

**Town of Kensington
Committee of Council Meeting
Monday, October 24, 2022
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor Pickering
Councillors: MacRae, Toombs, Spencer, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Municipal Clerk, Kim
Caseley; Police Chief, Lewie Sutherland

Regrets: Councillor Gallant

Visitors: Nick Andrews & Peter Mellish – PEI ATV Federation

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members, staff, and visitors to the October Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the agenda for October 24, 2022, Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 Peter Mellish and Nick Andrews from the PEI ATV Federation made a presentation to Committee of Council on developing ATV trail strategies within the Town boundary.

Councillor Spencer joined the Council Chamber at 6:42 pm.

Nick Andrews and Peter Mellish excused themselves from the Council Chamber at 7:19 pm.

5. Adoption of Previous Meeting Minutes

- 5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from June 27, 2022. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** *Nil.*

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the October 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the September 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the September 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

Chief Sutherland excused himself from the Council Chamber at 7:23 pm.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of October as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the General Bills for September 2022 in the amount of \$165,889.39. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to receive and recommend Town Council's approval to adopt the Capital Expenditures for September 2022 in the amount of \$74,615.40. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Spencer to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for September 2022 in the amount of \$18,554.53. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for September 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for September 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2022 Exempt Staff Christmas Bonus

8.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

THAT Committee of Council recommend to Town Council that the CAO be authorized to administer a 2022 Christmas bonus to all exempt staff in the amount of \$400.00 net to each employee.

Unanimously carried.

8.2 Disposal of 2018 Ford Taurus Police Interceptor

8.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT REOLVED THAT Committee of Council recommend that Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor in the following manner:

- Strip the vehicle of any usable or sellable parts.*
- Have the vehicle crushed.*
- Dispose of any usable parts through a public tendering process.*

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Mayor Caseley wished everyone the best in the upcoming election.
- 9.2** Mayor Caseley invited members of Council to attend a small gathering and farewell to Corporal Andrew Griffin on Wednesday, October 26 at 12:30 pm in recognition of his years of service.
- 9.3** Councillor Spencer expressed concern that the construction of a fire escape at 47 Broadway Street N. and if the rail system meets the National Building Code standards. Staff will confirm a Building Permit Application has been obtained and approved by the Province of PEI.
- 9.4** Councillor Spencer thanked the Public Works department for their efforts in collecting debris following hurricane Fiona. Mr. Baker confirmed that the Town debris drop-off location will remain open until October 31, and by scheduled appointment thereafter.
- 9.5** Councillor MacRae congratulated Mayor Caseley on his next four-year term as Mayor.

10. Correspondence

- 10.1** *Nil.*

11. In-Camera (Closed Session)

- 11.1** *Nil.*

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:47 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor