

Town of Kensington
Minutes of Regular Council Meeting
Monday, December 12, 2022
7:00 PM

Council Members Present: Mayor Rowan Caseley
Councillors: Toombs, Gallant, Doucette, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Municipal Clerk, Kim Caseley

Regrets: Deputy Mayor Spencer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the December meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the tentative agenda for the December 2022 regular meeting of Town Council with the addition of item 8.1.5. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Councillor Doucette & Councillor Mann declared a conflict with item 8.1.3. Councillor Mann and Municipal Clerk, Kim Caseley declared a conflict with an item of correspondence regarding the Kensington-Bedford Friendship Hockey Exchange.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the minutes from November 14, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 November 14, 2022 Regular Meeting

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the November 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the October 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the October 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Gallant addressed concerns about vehicle speeds throughout Town. Mayor Caseley confirmed that decreasing vehicle speed limits have been discussed multiple times with the Provincial Government and committed to following up on previous discussions with Minister Deagle.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the November 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor MacRae to approve the October 2022 Bills in the amount of \$210,746.09. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the October 2022 Capital Expenditures in the amount of \$26,755.59. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Doucette to approve the October 2022 Water & Sewer Utility Bills in the amount of \$25,301.44. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the Summary Income Statement for the month of October 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Doucette to approve the Credit Union Centre report for the month of October 2022. Unanimously carried.*

7.7.2 Councillor MacRae inquired about the timeframe for the flooding of the outdoor rink at the Credit Union Centre. Mayor Caseley confirmed that staff is waiting for a consistent freezing temperature before they will start the outdoor rink.

7.7.3 Council discussed the installation of additional lighting at the outdoor rink area. Mayor Caseley noted that staff have been in discussions and will confirm a timeframe with Maritime Electric.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Mayor's report for the month of November 2022 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley noted the 2023 Canada Winter Games Torch Relay has been re-scheduled to Monday, December 19 due to inclement weather.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 *Nil.*

7.10 Heart of PEI Initiative Report

7.10.1 *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Town Council Laptop Replacement

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO to award a contract for the replacement of six laptop computers to Combat Computers as per their amended quote dated October 20, 2022 in the amount not to exceed \$7,133.94 plus HST and ACES.

Unanimously carried

8.1.2 2022 Credit Union Centre Upgrades – Borrowing Resolution

8.1.2.1 Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council intends to undertake and complete the Kensington Credit Union Centre Upgrades capital project over 2022 and 2023 valued at \$2,032,077.19, with the Federal government funding 40% of the project, the Provincial government funding 33% of the project, and the Town of Kensington funding 26.67% of the project;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$500,000.00 from the Scotiabank, under the following terms:

i repayable in full by Town Council over an amortization period up to 25 years.

ii at an interest rate, as negotiated with the lender, with interest payable monthly.

iii advances repayable on demand.

Unanimously carried.

Councillor Doucette & Councillor Mann declared a conflict and excused themselves from the Council Chamber at 7:29 pm.

8.1.3 Kensington Junior (U7) Vipers Ice Time Donation Request

8.1.3.1 Moved by Councillor MacRae, seconded by Councillor Toombs

BE IT RESOLVED THAT the ice time rental donation request for the Kensington and Area Minor Hockey Association's 2022 Under 7 Jamboree Tournament being held at the Kensington Credit Union Centre on December 27, 2022, be hereby approved.

Unanimously carried.

Councillor Doucette & Councillor Mann returned to the Council Chamber at 7:34 pm.

8.1.4 Development Permit Application – 4 Commercial Street

8.1.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette*

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for K'Town Auto Parts / William Ellis for the replacement of an outdoor stair system located at 4 Commercial Street, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Unanimously carried.

8.1.5 Ballfield Dugout Replacement

8.1.5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with a replacement of two ballfield dugouts with a chain link fence construction, steel roof and pressure treated players bench, as per the quote of Eastern Fence dated December 2, 2022 in the amount of \$16,720.00 plus HST.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Mayor Caseley confirmed the Canada Winter Games Torch Relay has been re-scheduled to Monday, December 19 due to the inclement weather of the original date.
- 8.2.2** Mayor Caseley wished everyone a Merry Christmas and noted that there will not be a December Committee of Council meeting.
- 8.2.3** The Annual Mayor's New Year's Levee will be held from 11:30 – 1:00 pm at Family and Friends Restaurant.
- 8.2.4** Mayor Caseley Congratulated KARSI on recently being awarded an \$11,200 donation from the One Hundred Women Who Care Prince Edward Island initiative.
- 8.2.5** Tomorrow, Kensington Police Service will be issuing a Press Release on an ongoing child pornography case.
- 8.2.6** Councillor Gallant brought forward a request from the residents of Andrews Drive for the installation of streetlights in the area. Councillor Doucette also noted that the Garden Drive area also requires additional streetlights. Mr. Baker will assess these areas and bring forward a recommendation to Town Council.

Councillor Mann & Municipal Clerk, Kim Caseley declared a conflict and excused themselves from the Council Chamber at 7:44 pm.

9. Correspondence

- 9.1** A letter from the 55th Annual Kensington-Bedford Friendship Hockey Exchange for a financial donation in support of the exchange in the amount of \$1,500.

Moved by Councillor Doucette, seconded by Councillor Toombs to approve a financial donation in the amount of \$1,500 to the 55th Annual Kensington-Bedford Friendship Hockey Exchange.

Unanimously carried.

- 9.2** A request from the Canadian Red Cross for financial donations. – *Received.*

- 9.3** Sponsor request and information on the Coldest Night of the Year. – *Received.*

- 9.4** Meals on Wheels donation request. – *Annual donation of \$2,000 processed in November.*

- 9.5** A letter from Candice Rochford requesting the Town to install additional lighting at the Kensington Dog Park.

Moved by Councillor Toombs, seconded by Councillor MacRae to approve a request for the installation of additional lighting at the Kensington Dog Park.

Unanimously carried.

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 7:53 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor