

**Town of Kensington
Committee of Council Meeting
Monday, February 27, 2023
6:48 PM**

Council Members Present: Mayor, Rowan Caseley
Councillors: Doucette, Toombs, Gallant and MacRae

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland

Regrets: Councillor Mann & Deputy Mayor Spencer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:48 pm and welcomed the Committee of Council members and staff to the February Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the agenda for February 27, 2023, Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Committee of Council meeting minutes from January 23, 2023. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacRae, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the February 2023 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the January 2023 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacRae, seconded by Councillor Gallant to receive and recommend Town Council's approval to adopt the January 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland provided an update regarding an ongoing investigation at a residence in Town.

Chief Sutherland excused himself from the Council Chamber at 7:09 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to receive the Development Permit Summary Report for the month of February as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

7.5.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the General Bills for January 2023 in the amount of \$328,605.45. Unanimously carried.*

7.5.2 *Moved by Councillor Doucette, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Capital*

Expenditures for January 2023 in the amount of \$42,434.95. Unanimously carried.

7.5.3 *Moved by Councillor Toombs, seconded by Councillor Gallant to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for January 2023 in the amount of \$6,086.93. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Summary Income Statements for January 2023, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for January 2023, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8.a New Business

8.1 2023 Twin Shores Publication Advertisement

8.1.1 Committee of Council reviewed a request from MJS Marketing for the 2023 Twin Shores Publication Advertisement. – *Received for information.*

8.2 Development Control Bylaw and Official Plan Amendment - PID No. 747790-000

8.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Committee of Council direct the Chief Administrative Officer to proceed with a public consultation to hear concerns and/or support for a proposed Development Control Bylaw and Official Plan amendment to re-zone PID No. 747790-000 from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3)

Unanimously carried.

8.3 Subdivision of Lands of M&S Rentals Inc. PID No 77271

8.3.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

THAT Committee of Council recommend to Town Council the approval of subdivision plan # 21165-K01 as the plan of subdivision for PID No. 77271, being lands of M&S Rentals Inc..

Unanimously carried.

8.4 Town of Kensington Outdoor Digital Sign Proposal - Synergy Screens

8.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette*

THAT Committee of Council recommend to Town Council that authorization be given to the Chief Administrative Officer to proceed with the placement of an electronic sign in the Town (exact location to be determined), in partnership with Synergy Screens, and further that the Chief Administrative Officer and Mayor be authorized to enter into a 5-year lease agreement with Synergy Screens for the land area required for the placement of the electronic sign.

Unanimously carried.

8.5 Development Permit Application & Variance Request 61 Broadway Street N.

8.5.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

WHEREAS an application has been received from the owner of 61 Broadway Street N., PID No. 77974 for a variance on the side yard requirements for the property to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS the variance has been reviewed against the Development Control Bylaw and the Official Plan in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Committee of Council recommend that Town Council approve a variance application from CHANCES, being the owner of 61 Broadway Street N., to reduce the side yard requirement from 10.0 feet to 7.0 feet on the south side of the lot.

Unanimously carried.

8.5.2 *Moved by Councillor Doucette, seconded by Councillor Toombs*

WHEREAS a development permit application has been received from CHANCES owner of 61 Broadway Street N. – PID No. 77974;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS Committee of Council recommends that Town Council approve a variance application from CHANCES to reduce the side yard requirement from 10.0 feet to 7.0 feet on the south side of the lot to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS staff have evaluated the request against the Town's Development Control Bylaw in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Committee of Council recommend that Town Council approve a Development Permit as requested by CHANCES being the owner of 61 Broadway Street N. for internal renovations and the installation of an emergency fire exit.

Unanimously carried.

8.6 Development Permit Application 99 Victoria Street W.

8.6.1 Moved by Councillor Toombs, seconded by Councillor Doucette

THAT Committee of Council recommends to Town Council the approval of a development permit application submitted by Kyle Gillis for the renovation of the existing single residential home and the conversion of the basement area into an accessory apartment at the property located at 99 Victoria Street W.

Unanimously carried.

8.b 2023/24 Town of Kensington Financial Plan (Operations)

8.b.1 The CAO and Mayor Caseley presented the 2023/24 Draft Financial Plan (Operations) to Committee of Council for comment and review.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley confirmed the Illuminations Concert Series for the Canada Games will be at the Murray Centre on March 2, 2023, at 7:30 pm.

- 9.2** Mayor Caseley announced that the Province of PEI will hold a public announcement regarding housing at the Town Hall on February 28, 2023 at 1:00 pm.
- 9.3** The Town Council orientation will take place on March 18th at 10:00 am.
- 9.4** The Volunteer Firefighter Recognition Dinner will be held at the Murray Christian Centre on Monday, April 17th.
- 9.5** Mr. Baker noted the additional lights at the outdoor rink area and seniors centre have been installed.
- 9.6** Councillor MacRae inquired about the lighted sign at the Credit Union Centre and requested it be repaired, if possible.

10. Correspondence

10.1 *Nil.*

11. In-Camera (Closed Session)

11.1 *Nil.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:33 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor