



Tentative Agenda for Town Council Meeting

January 11, 2016

Commencing at 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

Town of Kensington
Regular Meeting of Town Council
January 11, 2016

Commencing at 7:00 PM

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Mayor Rowan Caseley

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

ITEM 3: DECLARATION OF CONFLICT OF INTEREST

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 4: DELEGATIONS/PRESENTATIONS

Action: Presentation and Questions.

ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the December 14, 2015 regular meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

ITEM 6: BUSINESS ARISING FROM MINUTES

Action: Questions or clarifications.

ITEM 7: COMMITTEE REPORTS

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to

Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

ITEM 8: COUNCIL REPRESENTATIVE REPORTS/CAO REPORTS

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Kensington North Watershed Association Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report. The CAO may also be called upon to provide information/reports to Town Councillors as may be required.

Action: Comments/Questions

ITEM 9: CORRESPONDENCE

ITEM 10: COMMITTEE OF THE WHOLE (IN – CAMERA)

- **Two Items of a Legal/Contractual Nature**

ITEM 11: OTHER MATTERS AND/OR ADJOURNMENT

**Town of Kensington
Minutes of Regular Council Meeting
Monday, December 14, 2015
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean, Mill, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Nancy MacPhee, Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the tentative agenda for the December 14, 2015 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 *Mayor Caseley declared a conflict with Item #9 – Disposal of a portion of the 2 North Street Property. Deputy Mayor Mann and Councillor Mill declared a conflict with an item within the Correspondence – Letter from the Kensington Area Minor Hockey Association requesting a donation of ice time.*

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the minutes from the November 9, 2015 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 Regular Council Meeting November 9, 2015

- 6.1.2** Councillor Spencer inquired on the expected arrival date of the new Multipurpose Sidewalk Tractor. The CAO indicated that the tractor should be delivered within the first two weeks of January, 2016.

7. Committee Reports

7.1 Public Safety Committee

- 7.1.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the November 2015 Public Safety Committee Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.2** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the November 2015 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*
- 7.1.3** *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the November 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.2 Community Services Committee

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the November 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.2** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Building Permit Summary Report for November 2015. Unanimously carried.*
- 7.2.3** *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council support and direct staff to move forward with the Adopt-a-Hydrant program as presented. Unanimously carried.*
- 7.2.4** Councillor MacLean committed to Adopt-a-Hydrant on the corner of Pleasant Street and Linwood Drive. He will complete the required form and submit to the Town office.

7.3 Wellness and Culture Committee

- 7.3.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the November 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

- 7.3.2** Councillor MacLean informed Council that a local business would like to advertise local events on their digital message board during the winter months free of charge. Town staff will get in touch with the owner to confirm and make necessary arrangements.

7.4 Finance and Administration Committee Report

- 7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of November 2015, as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$246,615.29 for the month of November 2015. Unanimously carried*
- 7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the November 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.4** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to give approval to the 2016 Preliminary Budget with revenues estimated at \$2,076,802.00 and expenditures estimated at \$2,076,802.00, pending any further adjustments required following the 2015 Year End Audit. Unanimously carried.*
- 7.4.5** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve Option C from MBS Radio for the Season's Greetings from the Mayor which includes 90 spots on three stations for \$499.00. Unanimously carried.*
- 7.4.6** Deputy Mayor Mann requested that Town Council review the proposed Mobile Venders Bylaw and bring forward any concerns to the CAO or himself prior to January's meeting of Town Council.

7.5 Mayor's Report

- 7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of November 2015 as presented by Mayor Caseley. Unanimously carried.*

8. Council Representative Reports

- 8.1** Deputy Mayor Mann reported that the Federation of Prince Edward Island Municipalities (FPEIM) Semi Annual Meeting was held on November 14, 2015 at the Tignish Legion. No further meetings have taken place.
- 8.2** Deputy Mayor Mann reported on the Kensington Area Chamber of Commerce will be hosting a Business Mixer at the Island Stone Pub on Wednesday, December 16

2015 from 4:30-6:30 PM. A lunch and learn from Skills PEI is also scheduled for January 7, 2016.

Mayor Caseley declared a conflict and removed himself from the Council Chamber at 7:30 pm. Deputy Mayor Mann resumed the meeting as Chairperson.

9. Request for Decision – Property Disposal – 2 North Street (PID No. 80051)

- 9.1** *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council authorize the CAO to move forward with the disposal of PID No. 80051 (2North Street), or a portion thereof such that the purchase price of the entire property equals not less than \$12,000. Unanimously carried.*

Mayor Caseley returned to the Council Chamber and resumed his seat as Chairperson at 7:50 pm.

10. Request for Decision – Relocation of Murals

- 10.1** *Moved by Councillor Mill, seconded by Councillor Doucette THAT Town Council approve the relocation of 5 Murals from the rail yards and town hall property to the west facing wall of the Masonic Lodge building along Victoria Street East. Unanimously carried.*

11. Request for Decision – Borrowing Resolution for 2016 Police Interceptor

- 11.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering,*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town of Kensington purchased a 2016 Dodge Charger Police Interceptor in July of 2015 at a purchase price of \$31,635.73;

AND WHEREAS all equipment has been transferred into the new Interceptor and it has been marked appropriately at an estimated cost of \$4,831.72;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$36,467.45 from the Scotiabank repayable in full by Town council over an amortization period not to exceed 5 years at a floating rate of interest.

Unanimously carried.

12. Correspondence

- 12.1** A letter from resident Janice Mulligan regarding snow removal from fire hydrants and sidewalks during the upcoming winter months. – *The CAO will provide a response to Ms. Mulligan including a copy of the Adopt-a-Hydrant Program.*
- 12.2** A letter from PEI Crime Stoppers requesting a financial donation to support their operations.

Moved by Councillor Spencer, seconded by Councillor Pickering to approve a \$225.00 donation to PEI Crime Stoppers. Unanimously carried.

Deputy Mayor Mann and Councillor Mill declared a conflict and removed themselves from the Council Chamber at 8:05 pm.

- 12.3** A letter from the Kensington and Area Minor Hockey Association requesting the Town of Kensington donate the ice rental for the 2016 Annual Initiation Islander Day Tournament.

Moved by Councillor Spencer, seconded by Councillor Doucette to approve the donation of ice rental for the 2016 Annual Initiation Islander Day Tournament. Unanimously carried.

Deputy Mayor Mann and Councillor Mill returned to the Council Chamber at 8:08 pm.

- 12.4** KISH Newsletter

- 12.5** A letter from the IWK Hospital Foundation requesting financial donations.

Moved by Councillor Doucette, seconded by Councillor Mill to approve a \$500 financial donation to the IWK Hospital Foundation. Unanimously carried.

13. Other Items

- 13.1** Councillor MacLean inquired on the status of numerous street lights which remain out within the Town. These lights have been reported to Maritime Electric by Town staff via emails and phone calls. Mayor Caseley will write a letter to Maritime Electric to ensure the issue is resolved.

- 13.2** The CAO provided Town Council with the following updates:

13.2.1 The Pleasant Street Lift Station project was commissioned on Friday, December 11, 2015.

13.2.2 The School Street repaving project is near completion.

13.2.3 The Town has received approval from the insurance company to replace the failed generator on the WWTP wind turbine with a refurbished generator. Staff continues to work towards getting the turbine back to normal operation. Further information will be provided to Town Councillors as the repair and replacement progresses.

- 13.3** Councillor Spencer inquired about the Town of Kensington sign located at the Castle Building Supplies store on Hwy #2. The CAO has contact the sign installer and is awaiting a response.

- 13.4** Councillor Spencer requested clarification on the process when a SOT (summary offence ticket) is tossed out of court by a judge due to administrative errors, i.e. an error on the ticket or not being completed correctly.

14. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:20 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

**Public Safety Committee Report
Tuesday, Jan 5, 2016
6:30 PM**

Committee Members Present: Chair, Councillor David Doucette, Mayor Rowan Caseley Councillors
Jeff Spencer Coreen Pickering

Staff Members Present: Chief Administrative Officer, Geoff Baker, Chief Lewis Sutherland

1. Call of Meeting to Order and Welcome

- 1.1 Chair Doucette called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Fire Services

- 4.1 The monthly fire statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 4.2 The Fire Department submitted a request to complete various capital purchases. A Request for Decision is being circulated with this report of Town councils consideration and approval.

5. Emergency Measures

- 5.1 Nil

6. Police Services

- 6.1 The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 6.2 The new Police cruiser is now in service.

6.3 The carbine rifle and safety vests have been order.

7. Other Matters

7.1 Nil

8. The meeting was adjourned at 7.25.



Agenda

**Public Safety Committee
Regular Meeting – January 5, 2016 – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor David Doucette
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Coreen Pickering
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Police Chief Lewis Sutherland
A/Fire Chief Rodney Hickey

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor David Doucette

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FIRE SERVICES

- 4.1 Monthly Fire Report - Statistical Report
- 4.2 Capital Purchases – RFD Attached
- 4.2 Other Matters

ITEM 5: EMERGENCY MEASURES

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)

Agenda
Town of Kensington – Public Safety Committee

5.2 Other Matters

ITEM 6: POLICE SERVICES

6.1 Monthly Police Report – Statistical

6.2 Modified Snowmobile Route

6.3 Carbine Rifles and Safety Vest – Update

6.4 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

Fire Department Occurrence Report 2015

[illegible]

Town of Kensington - Request for Decision

Topic: Kensington Fire Department – Capital Purchases	Date: January 5, 2015
Proposal Summary: <p>The Fire Department proposed capital purchases to the Public Safety Committee at their December 2015 meeting as follows:</p> <ol style="list-style-type: none">1. Dress Uniforms2. Blitzfire Specialized Nozzle3. Portable Scene Light4. Thermal Imaging Camera <p>Fire Department dress uniforms have not been updated for approximately 10 years. Several new firefighters have been added to the department since that time. Dress uniforms are typically worn at special events such as, funerals, wakes, Remembrance Day services and other public events attended by the Fire Department. A quote is attached itemizing the articles proposed to be purchased.</p> <p>The Blitzfire nozzle is a light and highly maneuverable attack monitor. The Blitzfire's low elevation angle makes it suitable for use indoors. It can go anywhere a hand-line goes while delivering much more water. If the Blitzfire starts to slide or lift, a safety shut-off valve automatically shuts off the flow of water. This safety feature reduces the risk of injury from an out-of-control appliance and also reduces the effects of water hammer. A unique up/down pivot on the hose inlet allows the monitor to have stability even on porches, stair landings or the like. An anchor strap is included for safe operation on slippery surfaces</p> <p>One quote was provided for each purchase; therefore Committee members directed staff to solicit additional quotes as per the Town's Procurement Policy. The Acting Fire Chief, following an attempt to garner additional quotes, has identified that there is only one supplier for the dress uniforms and the specialized nozzle. <i>The CAO and the Acting Fire Chief are recommending that the Public Safety Committee recommend to Town Council moving forward with the purchase of the uniforms and nozzle as sole source purchases given that additional suppliers are not available at this time.</i> It was noted that T&K Fire Safety could potentially quote on the nozzle however they would likely have to source it from the same supplier as quoted to the Town.</p> <p>The Acting Fire Chief is in the process of collecting additional quotes on the portable scene light and the thermal imaging camera. Recommendations will be brought forward to the Committee as quotes are received.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the fire fighters with appropriate dress ware for public and special events.• Will provide the fire fighters with appropriate equipment to facilitate safer fire fighting operations.	
Disadvantages: <ul style="list-style-type: none">• None noted	

Policy Implications <ul style="list-style-type: none"> The Town's Procurement Policy states that under a Request for Quotations process, verbal quotations may be requested from at least three suppliers, but a lesser number of suppliers may be used when three suppliers are not reasonably available, having regard to the value of the goods and services, the shipping or travel cost and the amount of time available before the goods and services are required to be available. In this instance, another supplier is not available. 	
Options: <ul style="list-style-type: none"> Purchase the dress uniforms and the nozzle as recommended. Continue to seek out additional suppliers. Not move forward with purchases. 	
Bids Received: <u>Dress Uniforms</u> Carleton Uniforms Inc. – 13,697.50 plus HST <u>Blitzfire Nozzle</u> MICMAC Fire Safety Source Ltd. - \$5,710.00 plus HST	
Costs: \$19,407.50 plus HST	Source of Funding: 2016 Fire Department Capital Budget
Committee/CAO Recommendation: It is recommended that the Committee recommend that Town Council consider and adopt the following resolutions: <i>BE IT RESOLVED that Kensington Town Council approve the Fire department's purchase of dress uniforms from Carleton Uniforms Inc. as per their quote dated November 23, 2015 in the amount of \$13,697.50 plus HST.</i> <hr/> <i>BE IT RESOLVED that Kensington Town Council approve the Fire department's purchase of a Blitzfire Combination Nozzle from MICMAC fire Safety Ltd. as per their quote dated December 4, 2015 in the amount of \$5,710.00 plus HST.</i>	



Kensington Fire Department

MEMO

To: Kensington Town Council
From: Kensington Fire Department
Date: December 7, 2015
Re: Dress Uniforms

The Kensington Fire Department is currently in the process of purchasing new dress uniforms for our members as the last upgrade was ten years ago and we have had several new firefighters added to our roster since that time.

Dress uniforms are worn at special events such as funerals, wakes, Remembrance Day services, etc.

We are asking for your support in helping us to purchase these uniforms, as we are not only representing the Kensington Fire Department, but the Town of Kensington and surrounding communities as well.

Attached is an estimate of what we would like to purchase. Thank you for your consideration of this request.

Yours truly,

Kensington Fire Department

Carleton Uniforms Inc.

5 Costello Drive
Carleton Place, ON
K7C 0B4

Estimate

Date	Estimate #
11/23/2015	1457

Name / Address
Kensington FD Attn: Chief Allan Sudsbury P.O. Box #418 Kensington, PE C0B 1M0

Item	Description	Qty	Rate	Total	Tax
alt-cafc-4-g	CAFC braid 4 row gold	1	25.95	25.95	HPE
alt-cafc-2-g	CAFC braid 2 row gold	13	20.95	272.35	HPE
cui-tr-tun-44R	CAFC Tropical Tunic	10	280.00	2,800.00	HPE
gs-82ac-16.5-35	L.A.P.D. White shirt long sleeve ***2xl and up, and tall bodied shirts subject to manufacture surcharge	10	29.95	299.50	HPE
cui-tr-pt-42	Tropical Dress Pant	10	75.00	750.00	HPE
cap-1002-off 7 1/8	Officer Cap	10	75.00	750.00	HPE
cap-badge CAFC-g	CAFC Cap Badge Gold	10	17.50	175.00	HPE
parade	White Parade glove with snap closure	10	9.95	99.50	HPE
gs-82ac-16.5-35	L.A.P.D. White shirt long sleeve ***2xl and up, and tall bodied shirts subject to manufacture surcharge	15	29.95	449.25	HPE
cui-tr-pt-42	Tropical Dress Pant	5	75.00	375.00	HPE
cui-tr-tun-40R	CAFC Tropical Tunic	2	300.00	600.00	HPE
mac-yor-b44	Trench coat double breasted w removable liner black	20	295.00	5,900.00	HPE
Sales	CAFC gold buttons Largex 4, Sm x 2 **6 per tunic	84	1.50	126.00	HPE
cap-1002-off 7 1/8	Officer Cap	13	75.00	975.00	HPE
cap-1001-d/c-7 3/8	Deputy Chief Cap	1	99.95	99.95	HPE

Subtotal \$13,697.50

Sales Tax Summary

HST (PEI)@14.0%
1,917.65
Total Tax
1,917.65

Total \$15,615.15

Phone #	Web Site
1-800-363-1983	www.carletonuniforms.com

GST/HST No. 133200220



email: sales@mmfss.ca
website: http://www.mmfss.ca

121 Ilsley Avenue, Unit 4
Dartmouth, NS B3B 1S4
PH: (902) 468-6060 FX: (902) 468-9090

QUOTE

00025247

Date: 04-Dec-2015
Page #: 1

Our GST/HST No: 104688296RT0001

QUOTE FOR	Kensington Fire Department Box 192 Kensington, Prince Edward Island C0B 1M0	SHIP TO	Kensington Fire Dept Kenmac Auto Body 1 Industrial Park Kensington, Prince Edward Island C0B 1M0
REFERENCE		CONTACT	Allan Sudsbury
		TEL	902-888-7379
		FAX	- -

CUSTOMER NO.	SHIP TO	SALES PERSON	FOLLOW UP DATE	EXPIRY	ENTERED BY
00823	SHIPTO1	John Dunbar		03-Jan-2016	J.DUNBAR

TERMS	F.O.B.	SHIP VIA	P.S.T.
Net 30			

DESCRIPTION	DELIVERY	UOM	QUANTITY	PRICE	AMOUNT
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TFT-XXC-32-HE

HE BLITZFIRE COMBINATION PACKAGE

Includes: Monitor, Storage Bracket & Max Series Tip

EA 1 \$4,600.00 \$4,600.00

TFT-UM12-IF

PRO/PAK MULTI PURPOSE FOAM APPLICATION SYSTEM

1.5" NPSH

EA 1 \$1,110.00 \$1,110.00

PLEASE NOTE: DUE TO THE VOLITILITY IN THE CANADIAN DOLLAR, THIS QUOTE IS BASED ON THE DOLLAR VALUE OF THE DAY IT WAS CREATED. MICMAC FIRE & SAFETY SOURCE RESERVES THE RIGHT TO CHANGE THE PRICING TO REFLECT CHANGES IN THE DOLLAR AT THE TIME OF ORDERING

SUBTOTAL	MISCELLANEOUS	FREIGHT	HST	SALES TAX	TOTAL
\$5,710.00	\$0.00	\$0.00	\$799.40	\$0.00	\$6,509.40

CANADIAN

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		1		1	6	1	3	2		3	2		19	2.70%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3	3	4	3	1	1	2	4		6		5	32	4.55%
Animal Calls			1	1			2	2	1			1	8	1.14%
Arson													0	0.00%
Assault PO	1												1	0.14%
Assault with Weapon		1							1				2	0.28%
Assaults (Level 1)	2	1	1	1		1		1				1	8	1.14%
Assistance Calls	10	16	12	16	17	14	14	11	19	12	15	18	174	24.72%
Breach of Peace					1						1		2	0.28%
Breach of Recognizance													0	0.00%
Break and Enter (business)								1			1		2	0.28%
Break and Enter (other)	1					1							2	0.28%
Break and Enter (residence)						1	1						2	0.28%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare		1						1		1			3	0.43%
Coroner's Act									1				1	0.14%
Crime Prevention				1				1		1			3	0.43%
Criminal Harassment							2		1				3	0.43%
Dangerous Driving			2						1	1			4	0.57%
Disturbing the Peace	1							1			1		3	0.43%
Dog Act													0	0.00%
Driving while disqualified	1							1					2	0.28%
Drug Charges	1	1		1		1		1	1	1			7	0.99%
Excise Act													0	0.00%
Fail to Comply Probation		1	1	2	1				1				6	0.85%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident			1	1	1	1		2				1	7	0.99%
Family Relations Act	2					1		6		1	1		11	1.56%
Fingerprints taken													0	0.00%
Fire Prevention Act					1		1				1		3	0.43%

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act									1		1		2	0.28%
Forcible confinement													0	0.00%
Fraud		1	1	3	2	2	1	2	1	1	2	1	17	2.41%
Harrassing Phone Calls	2	1						1			2	1	7	0.99%
Impaired Driver	3	1		4	1	3	4	1	1	3	1	1	23	3.27%
Information Files	2		1		1								4	0.57%
Injury Accidents													0	0.00%
Liquor Offences	1	1	2				5	2	2	2	2		17	2.41%
Litter Act													0	0.00%
Lost and Found	1	1	1	1	2	3	4	8	1	3		3	28	3.98%
Luring Minors													0	0.00%
Mental Health Act	1	1			2		1	1	1	1		2	10	1.42%
Mischief			1	2		3		1	2	1	1	1	12	1.70%
Motor Vehicle Accidents			2	2		1		1	1	1	1	2	11	1.56%
Motor Vehicle Act	5	2		4	10	8	8	2	10	1	6		56	7.95%
Municipal Bylaws					3	2	2	1	1	1	1	1	12	1.70%
Off Road Vehicle Act	2	1	2				2				1		8	1.14%
Other Criminal Code		1											1	0.14%
Person Reported Missing	1		1		1		1				1		5	0.71%
Possession of restricted weapon													0	0.00%
Property Check		2	2	5	1	1	3	1			1	2	18	2.56%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1				1				1				3	0.43%
STEP (Integrated Traffic Enforcement)								1	1	1		1	4	0.57%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				1		2	3	1	1	1		5	14	1.99%
Theft Of Motor Vehicle					1				1				2	0.28%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1	1	1		1	2	4	3	1	1	2	17	2.41%
Traffic Offences													0	0.00%
Trespass Act					1		1				1		3	0.43%

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass at Night													0	0.00%
Uttering Threats	1			1		1	1					1	5	0.71%
SOTS Issued	5	9	5	3	11	6	15	29	3	14	20		120	17%
Total Incidents	47	47	41	54	65	55	78	90	57	57	64	49	704	100%
HTA Warnings	7	2	3	2	6	1	2	5		1	9		38	
Foot Patrols in hours	3		2	5	5	8	2	5	4	4	3.5	4	45.5	
Community policing school				15	7	13.5			4.5	4.5	4	3.5	52	

FOR IMMEDIATE RELEASE

January 4, 2016



**FROM THE OFFICE OF MAYOR ROWAN CASELEY
TOWN OF KENSINGTON**

FOR MORE INFORMATION, CONTACT:

**Rowan Caseley, Mayor
Town of Kensington
55 Victoria Street East
Kensington, PEI COB 1MO
Phone: (902) 836-3781
mayor@townofkensington.com**

Town of Kensington Provides Safe Corridor for Snowmobile Access to Downtown.

Kensington PE (January 4, 2016) – The Town of Kensington in an effort to enhance the safety of the travelling public are modifying the manner in which snowmobiles access the core area of the Town.

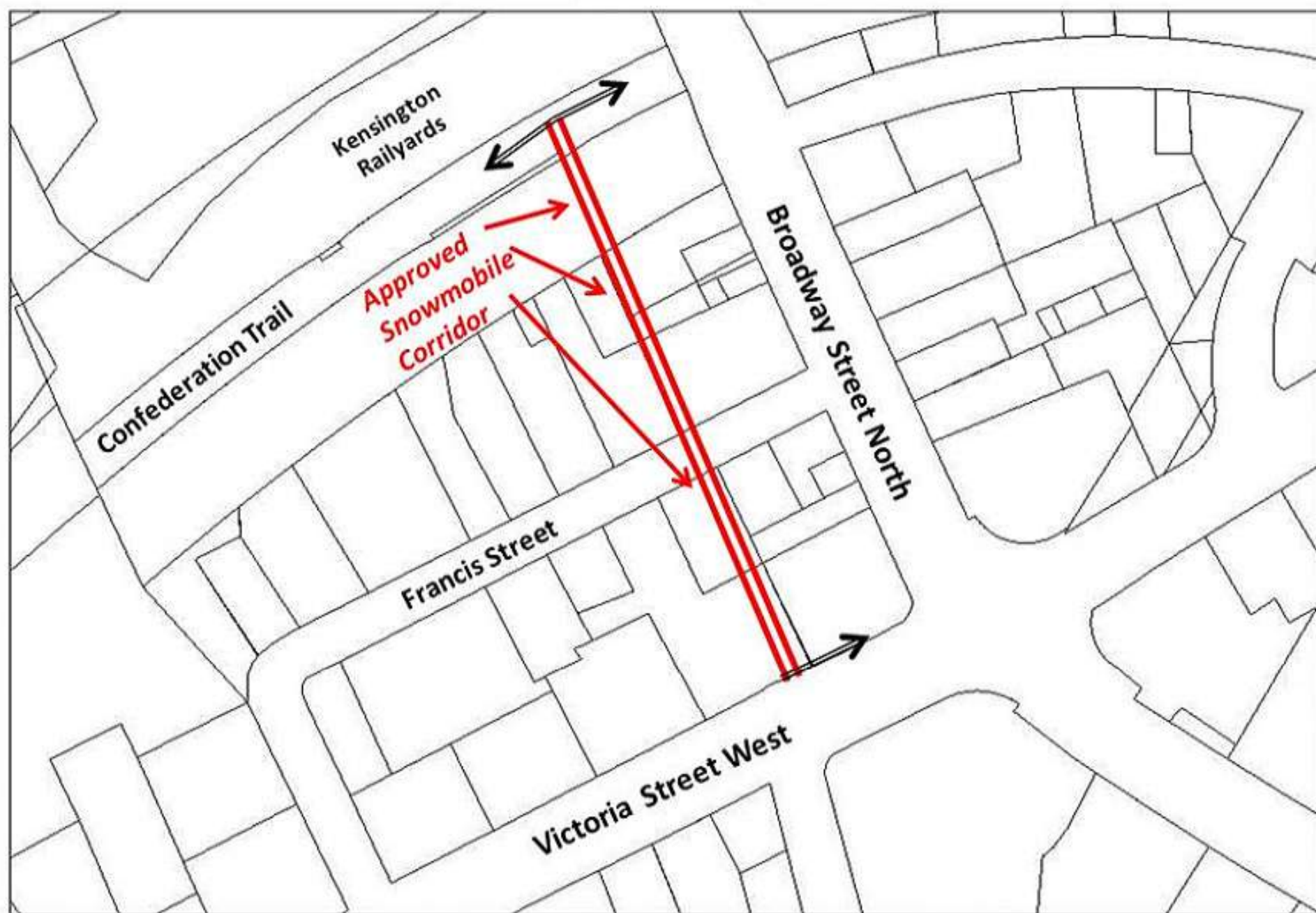
Traditionally, snowmobiles have been permitted to access the downtown area through approved corridors along Victoria Street East and Woodleigh Drive. While generally, this has gone on with only minor incidents, it was felt that with the recent realignment of the Tim Hortons Drive Thru and increased traffic, the potential for incidents has increased. Also, the corridors which were previously used did not align with current Provincial legislation.

The Town is permitting access to the downtown area through the railyards area only. This allows snowmobiles to access key core area services with the least amount of interaction with vehicular and pedestrian traffic. The new route removes snowmobiles from highly travelled routes and directs them to cross highways at 90 degree angles only. The corridor has been vetted by the Town of Kensington, the Kensington Police Service, property owners and the Prince Edward Island Snowmobile Association. The Association will install signage at the railyards outlining the new approved corridor. The Town will erect signage in key areas to ensure access is through the approved corridor only.

Mayor Rowan Caseley, in a press release issued on January 4, 2016, indicated that snowmobiles are always welcome to Kensington and their contribution to the local economy is very well recognized. "We, in no way want to restrict their access to Kensington, we just want to ensure it is done in as safe a manner as possible," Mayor Caseley added, "I would like to thank the PEI Snowmobile Association for their cooperation in this matter, they are a professional group and we are very appreciative of the cordial relationship we have with them. We all seek the same outcome, to ensure snowmobiles have access to Kensington while maintaining the safety of the travelling public, snowmobiles included."

Members of the public are encouraged to contact the Kensington Town Hall or the PEI Snowmobile Association for any questions they may have in regards to snowmobile access in the Town of Kensington. A copy of the 2016 snowmobile route is attached below and can be downloaded from the Town's website at www.kensington.ca.

2016 Approved Snowmobile Route



TOWN OF KENSINGTON
Community Services Committee Report
Wednesday, December 16, 2015
5:30 PM

Committee Members Present: Chair, Councillor Jeff Spencer; Councillor Mack MacLean, Councillor Marvin Mill; Mayor Rowan Caseley

Staff Members Present: Nil

Visitors: Nil

Regrets: Chief Administrative Officer, Geoff Baker

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Spencer called the meeting to order at 5:30 PM and welcomed committee members.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Property Matters

- 4.1 There were no new building permit applications.
- 4.2 Planning Matters - There were no re-zoning applications this month. Staff are working on a subdivision application which will be brought to Council once all issues have been resolved.
- 4.3 Civic Numbering Policy - Nothing to report, staff continue to work on the policy.

5. Public Works

- 5.1 We are still expecting the new Trackless articulating tractor to arrive the week of January 11th. One of the new digital speed signs has been sent back to the manufacturer as it was not operational when it was received by the Town. It was determined that a wiring problem caused the issue. It will be installed once a replacement arrives.

- 5.2 There is a leak in the new roof at the Railyards. The contractor will be brought back to fix this as soon as possible. Discussion was held on the need to insulate and install a proper floor in the new Public Works shop. This will have to be addressed in a future year's budget. Carpeting in Town Hall will also need to be replaced in the near future. The possibility of changing the style of locks at the staff entrance was also brought up. Staff have looked into new eavestrough for the Train Station. This will require more work as it must fit in the historical nature of the building.

6. Infrastructure

- 6.1 The Pleasant Street lift station is now operational.
- 6.2 Water & Sewer rate increase - Nothing to report at this time.

7. Heritage Library

- 7.1 Signing officers have been changed on the bank accounts.

The meeting was adjourned at 6:45 PM.



Agenda

**Community Services
Regular Meeting – Thursday December 16 5:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Jeff Spencer
Vice Chair: Councillor Mack MacLean

Committee Members: Councillor Marvin Mill
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Jeff Spencer

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: PROPERTY MATTERS

- 4.1 Building Permit Summary
- 4.2 Building Permits Requiring Approval
- 4.3 Civic Numbering
- 4.4 Other Matters

ITEM 5: PUBLIC WORKS

Agenda
Town of Kensington – Community Services Committee

- 5.1 Monthly Report
- 5.2 Building Maintenance
- 5.3 Other Matters

ITEM 6: INFRASTRUCTURE

- 6.1 Water and Sewer
- 6.2 Water and Sewer rate
- 6.3 Other Matters

ITEM 7: KENSINGTON HERITAGE LIBRARY

ITEM 8: OTHER MATTERS

ITEM 9: ADJOURNMENT

TOWN OF KENSINGTON
Finance and Administration Committee Report
Wednesday, January 06, 2016
6:00 PM

Committee Members Present: Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Mayor Rowan Caseley

Staff Members Present: Deputy Administrator Wendy MacKinnon

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Deputy Mayor Mann called the meeting to order at 6:06 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Financial Statement Review

- 4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Town	-36,071.04	15,305.63	-14,520.58	0.00
CGC	-8,542.31	-3,720.75	-55,711.41	0.00
Fire	3,253.03	-21,960.00	4,014.23	0.00
Consolidated	-41,360.32	-10,375.12	-66,217.76	0.00

The statements were reviewed by Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements look good. There will still be year-end adjusting entries to be made by the auditors. The Town will have a small deficit in 2015 which was a hard year with the record amount of snow that fell. There was also an accounting change on the Vueworks project which was not budgeted. The Community Gardens will have a deficit in 2015 with

efforts being taken to change this in 2016. The Fire Department will end 2015 with a Surplus which will be added to their reserve.

4.2 The balance sheet was reviewed with no issues noted.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of December in the amount of \$533,665.02 including the CIP project will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of November in the amount of \$22,084.97 including the CIP project will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Water and Pollution Control Corp.	-6,494.48	800.00	-13,350.78	0.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues. The utility will incur a deficit in 2015.

5. Other Business

5.1 Business/Vendor License – The draft By-Law was distributed to the entire Council last meeting. Councillors were requested to review the Bylaw and to bring any concerns forward to the CAO and/or the Chair of the Finance and Administration Committee. Given that no concerns have been brought forward the Committee would like to present the new Vendor Bylaw for first reading. A copy of the Bylaw is being circulated with this report.

5.2 Water and Pollution Control Rate Application – The application to IRAC for the increase in rates has been approved from 2016 through to 2020 with increases each year. A copy of the approved Tariff is being circulated with this report for Councillors information.

5.3 Wind Turbine Repair– A Request for Decision is being circulated with this report. Consideration and approval by Town Council is requested.

5.4 Corporate Credit Card Limit Increase – The Town can take advantage of a finance rebate of 1% by paying their monthly bills using the corporate credit card. An RFD is being circulated with this report. Consideration and approval by Town Council is requested.

5.5 Debit Fees – The Town is looking to make it more convenient for residents to pay their utility invoices online. A motion will be made to authorize staff to move forward to setup additional banks to receive online payments from residents.

6. Adjournment

6.1 The meeting was adjourned at 7:18 pm.



Agenda

**Finance and Administration
Regular Meeting – Wednesday before Regular Council Meeting – 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Deputy Mayor Rodney Mann
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Mack Maclean
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Deputy Administrator, Wendy MacKinnon

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Deputy Mayor Rodney Mann

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FINANCIAL STATEMENT REVIEW

- 4.1 Income Statement
- 4.2 Balance Sheet
- 4.3 Bills Lists (Town and Water and Pollution Control Corporation)
- 4.4 Water and Pollution Control Corporation Income Statement

ITEM 5: OTHER BUSINESS

- 5.1 Business/Vendor Licensing Bylaw Review

Agenda

Town of Kensington – Finance and Administration Committee

5.2 Water and Sewer Rate Application Update

ITEM 6: ADJOURNMENT

TOWN OF KENSINGTON

Year End Income Statement Comparison of Actual to Budget for December 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$76,222.36	\$74,795.00	\$1,427.36	\$978,423.94	\$923,662.00	\$54,761.94	\$923,662.00	106%
Police Service	\$24.95	\$2,500.00	-\$2,475.05	\$14,170.15	\$30,000.00	-\$15,829.85	\$30,000.00	47%
Town Hall Rent	\$7,796.41	\$12,034.00	-\$4,237.59	\$114,063.43	\$148,706.00	-\$34,642.57	\$148,706.00	77%
Recreation			\$0.00	\$3,940.00	\$4,200.00	-\$260.00	\$5,200.00	76%
Sales of Service	\$20,386.00	\$31,000.00	-\$10,614.00	\$368,335.60	\$371,200.00	-\$2,864.40	\$371,200.00	99%
Subtotal Revenue	\$104,429.72	\$120,329.00	-\$15,899.28	\$1,478,933.12	\$1,477,768.00	\$1,165.12	\$1,478,768.00	100%
GENERAL EXPENSES								
Town Hall	\$12,211.83	\$11,845.00	-\$366.83	\$152,911.19	\$161,490.00	\$8,578.81	\$161,490.00	95%
General Town	\$42,798.08	\$26,876.37	-\$15,921.71	\$430,333.51	\$398,435.00	-\$31,898.51	\$398,435.00	108%
Police Department	\$42,910.95	\$30,816.00	-\$12,094.95	\$389,008.55	\$403,522.00	\$14,513.45	\$403,522.00	96%
Public Works	\$25,731.58	\$18,257.00	-\$7,474.58	\$253,400.59	\$240,595.00	-\$12,805.59	\$240,595.00	105%
Train Station	\$1,700.55	\$2,642.00	\$941.45	\$25,013.61	\$28,004.00	\$2,990.39	\$28,004.00	89%
Recreation & Park	\$1,820.95	\$450.00	-\$1,370.95	\$67,702.42	\$62,710.00	-\$4,992.42	\$62,710.00	108%
Sales of Service	\$13,326.82	\$14,137.00	\$810.18	\$175,083.83	\$184,012.00	\$8,928.17	\$184,012.00	95%
Subtotal Expenses	\$140,500.76	\$105,023.37	-\$35,477.39	\$1,493,453.70	\$1,478,768.00	-\$14,685.70	\$1,478,768.00	100%
Net Income (Deficit)	-\$36,071.04	\$15,305.63	\$51,376.67	-\$14,520.58	-\$1,000.00	\$13,520.58		
Community Gardens Complex								
Community Gardens Revenue	\$35,818.88	\$34,100.00	\$1,718.88	\$378,792.22	\$421,100.00	-\$42,307.78	\$421,100.00	90%
Community Gardens Expenses	\$44,361.19	\$37,820.75	-\$6,540.44	\$434,503.63	\$421,100.00	-\$13,403.63	\$421,100.00	103%
Net Income (Deficit)	-\$8,542.31	-\$3,720.75	\$4,821.56	-\$55,711.41	\$0.00	\$55,711.41		
Fire Department								
Fire Revenues	\$16,698.00	\$16,628.00	\$70.00	\$202,471.00	\$202,036.00	\$435.00	\$202,036.00	100%
Fire Department Expenses	\$13,444.97	\$38,588.00	\$25,143.03	\$198,456.77	\$202,036.00	\$3,579.23	\$202,036.00	98%
Net Income (Deficit)	\$3,253.03	-\$21,960.00	-\$25,213.03	\$4,014.23	\$0.00	-\$4,014.23		
Consolidated Net Income (Deficit)	-\$41,360.32	-\$10,375.12	\$30,985.20	-\$66,217.76	-\$1,000.00	\$65,217.76		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$44,467.08	\$44,635.00	\$167.92	\$564,637.11	\$535,620.00	-\$29,017.11	\$535,620.00	105%
Water & Sewer Expenses	\$50,961.56	\$43,835.00	-\$7,126.56	\$577,987.89	\$535,620.00	-\$42,367.89	\$535,620.00	108%
Water & Sewer Net Income (Deficit)	-\$6,494.48	\$800.00	\$7,294.48	-\$13,350.78	\$0.00	\$13,350.78		

Town of Kensington Bills List December 2015

Aaron Adams	2015 HONORARIUM	\$700.00
Amalgamated Dairies Limited	3915337014	\$75.81
Amalgamated Dairies Limited	3915346006	\$60.75
Amalgamated Dairies Limited	3915353005	\$78.88
Amalgamated Dairies Limited	3915357008	\$80.60
Amalgamated Dairies Limited	3915332006	\$41.50
ADL Foods	2217782	\$391.03
ADL Foods	2217138	\$604.67
ADL Foods	2217139	\$32.26
ADL Foods	2221045	\$39.85
ADL Foods	2220490	\$753.29
ADL Foods	2218809	\$253.85
ADL Foods	2219285	\$1,040.69
Alan MacLeod	2015 HONORARIUM	\$800.00
Aliant	CGC 3893581	\$236.62
Aliant	POL 3897570	\$30.21
Aliant	DEC 30, 2015	\$120.79
Allan Sudsbury	2015 HONORARIUM	\$900.00
Andrew Dibling	2015 HONORARIUM	\$700.00
Andrew Griffin	DEC 2015 RRSP	\$791.00
Auto Trim Design of PEI	1224	\$681.72
Barry Donald	2015 HONORARIUM	\$700.00
Bell Mobility	980082	\$183.86
Bell Mobility	363330	\$205.49
Brad Hickey	2015 HONORARIUM	\$700.00
Brenda MacIsaac	DEC 2015 RRSP	\$265.04
Brenda Ramsay	MOBILE HOME DECORATI	\$40.00
Campbell's Plumbing and Heating	7136	\$495.90
Campbell's Plumbing and Heating	7179	\$182.40
Capital Foodservice	1912422	\$273.23
Capital Foodservice	1906401	\$232.54
Capital "T" Electric	205	\$5,039.60
City of Summerside	1216982	\$1,368.00
Clark Waite	2015 HONORARIUM	\$700.00
Combat Computer Inc	15262	\$170.03
Combat Computer Inc	15342	\$7,100.46
Commercial Construction	DEC 9, 2015	\$421.80
PEI Crime Stoppers	DEC 2015 DONATION	\$225.00
Canadian Union of Public Employees	DEC 2015 UNION DUES	\$523.40
Darcy Cousins	2015 HONORARIUM	\$700.00
David Elliott	2015 HONORARIUM	\$700.00
David Gallant	2015 HONORARIUM	\$700.00
Davtech Analytical Services (Canada) Inc	81155	\$131.60
Desjardins Card Services FCDQ	5500082136	\$347.87

Donnie MacKenzie	2015 HONORARIUM	\$700.00
Doug Killam	MILEAGE	\$45.83
Doug Killam	DEC 2015 RRSP	\$436.44
DV8 Consulting	DV8-15-031	\$171.00
Dylan Cobb	2015 HONORARIUM	\$700.00
Dylan Garnhum	2015 HONORARIUM	\$700.00
Eastlink	FIRE DEC 15, 2015	\$52.38
Eastlink	FIRE DEC 8, 2015	\$48.42
Eastlink	TOWN HALL DEC 2015	\$105.91
Eastlink	LIBRARY DEC 2015	\$60.36
Eastlink	DEC 24, 2015	\$634.60
Elizabeth Hubley	DEC 2015 RENT	\$798.00
Fisher's Regalia	30661	\$806.27
Frito Lay Canada	43757903	\$93.40
Frito Lay Canada	43758003	\$104.36
GBS Mobility	CSEPPEIN834	\$1,153.44
Geo Net Technologies Inc	11-2285	\$7,569.60
Geo Net Technologies Inc	11-2286	\$9,726.48
Geo Net Technologies Inc	11-2284	\$9,977.28
Geoff Baker	DEC 2015 MILEAGE	\$296.47
Glen Steele	2015 HONORARIUM	\$700.00
Greg Beairsto	15	\$80.00
Hewitt Rentals Inc	5144253 001	\$69.95
Hewitt Rentals Inc	5145828 001	\$103.92
Hewitt Rentals Inc	5147870 001	\$69.29
Irving Oil	31127099	\$205.51
Irving Oil	31156075	\$151.04
Irving Oil	148098	\$481.98
Irving Oil	934291	\$202.83
Irving Oil	257848	\$460.02
Irving Oil	253595	\$478.37
Irving Oil	758642	\$33.72
Irving Oil	250922	\$349.82
Irving Oil	352134	\$185.98
Irving Oil	31150521	\$229.51
Irving Oil	31167047	\$133.50
Irving Oil	539913	\$248.43
Irving Oil	831344	\$300.04
Irving Oil	749881	\$285.54
Irving Oil	525106	\$303.70
Irving Oil	527035	\$141.17
Irving Oil	132088	\$165.44
Irving Oil	31161875	\$301.79
Island Petroleum	5118	\$384.48
Island Petroleum	5359	\$401.16
Island Petroleum	5212	\$161.26
Island Petroleum	5213	\$398.10

Island Petroleum	5456	\$263.15
Island Petroleum	4987	\$395.85
IWK Foundation	DEC 2015 DONATION	\$500.00
Jason Jones	2015 HONORARIUM	\$700.00
Jason Mann	2015 HONORARIUM	\$700.00
Jason Paynter	2015 HONORARIUM	\$700.00
Jed Burt	2015 HONORARIUM	\$700.00
Jimmy Rix	2015 HONORARIUM	\$700.00
Jimmy Woodside	2015 SANTA PARADE	\$75.00
Joseph & Vanessa Laviotette	2ND RESIDENTIAL	\$40.00
Josh Gill	2015 HONORARIUM	\$700.00
Kensington Agricultural Services	64006	\$19.17
Kensington Agricultural Services	64180	\$8.76
Kensington Agricultural Services	64456	\$8.77
Kensington Community Care	COMMERCIAL DECORATIN	\$40.00
Kensington Country Store	555699	\$136.69
Kensington Country Store	555340	\$216.59
Kensington Ladies Auxiliary	6500064	\$1,258.10
Kent Building Supplies	822234	\$56.26
Kevin Gillian	2015 HONORARIUM	\$700.00
Kevin Mann	2015 HONORARIUM	\$700.00
Kevin Simmons	2015 HONORARIUM	\$700.00
Kevin Stewart	2015 HONORARIUM	\$700.00
Kim Caseley	DEC 2015 CELL PHONE	\$30.00
Kim Mullett	TRAINING EXPENSE	\$67.00
Kensington Metal Products Inc	32412	\$13.03
K'Town Auto Parts	20S160670	\$13.26
K'Town Auto Parts	20S161212	\$1.85
K'Town Auto Parts	20S161185	\$8.49
Kubota Canada Ltd	DEC 2015	\$262.21
Langille Sharpening Service Inc	54016	\$102.60
Lee Pidgeon Electrical Ltd	4132	\$241.68
Lee Pidgeon Electrical Ltd	4110	\$339.06
Lee Pidgeon Electrical Ltd	4151	\$104.22
Lewis Sutherland	NOV 2015 MILEAGE	\$118.19
Lewis Sutherland	DEC 2015 RRSP	\$604.40
MacInnes Express(1983) Ltd	170934	\$86.60
MacKay's Automotive Ltd	50050	\$91.20
Maritime Electric	20 STEWART ST DEC	\$59.50
Maritime Electric	PW SHOP DEC	\$116.57
Maritime Electric	CGC BALLFIELD DEC	\$28.01
Maritime Electric	CGC RINK DEC	\$8,823.82
Maritime Electric	CGC SIGNS DEC	\$51.54
Maritime Electric	CGC SENIOR CNT DEC	\$55.24
Maritime Electric	LIBRARY DEC 2015	\$199.92
Maritime Electric	TRAIN STN DEC 2015	\$715.84
Maritime Electric	ART CO-OP DEC 2015	\$234.93

Maritime Electric	EVK POOL DEC 2015	\$66.18
Maritime Electric	CAR CHARGER DEC 15	\$29.31
Maritime Electric	TOWN HALL DEC 2015	\$1,198.22
Maritime Electric	FIRE HALL DEC 2015	\$398.89
Maritime Electric	STREET LIGHTS DEC 15	\$3,151.25
Mark Wall	2015 HONORARIUM	\$700.00
Marshall & Cathy Simmons	3RD RESIDENTIAL	\$30.00
Mary's Bake Shoppe	35	\$82.50
Mary's Bake Shoppe	39	\$26.70
Malpeque Bay Credit Union	DEC 2015 RRSP	\$1,946.00
Medacom Atlantic Inc	7295	\$248.98
Men of Harvest	DEC 2015 PARADE	\$100.00
Minister of Finance	280955	\$53,141.43
Minister of Finance	NOV 2015 INSTALLMENT	\$6,190.57
Minister of Finance	DEC 1, 2015 LOAN	\$5,868.89
Minister of Finance	281794	\$85.50
Minister of Finance	281748	\$1,113.96
MJS Marketing & Promotions	2539029	\$627.00
MJS Marketing & Promotions	2537029	\$45.60
Murphy's Kensington	629689	\$6.84
Murphy's Kensington	148311	\$91.02
Murphy's Kensington	150210	\$17.09
Murphy's Kensington	633656	\$10.22
Orkin Canada	6622760	\$57.00
Orkin Canada	6594478	\$28.50
Pepsico	48064408	\$1,360.48
Petty Cash	DEC 2015	\$317.32
Petty Cash	DEC 30, 2015	\$113.92
Pitney Bowes	3200078783	\$192.85
Pitney Bowes	5089377	\$701.56
Reg MacLeod	2015 HONORARIUM	\$700.00
Rodney Hickey	2015 HONORARIUM	\$900.00
Rowan Caseley	NOV 2015 EXP	\$237.82
Rowan Caseley	DEC 2015 CELL PHONE	\$63.38
Mikes Independent	03 4249	\$18.06
Mikes Independent	01 3828	\$14.07
Mikes Independent	03 7146	\$17.92
Mikes Independent	01 7772	\$10.72
Mikes Independent	03 7622	\$154.32
Mikes Independent	01 9893	\$32.96
Mikes Independent	03 8836	\$52.16
Scotia Securities	DEC 2015 RRSP DOUG K	\$436.44
Scotiabank Visa	DEC 6, 2015	\$1,363.46
Shane MacLennan	2015 HONORARIUM	\$700.00
Shawn Taylor	2015 HONORARIUM	\$700.00
Sheila Mayhew	50/50 WINNER DEC 17	\$1,735.00
Spring Valley Building Centre Ltd	156712	\$56.95

Spring Valley Building Centre Ltd	156325	\$96.80
Steven Harding	1ST RESIDENTIAL	\$50.00
Suncor Energy Products Partnership	DEC 13, 2015	\$450.36
Superior Sanitation	571140	\$79.80
Superior Sanitation	571141	\$182.40
Superior Sanitation	571142	\$228.00
Superior Sanitation	571143	\$182.40
T & K Fire Safety Equipment Ltd	217711	\$764.32
T & K Fire Safety Equipment Ltd	217374	\$399.00
Telus	DEC 2015	\$715.73
Thompson's Appliance Service	35025	\$119.70
Traci Campbell	NOV 2015 AEROBIC	\$208.00
Transcontinental	168337	\$171.00
Transcontinental	168198	\$61.56
Transcontinental	168416	\$177.84
Vail's Fabric Services Ltd	RTC42470	\$39.90
Vail's Fabric Services Ltd	247686	\$103.51
Wade Graham	2015 HONORARIUM	\$700.00
Water & Pollution Control Corporation	DEC 2015	\$205.04
Wayne Sherry	2015 HONORARIUM	\$700.00
Wet n' Wild Car Wash	469855	\$80.00
Yellow Pages Group	15-2290216	\$20.86
Subtotal		<hr/> \$184,291.29

December Payroll		\$113,987.24
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Total December Bills		<hr/> \$298,278.53 <hr/>
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CIP Project

Curran & Briggs Ltd	00037030	\$117,226.52
Curran & Briggs Ltd	00037164	\$118,159.97
		<hr/> \$235,386.49 <hr/>



**Town of Kensington
Mobile Vendors Bylaw
Bylaw # 2015 – XX**

This Bylaw is made under the authority of the Municipalities Act, R.S.P.E.I., Chapter M-13, R.S.P.E.I. 1988.

WHEREAS Section 30(y) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to regulate certain business activities;

AND WHEREAS Section 64(o)(iii) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to , by bylaw, license and control certain business activities;

AND WHEREAS the Council of the Town of Kensington deems it advisable to establish a bylaw to regulate and control Vendor Licensing;

BE IT ENACTED by the Council of the Town of Kensington as follows:

1.0 Title

1.1 This Bylaw may be cited as the “**Mobile Vendors Bylaw**”.

2.0 Definitions

2.1 Mobile Vending Unit – A mobile motor vehicle, trailer, or similar structure designed for preparing or offering the sale of food which does not contain customer seating.

2.2 Town – the Town of Kensington.

2.3 Mobile Vendor – The name given to any person or persons conducting mobile vending in the Town.

2.4 Licensing Authority – the Town Council of the Town of Kensington.

3.0 License Requirements

3.1 All Mobile Vendors proposing a temporary business in the Town of Kensington from a mobile or stationary unit on a non-permanent basis are required to complete an application for a Mobile Vendor’s permit.

- 3.2 It is the responsibility of the Mobile Vendor to obtain and hold valid Provincial and Federal licenses, permits, approvals, clearances, and/or insurances and produce copies of the same to the Licensing Authority with the submission of the a application.
- 3.3 Submission of the completed application shall be accompanied by a \$100.00 application fee. Such fee may be waived for a Mobile Vending application by any group or organization registered as a non-profit body or charitable organization such as, but not limited to, school activities, girl guides, boy scouts, etc.
- 3.4 The fee is never pro-rated or refundable nor is the permit transferrable to another party for any reason.
- 3.5 The final approval of the application shall require that the Mobile Vendor enter into an agreement with the Town of Kensington (Schedule B to this Bylaw) that clearly releases the Town from any responsibility for the Mobile Vendor's conduct of business and shall keep the Town free from harm for any activity arising from or caused by or to the Mobile Vendor while conducting business.
- 3.6 All permits, licenses, etc. shall be posted at the business site and clearly visible at all times.
- 3.7 A permit shall only be valid in the year the permit has been approved; therefore a new application, documentation and payment of the fee for a Mobile Vendor's permit is required each and every year.
- 3.8 No person shall carry on the business of a Mobile Vendor without first obtaining a license from the Town of Kensington.

4.0 License Application Requirements

- 4.1 Every application for a Mobile Vendors license within the Town of Kensington shall be made in writing on the herein contained application form (Schedule A to this Bylaw) and submitted to the Chief Administrative Officer and shall contain the following information:
- i. The name, mailing address and telephone number of the applicant.
 - ii. A description of the merchandise to be sold as well as a photograph of the stand or vehicle from which merchandise will be sold.
 - iii. The location of the proposed site and, if not owned by the applicant, permission from the property owner.
 - iv. The period of time during which the applicant proposes to be in operation and the hours of operation.

- v. If applicable, all required provincial approvals/certificates/licenses concerning the handling, storing, if applicable, preparation of food, and the operation/registration of the Mobile Vending Unit.

5.0 Regulations

- 5.1 Within this Bylaw, a Mobile Vendor shall not be permitted to establish permanency or claim territory as their own at any one site for longer than one business day. Only one Mobile Vendor may conduct business at a given location at any one time.
- 5.2 Mobile Vendors shall not set up their business on private property without first obtaining permission from the property owner.
- 5.3 Mobile Vendors, operating on a for-profit basis, shall not be permitted to set up on public property.
- 5.4 The Mobile Vendor shall not impede traffic and/or pedestrians, endanger public safety or cause an unwelcome disturbance and must be cognitive of and compliant with all Town Bylaws.
- 5.5 The Mobile Vendor shall not engage in any illegal activity.
- 5.6 The unit and business equipment must be kept in clean and presentable condition at all times.
- 5.7 The Mobile Vendor is responsible for providing their own clean garbage and recycling receptacles at the vending unit site and this unit shall be used by patrons and/or the Vendor to ensure the site remains clean and tidy. These receptacles must be removed at the end of each day.
- 5.8 Generators shall not be permitted.
- 5.9 Mobile Vendors are not permitted in residential areas.
- 5.10 Mobile Vendors are not authorized to provide tables or chairs at a vending location unless approved by the Licensing Authority.
- 5.11 Approved Mobile Vendors shall be permitted to operate between the hours of 8:00 am and 9:00 pm.
- 5.12 The Licensing Authority reserves the right to revoke or change the approval of the Mobile Vendor's permit at any time due to the following:
 - 5.12.1 Conflict with existing business.

Town of Kensington Street Vendors Bylaw

- 5.12.2 Construction or other unforeseen events.
- 5.12.3 Non-compliance with Town Bylaw(s) or any condition of the permit approval.
- 5.12.4 Other reasons deemed appropriate by the Licensing authority.

6.0 General

- 6.1 Should any provision of this bylaw be found invalid, the invalid portion shall be severed and the remaining Bylaw shall be maintained.
- 6.2 All previous Bylaws of the Town of Kensington pertaining to the licensing or regulation of Mobile Vendors are hereby repealed.
- 6.3 The effective date of the bylaw is the date the bylaw is formally adopted by Town Council.

READ A FIRST TIME, THIS ____ DAY OF _____, 2015.

READ A SECOND TIME AND FORMALLY ADOPTED THIS ____ DAY OF _____, 2016.

Mayor

Chief Administrative Officer

Mobile Vendors Bylaw

Schedule 'A' - Application for Mobile Vendor License

Business Name:

Applicant:

Mailing Address & Postal Code:

Telephone No. (Day):

Telephone No. (Night):

Cell:

Fax:

Email Address:

Description of Goods to be sold:

Description of Mobile Vending Unit:

Photograph Attached?

Yes ☐

No ☐

Location of site where Mobile Vending Unit will be operated:

Has permission been granted by the property owner? Yes ☐ No ☐

Start Date:

End Date:

Operating Hours:

Open:

Close:

Is the operation in regulatory compliance with all Province of PEI and Government of Canada requirements? Yes ☐ No ☐

Applicant Signature:

Date:

Mobile Vendors Bylaw

Schedule 'B'

The applicant acknowledges that he/she has read the Town of Kensington Mobile Vendors Bylaw in its entirety, fully understands the terms and conditions as outlined and has fully disclosed all details and components related to an application for a Mobile Vending License.

Applicant Name: _____

Date: _____

Applicant Signature: _____

HOLD HARMLESS AGREEMENT

_____(Name of Applicant) shall indemnify and hold the Town of Kensington harmless from and against all liability, loss, claims, demands, costs, and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions by the above named, their officers, agents, employees, or others for whom they are responsible at law arising out of any cause whatsoever, either direct or indirect, through its operation under a Mobile Vendors License in connection with

_____(Mobile Vending Business).

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Kensington Water and Pollution Control Corporation

SEWER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2016

Sewer Service Rates & Charges

Application:

The following rates and charges apply to sewer services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates:

For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$13.50;
- B. a BASE charge of \$227.20 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$73.40 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates:

For each metered customer the sum of:

- A. a CUSTOMER charge of \$13.50;
- B. a BASE charge of \$227.20 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$2.53 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Proportionate Sewer Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$227.20	\$73.40	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$181.76	\$58.72	With Separate Service	1.00	\$227.20	\$73.40
MOBILE HOME	0.70	\$159.04	\$51.38	Combined With Other Service	0.50	\$113.60	\$36.70
SENIOR CITIZENS HOME, Per Unit	0.60	\$136.32	\$44.04	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$681.60	\$220.20
For Up to Five Persons	1.00	\$227.20	\$73.40	For Second Machine	2.00	\$454.40	\$146.80
For Each Additional Person	0.20	\$45.44	\$14.68	For Each Additional Machine	1.00	\$227.20	\$73.40
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$113.60	\$36.70	For First Machine	2.00	\$454.40	\$146.80
With Bathroom Facilities Only, Each Unit	0.30	\$68.16	\$22.02	For Second Machine	1.50	\$340.80	\$110.10
TOURIST HOME				For Each Additional Machine	0.75	\$170.40	\$55.05
For First Bathroom	1.00	\$227.20	\$73.40	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$68.16	\$22.02	Without Carwash	1.00	\$227.20	\$73.40
HOSPITAL				With Carwash	2.00	\$454.40	\$146.80
Without Laundry Facilities, Per Bed	0.50	\$113.60	\$36.70	RESTAURANTS AND SNACK BARS	1.00	\$227.20	\$73.40
With Laundry Facilities, Per Bed	0.75	\$170.40	\$55.05	For Each Ten Seats an Additional Amount of	0.25	\$56.80	\$18.35
SCHOOLS, Per Classroom	1.00	\$227.20	\$73.40	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$227.20	\$73.40
For First Washroom Facility	1.00	\$227.20	\$73.40	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$56.80	\$18.35
For Each Additional Toilet or Urinal	0.50	\$113.60	\$36.70	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$227.20	\$73.40
				For First Washroom and Toilet Facility	1.00	\$227.20	\$73.40
				For Each Additional Washroom and Toilet Facility	0.50	\$113.60	\$36.70

Kensington Water and Pollution Control Corporation

WATER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2016

Water Service Rates & Charges

Application: The following rates and charges apply to water services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$12.75;
- B. a BASE charge of \$175.50 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$36.00 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$12.75;
- B. a BASE charge of \$175.50 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$1.24 per thousand gallons.

Minimum Bill: The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Fire Protection Charge: The Utility shall charge the Town of Kensington annually for water system facilities provided for fire protection services, the amount of 25% of the previous year's total water utility expenditures.

Proportionate Water Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$175.50	\$36.00	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$140.40	\$28.80	With Separate Service	1.00	\$175.50	\$36.00
MOBILE HOME	0.70	\$122.85	\$25.20	Combined With Other Service	0.50	\$87.75	\$18.00
SENIOR CITIZENS HOME, Per Unit	0.60	\$105.30	\$21.60	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$526.50	\$108.00
For Up to Five Persons	1.00	\$175.50	\$36.00	For Second Machine	2.00	\$351.00	\$72.00
For Each Additional Person	0.20	\$35.10	\$7.20	For Each Additional Machine	1.00	\$175.50	\$36.00
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$87.75	\$18.00	For First Machine	2.00	\$351.00	\$72.00
With Bathroom Facilities Only, Each Unit	0.30	\$52.65	\$10.80	For Second Machine	1.50	\$263.25	\$54.00
TOURIST HOME				For Each Additional Machine	0.75	\$131.63	\$27.00
For First Bathroom	1.00	\$175.50	\$36.00	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$52.65	\$10.80	Without Carwash	1.00	\$175.50	\$36.00
HOSPITAL				With Carwash	2.00	\$351.00	\$72.00
Without Laundry Facilities, Per Bed	0.50	\$87.75	\$18.00	RESTAURANTS AND SNACK BARS	1.00	\$175.50	\$36.00
With Laundry Facilities, Per Bed	0.75	\$131.63	\$27.00	For Each Ten Seats an Additional Amount of	0.25	\$43.88	\$9.00
SCHOOLS, Per Classroom	1.00	\$175.50	\$36.00	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$175.50	\$36.00
For First Washroom Facility	1.00	\$175.50	\$36.00	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$43.88	\$9.00
For Each Additional Toilet or Urinal	0.50	\$87.75	\$18.00	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$175.50	\$36.00
				For First Washroom and Toilet Facility	1.00	\$175.50	\$36.00
				For Each Additional Washroom and Toilet Facility	0.50	\$87.75	\$18.00

Kensington Water and Pollution Control Corporation

SEWER TARIFF

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MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2017

Sewer Service Rates & Charges

Application:

The following rates and charges apply to sewer services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$13.90;
- B. a BASE charge of \$234.00 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$75.60 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$13.90;
- B. a BASE charge of \$234.00 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$2.61 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Proportionate Sewer Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$234.00	\$75.60	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$187.20	\$60.48	With Separate Service	1.00	\$234.00	\$75.60
MOBILE HOME	0.70	\$163.80	\$52.92	Combined With Other Service	0.50	\$117.00	\$37.80
SENIOR CITIZENS HOME, Per Unit	0.60	\$140.40	\$45.36	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$702.00	\$226.80
For Up to Five Persons	1.00	\$234.00	\$75.60	For Second Machine	2.00	\$468.00	\$151.20
For Each Additional Person	0.20	\$46.80	\$15.12	For Each Additional Machine	1.00	\$234.00	\$75.60
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$117.00	\$37.80	For First Machine	2.00	\$468.00	\$151.20
With Bathroom Facilities Only, Each Unit	0.30	\$70.20	\$22.68	For Second Machine	1.50	\$351.00	\$113.40
TOURIST HOME				For Each Additional Machine	0.75	\$175.50	\$56.70
For First Bathroom	1.00	\$234.00	\$75.60	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$70.20	\$22.68	Without Carwash	1.00	\$234.00	\$75.60
HOSPITAL				With Carwash	2.00	\$468.00	\$151.20
Without Laundry Facilities, Per Bed	0.50	\$117.00	\$37.80	RESTAURANTS AND SNACK BARS	1.00	\$234.00	\$75.60
With Laundry Facilities, Per Bed	0.75	\$175.50	\$56.70	For Each Ten Seats an Additional Amount of	0.25	\$58.50	\$18.90
SCHOOLS, Per Classroom	1.00	\$234.00	\$75.60	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$234.00	\$75.60
For First Washroom Facility	1.00	\$234.00	\$75.60	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$58.50	\$18.90
For Each Additional Toilet or Urinal	0.50	\$117.00	\$37.80	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$234.00	\$75.60
				For First Washroom and Toilet Facility	1.00	\$234.00	\$75.60
				For Each Additional Washroom and Toilet Facility	0.50	\$117.00	\$37.80

Kensington Water and Pollution Control Corporation

WATER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2017

Water Service Rates & Charges

Application:

The following rates and charges apply to water services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates:

For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$12.95;
- B. a BASE charge of \$178.15 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$36.60 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates:

For each metered customer the sum of:

- A. a CUSTOMER charge of \$12.95;
- B. a BASE charge of \$178.15 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$1.26 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Fire Protection Charge:

The Utility shall charge the Town of Kensington annually for water system facilities provided for fire protection services, the amount of 25% of the previous year's total water utility expenditures.

Proportionate Water Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$178.15	\$36.60	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$142.52	\$29.28	With Separate Service	1.00	\$178.15	\$36.60
MOBILE HOME	0.70	\$124.71	\$25.62	Combined With Other Service	0.50	\$89.08	\$18.30
SENIOR CITIZENS HOME, Per Unit	0.60	\$106.89	\$21.96	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$534.45	\$109.80
For Up to Five Persons	1.00	\$178.15	\$36.60	For Second Machine	2.00	\$356.30	\$73.20
For Each Additional Person	0.20	\$35.63	\$7.32	For Each Additional Machine	1.00	\$178.15	\$36.60
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$89.08	\$18.30	For First Machine	2.00	\$356.30	\$73.20
With Bathroom Facilities Only, Each Unit	0.30	\$53.45	\$10.98	For Second Machine	1.50	\$267.23	\$54.90
TOURIST HOME				For Each Additional Machine	0.75	\$133.61	\$27.45
For First Bathroom	1.00	\$178.15	\$36.60	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$53.45	\$10.98	Without Carwash	1.00	\$178.15	\$36.60
HOSPITAL				With Carwash	2.00	\$356.30	\$73.20
Without Laundry Facilities, Per Bed	0.50	\$89.08	\$18.30	RESTAURANTS AND SNACK BARS	1.00	\$178.15	\$36.60
With Laundry Facilities, Per Bed	0.75	\$133.61	\$27.45	For Each Ten Seats an Additional Amount of	0.25	\$44.54	\$9.15
SCHOOLS, Per Classroom	1.00	\$178.15	\$36.60	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$178.15	\$36.60
For First Washroom Facility	1.00	\$178.15	\$36.60	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$44.54	\$9.15
For Each Additional Toilet or Urinal	0.50	\$89.08	\$18.30	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$178.15	\$36.60
				For First Washroom and Toilet Facility	1.00	\$178.15	\$36.60
				For Each Additional Washroom and Toilet Facility	0.50	\$89.08	\$18.30

Kensington Water and Pollution Control Corporation

SEWER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2018

Sewer Service Rates & Charges

Application: The following rates and charges apply to sewer services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$14.30;
- B. a BASE charge of \$241.00 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$77.90 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$14.30;
- B. a BASE charge of \$241.00 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$2.69 per thousand gallons.

Minimum Bill: The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Proportionate Sewer Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$241.00	\$77.90	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$192.80	\$62.32	With Separate Service	1.00	\$241.00	\$77.90
MOBILE HOME	0.70	\$168.70	\$54.53	Combined With Other Service	0.50	\$120.50	\$38.95
SENIOR CITIZENS HOME, Per Unit	0.60	\$144.60	\$46.74	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$723.00	\$233.70
For Up to Five Persons	1.00	\$241.00	\$77.90	For Second Machine	2.00	\$482.00	\$155.80
For Each Additional Person	0.20	\$48.20	\$15.58	For Each Additional Machine	1.00	\$241.00	\$77.90
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$120.50	\$38.95	For First Machine	2.00	\$482.00	\$155.80
With Bathroom Facilities Only, Each Unit	0.30	\$72.30	\$23.37	For Second Machine	1.50	\$361.50	\$116.85
TOURIST HOME				For Each Additional Machine	0.75	\$180.75	\$58.43
For First Bathroom	1.00	\$241.00	\$77.90	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$72.30	\$23.37	Without Carwash	1.00	\$241.00	\$77.90
HOSPITAL				With Carwash	2.00	\$482.00	\$155.80
Without Laundry Facilities, Per Bed	0.50	\$120.50	\$38.95	RESTAURANTS AND SNACK BARS	1.00	\$241.00	\$77.90
With Laundry Facilities, Per Bed	0.75	\$180.75	\$58.43	For Each Ten Seats an Additional Amount of	0.25	\$60.25	\$19.48
SCHOOLS, Per Classroom	1.00	\$241.00	\$77.90	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$241.00	\$77.90
For First Washroom Facility	1.00	\$241.00	\$77.90	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$60.25	\$19.48
For Each Additional Toilet or Urinal	0.50	\$120.50	\$38.95	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$241.00	\$77.90
				For First Washroom and Toilet Facility	1.00	\$241.00	\$77.90
				For Each Additional Washroom and Toilet Facility	0.50	\$120.50	\$38.95

Kensington Water and Pollution Control Corporation

WATER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2018

Water Service Rates & Charges

Application:

The following rates and charges apply to water services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$13.15;
- B. a BASE charge of \$180.85 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$37.10 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$13.15;
- B. a BASE charge of \$180.85 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$1.28 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Fire Protection Charge:

The Utility shall charge the Town of Kensington annually for water system facilities provided for fire protection services, the amount of 25% of the previous year's total water utility expenditures.

Proportionate Water Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$180.85	\$37.10	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$144.68	\$29.68	With Separate Service	1.00	\$180.85	\$37.10
MOBILE HOME	0.70	\$126.60	\$25.97	Combined With Other Service	0.50	\$90.43	\$18.55
SENIOR CITIZENS HOME, Per Unit	0.60	\$108.51	\$22.26	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$542.55	\$111.30
For Up to Five Persons	1.00	\$180.85	\$37.10	For Second Machine	2.00	\$361.70	\$74.20
For Each Additional Person	0.20	\$36.17	\$7.42	For Each Additional Machine	1.00	\$180.85	\$37.10
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$90.43	\$18.55	For First Machine	2.00	\$361.70	\$74.20
With Bathroom Facilities Only, Each Unit	0.30	\$54.26	\$11.13	For Second Machine	1.50	\$271.28	\$55.65
TOURIST HOME				For Each Additional Machine	0.75	\$135.64	\$27.83
For First Bathroom	1.00	\$180.85	\$37.10	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$54.26	\$11.13	Without Carwash	1.00	\$180.85	\$37.10
HOSPITAL				With Carwash	2.00	\$361.70	\$74.20
Without Laundry Facilities, Per Bed	0.50	\$90.43	\$18.55	RESTAURANTS AND SNACK BARS	1.00	\$180.85	\$37.10
With Laundry Facilities, Per Bed	0.75	\$135.64	\$27.83	For Each Ten Seats an Additional Amount of	0.25	\$45.21	\$9.28
SCHOOLS, Per Classroom	1.00	\$180.85	\$37.10	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$180.85	\$37.10
For First Washroom Facility	1.00	\$180.85	\$37.10	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$45.21	\$9.28
For Each Additional Toilet or Urinal	0.50	\$90.43	\$18.55	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$180.85	\$37.10
				For First Washroom and Toilet Facility	1.00	\$180.85	\$37.10
				For Each Additional Washroom and Toilet Facility	0.50	\$90.43	\$18.55

Kensington Water and Pollution Control Corporation

SEWER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2019

Sewer Service Rates & Charges

Application:

The following rates and charges apply to sewer services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$14.75;
- B. a BASE charge of \$248.25 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$80.20 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$14.75;
- B. a BASE charge of \$248.25 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$2.77 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Proportionate Sewer Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$248.25	\$80.20	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$198.60	\$64.16	With Separate Service	1.00	\$248.25	\$80.20
MOBILE HOME	0.70	\$173.78	\$56.14	Combined With Other Service	0.50	\$124.13	\$40.10
SENIOR CITIZENS HOME, Per Unit	0.60	\$148.95	\$48.12	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$744.75	\$240.60
For Up to Five Persons	1.00	\$248.25	\$80.20	For Second Machine	2.00	\$496.50	\$160.40
For Each Additional Person	0.20	\$49.65	\$16.04	For Each Additional Machine	1.00	\$248.25	\$80.20
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$124.13	\$40.10	For First Machine	2.00	\$496.50	\$160.40
With Bathroom Facilities Only, Each Unit	0.30	\$74.48	\$24.06	For Second Machine	1.50	\$372.38	\$120.30
TOURIST HOME				For Each Additional Machine	0.75	\$186.19	\$60.15
For First Bathroom	1.00	\$248.25	\$80.20	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$74.48	\$24.06	Without Carwash	1.00	\$248.25	\$80.20
HOSPITAL				With Carwash	2.00	\$496.50	\$160.40
Without Laundry Facilities, Per Bed	0.50	\$124.13	\$40.10	RESTAURANTS AND SNACK BARS	1.00	\$248.25	\$80.20
With Laundry Facilities, Per Bed	0.75	\$186.19	\$60.15	For Each Ten Seats an Additional Amount of	0.25	\$62.06	\$20.05
SCHOOLS, Per Classroom	1.00	\$248.25	\$80.20	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$248.25	\$80.20
For First Washroom Facility	1.00	\$248.25	\$80.20	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$62.06	\$20.05
For Each Additional Toilet or Urinal	0.50	\$124.13	\$40.10	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$248.25	\$80.20
				For First Washroom and Toilet Facility	1.00	\$248.25	\$80.20
				For Each Additional Washroom and Toilet Facility	0.50	\$124.13	\$40.10

Kensington Water and Pollution Control Corporation

WATER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2019

Water Service Rates & Charges

Application:

The following rates and charges apply to water services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$13.35;
- B. a BASE charge of \$183.55 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$37.70 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$13.35;
- B. a BASE charge of \$183.55 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$1.29 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Fire Protection Charge:

The Utility shall charge the Town of Kensington annually for water system facilities provided for fire protection services, the amount of 25% of the previous year's total water utility expenditures.

Proportionate Water Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$183.55	\$37.70	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$146.84	\$30.16	With Separate Service	1.00	\$183.55	\$37.70
MOBILE HOME	0.70	\$128.49	\$26.39	Combined With Other Service	0.50	\$91.78	\$18.85
SENIOR CITIZENS HOME, Per Unit	0.60	\$110.13	\$22.62	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$550.65	\$113.10
For Up to Five Persons	1.00	\$183.55	\$37.70	For Second Machine	2.00	\$367.10	\$75.40
For Each Additional Person	0.20	\$36.71	\$7.54	For Each Additional Machine	1.00	\$183.55	\$37.70
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$91.78	\$18.85	For First Machine	2.00	\$367.10	\$75.40
With Bathroom Facilities Only, Each Unit	0.30	\$55.07	\$11.31	For Second Machine	1.50	\$275.33	\$56.55
TOURIST HOME				For Each Additional Machine	0.75	\$137.66	\$28.28
For First Bathroom	1.00	\$183.55	\$37.70	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$55.07	\$11.31	Without Carwash	1.00	\$183.55	\$37.70
HOSPITAL				With Carwash	2.00	\$367.10	\$75.40
Without Laundry Facilities, Per Bed	0.50	\$91.78	\$18.85	RESTAURANTS AND SNACK BARS	1.00	\$183.55	\$37.70
With Laundry Facilities, Per Bed	0.75	\$137.66	\$28.28	For Each Ten Seats an Additional Amount of	0.25	\$45.89	\$9.43
SCHOOLS, Per Classroom	1.00	\$183.55	\$37.70	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$183.55	\$37.70
For First Washroom Facility	1.00	\$183.55	\$37.70	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$45.89	\$9.43
For Each Additional Toilet or Urinal	0.50	\$91.78	\$18.85	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$183.55	\$37.70
				For First Washroom and Toilet Facility	1.00	\$183.55	\$37.70
				For Each Additional Washroom and Toilet Facility	0.50	\$91.78	\$18.85

Kensington Water and Pollution Control Corporation

SEWER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2020

Sewer Service Rates & Charges

Application:

The following rates and charges apply to sewer services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates: For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$15.20;
- B. a BASE charge of \$255.70 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$82.60 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates: For each metered customer the sum of:

- A. a CUSTOMER charge of \$15.20;
- B. a BASE charge of \$255.70 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$2.85 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Proportionate Sewer Charges

TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$255.70	\$82.60	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$204.56	\$66.08	With Separate Service	1.00	\$255.70	\$82.60
MOBILE HOME	0.70	\$178.99	\$57.82	Combined With Other Service	0.50	\$127.85	\$41.30
SENIOR CITIZENS HOME, Per Unit	0.60	\$153.42	\$49.56	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$767.10	\$247.80
For Up to Five Persons	1.00	\$255.70	\$82.60	For Second Machine	2.00	\$511.40	\$165.20
For Each Additional Person	0.20	\$51.14	\$16.52	For Each Additional Machine	1.00	\$255.70	\$82.60
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$127.85	\$41.30	For First Machine	2.00	\$511.40	\$165.20
With Bathroom Facilities Only, Each Unit	0.30	\$76.71	\$24.78	For Second Machine	1.50	\$383.55	\$123.90
TOURIST HOME				For Each Additional Machine	0.75	\$191.78	\$61.95
For First Bathroom	1.00	\$255.70	\$82.60	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$76.71	\$24.78	Without Carwash	1.00	\$255.70	\$82.60
HOSPITAL				With Carwash	2.00	\$511.40	\$165.20
Without Laundry Facilities, Per Bed	0.50	\$127.85	\$41.30	RESTAURANTS AND SNACK BARS	1.00	\$255.70	\$82.60
With Laundry Facilities, Per Bed	0.75	\$191.78	\$61.95	For Each Ten Seats an Additional Amount of	0.25	\$63.93	\$20.65
SCHOOLS, Per Classroom	1.00	\$255.70	\$82.60	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$255.70	\$82.60
For First Washroom Facility	1.00	\$255.70	\$82.60	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$63.93	\$20.65
For Each Additional Toilet or Urinal	0.50	\$127.85	\$41.30	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$255.70	\$82.60
				For First Washroom and Toilet Facility	1.00	\$255.70	\$82.60
				For Each Additional Washroom and Toilet Facility	0.50	\$127.85	\$41.30

Kensington Water and Pollution Control Corporation

WATER TARIFF

THIS TARIFF SPECIFIES THE RATES AND CHARGES APPLICABLE
TO SERVICES PROVIDED BY THE KENSINGTON WATER
AND POLLUTION CONTROL CORPORATION

RULES AND REGULATIONS GOVERNING THE TYPES OF SERVICES
AND MANNER IN WHICH SUCH SERVICES ARE PROVIDED
ARE CONTAINED IN THE PRINCE EDWARD ISLAND
MUNICIPAL WATER AND SEWERAGE UTILITIES
GENERAL RULES AND REGULATIONS

Effective: January 1, 2020

Water Service Rates & Charges

Application:

The following rates and charges apply to water services provided to premises served or capable of being served by the Kensington Water and Pollution Control Corporation.

Unmetered Rates:

For each unmetered customer the sum of:

- A. a CUSTOMER charge of \$13.55;
- B. a BASE charge of \$186.30 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$38.25 per proportionate unit calculated in accordance with the FLOW Proportionate Charges contained on page 2 of this Tariff.

Metered Rates:

For each metered customer the sum of:

- A. a CUSTOMER charge of \$13.55;
- B. a BASE charge of \$186.30 per proportionate unit calculated in accordance with the BASE Proportionate Charges contained on page 2 of this Tariff; and
- C. a FLOW charge of \$1.31 per thousand gallons.

Minimum Bill:

The minimum bill to any customer shall be the applicable CUSTOMER and BASE charges.

Fire Protection Charge:

The Utility shall charge the Town of Kensington annually for water system facilities provided for fire protection services, the amount of 25% of the previous year's total water utility expenditures.

Proportionate Water Charges


TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE	TYPE OF CUSTOMER	UNIT VALUE	ANNUAL BASE CHARGE	ANNUAL FLOW CHARGE
SINGLE-FAMILY DWELLING	1.00	\$186.30	\$38.25	DOCTORS' & DENTISTS' OFFICES AND BEAUTY & BARBER SHOPS			
INDIVIDUAL APARTMENT	0.80	\$149.04	\$30.60	With Separate Service	1.00	\$186.30	\$38.25
MOBILE HOME	0.70	\$130.41	\$26.78	Combined With Other Service	0.50	\$93.15	\$19.13
SENIOR CITIZENS HOME, Per Unit	0.60	\$111.78	\$22.95	LAUNDROMAT WITH MACHINES USING OVER 30 GALLONS PER WASH			
CONVENT, INSTITUTIONAL DORMITORY, ROOMING OR BOARDING HOUSE				For First Machine	3.00	\$558.90	\$114.75
For Up to Five Persons	1.00	\$186.30	\$38.25	For Second Machine	2.00	\$372.60	\$76.50
For Each Additional Person	0.20	\$37.26	\$7.65	For Each Additional Machine	1.00	\$186.30	\$38.25
MOTELS AND TOURIST COTTAGES				LAUNDROMAT WITH MACHINES USING 30 OR FEWER GALLONS PER WASH			
With Housekeeping Facilities, Each Unit	0.50	\$93.15	\$19.13	For First Machine	2.00	\$372.60	\$76.50
With Bathroom Facilities Only, Each Unit	0.30	\$55.89	\$11.48	For Second Machine	1.50	\$279.45	\$57.38
TOURIST HOME				For Each Additional Machine	0.75	\$139.73	\$28.69
For First Bathroom	1.00	\$186.30	\$38.25	SERVICE STATION			
For Each Additional Bathroom or Washroom	0.30	\$55.89	\$11.48	Without Carwash	1.00	\$186.30	\$38.25
HOSPITAL				With Carwash	2.00	\$372.60	\$76.50
Without Laundry Facilities, Per Bed	0.50	\$93.15	\$19.13	RESTAURANTS AND SNACK BARS	1.00	\$186.30	\$38.25
With Laundry Facilities, Per Bed	0.75	\$139.73	\$28.69	For Each Ten Seats and Additional Amount of	0.25	\$46.58	\$9.56
SCHOOLS, Per Classroom	1.00	\$186.30	\$38.25	PREMISES LICENSED BY THE P.E.I. LIQUOR CONTROL COMMISSION:			
STORES, BANKS, CLUBS, CHURCHES, HALLS, RECREATIONAL FACILITIES AND PLACES OF BUSINESS				Restaurant, Lounge, Dining Room or Club	1.00	\$186.30	\$38.25
For First Washroom Facility	1.00	\$186.30	\$38.25	SEAT CHARGE: Calculate 75% of Fire Marshal's rating OR the actual seat count, then charge, for each five seats, an additional amount of	0.25	\$46.58	\$9.56
For Each Additional Toilet or Urinal	0.50	\$93.15	\$19.13	DRIVE-IN RESTAURANT OR THEATRE			
				With Canteen	1.00	\$186.30	\$38.25
				For First Washroom and Toilet Facility	1.00	\$186.30	\$38.25
				For Each Additional Washroom and Toilet Facility	0.50	\$93.15	\$19.13

Town of Kensington - Request for Decision

Topic: RFD Wind Turbine Generator Replacement and Service and Monitoring Agreement	Date: January 8, 2016
Proposal Summary: <p>The WWTP wind turbine suffered a major component failure (generator) in January of 2015. It is unknown at this point in time what caused the failure. The Town worked with the manufacturer over several months to try and negotiate a repair of the turbine. Following those negotiations it was decided that the Town would make a claim through its insurance provider to affect the necessary repairs. The Town made the claim and has recently received approval. <i>The claim carries a \$10,000 deductible which will have to be paid to the insurance company prior to release of the insurance proceeds.</i> The CAO has authorized the issuance of the \$10,000 deductible following discussions with the Mayor and is being reported to Town Councillors at this time. The total cost to complete the necessary repair is \$97,417.64 USD which is the amount approved by the Insurance company. The failed generator will be replaced with a refurbished generator which is expected to operate at the same capacity as a new generator and through the useful life of the turbine. The warranty provided on the refurbished generator is 24 months. The scope of work for the repair will include the removal of the rotor assembly from the nacelle, removing the nacelle from the tower and removing the generator from the nacelle assembly. The new generator will then be installed in the existing nacelle assembly and the nacelle and rotor will be reassembled. The unit will then be recommissioned to ensure all of the safety critical systems perform as expected. The work will take place over a 6 day period providing the weather cooperates and no unforeseen complications arise. It is anticipated that the work will start in or around the beginning of February.</p> <p>As part of the re-commissioning of the turbine it is recommended that the Town purchase a 5 year Service and Monitoring Agreement at a total cost \$26,500 USD (\$5,300 USD per year paid up front in year 1). This equated to an approximate annual reduction in cost of 20% as the per year costs for the Service and Monitoring has been quoted at \$6,700 per year). Included in the Service and Monitoring Agreement is Smart view Monitoring, Remote Terminal Unit Maintenance and Turbine Software updates, Remote/phone support, Full Coverage, Preventative Maintenance and Onsite Basic Training.</p>	
Benefits: <ul style="list-style-type: none">• Will ensure that the turbine is operational and associated electricity rate savings are being realized.• Will ensure that the turbine is monitored and serviced.	
Disadvantages: <ul style="list-style-type: none">• None noted	
Policy Implications <p>The Towns Procurement Policy states:</p> <ul style="list-style-type: none">• No person shall commit the Town of Kensington to any written agreement, license, lease, contract or other obligation where it would result in an expenditure exceeding \$10,000 or would commit the Town to a period exceeding two years, without first receiving approval from the Town Council.	

Options: <ul style="list-style-type: none"> • Purchase the 5 year service and monitoring agreement as proposed. • Purchase the service and monitoring agreement at less than three years (higher cost) • Not purchase a service and monitoring agreement. 	
Bids Received: 5 Year Service and Monitoring Agreement - \$26,500 USD	
Costs: \$26,500 USD	Source of Funding: The cost will be shared through the 2020 Water and Pollution Control Corporation operational budget at \$5,300 per year. The cost in 2016 is \$5,300.
Committee/CAO Recommendation: It is recommended by the CAO and the Finance and Administration Committee that Town Council consider and adopt the following resolution: <i>BE IT RESOLVED that Town Council authorize the CAO to sign a 5 year Service and Monitoring Agreement with Northern Power Systems at an annual cost of \$5,300 USD per year paid in a lump sum amount of \$26,500 USD. Such agreement being effective upon re-commissioning of the turbine.</i>	

Preventative Maintenance Package: As part of the standard and/or extended NPS warranty the following are automatically included in the Preventative Maintenance Package: SmartView 24x7 Monitoring & Reporting, Maintenance and Turbine SW updates, Remote/Phone Support. The Preventative Maintenance Package adds all annual scheduled maintenance for the contract period. The addition of a PM Package to an optional 3 Yr. extended warranty purchased as part of the original turbine sale provides the maximum value and protection to turbine performance.

2015		Post Warranty Service Support			Preventive maintenance for turbines still under Warranty
		RTU support & TSW updates	Self Support	Full Coverage	
Support Options	<i>Smartview 24x 7 Monitoring and fault notification</i>	✓	✓	✓	○
	<i>RTU Manitenance and Turbine SW updates</i>	✓	✓	✓	○
	<i>Remote phone support</i>		✓	✓	○
	<i>Preventive Maintenance</i>			✓	✓
Price Breakout	Annual Price	\$2,400	\$3,200	\$6,700	\$4,200
	3 yr discount	~25%	~25%	~13%	~10%
	Price of 3 yr contract	\$5,400	\$7,200	\$17,500	\$11,000
	5 yr discount	~32%	~34%	~20%	~19%
	Price of 5 yr contract	\$8,100	\$10,500	\$26,500	\$17,500
<p>*Full Coverage includes an applied 20% discount to all Northern Power supplied parts and unscheduled (non-maintenance) labor according to the prevailing Commercial Rates Schedule. The 20% discount does not apply to freight, expenses and any services rendered by other vendors, contractors, or third-party service providers.</p>					

All Services Pricing subject to change

- (1) All unscheduled maintenance contracted to Northern Power Systems will be billed at rates according to the prevailing Commercial Rate Schedule.
- (2) Phone support is only available for qualified trained L1 technicians during business hours (7:00 AM to 5:00 PM EST Monday-Friday). Remote phone support for end-users without an existing agreement will be billed at the engineering rate according to the prevailing Commercial Rate Schedule.
- (3) Onsite training pricing is available for the self-support program based location and the number students. T&E not included.

Cost Items Specifically Excluded from the Maintenance Schedule:

- Utilities to support operation of the Turbine (including isolation transformer)
- Telephone/DSL or internet access services
- End-User requested maintenance not part of the annual maintenance schedule
- Any travel that is more than 200 Miles from NPS service provider are the responsibility of the End-User
- Parts and services related to non-maintenance service and or repairs will be billed per the approved Service Order

Other vendors, contractors or providers of services (such as cranes or lifts) necessary to complete unplanned maintenance and repairs will be at the End-User's expense. It is understood that Northern Power is providing service technician(s), diagnostic equipment and hand tools only.

Signatory initials _____



QUOTATION

TO:

Kensington WWT
36 Tosewood Dr
Kensington
PE COB
-902-658-2550

SHIP TO:

Kensington WWT
36 Tosewood Dr
Kensington
PE COB
-902-658-2550

ATTN:

ATTN: Darcy Gorman

Quote No.	Date	Cust No	S/M	Your Referenced Inquiry	Delivery Promise	F.O.B.	Expiration
0001172	12/15/2015	KEN002				OUR DOCK	30 DAYS
Item	Quantity	UM	Part	Description	Price \$	Extension \$	
				Pricing only valid if paid in full upfront			
001	1	EA	FULL COVERAGE	00017 02-01-2016 - 02-01-2017	5,300.00	5,300.00	
002	1	EA	FULL COVERAGE	00017 02-01-2017 - 02-01-2018	5,300.00	5,300.00	
003	1	EA	FULL COVERAGE	00017 02-01-2018 - 02-01-2019	5,300.00	5,300.00	
004	1	EA	FULL COVERAGE	00017 02-01-2019 - 02-01-2020	5,300.00	5,300.00	
005	1	EA	FULL COVERAGE	00017 02-01-2020 - 02-01-2021	5,300.00	5,300.00	
Total for Quote \$						26,500.00	

Town of Kensington - Request for Decision

Topic: Corporate Credit Card	Date: January 8, 2015
Proposal Summary: <p>The Town typically pays monthly recurring bills online through a Scotia Connect account to the following accounts: Aliant, Eastlink, Telus, Irving, Island Petroleum, Suncor (Petro Canada) and some other vendors which may not be recurring on a regular monthly basis such as Kensington Country Store, Kensington Ag, etc.</p> <p>When these bills are paid they are set up online for payment by the Deputy Administrator and then authorized by the CAO or Mayor for payment. Copies of the invoices are presented prior to payment and they are also listed on the monthly bills list for Town Councillors to review and approve.</p> <p>As an example, the amount for payment for December of 2015 for these accounts amounted to approximately \$26,500. If we paid these invoices by Visa rather than bank transfer we would be eligible for a 1% rebate from Visa. For the month of December this would have amounted to approximately \$265.00.</p> <p>The following proposal is to increase the expenditure limit on the corporate visa account in a sufficient amount to be able to pay these bills and some other eligible non-recurring bills automatically each month. This would allow the Town to take full advantage of the 1% rebate option. The accounting control for the visa payments would be that these bills would still come through the appropriate staff person and the Mayor for approval and will also be itemized accordingly on the monthly bills list.</p> <p>It is recommended that Town Council authorize an increase on the Corporate Visa Account from its current limit of \$10,000 to \$100,000. There is no cost if the limit is increased however this amount should enable staff to take advantage of paying accounts by Visa rather than by cheque or direct payment. This will help to reduce bank charges as cheques are currently the most expensive format for payment of bills.</p> <p>Councillors approval of this proposal will not eliminate any of the checks and balances already in place to ensure proper approvals are in place but will ensure all regular accounts are paid on time, generate a revenue stream of approximately \$3000 per year, and enable the town to reduce monthly bank charges.</p>	
Benefits: <ul style="list-style-type: none">• Will provide for the timely payment of monthly bills• Will provide for a 1% rebate on bills paid by Visa.• Will create a new revenue stream for the Town	
Disadvantages: <ul style="list-style-type: none">• None noted	

Policy Implications

The Town's Procurement Policy states the following as it relates to Credit Card Purchases

Credit Card purchases shall be based upon the following guiding principles:

1. All expenditures shall correspond to an approved budget line item and shall be charged to the appropriate ledger account;
2. All expenditures shall be accompanied by receipts and other supporting documentation where appropriate;
3. All expenditures shall be restricted to Town business purposes only;

Options:

- Approve the credit limit increase to the Corporate Credit Card as proposed
- Not approve the increase to the credit limit of the Corporate Credit Card.

Bids Received:

N/A

Costs:

N/A

Source of Funding:

N/A

Committee/CAO Recommendation:

It is recommended by the Finance and Administration Committee and the CAO that Town Council consider and adopt the following resolutions:

BE IT RESOLVED THAT Town Council approve an increase to the Town of Kensington's Corporate Credit Card from \$10,000 to \$100,000.

Mayors Report to Town Council

January 11, 2016

Councillors, Staff and Residents

I am pleased to report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

Economic Development – I have been speaking with MLA Matt Mackay about another community meeting on the subject of economic development. He has arranged for another meeting on February 4th at 7:30pm in the Murray Centre on School Street. As this is important to the Town of Kensington as well as the rest of District 20, we have agreed the Town will pay for the rental of the facility to host the meeting. I trust many Councillors will make every effort to attend.

Central Coastal Tourism Partnership – As Council is aware, on January 12 at 10am at the Lions Club Building, a meeting is scheduled on Tourism sponsored by Central Coastal Tourism Partnership in consultation with the Kensington Area Chamber of Commerce and the Town of Kensington. It is open to everyone not just tourist operators but those who are impacted, such as service stations, grocery stores etc. Council are encouraged to attend.

Kensington and Area Chamber of Commerce – The Chamber held a Christmas Business Mixer at the Island Stone Pub in December. There was a great turnout and a great chance to meet others business owners and employees.

Mayor's New Year's Day Levee – Thank you to all Councillors and Staff who were able to join with me and greet our guests at the Levee on January 1. We were honored to have attend the following dignitaries: His Honor, Lieutenant Governor H. Frank Lewis; Premier of Prince Edward Island, Hon Wade MacLauchlan; MP for Malpeque Hon Wayne Easter; Leader of the opposition on Prince Edward Island Jamie Fox; MLA for District 20 Matt MacKay; Senator Libby Hubley and former Mayor Gerald McCarville, The awards for the Christmas Decorating in town were presented to all in attendance. We were fortunate that only one award winner was not in attendance and I will drop the award off to them. Following our Levee, I attended Mayor Bill Martin's Levee in Summerside, The Kitchen Witch Levee in Long River and the Premier's Levee in Charlottetown.

