



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, July 10, 2023 @ 7:00 PM

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Kensington, PEI
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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, July 10, 2023 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
 - 4.1 Marie Burge and Wayne Easter from the Cooper Institute have requested to make a presentation to Town Council on a Basic Income Guarantee Program.
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 June 12, 2023 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 June 12, 2023 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town - *Nil*
 - 7.6 Bills List - Water and Sewer Utility - *Nil*
 - 7.7 Bills List – Capital - *Nil*
 - 7.8 Consolidated Summary Income Statement - *Nil*
 - 7.9 Credit Union Centre Report

- 7.10 Mayor's Report
- 7.11 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 2023 – 55 Plus Games Report – Deputy Mayor Spencer
- 7.14 Heart of PEI Committee – Mayor Caseley

8. New Business

8.1 **Request for Decisions**

- 8.1.1 RFD2023 - 35 - 2023-24 Credit Union Centre Upgrades Project – Parking Lot Expansion and Additional Paving
- 8.1.2 RFD2023-36 – Re-Zoning Application – PID No. 685545

8.2 Other Matters

- 8.2.1 2022/23 Audited Financial Statements

9. Correspondence

10. Committee of the Whole (In-Camera) – Nil

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, June 12, 2023
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, Mann, MacRae and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the June meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the June 12, 2023 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the minutes from May 8, 2023, regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the minutes from May 23, 2023, special meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 **May 8, 2023, Regular Meeting**

6.1.1 *Nil.*

6.2 **May 23, 2023, Special Meeting**

6.2.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to adopt the May 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Doucette requested the outside light fixtures at the Seniors Centre be updated. Mayor Caseley confirmed it will be added to the list of upgrades at the property.

7.1.3 Councillor Mann inquired how the recent restructuring to a 24-hour policing schedule has been going. Chief Sutherland confirmed it is going very well and has noticed a decrease in speeding within Town.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the April 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the April 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Gallant spoke regarding his concerns with bicycle safety and helmet use. Chief Sutherland confirmed that 6 kids have been addressed and staff met with some of their parents which has improved the use of helmets within the group. Four helmets were recently given out to cyclists in need. Chief Sutherland encouraged Council to notify the department of any current situations of concern.

7.3.3 Chief Sutherland noted the Annual Police Service Bike Rodeo will take place on Saturday, June 17, 2023, registration starts at 8:30 am – volunteers are welcome.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the June 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the April 2023 Bills in the amount of \$206,407.26. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the April 2023 Water & Sewer Utility Bills in the amount of \$17,099.66. Unanimously carried.*

7.5.3 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the April 2023 Capital Expenditures in the amount of \$870,163.56. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the Summary Income Statement for the month of April 2023. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the Credit Union Centre report for the month of April 2023. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the Mayor's report for the month of May 2023 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Councillor Mann was recently re-elected as Vice President of the FPEIM Board.

7.9.2 The June FPEIM meeting has been postponed until the call for board member nominations close on July 10.

7.10 Heart of PEI Initiative Report

7.10.1 *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 *Nil.*

7.12 2023 – 55 Plus Games

7.12.1 Deputy Mayor Spencer confirmed the 55+ committee's employee will start on July 3rd and the wage subsidy for the position has been approved.

8. New Business

8.1 Request for Decisions

8.1.1 Credit Union Centre Exterior Painting – 2023

8.1.1.1 *Moved by Councillor Toombs, seconded by Councillor Doucette*

BE IT RESOLVED THAT Kensington Town Council award the contract for the Credit Union Centre Exterior Painting project to Spray-Net as per their tender submission in the amount of \$96,623.00 including HST.

Unanimously carried.

8.1.1.2 Councillor Mann noted the back of the rink was previously painted darker to limit the sun's reflection into the ballfields. Council requested that the main portion of the building be light grey and the back side of the building maintain a darker colour.

8.1.2 Credit Union Centre Parking Lot Resurfacing

8.1.2.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council award the contract for the Credit Union Centre Parking Lot Re-Surfacing to Curran and Briggs Ltd. as per their tender submission in the amount of \$197,455.00 including HST.

Unanimously carried.

8.1.2.2 Councillor Gallant requested the paved walkway behind the fenced area be resurfaced and maintained during the winter months. Mr. Baker will review the available funding and report back to Council.

8.1.2.3 Councillor Mann suggested the installation of conduit be laid under the new pavement for the provision of future lighting requirements on the far side of the parking lot nearest the pond area. Mr. Baker noted it is not currently within the allotted budget and project scope.

8.1.3 Development Control Bylaw and Official Plan Amendment – Re-Zoning of PID No. 747790 – Second Reading and Formal Adoption

8.1.3.1 Second Reading

Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS a request has been received from the owners of a property located along Barrett Street (PID No. 747790) to re-zone their property from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on April 26, 2023, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;

AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on May 8, 2023;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 747790 along Barrett Street from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property.

Unanimously carried.

8.1.3.2 Approval of Second Reading

Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS a request has been received from the owners of a property located along Barrett Street (PID No. 747790) to re-zone their property from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property.

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on April 26, 2023, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;

AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on May 8, 2023;

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally approve and adopt second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 747790 along Barrett Street from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property.

Unanimously carried.

8.1.3.3 Formal Adoption

Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS a request has been received from the owners of a property located along Barrett Street (PID No. 747790) to re-zone their property from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property.

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on April 26, 2023, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;

AND WHEREAS the Bylaw amendment was read, approved, and adopted a first time at a regular meeting of Town Council, duly held on May 8, 2023;

AND WHEREAS the Bylaw amendment was read, approved, and adopted a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No. 747790 along Barrett Street from its current Single Residential (R1) zoning designation to Multi-Unit Residential (R3) to facilitate the construction of two 4-unit residential buildings on the property.

Unanimously carried.

8.1.4 Development Permit Application – PEI Crematorium

8.1.4.1 Moved by Deputy Mayor Spencer, seconded by Councillor Gallant

THAT Town Council approves a development permit application submitted by Todd Moase, on behalf of PEI Crematorium for an addition to the existing building on a property located at 12 Gerald McCarville Dr., PID No. 901694.

Unanimously carried.

8.1.5 Revised Variance Request – Island Structural Systems

8.1.5.1 Moved by Deputy Mayor Spencer, seconded by Councillor Toombs

BE IT RESOLVED THAT Town Council rescind the following resolution from the May 23, 2023, special meeting approving a 1.7 m variance request for Island Structural Systems;

WHEREAS an application has been received from the prospective owner of Lots #21-23, 21-22, 21-21, 21-20, and 21-19 within the new business park., (P/O PID No. 76406) for a variance on the front yard requirements for the property to facilitate the construction of their Structural System Manufacturing Shop;

AND WHEREAS the variance has been reviewed against the Development Control Bylaw and the Official Plan in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a variance application from Island Structural Systems, being the prospective owner of Lots #21-23, 21-22, 21-21, 21-20, and 21-19 within the new business park., (P/O PID No. 76406) to reduce the side yard requirement from 7.5 m to 5.8 m on the northeast side of the lot.

Unanimously carried.

8.1.5.2 Moved by Deputy Mayor Spencer, seconded by Councillor Toombs

WHEREAS an application has been received from the prospective owner of Lots #21-23, 21-22, 21-21, 21-20, and 21-19 within the new business park., (P/O PID No. 76406) for a variance on the front yard requirements for the property to facilitate the construction of their Structural System Manufacturing Shop;

AND WHEREAS the variance has been reviewed against the Development Control Bylaw and the Official Plan in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a variance application from Island Structural Systems, being the prospective owner of Lots #21-23, 21-22, 21-21, 21-20, and 21-19 within the new business park., (P/O PID No. 76406) to reduce the front yard requirement from 7.5 m to 3.35 m on the northeast side of the lot as per Plot Plan S100 dated May 3, 2023.

Unanimously carried.

8.1.6 Cycling Prince Edward Island's HopOn Schools and Community Program

8.1.6.1 Moved by Councillor Gallant, seconded by Councillor Toombs

THAT Kensington Town Council approves a Sponsorship for the Cycling Prince Edward Island's HopOn Schools and Community Program in the amount of \$1,000.00.

Unanimously carried.

8.2 Other Matters

- 8.3.1** Mayor Caseley reminded Council of the Kensington Police Services Bike Rodeo on Saturday, June 17.
- 8.3.2** The Town's Public Consultation regarding the proposed development by SustainAgro will be held Monday, June 19 at 6:30 pm at the Murray Centre.

Chief Sutherland excused himself from the Council Chamber at 8:03 pm

- 8.3.3** Councillor Gallant requested the windbreak at the Fitplex door be removed and replaced with a proper closed-in area with a roof to provide shelter for patrons coming in and out of the building, primarily during wet weather conditions.

9. Correspondence

- 9.1** A letter from the Kensington Royal Canadian Legion Branch #9 requesting the Town's consideration to re-zone their property located off School Street from its current zoning of Recreation and Open Space (01) to Multi-Unit Residential Zone (R3).

Moved by Councillor Toombs, seconded by Councillor Gallant to direct staff to move forward with the evaluation of Kensington Royal Canadian Legion Branch #9 request to re-zone their property located off School Street from its current zoning of Recreation and Open Space (01) to Multi-Unit Residential Zone (R3).

Unanimously carried.

- 9.2** A donation letter from Kids Help Phone. – *Annual Donation of \$600 previously approved.*
- 9.3** A thank you note from the KNWSA for the recent upgrades made to their rental space.
- 9.4** A thank you note from PEI Crime Stoppers for the Town's recent donation.

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

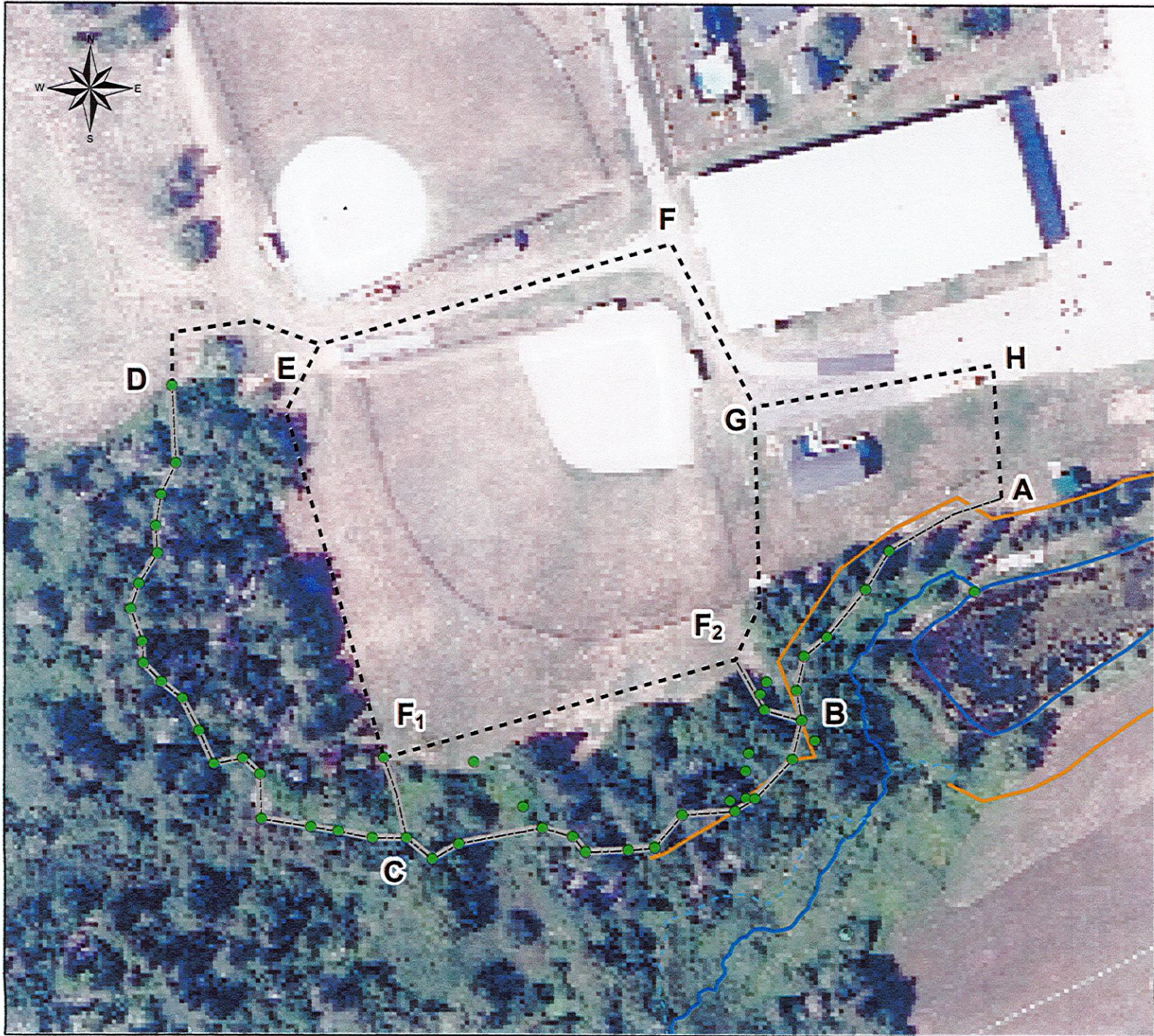
Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:11 PM. Unanimously carried.

Geoff Baker,
CAO

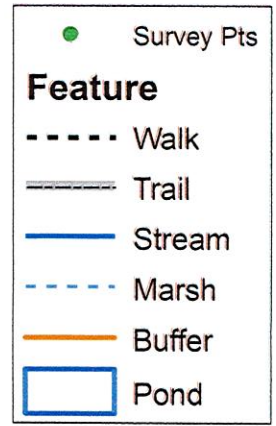
Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Town Council - July 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The draft Bylaw and Official Plan have been circulated to Town Councillors. A copy has also been sent to the Province of PEI for a preliminary review. It was originally intended that a consultation meeting with Town Councillors would be held throughout the month of June, however due to current staff work load it did not happen. Our planning consultant is currently out of province and a meeting will be scheduled upon her return to determine how to move the project forward.
2	Official Plan and Development Control Bylaw Amendment - PID No 747790-000	Second reading and formal adoption of the Bylaw Amendment were given at the June Council meeting. Documentation has been prepared and submitted to the Province of PEI for Ministerial approval.
3	Credit Union Centre Upgrades	The contracts for the completion of the ice plant replacement, the board replacement, outside (and I-beam) painting, parking area resurfacing, and LED light replacement have been issued and materials and equipment have been ordered. The existing boards and glass were removed the week of April 17th and the new board installation began in early June. We are still waiting on the options review report for the installation of solar panels however it is apparent, due to existing Maritime Electric regulations that a 100 KW solar system will not be possible. We continue to investigate the possibility of a smaller system. It is expected that the re-paving of the parking area will begin on July 17th. Painting is scheduled to begin on July 10th. The LED Light replacement will begin on July 13th. We are still awaiting a formal delivery time for the Ice Plant but hope to have an update over the next week. Repairs, including replacement of fixtures have been completed on the Vipers washroom. The ballfield washroom has also been updated with new fixtures, etc. It is apparent that the electrical service into the CUC will have to be upgraded to facilitate the new ice plant. We have been working with Maritime Electric and Mid-Isle Electric to get this work completed as quickly as possible. It is proposed that the new electrical service will be funded through the current ICIP fund, and will carry an estimated cost of \$80,000 to \$100,000. All new flooring has been installed in the public washrooms, fixtures (hand dryers, soap dispensers, etc.). Toilets, partitions, and urinals have been ordered. Counter tops are scheduled to be installed the week of July 10th.
4	Street Lights Policy	I have completed preliminary research on an appropriate policy to guide the installation and operation of Street Lights throughout the Town.
5	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
6	Commercial Street/Broadway Street Intersection	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
7	Confederation Trail Road Crossings	NO UPDATE In correspondence received from the Provincial Department of Transportation, we have been advised that they are currently waiting on equipment to arrive to facilitate the installation.
8	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	Work on this project re-commenced on May 1, 2023. The water and sewer infrastructure has been installed and is awaiting formal commissioning. The sidewalk portion of the project (funded through the Active Transportation Fund) began on July 4th.
9	Freight Shed Upgrades	A structural review was completed on the building. We are currently seeking potential funding sources for an upgrades project which would generally include addressing any structural issues, connection to the water and sewer system, addition of a washroom, installation of heating/cooling, and insulation and covering of the walls. Provision will be made to protect any historical elements of the building such as the markings on the internal walls. The roof was replaced in later April/Early May.
10	Relocation of Town of Kensington Signs	NO UPDATE We are currently working with a property owner along the Kelvin Grove Road to relocate a welcome sign to their property. The sign will be relocated as soon as land issues are worked out. We are hopeful to have the sign relocated this Spring/2023.
11	Electric Vehicle (EV) Chargers	Road markings will be completed as the Town proceeds with its 2023 parking line painting. The same Contractor that will complete the 2023 line painting program for the Town has been contracted to place the EV Charger road markings.
12	PEI ATV Federation 'Share the Road' Pilot Project Request	A letter of support was drafted and sent as directed by Town Council to support the ATV Federations request that the Province amend their legislation to allow ATVs access to certain public roads throughout the Province.
13	Website	The web designer has completed the design of the website and is in the process of transferring information from our existing website over to the new site. While I don't have an exact launch date to announce.
14	Dog Bylaw	NO UPDATE Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
15	Broadway Street South Sidewalk Replacement	This project is substantially complete.
16	Sewer/Septic Issue - 130 Broadway Street North	Birt and MacKay has been retained (through the Broadway Street South Water and Sewer Replacement Project) to complete an extension along Broadway Street North to allow this property to be serviced through the central sewer system. It is apparent that connecting a second property may be possible. Materials have been placed on site and work should be completed prior to the end of July.
17	Hurricane Fiona	NO UPDATE Staff continue to proceed with clean up in the aftermath of Hurricane Fiona. The pool roof was replaced recently and the Freight Shed roof is expected to be replaced the week of April 24th. Staff are currently attempting to get sections of fence replaced at the pool and the entire fence located along Commercial Street. The ballfield dugouts are expected to be replaced as soon as the weather permits. The control box for the ballfield lights has been ordered and will be installed by Mid-Isle Electric.
18	Synergy Screens Digital Sign Installation	NO UPDATE I met with the owner of Synergy Screens and a location was chosen in the open area at the rear of the Town Hall (facing the corner of Woodleigh Drive and Victoria Street East). I have met with the Province of PEI's signage compliance officer for the necessary permits and they have identified an issue around non-compliance with the off-premises signage regulations. I continue to work with the Province to try and find a solution to this issue.
19	Meeting with Kensington North Watershed Association (KNWSA)	The KNWSA were recently approved through the Active Transportation Fund to develop a small trail system behind the ballfields. A copy of the proposed trail is attached to this report. It is anticipated that the trail will be connected and extended in the future to areas behind Rosewood Drive, the Business Park, and ultimately connecting to the Public Forest property. There is no cost to the Town for this project and the KNWSA will take on all management of the project.
20	Civic Re-Numbering	NO UPDATE We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.

Item #	Project/Task	Status
21	Roy Paynter Park	NO UPDATE Staff completed an assessment and clean up of the Roy Paynter Park. We are also seeking out pricing on additional equipment for the park to be funded through the Town's Gas Tax contribution under the project category Parks and Playground improvements. Further information will be provided to Town Council as we gather information.
22	Youth Council	Several meetings have been held with the Youth Council. Mayor Caseley and I continue to work with them to create some initial Policy and Bylaws.
23	Staffing	As councillors are aware, Wendy MacKinnon and Ashley Christie finished their employment with the Town on June 9, 2023. Vicki Sutherland has been helping us out in the interim by working the front office. Municipal Clerk Kim Caseley and I have been working to make sure operational and capital requirements continue to be met. I have extended employment offers, which have been accepted, to Dellon Paul, who will be the new Manager of Finance and Administration, and Amy Morrell, who will be the new Administrative Assistant. We are excited to start this new chapter and offer a sincere warm welcome to both Dellon and Amy. Dellon is scheduled to start on July 10th and Amy is scheduled to start on July 17th. Gerry MacDonald started with the Town in late June as the summer Public Works Assistant. This position is funded through a Special Project.
24	Legion Re-Zoning Application (PID No. 79749)	The application to re-zone the legion property located along School Street has been reviewed by our planner and is being recommended to move forward to a public consultation, pending the submittal of a site plan. The site plan was received on July 7th. Further information will be provided to Town Councilors once the public consultation has been scheduled.
25	Seniors Centre Outside Light Fixture Replacement	No work has been completed on this to date.
26	Kensington Fitplex Entrance Renovation	Councillors requested that the current wind break be removed and issues with rain dripping from the eaves troughing. No work has been completed on this to date however it will be addressed as the larger CUC Upgrades project nears completion.
27	2023 Line Painting	The 2023 street and parking line painting program has been completed. The contractor will be returning to complete the painting of the EV Charger spaces and to address parking issues around the School Street/Broadway Street North intersection.



Active Transportation



From_To	(m)
A-B	75
B-C	115
B-F2	25
C-D	155
C-F1	20
D-E	50
E-F	85
E-F1	100
F-G	45
F1-F2	85
F2-G	60
G-H	55
H-A	30
Trail_1	245
Trail_2	440
Trail_3	610
Trail_4	725

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**Kensington Fire Department
Occurrence Report 2023**

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	1	2	4	3								13	22.41%
Motor Vehicle Accident	4	2	1	5	2								14	24.14%
Emergency Response - Fuel Spill, etc	0	0	0										0	0.00%
Fire Related														
Smoke Investigation	1	1	0	1									3	5%
Outside Fire - Brush, Grass, Utility Pole, etc.	0	0	1	4	2								7	12%
Structure Fire - House, Building, Vehicle, etc.	0	0	5	3	2								10	17%
Alarms	4	3	1	2	1								11	19%
Total Fire Related	5	4	7	10	5	0	0	0	0	0	0	0	31	
Total Incidents	12	7	10	19	10	0	0	0	0	0	0	0	58	
Mutual Aid Call Out													0	0%
Total Incidents (Including Mutual Aid Provided by KFD)	12	7	10	19	10	0	0	0	0	0	0	0	58	100%
Mutual Aid Call in														
Firefighter Attendance	12	12	15	15	12									13
Regular Monthly Training - No. of Firefighters	24	18	22	17	17									20
Training School/Association Meeting/Department Meeting	21	19	23	17	18									20
Call Area														
Kensington	1	3	4	2	4								14	24.14%
Malpeque CIC	3	1	1	7	2								14	24.14%
Zone's 1 to 5	8	3	5	10	4								30	51.72%
Other													0	0.00%

Kensington Fire Department May 2023 Fire Report

The Kensington Fire Department responded to 10 calls in May and the average attendance at these calls was 12. Following is a breakdown of calls.

Date	Call Details	Location	# Firefighters	# Trucks
May 7; 22:34 pm	MFR	Indian River	9	1
May 8; 19:20 pm	Tractor Fire	Emerald	17	2
May 10; 01:17 am	Structure Fire	Travellers Rest	18	5
May 19; 21:36 pm	Residential Fire Alarm	Sea View	12	2
May 23; 16:36 pm	2-Vehicle MVC	New Annan	13	1
May 23; 21:09 pm	Brush Fire	Kensington	14	4
May 24; 12:02 pm	MFR	Kensington	9	1
May 24; 17:18 pm	Brush Fire	Rte. 2 Kensington	12	2
May 27; 17:59 pm	2-Vehicle MVC	Travellers Rest	14	2
May 28; 09:25 am	MFR	Kensington	6	1

May 2 - Association meeting with 18 present.

- May 16 - Training was held with 17 present.**
- May 18 - Deputy Chief Jason Paynter drove a fire truck in a procession for Family Violence day.**
- May 24 - Chief Rodney Hickey attended an information session at the Murray Centre regarding a proposed Biomass Energy Facility.**

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	3	2	2									8	3.00%
Abandon Vehicle			1		1								2	0.75%
Abduction													0	0.00%
Alarms	3		3	3	2								11	4.12%
Animal Calls	2		2		1								5	1.87%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon					1								1	0.37%
Assaults (Level 1)	2			2	3								7	2.62%
Assistance Calls	1	5	1	1	1								9	3.37%
Bank Runs	2												2	0.75%
Breach of Peace		1			4								5	1.87%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	2												2	0.75%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare	1	1											2	0.75%
Coroner's Act				1	1								2	0.75%
Crime Prevention													0	0.00%
Criminal Harassment					1								1	0.37%
Dangerous Driving	2	3			2								7	2.62%
Disturbing the Peace	1				2								3	1.12%
Dog Act													0	0.00%
Driving while disqualified				1	1								2	0.75%
Drug Charges			1	1									2	0.75%
Excise Act													0	0.00%
Fail to Comply Probation		1											1	0.37%
Fail to comply undertaking	1		1		2								4	1.50%
Fail to remain at scene of accident													0	0.00%
Family Relations Act	5			1									6	2.25%
Fingerprints taken													0	0.00%

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1	1	1								3	1.12%
Firearm Act			1										1	0.37%
Forcible confinement													0	0.00%
Fraud		1	2	2	2								7	2.62%
Funeral Escorts	2		2	1	2								7	2.62%
Harrassing Communication	1	1		2	1								5	1.87%
Impaired Driver		1		2									3	1.12%
Information Files	2	1		1	1								5	1.87%
Injury Accidents													0	0.00%
Liquor Offences													0	0.00%
Litter Act													0	0.00%
Lost and Found	3		1	3									7	2.62%
Luring Minors													0	0.00%
Mental Health Act	1			2	1								4	1.50%
Mischief	1	5			1								7	2.62%
Motor Vehicle Accidents	2	2	1	2									7	2.62%
Motor Vehicle Act	2	7	5	5	6								25	9.36%
Municipal Bylaws			3		2								5	1.87%
Off Road Vehicle Act					1								1	0.37%
Other Criminal Code			1										1	0.37%
Person Reported Missing	1												1	0.37%
Possession of restricted weapon													0	0.00%
Property Check	2		2		1								5	1.87%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.37%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	2	5	3	3	3								16	5.99%
Theft Of Motor Vehicle	2	1			1								4	1.50%
Theft Over \$5000													0	0.00%
Theft Under \$5000	3	8			1								12	4.49%

Police Report May 2023

There were two alarm calls to report for this month.

May 6th @ 1500hrs – Bakin Donuts, member attended.

May 19th @ 2000hrs – Bakin Donuts, member attended.

Assistance file for the month consisted of:

Assist EMS to gain entry into residence for medical emergency.

May 2 Assist RMCP- Threats call

Year To Date Approved Development Permits Summary Report 2023

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Industrial						1							1
Addition Residential Deck/Fence/Pools					1								1
New Industrial						2							2
New Multi-unit Family Dwelling				1									1
New Residential Accessory Structure				1									1
New Residential Deck/Fence/Pools					2	1							3
Renovation Commercial			2										2
Renovation Residential additions/alterations						1							1
Renovation Residential Deck/Fence/Pools					1								1
Renovation Single Family Dwelling		2	1										3
Total:		2	1										16

Total Estimated Construction Value
\$180,000.00
\$2,000.00
\$3,314,105.00
\$2,150,000.00
\$1,000.00
\$21,900.00
\$130,000.00
\$40,000.00
\$1,500.00
\$498,000.00
\$6,338,505.00

DEVELOPMENT PERMITS REPORT

For the period June 09, 2023 to July 06, 2023

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							
Industrial										
13-23	06/13/2023	76406	Island Structural Systems - [REDACTED]	[REDACTED]	Approved	New	Industrial	\$2,664,105.00	06/05/2023	12/01/2023
			42 Darrach Drive				Description: Construction of structural systems manufacturing building			
12-23	06/12/2023	901694	Todd Moase - [REDACTED]	[REDACTED]	Approved	Addition	Industrial	\$180,000.00	08/23/2023	10/31/2023
			12 Gerald McCarville Dr.				Description: Construct 22'x46' addition to existing building			
Sub Total: \$2,844,105.00										
Residential additions/alterations										
15-23	06/16/2023	472399	Jason Mann - [REDACTED]	[REDACTED]	Approved	Renovation	Residential additions/alterations	\$40,000.00	06/01/2023	08/01/2023
			11 Davison Street				Description: Replace windows (new size), deck replacement, placement of accessory structure.			
Sub Total: \$40,000.00										
Residential Deck/Fence/Pool										
16-23	06/16/2023	1068691	Jonathan Martin - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pool	\$10,000.00	06/17/2023	07/31/2023
			9 Linwood Drive				Description: Construct new deck and installation of pool			
Sub Total: \$10,000.00										
Total: \$2,894,105.00										



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

PAID
JUN 13 2023
15.

For Office Use Only	
Permit #:	15-23
Date Received:	June 13/23
Date Approved:	June 16/23
PEI Planning:	
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 11 DAVISON street Property Tax Number (PID): 472399
 Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property? No Yes, please describe:
House single family

Land Purchased from _____ Year Purchased 2023

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage <u>.23</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Jason Mann Address: _____
 Phone: _____ Cell: _____
 Email: _____@gmail.com Postal Code: C0B1M0

Same as Above:
 OWNER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Renovate Existing Addition Demolition Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input checked="" type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1	3	2	Width <u>3</u> Length <u>48</u>

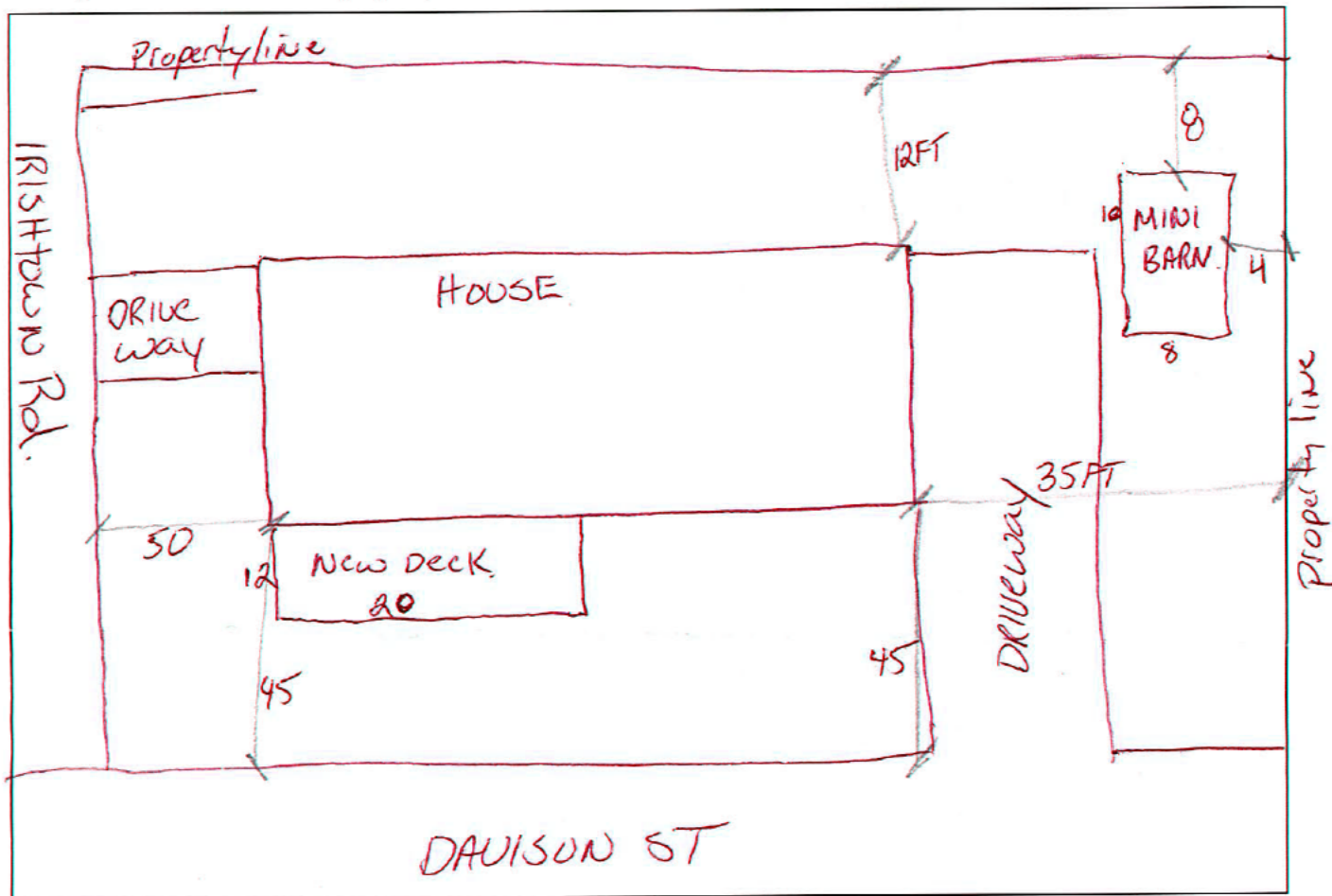
Detailed Project Description: Replace windows update bathrooms.
New vinyl on front + new deck on front
- new small mini barn on blocks.

Estimated Value of Construction (not including land cost): 25,000-40,000

Projected Start Date: June 1/23 Projected Date of Completion: Aug 1/23

Please provide a diagram of proposed construction:

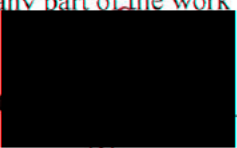
- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant:  Date: June 1/23



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	16-23
Date Received:	June 15/23
Date Approved:	JUNE 16/23
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 9 Linwood Dr. Property Tax Number (PID): 106 8691
 Lot No.: _____ Subdivision Name: _____ Current Zoning: R1

Are there any existing structures on the property?: No Yes, please describe:

A House

Land Purchased from Levi Sharpe Year Purchased 2014

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage <u>0.3ac</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Jonathan Martin Address: _____
 Phone: _____
 Email: _____ Postal Code: COB 1M0

Same as Above: Name: Down Martin Address: _____
 OWNER Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

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Type of Foundation	External Wall Finish	Roof Material	Chimney
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<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		<u>N/A</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1	4	3	Width _____ Length _____

Up 1450 ft²
Down 650 ft²

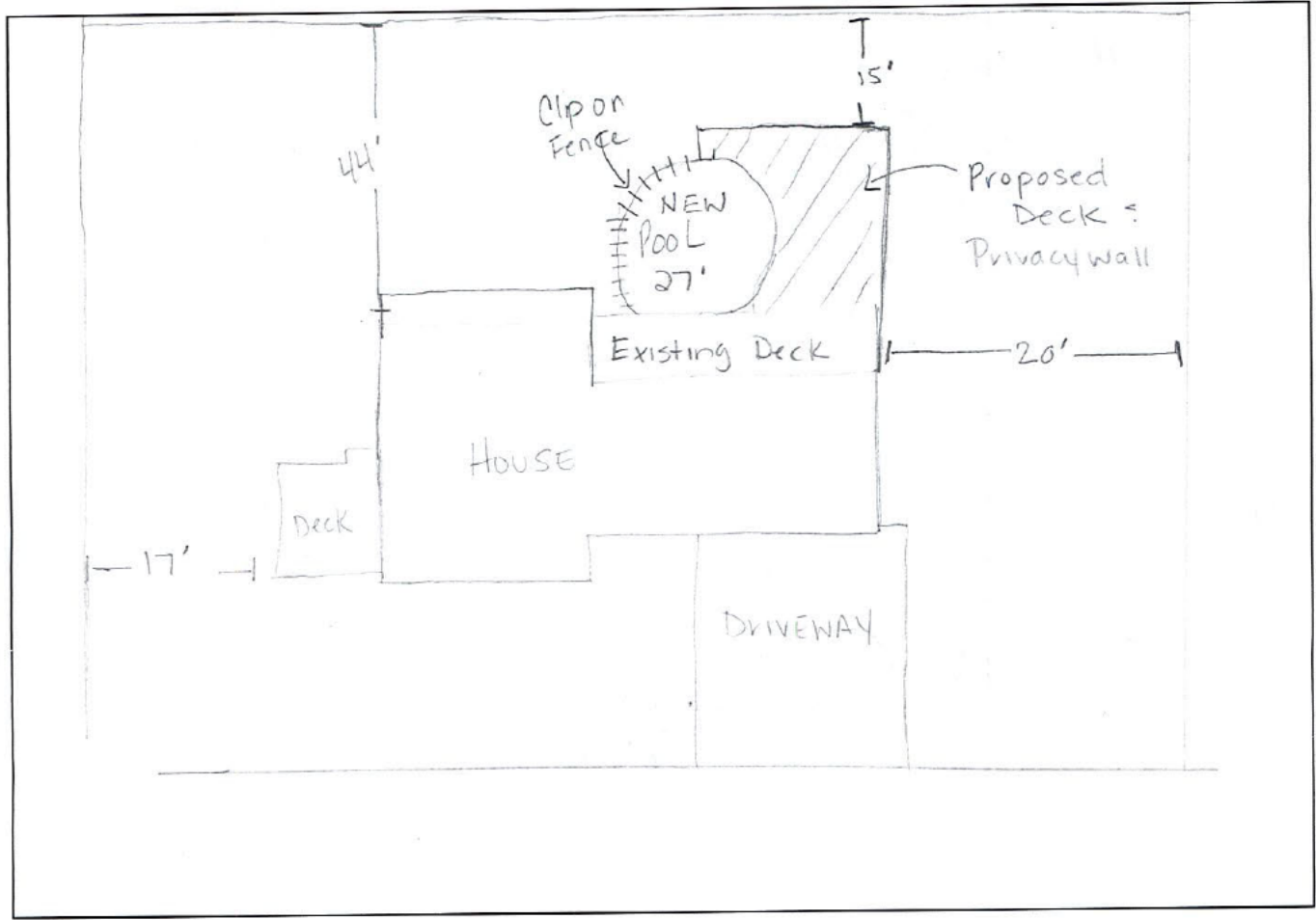
85-81
Detailed Project Description: Adding an above ground pool, and building an addition on to our deck 27'

Estimated Value of Construction (not including land cost): \$10,000

Projected Start Date: June 2023 Projected Date of Completion: July 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
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3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
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6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
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8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant: [REDACTED] Date: June 12/23

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: MAY 2023

SUBJECT: MAY 2023 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

May 2023

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm

Arena

- The arena boards and matting arrived in May. Replacement is due to be finished by June 30, 2023.
- The first two rows of the stands are removed to allow for the new boards to be placed and a walkway created, new stairways will be built by Kensington Metal Products to accommodate exits.
- The Vipers dressing room bathroom area was replaced/repared and new fixtures installed.
- Painting of the arena was started with both ends scraped and painted. Interior of the arena also is being painted to white with black trim to brighten the area.
- Public washrooms are being accessed and supplies ordered per availability.
- LED lightning has been ordered by Mid Isle Electric and will be installed upon availability.

Kensington Cash Draw

• April 9	180.00
• April 16	188.00
• April 23	176.00
• April 30	182.00
Total	72600

Ball Fields

- Ballfield bathroom is being upgraded for the season and will be done early June.
- Ballfield netting is up and new addition added to bottom of netting to go to the ground.
- Ballfield lights repaired and working.
- Dugouts were constructed in early May.
- Danny Hughes Memorial Tournament is Booked for July 21-23.
- The Mens Eastern Canadians tournament has been booked for Kensington this fall by Softball PEI Sept 8-10.

Senior Center

- Nothing to report.

Tennis \ Pickleball Courts KISH

- Nets are up for the season and windscreens installed.
- One Pickle Ball is setup and two tennis nets.

CUC Property

- Skate Park open since April.
- Ball Hockey area is being used throughout May by the Central Region Sport Council.
- The deck by the pond was replaced in May by staff and ready for the fishing derby.
- Property cleanup is on-going.

- Bike tune-up by Need -A-Brake company (free) May 20th, 2023 CUC parking lot
- Fishing Derby was May 27th,2023.

Upcoming Events

- Canada Day Ceremony July 1, 2023
- Danny Hughes Memorial Ball tournament July 21-23, 2023
- Kensington Harvest Festival Aug 19-23, 2023
- Eastern Canadians softball Sept 8-10, 2023



Mayor's Report to Town Council

July 10, 2023

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Bike Rodeo – Once again the Kensington Police Services conducted a successful bike rodeo with great participation and lots of help from volunteers. This year Police Chief Sutherland was very successful receiving donations for the bicycles and he was able to purchase at least 70 bicycles. Police Chief Sutherland is very appreciative of the support he receives from companies and individuals in the area who donate funds for the bicycles. For the children receiving bikes, it made their day. There was lots of enthusiasm and clapping of hands when the students' names were called out. Thank you to everyone who helped or contributed.

Basic Livable Income – I met with Marie Burge and Treena Smith to receive information on the initiative of the Cooper Institute to lobby the Federal and Provincial Governments to implement a program which is sometimes referred to as a Basic Income Guarantee (BIG) but is now being referred to as a Basic Livable Income. I have invited her and her committee to attend our Regular Council meeting on July 10 to make a presentation



to Council and Staff. Town Council will then deliberate on the information. The Cooper Institute will be requesting Town Councillors to pass a resolution in support of the initiative. In August we can formally consider the adoption of a resolution in support of the initiative.

KISH Graduation - It was my honour to attend the KISH Graduation again this year and present the Education Scholarship of \$1,000 to Bjorn Schmidt. Congratulations Bjorn! It is rewarding to see the amount of educational financial support handed out to the students from educational institutions, business bursaries, scholarships, and memorial donations at graduation exercises like this. Congratulations to all Graduates.

HMCS Run-for-Wishes – HMCS Charlottetown started off the second day of their Run-for-Wishes fundraiser this year in Kensington, which is a trek of over 400 KM across Prince Edward Island. I met them before they set out to canvass for donations around town. I presented them with a donation on behalf of the Town of Kensington. To date over the past 20 years, HMCS Charlottetown has raised over \$500,000 for this worthy cause.

Crime Stoppers AGM – It was very educational to attend the Crime Stoppers AGM again this year. They have been instrumental in assisting the police in solving many crimes. Additionally, they go out into the community to present programs on topics such as cybercrime, advice to seniors, etc. While they run on a very tight budget, they are struggling to meet their operational needs and they depend on donations and support from the Provincial Government and Municipalities for funds. The Town of Kensington is one of the Municipalities who regularly donate every year to Crimestoppers. We may want to consider an increase when the request comes forward next. Crimestoppers do a lot of work to assist in solving crime and we would not want to lose this valuable service.

Donation from Kensington Lions Club – The Kensington Lions Club received money from the Innisfail Lions Club in Alberta and Nashwaaksis Lions Club in New Brunswick which they requested that it be distributed to warming centers in Prince Edward Island to purchase needed supplies. The Town of Kensington was pleased to be one of the recipients of this generous gift and we now have a fully stocked supply closet in our Emergency Shelter. If the need arises again to use the emergency shelter, we will be better able to meet the needs of those who require shelter. Thank you to the Kensington Lions Club for their kindness and consideration.

Canada Day – We had great weather for Canada Day this year and the turnout was fantastic. Robert Wood tells



me he had an extra 100 hot dogs this year and an extra cake and we still ran out. Thank you to our town staff for organizing the day and to the volunteers for making this event successful. Congratulations to the **Citizen of the Year for 2023 – Coreen Pickering** and to the **Youth of the Year – Jessica Thibeau**. Both worthy recipients.

Kensington Dog Park – As some Councillors may remember, several years ago the Town of Kensington partnered with the Kensington Country Store Co-operative to develop a Dog Park in Kensington. It is located on the Co-operatives property and the Town provided the fencing, etc. The Picnic table provided by the Town had become unusable and needed replacing. The Town was in the process of replacing it when we had an offer from the Kensington Legion to provide a bench and an offer from Peaceful Paws Pet Crematorium on Gerald McCarville Drive to provide a picnic table. Both of these items have been placed now and we thank both for their contribution. This park is being well used and this has been a great partnership between the Town and the Co-operative Country Store.

Rowan Caseley, Mayor

Town of Kensington

Town of Kensington - Request for Decision

Date: July 6, 2023	Request for Decision No: 2023-35						
Topic: 2023/24 Credit Union Centre Upgrades Project – Parking Lot Expansion and Additional Paving							
Proposal Summary/Background: <p>Town Councillors have discussed, since the initial development of the Credit Union Centre Upgrades Project, the possibility of expanding the parking area for the facility. Staff requested a drawing from WSP to design a potential expansion, and a quote from Curran and Briggs (successful contractor on the parking lot resurfacing project). The drawing and quotation are attached to this Request for Decision. Note that the expansion of a parking area is <u>NOT</u> an eligible expenditure through the Investing in Canada Infrastructure Program (ICIP), which is the Program funding the current CUC Upgrades Project.</p> <p>The drawing provided by WSP broke the additional parking areas as Area #1 and Area #2. Area #1 is the area to the north of the caged area, where the current Zamboni snow dump is located, and includes a resurfaced walkway from Garden Drive through to the CUC parking area. Area 2 is located south of the current parking area and expands the parking area into the current grassed area.</p> <p>Curran and Briggs’ quote came in as follows:</p> <table data-bbox="154 1333 909 1543"><tr><td>Area 1 - 497 square meters</td><td>\$44,233.00 plus HST</td></tr><tr><td>Area 2 – 1,400 square meters</td><td>\$124,600.00 plus HST</td></tr><tr><td>Total (1897 square meters)</td><td>\$168,833.00 plus HST</td></tr></table>		Area 1 - 497 square meters	\$44,233.00 plus HST	Area 2 – 1,400 square meters	\$124,600.00 plus HST	Total (1897 square meters)	\$168,833.00 plus HST
Area 1 - 497 square meters	\$44,233.00 plus HST						
Area 2 – 1,400 square meters	\$124,600.00 plus HST						
Total (1897 square meters)	\$168,833.00 plus HST						
Benefits: <ul style="list-style-type: none">• Will provide an expanded parking area for the CUC which should help alleviate parking constraints with the caged area being designated as a no parking area, i.e. on-street Garden Drive parking.• Will provide a more stable walking surface adjacent to the caged area, which can be cleared by the Town’s snow equipment.							

- Will provide a more stable surface for the Zamboni when dumping snow.

Disadvantages:

- N/A

Discussion/Comments:

It is recommended by staff that Town Council proceed with the expansion of the parking area as proposed, for the price quoted from Curran and Briggs. While not a fundable expense through the ICIP, staff are investigating alternative external funding sources to complete the project. If we are unable to locate sufficient funding for the project, staff are proposing to fund the expansion through long-term borrowing or through current revenues.

Staff are proposing that the expansion project proceed along the same schedule as the current ICIP Re-surfacing Project to allow for a seamless parking area. Curran and Briggs are proposing to commence the re-surfacing project the week of July 10th.

Options:

1. Authorize staff to proceed with an expansion to the Credit Union Centre Parking Area.
2. Not authorize staff to proceed.
3. Refer the matter back to staff.

Costs/Required Resources:

\$168,833.00 plus HST
(HST Fully Recoverable)

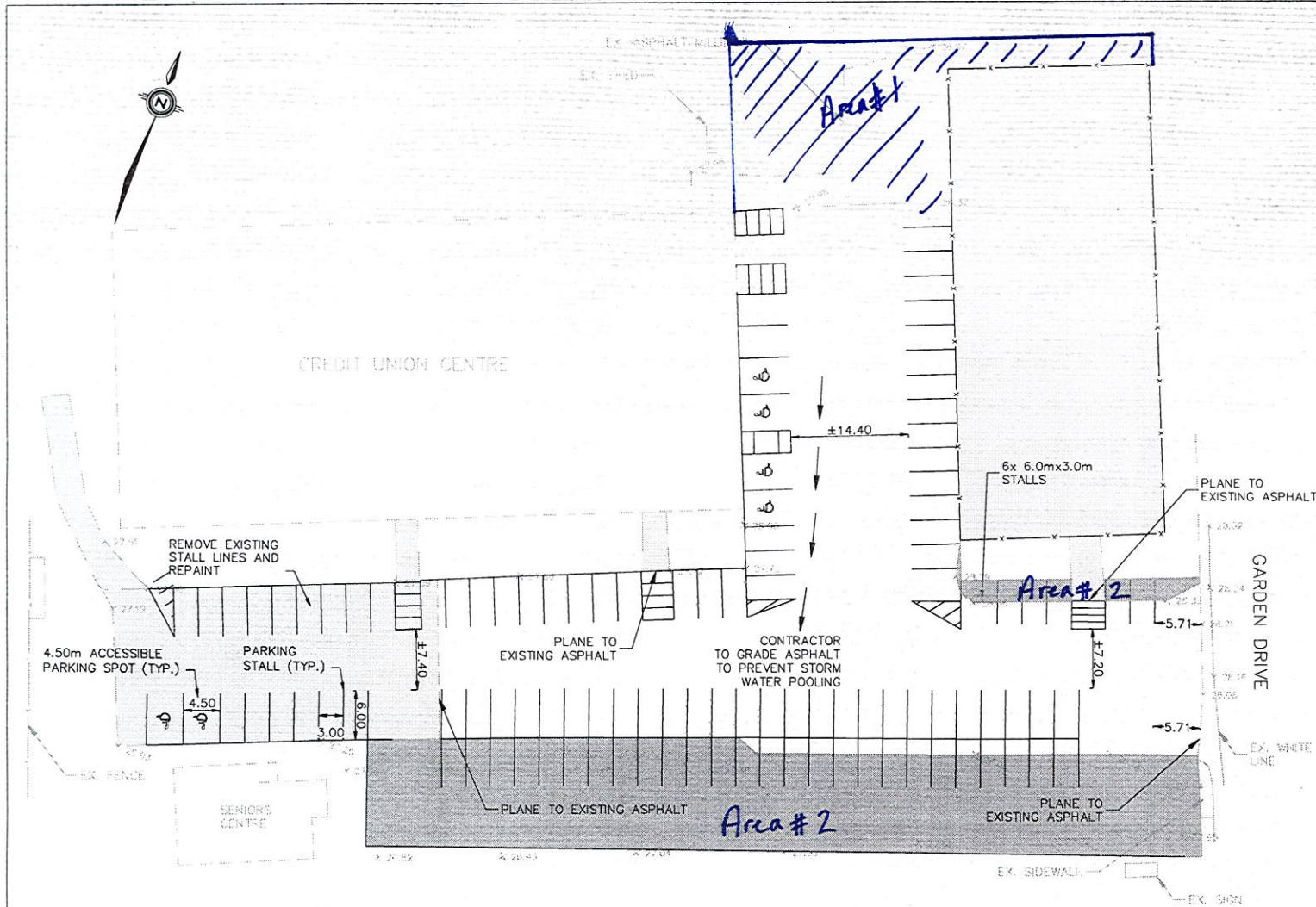
Source of Funding:

TBD

Recommendation:

That Town Council consider and adopt the following motion:

THAT Kensington Town Council authorize staff to proceed with an expansion to the Credit Union Centre Parking Area, as per the quote from Curran and Briggs in the amount of \$168,833.00 plus HST, dated July 5, 2023.



- NOTES:**
1. ALL EXISTING INFORMATION GIVEN ON DRAWING IS TO BE CONSIDERED APPROXIMATE ONLY, AND IS NOT TO BE CONSTRUED AS TOTALLY COMPLETE. PRIOR TO ANY CONSTRUCTION ACTIVITY IT IS THE CONTRACTORS RESPONSIBILITY TO CONFIRM ALL REQUIRED INFORMATION REGARDING EXISTING CONDITIONS.
 2. ALL AREAS DISTURBED DURING CONSTRUCTION (I.E. ASPHALT, CONCRETE, GRASS, PAINT LINES, ETC.) ARE TO BE REINSTATED TO THE ORIGINAL CONDITION TO THE APPROVAL OF THE ENGINEER. ALL COSTS FOR REINSTATEMENT ARE TO BE CONSIDERED INCIDENTAL TO THE WORK COMPLETED.
 3. THE CONTRACTOR IS RESPONSIBLE FOR CLEARING AND REMOVING WASTE MATERIAL FROM THE SITE TO AN APPROVED LOCATION.
 4. ALL SUBGRADE MATERIAL TO BE APPROVED ON SITE BY THE OWNER'S REPRESENTATIVE PRIOR TO ASPHALT PLACEMENT.
 5. ALL BASE GRAVELS TO BE COMPACTED TO 100% STANDARD PROCTOR DENSITY.
 6. ALL ASPHALT TO BE SUPPLIED AND PLACED AS PER SECTION 603 (HOT MIX ASPHALTIC CONCRETE) OF THE PEI THE GENERAL SPECIFICATIONS, LATEST VERSION.
 7. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO BECOME FAMILIAR WITH AND UNDERSTAND THE NATURE AND EXTENT OF THE WORK TO BE EXECUTED, THE NATURE OF THE SOIL, SURFACE WATER DRAINAGE, THE GENERAL FORM OF THE SURFACE OF THE GROUND AND GENERALLY OF ALL MATTERS WHICH CAN IN ANYWAY INFLUENCE THE TENDER.

- CHAIN LINK FENCE NOTES:**
8. CONTRACTOR IS TO SUPPLY AND INSTALL COMPLETE CHAIN LINK FENCE SYSTEM AS SHOWN ON DETAILS AND AS SPECIFIED. COSTS ASSOCIATED WITH REMOVAL OF EXISTING FENCE SHOULD BE INCLUDED IN THE APPROPRIATE ITEM IN THE SCHEDULE OF UNIT PRICES.
 9. FENCE IS TO HAVE CONCRETE FOOTING AT ALL END, CORNER, GATE AND STRAINING POSTS. ALL REMAINING LINE POSTS TO BE EMBEDDED A MINIMUM OF 1200mm INTO EXISTING GROUND.
 10. CONTRACTOR TO SUPPLY A 1000mm WIDE DOUBLE SWING GATE (2 @ 2000mm SWING OUTWARDS)
 11. CONTRACTOR TO SUPPLY GATE COMPLETE WITH LATCH AND CATCH, PADLOCK, FOOT BOLT AND CONCRETE CENTER REST SUPPORT. LOCK TO BE KEYED TO MUNICIPALITY'S REQUIREMENT.

PARKING LOT PLAN
1:500



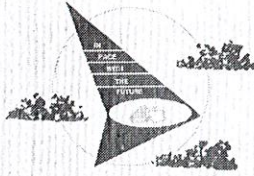
WSP Canada Inc.
195 MacLennan Road
Summerside
Prince Edward Island
Canada, C1N 5Y4
T 902-436-2669
F 902-436-9911
www.wsp.com

TOWN OF KENSINGTON

**CREDIT UNION CENTRE
PARKING LOT RESURFACING
PLAN VIEW**

NO:	REVISION :	DATE:	BY:	CHK:	Date: JUNE 27, 2023	Drawn by: C. McCARDLE
1	EXPANSION SKETCH	23/06/27	CM		Scale: 1:500	Reviewed by:
0	ISSUED FOR TENDER	23/05/18	CM	WCE	Project No: 231-00178-00	Sheet: C01

PROPOSAL FORM



**Curran & Briggs
LIMITED**

Box 1625, 40 ALLWEATHER HIGHWAY
SUMMERSIDE, PEI, C1N 2V5
TEL: (902) 436-2163 FAX: (902) 436-1528
WWW.CURRANANDBRIGGS.COM

PROUD MEMBER OF



SUBMITTED TO Community Gardens		PHONE	DATE July, 5, 2023
STREET		FAX	JOB LOCATION Kensington
CITY, PROVINCE, POASTAL CODE		ATTENTION Robert	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

We are pleased to provide the following prices

Two areas

Area #1 497M2

Excavation of 22 inches of existing material

Placement of 12 inches of sandstone

Placement of 6 inches of class A gravel

Placement of 2.5 inches of Base asphalt

Placement of 1.5 inches of Seal asphalt

Total \$89.00/M2 \$44,233.00+HST

Area #2 1400M2

Excavation of 22 inches of existing material

Placement of 12 inches of sandstone

Placement of 6 inches of class A gravel

Placement of 2.5 inches of Base asphalt

Placement of 1.5 inches of Seal asphalt

Total \$89.00/M2 \$124,600.00+HST

\$168,833.00

SPECIAL NOTES / CONDITIONS

PAYMENT SHALL BE MADE AS FOLLOWS

30 DAYS FROM COMPLETION _____

SPECIAL _____

ALL WORK SHALL BE COMPLETED IN A WORKMANLIKE MANNER AND IN ACCORDANCE WITH STANDARD INDUSTRIAL PRACTICE. ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS OVER THE CONTAINED ESTIMATE SHALL BE EXECUTED BY CURRAN & BRIGGS LIMITED, BUT ONLY UPON THE WRITTEN AND SIGNED AUTHORIZATION OF THE CUSTOMER AND SHALL BECOME AN EXTRA CHARGE OVER AND ABOVE THE CONTAINED ESTIMATE. THE CUSTOMER SHALL MAINTAIN FIRE AND ALL OTHER INSURANCE COVERAGE ON THE PROJECT. CURRAN & BRIGGS LIMITED ACCEPTS NO LIABILITY FOR DELAYS IN PROJECT COMPLETION AS A RESULT OF STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. CURRAN & BRIGGS LIMITED'S WORKERS ARE FULLY COVERED BY WORKERS' COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE :

NOTE:
THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS OF THE DATE OF THIS PROPOSAL

ACCEPTANCE OF PROPOSAL:

THE AFFORMENTIONED PRICE, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE:

DATE OF ACCEPTANCE:

Town of Kensington - Request for Decision

Date: July 7, 2023	Request for Decision No: 2023-36 (Office Use Only)
Topic: Re-Zoning Application – PID No. 685545	
Proposal Summary/Background: A request has been received from the owner of a property at the southeast corner of School Street and Sunset Drive, to re-zone the property from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property. Re-Zoning the subject property requires an amendment to the Town’s Development Control Bylaw as well as to the future land use map that is part of the Town’s Official Plan. The following information is being circulated with this Request for Decision: <ol style="list-style-type: none">1. Re-Zoning request2. Initial DV8 report (email)3. Mapping information	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: Staff have reviewed the relevant information and the DV8 Consulting initial review on the proposed Bylaw and Official Plan amendment. Staff are recommending that Town Council proceed with the Bylaw and Official Plan Amendment process (public meeting) to gather further information to facilitate formal consideration of the application to re-zone the property from Single Unit Residential (R1) to Low Density Residential (R2).	

Options:

1. Allow the application to proceed to a public meeting, as proposed.
2. Not allow the application to proceed to a public meeting.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council direct the CAO to proceed with scheduling a public meeting to gather further information in the consideration of an application to amend the Town of Kensington Development Control Bylaw and Official Plan, to re-zone PID No. 685545 from its current Single Residential Zoning designation (R1) to a Low-Density Residential Zoning Designation (R2).

From: Rob Steele <rob.steele@summerside.ca>
Sent: Friday, June 23, 2023 3:15 PM
To: cao@kensington.ca
Subject: Semidetached development, change to R2
Attachments: CCF_001637.pdf; 2072 DP (1).pdf; registered Deed.pdf; St number.png; 17 Sunset Dr. driveway permit application.pdf; 38 School St. driveway permit application.pdf; R2 Semi detached Development Application SE corner lot of School St and Sunset Dr page 1.pdf; R2 Semi detached Development Application SE corner lot of School St and Sunset Dr page 2.pdf

Hi Geoff

I would like to build a semi detached on the corner of School and Sunset. Please find an application and corresponding information.

Please let me know what you need to proceed.

Be well,
Have a great weeked,
Rob

Rob Steele
Electrical Operations Supervisor
City of Summerside
902 888 7613

To: Hope Parnham
Subject: RE: Semidetached development, change to R2

From: Hope Parnham <hparnham@outlook.com>
Sent: Thursday, July 6, 2023 7:39 PM
To: cao@kensington.ca
Subject: RE: Semidetached development, change to R2

Hi Geoff

My preliminary review indicates that the proposal aligns with housing objectives in the Official Plan and meets the lot area and set back requirements for the current R2 Zone. And I think that they are within the permitted lot coverage (a regulation we are proposing to get rid of anyways). If the rezoning is approved, they still need to apply for the development permit, and we can confirm those details at that time. With the 3 adjacent lots on Sunset as semi-detached, and townhouses (R3) on the opposite side of that street, this area already has mixed density development.

I would suggest proceeding to the public meeting stage with the caveat that if the rezoning is approved the development will meet the Bylaw regulations of the R2 Zone – that way I can complete a more thorough review on the drawings when I have more time.

Would really like to chat with you soon about the Official Plan/Bylaw and when you would like to proceed. If you are generally comfortable with the latest draft, I would like to submit it for a preliminary review by the Province so that if they identify any red flags, we catch them before the draft goes to the public.

Best regards
Hope

From: cao@kensington.ca <cao@kensington.ca>
Sent: Wednesday, July 5, 2023 2:16 PM
To: Hope Parnham <hparnham@outlook.com>
Subject: FW: Semidetached development, change to R2

Hi Hope

I received the attached re-zoning application and couldn't specifically recall if I had sent it to you previously or not. My "sent" items indicate that I didn't.

Can you please review and make a recommendation as to whether the application should be moved forward to the public consultation phase? I'd like to get it to Town Council this coming Monday evening, if at all possible.

Thanks, and please let me know should you have any questions/concerns.

Geoff Baker, CAO
Town of Kensington
Tel: (902) 836-3781
Cell: (902) 439-8849

From: Rob Steele <rob.steele@summerside.ca>
Sent: Friday, June 23, 2023 3:15 PM
To: cao@kensington.ca
Subject: Semidetached development, change to R2

Hi Geoff

I would like to build a semi detached on the corner of School and Sunset. Please find an application and corresponding information.

Please let me know what you need to proceed.

Be well,
Have a great weeked,
Rob

Rob Steele
Electrical Operations Supervisor
City of Summerside
902 888 7613



PLAN NO. 2072 DP

WIDTH: 62'-0"
DEPTH: 62'-4"

MAIN FLOOR AREA: 2836 sq.ft.
- UNIT #1: 1552 sq.ft./ - UNIT #2: 1284 sq.ft.

GARAGE AREA
- UNIT #1: 364 sq.ft./ - UNIT #2: 375 sq.ft.

LIST OF DRAWINGS

- A1. COVER PAGE
- A2. FRONT & RIGHT ELEVATION
- A3. REAR & LEFT ELEVATION
- A4. MAIN FLOOR PLAN
- A5. SECTION A-A, ROOF PLAN
- A6. SECTION B-B
- A7. FOUNDATION PLAN



- PLEASE NOTE -

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Contractors to verify all
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of any modifications

Construction shall comply with
the current edition of the
National Building Code

3D Home Design Ltd.
198 Grafton St. Charlottetown, PE
(902) 213-3879, bjh3879@gmail.com

NORTH RUSTICO HOME CENTRE

PROJECT: STRATEGIC ENTERPRISES-
STARLIGHT CORNER

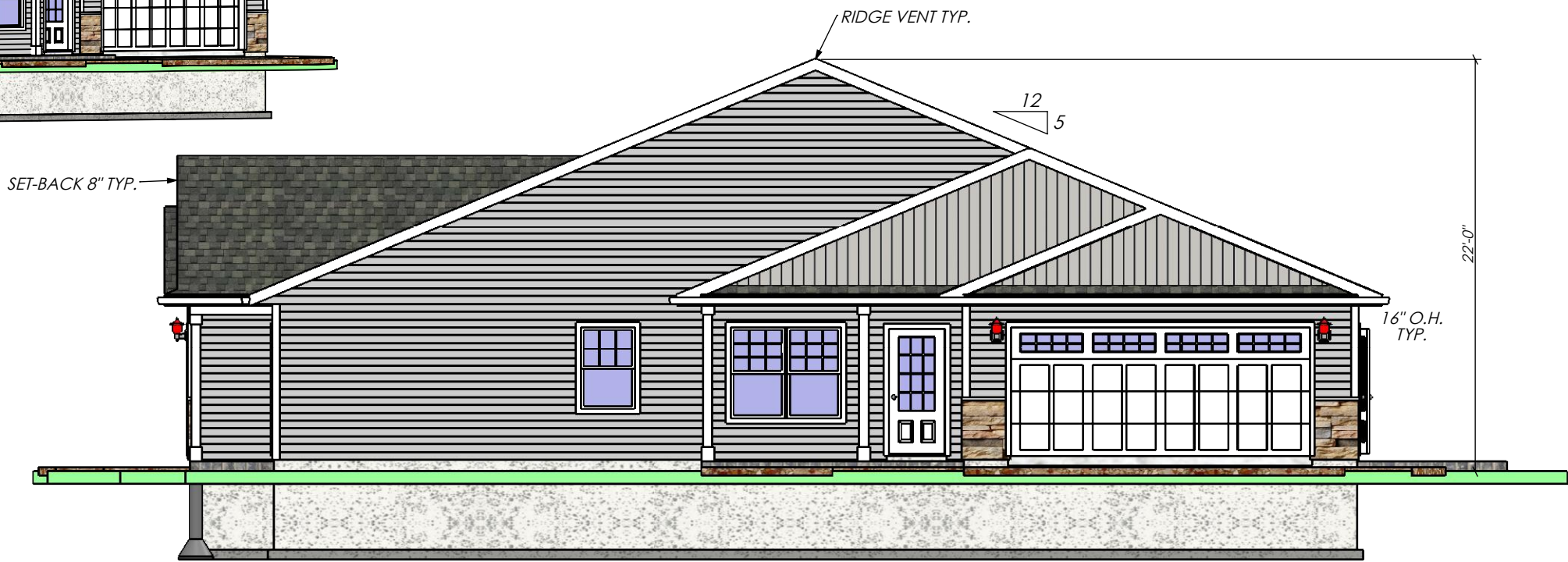
A1. COVER PAGE

SCALE: N.T.S

DATE: JUL 15/ 2022

DRAWN BY: 3D HOME DESIGN

REVISIONS: 4. MAR 03/ 2023



RIGHT ELEVATION

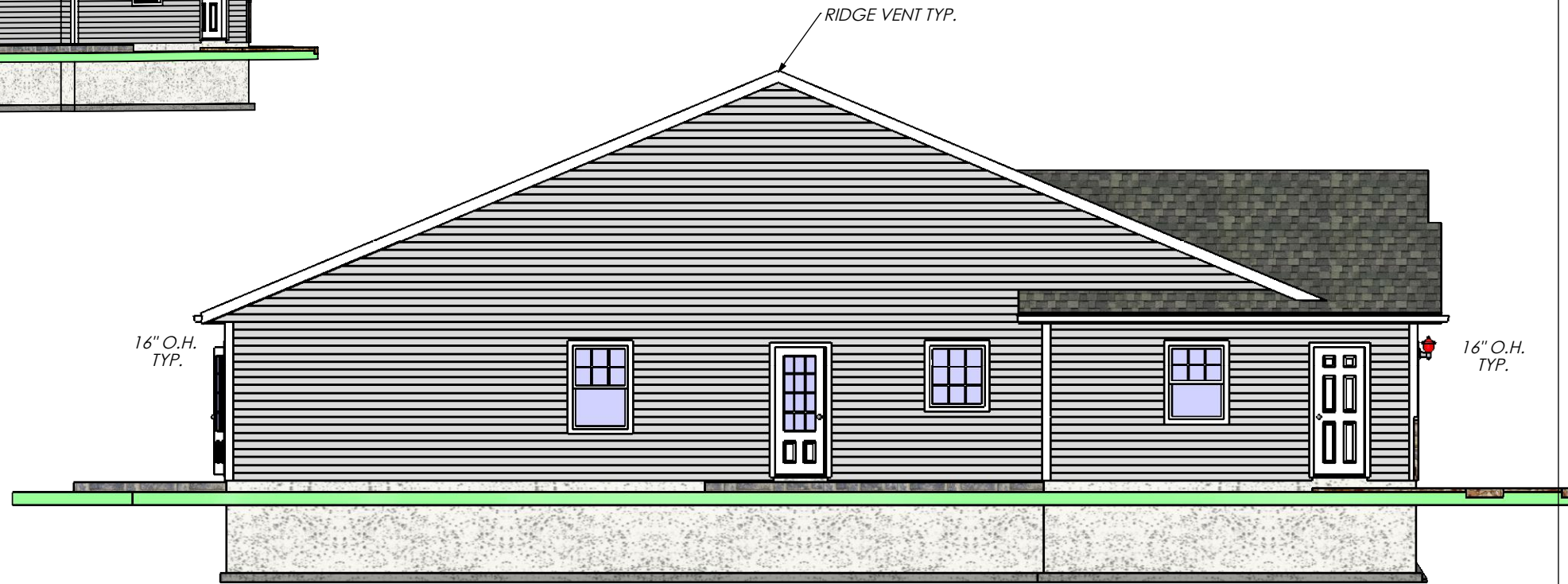
ATTIC FIRE BLOCK
 2 TRUSSES AT SEPARATION WITH INSULATION IN BETWEEN AND
 1 LAYER 5/8" TYPE 'X' GYPSUM BOARD ON THE FAR SIDE
 OF EACH TRUSS FOR FIRE SEPARATION REQUIREMENTS



FRONT ELEVATION

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NORTH RUSTICO HOME CENTRE
 PROJECT: STRATEGIC ENTERPRISES-
 STARLIGHT CORNER
 A2. FRONT & RIGHT ELEVATION
 SCALE: 1/8" = 1'-0"
 DATE: JUL 15/ 2022
 DRAWN BY: 3D HOME DESIGN
 REVISIONS: 4. MAR 03/ 2023



LEFT ELEVATION

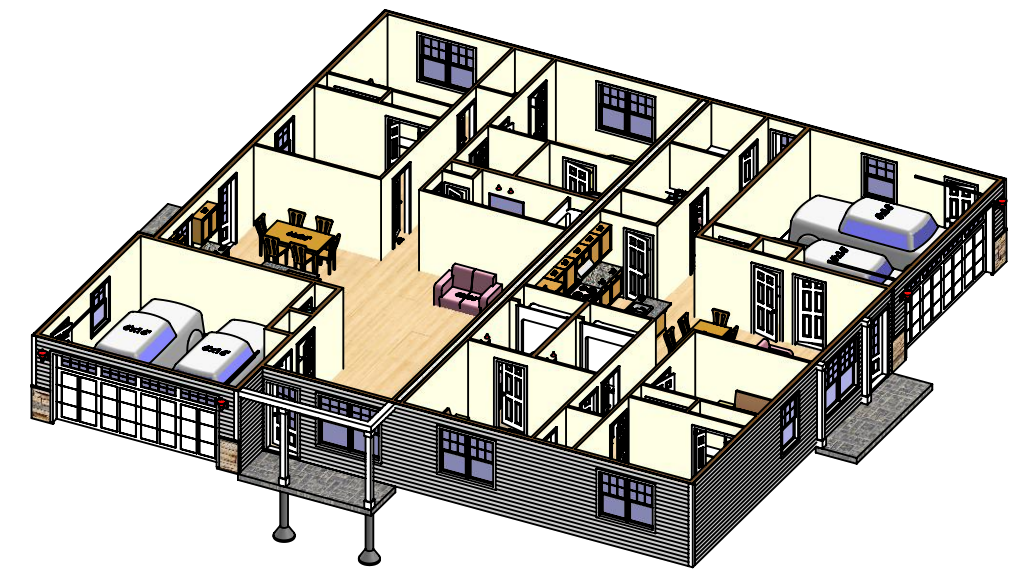
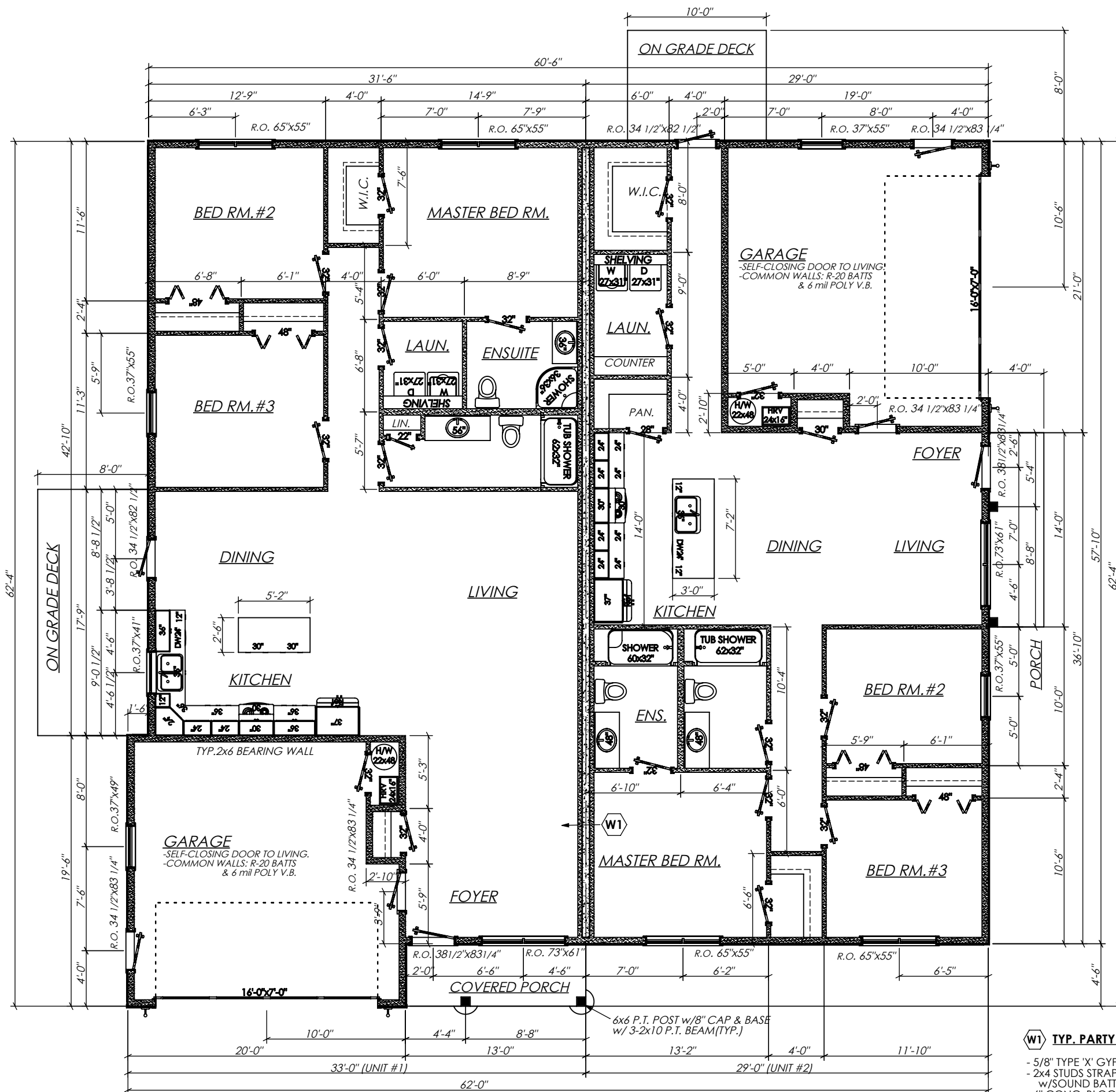
ATTIC FIRE BLOCK
 2 TRUSSES AT SEPARATION WITH INSULATION IN BETWEEN AND
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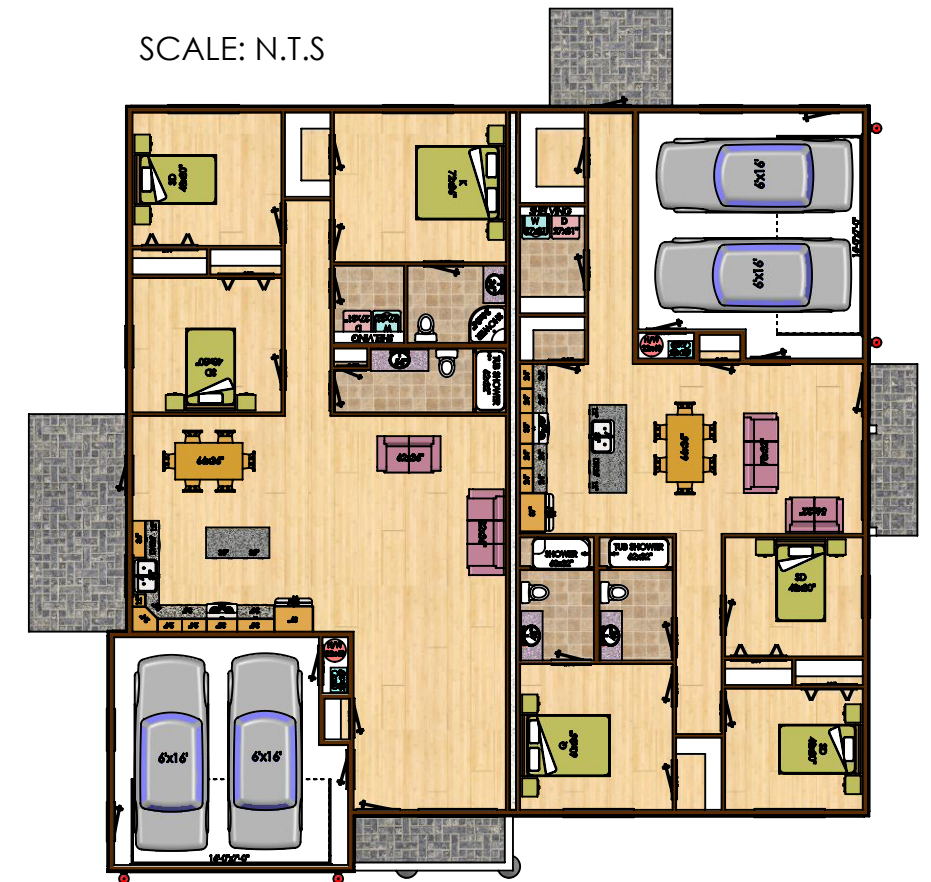
REAR ELEVATION

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NORTH RUSTICO HOME CENTRE
 PROJECT: STRATEGIC ENTERPRISES-
 STARLIGHT CORNER
 A3. REAR & LEFT ELEVATION
 SCALE: 1/8" = 1'-0"
 DATE: JUL 15/ 2022
 DRAWN BY: 3D HOME DESIGN
 REVISIONS: 4. MAR 03/ 2023



SCALE: N.T.S



SLAB-ON GRADE MAIN FLOOR PLAN : 2836 sq.ft.
 - UNIT #1: 1552 sq.ft./ - UNIT #2: 1284 sq.ft.

*NOTE: - EXTERIOR DOORS AND WINDOWS ARE RSO SIZES.
 - ALL BEDROOM WINDOWS TO MEET NATIONAL BUILDING CODE EGRESS SIZES.
 - INTERIOR DOORS ARE 6'-8" HEIGHT.
 - KITCHEN EXHAUST MUST HAVE BOOSTER SWITCH INSTALLED OR DIRECT EXHAUST TO OUTSIDE.

(W1) TYP. PARTY WALL

- 5/8" TYPE 'X' GYPSUM BOARD
- 2x4 STUDS STRAPPING @ 16"o.c.
- w/SOUND BATT INSULATION
- 6" CONC. BLOCK
- 2x4 STUDS STRAPPING @ 16"o.c.
- w/ SOUND BATT INSULATION
- 5/8" TYPE 'X' GYPSUM BOARD

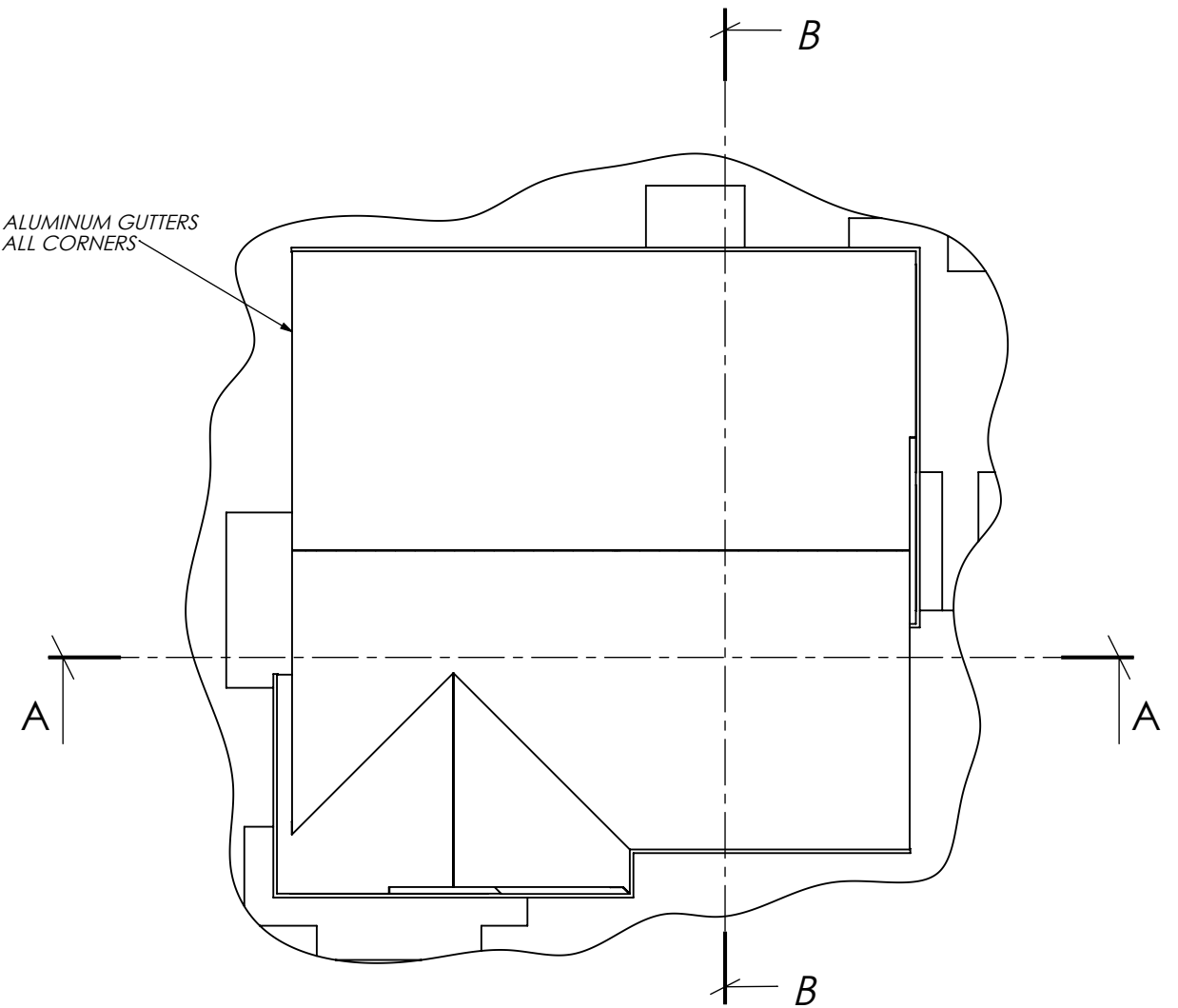
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NORTH RUSTICO HOME CENTRE

PROJECT: STRATEGIC ENTERPRISES-STARLIGHT CORNER
 A4. MAIN FLOOR PLAN
 SCALE: 1/8" = 1'-0"
 DATE: JUL 15/ 2022
 DRAWN BY: 3D HOME DESIGN
 REVISIONS: 4. MAR 03/ 2023

SEAMLESS PREFINISHED ALUMINUM GUTTERS AND DOWNSPOUTS AT ALL CORNERS



ROOF PLAN
SCALE: N.T.S

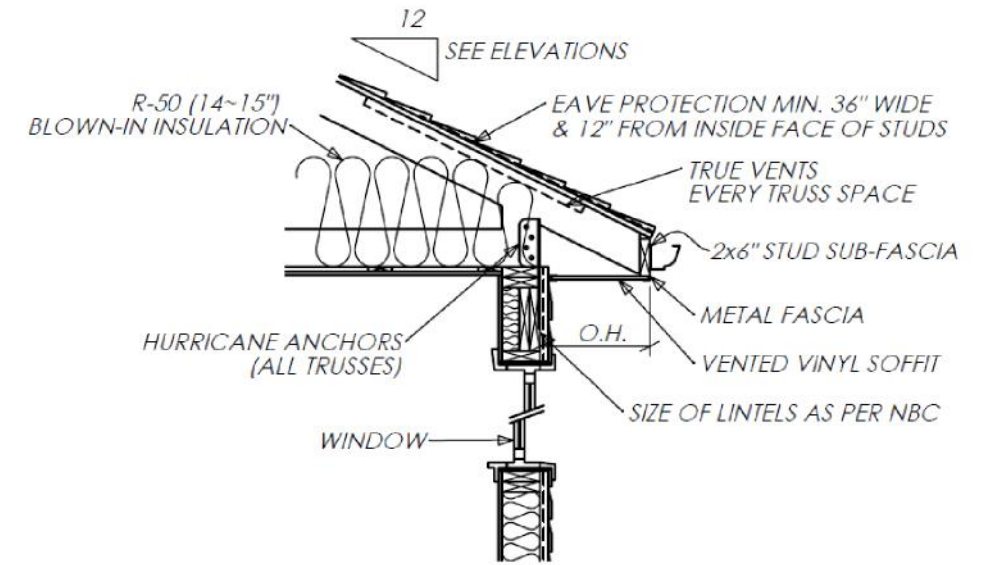
ATTIC FIRE BLOCK
2 TRUSSES AT SEPARATION WITH INSULATION IN BETWEEN AND
1 LAYER 5/8" TYPE 'X' GYPSUM BOARD ON THE FAR SIDE
OF EACH TRUSS FOR FIRE SEPARATION REQUIREMENTS



SECTION A-A

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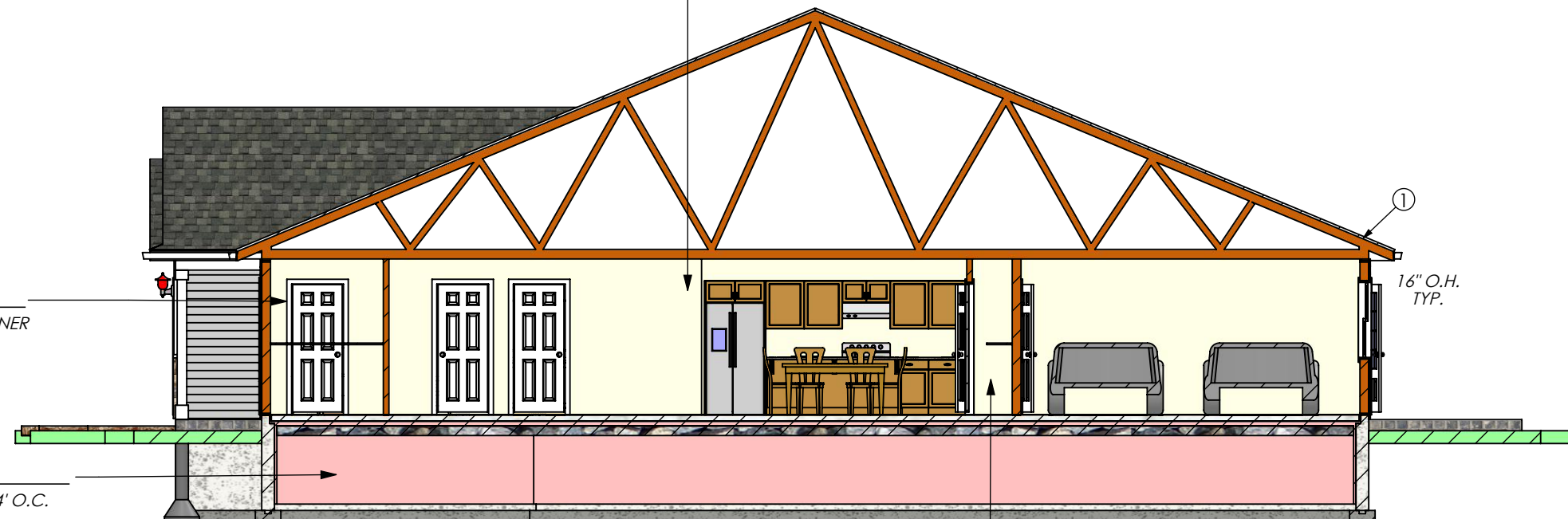
NORTH RUSTICO HOME CENTRE
PROJECT: STRATEGIC ENTERPRISES-
STARLIGHT CORNER
A5. SECTION A-A, ROOF PLAN
SCALE: 1/8" = 1'-0"
DATE: JUL 15/ 2022
DRAWN BY: 3D HOME DESIGN
REVISIONS: 4. MAR 03/ 2023



① **EAVE & LINTEL DETAIL**
(SCALE: N.T.S)

TYP. TRUSS ROOF CONSTRUCTION

- 25 YEAR FIBERGLASS SHINGLES
- 1/2" OSB SHEATHING & 'H' CLIPS
- PRE-ENGINEERED TRUSS @24" O.C.
- (SEE DESIGN BY OTHERS)
- R50 BLOWN-IN INSULATION
- 1X4 STRAPPING
- 6 mil POLY V.B.
- 1/2" DRYWALL



TYPICAL EXTERIOR WALL:

- FINISHED SPECIFIED BY OWNER
- HOUSE WRAP
- 1/2" OSB SHEATHING
- 2x6 STUDS @16" O.C.
- R24 BATTS INSULATION
- 6 mil POLY V.B.
- 1/2" DRYWALL

TYP. FROST WALL:

- 1/2" x8" ANCHOR BOLTS @4' O.C.
- 2x6 P.T. SILL PLATE
- SILL GASKET
- 8"x5" CONC. WALL
- 1 1/2" EXPANDED TYPE 1 INSULATION
- 16"x6" CONCRETE FOOTING (FOOTING KEY)

SLAB-ON GRADE FLOOR:

- UNDISTURBED SOIL
- 6" CRUSHED GRAVEL
- 3" HIGH DENSITY RIGID INSULATION
- 6 mil POLY VAPOUR BARRIER
- 6x6x6/6 WIRE MESH
- 4" MECH. FINISHED CONC.SLAB (OPTION: IN-FLOOR HEATING)
- FINISHED AS SPECIFIED

SECTION B-B

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NORTH RUSTICO HOME CENTRE

PROJECT: STRATEGIC ENTERPRISES-
STARLIGHT CORNER

A6. SECTION B-B

SCALE: N.T.S

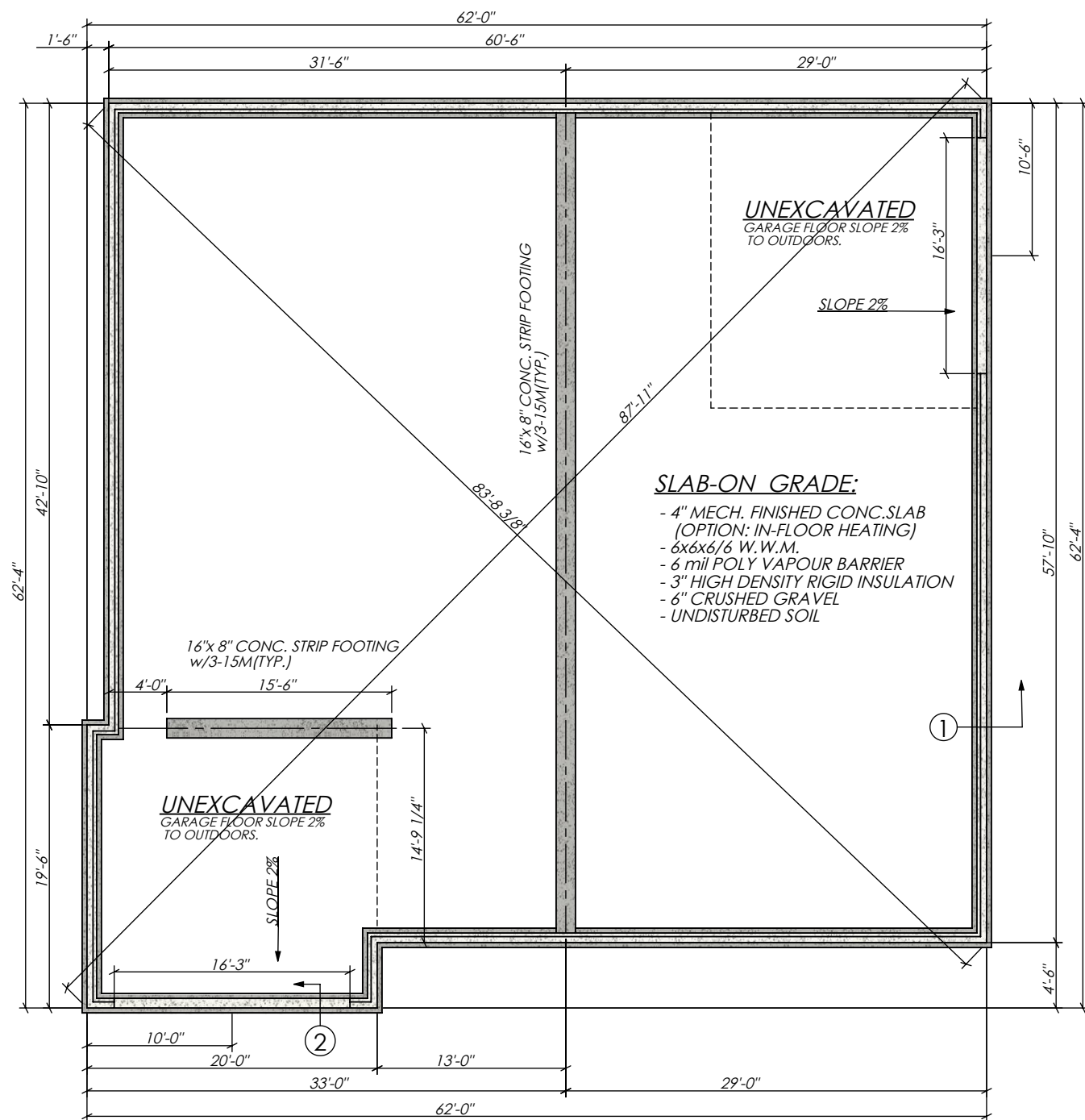
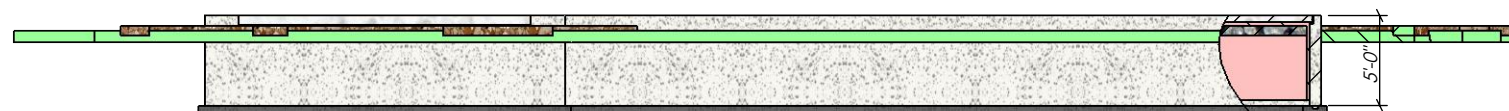
DATE: JUL 15/ 2022

DRAWN BY: 3D HOME DESIGN

REVISIONS: 4. MAR 03/ 2023

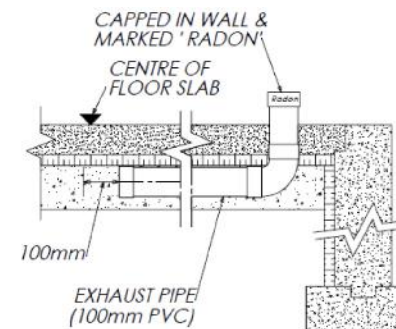
***NOTE:**

1. A SMOKE ALARM SHALL BE INSTALLED IN EACH BEDROOMS AND IN THE LIVING SPACE. SMOKE ALARMS IN EACH UNIT SHALL BE WIRED TO SOUND ALL AT ONCE.
2. A CARBON MONOXIDE(CO) ALARM SHALL BE INSTALLED IN THE BEDROOMS OR OUTSIDE OF THE BEDROOMS WITHIN 5m OF THE BEDROOM DOORS. ALL CO ALARMS WITHIN EACH UNIT SHALL BE WIRED TO SOUND ALL AT ONCE.
3. A SUPPLEMENTAL EXHAUST FAN WITH A RATED CAPACITY NOT LESS THAN 50 L/s SHALL BE INSTALLED IN THE KITCHEN (RANGE HOOD) OR DIRECT EXHAUST TO OUTSIDE.
4. THE BATHROOMS SHALL HAVE MECHNICAL VENTILATION WITH A RATED CAPACITY OF NOT LESS THAN 25 L/s.
5. LAUNDRY DRYING EXHAUST SHALL VENT DIRECTLY OUTDOORS AND SHALL BE INDEPENDENT OF OTHER VENTILATION

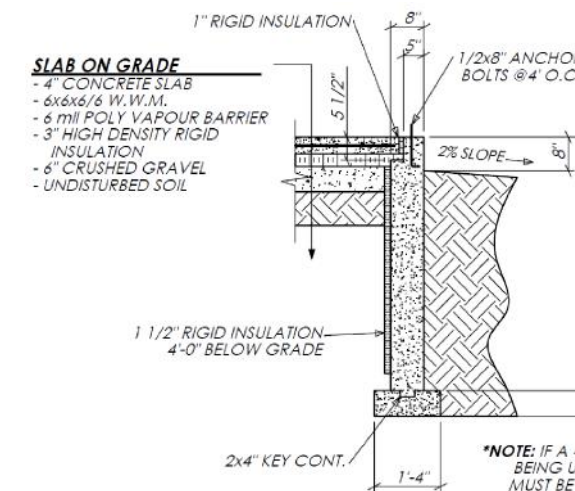


FOUNDATION PLAN

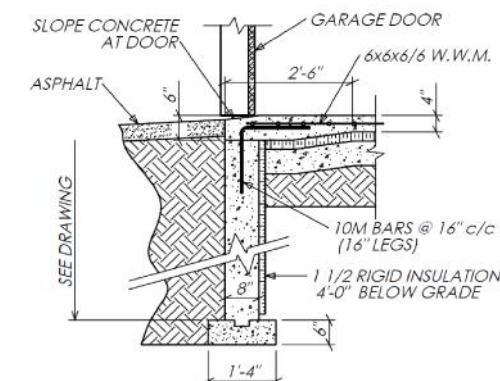
*NOTE: - ALL FOOTINGS & SLABS TO REST ON UNDISTURBED SOIL OR STRUCTURAL FILL. MIN. 3000 PSF BEARING CAPACITY.
 - CONCRETE STRENGTH(MIN.) 20MPa- FOOTINGS & WALLS, 20MPa- INTERIOR SLABS, 32MPa- GARAGE & EXTERIOR SLABS.



RADON CONTROL DETAIL



① TYP. FROST WALL DETAIL (SCALE: N.T.S)



② GARAGE SLAB DETAIL @ O/H DOOR (SCALE: N.T.S)

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 3D Home Design Ltd.
 198 Grafton St. Ch'town, (902) 213-3879

NORTH RUSTICO HOME CENTRE
 PROJECT: STRATEGIC ENTERPRISES-STARLIGHT CORNER
 A7. FOUNDATION PLAN
 SCALE: 3/32" = 1'-0"
 DATE: JUL 15/ 2022
 DRAWN BY: 3D HOME DESIGN
 REVISIONS: 4. MAR 03/ 2023

APPLICATION FOR AN ENTRANCE WAY / HIGHWAY ACCESS

Department of Transportation and Infrastructure Renewal



- Please check () the area applied for: () Entrance way on municipal street or approved subdivision
- () Entrance way on an Arterial Highway () New Highway Access Culvert
- () Entrance way on an Seasonal Highway () Re-locate an existing Highway Access Culvert

Note: The location of an entrance way on a Provincial Highway is subject to the **Minimum Safe Stopping Sight Requirements** imposed by the Roads Act Highway Access Regulations.

General Information:

Applicants Name: Robert Joseph Steele
(First) (Middle) (Last)

Contact Person if different from Applicant: _____

Mailing Address: 5 Summer St., Apt 201 Summerside PEI Postal Code: C1N 3H3

Telephone: Residence: _____ Business: _____ Cell Phone: 902 888 7613

Location of the property:

Property Tax Number: 685545 Community: Kensington Civic Address: 17

Route No. _____ Road Name: Sunset Dr. The property is located on the North _____, South _____, East, X, West _____, of the highway, 0 Kilometers North _____, South X, East _____, West _____ of the intersection with School St. road, street

Entrance way use: Please check ()

Existing entrance way use: single family dwelling () commercial () agriculture active ()
 duplex dwelling () Industrial () agriculture idle ()
 multiple dwelling () Institutional () Other: _____
 mobile home () Forestry () _____

Proposed use: (please describe) One driveway on Sunset Dr to one unit of semi-detached. Corner lot at School St.

I we) understand that this application is subject to review by the Department of Transportation and Infrastructure Renewal and that no entrance way to a highway may be constructed or intensified without approval.

Please see the reverse side before signing.

Applicants Signature

Applicants Signature

Date: June 22 2023

Date: _____

To be considered, this application must be accompanied by the following:

For all highways other than arterial and seasonal:

1. A completed application form.
2. A plan of survey, if applicable.
3. A property map or Geo-Linc map showing the entire property, location of existing and proposed buildings and the intended location of the Entrance Way.

Arterial or Seasonal Highway:

- a. A completed application with a \$25.00 (non-refundable) application fee.
- b. In the case of an application for an expansion of a commercial operation, a scaled detailed floor and site plan illustrating the existing and proposed facility.
- c. Copies of the deed for the lot or parcel. Include **Schedule "A"**.
- d. A record of re-zoning or change of use approval, if applicable.

APPLICATION FOR AN ENTRANCE WAY / HIGHWAY ACCESS
Department of Transportation and Infrastructure Renewal



- Please check () the area applied for: () Entrance way on municipal street or approved subdivision
- () Entrance way on an Arterial Highway () New Highway Access Culvert
- () Entrance way on an Seasonal Highway () Re-locate an existing Highway Access Culvert

Note: The location of an entrance way on a Provincial Highway is subject to the **Minimum Safe Stopping Sight Requirements** imposed by the Roads Act Highway Access Regulations.

General Information:

Applicants Name: Robert Joseph Steele
(First) (Middle) (Last)

Contact Person if different from Applicant: _____

Mailing Address: 5 Summer St., Apt 201 Summerside PEI Postal Code: C1N 3H3

Telephone: Residence: _____ Business: _____ Cell Phone: 902 888 7613

Location of the property:

Property Tax Number: 685545 Community: Kensington Civic Address: 38

Route No. _____ Road Name: School St. The property is located on the North _____, South X, East, _____, West _____, of the highway, 0 Kilometers North _____, South _____, East X, West _____ of the intersection with Sunset Dr. road, street

Entrance way use: Please check ()

- Existing entrance way use: single family dwelling () commercial () agriculture active ()
duplex dwelling (X) Industrial () agriculture idle ()
multiple dwelling () Institutional () Other: _____
mobile home () Forestry () _____

Proposed use: (please describe) One driveway on School St. to one unit of semi-detached. Corner lot at Sunset Dr.

I/we understand that this application is subject to review by the Department of Transportation and Infrastructure Renewal and that no entrance way to a highway may be constructed or intensified without approval.

Please see the reverse side before signing.



Applicants Signature

Applicants Signature

Date: June 22 2023

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CORRESPONDENCE

JUNE 21, 2023

SENIOR SURFERS OF KENSINGTON & AREA

To ; Town of Kensington

Mayor Rowen Caseley and Town Councillors

ANNUAL REPORT

Annual meeting was held June 12, 2023 with new Executive,
Past President ; Louise Weeks President; Laretta Balderston
Vice President; Marlene Ramsay Secretary; Linda Stavert
Treasurer; Iva Schurman

Directors; Jessie Adams Alice Woodington Nancy MacLeod

Auditors; Eleanor Evens Mabel Thompson

Our 2022-2023 grants are complete, Rubys games grant we
purchased several games. Our games day is Thursday
afternoon. Helping one another with Senior and youth was a
lot of fun with the students from the High School, we had
games day, as well we took a bus trip to Charlottetown and visit
Island Hill Farm, as well as other places.

We are doing a Western bus trip on June 26, from a grant we applied for in 2022.

We hold our monthly meetings on second Monday of the month at 1 PM with 30- 32 members attending, hope we don't run out of space.

Two of our members are on the board at PEI Seniors Citizen's Federation, Linda Stavert as Director, Iva Schurman as treasurer.

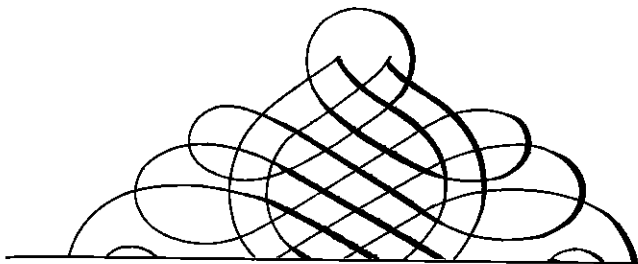
Christmas dinner was held at the Lions club in Kensington, followed by a fun afternoon at our Center with music and games. Our members donated \$126.00 to the food bank in Kensington.

We had several resolutions sent into the PEI Federation as we had concerns, were voted on and passed.

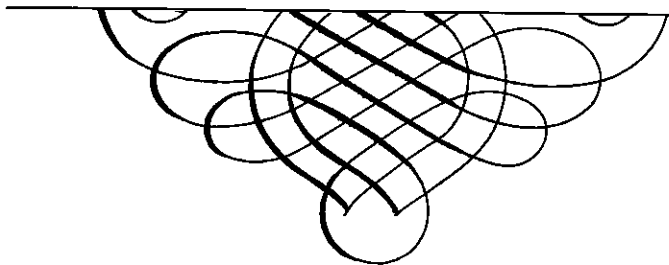
The members of our seniors club would like to thank the Town of Kensington for our club house and for our new steps and ramp, the new lighting, and the AED, Smoke detector and Carbon monoxide, most important of all, was our Insurance policy, was very much appreciated. Thank you for all you do for us.

Sincerely


Iva Schurman



*Thank
You*



Staff of the town of
Kensington,

Sending warm regards
for your thoughtfulness...

You'll always be appreciated
for the kindness you showed.

It was an honor to win
the French 621 academic
award.

Thank you for your generosity.

Sincerely,

Jack McCrellis



YOU'RE MAKING A DIFFERENCE

FOR ANIMALS ON PEI

June 13, 2023

To the Town of Kensington

On behalf of our staff, volunteers, board of directors and (of course), the animals of the PEI Humane Society, I wanted to send along our thanks for your recent donation made in memory of Judy A. Cole.

Your contribution to PEI's only animal shelter will go towards the care provided to the nearly 2,000 animals we will see enter our shelter this year. As we are a registered charitable organization, your support makes our work possible.

Your contribution means everything to us and our animals. For more information on our operations, please visit www.peihumanesociety.com

With our deepest sympathies and sincere thanks,



Ashley Travis
Development & Communications Coordinator - PEI Humane Society
902-892-1190 ext. 32
atravis@peihumanesociety.com



Geoff,

Thank you for your donation towards the
Kensington Intermediate Senior High (KISH)
prom and graduation activities.

Your contribution was greatly appreciated.

The 2023 KISH
Grad Class





To: mayor@kensington.ca
Subject: RE: Proclamation Request - Wrongful Conviction Day, October 2, 2023

From: Sharon <wilton.sharon@gmail.com>
Sent: Thursday, July 6, 2023 8:00 PM
To: mayor@kensington.ca
Subject: Proclamation Request - Wrongful Conviction Day, October 2, 2023

Dear Mayor Caseley,

I hope you are well.

On behalf of the International Wrongful Conviction Committee, I am writing to request that the Town of Kensington proclaim October 2, 2023, as “Wrongful Conviction Day”.

Wrongful Conviction Day is designated as an annual International Day to recognize the tremendous personal, social and legal costs associated with wrongful criminal convictions. This day recognizes those persons who have been forced to endure the tremendous consequences brought by a wrongful criminal conviction. The purpose of this day is to inform and educate the broader international community on the causes, consequences and complications associated with wrongful criminal convictions. More information on the day can be found at: <http://wrongfulconvictionday.com>.

It is important to raise awareness in order to work toward the prevention of further wrongful convictions. Proclaiming October 2nd as Wrongful Conviction Day can direct the public’s attention to this issue and generate support and understanding.

Wrongful Conviction Day was spearheaded by the International Wrongful Conviction Day Committee and now many organizations are leading events in its honor. The committee is committed to raising awareness of and advocacy against wrongful convictions globally.

Please let me know if you have any questions or concerns regarding this request.

Respectfully,

Sharon Wilton
Volunteer, Proclamations & Illuminations
International Wrongful Conviction Day Committee
iwcdcommittee@gmail.com