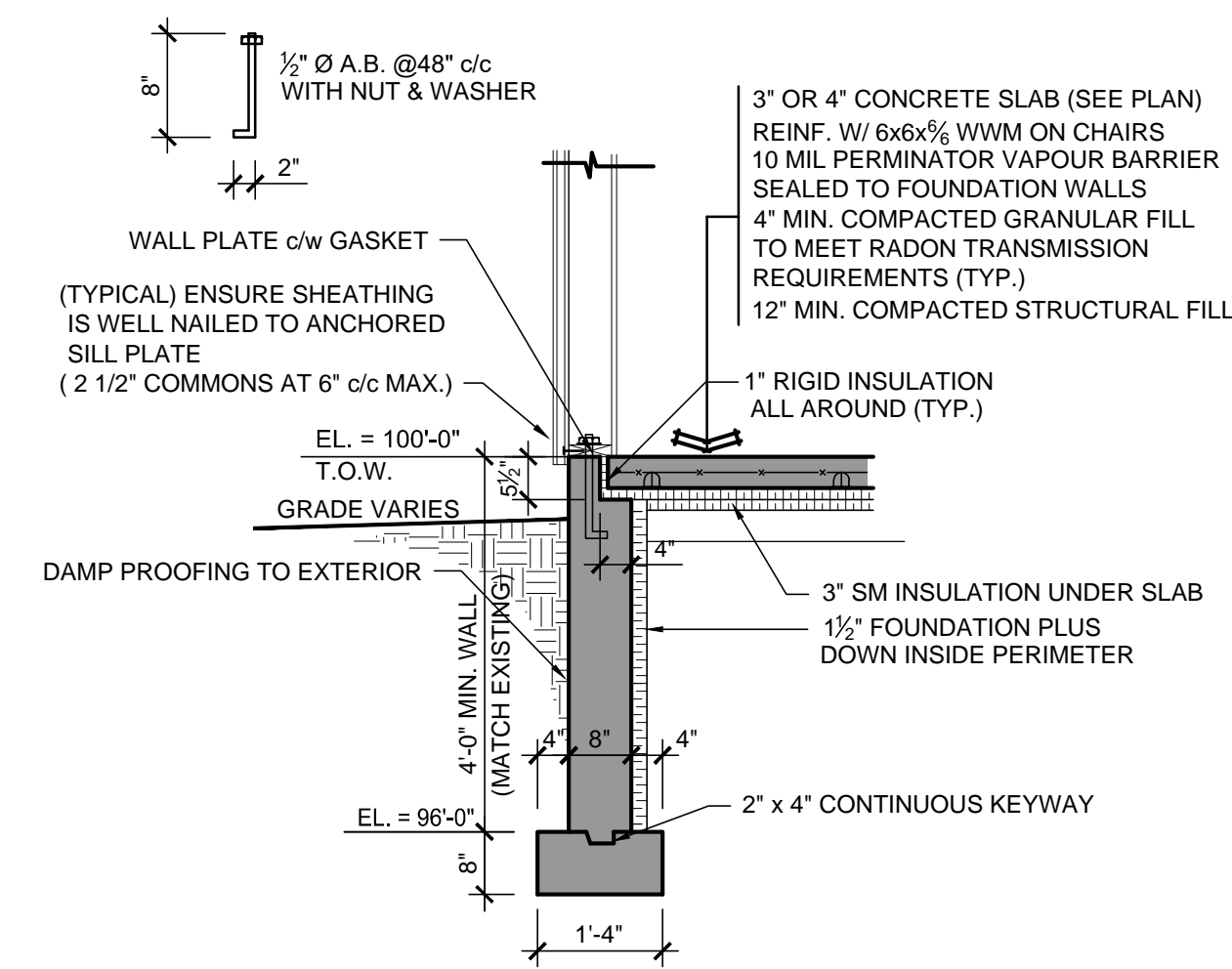
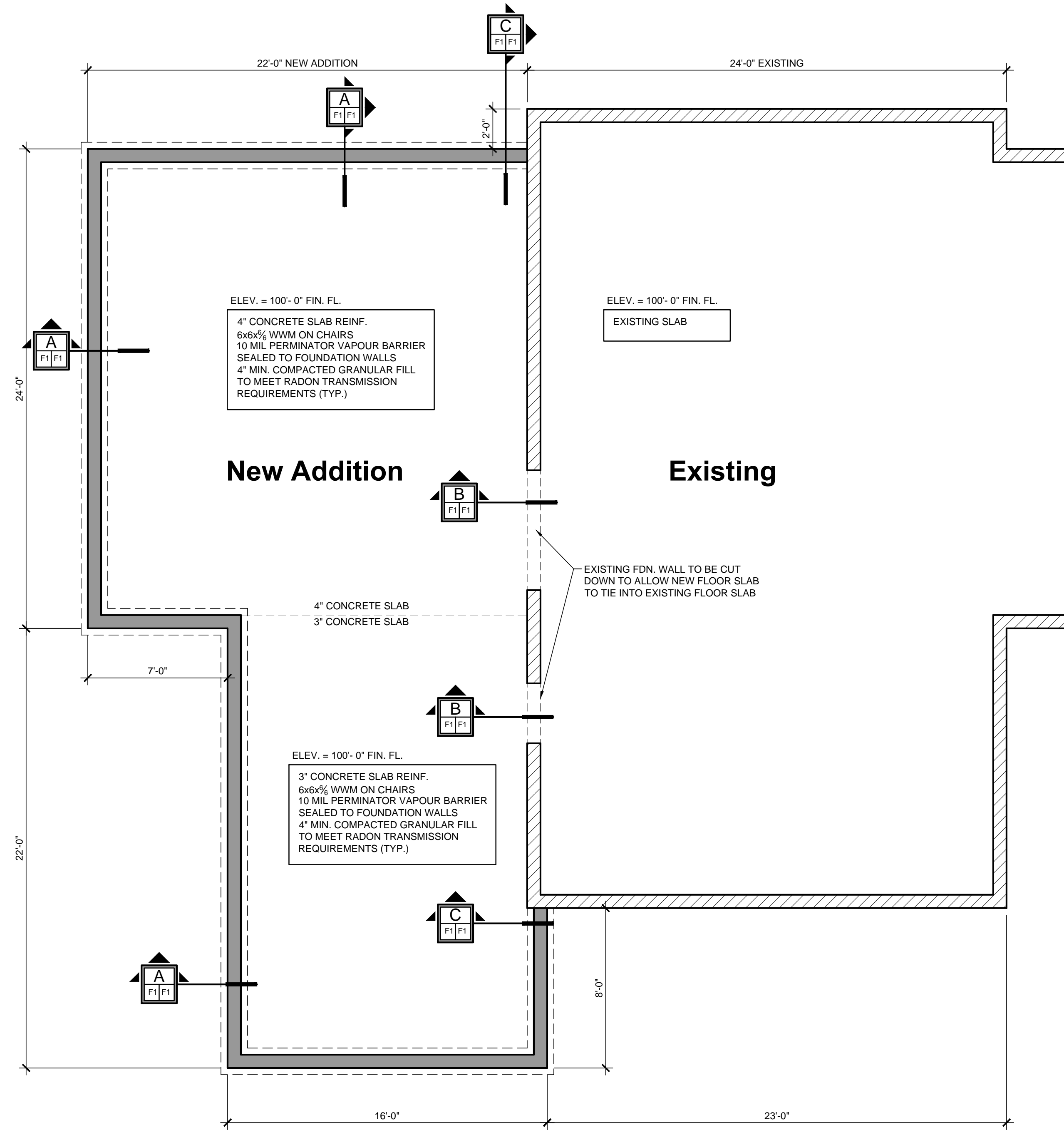
No. DATE DESCRIPTION

PROJECT NAME:  
**PEI Crematorium  
New Addition**  
DRAWING NAME:  
**Exterior  
Elevations**

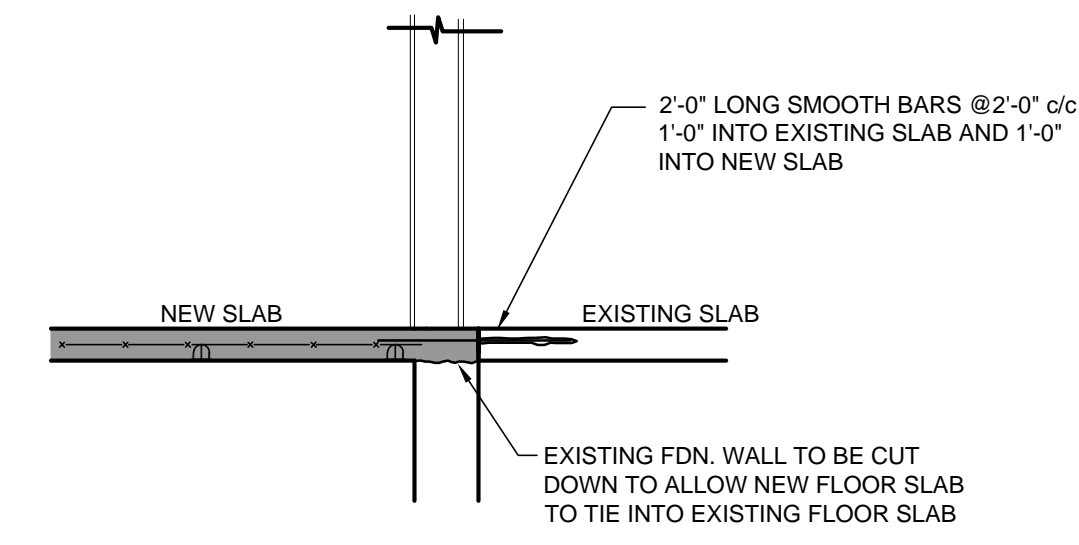
DATE: APRIL, 2023  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.

**A-3**  
REVISION:  
REV.

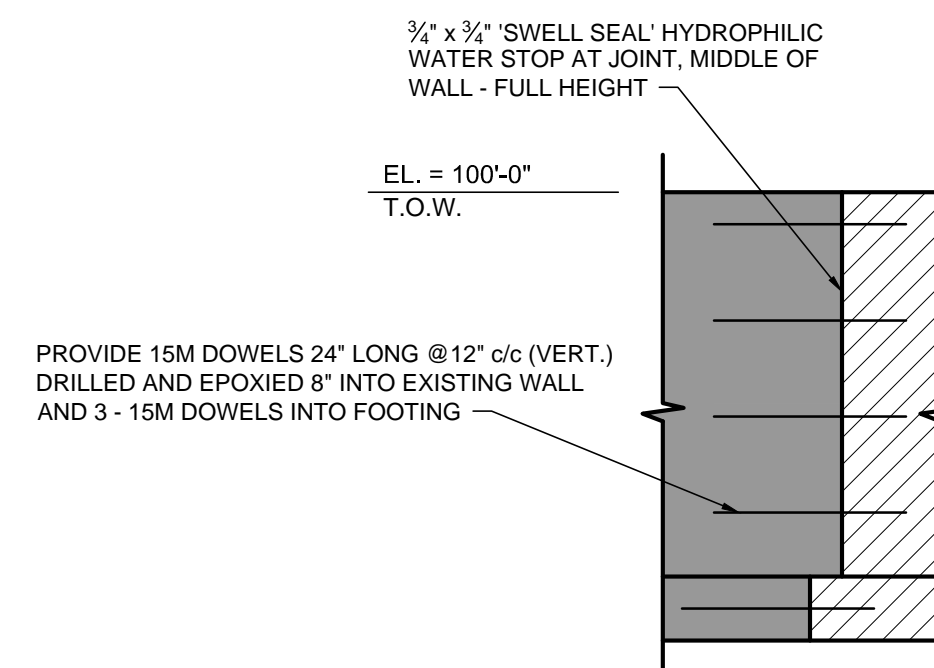




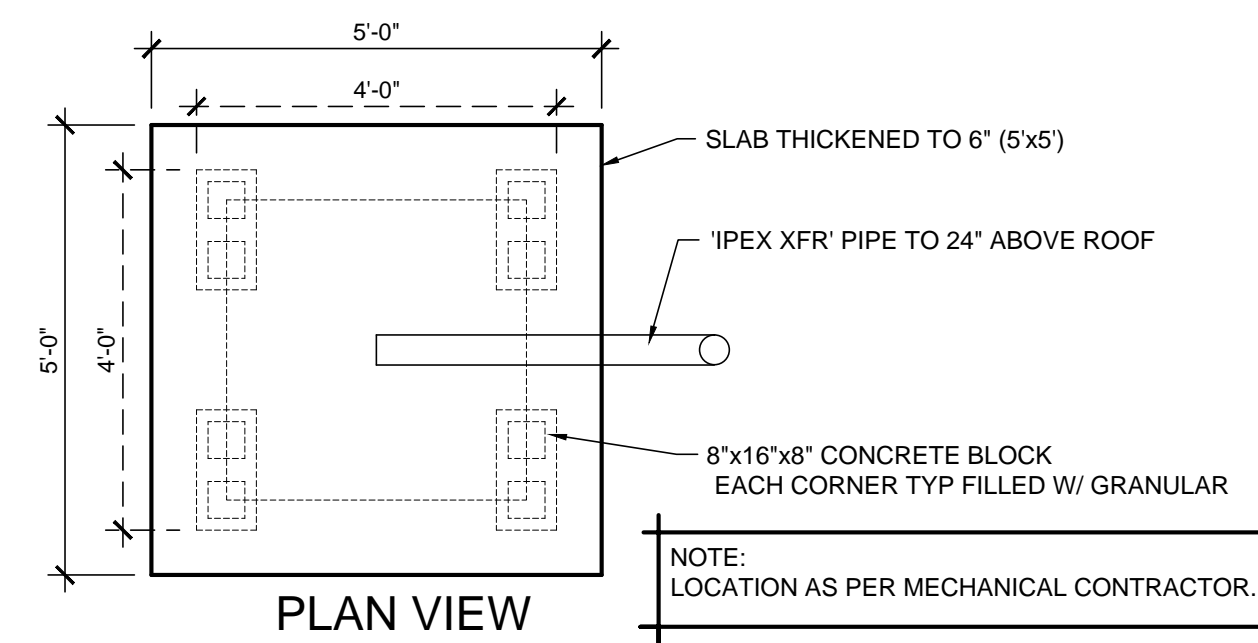
**A** Wall Detail  
NOT TO SCALE



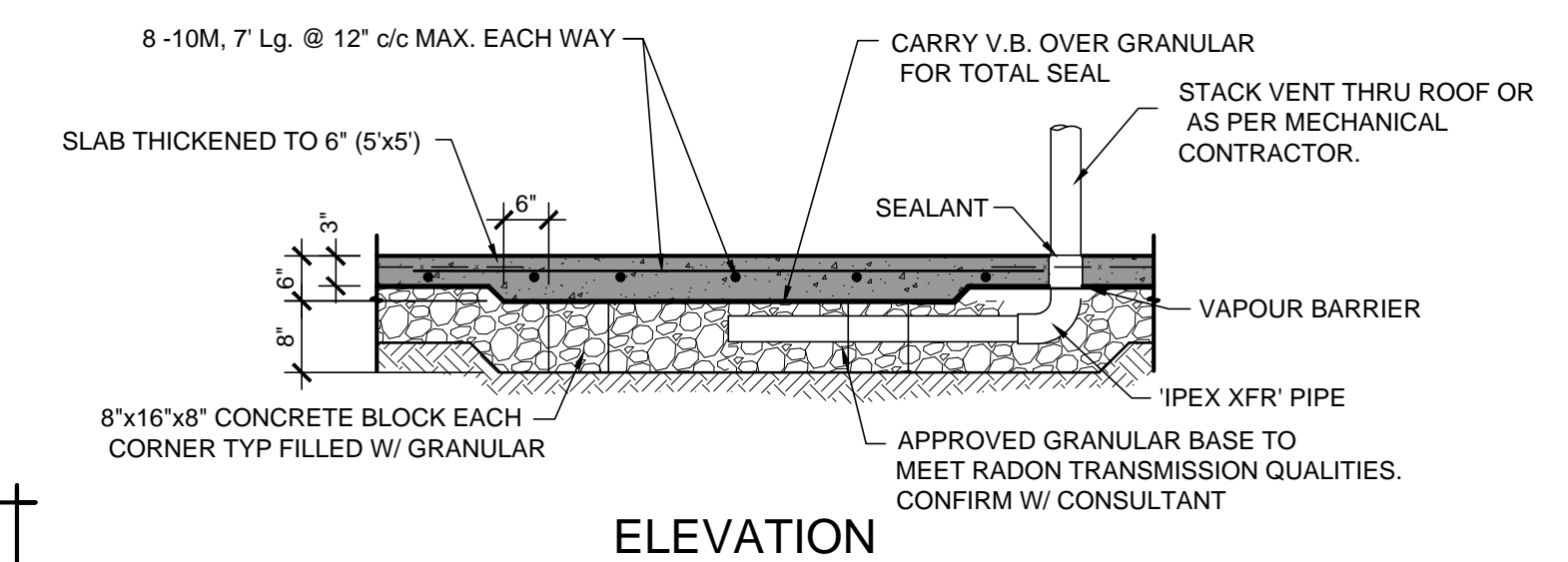
**B** Slab to Slab Detail  
NOT TO SCALE



**C** Wall to Wall Detail  
NOT TO SCALE



**D** Radon Suction Pit  
NOT TO SCALE



ELEVATION

Inches: 0 1 2

STAMP:

**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
77 Gordon Road, Suite 101, PE  
St. Catharines, ON L9A 4J9  
905.946.9917  
gscdrafting@gmail.com

No.	DATE	DESCRIPTION

PROJECT NAME:  
**PEI Crematorium  
New Addition**

DRAWING NAME:  
**Foundation Plan  
and Details**

DATE: APRIL, 2023

JOB NO.:

DRAWN: GREG S. CHAPPELL

SCALE: AS NOTED

DRAWING NO.

**F-1**

REVISION:  
**REV.**



29 December 2022

Dear Fire Chief, Fire Fighters and Department:

The province of Prince Edward Island is one of the participating provinces in the Canadian Resuscitation Outcomes Consortium (CanROC) out-of-hospital resuscitation research study. With support from the Canadian Institutes of Health Research and the Heart & Stroke Foundation, CanROC has created a National Registry of sudden cardiac arrest (SCA) that include most provinces within Canada with the goal of increasing survival from cardiac arrest.

CanROC is a continuous study, with current research cases and patient outcomes from Jan 1st, 2019 to present day. For additional information on the CanROC research study please check out the website <https://canroc.org/>

Patients that are included in the study are those that received chest compressions and/or defibrillation from first responding fire departments and/or paramedics. With this research, we have also identified patients that had out-of-hospital Return of Spontaneous Circulation (ROSC) and were discharged from hospital.

Your Fire Department was involved in one of these patients with survival to discharge from hospital and we would like to thank you for your continuous hard work and dedication to your profession! As a thank you, we have included a certificate that you can proudly display at your fire department for the life that you helped in saving.

Keep up the life changing work in your community!

Sincerely,

Tara Hasey

Lead Data Abstractor, CanROCPEI Site

Tara.Hasey@islandems.ca

# CERTIFICATE OF RECOGNITION

PRESENTED TO

## KENSINGTON FIRE DEPT

For giving your patient a second chance at life

RETURN OF SPONTANEOUS CIRCULATION

24 JUNE 2020





*Thank You*

The Installation of  
Smoke detector / Carbon Monoxide  
fire extinguisher detector  
and defibrillator (AED)  
in the seniors' Centre.

Many thanks - The Town of  
Kensington

A NOTE JUST TO SAY—  
THANK YOU SO MUCH  
FOR BEING SO NICE!

Thank You  
From  
Senior Surfers

*thank you*

Town of Kensington .

Another thank-you to Town of Kensington for your continual support in upgrading the building occupied by the Senior Surfers of Kensington .

In particular we thank you for the new lighting installed in the meeting area of the Seniors Club and a very sincere thanks for beautiful new steps and ramp constructed at the centre.

We feel very fortunate to have the facility at 25A Garden Drive for our meeting and various activities .

Many thanks for your continual support .

Louise Weeks - President  
Kensington Senior Surfers'