Kensington United Church Fellowship Group – I was invited to attend their monthly meeting in January and provide them with information on what has been taking place in the Town of Kensington over the past year. This was attended by residents of Kensington as well as residents living outside town. My presentation included a brief account of how the town operates under a Council / Manager form of government, roles of council and staff and then a review accomplishments for 2015, a list of initiatives for 2016 and future possibilities.

Meeting with Minister Mitchell – Mr. Baker and I met with Minister Robert Mitchell, Minister responsible for Communities, Land and Environment. In attendance also were Steve MacLean, P Eng –



Deputy Minister of Communities, land and Environment and David G. Arsenault – Deputy Minister of Finance, Energy and Municipal Affairs. The meeting was constructive and gave both sides an opportunity to provide feedback. The meeting was called to follow up on requests before the Minister and also provide feedback on the struggle we have to balance our budget with the sources of revenue we currently have access to.

Street Lights – Following the previous Town Council meeting a letter was sent to Maritime Electric to report our concern with street lights not being fixed on a timely basis. Maritime Electric found a problem with their reporting system and calls being made did not generate the work order for repair as expected. The issue has been addressed by Maritime Electric and Maritime Electric has negotiated a credit to reflect what both parties consider to be an approximate value for service paid for and not delivered. The amount is \$1160.34 tax included. In addition, they have apologized for the issue and look forward to providing the service as expected.

Rowan Caseley
Mayor – Town of Kensington



**Trans Canada Trail
Sentier Transcanadien**

December 15, 2015

His Worship Rowan Caseley
PO Box 418
Kensington, PE C0B 1M0

Honorary Patrons

*Their Excellencies the Right Honourable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Governor General of Canada
and
Mrs. Sharon Johnston, C.C.*

Présidents d'honneur

*Leurs Excellences le très honorable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Gouverneur général du Canada
et
Mme Sharon Johnston, C.C.*

**Board of Directors
Conseil d'administration**

**Trans Canada Trail
Sentier Transcanadien**

*Paul C. LaBarge, JD, LL.M. (Chair/Président)
Heather Armstrong
Jim Bishop
Jasmine Brown
Cameron Clark
Myliène Forget (Secretary/Secrétaire)
Eric Gionet
Graham Green
Ken J. Killin
Avrim Lazar
Alan MacDonald
Carolyn MacKay
Ruth Marr
Valerie Pringle
Robyn Seetal
Neil Yeates
Ron Hicks (Treasurer/Trésorier)*

**Trans Canada Trail Foundation
Fondation du sentier Transcanadien**

*Valerie Pringle, C.M., LL.D.
(Co-Chair/Coprésidente)
Hartley Richardson, O.C., O.M., LL.D.
(Co-Chair/Coprésidente)
David Alsenstat
David Cottingham
Anthony Graham, LL.D.
David Hoffman
Paul C. LaBarge
Pierre Lassonde, C.M., O.Q.
Bruce Simpson
Wendy Southall
Ken J. Killin (Treasurer/Trésorier)*

**President & CEO
Présidente et chef de la direction**

Deborah Apps

Dear Mayor Caseley,

We are now in the midst of winter, and as we approach the end of another building season on the Trans Canada Trail, our partners and volunteers from across the country are busy wrapping up projects and preparing for the months ahead. The quiet of winter in Canada gives us the opportunity to pause and re-group after a busy summer and fall. As the days grow shorter and the trees and forests are put to bed under a blanket of snow, people across the country will be out on the Trail enjoying the peace that winter brings; whether taking a quiet winter walk on a snow-packed path, cross-country skiing through a sleepy forest or snowshoeing through our Canadian winter wonderland, the Trail in the winter time is truly magical.

Thanks to the support of our donors, the federal matching grant and partnerships with many provincial and municipal governments we continue to provide funding to the many local groups working diligently to connect the Trail from coast to coast to coast.

I am pleased to provide you with an update of some of the work and progress that has taken place over the past quarter.

Trail Progress – Towards 2017

Between the dates of June 1 and September 30, TCT approved over one million dollars for projects to develop 114.43 kilometres of Trail. The majority of these projects are in Nova Scotia and will result in a significant increase in connection in the province, which currently is under 40 per cent connected.

The TCT 2017 celebration framework introduced at the June 19, 2015, Board of Directors meeting is taking shape. However, we will be reliant on the success of our Canada 150 government funding applications to define specific projects and ensure successful connection celebrations. The framework proposes projects based on the five TCT strategic pillars that showcase the Trail as the *natural* stage for national and local grassroots 2017 celebrations. The TCT will use our focus on Canada 150 celebrations to achieve our 2017 goal of connecting Canadians on the Trail and creating a cherished place for all.

The TCT Signage Strategy was completed and efforts are currently underway to secure funding to begin the design phase. The new program is dynamic and will position the TCT as a leader in Trail signage, not only in Canada, but North America.

Resource Development

We are grateful for the continued support of all TCT donors, who share our bold vision of connecting Canada and Canadians by 2017, and throughout this summer we celebrated several of these exciting gifts across the country.

Trans Canada Trail /
Sentier Transcanadien
321, rue de la Commune Ouest
Suite 300
Montréal, QC H2Y 2E1

tel/tél 514.485.3959
800 465.3636
fax/téléc 514.485.4541
www tctrail.ca, sentier.ca

Your Trail. Your Journey.

Votre sentier. Votre aventure.

With a generous \$1 million philanthropic contribution to the TCT *Chapter 150* Campaign, the RBC Foundation is supporting the development of three signature water routes in key areas of the TCT network — the Chief Whitecap Waterway in Saskatchewan, the Sea to Sky Marine Trail in British Columbia and the Bras d'Or Lake Water Route in Cape Breton, Nova Scotia. The TCT officially opened two of these water routes this summer, with the third to follow in 2016. The Chief Whitecap Waterway, which was officially opened in June, with our Trail partner, Whitecap Dakota First Nation, is also supported by the R. Howard Webster Foundation, whose generous contribution is also helping to connect the Northern Trails of Saskatchewan.

Also, in July, at a private commemoration ceremony on the Cataraqui Trail in Harrowsmith, Ontario, TCT donors Kurt and Marianne Strobele designated a bench and interpretive panels in honour of their friend, the late Dr. Gerald G. Hatch, founder of International Engineering firm, Hatch Engineering. The hamlet of Harrowsmith, Ontario, came to prominence in the late 1800s as a rail hub for the Kingston & Pembroke Railway (K&P) and the Bay of Quinte Railway. Today, these former short-line railway lines have been transformed into sections of the Trans Canada Trail — the Frontenac K&P Trail and the Cataraqui Trail — which have now been connected and enhanced through Kurt and Marianne Strobele's generous gift to the TCT.

September saw two western events, a luncheon hosted in Edmonton by longtime friend and supporter, Dr. Robert Westbury to raise awareness of the need to support connection in Alberta, and a Vancouver luncheon to update our campaign cabinet and donors on progress there.

Our annual program received two very significant gifts, one from the WC Kitchen Foundation as a result of our Richardson Match ad in the Globe and Mail, and the other from a longtime supporter, Sheila Ross of our Governor program.

Trans Canada Trail Champions

This past quarter, 66 new *Champions* and proud Canadians declared themselves supportive of the Trans Canada Trail. We are currently planning our 2016 Globe and Mail supplement where we will, once again, feature our full roster of TCT *Champions*. The complete list of all our *Champions* is also available on our website www.tctrail.ca.

Connecting with Canadians

We continue to actively promote the TCT and to steward an increasingly engaged online community, via our website and social media channels.

On Canada Day, we shared a video announcing our 80% connection status, reaching over half a million people via TCT's Facebook and Twitter accounts.

Autumn was a busy and exciting period for TCT, with a number of events including funding announcements and Trail openings. In September, Valerie Pringle attended a Trail opening event in Uxbridge, Ontario, to celebrate the reopening of the historic Uxbridge Trestle Bridge, which is now a vital TCT link in Southern Ontario.

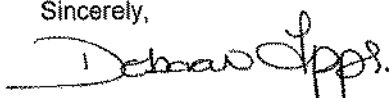
In October, we were delighted to join our New Brunswick partner, Sentier NB Trails, along with local volunteers, Trail lovers and dignitaries to announce a \$500,000 gift from Scotiabank. These funds will be matched at 50% by the Government of Canada, bringing the total to \$750,000, which will be used for Trail development in New Brunswick, and will help connect a large section of Trail from the City of Dieppe to the Confederation Bridge.

With the holiday season in full swing, I hope everyone will have the opportunity to get out and enjoy the Trail this winter.

If you have any questions, or would like additional information on the Trail, please feel free to contact me at dapps@tctrail.ca or at 403-984-8031.

Thank you for your continued support.

Sincerely,



Deborah Apps
President & CEO

Encl.

Thanks so much for
your support & enthusiasm
for the TCT!



Office of the Minister

PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Communities,
Land and
Environment

Communautés,
Terres et
Environnement



Bureau du ministre

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

December 15, 2015

Geoff Baker
Chief Administrative Officer
Town of Kensington
PO Box 418, Kensington, PE
C0B 1M0

Dear Mr. Baker:

Re: Town of Kensington Boundary Change

I am pleased to take this opportunity to inform you that my staff has completed a review of the municipality's submission to annex PID #465708. As part of the review process, I will forward your application for annexation to the Island Regulatory and Appeals Commission for the public hearing process required under **Section 13** of the *Municipalities Act*.

We thank you for your submission and will contact you when the Executive Council has made their decision.

Yours truly,

Robert Mitchell
Minister of Communities, Land and Environment



Communities,
Land and
Environment

Communautés,
Terres et
Environnement



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

December 15, 2015

Mr. J. Scott MacKenzie, Q.C.
Chair and Chief Executive Officer
Island Regulatory and Appeals Commission
PO Box 577
Charlottetown, PE C1A 7L1

Dear Mr. MacKenzie:

Re: Town of Kensington Annexation Proposal, File # KT2015C – Annexation

Attached is an application submitted to the Department by Geoff Baker, representing the Town of Kensington. The Town of Kensington is requesting approval for the annexation of one parcel, PID #465708 owned by Joni Albert and Matthew Gallant. The parcel identification numbers and location of properties located in the area proposed for annexation may be viewed in the attached annexation submission

I am hereby, in accordance with **Section 13** of the *Municipalities Act*, forwarding you the application for annexation, as well as correspondence in relation to the application, and respectfully request that the Island Regulatory and Appeals Commission conduct the necessary public hearing and provide a recommendation to me in relation to the request.

Thank you for your attention to this matter. Should you have any questions concerning this application, please contact Samantha Murphy, Manager of Municipal Affairs, at (902) 368-5892.

Sincerely,

Robert Mitchell
Minister of Communities, Land and Environment

CC: Geoff Baker, CAO, Town of Kensington
Encl.



2016 Annual General Meeting & Luncheon

President Patricia Bennett
and the Board of Directors of the
Kensington & Area Chamber of Commerce
cordially invite you to attend our
AGM Luncheon

Wednesday, January 20, 2016

12:00 pm to 1:30 pm

Kensington Lion's Club, 30 Garden Drive, Kensington

Guest Speaker Scott C Ferris
Director of Global Trade Services, Innovation PEI

Tickets: \$20 plus HST

Please RSVP to the Chamber office: 902-836-3209

or info@kensingtonchamber.ca or purchase tickets online at

www.kensingtonchamber.ca

Correspondence

Town of Kensington

January 6th / 2016

Attn: Town Counsel

Hello,

Let me begin by an introduction...my name is Dale Dunn and my friend's name is Bernice Conner. We recently leased a commercial building in your village and will be conducting separate businesses within the same building as follows: (1) BM Conner Bookkeeping Services and (2) cause 4 paws (non profit) with Thrift Store...

(1) Is straight forward enough but (2) needs an explanation: the Thrift Store will receive goods donated to support the cause 4 paws services we will offer to pets and their owners – particularly if the pet owners are on 'fixed' incomes and in need of our services. Those services being mostly assistance with issues involving vet bills, pet care and re-adoption of pets, etc. So that my introduction, I hope you wish us luck and spread the good word around the town district. Opening date is projected for March 2016.

Thank You; Dale and Bernice

Correspondence

48th Annual Kensington/Bedford Exchange

January 8th, 2016

Mayor Rowan Caseley
Town Council
Town of Kensington
PO Box 418
Kensington, PE, C0B 1M0

Dear Mayor Caseley:

It is that time of year again when parents & team mates are planning this year's Kensington/Bedford Peewee Hockey Exchange. This is the 48th year that this Hockey & Friendship Exchange has taken place between Kensington & Bedford, Que. and we rely on major sponsors like our great town for this exchange to be a continued success.

As in the past, we are asking for the Town of Kensington's financial support in hosting the Welcome Dinner held at the Kensington Legion on the day the Bedford bus arrives. The amount of \$1000 would be sufficient to host a welcoming dinner for the Bedford team, coaches and parents. As well we are hoping to get some pins or maybe some other Town of Kensington printed items to give to the players during the games. It would be very hospitable if Mayor Caseley would be available to attend and welcome the people from Bedford to our town.

This year the Bedford team will be arriving in Kensington on Friday, January 29th and leaving on Monday, February 1st, 2016 . The Welcome Dinner will be held on Friday, at the Legion at approximately 6:00 pm.

Again, Thank You for your sponsorship in this worthwhile Friendship and Cultural Exchange.

Sincerely,
Heather Paynter & Oralie MacKay
Parents Committee