

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, November 14, 2022  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering  
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley; Police Chief, Lewie Sutherland

**Visitors:** Councillor Elect – Tyler Doucette

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the November meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant to approve the tentative agenda for the November 2022 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 *Nil.*

**4. Delegations / Presentations**

4.1 *Nil.*

**5. Approval of Minutes of Previous Meeting**

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from October 11, 2022, regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 October 11, 2022 Regular Meeting**

6.1.1 *Nil.*

## **7. Reports**

### **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the October 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the September 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the September 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the November 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

### **7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve the September 2022 Bills in the amount of \$165,889.39. Unanimously carried.*

**7.5.2** *Moved by Councillor Toombs, seconded by Councillor Mann to approve the September 2022 Capital Expenditures in the amount of \$74,615.40. Unanimously carried.*

**7.5.3** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the September 2022 Water & Sewer Utility Bills in the amount of \$18,544.53. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of September 2022. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of September 2022. Unanimously carried.*

**7.7.2** Councillor Spencer requested that a chain-link style dugout be considered as the replacement for the damaged structure.

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the Mayor's report for the month of October 2022 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley presented Town Council with the Shaw Award which was recently received at the PEI Rural Beautification Awards.

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM recently held a meeting with the Minister of Fisheries and Communities, Honourable Jamie Fox. Items discussed include the current state of Municipal Government, the Municipal Financial Framework Program, Municipal Capacity & Restructuring, Land Use Policy, and Transit.

## **7.10 Heart of PEI Initiative Report**

**7.10.1** Deputy Mayor Pickering confirmed they have not received confirmation of funding from the Province of PEI.

**7.10.2** The Storyboard project is installed and looks great.

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** The KACC celebrated Small Business Week from October 16-22, 2022.

**7.11.2** The Awards Gala will be held at Clinton Hills on Thursday, November 24, 2022.

## **7.12 PEI 55 Plus Games**

**7.12.1** 55+ Games financial report was presented by Councillor Gallant.

*Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to adopt the 55+ Games financial report and the surplus of \$3,788.72 be allocated to the 2023 55+ Summer Games hosted by the Town of Kensington.*

*Unanimously carried.*

## 8. New Business

### 8.1 Request for Decisions

#### 8.1.1 2022 Annual Christmas Bonus – Exempt Staff

##### 8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae*

***BE IT RESOLVED THAT Town Council authorize the CAO to administer a 2022 Christmas bonuses to all exempt staff, including the Chief Administrative Officer, Deputy Chief Administrative Officer, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager, in the amount of \$400.00 net to each employee.***

*Unanimously carried*

#### 8.1.2 Disposal of 2018 Ford Taurus Police Interceptor

##### 8.1.2.1 *Moved by Councillor Toombs, seconded by Councillor Toombs*

***BE IT REOLVED THAT Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor in the following manner:***

- Strip the vehicle of any usable or sellable parts.***
- Have the vehicle crushed.***
- Dispose of any usable parts through a public tendering process.***

*Unanimously carried.*

*Chief Sutherland excused himself from the Council Chamber at 7:36 pm.*

### 8.2 Other Matters

**8.2.1** Mayor Caseley invited members of Council and Staff to attend a funding announcement at the Credit Union Centre on Friday, November 18 at 1:00 pm followed by the Official Opening of the Kensington Business Park at 3:00 pm.

**8.2.2** “Light the Town” will take place at the Railyards Gazebo on Thursday, November 24 at 5:00 pm.

**8.2.3** The Annual Christmas Parade is scheduled for Sunday, December 4<sup>th</sup> at 5:00 pm. The parade will start at the Credit Union Centre and will end with a community gathering at the Murray Christian Centre.

- 8.2.4 The Town of Kensington Holiday Party will be held at Family & Friends Restaurant on Monday, December 5 at 6:30 pm.
- 8.2.5 FPEIM will host their Council Orientation on Thursday, November 17 in Victoria from 6:30 – 8:30 pm.
- 8.2.6 Mayor Caseley congratulated all returning members of Town Council and Councillor Elect, Tyler Doucette. He expressed his appreciation and thanked Deputy Mayor Pickering for her 8 years of service to the Town of Kensington.
- 8.2.7 Town Council Swearing-In ceremony will take place on Wednesday, December 7 at 7:00 pm in the Council Chambers.
- 8.2.8 Councillor Gallant requested the Town send a letter to the Province of PEI requesting Christmas decorations be installed on the Post Office building located at 62 Victoria Street.
- 8.2.9 Councillor Gallant noted the Public Forest at the Gorman Wellfield has been significantly damaged following hurricane Fiona. It was requested that the Town look into possible programs to have the fallen trees removed and trails re-opened.
- 8.2.10 Councillor Spencer inquired about Harvest Festival signage. Mr. Baker confirmed that he has spoken to Robert Wood about possible options and improvements for 2023 Festival signage.
- 8.2.11 Councillor Spencer requested that Saltwire be contacted regarding the flyer distribution boxes in Kensington. It was noted that the box by Centennial Park on Pleasant Street has been removed, and the unit at the Senior Complex on Pleasant Street has been damaged and is currently unused. Staff will inquire with Saltwire regarding the replacement of these flyer boxes.

## **9. Correspondence**

- 9.1 Information from the Prince County Hospital Foundation on the Lights for Life Campaign.
- 9.2 FPEIM Newsletter.
- 9.3 A copy of a letter written to Hon. Corey Deagle, Minister of Transportation & Infrastructure regarding the ongoing stormwater issues along Broadway Street N.
- 9.4 Municipal Affairs Newsletter

## **10. In-Camera (Closed session)**

- 10.1 *Nil.*

**11. Adjournment**

*Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to adjourn the meeting at 8:00 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor