

**Town of Kensington
Minutes of Special Council Meeting
Monday, March 27, 2023
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Spencer
Councillors: MacRae, Toombs, Mann, and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker;
Deputy Administrator, Wendy MacKinnon; Police Chief,
Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff to the March 27th special meeting of Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the tentative agenda for March 27, 2023, special meeting of Town Council with the addition of a nomination for the PEI Federation of Municipalities.*

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. New Business

4.1 2023-24 Town of Kensington Financial Plan

4.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Mann*

WHEREAS Section 150(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1. requires a council to, on or before March 31 in each year, to adopt by resolution a financial plan for the upcoming fiscal year;

BE IT RESOLVED that Town Council approve the Town of Kensington 2023/24 Financial Plan with operational revenue estimates projected at \$4,155,234 and operational expenditure estimates projected at \$4,152,929.

BE IT FURTHER RESOLVED that Town Council approve the 2023/24 Capital Expenditure Plan and the 2023 – 2028, 5-Year Capital Expenditure Plan, as presented.

Unanimously carried.

4.2 2023-24 Town of Kensington Property Taxation Rates

4.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

WHEREAS Section 160(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. and Section 5.2 of the Town of Kensington’s Tax Rate Groups Bylaw requires the town to establish tax rates by resolution;

BE IT RESOLVED THAT the 2023/24 municipal property tax rates for the Town of Kensington of \$0.55/\$100 of assessment for Non-Commercial properties and \$1.30/\$100 of assessment for Commercial properties be hereby adopted and approved.

Unanimously carried.

4.3 2023/24 Town of Kensington and Water and Sewer Utility Operating Lines of Credit

4.3.1 *Moved by Councillor Mann, seconded by Councillor Gallant*

WHEREAS Section 166(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money on a short-term basis for the purpose of financing operating expenditures;

AND WHEREAS Section 5.1 of the Town’s Borrowing Bylaw (Bylaw # 2018 - 02) authorizes Town Council, pursuant to subsection 166(1) of the Act, to borrow money for the purpose of financing operating expenditures.

AND WHEREAS Town Council currently carries short-term borrowing in the amount of \$150,000 for the General Account and \$75,000 for the Water and Sewer Utility Account;

AND WHEREAS no change is being proposed in the amounts to be borrowed for the 2023/24 fiscal year;

AND WHEREAS the amounts to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the Town’s General Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers;

BE IT FURTHER RESOLVED THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Sewer Utility Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers.

Unanimously carried.

4.4 FPEIM Board of Directors Nomination

4.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

THAT Kensington Town Council nominate Councillor Rodney Mann to the position of Prince County Representative of the Cities/Towns Caucus of FPEIM.

Unanimously carried.

5. Adjournment

Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adjourn the meeting at 6:45 PM. Unanimously carried.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor