



# ***Tentative Agenda for Town Council Meeting***

***August 10, 2015***

***Commencing at 7:00 PM***

*P.O. Box 418  
Kensington, PEI  
C0B 1M0  
Phone: (902) 836-3781  
Fax: (902) 836-3741  
Email: [mail@townofkensington.com](mailto:mail@townofkensington.com)  
Web Site: [www.townofkensington.com](http://www.townofkensington.com)*

***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

Town of Kensington  
Regular Meeting of Town Council  
August 10, 2015

*Commencing at 7:00 PM*

**ITEM 1: CALL OF MEETING TO ORDER AND WELCOME**

Presiding: Mayor Rowan Caseley

**ITEM 2: APPROVAL OF TENTATIVE AGENDA**

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

**ITEM 3: DECLARATION OF CONFLICT OF INTEREST**

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**ITEM 4: DELEGATIONS/PRESENTATIONS**

Action: Presentation and Questions.

**ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Background: The draft minutes of the July 13, 2015 regular meeting and July 21, 2015 special meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

**ITEM 6: BUSINESS ARISING FROM MINUTES**

Action: Questions or clarifications.

**ITEM 7: COMMITTEE REPORTS**

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other

correspondence on specific activities are provided throughout the month to Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

**ITEM 8: COUNCIL REPRESENTATIVE REPORTS**

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report.

Action: Comments/Questions

**ITEM 9: TOWN OF KENSINGTON/A&R ADVENTURES INC. DEVELOPMENT AGREEMENT AMENDMENT**

Background: See Attached Request for Decision (RFD).

Action: Consideration and approval is requested.

**ITEM 10: CORRESPONDENCE**

**ITEM 11: OTHER MATTERS AND/OR ADJOURNMENT**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, July 13, 2015  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Regrets:** Councillor Mill & Councillor Pickering

---

**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the July 13, 2015 regular meeting of Town Council with the addition of item 13 – Development Agreement and item 14 – Committee of the Whole (In Camera). Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the June 8, 2015 regular meeting of Town Council with the amendment to item 10.1 “Gallants Home Improvements” should read “Gallants Home Renovations”. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** No further details from the Wellness & Culture Committee regarding the recent email from the Verbal Abuse Prevention Canada.

## **7. Committee Reports**

### **7.1 Public Safety Committee**

**7.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the June 2015 Fire Chiefs Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

**7.1.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the June 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.2 Community Services Committee**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the June 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

### **7.3 Wellness and Culture Committee**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the June 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

### **7.4 Finance and Administration Committee Report**

**7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of June 2015, as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$172,955.91 for the month of June 2015. Unanimously carried*

**7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the June 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

### **7.5 Mayor's Report**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of June 2015 as presented by Mayor Caseley. Unanimously carried.*

## **8. Council Representative Reports**

**8.1** CAO, Geoff Baker offered updates on the Gas Tax Capital Investment Plan, Building Canada Fund application and the Pleasant Street Lift Station project.

Town Management will have a managers meeting every Wednesday following the monthly Council meeting starting July 15, 2015.

**9. Proposed Development Control Bylaw Amendment**

- 9.1** Council discussed the re-zoning request of Councillor Pickering to re-zone a property located at 47 Victoria Street from Public Service and Institutional to Commercial. The CAO was directed to refer the application to Hope Parnham, planning consultant, to compile an initial report and start the process of scheduling a public meeting.

**10. 2015 Kensington Fire Department Capital Purchase**

- 10.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Mann*

*BE IT RESOLVED THAT Town Council approve the purchase of four Deltair Breathing Apparatus' and eight oxygen tanks from Dunk River Industries at a total cost of \$9,600.00 plus HST;*

*BE IT FURTHER RESOLVED THAT Town Council approve the purchase of an 18" Electric Ventilation Fan from MICMAC Fire Safety Source Ltd. at a total costs of \$3,475.00 plus HST as per their quote dated July 5, 2015.*

*Unanimously carried.*

**11. 2015 Police Vehicle Procurement**

- 11.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Mann*

*BE IT RESOLVED that Kensington Town Council approve the purchase of a 2016 Dodge Charger Police Interceptor (AWD) from Summerside Chrysler Dodge as per their quote dated June 8, 2015 in the amount of \$28,972.00 plus HST and further that the installation and transfer of the required police equipment be awarded to Sega E.V./3103014 Nova Scotia Ltd. as per their quote dated July 10, 2015 in the amount of \$1,697.55 plus HST (includes a \$1,500.00 credit for disposing of the recently purchased used Dodge Charger (\$1,500 value) to Sega E.V./3103014 Nova Scotia Ltd.).*

*Unanimously carried*

**12. Development Agreement – A&R Adventures Inc & Town of Kensington**

- 12.1** A draft copy of a Development Agreement between the Town and A&R Adventures Inc. was provided to Councillors for information. Direction was given to the CAO to continue to negotiate the specific terms of the Agreement and to continue to move the process forward.

***Moved by Councillor Spencer, seconded by Councillor Mann to recess for 5 minutes at 9:03 PM. Unanimously carried.***

Mayor Caseley called the meeting back to order at 9:08 PM

### **13. Correspondence**

**13.1** A Thank You letter from the Kensington United Church for the use of the town BBQ.

**13.2** A Thank You email from Vicki Cooke Smith for mailing her a copy of the 2014 Commemorative Edition.

**13.3** An email from the Northumberland Fisheries Festival inviting the town to enter a team into their Provincial Dory Rowing Competition on Saturday, July 25, 2015. – *Councillors are welcome to participate individually.*

**13.4** A request from Peter Richards to display and sell framed photos by the train station property.

***Moved by Councillor MacLean, seconded by Councillor Spencer to offer the use of the Blacksmith Shop to Peter Richards to sell framed photos from July 2015 - Labour Day weekend at the rate of \$200. Unanimously carried.***

**13.5** A letter from the PCH Women's Golf Classic offering the town the opportunity to be a "hole sponsor" at the event at a cost of \$250.

***Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the hole sponsorship request of \$250 for the PCH Foundation Women's Golf Classic on September 18, 2015. Unanimously carried.***

**13.6** PEI's Vesey's Bulbs is giving away 140 tulip gardens to celebrate the 70<sup>th</sup> Anniversary of the special relationship between the Canadian and Dutch people. *Council directed staff to send application.*

**13.7** An email with details on how to make nominations to the The Prince Edward Island Senior Islanders of the Year Award. *Nominations can be made at a personal level.*

### **14. Other Matters**

**14.1** Mayor Caseley will be sending a congratulatory card to former City of Summerside Mayor, Basil Stewart, on his recent induction to the FCM Honour Roll.

**12.2** Deputy Mayor Mann requested that the Wellness & Culture Committee consider the possibility of creating a memorial wall at the Alysha Toombs Memorial Park.

### **13. Committee of the Whole (In Camera)**

**13.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 9:30 PM. Unanimously carried.*

**13.2** *Moved by Councillor Doucette, seconded by Councillor MacLean to come out of the Committee of the Whole meeting at 9:40 PM. Unanimously carried.*

**14. Other Matters**

**14.1** Councillor Doucette inquired about the formal presentation of the Camp Nathan Smith flag. Staff will organize a ceremony and advise accordingly.

**15. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Doucette to adjourn the meeting at 9:41 PM. Unanimously carried.*

---

Wendy MacKinnon,  
Deputy Administrator

---

Rowan Caseley,  
Mayor



**Town of Kensington  
Minutes of Special Council Meeting  
Tuesday, July 21, 2015  
6:00 PM**

**Council Members Present:** Mayor Rowan Caseley, Deputy Mayor Rodney Mann,  
Councillors: Mill, Spencer, Pickering and MacLean.

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon

---

**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:00 PM.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the tentative agenda for the July 21, 2015 special meeting of Town Council with the addition of Pleasant Street Lift Station Placement and a Trivia Night request. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Committee of the Whole (In Camera)**

**4.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to commence into a Committee of the Whole meeting at 6:01 PM. Unanimously carried.*

**4.2** *Moved by Councillor Mill, seconded by Councillor Pickering to come out of the Committee of the Whole meeting at 6:07 PM. Unanimously carried.*

**5. Development Agreement – A&R Adventures Inc**

**5.1** *Moved by Councillor Doucette, seconded by Councillor Pickering*

*WHEREAS an application has been made to the Town of Kensington to re-locate*

*the Tim Horton's Drive Thru from its current location to a new location along Woodleigh Drive;*

*AND WHEREAS the application to relocate the Tim Horton's Drive Thru forms part of a larger overall development concept;*

*AND WHEREAS such overall development concept has been documented in a Development Agreement between A&R Adventures Inc. and the Town of Kensington, dated July 21, 2015;*

*BE IT RESOLVED THAT Kensington Town Council approve a Development Agreement between A&R Adventures Inc. and the Town of Kensington dated July 21, 2015 and that the Mayor and Chief Administrative Officer be hereby authorized to sign such Development Agreement on Town Council's behalf.*

*Motion carried, 4 for 2 against (Councillor Spencer & MacLean).*

**6. Roberts Holdings Inc Building Permit**

**6.1 Moved by Councillor Spencer, seconded by Councillor Pickering**

*Town Council approve the Development Permit application from A&R Adventures Inc. to relocate the Tim Horton's Drive Thru from its current location to a new location along Woodleigh Drive, subject to the terms and conditions contained in a Development Agreement dated and approved on July 21, 2015. Unanimously carried.*

**7. Pleasant Street Lift Station**

- 7.1** Mr. Baker, CAO presented two options for the construction of the Pleasant Street Lift Station, one with a building and the other option without a building. Council preferred to have a building for the Pleasant Street Lift Station. Mr. Baker will also confirm with WSP if we can add on to the building to house the backup generator.

**8. Other Matters**

- 8.1** Mr. Wood, CGC Manager asked the Town to purchase a table of 8 for \$100.00 for the Trivia Night on Friday, August 7, 2015. Request denied.
- 8.2** Councillor Pickering brought forward a concern to Council of an unsightly premise on the corner of Russell St and Victoria St. Mr. Baker, CAO will have a letter and a copy of the Unsightly Premises Bylaw sent to the property owner.

**9. Adjournment**

- 9.1** *Motion by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 7:30PM. Unanimously carried.*

---

Wendy MacKinnon,  
Deputy Administrator

---

Rowan Caseley,  
Mayor

**Geoff Baker**

---

**From:** Allan Sudsbury <allanstowing@gmail.com>  
**Sent:** Thursday, August 06, 2015 10:35 PM  
**To:** townmanager@townofkensington.com; Rodney Hickey; arm.macleod; dldoucette  
**Subject:** July Fire Report  
**Attachments:** KFD SPREADSHEET FOR CALLS.xlsx

The members of the Kensington Fire Department responded to 8 calls with an average attendance of 13 firefighters. We held our monthly training session with 17 members present. We had a truck at Twin Shores campground on July 1st for the Canada Day fireworks, July 18 in Kinkora for their parade and July 25 to Twin Shores Christmas in July parade. Chief, Deputy Chief and some firefighters attended the Maritime Fire Chiefs Convention in Summerside. Work continued on the volleyball courts. There was some pool fillings and no controlled burns due to the fire index.

We purchased 4 SCBA's and 8 bottles for the SCBA's. Purchased an Emergency Spill Kit, 4 pop-up road pylons and 4 small emergency lights for traffic control.

R1 received a MVI and service. Truck 2 should be completed mid-August.

Firefighters have agreed to participate/help with the Kevin Stewart Benefit.

Allan Sudsbury  
Kensington Fire Chief

[illegible]

[illegible]

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act					1		1						2	0.52%
Firearm Act													0	0.00%
Forcible confinement													0	0.00%
Fraud		1	1	3	2	2	1						10	2.58%
Harrassing Phone Calls	2	1											3	0.78%
Impaired Driver	3	1		4	1	3	4						16	4.13%
Information Files	2		1		1								4	1.03%
Injury Accidents													0	0.00%
Liquor Offences	1	1	2				5						9	2.33%
Litter Act													0	0.00%
Lost and Found	1	1	1	1	2	3	4						13	3.36%
Luring Minors													0	0.00%
Mental Health Act	1	1			2		1						5	1.29%
Mischief			1	2		3							6	1.55%
Motor Vehicle Accidents			2	2		1							5	1.29%
Motor Vehicle Act	5	2		4	10	8	8						37	9.56%
Municipal Bylaws					3	2	2						7	1.81%
Off Road Vehicle Act	2	1	2				2						7	1.81%
Other Criminal Code		1											1	0.26%
Person Reported Missing	1		1		1		1						4	1.03%
Possession of restricted weapon													0	0.00%
Property Check		2	2	5	1	1	3						14	3.62%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1				1								2	0.52%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				1		2	3						6	1.55%
Theft Of Motor Vehicle					1								1	0.26%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1	1	1		1	2						6	1.55%

Police Department Occurrence Report Sumary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Traffic Offences													0	0.00%
Trespass Act					1		1						2	0.52%
Trespass at Night													0	0.00%
Uttering Threats	1			1		1	1						4	1.03%
SOTS Issued	5	9	5	3	11	6	15						54	14%
<b>Total Incidents</b>	47	47	41	54	65	55	78						387	100%
HTA Warnings	7	2	3	2	6	1	2						23	
Foot Patrols in hours	3		2	5	5	8	2						25	
Community policing school				15	7	13.5							35.5	



**TOWN OF KENSINGTON**  
**Community Services Committee Report**  
**July, 2015**

The Committee does not meet in July or August as has been our regular practice.

The building permit summary for the month of July is attached to this report. There are two applications requiring the approval of Town Council. As Councillors may recall a demolition permit for the AlleyMar building was approved for Island Holdings Inc. by staff with approval from Councillors received by email. The application approval will require a formal motion from Town Council. I am happy to report that work on this permit has proceeded and the AlleyMar building has been demolished and removed. The second permit application requiring approval is for Kensington Agricultural Services Ltd. They are requesting approval to build an addition onto their service department. Staff has reviewed the permit application and are recommending approval as it complies fully with the requirements of the M1 zoning designation. The application for Blue Ridge Holdings Ltd. is still under review by staff. Additional information has been requested from the applicant.

Two re-zoning applications were received over the month of July. A Public meeting has been scheduled for Wednesday, August 12, at 6:00 pm to obtain input from the public on both applications. The applications were referred to Hope Parnham, Planning Consultant for the Town. It is anticipated that a report on both applications will be received in advance of the Public Meeting.

The Public Works department are currently using the sidewalk sweeper to complete some of the parking areas throughout the town in preparation for the completion of the line painting. Areas swept include the town hall parking lot and the rail yards area. Street line painting continues and should be completed soon. The street sweeper is not currently operating at full capacity. There appears to be some issue with the vacuum system within the unit. This is being investigated. Paving and pothole repair was completed however the contractor missed some spots and will be brought back to complete the job. The contractor has indicated that any missed potholes will be filled in advance of the Harvest Festival Parade.

The new speed radar signs will be installed soon. The Police Chief and Public Works Supervisor have met with a local electrical contractor to move the project forward. The replacement glass for Town Hall has also arrived but will be changed in the fall.

Respectfully submitted by Chair Jeff Spencer

BUILDING PERMITS SUMMARY  
August 2015

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT'S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
	09-15	78907	Roberts Holdings Inc (Tim Hortons/Club) 73 Victoria Street	902-439-6480	Approved			X	I-C	\$50,000	Start: June 2015 Finish: TBD
					DESCRIPTION:	Re-route drive-thru from Tim Hortons from Woodleigh Drive					
	N/A		Andrew Heggie - Blue Ridge Holding Jeanne Lyn Trailer Park	902-393-3842	Pending Approval	X			O	\$400,000	Start: September 2015 Finish: March 2016
					DESCRIPTION:	Construction of three trailer style homes built on slabs					
	08-15	76760	Islandsand Holdings Inc 60 Victoria Street E (Alleyamar Building)	902-368-1728	Approved			X	I-C	\$5,000	Start: July 2015 Finish: July 2015
					DESCRIPTION:	Demolition of existing building					
	N/A	675074	Kensington Agricultural Services Ltd 15 Park Road	902-836-3212	Pending Approval		X		I-C	\$175,000	Start: August 2015 Finish : October 2015
					DESCRIPTION:	60x50 Addition to service dept.					
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED

Educational
- O

Other

**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant Roberts Holdings Inc.  
Telephone 902 439-6480
2. Property Address 73 Victoria St Property Number 78907 Kensington Club
3. Property Status:  
Land purchased from Melpeque Bay Credit Union Year Purchased 2014  
If lot is located in an approved sub-division, please give  
Name of Sub-Division: \_\_\_\_\_ Lot No. \_\_\_\_\_
4. Proposed Use:  
Building or addition to be used for: Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Store \_\_\_\_\_  
Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building \_\_\_\_\_  
Other (describe) drive through for Tim Hortons
5. Location of property to be developed: Corner of Victoria + Woodleigh, close to Kensington Club building.  
Located on North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_ side of \_\_\_\_\_ Street  
Between the property of Kensington Club and the property of PetroCanada Station
6. Size of Property: Proposed Drive thru area is  
Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area 2648 sq. ft.
7. Description of project and details of structure:  
Works proposed consists of: New Construction \_\_\_\_\_ Addition to existing \_\_\_\_\_  
Repairing \_\_\_\_\_ Remodelling ☒  
Describe Project: We propose to redirect the Tim Horton's Drive Through so the entrance is on woodleigh drive instead of Victoria Street. See KC-3 in attached sketch.
- Ground floor: Length N/A Feet. Width \_\_\_\_\_ Feet.  
Number of Stories \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_
- |                       |                      |               |              |
|-----------------------|----------------------|---------------|--------------|
| Type of Foundation    | External Wall Finish | Roof Material | Chimney      |
| Poured Concrete _____ | Siding _____         | Asphalt _____ | Brick _____  |
| Concrete block _____  | Wood shingles _____  | Steel _____   | Prefab _____ |
| Pier _____            | Steel _____          | Other _____   | Other _____  |
| Other _____           | Other _____          |               |              |
8. Water Supply: Private N/A Municipal \_\_\_\_\_
9. Sewerage System: Private N/A Municipal \_\_\_\_\_
- (10) Estimated cost of Project: \$40,000.00 - \$50,000.00
- (11) Name and Address of Contractor or Chief Contractor Seymour Des Roches Construction, Kinkora.
12. Dates of expected start and finish of project: June 22, 2015 - June 29, 2015
13. Moving a building (Describe) N/A
14. Demolishing a building (Describe) N/A
15. Please provide a diagram of proposed construction

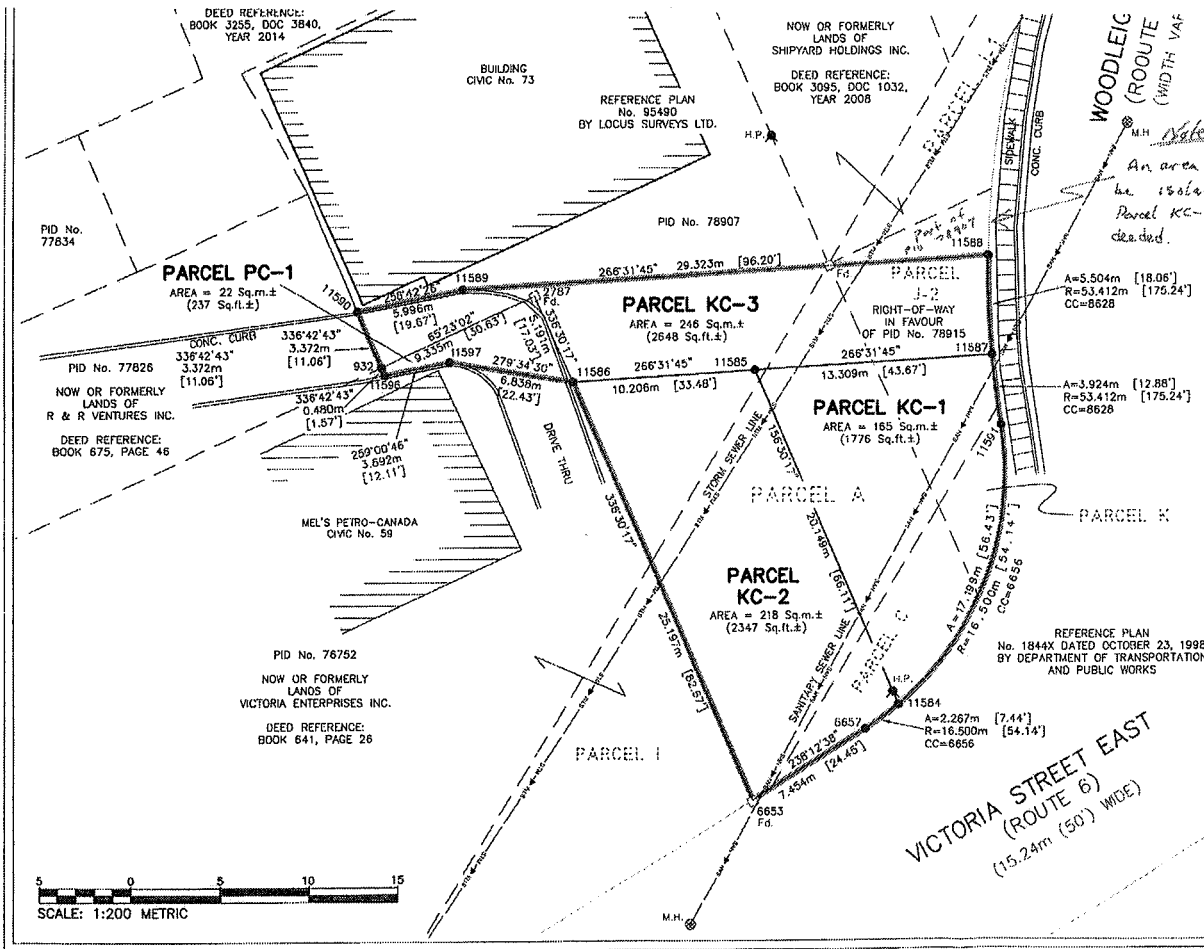
RECEIVED  
JUN 01 2015  
Pd.

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

Signature of Applicant Hamana Roberts

Date: June 01, 2015

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.



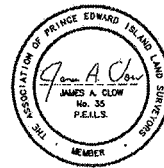
1. THE
2. AZIMI
3. AZIMI
4. ALL
5. ADJO
6. POSS

PLAN  
PAF  
KC-  
BEING  
AU:  
ALSO  
PAF  
BEING  
VIC

KENS  
PRINC  
DRAWN  
DRAWN

I, JAMES  
CERTIFY  
SUPERV  
REPRE

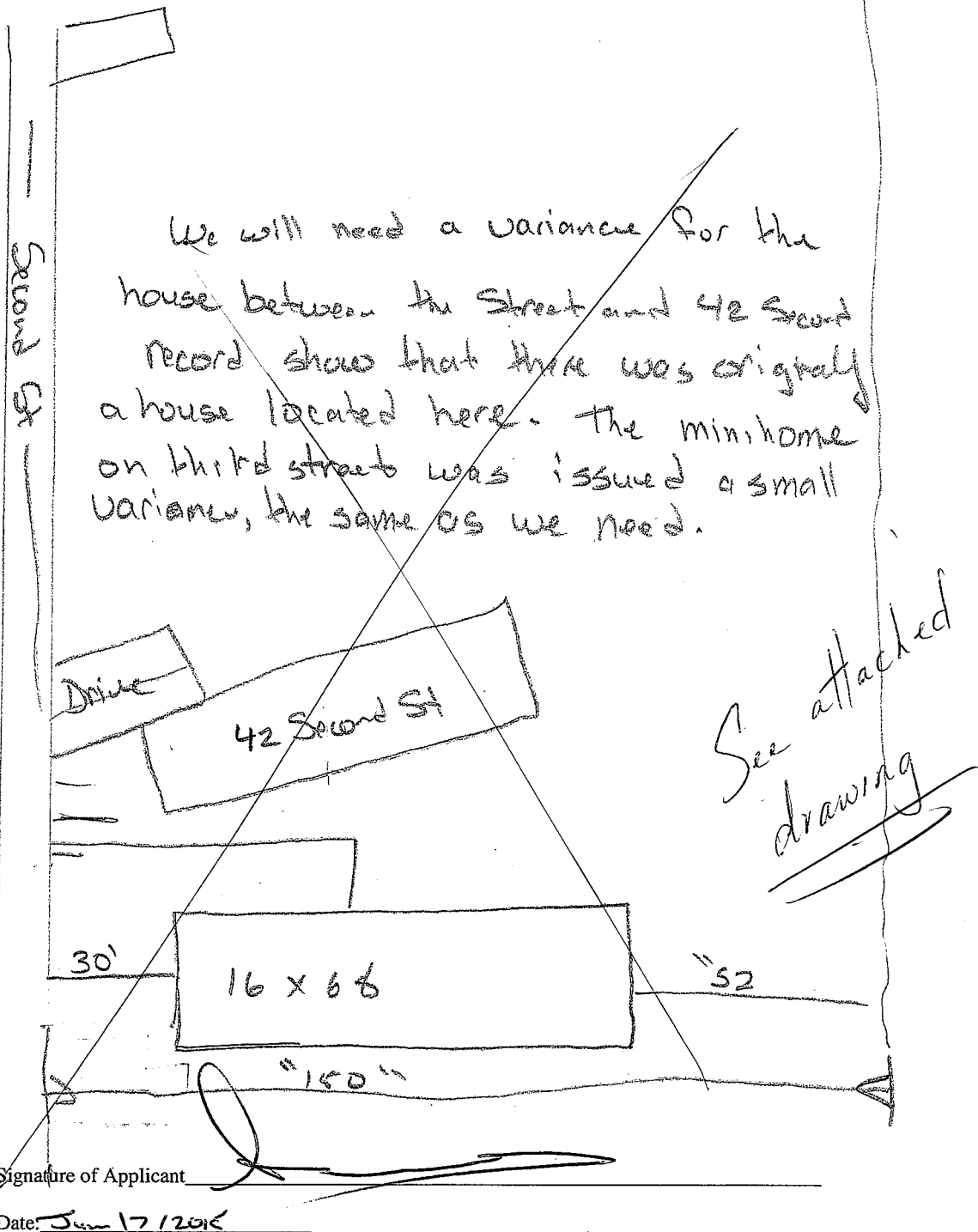
JAMES



**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant Andrew Heggie (BLUE RIDGE HOLDINGS)  
203 Royally Junction Rd Telephone 902-393-3842
2. Property Address Jeannine Trailer Park Property Number \_\_\_\_\_
3. Property Status:  
 Land purchased from Earth Toombs Year Purchased 2007  
 If lot is located in an approved sub-division, please give:  
 Name of Sub-Division: Jeannine Trailer Park Lot No. \_\_\_\_\_
4. Proposed Use:  
 Building or addition to be used for: Single Family Dwelling ☒ Duplex \_\_\_\_\_ Store \_\_\_\_\_  
 Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building \_\_\_\_\_  
 Other (describe) \_\_\_\_\_
5. Location of property to be developed:  
 Located on North \_\_\_\_\_ South \_\_\_\_\_ East ☒ West \_\_\_\_\_ side of Second Street  
 Between the property of Street and 42 and the property of 30 + 33 Second St
6. Size of Property: Lot 1: 37 150 5550  
2: 42 150 6300  
 Road frontage 3: 42 Property depth 150 Area 6300 sq. ft.
7. Description of project and details of structure:  
 Works proposed consists of: New Construction ☒ Addition to existing \_\_\_\_\_  
 Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_  
 Describe Project: Small home on Slab. Built to  
similar specs as two homes on third St
- Ground floor: Length 46.9 Feet. Width 16 Feet.  
 Number of Stories 1 Number of Bedrooms 3
- |   |  |   |              |
|---|--|---|--------------|
| Type of Foundation                                  | External Wall Finish                       | Roof Material                               | Chimney      |
| Poured Concrete <input checked="" type="checkbox"/> | Siding <input checked="" type="checkbox"/> | Asphalt <input checked="" type="checkbox"/> | Brick _____  |
| Concrete block _____                                | Wood shingles _____                        | Steel _____                                 | Prefab _____ |
| Pier _____  | Steel _____                                | Other _____                                 | Other _____  |
| Other _____   | Other _____                                |   |              |
8. Water Supply: Private \_\_\_\_\_ Municipal ☒
9. Sewerage System: Private \_\_\_\_\_ Municipal ☒
10. Estimated cost of Project: \$400,000
11. Name and Address of Contractor or Chief Contractor Andrew Heggie  
203 Royally Junction Rd
12. Dates of expected start and finish of project: Sept 2015 - March 2016
13. Moving a building (Describe) X
14. Demolishing a building (Describe) X
15. Please provide a diagram of proposed construction

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines and center of road.



Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

See over for lot 2 and 3

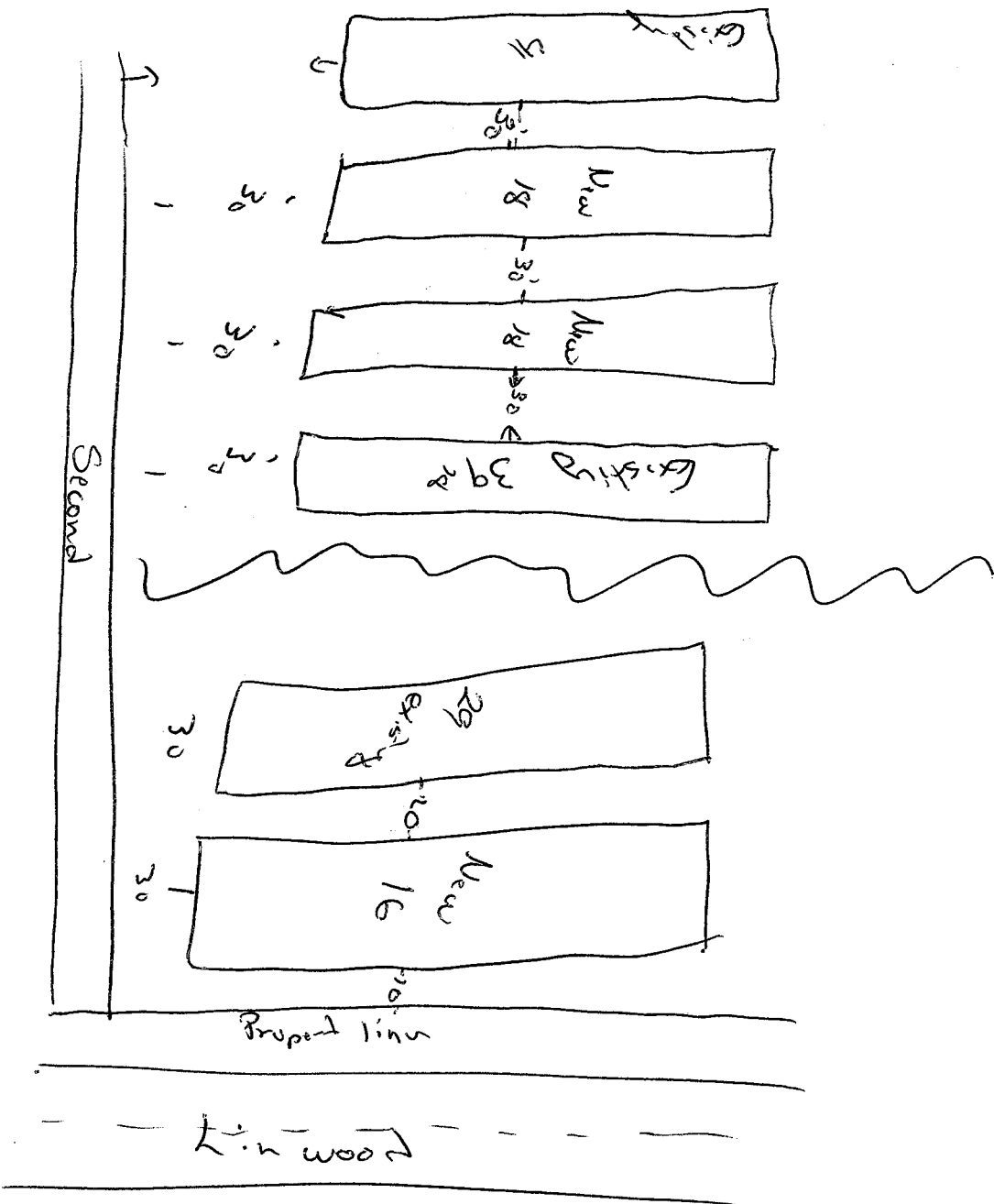
- a) Draw boundaries of your lot.

b) Show existing and proposed buildings.

c) Indicate the distance between buildings.

d) Show location of driveway.

e) Indicate distance to property lines and center of road.



Signature of Applicant\_\_\_\_\_

Date:\_\_\_\_\_

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.



PLAN NO. 557 OS

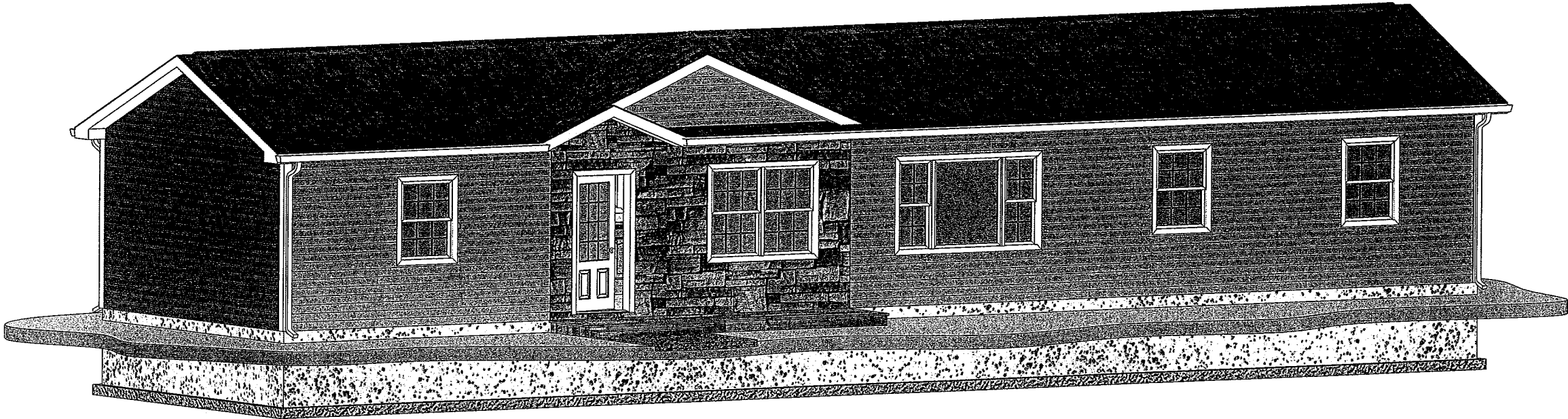
WIDTH: 68'-0"  
DEPTH: 18'-0"

MAIN FLOOR AREA: 1224 sq.ft.

GARAGE AREA: sq.ft

LIST OF DRAWINGS

1. TITLE PAGE
2. FRONT & RIGHT ELEVATION
3. REAR & LEFT ELEVATION
4. MAIN FLOOR PLAN
5. KITCHEN PLAN
6. SECTION A-A
7. FOUNDATION PLAN



- PLEASE NOTE-

*This plan is the property of  
Sherwood BMR and may not  
be reproduced by any means  
unless authorized by  
Sherwood BMR*

*Sherwood BMR assumes no  
liability for any errors or  
omissions on this plan*

*Contractors to verify all  
dimensions on this plan before  
construction and notify designer  
of any modifications*

*Construction shall comply with  
the current edition of the  
National Building Code*

SHERWOOD BMR

PROJECT: ANDREW HEGGIE

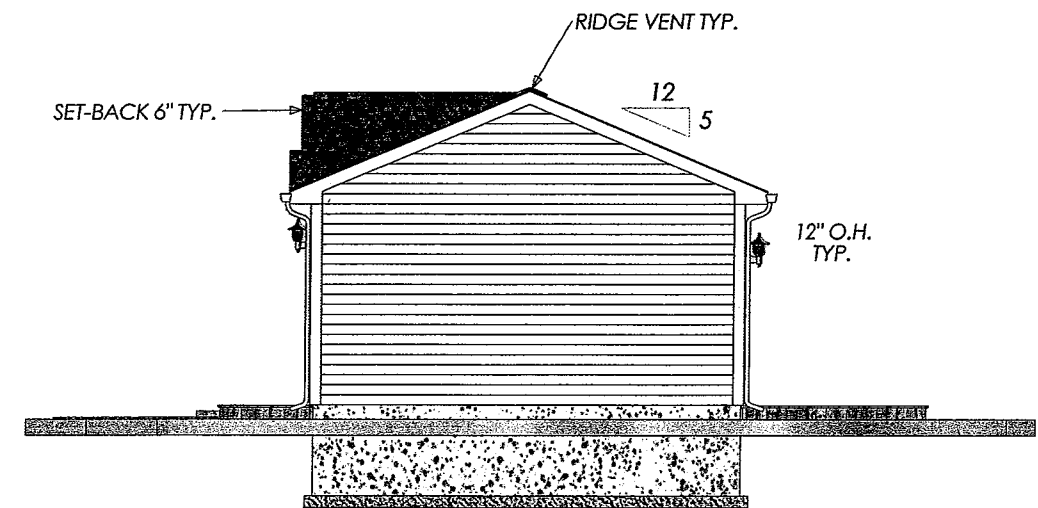
TITLE: 1. TITLE PAGE

SCALE: N.T.S

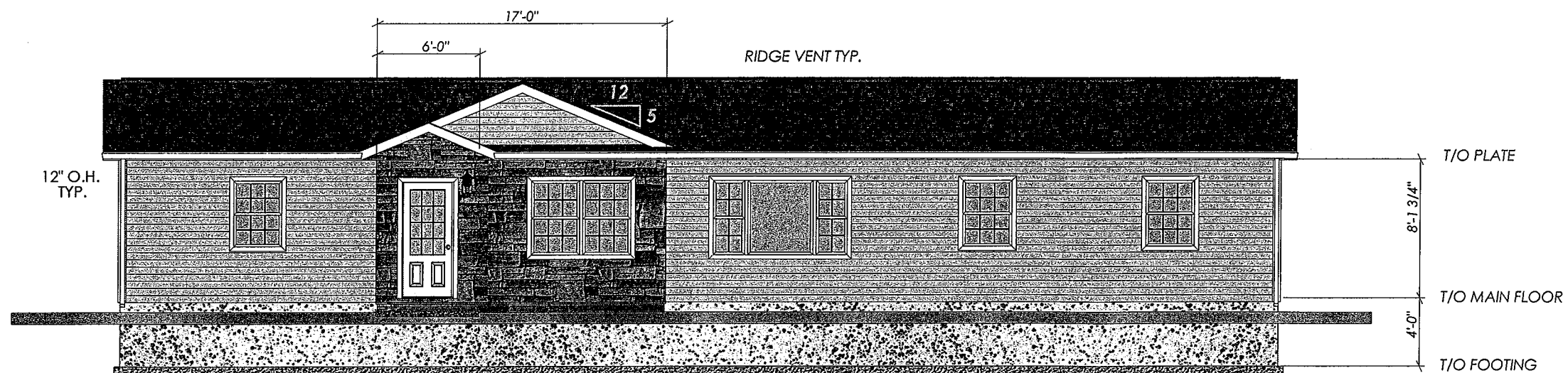
DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:



RIGHT ELEVATION



FRONT ELEVATION

**- PLEASE NOTE -**

*This plan is the property of Sherwood BMR and may not be reproduced by any means unless authorized by Sherwood BMR*

*Sherwood BMR assumes no liability for any errors or omissions on this plan*

*Contractors to verify all dimensions on this plan before construction and notify designer of any modifications*

*Construction shall comply with the current edition of the National Building Code*

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

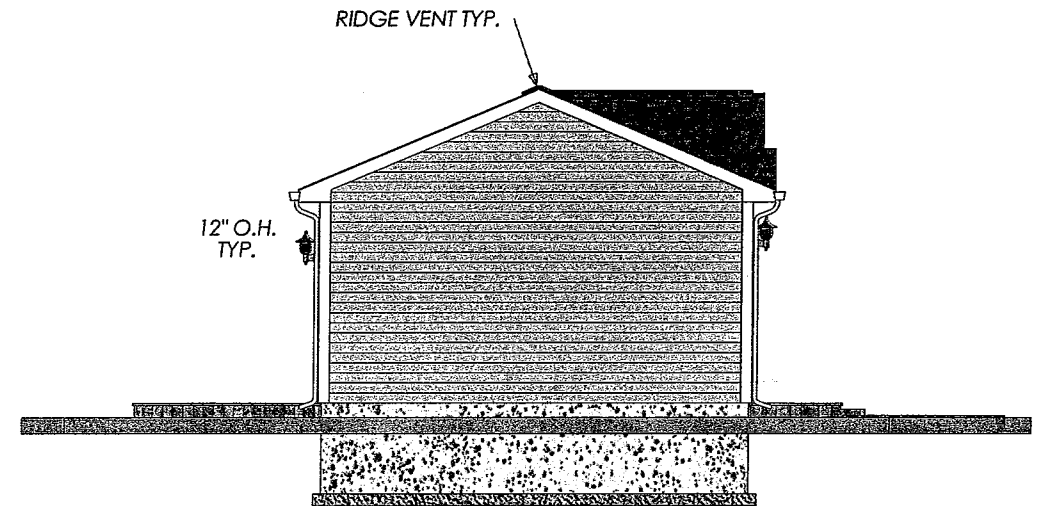
TITLE: 2. FRONT & RIGHT ELEVATION

SCALE: 1/8" = 1'-0"

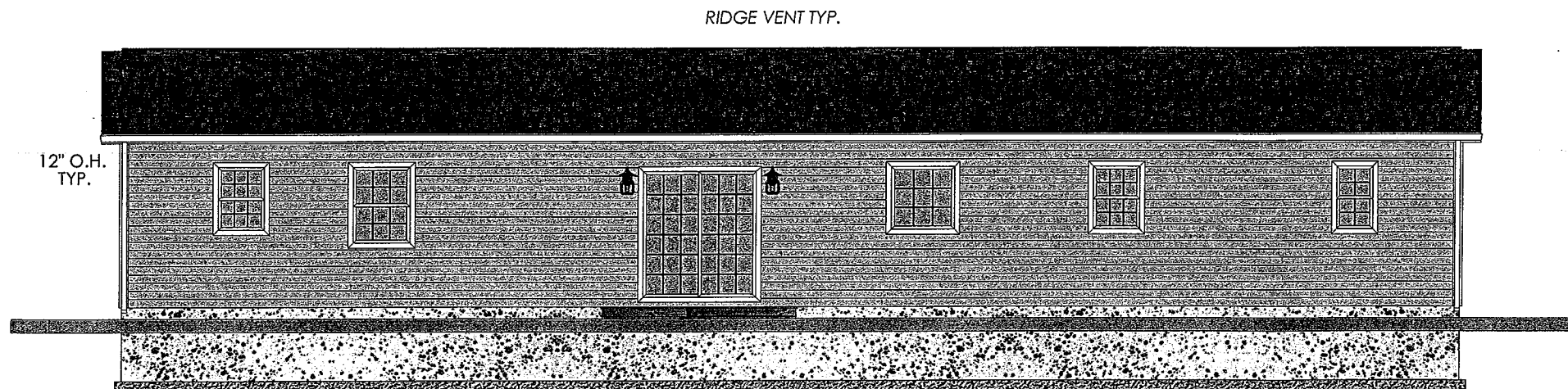
DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:



LEFT ELEVATION



REAR ELEVATION

**- PLEASE NOTE-**

*This plan is the property of Sherwood BMR and may not be reproduced by any means unless authorized by Sherwood BMR*

*Sherwood BMR assumes no liability for any errors or omissions on this plan*

*Contractors to verify all dimensions on this plan before construction and notify designer of any modifications*

*Construction shall comply with the current edition of the National Building Code*

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

TITLE: 3. REAR & LEFT ELEVATION

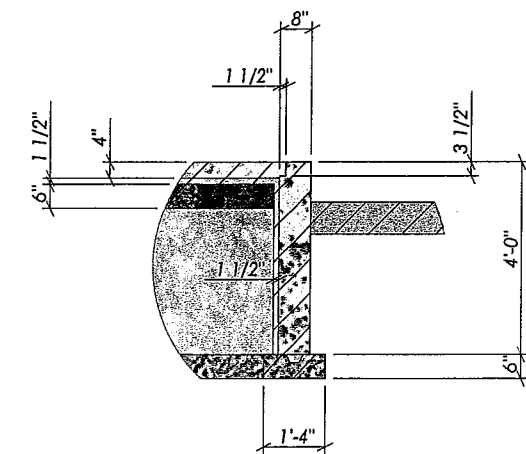
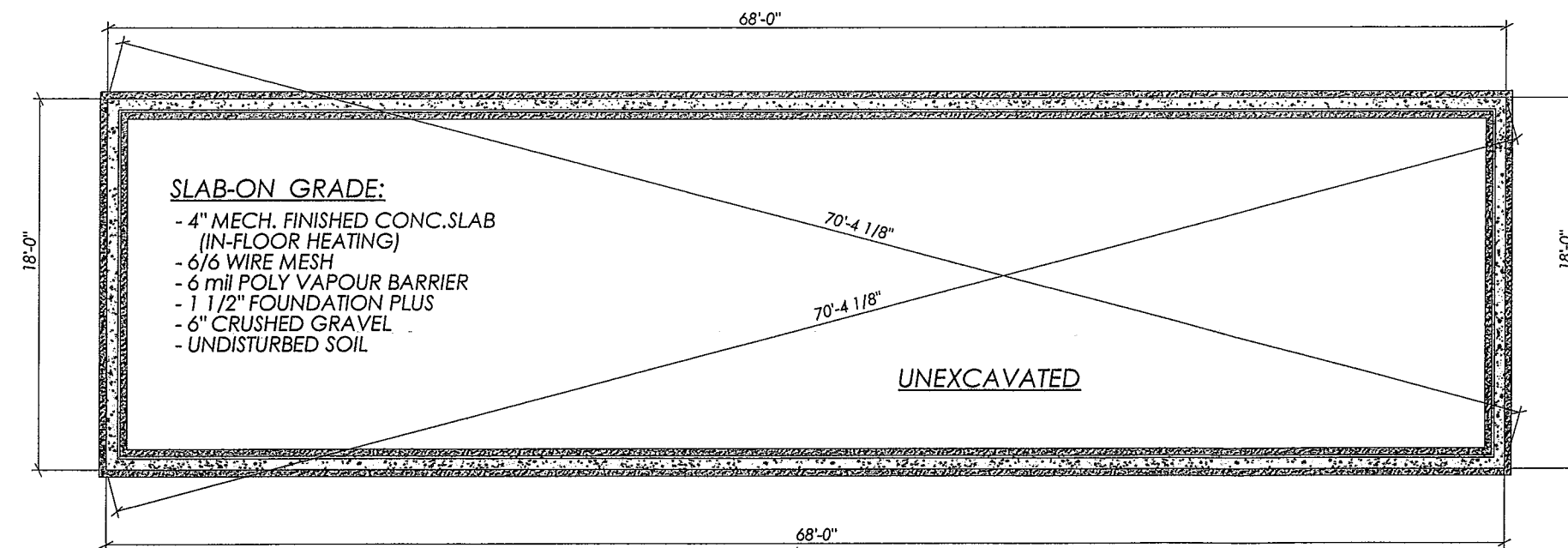
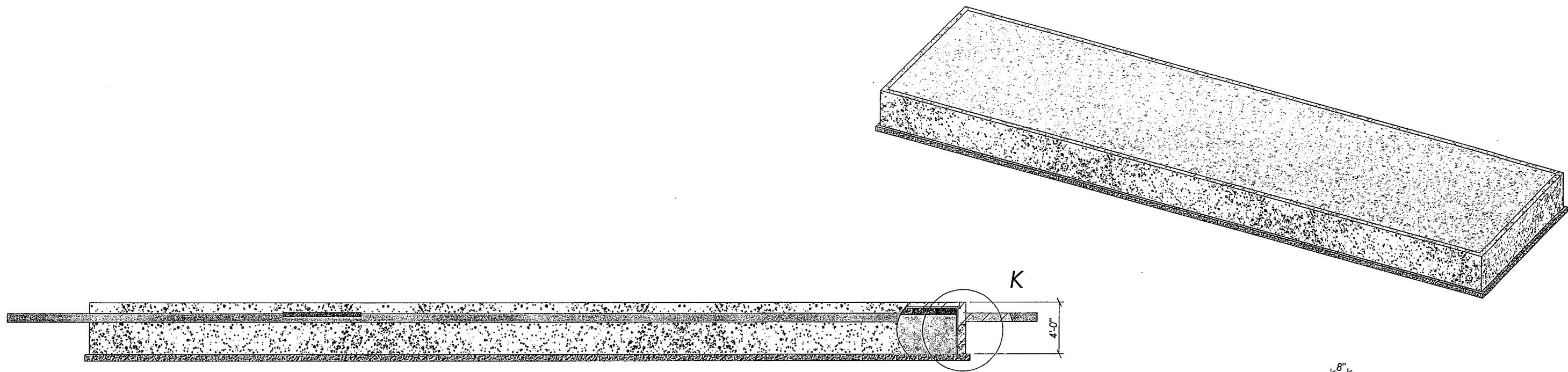
SCALE: 1/8" = 1'-0"

DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:





**DETAIL K**

**FOUNDATION PLAN**

**- PLEASE NOTE -**

This plan is the property of Sherwood BMR and may not be reproduced by any means unless authorized by Sherwood BMR

Sherwood BMR assumes no liability for any errors or omissions on this plan

Contractors to verify all dimensions on this plan before construction and notify designer of any modifications

Construction shall comply with the current edition of the National Building Code

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

TITLE: 7. FOUNDATION PLAN

SCALE: 1/8" = 1'-0"

DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:



**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant Islandsand Holdings Inc. 150 Queen St  
3rd Floor Charlottetown PE C1A4B5 Telephone 902 368-1728

2. Property Address 60 Victoria St E Kensington Property Number 716760

3. Property Status:

Land purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

If lot is located in an approved sub-division, please give

Name of Sub-Division: \_\_\_\_\_ Lot No. \_\_\_\_\_

4. Proposed Use:

Building or addition to be used for: Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Store \_\_\_\_\_

Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building \_\_\_\_\_

Other (describe) \_\_\_\_\_

5. Location of property to be developed:

Located on North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_ side of \_\_\_\_\_ Street

Between the property of \_\_\_\_\_ and the property of \_\_\_\_\_

6. Size of Property:

Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area \_\_\_\_\_ sq. ft.

7. Description of project and details of structure:

Works proposed consists of: New Construction \_\_\_\_\_ Addition to existing \_\_\_\_\_

Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_

X Describe Project: Demolition of existing building  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ground floor: Length \_\_\_\_\_ Feet. Width \_\_\_\_\_ Feet.

Number of Stories \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Type of Foundation

Poured Concrete \_\_\_\_\_

Concrete block \_\_\_\_\_

Pier \_\_\_\_\_

Other \_\_\_\_\_

External Wall Finish

Siding \_\_\_\_\_

Wood shingles \_\_\_\_\_

Steel \_\_\_\_\_

Other \_\_\_\_\_

Roof Material

Asphalt \_\_\_\_\_

Steel \_\_\_\_\_

Other \_\_\_\_\_

Chimney

Brick \_\_\_\_\_

Prefab \_\_\_\_\_

Other \_\_\_\_\_

8. Water Supply:

Private \_\_\_\_\_ Municipal \_\_\_\_\_

9. Sewerage System:

Private \_\_\_\_\_ Municipal \_\_\_\_\_

10. Estimated cost of Project: \$5000

11. Name and Address of Contractor or Chief Contractor Bill Scott P.O. Box 304  
Cornwall PE C0A1H0

12. Dates of expected start and finish of project: July 18 - July 24 / 2015

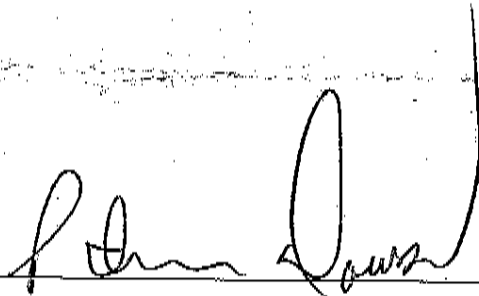
13. Moving a building (Describe) \_\_\_\_\_

14. Demolishing a building (Describe) Tear down building

15. Please provide a diagram of proposed construction

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

Signature of Applicant



Date: July 15/15

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

**TOWN OF KENSINGTON**  
**APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant KENSINGTON AGRICULTURAL SERVICES LTD  
PO BOX 307 KENSINGTON COBIMO Telephone 836-3012

2. Property Address 15 PARK Rd Property Number 675074

3. Property Status:  
Land purchased from \_\_\_\_\_ Year Purchased 1983  
If lot is located in an approved sub-division, please give  
Name of Sub-Division: INDUSTRIAL PARK Lot No. \_\_\_\_\_

4. Proposed Use:  
Building or addition to be used for: Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Store \_\_\_\_\_  
Private Garage \_\_\_\_\_ Commercial Garage ☒ Private Storage Building \_\_\_\_\_  
Other (describe) \_\_\_\_\_

5. Location of property to be developed:  
Located on North \_\_\_\_\_ South ☒ East \_\_\_\_\_ West \_\_\_\_\_ side of PARK Street  
Between the property of 11 PARK Rd and the property of MAC NEILL APARTMENTS

6. Size of Property:  
Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area \_\_\_\_\_ sq. ft.

7. Description of project and details of structure:  
Works proposed consists of: New Construction \_\_\_\_\_ Addition to existing ☒  
Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_

Describe Project: ADDITION TO EXISTING SERVICE DEPT. AT  
KENSINGTON AGRICULTURAL SERVICES

Ground floor: Length 50 Feet. Width 60 Feet.

Number of Stories 1 Number of Bedrooms \_\_\_\_\_

Type of Foundation	External Wall Finish	Roof Material	Chimney
Poured Concrete <input checked="" type="checkbox"/>	Siding <input checked="" type="checkbox"/>	Asphalt _____	Brick _____
Concrete block _____	Wood shingles _____	Steel <input checked="" type="checkbox"/>	Prefab _____
Pier _____	Steel _____	Other _____	Other _____
Other _____	Other _____		

8. Water Supply: Private \_\_\_\_\_ Municipal ☒

9. Sewerage System: Private \_\_\_\_\_ Municipal ☒

10. Estimated cost of Project: 175,000.00

11. Name and Address of Contractor or Chief Contractor SEYMOUR DESROCHES  
CONSTRUCTION LTD

12. Dates of expected start and finish of project: 08/15/15 - 10/01/15

13. Moving a building (Describe) \_\_\_\_\_

14. Demolishing a building (Describe) \_\_\_\_\_

15. Please provide a diagram of proposed construction

RECEIVED  
JUL 20 2015

Pd.





15 Park Rd

Google earth

Image © 2015 DigitalGlobe

Google earth



**TOWN OF KENSINGTON**  
**Finance and Administration Committee Report**  
**Wednesday, August 05, 2015**

There was no formal Committee meeting in August to review the statements. Each committee member was provided the Town financials and all comments were channeled through the chair.

## 1. Financial Statement Review

- 1.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
<b>Town</b>	14,926.98	26,013.67	51,518.93	-39,440.31
<b>CGC</b>	-9,886.35	335.25	-28,104.99	-5,554.25
<b>Fire</b>	-1,757.64	3,288.00	7,446.99	14,009.00
<b>Consolidated</b>	3,282.99	29,636.92	30,860.93	-30,976.56

The statements were reviewed by Finance and Administration Committee and staff. Our Town statements are showing a surplus based on budget but is lower than budgeted. This is mainly due to the lost revenue of the Fun Times building and the advertising in July.

Community Gardens Complex is showing a deficit in July mainly due to a shortfall of revenue.

The fire department revenue is showing a small deficit in July due to vehicle maintenance.

- 1.2 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of July in the amount of \$238,427.92 including Gas Tax invoices will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of July in the amount of \$6,707.52 will be presented for payment during the Water and Pollution Control Corporation meeting.

- 1.3 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
<b>Water and Pollution Control Corp.</b>	-254.72	800.00	-14,110.75	2,900.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues.

## 2. Other Business

- 2.1 Business/Vendor License – Staff is doing ongoing research.

# TOWN OF KENSINGTON

## Year End Income Statement Comparison of Actual to Budget for July 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$83,706.05	\$81,053.00	\$2,653.05	\$627,126.48	\$545,163.00	\$81,963.48	\$923,662.00	68%
Police Service	\$1,234.85	\$2,500.00	-\$1,265.15	\$7,843.55	\$17,500.00	-\$9,656.45	\$30,000.00	26%
Town Hall Rent	\$7,771.40	\$12,034.00	-\$4,262.60	\$75,081.42	\$88,536.00	-\$13,454.58	\$148,706.00	50%
Recreation	\$1,180.00	\$3,100.00	-\$1,920.00	\$3,560.00	\$3,700.00	-\$140.00	\$5,200.00	68%
Sales of Service	\$33,926.40	\$31,000.00	\$2,926.40	\$221,054.30	\$216,200.00	\$4,854.30	\$371,200.00	60%
Subtotal Revenue	\$127,818.70	\$129,687.00	-\$1,868.30	\$934,665.75	\$871,099.00	\$63,566.75	\$1,478,768.00	63%
GENERAL EXPENSES								
Town Hall	\$14,422.06	\$11,745.00	-\$2,677.06	\$84,881.58	\$93,515.00	\$8,633.42	\$161,490.00	53%
General Town	\$22,420.52	\$21,876.33	-\$544.19	\$266,695.01	\$244,852.31	-\$21,842.70	\$398,435.00	67%
Police Department	\$32,586.11	\$30,916.00	-\$1,670.11	\$211,730.06	\$233,277.00	\$21,546.94	\$403,522.00	52%
Public Works	\$12,759.10	\$10,857.00	-\$1,902.10	\$169,055.54	\$170,383.00	\$1,327.46	\$240,595.00	70%
Train Station	\$1,652.55	\$1,542.00	-\$110.55	\$12,638.53	\$15,994.00	\$3,355.47	\$28,004.00	45%
Recreation & Park	\$15,286.73	\$12,600.00	-\$2,686.73	\$38,802.67	\$44,960.00	\$6,157.33	\$62,710.00	62%
Sales of Service	\$13,764.65	\$14,137.00	\$372.35	\$99,343.43	\$107,558.00	\$8,214.57	\$184,012.00	54%
Subtotal Expenses	\$112,891.72	\$103,673.33	-\$9,218.39	\$883,146.82	\$910,539.31	\$27,392.49	\$1,478,768.00	58%
Net Income (Deficit)	\$14,926.98	\$26,013.67	\$11,086.69	\$51,518.93	-\$39,440.31	-\$90,959.24		
Community Gardens Complex								
Community Gardens Revenue	\$14,242.76	\$24,100.00	-\$9,857.24	\$205,501.59	\$222,600.00	-\$17,098.41	\$421,100.00	49%
Community Gardens Expenses	\$24,129.11	\$23,764.75	-\$364.36	\$233,606.58	\$228,144.25	-\$5,462.33	\$421,100.00	55%
Net Income (Deficit)	-\$9,886.35	\$335.25	\$10,221.60	-\$28,104.99	-\$5,544.25	\$22,560.74		
Fire Department								
Fire Revenues	\$16,698.00	\$16,628.00	\$70.00	\$118,981.00	\$118,896.00	\$85.00	\$202,036.00	59%
Fire Department Expenses	\$18,455.64	\$13,340.00	-\$5,115.64	\$111,534.01	\$104,888.00	-\$6,646.01	\$202,036.00	55%
Net Income (Deficit)	-\$1,757.64	\$3,288.00	\$5,045.64	\$7,446.99	\$14,008.00	\$6,561.01		
<b>Consolidated Net Income (Deficit)</b>	<b>\$3,282.99</b>	<b>\$29,636.92</b>	<b>\$26,353.93</b>	<b>\$30,860.93</b>	<b>-\$30,976.56</b>	<b>-\$61,837.49</b>		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$44,782.39	\$44,635.00	-\$147.39	\$312,909.12	\$312,445.00	-\$464.12	\$535,620.00	58%
Water & Sewer Expenses	\$45,037.11	\$43,835.00	-\$1,202.11	\$327,019.87	\$309,545.00	-\$17,474.87	\$535,620.00	61%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>-\$254.72</b>	<b>\$800.00</b>	<b>\$1,054.72</b>	<b>-\$14,110.75</b>	<b>\$2,900.00</b>	<b>\$17,010.75</b>		

## Town of Kensington Bills List July 2015

ADL Foods	2181767	\$1,260.41
ADL Foods	2185480	\$40.41
ADL Foods	2188483	\$199.03
ADL Foods	2188493	\$61.94
ADL Foods	2191426	\$51.98
ADL Foods	2193618	\$731.03
Alan MacLeod	TRAVEL EXPENSE	\$442.74
Aliant	CGC JUNE 24	\$297.62
Aliant	POLICE JUNE 24	\$30.21
Allan Sudsbury	2015-63 CONF REG	\$370.50
Andrew Griffin	JULY 2015 RRSP	\$473.48
Auto Trim Design of PEI	1182	\$62.70
Bell Mobility	360291	\$199.50
AL Bell Ltd	8318	\$68.40
AL Bell Ltd	BELL07062015	\$418.84
Bev Campbell	21	\$225.00
Brenda MacIsaac	JULY 2015 RRSP	\$265.04
C & M Inc.	401	\$684.00
Caitlyn Ramsay	LIBRARY REIMBURSEMENT	\$98.39
CAMA	CAMAMEM-4419	\$296.40
Capital "T" Electric	157	\$588.16
City of Summerside	1176412-TCH	\$1,368.00
Clinton Yard Works	46	\$444.60
Combat Computer Inc	11307	\$28.50
Combat Computer Inc	11470	\$193.79
Commercial Construction	JULY 2015	\$655.50
Controls & Equipment	6396	\$539.22
Controls & Equipment	6645	\$1,748.43
Canada Revenue Agency Tax Centre	APR - JUN 2015 HST	\$50,091.62
Canadian Union of Public Employees	JULY 2015 UNION DUES	\$459.31
Confidential Name	WITNESS FEES JULY 15	\$30.00
Desjardins Card Services FCDQ	5495021507-A	\$919.07
Doug Killam	BOOTS AND SHIRTS	\$153.05
Eastlink	FIRE DEPT AUG 7, 15	\$48.42
Eastlink	FIRE DEPT JULY 16	\$52.38
Eastlink	TOWN HALL JUL 31, 15	\$105.91
Eastlink	LIBRARY JULY 24, 15	\$122.22
Eastlink	JULY 24, 2015	\$655.24
Eastlink	TOWN HALL JULY 15	\$105.91
Eastlink	FIRE HALL JULY 8	\$48.42
Eastlink	JULY 2015	\$630.81
Elizabeth Hubley	JULY 2015 RENT	\$798.00
Errol & Shirley Waugh	FIRE DUES OVERPAYMENT	\$820.00
Family & Friends	JULY 7, 2015	\$399.00

Fluff "N" Tuck	JUNE 8, 16, 2015	\$342.00
Fluff "N" Tuck	24	\$963.30
Fluff "N" Tuck	37	\$729.60
Frito Lay Canada	43756591	\$111.62
G Cy's Welding Manufacturing	228976	\$68.40
G. LeBlanc Fire Truck Repair Ltd	9069	\$5,254.74
Gallants Home Renovations	616	\$7,657.84
Geoff Baker	JUNE & JULY MILEAGE	\$601.35
Greg Beairsto	07	\$120.00
Holland College	538550	\$321.72
Imageworks Communication Group	424-2	\$3,355.88
Irving Oil	30933548	\$464.49
Irving Oil	30939509	\$326.08
Irving Oil	30928054	\$235.78
Irving Oil	330758	\$377.39
Irving Oil	INTEREST JULY 15	\$4.43
Irving Oil	22882	\$363.89
Irving Oil	931951	\$165.84
Irving Oil	828224	\$211.41
Irving Oil	738151	\$315.12
Irving Oil	621506	\$105.82
Irving Oil	30903943	\$275.51
Irving Oil	30945043	\$174.70
Island Hot Tubs & Pools	11563	\$79.78
Island Hot Tubs & Pools	11787	\$116.23
Island Hot Tubs & Pools	1593	\$238.25
Island Hot Tubs & Pools	11580	\$49.00
Island Hot Tubs & Pools	11564	\$238.25
Island Hot Tubs & Pools	11777	\$238.25
Island Hot Tubs & Pools	11632	\$10,807.20
Island Hot Tubs & Pools	4625	\$1,628.66
Island Hot Tubs & Pools	11681	\$356.76
Confidential Name	WITNESS FEES JULY 15	\$30.00
Confidential Name	WITNESS FEES	\$90.00
Kensington Agricultural Services	57229	\$88.52
Kensington Art Co-op	COMBAT COMPUTER	\$150.00
Kensington Country Store	542795	\$721.62
Kensington Country Store	560493SS	\$28.50
Kensington Septic Service	1030	\$1,539.00
Kensington Septic Service	002833	\$1,539.00
Kent Building Supplies	780085	\$5.83
Kent Building Supplies	782038	\$34.41
Kent Building Supplies	781851	\$6.93
Kent Building Supplies	776430	\$48.58
Kevin Simmons	JULY 15, 2015	\$1,808.00
Kevin Simmons	JULY 15, 2015 BA	\$9,040.00
Kim Caseley	JULY 2015 CELL PHONE	\$30.00

K'Town Auto Parts	152836	\$32.68
K'Town Auto Parts	153484	\$19.13
K'Town Auto Parts	153271	\$20.21
Kubota Canada Ltd	JULY 2015	\$262.21
Lee Pidgeon Electrical Ltd	3811	\$95.76
Lewis Sutherland	JULY 2015 RRSP	\$604.40
Lewis Sutherland	JUNE 2015 MILEAGE	\$120.79
Maggie Wood	K'TOWN CASH JUL 29	\$232.00
Maritime Electric	FIRE HALL JULY 15	\$383.87
Maritime Electric	EVK POOL JULY 15	\$65.98
Maritime Electric	ART CO-OP JULY 15	\$249.01
Maritime Electric	TRAIN STN JULY 15	\$761.78
Maritime Electric	LIBRARY JULY 15	\$88.77
Maritime Electric	SENIOR CNT JULY 15	\$65.06
Maritime Electric	CGC SIGN JULY 15	\$55.80
Maritime Electric	CGC RINK JULY 15	\$864.23
Maritime Electric	CGC BALLFIELD JULY15	\$28.01
Maritime Electric	PW SHOP- JULY 15	\$76.92
Maritime Electric	20 STEWART JULY 15	\$49.00
Maritime Electric	TOWN HALL JULY 15	\$1,523.14
Maritime Electric	CAR CHARGER JULY 15	\$28.39
Maritime Electric	STREET LIGHTS JULY	\$3,142.55
Malpeque Bay Credit Union	JULY 2015 RRSP	\$1,786.40
Medacom Atlantic Inc	6850	\$248.98
Confidential Name	WITNESS FEES JULY 15	\$30.00
Micmac Fire & Safety Ltd	828410	\$4,023.06
Mid Isle Electric	4422	\$131.33
Minister of Finance and Municipal Affairs	278033	\$20.00
MJS Marketing & Promotions	2518006	\$427.50
MJS Marketing & Promotions	2518027	\$45.60
Murphy's Kensington	56462	\$14.94
Murphy's Kensington	54216	\$45.10
Murphy's Kensington	129150	\$18.88
Murphy's Kensington	127372	\$77.37
Orkin Canada	6264296	\$28.50
Prince County Hospital Foundation	2015 PCH HOLE SPONSO	\$250.00
PCHIP Group	JULY 16, 2015 50/50	\$144.00
Confidential Name	WITNESS FEES	\$90.00
Petty Cash	JULY 28, 2015	\$348.94
Right on Board Locksmith	4298	\$247.95
Road Trax Sales and Service	157406	\$481.63
Robert Wood	RW07302015	\$94.00
Robert Wood	JUNE 2015 MILEAGE	\$202.10
Rodney Hickey	CONFERENCE FEE	\$370.50
Rogers Plumbing & Heating	11235	\$210.90
Rowan Caseley	JUNE 2015 EXP	\$103.40
Confidential Name	WITNESS FEES	\$90.00

Mikes Independent	IND20150625	\$14.67
Mikes Independent	IND20150719	\$29.34
Mikes Independent	IND20150708	\$14.38
Mikes Independent	IND07082015	\$37.70
Mikes Independent	02 1291	\$342.66
Mikes Independent	01 2386	\$28.47
Scotia Securities	DOUG KILLAM JUL RRSP	\$448.72
Scotiabank Visa	JULY 6, 2015	\$2,488.41
Sean Lough	K'TOWN CASH JULY 9	\$702.50
Sommers Motor Generator Sales Ltd	40000424-00	\$712.50
Source for Sports	SX0005567	\$63.84
Staples	STAPLES72415	\$701.89
Stephen Manning	JULY 6, 2015 MILEAGE	\$42.30
Suncor Energy Products Partnership	JUN 11, 2015	\$490.62
Suncor Energy Products Partnership	JULY 13, 2015	\$716.53
Superior Sanitation	556269	\$129.68
Confidential Name	WITNESS FEE JULY 15	\$30.00
Confidential Name	WITNESS FEES	\$90.00
Telus	JULY 9, 2015	\$676.76
Telus	JULY 2015	\$644.15
Confidential Name	WITNESS FEES	\$90.00
Confidential Name	WITNESS FEE JULY 15	\$30.00
Vail's Fabric Services Ltd	236908	\$103.51
Water & Pollution Control Corporation	JULY 2015	\$194.00
Wet n' Wild Car Wash	2014 - 2015 CAR WASH	\$400.00
Women's Institute Harvest Festival	JULY 2015	\$300.00
Yellow Pages Group	15-1613328	\$20.68
Yellow Pages Group	15-1723572	\$20.86
Subtotal		<hr/> \$146,607.80
July Payroll		\$90,783.29
<b>Total July Bills</b>		<hr/> <b>\$237,391.09</b> <hr/>
<b>Gas Tax</b>		
Grant Thornton	5228	<hr/> \$1,036.83
		<hr/> <hr/> \$1,036.83



## **Mayors Report to Town Council**

August 10, 2015

### **Councillors, Staff and Residents**

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

**Kensington and Area Chamber of Commerce** – The Chamber of Commerce Mixer was held at Malpeque Fine Iron in July. It was my pleasure to attend and represent the Town of Kensington.

**Staff Management Meeting** – Mr. Baker has started having monthly management meetings with his management staff. I was invited to attend to represent Council. The first meeting was held in July and Mr. Baker hopes this will keep his staff better apprised of the issues and challenges facing the Town.

**Summerside Mayor's Horse Race Challenge** – I was disappointed the horse race challenge had to be postponed due to impending bad weather. It has been rescheduled for August 26 and I look forward to the race and LEADING both Mayor Martin and Mayor Lee to the finish line. I hope you will come cheer me on.

**Freedom of the City Ceremony** – I was invited by Mayor Clifford Lee, Mayor of Charlottetown to attend the Freedom of the City Ceremony. This was a parade of young cadets from across the Maritimes who paraded in front of Town Hall and received a proclamation from Mayor Lee to be able to parade through the streets. It was a great event even though it poured rain that day. It did not lessen the enthusiasm of the youth involved.

**Boutouche Irving Plantation** – Mr. Baker, Barry Murray of Kensington North Watershed and myself visited the Irving Botanical Plantation in Boutouche, NB. Mr. Murray wanted us to see what can possibly be done in the future with help from the Kensington North watershed. The land near the Town wells could be an area for consideration which would help to protect the watershed. This was a fact finding mission only and no immediate plans are being considered.

**Tim Hortons Drive Thru** – Mr. Baker and I met with Austin and Ramona Roberts as well as Danny Murphy (Tim Hortons) and his legal Council Paul Murphy to discuss the development agreement proposed by Town Council. The area of concern was around the request for right turning only. Mr. Baker did an hour survey to see how many vehicles turn left and right. Results were about 50% each way. All parties agreed a possible workable solution would be to continue to allow turning both directions but that a left and right turning lane would be installed once the Greco Building is removed. This actually will provide for the accumulation of possible 3 to 4 more cars at the exit and will help offset Town Council concerns about the number of cars in the drive thru area. It also meets Tim Hortons concern. The Roberts are in agreement to adding this lane. Mr. Baker will be preparing a request for Decision to amend the original agreement to allow for this. I recommend we approve the request as it seems to be a good working solution for all parties – Petro Canada, A & R Adventures, Tim Horton's and the Town of Kensington. Our goal is to keep traffic moving and from reports from the police department we have had an estimated 2 incidents a year at the exit and not necessarily from left turning only. The developers are anxious to get started on the project.

**Trivia Night, Games Night, Mock Jail** - These events are key fund raisers for the Community Gardens Complex. I trust Councillors will show their support and attend both if possible. Additionally the Mock Jail this





year is to support my commitment as Mayor to raise \$5,000 for the Cancer Society. It costs \$1 per minute to put someone in jail so this is a chance for everyone to have some fun with those you know and raise money for a great cause. I appreciate any support you can provide. I am also looking for people to help staff it so feel free to talk to me on this.

**90<sup>th</sup> Birthday Celebration** – If you have seen the ad in the newspaper, Councillor Marvin Mills' father (Clayton Mill) will be celebrating his 90<sup>th</sup> birthday on Sunday Aug 9 at the Anglican Church in Kensington. I will be there to make a presentation on behalf of Council. I am sure Councillor Mill would appreciate seeing any of you there if you are available.

Rowan Caseley  
Mayor – Town of Kensington

## Town of Kensington - Request for Decision

<b>Topic:</b> Development Agreement – A & R Adventures Inc. and Town of Kensington – <i>Amendment</i>	<b>Date:</b> August 6, 2015
<p><b>Proposal Summary:</b></p> <p>At a special meeting of Town Council held on July 21, 2015, Councillors approved a development agreement with A&amp;R Adventures Inc. (A&amp;R) which, among other things, provided for the relocation of the current Tim Hortons Drive Thru.</p> <p>One of the conditions contained in the agreement provided for a right hand turn only at the drive thru exit. While A&amp;R were agreeable to the condition, the owner of the Tim Hortons franchise was not in favour and requested a meeting with the Mayor and CAO on Thursday, July 30<sup>th</sup> to mediate a solution to this specific condition. In attendance at the meeting were Danny Murphy and Paul Murphy of Tim Hortons, and Geoff Baker and Mayor Caseley of the Town of Kensington.</p> <p>It was agreed by all parties that Article 5(15) of the development agreement mandating right turn only on exiting the drive thru be removed and replaced with the following condition:</p> <p style="padding-left: 40px;"><b>Article #5 – Development Concept</b>  15) The Drive Thru exit shall be twinned with a left turning lane and a right turning lane separated by a physical concrete median between the lanes. Such twinning of the exit shall be completed within thirty (30) days of the completion of the demolition of the building on pid # 77834 (Greco building) or within some other timeframe mutually agreeable between the Town and the Developer.</p>	
<p><b>Benefits:</b></p> <ul style="list-style-type: none"> <li>• Will provide for safe egress from the Tim Horton's Drive Thru on to Broadway Street North.</li> <li>• Will provide for up to an additional three vehicles in the Tim Hortons Drive Thru queue.</li> <li>• Will allow right turning traffic to move quickly through the drive thru without being held up by left turning traffic.</li> </ul>	
<p><b>Disadvantages:</b></p> <ul style="list-style-type: none"> <li>• None noted.</li> </ul>	
<p><b>Policy Implications</b></p> <ul style="list-style-type: none"> <li>• None noted</li> </ul>	
<p><b>Options:</b></p> <ul style="list-style-type: none"> <li>• Approve the Development Agreement amendment as proposed.</li> <li>• Not approve the Development Agreement amendment as proposed.</li> <li>• Advise staff to further evaluate the proposed concept and bring forward alternative recommendations.</li> </ul>	

<b>Bids Received:</b>  N/A	
<b>Costs:</b>  N/A	<b>Source of Funding:</b>  N/A
<b>Committee/CAO Recommendation:</b>  It is recommended by the Chief Administrative Officer and the Mayor that Town Council consider and adopt the following resolution(s):  <i><b>THAT</b> Kensington Town Council approve an amendment to the Development Agreement between A&amp;R Adventures Inc. and the Town of Kensington dated July 21, 2015 to strike Article 5(15) which states “All vehicles exiting the Tim Horton’s drive thru shall turn right onto Broadway Street” and replace it with a new Article 5(15) as follows: The Drive Thru exit shall be twinned with a left turning lane and a right turning lane separated by a physical concrete median between the lanes. Such twinning of the exit shall be completed within thirty (30) days of the completion of the demolition of the building on pid # 77834 (Greco building) or within some other timeframe mutually agreeable between the Town and the Developer.</i>	

# **Town of Kensington**

## **DEVELOPMENT AGREEMENT**

THIS AGREEMENT made on this 21<sup>st</sup> day of July, A.D., 2015.

### **BETWEEN:**

**A & R Adventures Inc.**, a body corporate, duly incorporated under the laws of the Province of Prince Edward Island

(Hereinafter referred to as the "Developer")

### **PARTY OF THE FIRST PART**

### **AND:**

**Town of Kensington**, a body corporate, duly incorporated under the laws of the Province of Prince Edward Island

(Hereinafter referred to as the "Town")

### **PARTY OF THE SECOND PART**

To be Registered in Prince County.

**WHEREAS** the Developer is the registered owner of land in the Town of Kensington, on lot or Township No. 19, Prince County, Province of Prince Edward Island which lands are identified as Provincial Parcel No.s 78907, 77826, 77834, 77842 and portion of Provincial Parcel No. 76752 which lands are more particularly delineated in on a highlighted Geo-Linc as Parcel A, dated June 26, 2015, a copy of which is hereto annexed as Schedule "A" and Plan by WSP (Drawing No. 141-24512-S01), a copy of which is hereto annexed as Schedule "B" (hereinafter referred to as the "lands");

**AND WHEREAS** the Developer desires to develop the lands and has made representations concerning the intended development for the lands;

**AND WHEREAS** the Developer intends to convey the lands in the development to subsequent owner(s);

**AND WHEREAS** the Town has jurisdiction over the geographic area in which the proposed development is located;

**AND WHEREAS** the parties have agreed to enter into this Agreement to establish the conditions under which the development may take place.

**NOW THEREFORE THIS AGREEMENT WITNESSES** that pursuant to the relevant zoning and subdivision bylaws respecting the lands, and in consideration of the covenants hereinafter expressed and payment of the sum of five (\$5.00) dollars by the Developer to the Town, (the receipt whereof is hereby acknowledged) the parties hereto mutually covenant and agree with each other as follows:

**Article#1 - Scope**

The parties to this Agreement covenant and agree that Parcel A, shown the attached Schedule "A" shall be a MASTERPLAN and may only be changed upon the mutual agreement of the Developer and the Town.

**Article#2 - Compliance**

The Developer shall comply with all provisions of the Town's Zoning & Subdivision Control (Development) Bylaw and federal, provincial or municipal laws or regulations in force.

**Article#3 - Hours of Construction**

The Developer shall limit outside construction to between the hours of 7:00a.m. and 7:00p.m., Monday to Saturday.

**Article#4- Construction Clean Up**

The Developer shall be responsible for maintaining public safety during construction on streets affected by the construction activity. This will include ensuring the streets are cleaned daily or as required.

**Article#5 - Development Concept**

The Developer shall provide the Town with a Development Concept Plan that reflects the C1 Zoning permitted uses. The Development is subject to the following listed conditions, (1 through 18, inclusive). The Developer shall clearly address the conditions on the subject Development Concept Plan.

- 1) Parcel PC-1 of Schedule B shall be appended to pid no. 78907;
- 2) Pid no. 78907 shall grant a registered right of way over Parcels PC-1 and KC-3 to pid no. 77826 for the proposed drive thru access;
- 3) The developer shall landscape Parcel KC-1 to the approval of the Town;
- 4) The developer shall convey Parcel KC-1 to the Town;
- 5) Parcel KC-2 shall be appended to pid no. 76752;
- 6) There shall be no vehicular or pedestrian entrance on the south side of the former Kensington Club;
- 7) The existing south building entrance of the former Kensington Club shall be removed;
- 8) A new entrance on the northwest corner of the former Kensington Club shall be constructed;
- 9) The existing building (Greco Restaurant) on pid no. 77834 shall be removed within twelve months. The former Kensington Club building and property shall not be operational until this condition is met;
- 10) Pid no. 77834 shall be designated for parking for both pid no. 77826 (Tim Hortons) and pid no. 78907 (former Kensington Club);
- 11) The Town shall convey pid no. 77842 (existing parking lot) to the Developer;
- 12) The Developer shall continue using pid no. 77842 as a parking lot;
- 13) Vehicles attempting to enter Parcel KC-3 (Drive Thru Entrance) from Woodleigh Drive shall not block or impede traffic, specifically emergency

vehicles;

- 14) Approved signage shall be placed on Woodleigh Drive prohibiting vehicles to line up on Woodleigh Drive for the Tim Horton's drive thru. Signage shall prohibit: the stoppage of vehicles, the congestion of vehicles at the intersection and the blocking of driveways on Woodleigh Drive;
- 15) The Drive Thru exit shall be twinned with a left turning lane and a right turning lane separated by a physical concrete median between the lanes. Such twinning of the exit shall be completed within thirty (30) days of the completion of the demolition of the building on pid # 77834 (Greco building) or within some other timeframe mutually agreeable between the Town and the Developer;
- 16) Approved signage shall be placed in the drive thru stating right turn only onto Broadway Street;
- 17) Tim Horton's signage shall be placed under the direction and approval of the Province; and
- 18) The completion of all conditions shall be the full financial responsibility of the developer. The Town is not responsible for any costs associated with development.

#### **Article#6- Site Plans**

Upon application for a development permit, the applicant shall provide a scaled floor plan and elevation drawings of the specific structure to be constructed and a scaled certified site plan showing how the structure will be situated on the lot. The site plan shall be prepared by a duly certified land surveyor in the Province of Prince Edward Island. The site plan must clearly show how storm water is being directed from the specific lot. The Plan shall be reviewed by the Town before a development permit is issued.

All floor plans, elevation drawings and site plans will be provided in both paper and electronic (pdf) formats.

The site plan shall show the following features of the project:

- any easements on the site;
- footprint of the buildings;
- drive thru (existing and proposed locations);
- signage (existing and proposed locations);
- driveways, walks and entries to the buildings;
- finished elevation of floors;
- structures on adjacent lots;
- storm water drainage of the lots;
- any other information deemed necessary by the Town.

#### **Article#7 - Development Permits**

The Town reserves the right to deny or delay issuance of a development permit in accordance with its bylaws. In any event, no development permit shall be issued until the terms of this Agreement and all applicable federal, provincial and municipal laws and regulations have been complied with to the satisfaction of the Town.

#### **Article#8 - Indemnity**

The Developer shall at all times indemnify and save harmless the Town from and against all claims, demands, loss, costs, damage, actions, suits or other proceedings by whomever made, sustained, brought or prosecuted to the extent that the foregoing are based upon, occasioned by or attributable to any legally actionable thing done or omitted by the Developer, its servants, agents or contractors in the fulfillment of any of their obligations under this Agreement.

**Article#9 - Legal and Other Fees**

The Developer agrees to pay for all legal costs and other reasonable out of pocket costs and expenses incurred by the Town in the preparation of and registration of this Development Agreement.

**Article#10 -Binding on Successors**

Any covenants made pursuant to this Agreement between the Developer and the owners of the pertinent lands and expressed to run with the lands shall run with the lands and be binding upon any subsequent owner thereof notwithstanding that such covenant is positive in nature.

This Agreement shall enure to the benefit of and be binding upon the parties, their heirs, successors and assigns.

**Article#11 - Severability**

The provisions of this Agreement are severable from one another and the invalidity of one provision shall not prejudice the validity or enforceability of any other provision.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their corporate seals, duly attested by the signatures of their proper signing officers on the day and year first above written.

SIGNED, SEALED AND DELEIVERED

in the presence of:

\_\_\_\_\_  
WITNESS

**The Town of Kensington**

Per: \_\_\_\_\_  
Mayor, Rowan Caseley

Per: \_\_\_\_\_  
CAO, Geoff Baker

SIGNED, SEALED AND DELEIVERED

in the presence of:

\_\_\_\_\_  
WITNESS

**A & R Adventures Inc.**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

Thank you for the  
generous donation  
to The Alysha Tombs  
Memorial Golf  
Tournament

Wade & Cindy





**Kensington Moose Plumbing & Heating Vipers**  
**1113 Newton Road**  
**Kinkora PE**  
**COB 1N0**



---

Mayor and council,

The Kensington Moose Plumbing and Heating Vipers are seeking your help. The Vipers are entering their 16<sup>th</sup> season at Community gardens in Kensington where the team has had a great deal of on ice success.

The Vipers play in the 4 team IJHL that sees teams in communities such as Wellington, Sherwood, and Montague and this year will be joining the NBJHL where we will play an interlocking schedule that will bring NB teams to our community. It provides 20 teenage hockey players (mostly local) the opportunity to keep playing hockey past there minor hockey days. The Vipers have had a great deal of success in the last 12 years winning 10 IJHL championships as well as 2 Don Johnson Memorial Cup championships. The Kensington Vipers name is not only synonymous on PEI but throughout the Maritimes as well. The Vipers are arguably the most successful hockey team in all the Maritimes in the past 10 years.

To operate a successful program like the Vipers have it takes a great deal of support from not only the fans but the corporate community as well and this is where we hope your company can help us again.

The Vipers are seeking a sponsorship in the form of player sponsors or Ice level sponsors. On page 2 you will see what the costs associated with these are and the benefits that come along with them.

I'd like to thank you for taking the time to review this proposal and hope that we can form a partnership for the future. If you have any questions please do not hesitate to call me at 9024398654 or send me an email to [pat.mciver@pei.sympatico.ca](mailto:pat.mciver@pei.sympatico.ca).

Regards

Pat McIver

Kensington Vipers

Player Sponsor

2 for \$750

Benefits

Name on 2 home and 2 away sweater

4 regular season passes

Name on game day programs

Please make checks payable to

Kensington Vipers

1113 Newton Road

Kinkora PEI

C0B1N0

## Geoff Baker

---

**From:** Rowan Caseley <mayor@townofkensington.com>  
**Sent:** Wednesday, August 05, 2015 12:24 PM  
**To:** 'David Suchanek'  
**Cc:** Geoff Baker  
**Subject:** RE: Local Businesses

Dear Mr. Suchanek;

Thank you for your kind email. It is great to hear complimentary statements about our area and the people who work here and make it special.

I am sure you will enjoy Prince Edward Island and especially Seaview when you make your home here.

I plan to share your comments with our Town Council at our next meeting.

Thanks again for taking the time to write.

Regards

Rowan

Cc Geoff Baker, CAO Town of Kensington

Rowan Caseley  
Mayor – Town of Kensington  
P O Box 418  
55 Victoria Street East  
Kensington, PE C0B 1M0

Office 902-836-3781  
Home 902-836-5445  
Cell 902-432-4492  
Web [www.kensington.ca](http://www.kensington.ca)  
Email [mayor@townofkensington.com](mailto:mayor@townofkensington.com)  
Connect with us on: [Facebook](#) and [Twitter](#)

---

**From:** David Suchanek [<mailto:dsuchanek@sympatico.ca>]  
**Sent:** August 4, 2015 2:11 PM  
**To:** [mayor@townofkensington.com](mailto:mayor@townofkensington.com)  
**Subject:** Local Businesses

Dear Mayor Caseley,

Each summer we spend three weeks on your beautiful island in French River - we purchased land in Seaview but have yet to build. We have always used local Kensington businesses while we are here. For years, Bruce at Alleymar Automotive worked on our Sienna. We purchase our seafood fresh and local. This year we had the

1  
good fortune of boarding our dog for a weekend with Cindy-Lou Adams at Kozy Kennels. We just had our dog groomed at Adrien's Paw Spa. Both fantastic people and entrepreneurs. I satisfy my craving of ADL chocolate milk each year and just today I had the pleasure of meeting a young dairy farmer who shared his insights into the business on the island. Suffice it to say, he is worried about the Trans Pacific Partnership and the cheap milk that could be flooding the Canadian markets in the years to come. There is no where else we would consider spending our summer vacation than on PEI. When we finally build in Seaview, this will be home. Thank you for your time, Mayor Caseley.

Kind Regards,  
Dave Suchanek  
Oakville, Ontario Canada

## Geoff Baker

---

**From:** Rowan Caseley <mayor@townofkensington.com>  
**Sent:** Saturday, July 18, 2015 11:51 AM  
**To:** Geoff Baker  
**Subject:** FW: Forum for Young Canadians/Forum pour jeunes canadiens

Geoff

Can you please put this on correspondence for August Town Council.

Thanks

Rowan

Rowan Caseley  
Mayor – Town of Kensington  
P O Box 418  
55 Victoria Street East  
Kensington, PE C0B 1M0

Office 902-836-3781  
Home 902-836-5445  
Cell 902-432-4492  
Web [www.kensington.ca](http://www.kensington.ca)  
Email [mayor@townofkensington.com](mailto:mayor@townofkensington.com)  
Connect with us on: [Facebook](#) and [Twitter](#)

---

Elizabeth Meed [<mailto:EMeed@forum.ca>]  
**Sent:** Monday, July 13, 2015 6:10 PM  
**To:** [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
**Subject:** Forum for Young Canadians/Forum pour jeunes canadiens

Dear Mayor Rowan Caseley,

I wanted to take this opportunity to inform you of a program, Forum for Young Canadians, which is an excellent opportunity for the high school youth from the Town of Kensington. The program runs for one week three times a year in February and March and includes 3 months of learning before and 6 months of learning after coming to Ottawa. It gives youth an opportunity to learn about government processes and to understand the importance of politics to their studies and their lives. The program is non-partisan and provides a behind-the-scenes look at what really happens in the Canadian government. This is a great opportunity for young leaders aged 14-19 as they can then use the new knowledge which they have gained through the program to continue to work within and better their local community in various ways. Forum is celebrating its 40 anniversary this year, which is not only exciting for us, but also for our participants, this

is an opportunity that your youth will not want to miss as we make this year even more special and exciting as we celebrate this anniversary. You can personally sponsor a leader within your area, maybe a youth who is already involved with the local government, or someone who stands out to you as having great potential within a leadership capacity.

I am attaching an application form to this email and any other information can be gained by emailing me, [EMeed@forum.ca](mailto:EMeed@forum.ca) or by visiting our website [forum.ca](http://forum.ca). We ask that you share this information with students, parents and teachers who you believe would be interested in the program. We want to continue to help Canadian youth to understand the importance of government processes and you can be a crucial part in this through sharing about our program.

Thank you for your time and we hope to see youth from your area participate in the program next year,

Cher(ère) Maire Rowan Caseley,

Je voulais prendre l'opportunité de vous informer d'un programme, le Forum pour Jeunes Canadiens, qui est une excellente opportunité pour les jeunes du secondaire de la Town of Kensington. Ce programme se tient pendant une semaine, trois fois par année en février et mars et inclus 3 mois d'apprentissage avant de venir à Ottawa et 6 mois après. Il donne aux participants l'opportunité d'en apprendre plus sur les processus gouvernementaux et de comprendre l'importance de la politique dans leurs études et leur avenir. Ce programme non-partisan donne une vue derrière la scène de ce qui se passe vraiment dans le gouvernement canadien. Ce programme est une merveilleuse opportunité pour les jeunes leaders de 14 à 19 ans comme ils peuvent ensuite utiliser les nouvelles connaissances qu'ils ont acquises pendant le programme pour continuer à travailler à améliorer leur communauté locale de différentes façons. Forum célébrera son 40ème anniversaire cette année, ce qui n'est pas seulement excitant pour nous mais aussi pour nos participants, ce sera une opportunité que vos jeunes ne voudront pas manquer comme cette année sera encore plus spéciale et excitante pour célébrer cet anniversaire. Vous pouvez personnellement commanditer un leader de votre région, peut-être un jeune qui est déjà impliqué avec votre gouvernement local ou quelqu'un qui se distingue comme ayant un grand potentiel au niveau de son leadership.

Attachez, vous trouverez le formulaire d'application et toute autre information peut être obtenue en envoyant un courriel à [EMeed@forum.ca](mailto:EMeed@forum.ca) ou en visitant notre site internet [www.forum.ca](http://www.forum.ca). Nous vous demanderions aussi de partager cette information avec étudiants, parents ou enseignants que vous croyez pourraient être intéressés par le programme. Nous voulons continuer à aider les jeunes du Canada à comprendre l'importance des processus de gouvernement et vous pouvez jouer un rôle crucial en partageant le programme.

Merci pour votre temps et nous espérons voir des jeunes de votre région au programme l'année prochaine.

**Elizabeth Meed**

Co-op Student  
Étudiante de co-op



Foundation for the Study of Processes of Government in Canada  
Fondation pour l'étude des processus de gouvernement au Canada  
*Forum for Young Canadians / Forum pour jeunes canadiens*

800-81 rue Metcalfe Street  
Ottawa (Ontario) K1P 6K7  
Tel./Tél: (613) 233-4086  
Fax/Télécop.: (613) 233-2351 Email/courriel:  
[emeed@forum.ca](mailto:emeed@forum.ca)  
WEB: [www.forum.ca](http://www.forum.ca)



## **PART 2 – STUDENT'S STATEMENT / PARTIE 2 – DÉCLARATION DE L'ÉTUDIANT**



### **Application form — Formulaire d'application 2015 - 2016**

Please rank sessions by order of preference in the appropriate box below.

Prière d'indiquer votre préférence dans les cases correspondantes

	2016 Sessions / Sessions 2016	Deadline / Date limite*
	February 21-26 / 21 au 26 février	January 23 / 23 Janvier
	February 28-March 4 / 28 février au 8 mars	February 1 / 7 février
	March 13-18 / 13 au 18 mars	February 14 / 14 février

\* Please note that dates are subject to change. Depending on the availabilities, we might accept applications after the deadline  
 \* Notez que les dates sont sujet à changement. Dépendant de la disponibilité, il se peut que nous acceptons des applications après la limite

### **Part 1—General information / Partie 1—Renseignement généraux**

Surname / Nom \_\_\_\_\_

First Name / Prénom \_\_\_\_\_

Address / Adresse \_\_\_\_\_

City / Ville \_\_\_\_\_ Prov.— Terr. \_\_\_\_\_ Code Postal  
 Code \_\_\_\_\_

Telephone / Téléphone \_\_\_\_\_ Cell phone /  
 cellulaire \_\_\_\_\_

Email / courriel \_\_\_\_\_

Parent or tutor email / email du parent ou tuteur \_\_\_\_\_

☐ ☐

Spoken Language(s)

/ English French

Langue(s) maîtrisé(es) Anglais

Français

Other, Please specify / Autre Veuillez spécifier \_\_\_\_\_

Date of Birth /

Date de naissance : DD/JJ \_\_\_\_\_ MMM \_\_\_\_\_ YY/AA \_\_\_\_\_ Age \_\_\_\_\_

Country of Birth \_\_\_\_\_

☐ Where did you hear about Forum?  
Où as-tu entendu parler de Forum? M

1 - Are you a Canadian citizen? Êtes-vous un citoyen canadien?

☐ ☐ Yes/Oui      No/Non  
☐ ☐ ☐ ☐

2 - Are you a landed immigrant? Êtes-vous un immigrant reçu?

3 - Are you aboriginal? Êtes-vous autochtones?

☐

4 - Are you a visible minority?

Faites-vous partie d'une minorité visible?

5 - Are you a person with a disability? Avez-vous un handicap?

Yes/Oui      No/Non      Yes/Oui      No/Non

Yes/Oui      No/Non

☐ ☐

Yes/Oui      No/Non

☐

If yes, please specify / Si oui, veuillez préciser

If yes, please specify / Si oui, veuillez préciser

If yes, please specify / Si oui, veuillez préciser

**School information / Renseignements sur l'école**

Name of school / Nom de l'école ou

CÉGEP \_\_\_\_\_

Street address /

adresse \_\_\_\_\_

City / Ville \_\_\_\_\_ Prov.— Terr. \_\_\_\_\_ Code Postal

Code \_\_\_\_\_

Telephone / Téléphone (\_\_\_\_\_) \_\_\_\_\_ Fax number / numéro de

fax \_\_\_\_\_



School contact / Contact à  
l'école \_\_\_\_\_

Contact Telephone / Téléphone du  
contact \_\_\_\_\_

Contact E-mail / Courriel du  
contact \_\_\_\_\_

## **PART 2 – STUDENT'S STATEMENT / PARTIE 2 – DÉCLARATION DE L'ÉTUDIANT**

Forum has five basic rules of conduct / Il y a cinq règles de base au Forum:

Appropriate and respectful behaviour is required from students at all times;  
*Les étudiants doivent se comporter de manière convenable et respectueuse en tout temps;*

The use, possession or concealment of alcohol or non-prescribed medications, including illegal drugs, is strictly forbidden;  
*L'utilisation, la possession et la dissimulation d'alcool, de drogue ou de médicaments vendus sans ordonnance, y compris la drogue illicite, sont strictement interdites, et ce, en tout temps;*

The highest level of respect will be demanded at all times during Forum. No types of harassment - physical, verbal, racial, sexual or otherwise - will be tolerated. No exclusive or sexual relations will be allowed;  
*Tout au long du Forum, les étudiants doivent faire preuve du plus grand respect dans le cadre de leurs relations interpersonnelles. Le harcèlement n'est toléré sous aucune forme (physique, verbal, racial, sexuel, ou autre). Les relations sexuelles sont interdites;*

Students must be in their own rooms by curfew; and  
*Les étudiants doivent être dans leur chambre à l'heure du couvre-feu; et*

Students must attend all sessions and remain with Forum staff at all times.  
*Les étudiants doivent participer à tous les ateliers et doivent rester avec l'équipe du Forum en tout temps.*

☐

I understand the information and conditions outlined on this form  
*Je comprends l'information et les conditions énoncées sur le présent formulaire*

☐

I declare that the information I have given to be correct and I wish to be considered for the FORUM FOR YOUNG CANADIANS.  
*Je me porte garant(e) de la véracité des renseignements que j'ai fournis et souhaite poser ma candidature pour le FORUM JEUNES CANADIENS.*

☐

I have obtained the permission to attend Forum if I am selected, from my parent/guardian and from a representative of my school (principal, guidance counselor, teacher). Their signatures will be required on your Admission Form if you are selected.  
*J'ai obtenu la permission de mon père/ma mère/mon tuteur et d'un représentant officiel de mon école (directeur, conseiller en orientation ou enseignant) de participer au Forum si je suis choisi(e). Ils devront signer votre formulaire d'inscription si vous êtes choisi(e).*

☐

I have enclosed a letter stating why I would like to attend Forum for Young Canadians.  
*J'ai rédigé une lettre exposant les raisons pour lesquelles j'aimerais participer au Forum pour jeunes canadiens*

☐

I have enclosed my resume.  
*J'ai inclus en pièce jointe, mon CV.*

Student's signature  
*Signature de l'étudiant*

\_\_\_\_\_

Date (DD/MM YYYY) \_\_\_\_\_ (JJ/MM/AAAA)

**Forum for Young Canadians** is a stimulating experience. It is also very demanding, physically and intellectually. It requires whole-hearted participation and a real commitment to the program.

#### **PARTICIPATION COSTS**

Selected students are responsible for paying or raising the funds necessary to cover the costs of attending FORUM FOR YOUNG CANADIANS.

The program fee to attend Forum 2015-2016 will be confirmed in autumn 2015. Please consult our website for details. The fee covers program costs, accommodation, meals and transportation costs.

Many bursaries are available. See our website for details.

**Forum pour jeunes Canadiens** est une expérience enrichissante, mais aussi très exigeante, tant physiquement qu'intellectuellement. Le programme nécessite une participation inconditionnelle et un engagement réel.

#### **FRAIS DE PARTICIPATION**

Il incombe aux étudiants dont la candidature est retenue de se procurer eux-mêmes les fonds nécessaires pour couvrir les frais de participation au Forum.

Les frais de participation au Forum 2015-2016 seront confirmés à l'automne 2015. Veuillez consulter notre site web pour cette information. Ces frais comprennent les coûts relatifs au programme, l'hébergement, les repas et le transport.

Plusieurs bourses sont disponibles. Consultez notre site web pour plus de détails.


### **Forum for Young Canadians / Forum pour jeunes Canadiens**

**800 – 81, rue Metcalfe Street,**

**Ottawa ON K1P 6K7**

**Tel: 613.233.4086**

**Fax: 613.233.2351**

 **forum@forum.ca**

**[www.forum.ca](http://www.forum.ca)**

July 24, 2015

Town of Kensington

Kensington PE

COB 1MO

To Mayor Rowan Caseley and Kensington Council:

I am submitting this letter on behalf of the Community Harvest Festival Organizing Committee. Over the past five years there has been an exchange between Miss Newfoundland and Labrador of the Trinity Bay Conception Fall Fair in Harbour Grace Newfoundland. This exchange was started back in the 1980's and stopped for reasons unknown in the mid 1990's. Five years ago with correspondences between the two festivals it was decided by both parties to try and reinstate this exchange. Since then Miss Community Gardens has travelled to Newfoundland in September and Miss Newfoundland has come to the island in August. Watching this exchange develop over the past five years has demonstrated a great opportunity for each representative. The representatives have nothing but positive things to say about their experience in their neighbouring proveniences.

I am putting forth a formal request for the Town of Kensington to sponsor two flights Newfoundland next month. One will be Miss Community Gardens 2015-2016 and one would be myself who will be going as a chaperone. I am requesting approximately \$600.00 for both flights. Currently flights are going for \$260.00 each but as we are unable to book flights until a girl is selected at our festival there is a possibility flights will increase marginally. Any excess would help with travel from here to airport and from St. John's to Harbour Grace.

I would like to thank you for taking the time to consider this request. I can be reached at 432-0895 if you require any additional information. I look forward to hearing from you.

Sincerely

A handwritten signature in black ink that reads "Ryan Simmonds". The signature is written in a cursive, flowing style with a large initial 'R'.

Ryan Simmonds