



Tentative Agenda for Town Council Meeting

March 9, 2015

Commencing at 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

Town of Kensington
Regular Meeting of Town Council
March 9, 2015

Commencing at 7:00 PM

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Mayor Rowan Caseley

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

ITEM 3: DECLARATION OF CONFLICT OF INTEREST

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 4: DELEGATIONS/PRESENTATIONS

ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the February 9, 2015 regular meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

ITEM 6: BUSINESS ARISING FROM MINUTES

Action: Questions or clarifications.

ITEM 7: COMMITTEE REPORTS

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit

applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

ITEM 8: COUNCIL REPRESENTATIVE REPORTS

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report.

Action: Comments/Questions

ITEM 9: CORRESPONDENCE

ITEM 10: OTHER MATTERS AND/OR ADJOURNMENT

**Town of Kensington
Minutes of Regular Council Meeting
Monday, February 9, 2015
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors Present: Mike Carson, Journal Pioneer
Mike Smith, County Line Courier
Mike Gallant, Kensington Wild

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the February 9, 2015 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Mayor Caseley presented Mike Gallant with a \$5,000 sponsorship cheque for the 2015 Major Midget Atlantic Championship. The Atlantics will be hosted by the Kensington Wild from April 2-5, 2015 out of the Community Gardens Complex.

4.2 Mayor Caseley presented Cst. Joseph Arsenault with a certificate to congratulate him on being awarded the "PEI Crime Stoppers Police Officer of the Year".

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the*

*minutes from the January 13, 2015 regular meeting of Town Council.
Unanimously carried.*

6. Business Arising from Minutes

- 6.1** Graffiti on the Confederation Trail sign on Hwy 2 hasn't been repaired. The Department of Transportation has been advised.
- 6.2** Access Advisor has rescheduled the accessibility assessments on Town owned properties due to inclement weather.

7. Committee Reports

7.1 Public Safety Committee

- 7.1.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the January 2015 Public Safety Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.2** *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the January 2015 Fire Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.3** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve a request from Island EMS to post an ambulance out of the Kensington Fire Hall. The request includes parking an ambulance in one of the bays and use of the kitchen/lounge if possible. Unanimously carried.*
- 7.1.4** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the January 2015 Police Statistical Report prepared by Chief Sutherland. Unanimously carried.*
- 7.1.5** *Moved by Councillor Doucette, seconded by Councillor Pickering THAT Town Council award the contract for the supply of four (4) electronic speed radar signs to Davtech Analytical Services as per their quote dated February 5, 2015 in the amount of \$17,656.32 plus applicable taxes. Unanimously carried.*

7.2 Community Services Committee

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the January 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.2** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the building permit summary for the month of January 2015. Unanimously carried.*

7.3 Wellness and Culture Committee

- 7.3.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the January 2015 Wellness and Culture Committee report as presented by Councillor Pickering. Unanimously carried.*
- 7.3.2** The Annual Beach Volleyball tournament is currently being reviewed by staff. A recommendation from committee is forthcoming.
- 7.3.3** *Moved by Councillor Pickering, seconded by Councillor Mill THAT Town Council award the contract for the supply and installation of safety netting for the Community Gardens Complex Ice Surface to Seacor Athletic as per their quote dated January 28, 2015 in the amount of \$4,731.00 including HST. Unanimously carried.*
- 7.3.4** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve a request from the Kensington and Area Minor Hockey Association for the donation of the ice time rental for their annual initiation tournament held on Islander Day. Unanimously carried.*

7.4 Finance and Administration Committee Report

- 7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of January 2015, as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$169,372.60 for the month of January 2015. Unanimously carried*
- 7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the January 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the purchase of two tickets to the 1st Annual Generation XX Mayors Dinner for Youth held on February 15, 2015 at the cost of \$100.00 each. Unanimously carried.*

7.5 Mayor's Report

- 7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Mayors report for the month of January 2015 as presented by Mayor Caseley. Unanimously carried.*

- 7.5.2** Mayor Caseley proclaimed Wednesday, February 25, 2015 as Pink Shirt Day in Kensington. Pink Shirt Day is in recognition of an Anti-Bullying Campaign.

8. Council Representative Reports

- 8.1** Deputy Mayor Mann will remain the Town of Kensington representative on the Chamber of Commerce Board for 2015.

9. Municipal Code of Conduct

- 9.1** Each member of Town Council were requested to affirm their support of the Code of Conduct by signing two copies; one to be given to each Councillor and the other to be retained as an official record of the Town.

10. Correspondence

- 10.1** A letter from Minister Robert Henderson notifying the Town that the Kensington Railway Station at 62 Broadway Street North will be receiving a heritage place designation.
- 10.2** A donation request from the IWK. – *Tabled until fall campaign.*
- 10.3** KISH Newsletter
- 10.4** A letter from CUPW requesting the Town Council to pass a resolution to Save Canada Post – Stop the Cuts. – *No action*
- 10.5** A request from the PEI Nurses Union to take an advertisement in next year's daily planner. – *No action.*
- 10.6** A thank you letter from the PEI Crime Stoppers program for the Town's financial support.
- 10.7** A thank you letter from the Prince County Hospital Foundation for the Town's financial support.
- 10.8** A request to enter a team into the Bowl for Kids Sake 2015. – *No action.*
- 10.9** Advertising opportunity in the Central Coastal Region Guidebook 2015. *No action.*
- 10.10** A letter from the PEI Rural Beautification contest requesting financial support in 2015.

Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$300.00 donation to the PEI Rural Beautification Society. Unanimously carried.

11. Committee of the Whole

11.1 *Moved by Councillor MacLean, seconded by Councillor Doucette to commence into a Committee of the Whole meeting at 8:00 PM. Unanimously carried.*

11.2 *Moved by Councillor MacLean, seconded by Councillor Doucette to come out of the Committee of the Whole meeting at 8:08 PM. Unanimously carried.*

12. Other Matters

12.1 *WHEREAS the Town of Kensington owns a property located at 28 Garden Drive commonly referred to as the Fun Times Early Education Centre;*

AND WHEREAS the Town Council has received and duly considered an offer from Shelley Moase and Robert Cousins to purchase said property in the amount of \$215,000.00 exclusive of all applicable taxes;

AND WHEREAS the Town Council deems it advisable to dispose of said property;

BE IT RESOLVED that the Town of Kensington dispose of the property located at 28 Garden Drive to Shelley Moase and Robert Cousins at a price of \$215,000.00 exclusive of all taxes;

BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the disposal of property.

13. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:11 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

TOWN OF KENSINGTON
Public Safety Committee Report
Tuesday, March 3, 2015
6:30 PM

Committee Members Present: Chair, Councillor David Doucette, Councillor Jeff Spencer, Councillor Coreen Pickering

Staff Members Present: Chief Administrative Officer, Geoff Baker, Police Chief Lewis Sutherland, A/Fire Chief Rodney Hickey

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Chair Doucette called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Fire Services

- 4.1 The monthly fire statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 4.2 Discussion was held around the need for better snow clearing service at the Fire Hall. The CAO will work with the Contractor to ensure the Fire Hall is kept as a priority and sufficient space is provided to enable efficient emergency response.
- 4.3 Minor maintenance issues were discussed and referred to staff for follow-up.

5. Emergency Measures

- 5.1 The Committee reviewed an updated 'draft' Emergency Measures Plan. The Mayor and CAO were directed to initiate discussions with a short list of four potential Emergency Measures Coordinators. Further information will be provided to Town Council as this project progresses.

6. Police Services

- 6.1 The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 6.2 Four electronic speed radar signs have been ordered from Davtech as per Town Council's direction.

7. Other Matters

- 7.1 Nil

- 8. The meeting was adjourned at 7:30 PM.

MEMO

FEBRUARY 2015

THE KENSINGTON FIRE DEPARTMENT RESPONDED TO 15 CALLS IN THE MONTH OF FEBRUARY. THE AVERAGE ATTENDANCE TO THE CALLS WAS 15 FIREFIGHTERS. OUR MONTHLY TRAINING SESSION HAD 10 FIREFIGHTERS IN ATTENDANCE DUE TO WEATHER CONDITIONS. HERE IS THE BREAKDOWN OF CALLS:

FEBRUARY 4 – MVC IN TRAVELLER'S REST; 2 TRUCKS & 20 FIREFIGHTERS.

FEBRUARY 9 – FLUE FIRE IN HAMILTON; 3 TRUCKS & 18 FIREFIGHTERS.

FEBRUARY 11 – STRUCTURE FIRE IN NEW ANNAN; 4 TRUCKS & 23 FIREFIGHTERS.

FEBRUARY 11 – POSSIBLE FLUE FIRE IN KENSINGTON; 1 TRUCK & 13 FIREFIGHTERS, CANCELLED ENROUTE.

FEBRUARY 13 – MVC IN NORTH FREETOWN; 2 TRUCKS & 12 FIREFIGHTERS.

FEBRUARY 15 – TRACTOR TRAILOR ROLLOVER IN NEW ANNAN; 1 TRUCK & 22 FIREFIGHTERS.

FEBRUARY 16 – MEDICAL FIRST RESPONDER TO MALPEQUE; 3 FIREFIGHTERS WENT IN PLOW.

FEBRUARY 16 – STRUCTURE FIRE IN NEW ANNAN; PLOW AND TRACTORS NEEDED TO OPEN A PATH TO FIREHALL. FIREFIGHTERS PICKED UP BY SNOWMOBILE. SOME WALKED TO FIREHALL, OTHERS WALKED TO INTERSECTION AND WERE PICKED UP BY FIRE TRUCKS. RETIRED FIREFIGHTERS CALLED IN TO ASSIST. SUMMERSIDE & NEW LONDON FIRE DEPARTMENTS ALSO CALLED IN TO ASSIST. 4 TRUCKS, 11 FIREFIGHTERS.

FEBRUARY 16 – UTILITY POLE ON FIRE AT CAVENDISH FARMS SUB-STATION; CALLED SUMMERSIDE FD AS WE WERE STILL AT THE STRUCTURE FIRE IN NEW ANNAN.

FEBRUARY 18 – MVC IN NORTH BEDEQUE; 2 TRUCKS & 14 FIREFIGHTERS.

FEBRUARY 20 – 8-CAR MVC ON ROUTE 2 JUST OUTSIDE KENSINGTON; 2 TRUCKS & 14 FIREFIGHTERS.

FEBRUARY 20 – MVC IN SPRINGFIELD; 1 TRUCK & 4 FIREFIGHTERS.

FEBRUARY 24 – MVC IN NORTH BEDEQUE; 1 TRUCK & 19 FIREFIGHTERS.

FEBRUARY 24 – STRUCTURE FIRE IN WILMOT VALLEY; 4 TRUCKS & 19 FIREFIGHTERS. ASSISTED BY NEW LONDON FD.

FEBRUARY 25 – MEDICAL FIRST RESPONDER TO SECOND STREET IN KENSINGTON; 1 TRUCK & 9 FIREFIGHTERS.

Rodney
Deputy Chief

[illegible]

[illegible]

[illegible]



Agenda

**Public Safety Committee
Regular Meeting – First Tuesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor David Doucette
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Coreen Pickering
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Police Chief Lewis Sutherland
Deputy Fire Chief Rodney Hickey

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor David Doucette

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FIRE SERVICES

- 4.1 Monthly Fire Report - Statistics Report
- 4.2 Other Matters

ITEM 5: EMERGENCY MEASURES

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)

Agenda
Town of Kensington – Public Safety Committee

5.2 Other Matters

ITEM 6: POLICE SERVICES

- 6.1 Monthly Police Report – Statistical
- 6.2 Update Speed Control Lights
- 6.3 Other Matter

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

TOWN OF KENSINGTON
Community Services Committee Report
Wednesday, February 18, 2015
6:00 PM

Committee Members Present: Chair, Councillor Jeff Spencer, Councillor Marvin Mill, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Spencer called the meeting to order at 6:05 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Property Matters

- 4.1 There were no building permit applications requiring Council's approval.
- 4.2 There were no re-zoning applications this month.

5. Public Works

- 5.1 Public Works operations are running smoothly. There have been some repairs needed on equipment and staff has worked considerable overtime due to the recent snow storms. The committee will examine the possibility of replacing some of our older snow clearing equipment through the 2015 Capital budget. We do hope to make it to spring with the current equipment.
- 5.2 The tender for roof replacement of the pool, blacksmith shop and freight shed building will be issued during the month of March.

- 5.3 Street and sidewalk prioritizing for repairs will have to be postponed until such time as we can properly assess their condition, due to the volumes of snow.

6. Infrastructure

- 6.1 Water and Sewer – We will be re-submitting the funding application for the Pleasant Street Lift Station. Motions will be presented following the acceptance of the report. It was discussed that at the present time our Water and Sewer rate may not cover our costs to operate the utility. We will investigate this further and report to the next monthly meeting of Council.

- 6.2 Buildings – Nothing to report

7. Other Matters

- 8. The meeting was adjourned at 8:00 PM.**



Town of Kensington

Incorporated 1914

P.O. Box 418

Kensington, P.E.I.

EOB 1MO



Town of Kensington Resolution

Date Passed: March 9, 2015

Pleasant Street Lift Station Replacemen Project

Moved by: _____ Seconded by: _____

THAT the Town of Kensington submit an application to the Municipal Strategic Component of the New Gas Tax Fund to fund the Pleasant Street Sewage Lift Station Replacement Project.

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington. Unanimously carried.

Geoff Baker, CAO

Rowan Caseley, Mayor

MSC – Pleasant Street – Required Borrowing Resolution:

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town of Kensington is making a funding application to the Municipal Strategic Component of the New Gas Tax Fund to fund the Pleasant Street Sewage Lift Station Replacement project;

AND WHEREAS the total project cost is estimated to be \$633,562.50 broken down as follows: \$316,781.25 from the Municipal Strategic Component of the New Gas Tax Fund; \$253,425.00 from the Town of Kensington's direct allocation under the Gas Tax Fund; and \$63,356.25 from the Town's own revenue sources;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$316,781.25 from the Scotiabank repayable in full by Town council over an amortization period not to exceed 25 years at a floating rate of interest.



Agenda

**Community Services
Regular Meeting – Third Wednesday of the Month – 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Jeff Spencer
Vice Chair: Councillor Mack MacLean

Committee Members: Councillor Marvin Mill
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Jeff Spencer

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: PROPERTY MATTERS

- 4.1 Building Permit Summary
- 4.2 Building Permits Requiring Approval
- 4.3 Other Matters

ITEM 5: PUBLIC WORKS

- 5.1 Monthly Report
- 5.2 Building Maintenance

Agenda
Town of Kensington – Community Services Committee

5.3 Other Matters

ITEM 6: INFRASTRUCTURE

6.1 Water and Sewer

6.2 Buildings

6.3 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT



TOWN OF KENSINGTON
Wellness and Culture Committee Report
Wednesday, February 25, 2015
6:30 PM

Committee Members Present: Chair, Councillor Coreen Pickering, Councillor Marvin Mill, Councillor David Doucette, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, CGC Manager Robert Wood

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Chair Pickering called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Community Gardens Complex

- 4.1 Status of Kool Kash 50/50 - *Kool Kash remaining strong. Kool Kash committee meeting had been cancelled due to weather.*
- 4.2 Status of Wind Turbine - *No change from previous months report. The Town is awaiting approval and confirmation from the Provincial Government that the turbines can be disposed of to WEICAN.*
- 4.3 Status of Digital Advertising Opportunity - *Digital Advertising will now be known as Long Term Sponsorship Agreement and thus far the office has had 1 interested party make contact in regards to the recently issued RFP.*
- 4.4 Status on Kraft Hockeyville - *Robert had spoken with a few students, but they felt they were not prepared on such short notice to proceed. Robert then had a discussion with Todd Dymont (KISH) for next year's entry. Todd will see about having this be part of a class project for the 2016 Kraft Hockeyville submissions.*

4.5 Update on Major Midget Atlantic Championship – April 2-5 2015 - *Robert has been attending meetings once a week with organizing committee. He feels the tournament is doing great with a lot of community support. Because of the age demographics all involved parties believe it is best not to proceed with a liquor license for the seating areas during the tournament. The CGC are adding food specials on during the tournament to try and drum up sales. There will be signage on Zamboni for the weekend events, as well as a 20 ft. banner with advertising. The CGC will be holding a fundraising draw this weekend for a lucky patrons to win a Patio Set.*

4.6 Update on Location Championship Banners - *Discussion is ongoing*

4.7 Update Harvest Festival Volley Ball - *Discussions are ongoing*

4.8 Review areas of improvement - *Nothing needed as of this month*

4.9 Other Matters - *The CGC will be holding a few events as a kick off to Kensington Harvest Festival. Trivia will be held on Aug 7th with the host to be determined. The annual Game Show Night will be held on Aug 8th. Planning will be underway shortly. These two events will be fundraisers for the Complex.*

5. EVK Swimming Pool

5.1 Update on needed Pool Floor Liner - *CAO will contact vendors for quotes.*

5.2 Other - *NIL*

6. Parks

6.1 Update John A. Hogg Kensington Public Forrest Walk - *No update.*

6.2 Other – *Mayor Caseley has brought to our attention an opportunity for the Town of Kensington to apply for funding from the Canadian Heritage World War Commemorations Community Fund. This will allow us to continue our interpretive signage along the confederation trail. Currently interpretive panels have been placed along the confederation trail throughout the core area of town depicting the railway history as well as how agriculture has impacted the community. Conceptually the current project would include 10 to 12 interpretive panels located on a different area of the trail (still in the core area) depicting veterans from the town and their stories. The CAO is to get in touch with the Legion for discussion on possible veterans. The required resolution to facilitate the submittal of the application is attached and will be moved for approval following acceptance of this report. Please see attached documentation.*

7. Events/Celebrations

7.1 Wrap up on 2015 Winter Carnival - *Due to Sunday's event being cancelled twice due to weather we have decided to proceed with March 15, Sunday to be to rescheduled date. We will have the sleigh rides and toboggan hill, as well as prizes, hot chocolate and hot dogs for all who comes out.*

7.2 Kensington Harvest Festival - *Once Linda Crozier, one of the organizers returns from vacation, she will organize a meeting with committee members to begin organizing for 2015 events. Robert has reported that some of the major sponsors have already committed to coming back on board for this year.*

7.3 Other – *Mayor Caseley has been approached by the Canadian Cancer Society to take part in becoming a Dream Team Member. The kick off date is March 9th, and his goal is to raise \$5000.00 on behalf of the Town of Kensington. He asks that we brainstorm ideas on how we will achieve this goal.*

8. Other Matters

8.1 Other - *NIL*

9. Adjournment

The meeting adjourned at 7:45 pm.



Ottawa, Canada K1A 0M5

Dear Sir/Madam,

On the Road to 2017, our Government is celebrating key nation-building milestones that have defined our country and made us who we are today, such as the 200th anniversary of the birth of Sir John A. Macdonald and the 50th anniversary of the National Flag of Canada. Last year marked the 100th anniversary of the start of the First World War and the 75th anniversary of the start of the Second World War. From 2014 to 2020, Canada is marking the events, battles, and social conditions that defined these wars. The Government of Canada's commemorations will pay tribute to the sacrifices made by Canadians during the First and Second World Wars, build awareness of how the war efforts shaped the Canada we know today, promote a sense of national pride and create a legacy for generations to come.

On February 20, 2015, the Department of Canadian Heritage will launch the World War Commemorations Community Fund, a year-long funding initiative beginning on April 1, 2015, and ending on March 31, 2016. Funding will be available in the form of grants and contributions for community-based commemorative and educational projects that foster a greater awareness and understanding among Canadians of the importance of the World Wars in our country's history.

The World War Commemorations Community Fund will support activities and events across Canada that meet the following objectives:

- Enhance Canadians' awareness, knowledge and understanding of the importance of the First World War and Second World War and of their significance in the shaping of Canada, its identity and institutions.
- Enable Canadians to recognize Canada's exceptional figures, places and accomplishments of the world wars.
- Engage Canadians across the country in opportunities to participate in commemorative activities and events taking place during the commemoration period (2014-2020).

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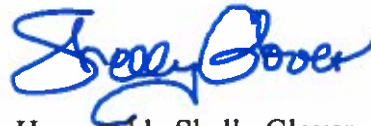
The Fund is open to a wide variety of organizations including schools, not-for profit and volunteer organizations (especially those focused on veterans, women, youth and Aboriginals), as well as municipal, provincial and territorial governments and their institutions. In addition, Canadian business corporations, partnerships, trusts and joint ventures are eligible for funding where projects are non-commercial in nature.

Eligible projects include commemorative events, historical re-enactments, exhibits, plaques, monuments, ceremonies for site dedications, interpretative programming, learning materials, publications, websites, educational activities, original theatrical performances, artwork, research and interpretive tours, all related to the World Wars. Please note that projects are required to have a well-defined learning component. The deadline to submit a funding application is April 2, 2015.

For more information regarding the World War Commemorations Community Fund, including the Applicant's Guide and application form, please consult the Government of Canada website at www.canada150.gc.ca/eng/1422453656425.

Please accept my best wishes.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shelly Glover', is positioned above the printed name.

The Honourable Shelly Glover, P.C., M.P.



Town of Kensington

Incorporated 1914

P.O. Box 418

Kensington, P.E.I.

EOB 1MO



Town of Kensington Resolution

Date Passed: March 9, 2015

Kensington Area Veterans Recognition Interpretive Panels

Moved by: _____ Seconded by: _____

THAT CAO Geoff Baker is hereby authorized to submit an application to the World War Commemorations Community Fund to fund the Kensington Area Veterans Recognition Interpretive Panels Project.

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington. Unanimously carried.

Geoff Baker, CAO

Rowan Caseley, Mayor



Agenda

**Wellness and Culture Committee
Regular Meeting – Fourth Wednesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Coreen Pickering
Vice Chair: Councillor Marvin Mill

Committee Members: Councillor David Doucette
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
CGC Manager, Robert Wood

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Coreen Pickering

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: COMMUNITY GARDENS COMPLEX

- 4.1 Status of Kool Kash 50/50
- 4.2 Status of Wind Turbine
- 4.3 Status of Digital Advertising Opportunity
- 4.4 Status on Kraft Hockeyville
- 4.5 Update on Major Midget Atlantic Championship – April 2015
- 4.6 Update on Location Championship Banners
- 4.7 Update Harvest Festival Volley Ball
- 4.8 Review areas of improvement
- 4.9 Other Matters

Agenda
Town of Kensington – Wellness and Culture Committee

ITEM 5: EVK SWIMMING POOL

- 5.1 Update on needed Liner
- 5.2 Other

ITEM 6: PARKS

- 6.1 Update John Hogg Kensington Public Forrest Walk
- 6.2 Other

ITEM 7: EVENTS / CELEBRATIONS

- 7.1 Wrap up on 2015 Winter Carnival
- 7.2 Kensington Harvest Festival
- 7.3 Other

ITEM 8: OTHER MATTERS

- 8.1 Other

ITEM 9: ADJOURNMENT

TOWN OF KENSINGTON
Finance and Administration Committee Report
Wednesday, March 04, 2015
7:00 PM

Committee Members Present: Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Councillor Mack MacLean, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Deputy Administrator Wendy MacKinnon

Visitors: Nil

1. Call of Meeting to Order and Welcome

1.1 Chair Mann called the meeting to order at 7:08 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

3.1 Nil

4. Financial Statement Review

4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Town	-47,674.99	-27,238.00	-16,607.89	-20,155.00
CGC	-11,253.39	3,459.00	-237.32	418.00
Fire	2,000.10	334.00	6,452.04	2,418.00
Consolidated	-56,928.28	-23,445.00	-10,393.17	-17,319.00

The statements were reviewed by Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements are showing a deficit based on budget but February was a hard month for snow removal with public works taking a hard hit. There was a timing issue for the CGC grant of \$5,000 which will correct in next month's YTD. Unposted revenue of

approximately \$4,600 will show on the March statements and there was an increase in the Town's insurance of approximately \$4,000.

Community Gardens Complex is showing a small deficit of \$237.32 year to date mainly due to timing of the insurance budget.

The fire department revenue is showing a surplus of \$6,452.04 year to date. There were no issues noted.

4.2 Due to the audit no balance sheet was available at the time of the meeting.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of February in the amount of \$207,271.84 will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of February in the amount of \$4,647.10 will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Water and Pollution Control Corp.	4,937.33	800.00	16,083.53	1600.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues.

5. Other Business

5.1 Business/Vendor License – No Update

5.2 Audit Update – The Audit has been moving along. Draft statements will soon be available. When the final draft is ready for presentation to council, a special meeting will be called later in the month of March.

5.3 Fun Times Update – The Mayor and CAO are in discussions with regards to the sale of the property. The sale is pending financing.

6. Provincial Infrastructure Fund – This fund is used to rebate the provincial portion of the HST back to municipalities. The potential rebate for the Town of Kensington will be equivalent to approximately 300 metres of sidewalk replacement. With input from Staff, the committee has chosen to make application to replace the sidewalk on Woodleigh Drive from School Street to Commercial Street. The required resolutions to facilitate submittal of the application are being circulated with this report. They will be moved for adoption following the acceptance of this report.

7. Adjournment

7.1 The meeting was adjourned at 8:45 pm.



Town of Kensington

Incorporated 1914

P.O. Box 418

Kensington, P.E.I.

EOB 1MO



Town of Kensington Resolution

Date Passed: March 9, 2015

Commercial Street/Woodleigh Drive Sidewalk Replacement

Moved by: _____ Seconded by: _____

THAT the Town of Kensington submit an application to the Provincial Infrastructure Fund to fund the Commercial Street Woodleigh Drive Sidewalk Replacement Project.

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington. Unanimously carried.

Geoff Baker, CAO

Rowan Caseley, Mayor

**Preliminary Cost Estimate
Sidewalk
Town of Kensington**



March 6, 2015

Item #	Description	Quantity	Unit Price	Total
Part "A"				
1.	Sidewalk - Type 1	130 m	\$180.00	\$23,400.00
2.(a)	Patch against Street	130 m	\$49.50	\$6,435.00
2.(b)	Patch against Parking	40 m	\$25.00	\$1,000.00
3.	Traffic Control	300 hrs	\$18.00	\$5,400.00
4.	Thicken Sidewalk across Parking Lot	40 m	\$50.00	\$2,000.00
5.	Topographic Survey	1 L.S.	\$1,000.00	<u>\$1,000.00</u>
Subtotal =				\$39,235.00
Engineering & Contingency (25%) =				<u>\$9,808.75</u>
Total Part "A" =				\$49,043.75

Rounded to \$49,000.00

From Broadway St. South to Woodleigh along Commercial St. (Length = 130 m)

Part "B"				
1.	Sidewalk - Type 2	115 m	\$250.00	\$28,750.00
2.	Patch against Street	115 m	\$49.50	\$5,692.50
3.	Traffic Control	300 hrs	\$18.00	\$5,400.00
4.	Topsoil & Sod	350 m2	\$10.00	\$3,500.00
5.	Topographic Survey	1 L.S.	\$1,000.00	<u>\$1,000.00</u>
Subtotal =				\$44,342.50
Engineering & Contingency (25%) =				<u>\$11,085.63</u>
Total Part "B" =				\$55,428.13

Rounded to \$56,000.00

- From Commercial St. to School St. along Woodleigh (Length = 115 m)
- Type 2 Sidewalk includes an integral curb on the street side
- The above assumes all sidewalk is replaced at its current location. It is understood that a portion of sidewalk along Commercial St. is currently on private property.



TOWN OF KENSINGTON

Year End Income Statement Comparison of Actual to Budget for February 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$75,869.37	\$74,519.00	\$1,350.37	\$148,853.41	\$152,968.00	-\$4,114.59	\$921,178.00	16%
Police Service	\$2,299.60	\$2,500.00	-\$200.40	\$3,499.40	\$5,000.00	-\$1,500.60	\$30,000.00	12%
Town Hall Rent	\$10,802.72	\$10,800.00	\$2.72	\$29,381.44	\$21,600.00	\$7,781.44	\$150,884.00	19%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	0%
Sales of Service	\$24,169.20	\$30,600.00	-\$6,430.80	\$47,301.40	\$61,200.00	-\$13,898.60	\$367,200.00	13%
Subtotal Revenue	\$113,140.89	\$118,419.00	-\$5,278.11	\$229,035.65	\$240,768.00	-\$11,732.35	\$1,474,462.00	16%
GENERAL EXPENSES								
Town Hall	\$13,999.67	\$13,045.00	-\$954.67	\$23,619.16	\$26,090.00	\$2,470.84	\$163,290.00	14%
General Town	\$75,076.17	\$63,405.00	-\$11,671.17	\$100,243.74	\$93,669.00	-\$6,574.74	\$398,617.00	25%
Police Department	\$27,334.65	\$30,816.00	\$3,481.35	\$48,148.47	\$61,632.00	\$13,483.53	\$403,522.00	12%
Public Works	\$30,713.80	\$21,257.00	-\$9,456.80	\$48,000.71	\$45,514.00	-\$2,486.71	\$233,107.00	21%
Train Station	\$2,700.99	\$2,642.00	-\$58.99	\$3,794.96	\$5,034.00	\$1,239.04	\$28,004.00	14%
Recreation & Park	\$5,603.71	\$355.00	-\$5,248.71	\$6,166.08	\$710.00	-\$5,456.08	\$63,910.00	10%
Sales of Service	\$12,866.89	\$14,137.00	\$1,270.11	\$23,150.42	\$28,274.00	\$5,123.58	\$184,012.00	13%
Subtotal Expenses	\$168,295.88	\$145,657.00	-\$22,638.88	\$253,123.54	\$260,923.00	\$7,799.46	\$1,474,462.00	15%
Net Income (Deficit)	-\$55,154.99	-\$27,238.00	\$27,916.99	-\$24,087.89	-\$20,155.00	\$3,932.89		
Community Gardens Complex								
Community Gardens Revenue	\$37,749.50	\$39,600.00	-\$1,850.50	\$72,812.62	\$73,200.00	-\$387.38	\$393,100.00	19%
Community Gardens Expenses	\$41,602.89	\$36,141.00	-\$5,461.89	\$65,649.94	\$72,782.00	\$7,132.06	\$393,100.00	17%
Net Income (Deficit)	-\$3,853.39	\$3,459.00	\$7,312.39	\$7,162.68	\$418.00	-\$6,744.68		
Fire Department								
Fire Revenues	\$16,562.00	\$16,628.00	-\$66.00	\$33,124.00	\$33,256.00	-\$132.00	\$199,536.00	17%
Fire Department Expenses	\$14,561.90	\$16,294.00	\$1,732.10	\$26,671.96	\$30,838.00	\$4,166.04	\$199,536.00	13%
Net Income (Deficit)	\$2,000.10	\$334.00	-\$1,666.10	\$6,452.04	\$2,418.00	-\$4,034.04		
Consolidated Net Income (Deficit)	-\$57,008.28	-\$23,445.00	\$33,563.28	-\$10,473.17	-\$17,319.00	-\$6,845.83		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$44,023.73	\$44,545.00	\$521.27	\$89,812.90	\$89,090.00	-\$722.90	\$534,540.00	17%
Water & Sewer Expenses	\$39,086.40	\$43,745.00	\$4,658.60	\$73,729.37	\$87,490.00	\$13,760.63	\$534,540.00	14%
Water & Sewer Net Income (Deficit)	\$4,937.33	\$800.00	-\$4,137.33	\$16,083.53	\$1,600.00	-\$14,483.53		

Town of Kensington Bills List February 2015

Amalgamated Dairies Limited	3915030010	\$42.66
Amalgamated Dairies Limited	3915036006	\$44.49
Amalgamated Dairies Limited	3915051008	\$67.85
Amalgamated Dairies Limited	3915044010	\$24.54
ADL Foods	2168984	\$475.75
ADL Foods	2170282	\$201.57
ADL Foods	2169553	\$490.99
ADL Foods	2170672	\$356.07
ADL Foods	2167871	\$112.75
ADL Foods	2167869	\$280.50
ADL Foods	2168615	\$519.24
Advance Rentals	H67911	\$48.51
Aliant	CGC FEB 15	\$292.16
Aliant	POLICE JAN 15	\$30.21
Alleymar Enterprise Ltd	7387	\$39.90
AMA PEI	AMA REGIST FEB 2015	\$80.00
Andrew Griffin	FEB 2015 RRSP	\$449.60
Bell Mobility	357062	\$205.49
Boys & Girls Club of Summerside	PINK SHIRT DAY	\$400.00
Brenda MacIsaac	FEB 2015 RRSP	\$265.04
Campbell's Plumbing and Heating	6553	\$302.10
Campbell's Plumbing and Heating	6563	\$102.89
Campbell's Plumbing and Heating	6564	\$114.00
Campbell's Plumbing and Heating	6552	\$150.48
Centennial Practicar	8706	\$66.95
Cindy Williams	FEB 25, 15 WIT FEE	\$35.00
City of Summerside	1133448	\$1,368.00
Visual Printing	4239	\$601.92
Clark Fuel Savers Ltd	1168	\$518.70
Coles Doors 2011	5059	\$219.38
Combat Computer Inc	7756	\$111.15
Combat Computer Inc	7806	\$222.30
Combat Computer Inc	7874	\$360.47
Combat Computer Inc	7873	\$165.30
Combat Computer Inc	7841	\$354.83
Commercial Construction	FEB 1, 2015	\$7,364.40
Cooke Insurance Agency Ltd.	407104	\$2,872.00
Cooke Insurance Agency Ltd.	407366	\$37,494.00
Cooke Insurance Agency Ltd.	407367	\$9,467.00
Courtney Gill	FEB 25, 2015 WIT FEE	\$49.10
Canadian Union of Public Employees	FEB 2015 UNION DUES	\$434.08
D.W Mechanical	1432/1433	\$1,436.40
Darnley Development Ltd	531814	\$478.80
Desjardins Card Services FCDQ	5494718631	\$580.17

Eastlink	FIRE HALL FEB 15	\$52.38
Eastlink	4512167	\$570.17
Eastlink	FEB 26, 2015 LIBRARY	\$52.38
Eastlink	TOWN HALL FEB 2015	\$97.93
Elizabeth Hubley	JAN & FEB RENT 2015	\$1,596.00
Festivals & Events PEI	257	\$75.00
Frito Lay Canada	43755091	\$84.91
Frito Lay Canada	43755013	\$104.38
Frito Lay Canada	43755148	\$65.93
Frito Lay Canada	43755219	\$85.14
G. LeBlanc Fire Truck Repair Ltd	8679	\$369.89
G. LeBlanc Fire Truck Repair Ltd	8680	\$419.70
Gary Simpson	FEB 25,15 WIT FEES	\$35.00
Generation XX	4018	\$200.00
Geoff Baker	JAN 30- FEB 12, 2015	\$170.14
Geoff Baker	FEB 2015 MILEAGE	\$157.45
GeoLinc	FEB 25, 2015	\$100.00
Goji's Charlottetown	36	\$106.92
Goji's Charlottetown	45	\$54.00
Goji's Charlottetown	39	\$108.00
Goji's Charlottetown	44	\$81.00
Goji's Charlottetown	46	\$81.00
Grant Thornton	2256	\$3,140.98
Green Diamond	773080	\$71.14
Green Diamond	772811	\$212.95
Hewitt Rentals Inc	5073360 001	\$106.60
Hewitt Rentals Inc	5074618 001	\$70.86
Hewitt Rentals Inc	5075513 001	\$70.86
Hickens Service Centre & Discount Tires	1939	\$84.36
Industry Canada	5056425/5057224	\$745.00
Irving Oil	747713	\$492.03
Irving Oil	565741	\$820.66
Irving Oil	750948	\$206.25
Irving Oil	557794	\$584.17
Irving Oil	521642	\$354.81
Irving Oil	475775	\$517.53
Irving Oil	520998	\$345.90
Irving Oil	48733	\$1,126.91
Irving Oil	943267	\$583.95
Irving Oil	942935	\$129.82
Irving Oil	120596	\$448.96
Irving Oil	523588	\$1,301.33
Irving Oil	521590	\$859.12
Irving Oil	30697741	\$154.09
Irving Oil	24854/525739	\$279.22
Irving Oil	30721685	\$128.31
Irving Oil	INTEREST FEB 15	\$17.76

Irving Oil	30727007	\$116.16
Irving Oil	30732668	\$411.81
Island Petroleum	1957	\$342.00
Island Petroleum	2046	\$296.69
Island Petroleum	2129	\$538.97
Island Petroleum	2230	\$313.86
Island Petroleum	2268	\$426.31
Island Petroleum	2392	\$285.06
Island Petroleum	2342	\$284.90
Island Petroleum	2229	\$195.35
Jamie Caseley	JAN 2015 TRAINING	\$200.00
JJ's Towing and Recovery	5025	\$68.30
JJ's Towing and Recovery	5030	\$68.40
JJ's Towing and Recovery	5026	\$68.40
Kensington Agricultural Services	46491	\$138.92
Kensington Agricultural Services	46823	\$93.23
Kensington Agricultural Services	46990	\$10.48
Kensington Agricultural Services	47320	\$35.74
Kensington Agricultural Services	46205	\$4.10
Kensington Agricultural Services	46193	\$50.49
Kensington Agricultural Services	11507	\$38.25
Kensington Country Store	531853	\$182.29
Kent Building Supplies	736845	\$133.37
Kent Building Supplies	732683	\$36.81
Kent Building Supplies	731770	\$21.65
Kim Caseley	FEB 2015 CELL	\$30.00
Kensington Metal Products Inc	29293	\$13.73
Kensington Metal Products Inc	29253	\$309.59
K'Town Auto Parts	20C102179	\$17.10
K'Town Auto Parts	20S144450	\$47.08
K'Town Auto Parts	20S144460	\$1.40
K'Town Auto Parts	20S144489	\$271.21
K'Town Auto Parts	20S144503	\$12.30
K'Town Auto Parts	20S145304	\$11.70
K'Town Auto Parts	20S145312	\$2.64
K'Town Auto Parts	20S144943	\$57.08
K'Town Auto Parts	20S144832	\$202.37
K'Town Auto Parts	20C102196	\$25.65
Kensington & Area Chamber of Commerce	73479	\$159.60
Kubota Canada Ltd	JAN 2015	\$262.21
Kubota Canada Ltd	FEB 2015	\$262.21
Langille Sharpening Service Inc	51788	\$102.60
Lee Pidgeon Electrical Ltd	3564	\$95.76
Lewis Sutherland	JAN 2015 MILEAGE	\$114.68
Lewis Sutherland	FEB 2015 RRSP	\$604.40
MacInnes Express(1983) Ltd	164095	\$86.60
Maritime Electric	STREET LIGHTS JAN 15	\$3,114.69

Maritime Electric	20 STEWART JAN 15	\$56.19
Maritime Electric	PW SHOP JAN 15	\$162.34
Maritime Electric	CGC BALLFIELD JAN 15	\$28.01
Maritime Electric	CGC RINK JAN 15	\$8,631.44
Maritime Electric	CGC SIGN JAN 15	\$85.68
Maritime Electric	SENIOR CNT JAN 15	\$56.67
Maritime Electric	LIBRARY JAN 15	\$529.74
Maritime Electric	FUN TIMES JAN 15	\$520.07
Maritime Electric	CAR CHARGER JAN 15	\$28.37
Maritime Electric	TRAIN STN JAN 15	\$493.43
Maritime Electric	ART CO-OP JAN 15	\$249.95
Maritime Electric	EVK POOL JAN 15	\$61.05
Maritime Electric	FIRE HALL JAN 15	\$381.72
Maritime Electric	TOWN HALL JAN 15	\$1,217.62
Malpeque Bay Credit Union	FEB 2015 RRSP	\$2,263.70
Medacom Atlantic Inc	6274	\$248.98
Mid Isle Electric	4227	\$714.09
Mid Isle Electric	4200	\$1,682.85
MJS Marketing & Promotions	2488067	\$159.60
Moase Plumbing & Heating	23049	\$108.70
Murphy's Kensington	108520	\$6.77
Orkin Canada	5973652	\$28.50
Orkin Canada	5998584	\$62.70
PEI Firefighters Association	C2-2542	\$157.89
Petty Cash	FEB 20, 2015	\$330.53
Robert Wood	FEB 2015 MILEAGE	\$141.00
Rolly's Wholesale	1805729	\$272.40
Rolly's Wholesale	1811676	\$362.26
Rolly's Wholesale	1811660	\$11.98
Rowan Caseley	JAN 2015 EXPENSE	\$240.64
Rural Beautification Society	2015 DONATION	\$300.00
Saunders Equipment Ltd	55984	\$321.48
Kensington Save Easy	03 8435	\$11.19
Kensington Save Easy	01 7764	\$21.41
Kensington Save Easy	03 1199	\$66.62
Kensington Save Easy	01 3584	\$30.83
Scotia Securities	DOUG KILLAM FEB RRSP	\$409.68
Scotiabank Visa	MAYOR FLIGHT FCM	\$1,037.19
Scotiabank Visa	MAYOR FCM REGISTRATI	\$799.00
Scotiabank Visa	DINNER MEETING	\$34.07
Scotiabank Visa	FEB 10, 2015 BAT CHARGER	\$251.42
Scotiabank Visa	VISTA PRINT	\$38.32
Sherry's Heating Service	1804	\$381.90
Sherry's Heating Service	1796	\$262.20
Sherry's Heating Service	1797	\$1,014.60
Staples	FEB 25, 2015	\$25.81
Staples	FEB 1, 2015	\$21.72

Suncor Energy Products Partnership	FEB 2015	\$357.58
Superior Sanitation	550921	\$79.80
Superior Sanitation	550922	\$182.40
Superior Sanitation	550923	\$228.00
Superior Sanitation	550924	\$182.40
Superior Sanitation	550925	\$159.60
T & K Fire Safety Equipment Ltd	210779	\$145.92
Telus	FEB 2015	\$665.87
Toshiba Finance	14666766	\$525.76
Traci Campbell	JANUARY 2015 CLASSES	\$78.00
Transcontinental	155103	\$702.18
Transcontinental	ANNUAL SUB 2015	\$216.11
Transcontinental	2015 ANNUAL SUB	\$216.11
Water & Pollution Control Corporation	JAN 2015 W&S	\$278.45
Subtotal		<hr/> \$125,324.26
February Payroll		\$81,947.58
Total February Bills		<hr/> \$207,271.84 <hr/>



Agenda

**Finance and Administration
Regular Meeting – Wednesday before Regular Council Meeting – 7:00 pm
Council Chambers – Kensington Town Hall**

Chair: Deputy Mayor Rodney Mann
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Mack Maclean
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Deputy Administrator, Wendy MacKinnon

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Deputy Mayor Rodney Mann

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FINANCIAL STATEMENT REVIEW

- 4.1 Income Statement
- 4.2 Balance Sheet
- 4.3 Bills Lists (Town and Water and Pollution Control Corporation)
- 4.4 Water and Pollution Control Corporation Income Statement

ITEM 5: OTHER BUSINESS

- 5.1 Update on Business/Vendor Licensing Bylaw

Agenda

Town of Kensington – Finance and Administration Committee

- 5.2 Update on 2014 Audit
- 5.3 Update on Sale of Fun Times Property
- 5.4 Provincial HST Infrastructure Fund

ITEM 6: ADJOURNMENT



Mayors Report to Town Council

March 9, 2015

Councillors, Staff and Residents

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

Functions attended - I have had the pleasure to attend the following as Mayor: 1st Annual Family Violence Walk in Kensington, Police Association Luncheon along with several Councilors and Staff, brought greeting on behalf of Council at the ADL Junior Figure Skating tournament and the Kensington and Area Annual General Meeting.

Office Hours – I continue to spend as many hours in the office as possible and make myself available for meetings with the public or sit in on meetings with Mr. Baker and others when requested.

Lobbying – Was pleased to have the following politicians drop into the office and meet with Mr. Baker and myself to listen to our issues: Rob Lantz, Matt Mackay and Paul Montgomery.

Kensington North Watersheds Association – Mr. Baker and I met with Barry Murray and Gordon Jenkins on opportunities to move forward on projects of equal importance to them and the Town of Kensington. It was agreed we should proceed with the well field protection plan immediately. Gordon Jenkins and Barry Murray in consultation with Mr. Baker will be moving this file forward.

Holland College, Atlantic Police Academy and Slemon Park – Attended an announcement whereby the Atlantic Police Academy will start promoting themselves as “Canadian Center of Public Safety Excellence” in Slemon Park to maximize the facilities and training skills at the Atlantic Police Academy. The hope is to continue to build on training of Police Cadets, Border Services, Conservation Officers, Basic Fire Fighting, Sheriff and Public Safety officers and Correctional Officers by drawing from across Canada and not just the Atlantic Provinces. This sounds like a great initiative and we should be pleased to be able to offer such high quality training so close to our Town.

Municipalities Act and Municipal Funding Strategy – Mr. Baker and myself met with the Mayors, CAO’s and FPEIM to discuss what the strategy should be going forward to advance the current impasse on being able to get the new Municipalities Act passed. More discussions to follow. We should take every opportunity to impress upon any person running in the next provincial election to give the municipal level of government the degree of importance it deserves and work to find a funding arrangement that is both fair and just for taxpayers.

Fire at Clermont Apartments – I was very pleased to see how the community came together during a snow storm to assist the tenants of the Clermont Apartments after being evacuated due to a fire. A resounding response from both local residents and surrounding communities. I understand some Fire men walked to pick up areas to respond to the emergency. What a commitment from Volunteers! On behalf of the Town I presented Certificates of Appreciation to several key players who went above and beyond to respond as they did. The Red Cross advised me they were overwhelmed at how quickly Kensington and area responded and how smoothly everything went. Thank you to all who played a role. That is one of the signs of this great community.



Snow Complaints – The past month has been a most challenging one dealing with so much snow in such a short time. Residents have been very understanding and tolerant of less than perfect conditions. Every effort has been made to keep sidewalks open and streets widened. Unfortunately, our service level has dropped below what we would prefer. We will continue to manage the situation and provide the best service we can. We can be thankful our public works staff have been able to maintain this level of service. There were a lot of overtime hours and sleepless nights. Thanks Ralph and Doug.

Rowan Caseley
Mayor – Town of Kensington



KENSINGTON INT/SR HIGH SCHOOL

P.O. Box 340/19 Victoria St. E.

Kensington, PE C0B 1M0

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<http://www.edu.pe.ca/kish>

Newsletter #6

February 2015

Upcoming

February 3.....	2 nd semester courses begin
February 5.....	Gr. 9 FI parent meeting
February 6.....	P.D. sessions – no classes
February 9-15.....	Staff Appreciation Week
February 10.....	Last day for sr. high course changes
February 12.....	jr. & sr. dances
February 16.....	Islander Day – no classes
February 18.....	Literacy reading time (period 3)
February 25.....	Late French Immersion parent information meeting
February 28.....	KISH band candlelight dinner
March 16-20.....	March break

Report Cards

Senior high report cards will be sent home the week of February 9th. As this report covers the final mark for semester 1 courses, no parent-teacher interviews for parents of senior high students will be held.

Because we have moved away from four reporting periods to three for junior high students, their report cards will not be issued until March 4th. Parent-Teacher interviews will be held on March 5th and 6th. More details will be in the March newsletter.

KISH Band Candlelight Dinner

The KISH band's annual candlelight dinner will be held on Saturday, February 28th at the New London Community Complex. The main entrée is Chicken Cordon Swiss with salad, soup and dessert also being served. Take-out or dine-in meals cost \$20 and are available from band student. Take-out meals can be picked up between 5:00-5:30 and the dine-in meal starts at 7:00pm. (Seating begins at 6:30.) Silent auction items can be viewed on the KISH band website at www.kishband.com/auction.php. Details on bidding prior to the auction can also be found online. For more information, contact Cindy Ramsay or Angela Profit at the school.

Staff Appreciation Week

Staff appreciation week is February 9th-13th. Anyone wishing to support it can contact Patricia Cole at patricia.cole26@gmail.com or 902-888-9748.

2015 High School Hockey Friendship Tournament

We are very pleased to be organizing the 2015 high school hockey friendship tournament this year, to be held from March 30-April 4. The tournament is sponsored by Co-op Energy and Esso. The men's teams will be made up of Midget A and AA-age players. Bantam and AAA Midget-age players are ineligible to play and all players must be registered with Hockey PEI at the time of the tournament. The women's teams will be made up of Midget A and AAA-age players.

All games will follow Midget A rules (no checking) and any suspensions from Minor Hockey carry over to this tournament. The round robin games are free of charge to attend, with the championship games costing \$5 per person or \$10 per family for the evening games. All championship games will be played at Community Gardens in Kensington and KISH will receive all the proceeds from these games.

A schedule of games and further information will be released at a later time.

Late French Immersion Information Night

A grade 7 late French Immersion meeting will be held on Wednesday, February 25th at 7pm in our school's library. This meeting is for parents from Kensington and Kinkora families of schools who are interested in registering their son or daughter for grade 7 French Immersion.

Grade 9 French Immersion Parent Meeting

Interested students and parents of the grade 9 French Immersion program are invited to attend an information/planning meeting to discuss the possibility of a trip to the Magdalene Islands later this year. The meeting is on Thursday, February 5 at 6pm in the KISH library.

KISH Winter Carnival

Our Winter Carnival will be held the week of February 9 in conjunction with the Town of Kensington's carnival. The following are some of the events/activities being held:

- **February 10** is KISH Spirit Day – wear your KISH gear and/or colors to show your school spirit.
- **February 11** – Senior high students will either go to Community Gardens for skating or Dooly's in Summerside for billiards from 12:15-1:40pm. The cost is \$4 for either activity, but Dooly's is only able to accommodate 50 students, so the first 50 to sign up and pay in the office can go. We must have 75% of senior high students signed up and paid by February 10 or this activity will be cancelled.

- **February 12** is Comfy Day...wear your comfortable clothes (sweat pants, shirts, etc.).
- **February 12** is also dance night. The junior high dance is from 6-8pm and the senior high from 8-10pm. The theme will be announced at a later time.
- **February 13**, a pancake breakfast will be prepared at the school for students and staff.
- **February 13** is also Pink, White & Red Day.

Matchmakers will be sold at lunch during this week for \$2.

Student Achievements

Sabrina Nunn, grade 12, has been named as one of 75 finalists from across Canada for the Loran Scholars Foundation award valued up to \$100,000. Sabrina was chosen from of a pool of 3,800 applications based on values of character, service and leadership potential. The final interview will be held in Toronto February 6 and 7 to pick a national winner. Congratulations, Sabrina, on making it this far, and good luck in Toronto!

January Students of the Month:

Gr. 7 – Madelynn Rogers, Jordan Dunphy-Condon
 Gr. 8 – Collin McNally, Paige Arden
 Gr. 9 – Dayna Jorgensen, Johnathan Lauwerijssen
 Gr. 10 – Janette Kerry, Alice MacDonald
 Gr. 11 – Chelsey Dawson, Kelsey MacLean
 Gr. 12 – Alyson MacLean, Kelsey Haslam

Staffing Changes

Effectively immediately, Dana MacArthur will be driving Nancy MacLeod's bus, #521 and David Warren will be driving Paul Brown's bus, #621.

Thank You!

...to the Kensington Lions Club for their recent donation of \$500 to the KISH breakfast program. WOW!

...to Shoppers Drug Mart in Summerside for their "in kind" donation of hygiene items for student use.

KISH Student Services Notes

- **Wednesday, February 4, UNB** is hosting a "Transition to UNB Fredericton" evening at 7pm at the Loyalist in Summerside. Students and parents can learn about scholarships, campus life, financial aid, time & budget managements, as well as **The Next Steps**. To register, go to go.unb.ca/recruitment.

- **Friday, February 6, Holland College School of Performing Arts** is holding an open studio day. This is an opportunity for students in grades 11 and 12 who are interested in the dance, music or theatre programs to drop in.
- **Saturday, February 7**, Holland College is hosting an open campus day from 10am-2pm. Their \$40 application fee will be waived if you bring in your application on this date. Sign up before Friday at <http://www.hollandcollege.com/campus-tour/>.
- **Wednesday, February 11, Dalhousie University** is hosting an information session at 7pm at the Loyalist in Summerside. Topics include admissions, their scholarship program, residence application process and campus life. Complete details and registration can be found online at dal.ca/info session.
- **Wednesday, February 11, UPEI** rep, Ryan Giddings, will be at KISH from 10:00-11:10am to provide general information about UPEI and its programs.
- **Saturday, February 14, Bishop's University** is hosting an open house from 9am-3:30pm. By joining them on this day, you can apply on site for free. If you're attending, see Mrs. Hickey for a transcript in a sealed envelope.
- **Tuesday, February 17, Saint Mary's** rep will be at KISH to answer questions about scholarships, programs, applications and much more!
- **Wednesday, February 18, Mount Allison University** is hosting a winter reception at the Charlottetown Best Western from 6:30-8:30pm. You can learn about their scholarship and bursary program, receive personalized scholarship advice and get admission on the spot with a transcription. Registration at www.mta.ca/receptions.
- **Thursday, February 19, Parks Canada** reps will be here to answer questions from students regarding applying to Parks Canada for summer employment. Bilingual and English positions are available the PEI National Parks in Cavendish and Greenwich and at Green Gables Heritage Place. To apply, submit an application with your resume to the Federal Student Employment Work Experience Program (FSWEP) at www.jobs-emplois.gc.ca.
- **Monday, February 23, St. Mary's University** is hosting a "Next Steps" information session at 7pm at the Holiday Inn Express in Charlottetown. Open houses will be held in each of the following faculties on each of the following dates: Science – February 13; Business – February 27; Arts – March 6. Register at recruitment@smu.ca or by phone at 902-420-5415.
- **Friday, February 27, Acadia University** rep, Liam Dutton, will be at KISH from 11:10-12:00 to discuss applications and answer any questions regarding scholarships.
- **Friday, February 27, Mount Saint Vincent University** is hosting an open house. Register at MSVU.ca/explore.
- **Sunday, March 1** is the application deadline for most universities IF you wish to be considered for scholarships.

Community Notes

- **Dr. Tim Ogilvie AVC Vet Camp** – Love animals? Want to be a veterinarian? You can have the opportunity to take part in a behind-the-scenes look into the world of veterinary medicine from A (anatomy) to Z (zoonotics). Camps for grades 7-9 are scheduled for July 6-10 and 13-17 and for grades 10-12 from July 20-24 and 27-31. Application forms are available at www.upei.ca/avc/camp or by calling 902-566-0589. Deadline for applications is March 13.
- **Twice-Loved Clothing** at the Sherbrooke Mechanical Mall has a large selection of prom dresses to sell on consignment at very reasonable prices. These dresses have only been worn once and are a third of the price of a new dress. Long and short gowns are available in all sizes. An open house to showcase the gowns will be held on Sunday, February 8 from 12-4pm. Cash only!
- **Adventures in Citizenship, May 3-6 in Ottawa** – This is a unique opportunity for a selected group of young Canadians to come together and gain a better understanding of our country and the privileges and responsibilities of citizenship. The sponsor, Summerside Rotary Club, pays the student's registration fee (\$650) and travel to Ottawa and return. If you're interested, contact Mr. Mulligan at the school before March 6. Interviews will take place the week of February 23. More information at www.rotaryottawa.com.

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