



***Tentative Agenda for Regular
Meeting of Town Council***

Tuesday, April 11, 2023 @ 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Tuesday, April 11, 2023 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**

- 2. Adoption of Agenda (Additions/Deletions)**

- 3. Declaration of Conflict of Interest**

- 4. Delegations, Special Speakers, and Public Input**

- 5. Adoption of Previous Meeting Minutes**
 - 5.1 February 27, 2023 Special Meeting
 - 5.2 March 13 2023 Regular Meeting
 - 5.3 March 27, 2023 Special Meeting

- 6. Business Arising from Minutes**
 - 6.1 February 27, 2023 Special Meeting
 - 6.2 March 13, 2023 Regular Meeting
 - 6.3 March 27, 2023 Special Meeting

- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List - Water and Sewer Utility
 - 7.7 Bills List - Capital

- 7.8 Consolidated Summary Income Statement
- 7.9 Credit Union Centre Report
- 7.10 Mayor's Report
- 7.11 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 2023 – 55 Plus Games Report – Update
- 7.14 Heart of PEI Committee – Mayor Caseley

8. New Business

8.1 **Request for Decisions**

- 8.1.1 RFD2023-17 - PEI 2023 Queer Ride and Meet Up Sponsorship
- 8.1.2 RFD2023-18 - 2023 Kensington Intermediate Senior High School Relay For Life Donation
- 8.1.3 RFD2023-19 – 2023/24 Rural Growth Initiative Funding Application

8.2 **Other Matters**

9. Correspondence

10. Committee of the Whole (In-Camera) – *One item under 119(1)(e) of the Municipal Government Act*

11. Adjournment

**Town of Kensington
Minutes of Special Council Meeting
Monday, February 27, 2023
6:30 PM**

Council Members Present: Mayor Rowan Caseley
Councillors: MacRae, Toombs, and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker;
Deputy Administrator, Wendy MacKinnon; Municipal
Clerk, Kim Caseley; Police Chief, Lewie Sutherland

Regrets: Deputy Mayor Spencer
Councillor Mann

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff to the February 27th special meeting of Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the tentative agenda for February 27, 2023, special meeting of Town Council.*

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. New Business

4.1 Town of Kensington Rink Upgrades – 2023 – Ice Plant Replacement

4.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae*

BE IT RESOLVED THAT Kensington Town Council award the contract for the replacement of the Ice Plant at the Credit Union Centre to Black and MacDonald Ltd. as per their tender submission in the amount of \$898,650.00 plus HST.

Unanimously carried.

5. Adjournment

Moved by Councillor MacRae, seconded by Councillor Doucette to adjourn the meeting at 6:45 PM. Unanimously carried.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 13, 2023
7:00 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Coreen Pickering – Former Deputy Mayor

Regrets: Councillor Doucette

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members staff and visitors to the February meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the tentative agenda for the February 2023 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Mayor Caseley made a presentation to Police Chief, Lewie Sutherland, with a long-service award on behalf of Premier Dennis King in recognition of over 15 years of merit and service to the Province of Prince Edward Island.*

4.2 *Mayor Caseley presented former Deputy Mayor, Coreen Pickering, with a gift of appreciation for her 8 years of dedication and service to Town Council and the residents of the Town of Kensington.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the minutes from January 9, 2023, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to adopt the January 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Mayor Caseley and Council discussed the crosswalk locations proposed by the Provincial Department of Transportation. The consensus given by Town Council did not support the proposal and requested staff to continue to advocate for the crosswalks to be located at the crossing points of the Confederation Trail.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the December 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the December 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland reported that the decrease in the speed limit in the school zone from 50 km to 40 km has been very beneficial in keeping speeds lowered in the area.

Chief Sutherland excused himself from the Council Chamber at 7:21 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the January 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor MacRae to approve the December 2022 Bills in the amount of \$340,190.56. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the December 2022 Capital Expenditures in the amount of \$181,607.10. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to approve the December 2022 Water & Sewer Utility Bills in the amount of \$12,482.80. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to approve the Summary Income Statement for the month of December 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the Credit Union Centre report for the month of December 2022. Unanimously carried.*

7.7.2 Councillor Gallant inquired if the ballfield lighting that was damaged during hurricane Fiona was covered by the Town's insurance.

Mr. Baker confirmed the ballfield lighting was not covered under the Town's asset schedule but was included in the disaster financial assistance program application. Staff will confirm the new board has been ordered to ensure installation prior to the start of the ball season.

7.7.3 Councillor Gallant addressed concerns regarding recent complaints received from users of the Credit Union Centre. Mayor Caseley and the CAO have been working on a plan to address concerns regarding cleanliness and making required repairs moving forward.

7.7.4 Councillor Gallant expressed frustration with the current condition of the Kensington Wild and Vipers dressing rooms and noted they are the shared responsibility of the teams and the Credit Union Centre staff. It was also noted that the back door of the facility should have limited access and be primarily used for loading the bus with equipment.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the Mayor's report for the month of January 2023 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley inquired if a member of Council would be available to attend a Canada Games Sponsorship Banquet on February 23, 2023. Councillor Gallant expressed interest and will confirm his availability with Mayor Caseley.

7.8.3 Councillor Mann & Councillor Gallant noted that the 55th Kensington-Bedford Friendship Hockey Exchange was a great success and that it was great to have the event back again.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Semi-Annual Meeting was held on Saturday, February 4th. Items discussed included the presentation of financials, Councillor liability & conflicts of interest, emergency measures, and updates provided following hurricane Fiona, and a tour of the new Climate & Adaptation facility.

7.10 Heart of PEI Initiative Report

7.10.1 *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The Annual Presidents Dinner is scheduled for April 13, 2023. The KACC is looking at developing a website for community support and an information forum for residents.

There are discussions on hosting a Car Rally fundraiser, more information coming forward soon. The AGM was held on February 13th and was well attended.

7.12 2023 – 55 Plus Games

7.12.1 Deputy Mayor Spencer confirmed the 55+ committee plans to meet in April following the Winter Games that are taking place in March.

8. New Business

8.1 Request for Decisions

8.1.1 Exempt Staff Wage Increase - 2023

8.1.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Mann*

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to provide a wage increase, effective January 1, 2023, to exempt staff including the Deputy Administrator, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager in an amount up to 7.7%, according to the Non-Union Employee Handbook.

Motion carried. 4 for – 1 opposed (Mann)

8.1.2 **Street Lighting Upgrades**

8.1.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer*

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the placement of 25 additional streetlights throughout the town and in newly annexed areas, as recommended by staff.

BE IT FURTHER RESOLVED THAT the CAO be directed to draft a Street Lighting Policy for Town Council’s consideration.

Unanimously carried.

8.1.3 **Kensington & Area Chamber of Commerce (KACC) Sponsorship Opportunity**

8.1.3.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO and Mayor to enter into a sponsorship agreement (Memorandum of Understanding) with the Kensington & Area Chamber of Commerce to provide an Executive Level Sponsorship for a 5-year period beginning in 2023 and ending in 2027, at a cost of \$5,000 annually.

Unanimously carried.

8.2 **Other Matters**

8.2.1 Mayor Caseley acknowledged that February 13-17 is School Staff Appreciation Week.

- 8.2.2 Mayor Caseley noted the 2023/24 budgeting process has started and anticipates a draft financial plan to be presented at the February Committee of Council meeting.
- 8.2.3 Councillor Gallant discussed the need for a community facility that can be used for large groups and events within the Town. Town Council was requested to think about ways to accommodate such a facility.
- 8.2.4 Deputy Mayor Spencer congratulated Mayor Caseley, Councillor Gallant, and Deputy Police Chief Yuill for recently receiving the Queens Platinum Jubilee Medal.
- 8.2.5 Councillor Toombs acknowledged the great work the public works department does to maintain the sidewalks within Town during the winter months.

9. Correspondence

- 9.1 A Thank You card from the family of the late Peggy Clark.
- 9.2 Newsletter from the Heart and Stroke – *Received*.
- 9.3 A letter from the Kensington Skating Club with a sponsorship ad request.

Moved by Councillor Toombs, seconded by Councillor MacRae to purchase a 1/2 page Silver Blade advertisement for the Kensington Skating Club in the amount of \$500.00.

Unanimously carried.

- 9.4 A letter from Coreen Pickering, resident of the Town of Kensington, to inform Town Council that she was selected to take part in and attend a program with GMIST (Gros Mourné Institute for Sustainable Tourism). The ACTivate (Activating Community Tourism) program is an exciting collaboration between GMIST and The Coady Institute that will support community change leaders who wish to learn how to apply a citizen-led approach to community development.

Ms. Pickering was in attendance and spoke briefly about the program and her vision.

- 9.5 Information regarding the Coldest Night of the Year - a winter fundraiser for people in local communities who need support. *Received*.
- 9.6 Central Coastal Tourism advertising opportunity. *Received*.

Coreen Pickering excused herself from the Council Chamber at 8:09 pm.

10. In-Camera (Closed session)

10.1 *Two items, the nature of which are regulated under Section 119(d) and (e) of the Province of Prince Edward Island Municipal Government Act.*

10.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to enter into an In-Camera session at 8:10 pm.*

Unanimously carried.

10.1.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to come out of an In-Camera session at 8:53 pm.*

Unanimously carried.

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:53 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Special Council Meeting
Monday, March 27, 2023
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Spencer
Councillors: MacRae, Toombs, Mann, and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker;
Deputy Administrator, Wendy MacKinnon; Police Chief,
Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff to the March 27th special meeting of Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the tentative agenda for March 27, 2023, special meeting of Town Council with the addition of a nomination for the PEI Federation of Municipalities.*

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. New Business

4.1 2023-24 Town of Kensington Financial Plan

4.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Mann*

WHEREAS Section 150(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1. requires a council to, on or before March 31 in each year, to adopt by resolution a financial plan for the upcoming fiscal year;

BE IT RESOLVED that Town Council approve the Town of Kensington 2023/24 Financial Plan with operational revenue estimates projected at \$4,155,234 and operational expenditure estimates projected at \$4,152,929.

BE IT FURTHER RESOLVED that Town Council approve the 2023/24 Capital Expenditure Plan and the 2023 – 2028, 5-Year Capital Expenditure Plan, as presented.

Unanimously carried.

4.2 2023-24 Town of Kensington Property Taxation Rates

4.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

WHEREAS Section 160(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. and Section 5.2 of the Town of Kensington’s Tax Rate Groups Bylaw requires the town to establish tax rates by resolution;

BE IT RESOLVED THAT the 2023/24 municipal property tax rates for the Town of Kensington of \$0.55/\$100 of assessment for Non-Commercial properties and \$1.30/\$100 of assessment for Commercial properties be hereby adopted and approved.

Unanimously carried.

4.3 2023/24 Town of Kensington and Water and Sewer Utility Operating Lines of Credit

4.3.1 *Moved by Councillor Mann, seconded by Councillor Gallant*

WHEREAS Section 166(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money on a short-term basis for the purpose of financing operating expenditures;

AND WHEREAS Section 5.1 of the Town’s Borrowing Bylaw (Bylaw # 2018 - 02) authorizes Town Council, pursuant to subsection 166(1) of the Act, to borrow money for the purpose of financing operating expenditures.

AND WHEREAS Town Council currently carries short-term borrowing in the amount of \$150,000 for the General Account and \$75,000 for the Water and Sewer Utility Account;

AND WHEREAS no change is being proposed in the amounts to be borrowed for the 2023/24 fiscal year;

AND WHEREAS the amounts to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the Town’s General Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers;

BE IT FURTHER RESOLVED THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Sewer Utility Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers.

Unanimously carried.

4.4 FPEIM Board of Directors Nomination

4.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

THAT Kensington Town Council nominate Councillor Rodney Mann to the position of Prince County Representative of the Cities/Towns Caucus of FPEIM.

Unanimously carried.

5. Adjournment

Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adjourn the meeting at 6:45 PM. Unanimously carried.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - March 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	Staff and the Mayor have completed their review of the draft Development Control Bylaw and Official Plan. The consultant is making proposed amendments to the documents. Once completed a copy will be provided to Town Councillors for their review and input. Once in final draft form a legislatively required public meeting will be held to solicit feedback from the community.
3	Official Plan and Development Control Bylaw Amendment - PID No 747790-000	Direction was provided at the February Committee of Council meeting to proceed with a public meeting to hear public concerns/support for the application to re-zone the property. Staff will attempt to schedule the meeting towards the middle of April.
4	Credit Union Centre Upgrades	The contracts for the completion of the ice plant replacement and the board replacement have been issued and materials and equipment have been ordered. Tender documents for the other project components are being developed by WSP and will be issued as they are created. A structural and electrical engineer (WSP) has been contracted to complete a structural and electrical review of the building.
5	Street Light Review	The service order for the additional street lights has been created and several of the new street lights have been installed.
6	Woodleigh Drive Sidewalk	The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Outdoor Ice Hockey Rink/ Dog Park Lights	Direction has been given to proceed with the installation of additional lights at the outdoor ice rink and a light at the Kensington Country Store Dog Park. The light at the dog park will be installed on an adjacent utility pole with an extra long arm. The lights at the outdoor ice rink have been installed.
8	Commercial Street/Broadway Street Intersection	Mayor Casey and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
9	Confederation Trail Road Crossings	A meeting was held with staff of the Department of Transportation on February 23, 2023 to discuss the installation of crosswalks at the Confederation Trail road crossings. The Department of Transportation has agreed to place the crosswalks as we have requested. Annually, the lighted trail crossings crosswalks will be placed in April (end of snowmobile lease of the trail) and removed in November (beginning of snowmobile lease of the trail). The Province has agreed to undertake all work on an annual basis to place and remove the crosswalks.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	(I don't anticipate any further updates on this project until construction recommences in the Spring of 2023) Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Freight Shed Upgrades	Funding has been included in the 2023/24 Financial Plan to enable upgrades to the Freight Shed building. A structural engineer has been contracted to complete a review of the building to ensure the building can be upgraded. The project would generally include addressing any structural issues, connection to the water and sewer system, addition of a washroom, repair of the roof system, installation of heating/cooling, and insulation and covering of the walls. Provision will be made to protect any historical elements of the building such as the markings on the internal walls.
12	Relocation of Town of Kensington Signs	All signs have been relocated and repaired except for the Barrett Street Sign. We have are working with a property owner further south on the Kelvin Grove road to relocate the sign to their property. The sign will be relocated as soon as land issues are worked out. We are hopeful to have the sign relocated in the Spring of 2023.
13	Electric Vehicle (EV) Chargers	Road markings will be completed as the weather improves, and when the Town proceeds with its 2023 parking line painting. The signage has been procured and received and will be installed by maintenance staff.
14	PEI ATV Federation 'Share the Road' Pilot Project Request	A public consultation was held on March 8, 2023 at 7:00 PM at the Murray Christian Centre. The ATV Federation provided a public presentation during the session. A report will be drafted and presented to Committee of Council at their April 24th meeting. The consultation session was well attended.
15	Website	A meeting was held with the website developer on March 22, 2023 to review the proposed design changes to the website.
16	Dog Bylaw	Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
17	Business Park Electrical Requirements	Several discussions have been held regards to electricity requirements to the new Kensington Business Park and to accommodate anticipated growth in the community. It was confirmed that Maritime Electric has sufficient capacity to service the Park and growth, large projects aside. Upgrades to the electrical capacity in the Kensington area are planned over the next 3 to 5 years.
18	Broadway Street South Sidewalk Replacement	The tender for this project has been awarded to Curran and Briggs and will be completed in the Spring of 2023.
19	37 Pleasant Street	A question was raised at the March Town Council Meeting in regards to the status of the property at 37 Pleasant Street. I am informed that the property should be turned back over to the owners in the next couple of weeks, as we await the final autopsy and toxicology reports. Once those are received the file will be concluded and the property turned back. Maintenance staff will remove the plywood and signage from the building once we are permitted to do so.
20	Brookins Drive Multi-Unit Residential Development	A development permit application has been received for the development of 18 additional residential units at the end of Brookins Drive (North of the existing multi unit residential development). The application was reviewed by the Town's planning consultant and we are working with the developer to address issues related to parking, traffic circulation, waste bin location, etc. I am hopeful to have the necessary information to enable a recommendation at the Monday, March 27th Special Meeting of Town Council. The application is currently being reviewed by our Planning Consultant however we have not received the required grading/drainage plan as of the drafting of this report.
21	Sewer/Septic Issue - 130 Broadway Street North	A cost estimate to complete a sewer connection to this property was received in the amount of just over \$85,000. It included approximately 32 metres of sewer main extension, installation of 2 manholes, approximately 12 metres of service line and associated civil works (asphalt reinstatement, etc.). I have discussed the quote with the property owner and it was determined that any work will be delayed to 2023 to allow the Town to consider a larger water and sewer extension project into this area. Staff are reviewing this now and researching funding options for a potential 2023 project. I have had a discussion with the property owners plumber and it was determined that the current on-site septic system located on the property should be sufficiently operational for the winter months. I have committed that should there be any maintenance issues with the current septic system, that the Town would cover any associated costs.

Item #	Project/Task	Status
22	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. All of the downed trees have now been cleaned up and removed and several others impacting infrastructure have been removed. In total 18 trees around the community were removed. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and will avail of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31, 2022 to dump storm debris (leaves, branches, trees, etc.). Staff have tracked all costs associated with the hurricane and will claim to the disaster financial assistance and through insurance.
23	Credit Union Centre Issues	Funding has been included within the draft 2023/24 financial plan to enable a replacement of all washrooms in the Credit Union Centre and for the hiring of additional cleaning staff.
24	Synergy Screens Digital Sign Installation	Town Council agreed to proceed with the installation of a digital sign by Synergy Screens. A meeting was scheduled for Monday, March 20th however was rescheduled to March 27th. Further information will be provided to Town Council by email following this meeting regarding the proposed location of the sign.
25	24/7 Policing	The provision for 24/7 policing has been included in the 2023/24 Financial Plan. A meeting was held with police staff to review the proposal. I have attempted to initiate discussion with CUPE in this regard, however at this point, I have received no response.
26	Meeting with Kensington North Watershed Association (KNWSA)	A meeting was held on January 3, 2023 with the KNWSA in regards to tree planting on the eco-gifted property along Woodleigh Drive (vicinity of wellfield). A funding application is being developed by the KNWSA to fund the tree planting project, and if possible, a clean-up and formalization of the walking trails in the existing wooded area. Staff have contacted Environment Canada in regards to the use of the eco-gifted property to ensure that the planned work can proceed.
27	Civic Re-Numbering	We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.
28	2023/24 Financial Plan	The FINAL DRAFT Financial Plan (operations, 2023/24 Capital and 5 year Capital) has been circulated with the tentative agenda package for the March 27, 2023 Special meeting of Town Council along with a recommendation for approval
29	Seniors Centre Upgrades	We have been working with the tenants of the Seniors Centre Building (Senior Surfers and Kensington North Watersheds Association) to facilitate upgrades to the building in 2023/24. A contractor has been secured to replace the basement window that was damaged during Hurricane Fiona, along with a replacement of the railing and stairs on the outside of the building. A contractor has been secured to replace a bathroom fan. The existing furnace will be replaced with an electric furnace and the existing sump pump will be replaced with a submersible pump. Credit Union Centre staff are in the process of replacing some ceiling tiles, as required. Existing lighting was replaced with LED lighting and new fixtures. We have applied for an additional heat pump for the building which is expected to be at no cost. A contractor was hired to complete a mold assessment of the building and there was none present.

Kensington Fire Department
Occurrence Report 2023

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	1											4	21.05%
Motor Vehicle Accident	4	2											6	31.58%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1	1											2	11%
Outside Fire - Brush, Grass, Utility Pole, etc.													0	0%
Structure Fire - House, Building, Vehicle, etc.													0	0%
Alarms	4	3											7	37%
Total Fire Related	5	4	0	0	0	0	0	0	0	0	0	0	9	
Total Incidents	12	7	0	0	0	0	0	0	0	0	0	0	19	
Mutual Aid Call Out													0	0%
Total Incidents (Including Mutual Aid Provided by KFD)	12	7	0	0	0	0	0	0	0	0	0	0	19	100%
Mutual Aid Call in														
Firefighter Attendance	12	12												12
Regular Monthly Training - No. of Firefighters	24	18												21
Training School/Association Meeting/Department Meeting	21	19												20
Call Area														
Kensington	1	3											4	21.05%
Malpeque CIC	3	1											4	21.05%
Zone's 1 to 5	8	3											11	57.89%
Other													0	0.00%

FEBRUARY 2023

The Kensington Fire Department responded to 7 calls during the month of February and the average attendance for the fire calls was 12. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Feb. 3 08:08 am	MFR	Kensington	10	1
Feb. 5 11:51 am	Commercial Fire Alarm	Kensington	13	stand down
Feb. 9 15:21 pm	Carbon Monoxide Alarm	Darnley	10	1
Feb. 22 13:45 pm	Sight/Smell of Smoke	Burlington	12	1
Feb. 24 15:52 pm	MVC	Irishtown Rd.	17	2
Feb. 24 - 17:34 pm	MVC	New Annan	13	1
Feb. 26 - 04:57 am	Commercial Fire Alarm	Kensington	11	1

February 2 - The chief and deputy chief attended a chief's information session at Alberton Fire Hall.

February 6 - Association meeting with 19 present.

February 21 - Training held with 18 present.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	3											4	3.51%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3												3	2.63%
Animal Calls	2												2	1.75%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	2												2	1.75%
Assistance Calls	1	5											6	5.26%
Bank Runs	2												2	1.75%
Breach of Peace		1											1	0.88%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	2												2	1.75%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare	1	1											2	1.75%
Coroner's Act													0	0.00%
Crime Prevention													0	0.00%
Criminal Harassment													0	0.00%
Dangerous Driving	2	3											5	4.39%
Disturbing the Peace	1												1	0.88%
Dog Act													0	0.00%
Driving while disqualified													0	0.00%
Drug Charges													0	0.00%
Excise Act													0	0.00%
Fail to Comply Probation		1											1	0.88%
Fail to comply undertaking	1												1	0.88%
Fail to remain at scene of accident													0	0.00%
Family Relations Act	5												5	4.39%
Fingerprints taken													0	0.00%

Police Department Occurrence Report Summary 2023															
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total	
Fire Prevention Act													0	0.00%	
Firearm Act													0	0.00%	
Forcible confinement													0	0.00%	
Fraud		1											1	0.88%	
Funeral Escorts	2												2	1.75%	
Harrassing Communication	1	1											2	1.75%	
Impaired Driver		1											1	0.88%	
Information Files	2	1											3	2.63%	
Injury Accidents													0	0.00%	
Liquor Offences													0	0.00%	
Litter Act													0	0.00%	
Lost and Found	3												3	2.63%	
Luring Minors													0	0.00%	
Mental Health Act	1												1	0.88%	
Mischief	1	5											6	5.26%	
Motor Vehicle Accidents	2	2											4	3.51%	
Motor Vehicle Act	2	7											9	7.89%	
Municipal Bylaws													0	0.00%	
Off Road Vehicle Act													0	0.00%	
Other Criminal Code													0	0.00%	
Person Reported Missing	1												1	0.88%	
Possession of restricted weapon													0	0.00%	
Property Check	2												2	1.75%	
Resist Arrest													0	0.00%	
Roadside Suspensions													0	0.00%	
Robbery													0	0.00%	
Sexual Assaults / Interference	1												1	0.88%	
STEP (Integrated Traffic Enforcement)													0	0.00%	
Sudden Death													0	0.00%	
Suspicious Persons / Vehicle	2	5											7	6.14%	
Theft Of Motor Vehicle	2	1											3	2.63%	
Theft Over \$5000													0	0.00%	
Theft Under \$5000	3	8											11	9.65%	

Police Report February 2023

There are zero alarm calls to report for this month.

Assistance files for the month consisted of:

3 Files where KPS stood by to keep the peace while the person retrieved belongings at their former residence.

1 File of downed power lines.

Feb 8 RCMP assist KPS with breath tech.

Feb 21 RCMP assisted KPS with break and enter.

Feb 23 RCMP assisted KPS with multiple vehicle break-ins.

Feb 5 assist RCMP with a traffic complaint

Feb 6 assist RCMP with trespass file

Year To Date Approved Development Permits Summary Report 2023

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Renovation Commercial			2										2
Renovation Single Family Dwelling		2	1										3
Total:		2	1										5

Total Estimated Construction Value
\$130,000.00
\$498,000.00
\$628,000.00

Town of Kensington Bills List February 2023

Adam MacDonald	FEB 16, 23 MILEAGE	\$826.36
Adam MacDonald	MEALS/MILEAGE TRAINING	\$129.80
Amalgamated Dairies Limited	4922350018	\$47.44
Amalgamated Dairies Limited	4922301018	\$98.50
Amalgamated Dairies Limited	4923034021	\$37.97
Amalgamated Dairies Limited	4923048015	\$43.82
Amalgamated Dairies Limited	4923042011	\$32.13
ADL Foods	TOWN HALL JANITORIAL SUPPLY	\$1,405.96
ADL Foods	CUC CANTEEN SUPPLIES	\$779.32
ADL Foods	CUC CANTEEN SUPPLIES	\$478.95
ADL Foods	CUC CANTEEN/JANITORIAL	\$1,544.64
ADL Foods	CUC CANTEEN/JANITORIAL	\$476.54
Aliant	INV9516039	\$370.81
All Island Collision	VEH DAMAGED BY TRACKLESS -REPAIRED	\$1,380.00
Bev Semple	JAN 2023 CROSSWALK	\$80.00
Brenda Perry	FEB 2023 RRSP	\$319.92
CIBC Securities Inc	FEB 2023 RRSP	\$421.76
Combat Computer Inc	POLICE MS OFFICE SETUP	\$130.70
Combat Computer Inc	TOWN HALL SERVER REPAIR	\$122.19
Combat Computer Inc	COUNCIL LAPTOP SETUP	\$830.88
Combat Computer Inc	B&W COPIES FEB 2023	\$278.47
Combat Computer Inc	EMAIL RENEWAL	\$82.80
Combat Computer Inc	PW TEAM VIEWER IT	\$244.38
Combat Computer Inc	BACKUPS APR/MAY/JUNE	\$318.95
Combat Computer Inc	B&W COPIES JAN 2023	\$325.98
Combat Computer Inc	TOWN HALL VIRUS REPAIR	\$586.50
Combat Computer Inc	ANTIVIRUS RENEWAL	\$138.00
Commercial Construction	SNOW REMOVAL FEB 23	\$4,945.00
Cooke Insurance Agency Ltd.	451703	\$15,413.00
Cooke Insurance Agency Ltd.	451677	\$87,988.00
Credit Union Financial Management	FEB 2023 RRSP	\$829.72

Canadian Union of Public Employees	FEB 2023 UNION DUES	\$532.39
Eastlink	19583396	\$114.94
Eastlink	19530158	\$120.69
Eastlink	19530380	\$23.00
Eastlink	JANUARY 2023	\$873.54
Eastlink	19570756	\$168.94
Elizabeth Hubley	FEB 2023 RENT	\$805.00
Family & Friends	FIRE HALLOWEEN DINNER	\$646.44
Federation of PEI Municipalities	FPEIM MEETING REGISTRATION	\$345.00
Frito Lay Canada	43549451	\$178.46
Frito Lay Canada	43549136	\$178.42
Geoff Baker	FEB 2023 MILEAGE	\$351.56
Green Diamond	TRACKLESS OIL	\$182.39
Happy Hookin Towing and Recovery	POLICE CAR TOWING	\$172.50
Irving Oil	38695	\$1,056.83
Irving Oil	26937	\$728.44
Irving Oil	932605	\$427.59
Irving Oil	644166	\$225.51
Irving Oil	851646	\$1,175.57
Irving Oil	853682	\$556.40
Irving Oil	624611	\$274.41
Irving Oil	947480	\$302.99
Irving Oil	47571	\$448.58
Irving Oil	328631	\$287.82
Irving Oil	340608	\$311.31
Irving Oil	947338	\$262.82
Irving Oil	723347	\$1,671.28
Irving Oil	923158	\$397.89
Irving Oil	253499	\$222.44
Irving Oil	650964	\$600.08
Irving Oil	644805	\$433.14
Irving Oil	447324	\$979.43
Irving Oil	327839	\$808.58
Irving Oil	452106	\$586.79

Irving Oil	125467	\$1,001.97
Irving Oil	34863416	\$642.26
Irving Oil	34883886	\$425.71
Irving Oil	34897947	\$760.93
Island Petroleum	00205221999722	\$642.74
Island Petroleum	00205221999723	\$1,028.00
Island Petroleum	00205221999724	\$893.87
Island Petroleum	00205221999725	\$633.30
Island Petroleum	0020522199726	\$818.40
Island Petroleum	00205221999727	\$480.12
Island Petroleum	00205221999728	\$617.57
Island Petroleum	00205221999729	\$301.76
Island Petroleum	00205221999730	\$826.12
Jack Spencer	JAN 2023 CROSSWALK	\$70.00
James Gotell	FEBRUARY MILEAGE	\$94.92
Jamie Perry	JAN 2023 CROSSWALK	\$190.00
Jordan Fulford	MEALS WHILE TRAINING	\$75.00
Kays Wholesale	583523	\$639.15
Kensington Legion Poppy fund	2 REMBRANCE DAY WREATHS	\$100.00
Kensington Metal Products Inc.	PW FLATBAR REPAIR	\$17.83
Kensington Metal Products Inc.	97 TRACKLESS HOSE	\$103.12
Kensington Metal Products Inc.	97 TRACKLESS BEARING REPAIR	\$44.71
Kensington Skating Club	SILVER BLADE DONATION	\$500.00
Kent Building Supplies	3002438557	\$80.39
Kent Building Supplies	3002417854	\$119.61
Kent Building Supplies	3002399717	\$18.35
Kent Building Supplies	3002413137	\$32.18
Kent Building Supplies	3002446831	\$120.64
Kent Building Supplies	3002394706	\$100.77
K'Town Auto Parts	97 TRACKLESS U-JOINT	\$80.11
Landon Yuill	MILEAGE FEBRUARY 23	\$47.46
Landon Yuill	MILEAGE FEB 23	\$49.72
Lewis Sutherland	FEB 2023 RRSP	\$713.40
Lewis Sutherland	FEBRUARY MILEAGE 23	\$126.56

Maritime Electric	RINK FEB 23	\$10,735.78
Maritime Electric	TOWN HALL FEB 23	\$1,602.66
Maritime Electric	SPEED RADARS FEB 23	\$110.70
Maritime Electric	PW SHOP FEB 23	\$416.42
Maritime Electric	CUC CANTEEN FEB 23	\$28.26
Maritime Electric	CUC SIGN FEB 23	\$28.68
Maritime Electric	SENIOR CENTER FEB 23	\$359.61
Maritime Electric	LIBRARY FEB 23	\$349.07
Maritime Electric	TRAIN STATION FEB 23	\$1,186.14
Maritime Electric	FREIGHT SHED FEB 23	\$567.89
Maritime Electric	FIRE HALL FEB 23	\$478.38
Maritime Electric	STATION EV FEB 23	\$139.50
Maritime Electric	POLICE CAMS FEB 23	\$13.42
Maritime Electric	NEW EV CHARGER FEB	\$35.14
Maritime Electric	EVK POOL FEB 23	\$46.76
Maritime Electric	STREET LIGHTS FEB 23	\$2,857.12
Mary's Bake Shoppe	BIRTHDAY PIE	\$28.00
Malpeque Bay Credit Union	FEB 2023 RRSP	\$1,258.70
Medacom Atlantic Inc	INV014213	\$261.63
Minister of Finance	BULK SALT	\$1,392.56
MJS Marketing & Promotions	PUBLIC CONSULTATION AD	\$373.75
MJS Marketing & Promotions	TOK EMBROIDERED HATS	\$761.88
Orkin Canada	TOWN HALL PEST CONTROL	\$53.02
Orkin Canada	FIRE HALL PEST CONTROL	\$31.05
Orkin Canada	PUBLIC WORKS PEST CONTROL	\$105.46
Pepsico	27741754	\$1,548.27
Pitney Bowes	PITNEY BOWES LEASE	\$231.12
Receiver General for Canada	FIRE 20230042176 RADIO LICENCE	\$545.68
Receiver General for Canada	POL 20230021147 RADIO LICENCE	\$310.18
Right on Board Locksmith	7183 TOWN HALL LOCK & KEYS	\$378.35
Robert Wood	FEBRUARY 23 MILEAGE	\$203.40
Rona Burt	POLICE UNIFORM ALTERATION	\$118.00
Rowan Caseley	FEBRUARY 23 MILEAGE	\$394.68
Mikes Independent	038704	\$28.80

Mikes Independent	011767	\$46.14
Scotia Securities	FEB 2023 RRSP	\$851.68
Scotiabank Visa	CERTIFICATE FRAMES	\$158.49
Scotiabank Visa	TRACKI POLICE GPS	\$410.68
Scotiabank Visa	TRACKI POLICE GPS	\$410.68
Scotiabank Visa	CANADA GAMES GIFTS	\$167.88
Scotiabank Visa	PUBLIC MEETING NOTICE POSTAGE	\$222.64
Scotiabank Visa	CANTEEN FOOD LICENSE	\$75.00
Scotiabank Visa	FIRE POSTAGE	\$26.19
Sherry's Heating Service	TOWN HALL WATER VALVE	\$210.45
Sign Station Inc	TOK EVENT BANNERS	\$1,327.93
Sign Station Inc	EV CHARGING SIGNS	\$597.52
Sisters Cleaning	TOWN HALL CLEANING	\$539.70
Spence Communications and Custom Lighting	FIRE 1/2 TON UPGRADES	\$3,539.12
Spring Valley Building Centre Ltd	23561	\$40.95
Spring Valley Building Centre Ltd	235634	\$91.84
Spring Valley Building Centre Ltd	K35654	\$39.33
Spring Valley Building Centre Ltd	24401	\$13.79
Spring Valley Building Centre Ltd	235726	\$91.84
Spring Valley Building Centre Ltd	235804	\$91.84
Spring Valley Building Centre Ltd	K83540	\$141.39
Spring Valley Building Centre Ltd	235944	\$91.84
Summerside Practicar	PUBLIC WORKS HST ON TRUCK RENTAL	\$163.79
Suncor Energy Products Partnership	POLICE FUEL FEB 2023	\$866.43
GFL Environmental Services Inc	FIRE HALL GARBAGE FEB 2023	\$131.22
GFL Environmental Services Inc	PW SHOP GARBAGE FEB 2023	\$285.02
GFL Environmental Services Inc	CUC GARBAGE FEB 2023	\$356.65
GFL Environmental Services Inc	TOWN HALL GARBAGE FEB 2023	\$320.09
T & K Fire Safety Equipment Ltd	CUC EXTINGUISHER SERVICING	\$250.82
Telus	JANUARY 2023	\$1,151.62
Town of Kensington	SENIOR CENTER W&S FEB 2023	\$135.18
Town of Kensington	CUC W&S FEB 2023	\$665.68
Town of Kensington	TRAIN STATION W&S FEB 2023	\$65.40
Town of Kensington	FIRE HALL W&S FEB 2023	\$162.94

Vacationer RV Services	CUC PARKING LOT SALT	\$287.50
Vail's Fabric Services Ltd	FLOOR MATS	\$215.46
Workers Compensation Board of PEI	FEB 28, 2023	\$7,971.65
Subtotal		\$198,752.76
Payroll		\$104,233.74
Total Bills and Payroll		\$302,986.50

W & S Utility Bills List February 2023

Aliant	INV9489772	\$152.26
Aliant	INV9517284	\$201.67
AJL General Contractors Ltd	LAGOON PIPE REPAIR	\$4,304.45
Commercial Construction	W&S BACKHOE SHUTOFF	\$184.00
Copper Shore Electric	LAGOON SERVICE CALL	\$345.00
Kensington Country Store	02810199808	\$13.58
Kensington Country Store	WATER CHLORINATION	\$454.99
Maritime Electric	LAGOON FEB 23	\$3,296.50
Maritime Electric	BP SEWER LIFT FEB 23	\$190.28
Maritime Electric	WELL 3 FEB 23	\$746.26
Maritime Electric	ADD LIFT STATION FEB	\$437.71
Maritime Electric	PUMP 2 FEB 23	\$236.11
Maritime Electric	PUMP CONTROL FEB 23	\$331.21
Maritime Electric	PUMP 1 FEB 23	\$618.88
Maritime Electric	SEWER PUMP FEB 23	\$102.49
Maritime Electric	WATER TOWER FEB 23	\$164.24
Minister of Finance	WATER ANALYSIS	\$460.00
Receiver General for Canada	WATER METER 20230046450 RADIO LICENCE	\$1,875.36
Xylem Canada LP	3558385272 LAGOON PROBE REPLACEMENT	\$477.25
Total W&S Bills		\$14,592.24

Town of Kensington Capital Bills List February 2023

AJL General Contractors Ltd	KBP-CLAIM#7 BUSINESS PARK	\$707,002.08
DV8 Consulting	DV823-K01 OFFICIAL PLAN/BYLAW	\$14,375.00
WSP Canada Inc	1182859 BROADWAY ST W&S	\$1,834.25
WSP Canada Inc	1187095 ICIP CUC UPGRADES	\$2,760.00
WSP Canada Inc	1187098 BUSINESS PARK	\$1,569.75
WSP Canada Inc	1187297 LAGOON MECH UPGRADES	\$460.00
Total Capital		\$728,001.08

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for February 2023

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$96,820.72	\$93,503.00	\$3,317.72	\$1,508,256.14	\$1,326,633.00	\$181,623.14	\$1,420,136.00	106%
Police Service	\$23,413.53	\$27,376.00	-\$3,962.47	\$304,336.06	\$311,980.00	-\$7,643.94	\$339,618.00	90%
Town Hall Rent	\$8,746.11	\$8,500.00	\$246.11	\$99,304.79	\$97,300.00	\$2,004.79	\$105,800.00	94%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$24,862.58	\$33,125.00	-\$8,262.42	\$317,024.92	\$378,575.00	-\$61,550.08	\$412,700.00	77%
Subtotal Revenue	\$153,842.94	\$162,504.00	-\$8,661.06	\$2,231,131.91	\$2,118,988.00	\$112,143.91	\$2,282,754.00	98%
GENERAL EXPENSES								
Town Hall	\$16,788.70	\$12,587.00	\$4,201.70	\$178,243.49	\$143,422.00	\$34,821.49	\$155,930.00	114%
General Town	\$47,430.73	\$46,505.00	\$925.73	\$567,496.96	\$567,161.00	\$335.96	\$601,802.00	94%
Police Department	\$47,585.27	\$43,722.00	\$3,863.27	\$591,290.39	\$559,043.00	\$32,247.39	\$612,005.00	97%
Public Works	\$31,965.22	\$33,744.00	-\$1,778.78	\$384,636.40	\$405,817.00	-\$21,180.60	\$439,805.00	87%
Train Station	\$4,570.49	\$5,410.00	-\$839.51	\$53,741.89	\$55,065.00	-\$1,323.11	\$60,290.00	89%
Recreation & Park	\$4,064.55	\$3,145.00	\$919.55	\$117,401.88	\$103,760.00	\$13,641.88	\$106,905.00	110%
Sales of Service	\$13,708.38	\$16,001.00	-\$2,292.62	\$148,780.27	\$191,064.00	-\$42,283.73	\$207,619.00	72%
Subtotal Expenses	\$166,113.34	\$161,114.00	\$4,999.34	\$2,041,591.28	\$2,025,332.00	\$16,259.28	\$2,184,356.00	95%
Net Income (Deficit)	-\$12,270.40	\$1,390.00	-\$13,660.40	\$189,540.63	\$93,656.00	\$95,884.63		
Credit Union Centre								
Credit Union Centre Revenue	\$40,618.95	\$33,750.00	\$6,868.95	\$385,294.73	\$348,750.00	\$36,544.73	\$395,000.00	98%
Credit Union Centre Expenses	\$50,640.98	\$35,446.00	\$15,194.98	\$470,948.83	\$343,172.00	\$127,776.83	\$386,958.00	122%
Net Income (Deficit)	-\$10,022.03	-\$1,696.00	-\$8,326.03	-\$85,654.10	\$5,578.00	-\$91,232.10		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$289,127.00	\$259,127.00	\$30,000.00	\$282,684.00	102%
Fire Department Expenses	\$30,210.12	\$26,606.00	\$3,604.12	\$325,462.94	\$288,666.00	\$36,796.94	\$313,322.00	104%
Net Income (Deficit)	-\$6,653.12	-\$3,049.00	-\$3,604.12	-\$36,335.94	-\$29,539.00	-\$6,796.94		
Consolidated Net Income (Deficit)	-\$28,945.55	-\$3,355.00	-\$25,590.55	\$67,550.59	\$69,695.00	-\$2,144.41		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$58,364.70	\$59,065.00	-\$700.30	\$626,571.14	\$628,115.00	-\$1,543.86	\$687,180.00	91%
Water & Sewer Expenses	\$76,117.61	\$60,134.00	\$15,983.61	\$783,339.30	\$683,174.00	\$100,165.30	\$743,308.00	105%
Water & Sewer Net Income (Deficit)	-\$17,752.91	-\$1,069.00	-\$16,683.91	-\$156,768.16	-\$55,059.00	-\$101,709.16		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: FEBRUARY 2023

SUBJECT: FEBRUARY 2023 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

February 2023

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm - 8:00 pm
- A part-time janitorial staff has been hired on a ten-week program and a contract cleaner for two days a week.
- 2 Pieces of equipment have been ordered under the RGI program.

Arena

- CUC hosted the ADL Ice Show, U-9 Hockey Jamboree, Kensington Wild, Kensington Granites, and Kensington Vipers games in February as well as regular rentals.
- In February CUC Offered Preschool Skating, Adult Skating, Board Hockey for Oldtimers, and family skates which were sponsored by Kensington Lion Club.
- Outdoor activities include the ball hockey area, and the start of the outdoor ice arena with floods on January 30 and will be open the first of February. The outdoor arena was only able to have ice for approximately 5 days before the weather affected its conditions. Large crowds for games and tournaments also used the area for overflow parking.

- Kensington was awarded 2 hockey Provincials for March U13 Matrix AAA and U11 Gulf Storm AA
- KAFSC Ice show will be in March as well as playoff hockey for the Granites Vipers and Wild.
- Mardis Gras (Rec) Tournament will be in March.

Kensington Cash Draw

- **Feb 2** **\$184.00**
- **Feb 9** **\$180.00**
- **Feb 16** **\$178.00**
- **Feb 23** **\$176.00**

- **Total** **\$718.00**

Ball Fields

Danny Hughes Memorial Tournament is Booked for July 21-23

The Mens Eastern Canadians tournament has been booked for Kensington this fall by Softball PEI September 8-10

Senior Center

- Led Lights have been installed and replaced all the existing lights on both levels
- Electric boiler will replace the oil-fired furnace in March.

Tennis \ Pickleball Courts KISH

- Nothing to report

Upcoming Events

- U-13 Matrix Provincials March 17-19, 2023
- U-11 GS Provincials March 23-26, 2023
- KAFSC Ice Show March 24, 2023

- Aaron Doyle Mardi's Gras Tournament March 31-April 2, 2023
- KISH High School Hockey tournament April 2-6, 2023
- Shane Cormier Memorial April 7-9, 2023
- Canada Day Ceremony July 1, 2023
- Danny Hughes Memorial Ball tournament July 21-23, 2023
- Kensington Harvest Festival Aug 19-23, 2023



Mayor's Report to Town Council

April 11, 2023

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Rotary Summerside – I was invited to speak to the Rotary Club in Summerside and bring them up to date on what is happening in Kensington. I took the opportunity to express our appreciation for their contribution to our library upgrades a few years ago and invited them to consider other opportunities they could work with us for the betterment of our community, which coincides with their mandate.

Chat with the Mayor – Thank you to the Kensington and Area Chamber of Commerce for hosting the "Chat with the Mayor" and to the hosting location – Megan Beairsto at the C & B Corner Café. It was great to be able to bring those in attendance up to date on what is happening in Kensington and to answer their questions. Many questions were around the subjects of ATV access to Kensington, housing projects in Kensington and progress on the new Business Park.

John Nicholson 90th Birthday – On behalf of the Town of Kensington I attended a birthday party held by the Kensington Legion Branch No. 9 to celebrate one of their members 90th birthday - John Nicholson. I presented a certificate of recognition to John on behalf of the Town of Kensington.

Mayor David Gordon – Deputy Mayor Jeff Spencer and I attended the Wake for Mayor David Gordon of Alberton on behalf of the Town of Kensington. Additionally, I sent a letter to Town of Alberton Council and Staff, expressing our sympathy as they deal with the vacancy left by the death of their Mayor.

KISH Invitational Hockey Tournament – I attended the opening ceremony for the KISH invitation hockey tournament. There are 13 schools taking part this year and everyone was happy to be back at this event which last took place in 2019. This tournament has been a fundraiser for KISH to assist them in purchasing sport related equipment. Thanks were expressed to the Town of Kensington for being one of the sponsors of this tournament. It was great to see the skill of some of the players and we can certainly see that hockey is an



important activity in Kensington. Thanks to the organizers who make this such a successful event and to the rest of the sponsors who make this fundraiser successful. 20 of the 25 games were played in Kensington with the remaining 5 played in Pownal and Slemon Park.

KISH Students – Mr. Baker and I met with Coreen Pickering and the arts class at Kensington Intermediate Senior High to listen to the students and teachers express their views on what they would like to see within our community. There are lots of sport activities but they expressed a need for activities for those who are not into sports. It was a great sharing of views and we came away with a better understanding of what the youth would like. It pointed out the need for more infrastructure within the Town where students can gather for organized and unorganized activities. Thank you to Coreen for making this meeting happen. We look forward to working together to see what we can do to provide more opportunities for our youth.

QEES Heritage Fair – I received a request to have someone from Town Council assist in the judging of the QEES Heritage Fair this year. Thank you to Councillor Bonnie MacRae for agreeing to be a judge for the event.

Rowan Caseley, Mayor

Town of Kensington

Town of Kensington - Request for Decision

Date: April 4, 2023	Request for Decision No: 2023-17
Topic: PEI 2023 Queer Ride and Meet Up	
Proposal Summary/Background: <p>The Queers on Gears PEI, a queer motorcycle riding network, is holding the PEI 2023 Queer Ride and Meet Up on July 23, 2023. The ride is scheduled to begin in Charlottetown and end in Kensington. The Ride is being held in partnership with the PEI Pride Festival and PEERS Alliance. The Ride is being held in support of the queer community on PEI with 100% of the donations going to PEERS Alliance to support queer youth and safe space programming.</p> <p>Queers on Gear, PEI have requested that the Town of Kensington consider a supporting donation in 2023. The request was considered at the March Committee of Council meeting where a recommendation was made and approved that the Town become a ‘Destination Sponsor’ in the amount of \$360.00. The donation includes the Town’s logo on digital posters/posts/website and event documentation, a custom ‘shout-out’ on a social media post, a custom post to promote a ‘discount/freebie’, and an opportunity for a table or ‘free goodies’ at the event.</p> <p>A copy of the sponsorship opportunity poster is attached to this request for decision which, in addition to the sponsorship opportunity levels, also provides background information on the PEI Queer Ride and Meet-Up including its mission and history.</p>	
Benefits: <ul style="list-style-type: none">• Sponsoring the PEI Queer ride promotes inclusivity and acceptance within our community.• Creates a safe and welcoming environment for the 2SLGBTQAI+ community.• Provides an opportunity for 2SLGBTQAI+ individuals to come together to celebrate their identities.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	

Discussion/Comments:

Partnering with the PEI 2023 Queer Ride and Meet Up is supported by the Town’s Strategic Plan and aligns with its strategic priority of being a strong community that is safe, walkable and thriving. One of the core objectives of the Plan is that the Town support a diverse, growing population.

The donation request was considered by Committee of Council at their regular March meeting, where a recommendation was made to Town Council that they donate at the Destination Sponsor level of \$360.00.

Options:

1. Sponsor the PEI 2023 Queer Ride and Meet Up, as recommended.
2. Not sponsor the ride and meet up.
3. Sponsor the Ride and Meet Up in a different amount.
4. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$360.00

Source of Funding

Donations and Grants

Recommendation:

It is recommended that Town Council consider the following resolution:

THAT Kensington Town Council sponsor the PEI 2023 Queer Ride and Meet Up at the Destination Sponsor Level in the amount of \$360.00.

From: Jay & Erin <saltymotherclutchers@gmail.com>
Sent: Tuesday, March 21, 2023 7:12 PM
To: mayor@kensington.ca
Subject: PEI Queer Ride & Meet up
Attachments: PEIQueerRide2023-Sponsorship.pdf

Hi Rowan,

We're writing to you about an event we are hosting this summer in partnership with PEI Pride Festival and PEERS Alliance called PEI Queer Ride. It's a small motorcycle event in support of the queer community on PEI with 100% of donations going to PEERS Alliance to support queer youth and safe space programming. The event is presented by Queers on Gears PEI, a queer motorcycle riding network. We held our inaugural event last year on July 17, with the meet-up in Victoria, PEI, and the ride ending here in Kensington. This year, we're hosting the ride on July 23, with a plan to meet in Charlottetown and again ride to Kensington.

Erin and I both live and work in the area, and do what we can to support Kensington and its business community in some fashion. We're just beginning the process of recruiting sponsors for the event and would love to have the town support us, and in turn Pride/PEERS Alliance, in some way. All that said, we were also wondering, if we decide to end the ride here in Kensington again, we were hoping we could park some motorcycles under/in front of the flag poles for a photo opportunity with Pride flags, etc...

We're happy to discuss any logistics or any way Kensington would like to be involved.

If you have any immediate questions, just let us know, and we'll attach our sponsorship sheet which has a bit more information.

Thanks!

Jocelyn & Erin

PEI 2023 Queer Ride & MEET UP

**Annual Motorcycle
Ride in Support
of the 2SLGBTQAI+
Community on
Prince Edward Island
July 23, 2023**

DONATIONS OF \$40+ / FREE GOODIES / DISCOUNTS

- Our gratitude and thanks
- Mention in Posts/Text alongside other sponsors

SPONSOR — \$220+ (5 available)

- Logo on digital posters/posts/website/event
- Mention on social media posts alongside other sponsors
- Opportunity for table or Free Goodies at the event

DESTINATION SPONSOR — \$360+ (2 available)

- We bring the bikes to you (must have parking)
- Logo on digital posters/posts/website/event
- Custom shout-out social media post
- Custom post to promote a discount/freebie
- Opportunity for table or Free Goodies at the event

PRESENTING SPONSOR — \$740+ (1 available)

- Logo on digital posters/posts/website/event
- "Presented in Partnership with..." text with your name on all materials
- Custom shout-out social media post
- Custom post to promote a discount/freebie
- Opportunity for table or Free Goodies at the event
- Exclusivity agreement (excluding any previously accepted sponsorships)

SPONSORSHIP OPPORTUNITY

PEI Queer Ride & Meet Up is Prince Edward Island's only queer-led motorcycle event. During PEI Pride Week, we invite all maritime queer and straight motorcycle riders, moto-enthusiasts, or moto-curious to join us for a meet-up in support of the 2SLGBTQAI+ community.

The meet-up is an hour-long, family-friendly, inclusive event for all ages—whether you ride or not. Show up in pride colours, check out a beautiful variety of motorcycles, and meet the amazing folks who ride them.

After the meet-up, all riders are encouraged to dress-up their bikes for a procession out of town as we ride the rolling hills of PEI towards a second PEI destination.

Participation in the ride is by donation.

All proceeds going to PEERS Alliance



Mission: The world of hobbyist motorcycling has been traditionally dominated by masculine straight men—often with a reputation for misogyny, racism, and homophobia. With a few exceptions, most motorcycle events focus on this demographic, causing the pastime to seem uninviting to women and those in the queer community. Our mission is to show the entire community that queer riders are out there, creating safer, more inclusive spaces.

History: Queer Ride & Meet-Up's inaugural event in 2022 was the first official event of its kind at a PEI Pride Festival. Over 24 participants, including queer and ally riders, as well as moto-curious kids and spectators showed up in full pride regalia, to see the motorcycles, raise some funds for a good cause and watch the motorcycles parade through town in full colour. Together we raised over \$650 for PEERS Alliance.

PEI Queer Ride & Meet-up was created by Salty MotherClutchers, a motorcycle podcast connecting queer and trans riders of the world, and Queers on gears, an international motorcycle riding network for queer riders.

Town of Kensington - Request for Decision

Date: April 4, 2023	Request for Decision No: 2023-18
Topic: Kensington Intermediate Senior High – Relay For Life Donation	
Proposal Summary/Background: A request has been received from the student organizers for financial support of the 2023 Relay For Life at the Kensington Intermediate Senior High School. The Relay will be held on June 2, 2023. Their fundraising goal for 2023 is \$17,000. In their request, the student organizers state that the Relay For Life is important to them because they want to help fund Canada’s most promising and ground-breaking research against all cancers, as well as to make a difference in their community. This event will help those living with cancer to get life-saving treatment appointments and provide access to other key support programs. The organizers state that by being a supporter of the Relay For Life, the Town will: <ul style="list-style-type: none">• Build brand value and enhance our corporate image.• Empower the students in our community by helping to fundraise in support of the Canadian Cancer Society.• Be recognized for our level of support. A copy of the request and Donation Recognition Grid is being circulated with this request for decision.	
Benefits: <ul style="list-style-type: none">• Will help the student organizers of the 2023 Relay For Life reach their fundraising goal of \$17,000.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	

Discussion/Comments:

The donation request was considered by Committee of Council at their regular March meeting where a recommendation was made that Town Council support the 2023 Kensington Intermediate Senior High School Relay For Life with a Platinum level donation of \$1,000.00.

Options:

1. Sponsor the 2023 KISH Relay for Life in the amount of \$1,000, as recommended.
2. Not sponsor the KISH Relay For Life.
3. Sponsor the KISH Relay For Life in a different amount.
4. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$1,000.00

Source of Funding

Donations and Grants

Recommendation:

It is recommended that Town Council consider the following resolution:

THAT Kensington Town Council provide a Platinum Level Donation for the 2023 Kensington Intermediate Senior High School Relay For Life, in the amount of \$1,000.00.

Kensington Intermediate Senior High School

Michelle Moore, Principal
Cindy Ramsay, Acting Vice-Principal
Carolyn Black, School Counsellor

<http://www.edu.pe.ca/kish>
PO Box 340, Kensington,
Telephone: 902-836-8901

Correspondence

Sponsorship & Donation Request **Relay For Life at Kensington Intermediate** **Senior High**

*We donated \$1,000
in 2022.
Lawa*

Together, we are bigger than cancer.

Kensington Intermediate Senior High is making a difference for Canadians living with cancer by hosting a Relay For Life event in support of the Canadian Cancer Society - but we need your help!

On June 2nd, 2023 we will be relaying at our school. Relay For Life is important to us because we want to fund Canada's most-promising and ground-breaking research against all cancers, as well as make a difference in our community. Our event is helping those living with cancer get to life-saving treatment appointments and providing access to other key support programs.

We are asking you to support this important cause by contributing an item/ monetary donation. Your donation or support will go a long way to help us to achieve our fundraising goal of \$17 000. With your help, we can make this goal a reality, as we work together to create a world where no Canadian fears cancer.

Why get involved?

With 1-in-2 Canadians diagnosed with cancer in their lifetime, your contribution has never been more important.

As a supporter of Relay For Life Youth event, you will also:

- **Build brand value and enhance your corporate image.**
- **Empower the students in your community by helping to fundraise in support of the Canadian Cancer Society.**
- **Be recognized for your level of support.**

We invite the Town of Kensington to connect with the community and join us as a sponsor to support this important cause. Please see back for the Donation Recognition Grid. Thank you for your support in the fight against cancer.

If you have any questions, or would like to support our event, please contact:

Simba Hove @ vshove2004@yahoo.com / 902 992 0581 or
Grace Ashley @ gras2318@cloud.edu.pe.ca / 902 439 3508

Donation Recognition Grid:

Activity	Bronze \$100.00-249.00	Silver \$250.00-\$499.00	Gold \$500.00-\$999.00	Platinum \$1000.00+
Mention on our Event Page and Instagram feed.	✓	✓	✓	✓
Verbal Recognition during our Event.	✓	✓	✓	✓
Logo featured on our Event Page and Instagram feed		✓	✓	✓
Special recognition at our Opening Ceremonies		✓	✓	✓
Logo/Business name on our Sponsor Boards located on registration tables on Event Day.			✓	✓
Opportunity to provide business-branded flags/banner on the Main Stage on Event Day. Logo will be displayed on Main Stage.				✓
Have a themed lap, during the Relay, named after your business.				✓

Thank
you

To Robert, Graeme + Trevor,

We want to thank you all for another wonderful year at the K-town rink.

We greatly appreciate all you do for us + we want you to know all the extras you do for our club do not go unnoticed!

We hope you have a great spring/summer + look forward to another great year in the fall.
Thank you, KSC

From: mayor@kensington.ca
Sent: March 22, 2023 4:21 PM
To: mail@kensington.ca
Subject: FYI

Wendy

You will want to get registration numbers for this at our next Regular Council meeting on April 10.

You can put me down as YES

Rowan

FPEIM Annual General Meeting

The Federation of PEI Municipalities will hold its Annual General Meeting on Monday, April 24, from 9 am to 4 pm, in the Acorn Room of the Eastern Kings Sportsplex. This year's host is the Town of Souris. The meeting will include a business portion, board elections, workshops, and guest speakers. A full agenda is coming soon. Fees are \$90 (+HST) for member delegates and \$135 (+HST) for non-member delegates. Please register by Friday, April 14, by clicking here

Rowan Caseley
Mayor – Town of Kensington
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