Town of Kensington
Minutes of Regular Council Meeting
Monday, October 11, 2016
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

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1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 ***Moved by Councillor Mill, seconded by Councillor Doucette to approve the tentative agenda for the October 11, 2016 regular meeting of Town Council. Unanimously carried.***

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 ***Moved by Councillor Doucette, seconded by Councillor Pickering to approve the minutes from the September 12, 2016 regular meeting of Town Council. Unanimously carried.***

6. Business Arising from Minutes

6.1 September 12, 2016 Regular Council Meeting

6.1.1 Mayor Caseley inquired about the relocation of the 'Welcome to Kensington' sign located on Hwy 2 by the Castle Building Centre across the road. Mr. Baker commented that there was no alternative recommendation at this time; it will be further reviewed in the spring of 2017.

7. Reports

7.1 CAO's Report

7.1.1 ***Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the October 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.***

7.1.1.1 Councillor Spencer inquired if the Winter Services Agreement had been received; Mr. Baker confirmed it had not arrived to date.

7.2 Fire Department Statistical Report

7.2.1 ***Moved by Councillor Pickering, seconded by Councillor Spencer to approve the August 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.***

7.3 Police Department Statistical Report

7.3.1 ***Moved by Councillor Doucette, seconded by Councillor MacLean to approve the August 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.***

7.3.2 An update on the National Teen Driver Safety Week initiatives was provided to Councillors.

7.4 Development Permit Summary Report

7.4.1 ***Moved by Councillor Mill, seconded by Councillor MacLean to approve the Building Permit Summary Report for October 2016. Unanimously carried.***

7.5 Bills List

7.5.1 ***Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the August 2016 Bills in the amount of $213,739.55. Unanimously carried.***

7.6 Summary Income Statement

7.6.1 ***Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of August 2016. Unanimously carried.***

7.7 Community Gardens Complex Report

7.7.1 ***Moved by Councillor MacLean, seconded by Councillor Pickering to approve the Community Gardens Complex report for the month of August 2016. Unanimously carried.***

7.7.2 Councillor Spencer inquired if the Community Gardens Complex planned to continue with the Summer Camp program in 2017 due to the possible regulatory changes forthcoming. No further information is available at this time and will be discussed further once the Town is made aware of the changes.

7.8 Mayor's Report

7.8.1 ***Moved by Coucnillor Mill, seconded by Councillor Spencer to approve the Mayors report for the month of October 2016 as presented by Mayor Caseley. Unanimously carried.***

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reminded Councillors that the Federation will host their Semi-Annual meeting in Summerside on October 22, 2016. There are no proposed changes in membership dues for 2017.

7.9.2 October 16-22 is Small Business Week on PEI; the KACC will be hosting two separate events to focus on small business. The KACC September mixer will be hosted by Gallery 18 on October 18, 2016 at 5:00 pm. The Business Awards Dinner will be held on November 24, 2016 at the New London Community Complex, those wishing to attend are requested to RSVP to Wendy MacKinnon.

8. New Business

8.1 Request for Decisions

8.1.1 Revolution Media Map Proposal

8.1.1.1 ***Moved by Councillor Spencer, seconded by Councillor Mill***

BE IT RESOLVED that Town Council proceed with the development of a tourist information map in partnership with Revolution Media and the Kensington Area Chamber of Commerce. Town Council understands that they may be responsible for any potential shortfall in year one of the project.

Unanimously carried.

8.1.2 Fire Protection and Emergency Services Bylaw (First Reading)

8.1.2.1 ***Moved by Deputy Mayor Mann, seconded by Councillor Pickering,***

First Reading

WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;

AND WHEREAS Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;

AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;

AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;

BE IT RESOLVED THAT the "Fire Protection and Emergency Services Bylaw" be hereby read a first time.

Unanimously carried.

8.1.2.2 ***Moved by Deputy Mayor Mann, seconded by Councillor Doucette,***

Approval of First Reading

WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;

AND WHEREAS the Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;

AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;

AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;

AND WHEREAS the "Fire Protection and Emergency Services Bylaw" was read a first time at this Council meeting;

BE IT RESOLVED THAT the "Fire Protection and Emergency Services Bylaw" be hereby approved.

Unanimously carried.

8.2 Other Matters

8.2.1 Councillor MacLean inquired if the 2016 Annual Christmas Party had been scheduled. Staff were directed to organize the event and to advise Council and staff accordingly.

9. Correspondence

9.1 A letter from the Nichola Goddard Foundation requesting the Towns sponsorship. – *Request Declined.*

9.2 A letter from the Rotary Club of Summerside requesting a financial donation toward the Inspire Learning Centre. – *Request Declined.*

9.3 A note of appreciation for the Town of Kensington, Kensington Police Service and the Kensington Fire Department for their role in responding in the recent evacuation of the students at KISH and QEES.

9.4 KISH September Newsletter

9.5 A thank you letter from the Rural Beautification Society for the Town's continued support. Enclosed were two complimentary tickets to their Annual Awards Dinner on October 26, 2016.

9.6 An invite from the Kensington and Area Chamber of Commerce to the business mixer on October 13 at Gallery 18.

9.7 A letter from Canadian Union of Postal Workers with information regarding the Canada Post Review and requesting that the Town and residents fill out a survey. *Council was encouraged to complete the survey individually.*

10. In-Camera

10.1 ***Nil.***

11. Adjournment

Moved by Councillor Doucette, seconded by Councillor Pickering to adjourn the meeting at 8:03 PM. Unanimously carried.

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Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor