



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, March 13, 2023 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: mail@kensington.ca
Web Site: www.kensington.ca*

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, March 13, 2023 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
 - 4.1 Mayor Caseley will make presentations to former Deputy Fire Chief Alan MacLeod.
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 February 13 2023 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 February 13, 2023 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List - Water and Sewer Utility
 - 7.7 Consolidated Summary Income Statement
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor’s Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.11 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.12 2023 – 55 Plus Games Report – Update
- 7.13 Heart of PEI Committee – Mayor Caseley

8. New Business

8.1 Request for Decisions

- 8.1.1 RFD2023-06 - Development Permit Application – 61 Broadway Street N. Development Permit
- 8.1.2 RFD2023-07 - Development Permit Application – 99 Victoria Street W
- 8.1.3 RFD2023-08 - Subdivision of Lands of M&S Rentals Inc. PID No. 77271
- 8.1.4 RFD2023-09 - Town of Kensington Outdoor Digital Sign Proposal - Synergy Screens
- 8.1.5 RFD2023-10 - Town of Kensington Rink Upgrades – 2023 – Ice Surface Enclosure Replacement
- 8.1.6 RFD2023-11 - Deputy Fire Chief Appointment
- 8.1.7 RFD2023-12 - Development Permit Application – 66 Broadway Street North

8.2 2023/24 Draft Financial Plan – *For Review*

8.3 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) - *Nil*

11. Adjournment

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 13, 2023
7:00 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Coreen Pickering – Former Deputy Mayor

Regrets: Councillor Doucette

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members staff and visitors to the February meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the tentative agenda for the February 2023 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Mayor Caseley made a presentation to Police Chief, Lewie Sutherland, with a long-service award on behalf of Premier Dennis King in recognition of over 15 years of merit and service to the Province of Prince Edward Island.*

4.2 *Mayor Caseley presented former Deputy Mayor, Coreen Pickering, with a gift of appreciation for her 8 years of dedication and service to Town Council and the residents of the Town of Kensington.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the minutes from January 9, 2023, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to adopt the January 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Mayor Caseley and Council discussed the crosswalk locations proposed by the Provincial Department of Transportation. Town Council did not support the proposal and requested staff to continue to advocate for the crosswalks to be located at the crossing points of the Confederation Trail.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the December 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the December 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland reported that the decrease in the speed limit in the school zone from 50 km to 40 km has been very beneficial in keeping speeds lowered in the area.

Chief Sutherland excused himself from the Council Chamber at 7:21 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the January 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor MacRae to approve the December 2022 Bills in the amount of \$340,190.56. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the December 2022 Capital Expenditures in the amount of \$181,607.10. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to approve the December 2022 Water & Sewer Utility Bills in the amount of \$12,482.80. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to approve the Summary Income Statement for the month of December 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the Credit Union Centre report for the month of December 2022. Unanimously carried.*

7.7.2 Councillor Gallant inquired if the ballfield lighting that was damaged during hurricane Fiona was covered by the Town's insurance.

Mr. Baker confirmed the ballfield lighting was not covered under the Town's asset schedule but was included in the disaster financial assistance program application. Staff will confirm the new board has been ordered to ensure installation prior to the start of the ball season.

7.7.3 Councillor Gallant addressed concerns regarding recent complaints received from users of the Credit Union Centre. Mayor Caseley and the CAO have been working on a plan to address concerns regarding cleanliness and making required repairs moving forward.

7.7.4 Councillor Gallant expressed frustration with the current condition of the Kensington Wild and Vipers dressing rooms and noted they are the shared responsibility of the teams and the Credit Union Centre staff. It was also noted that the back door of the facility should have limited access and be primarily used for loading the bus with equipment.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the Mayor's report for the month of January 2023 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley inquired if a member of Council would be available to attend a Canada Games Sponsorship Banquet on February 23, 2023. Councillor Gallant expressed interest and will confirm his availability with Mayor Caseley.

7.8.3 Councillor Mann & Councillor Gallant noted that the 55th Kensington-Bedford Friendship Hockey Exchange was a great success and that it was great to have the event back again.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Semi-Annual Meeting was held on Saturday, February 4th. Items discussed included the presentation of financials, Councillor liability & conflicts of interest, emergency measures, and updates provided following hurricane Fiona, and a tour of the new Climate & Adaptation facility.

7.10 Heart of PEI Initiative Report

7.10.1 *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The Annual Presidents Dinner is scheduled for April 13, 2023. The KACC is looking at developing a website for community support and an information forum for residents.

There are discussions on hosting a Car Rally fundraiser, more information coming forward soon. The AGM was held on February 13th and was well attended.

7.12 2023 – 55 Plus Games

7.12.1 Deputy Mayor Spencer confirmed the 55+ committee plans to meet in April following the Winter Games that are taking place in March.

8. New Business

8.1 Request for Decisions

8.1.1 Exempt Staff Wage Increase - 2023

8.1.1.1 Moved by Deputy Mayor Spencer, seconded by Councillor Mann

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to provide a wage increase, effective January 1, 2023, to exempt staff including the Deputy Administrator, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager in an amount up to 7.7%, according to the Non-Union Employee Handbook.

Motion carried. 4 for – 1 opposed (Mann)

8.1.2 Street Lighting Upgrades

8.1.2.1 Moved by Councillor Toombs, seconded by Deputy Mayor Spencer

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the placement of 25 additional streetlights throughout the town and in newly annexed areas, as recommended by staff.

BE IT FURTHER RESOLVED THAT the CAO be directed to draft a Street Lighting Policy for Town Council’s consideration.

Unanimously carried.

8.1.3 Kensington & Area Chamber of Commerce (KACC) Sponsorship Opportunity

8.1.3.1 Moved by Deputy Mayor Spencer, seconded by Councillor Toombs

BE IT RESOLVED THAT Town Council authorize the CAO and Mayor to enter into a sponsorship agreement (Memorandum of Understanding) with the Kensington & Area Chamber of Commerce to provide an Executive Level Sponsorship for a 5-year period beginning in 2023 and ending in 2027, at a cost of \$5,000 annually.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley acknowledged that February 13-17 is School Staff Appreciation Week.

- 8.2.2 Mayor Caseley noted the 2023/24 budgeting process has started and anticipates a draft financial plan to be presented at the February Committee of Council meeting.
- 8.2.3 Councillor Gallant discussed the need for a community facility that can be used for large groups and events within the Town. Town Council was requested to think about ways to accommodate such a facility.
- 8.2.4 Deputy Mayor Spencer congratulated Mayor Caseley, Councillor Gallant, and Deputy Police Chief Yuill for recently receiving the Queens Platinum Jubilee Medal.
- 8.2.5 Councillor Toombs acknowledged the great work the public works department does to maintain the sidewalks within Town during the winter months.

9. Correspondence

- 9.1 A Thank You card from the family of the late Peggy Clark.
- 9.2 Newsletter from the Heart and Stroke – *Received*.
- 9.3 A letter from the Kensington Skating Club with a sponsorship ad request.

Moved by Councillor Toombs, seconded by Councillor MacRae to purchase a 1/2 page Silver Blade advertisement for the Kensington Skating Club in the amount of \$500.00.

Unanimously carried.

- 9.4 A letter from Coreen Pickering, resident of the Town of Kensington, to inform Town Council that she was selected to take part in and attend a program with GMIST (Gros Mourne Institute for Sustainable Tourism). The ACTivate (Activating Community Tourism) program is an exciting collaboration between GMIST and The Coady Institute that will support community change leaders who wish to learn how to apply a citizen-led approach to community development.

Ms. Pickering was in attendance and spoke briefly about the program and her vision.

- 9.5 Information regarding the Coldest Night of the Year - a winter fundraiser for people in local communities who need support. *Received*.
- 9.6 Central Coastal Tourism advertising opportunity. *Received*.

Coreen Pickering excused herself from the Council Chamber at 8:09 pm.

10. In-Camera (Closed session)

10.1 *Two items, the nature of which are regulated under Section 119(d) and (e) of the Province of Prince Edward Island Municipal Government Act.*

10.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to enter into an In-Camera session at 8:10 pm.*

Unanimously carried.

10.1.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to come out of an In-Camera session at 8:53 pm.*

Unanimously carried.

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:53 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - February 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	Two meetings have been held with DV8 Consulting regarding the draft Official Plan and Development Control Bylaw. A third meeting is planned for March 16, 2023. Once the review is completed and the documents have been fully vetted through the CAO, Municipal Clerk and the Mayor, they will be forwarded and presented to Town Council for consideration.
2	Business Park	We continue to work with prospective purchasers and providing information as required.
3	Official Plan and Development Control Bylaw Amendment - PID No 747790-000	A memo has been circulated with the tentative agenda package requesting Town Council's consideration of authorizing the CAO to proceed with a public consultation process to hear support and/or concerns around the proposed Bylaw and Plan amendment.
4	Credit Union Centre Upgrades	The project is underway and tenders for the ice plant replacement and the board replacement have been issued. The ice plant replacement tender closed on February 15th with one bid being received. A request for decision has been circulated to Town Council for their special meeting planned for Monday, February 27th to request their consideration of awarding the contract. The tender for the board replacement is set to close on February 28th. Other required tender specifications are in the process of being drafted and will be issued as they are completed.
5	Street Light Review	The service order for the additional street lights has been created. We have not been given a timeline as to when the work will be completed.
6	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Outdoor Ice Hockey Rink/ Dog Park Lights	Direction has been given to proceed with the installation of additional lights at the out door ice rink and a light at the Kensington Country Store Dog Park.
8	Commercial Street/Broadway Street Intersection	Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
9	Confederation Trail Road Crossings	A meeting was held with staff of the Department of Transportation on February 23, 2023 to discuss the installation of crosswalks at the Confederation Trail road crossings. The Department of Transportation has agreed to place the crosswalks as we have requested. Annually, the lighted trail crossings crosswalks will be placed in April (end of snowmobile lease of the trail) and removed in November (beginning of snowmobile lease of the trail). The Province has agreed to undertake all work on an annual basis to place and remove the crosswalks.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	(I don't anticipate any further updates on this project until construction recommences in the Spring of 2023) Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Ford Taurus Police Interceptor	We have advertised the salvageable parts for sale and will dispose of as purchase offers are made. To date, no offers to purchase have been made for any of the parts.
12	Relocation of Town of Kensington Signs	All signs have been relocated and repaired except for the Barrett Street Sign. We have are working with a property owner further south on the Kelvin Grove road to relocate the sign to their property. The sign will be relocated as soon as land issues are worked out. We are hopeful to have the sign relocated in the Spring of 2023.
13	Electric Vehicle (EV) Chargers	The project has been substantially completed. Bollard covers will be installed once the contractor is able to procure the proper colours. Road markings will be completed as the weather improves. The signage has been procured and received and will be installed by maintenance staff.
14	PEI ATV Federation 'Share the Road' Pilot Project Request	A public consultation session is scheduled for March 8, 2023 at 7:00 PM at the Murray Christian Centre. The ATV Federation has agreed to provide a presentation during the session. Following the session, a report will be drafted and recommendation to Town Council in regards to the proposed pilot project. The consultation session has been advertised in the County Line Courier and a mail out was completed to all mailboxes in the Town.
15	Website	A draft site plan was received before the holidays, it has been reviewed and sent back to the developer with some modifications. Staff and the developer continue to work on content for the site. We are anticipating that the website will be ready to launch early in the second quarter of 2023.
16	Dog Bylaw	NO UPDATE Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
17	Business Park Electrical Requirements	Several discussions have been held over the last month in regards to providing the required electricity requirements to the new Kensington business Park.
18	Broadway Street South Sidewalk Replacement	NO UPDATE The tender for this project has been awarded to Curran and Briggs and will be completed in the Spring of 2023.
19	ACOA Rediscover Main Street Project	This project has been substantially completed.
20	Brookins Drive Multi-Unit Residential Development	A development permit application has been received for the development of 18 additional residential units at the end of Brookins Drive (North of the existing multi unit residential development). The application was reviewed by the Town's planning consultant and we are working with the developer to address issues related to parking, traffic circulation, waste bin location, etc. A memo has been circulated with the tentative agenda package for February Committee of Council to subdivide the property to facilitate the development. It is anticipated that the development permit application will be brought to the March regular meeting of Town Council for formal approval.

Item #	Project/Task	Status
21	Sewer/Septic Issue - 130 Broadway Street North	NO UPDATE A cost estimate to complete a sewer connection to this property was received in the amount of just over \$85,000. It included approximately 32 metres of sewer main extension, installation of 2 manholes, approximately 12 metres of service line and associated civil works (asphalt reinstatement, etc.). I have discussed the quote with the property owner and it was determined that any work will be delayed to 2023 to allow the Town to consider a larger water and sewer extension project into this area. Staff are reviewing this now and researching funding options for a potential 2023 project. I have had a discussion with the property owners plumber and it was determined that the current on-site septic system located on the property should be sufficiently operational for the winter months. I have committed that should there be any maintenance issues with the current septic system, that the Town would cover any associated costs.
22	Hurricane Fiona	NO UPDATE There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. All of the downed trees have now been cleaned up and removed and several others impacting infrastructure have been removed. In total 18 trees around the community were removed. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and will avail of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31, 2022 to dump storm debris (leaves, branches, trees, etc.). Staff have tracked all costs associated with the hurricane and will claim to the disaster financial assistance and through insurance.
23	Credit Union Centre Issues	I have been working with the Mayor and Credit Union Centre staff to address issues which have been identified with the facility. We are working on putting together a project to upgrade all washrooms in the facility. Funding will be applied for in the second quarter of 2023 to facilitate the completion of the project. Further, I have included in the CUC wage expense for 2023, the provision of additional cleaning staff. CUC staff have changed all of the locks on the rear doors of the facility. All users of the facility are now required to access through the front doors.
24	Establishment of a Part Time Fire Chief Position	A part time Fire Chief position has been included in the draft budget. Further information will be provided as we move through the budgetary process.
25	Black History Month - Flag Raising	The flag raising took place on Thursday, February 2, 2023.
26	Meeting with Kensington North Watershed Association (KNWSA)	NO UPDATE A meeting was held on January 3, 2023 with the KNWSA in regards to tree planting on the eco-gifted property along Woodleigh Drive (vicinity of wellfield). A funding application is being developed by the KNWSA to fund the tree planting project, and if possible, a clean-up and formalization of the walking trails in the existing wooded area. Staff have contacted Environment Canada in regards to the use of the eco-gifted property to ensure that the planned work can proceed.
27	Civic Re-Numbering	NO UPDATE We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.
28	2023/24 Financial Plan	The DRAFT Financial Plan (operations) has been circulated with the tentative agenda package for review. It is anticipated that the Plan will be finalized for consideration at the regular meeting of Town Council scheduled for March 13, 2022.

Kensington Fire Department
Occurrence Report 2023

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3												3	25.00%
Motor Vehicle Accident	4												4	33.33%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1												1	8%
Outside Fire - Brush, Grass, Utility Pole, etc.													0	0%
Structure Fire - House, Building, Vehicle, etc.													0	0%
Alarms	4												4	33%
Total Fire Related	5	0	0	0	0	0	0	0	0	0	0	0	5	
Total Incidents	12	0	0	0	0	0	0	0	0	0	0	0	12	
Mutual Aid Call Out													0	0%
Total Incidents (Including Mutual Aid Provided by KFD)	12	0	0	0	0	0	0	0	0	0	0	0	12	100%
Mutual Aid Call in														
Firefighter Attendance	12													12
Regular Monthly Training - No. of Firefighters	24													24
Training School/Association Meeting/Department Meeting	21													21
Call Area														
Kensington	1												1	8.33%
Malpeque CIC	3												3	25.00%
Zone's 1 to 5	8												8	66.67%
Other													0	0.00%

JANUARY 2023

The Kensington Fire Department responded to **12** calls during the month of January and the average attendance for the fire calls was **12**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Jan. 2 - 13:37 pm	Residential Fire Alarm	Hamilton	12	2
Jan. 3 05:09 am	Residential Fire Alarm	Schurman's Point	8	1
Jan. 9 - 16:25 pm	Sight of flames - stand down enroute	Old Summerside Rd.	11	0
Jan. 11 - 16:50 pm	MVC	Lower Freetown	17	2
Jan. 14 22:27 pm	MFR	Indian River	8	1
Jan. 16 - 12:26 pm	Residential Fire Alarm	Hamilton	13	1
Jan. 17 - 08:18 am	MFR	Emerald	9	1
Jan. 23 - 18:29 pm	MFR - stand down enroute	Margate	9	0
Jan. 23 - 14:17 pm	Commercial Fire Alarm - stand down	Kensington	6	0
Jan. 23 15:54 pm	MVC	Summerfield	19	2
Jan. 23 - 21:50 pm	MVC - stand down enroute	Traveller's Rest	14	1
Jan. 25 - 15:08 pm	MVC	Margate	16	2

January 3 - Association meeting with 21 present.

January 17 - Training (included a tour of Indian River Farms) with 24 present.

January 26 - One fire truck assisted with escort of Bedford, Quebec bus into Kensington.

January 28 - Bedford and Kensington parents and players participated in a fisherman's challenge at the fire hall. The Kensington parents also prepared and served a meal to everyone.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2023														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1												1	1.69%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3												3	5.08%
Animal Calls	2												2	3.39%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	2												2	3.39%
Assistance Calls	1												1	1.69%
Bank Runs	2												2	3.39%
Breach of Peace													0	0.00%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	2												2	3.39%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare	1												1	1.69%
Coroner's Act													0	0.00%
Crime Prevention													0	0.00%
Criminal Harassment													0	0.00%
Dangerous Driving	2												2	3.39%
Disturbing the Peace	1												1	1.69%
Dog Act													0	0.00%
Driving while disqualified													0	0.00%
Drug Charges													0	0.00%
Excise Act													0	0.00%
Fail to Comply Probation													0	0.00%
Fail to comply undertaking	1												1	1.69%
Fail to remain at scene of accident													0	0.00%
Family Relations Act	5												5	8.47%
Fingerprints taken													0	0.00%

Police Department Occurrence Report Summary 2023															
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total	
Fire Prevention Act													0	0.00%	
Firearm Act													0	0.00%	
Forcible confinement													0	0.00%	
Fraud													0	0.00%	
Funeral Escorts	2												2	3.39%	
Harrassing Communication	1												1	1.69%	
Impaired Driver													0	0.00%	
Information Files	2												2	3.39%	
Injury Accidents													0	0.00%	
Liquor Offences													0	0.00%	
Litter Act													0	0.00%	
Lost and Found	3												3	5.08%	
Luring Minors													0	0.00%	
Mental Health Act	1												1	1.69%	
Mischief	1												1	1.69%	
Motor Vehicle Accidents	2												2	3.39%	
Motor Vehicle Act	2												2	3.39%	
Municipal Bylaws													0	0.00%	
Off Road Vehicle Act													0	0.00%	
Other Criminal Code													0	0.00%	
Person Reported Missing	1												1	1.69%	
Possession of restricted weapon													0	0.00%	
Property Check	2												2	3.39%	
Resist Arrest													0	0.00%	
Roadside Suspensions													0	0.00%	
Robbery													0	0.00%	
Sexual Assaults / Interference	1												1	1.69%	
STEP (Integrated Traffic Enforcement)													0	0.00%	
Sudden Death													0	0.00%	
Suspicious Persons / Vehicle	2												2	3.39%	
Theft Of Motor Vehicle	2												2	3.39%	
Theft Over \$5000													0	0.00%	
Theft Under \$5000	3												3	5.08%	

Police Report January 2023

There were 3 alarm calls to report for this month.

Jan 25 @ 2200hrs – Wet n Wild, member attended.

Jan 25 @ 2300hrs – Haunted Mansion, member attended.

Jan 31 @ 1100hrs – Hello Kitchen, member attended.

Assistance files for the month consisted of:

KPS stood by to keep peace while person retrieved belongings at former residence.

KPS assist Ch'town Jan 13 serving documents

RCMP assisted KPS with domestic Jan 12

Year To Date Approved Development Permits Summary Report 2023

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Renovation Single Family Dwelling		2											2
Total:		2											2

Total Estimated Construction Value
\$378,000.00
\$378,000.00

Town of Kensington Bills List January 2023

2023 Canada Games Host Society Inc	DONATION	\$15,000.00
4Imprint	TOK COOLER BAGS	\$2,226.52
Amalgamated Dairies Limited	4923020021	\$35.94
Amalgamated Dairies Limited	4923027017	\$35.94
Amalgamated Dairies Limited	4923014010	\$28.75
Amalgamated Dairies Limited	4923006015	\$57.50
ADL Foods	2512015 P	\$341.00
ADL Foods	2512732 P	\$550.39
ADL Foods	2513248 P	\$1,075.19
ADL Foods	2513764 P	\$1,061.34
ADL Foods	2513981 P	\$908.29
Aerus Electrolux	AIR PURIFIER FILTERS	\$641.63
Aliant	INV9465999	\$363.09
Aliant	INV9467507	\$30.48
Ann Harris	1ST PLACE TEAMWORK	\$50.00
Buffie Boily Photographic Arts	YOUTH AMBASSADOR PICTURE	\$181.70
The Branch Manager	CUC FIONA CLEAN UP	\$2,070.00
Brenda MacIsaac	JAN 2023 RRSP	\$317.56
Building Blocs Home Improvements	MEDICAL CENTER FLOOR REPAIR	\$1,055.25
CAMA	GEOFF CAMA MEMBERSHIP	\$356.50
CAMA	WENDY CAMA MEMBERSHIP	\$356.50
Canadian Association of Fire Chiefs	300007226 ANNUAL MEMBERSHIP	\$350.75
Central Coastal Tourism Partnership Inc.	2023 MEMBERSHIP	\$143.75
CIBC Securities Inc	JAN 2023 RRSP	\$453.40
Combat Computer Inc	ANTIVIRUS RENEWAL	\$1,876.80
Commercial Construction	TRAIN STATION DEC 22	\$644.00
Commercial Construction	TOWN HALL DEC 22	\$276.00
Commercial Construction	FIRE HALL DEC 22	\$230.00
Commercial Construction	CUC RINK DEC 22	\$460.00
Commercial Construction	PW DEC 2022	\$391.00
Commercial Construction	SNOW REMOVAL	\$5,974.25
Controls & Equipment	TOWN HALL HVAC MAINTENANCE	\$543.95

Copper Shore Electric	TOWN HALL BALLAST REPLACEMENT	\$305.91
Credit Union Financial Management	JAN 2023 RRSP	\$829.72
Canadian Union of Public Employees	JAN 2023 UNION DUES	\$597.96
D Alex MacDonald	POLICE SUV REPAIR	\$60.32
DC Tire Sales & Service	KUBOTA TIRE / REPAIR	\$595.68
DC Tire Sales & Service	TRACKLESS REPAIR	\$389.83
Diversified Divers Inc	FIRE - CASCADE CYLINDER REPLACEMENT	\$549.24
Dunk River Industries	FIRE HALL UPGRADES	\$3,849.12
Eastcoast Furnishings	FIRE HALL DRYER	\$1,034.99
Eastlink	19390020	\$869.97
Eastlink	19390724	\$23.00
Eastlink	19390501	\$120.69
Eastlink	19430904	\$174.16
Eastlink	19443668	\$114.94
Elizabeth Hubley	JAN 2023 RENT	\$805.00
Flags & Banners	2801 FLAGS	\$700.60
Frito Lay Canada	43548910	\$340.86
Frito Lay Canada	43548323	\$170.43
Frito Lay Canada	43548578	\$362.39
Geoff Baker	JAN 2023 MILEAGE	\$352.56
Graham Family Expense Fund	NOEL GRAHAM MEMORIAL	\$50.00
Holland College	POLICE ACT TRAINING	\$200.00
Holland College	POLICE UNIFORM	\$486.93
Holland College	POLICE UNIFORM PANT	\$107.80
Holland College	POLICE SUPPLIES / UNIFORM	\$476.49
Holland College	POLICE UNIFORM	\$180.06
Irving Oil	718435	\$206.40
Irving Oil	841048	\$1,243.52
Irving Oil	825918	\$190.74
Irving Oil	47518	\$142.95
Irving Oil	160260	\$400.34
Irving Oil	428906	\$443.54
Irving Oil	450324	\$307.93
Irving Oil	530326	\$95.82

Irving Oil	537341	\$916.31
Irving Oil	34842761	\$100.87
Irving Oil	843405	\$417.48
Irving Oil	26375	\$46.00
Irving Oil	42862	\$383.86
Irving Oil	136202	\$258.59
Irving Oil	225147	\$368.55
Irving Oil	34849457	\$357.37
Irving Oil	341300	\$750.49
Irving Oil	34856686	\$1,422.89
Irving Oil	518016	\$309.03
Irving Oil	948282	\$484.16
Irving Oil	949313	\$548.18
Irving Oil	928895	\$905.18
Irving Oil	17882	\$504.03
Irving Oil	537125	\$702.09
Irving Oil	535759	\$579.42
Island First Aid Service	CUC DEFIBRILLATOR MOUNT	\$206.99
Island Petroleum	00205221999713	\$805.57
Island Petroleum	00205221999714	\$521.26
Island Petroleum	00205221999715	\$564.56
Island Petroleum	00205221999716	\$551.60
Island Petroleum	00205221999717	\$291.40
Island Petroleum	00205221999718	\$1,006.38
Island Petroleum	00205221999719	\$758.93
Island Petroleum	00205221999720	\$595.68
Island Petroleum	00205221999721	\$871.73
Island Regulatory and Appeals Commission	ANNEXATION ADVERTISEMENT	\$665.00
Island Respiratory Specialists Inc	FIRE OXYGEN CYLINDER LEASE	\$160.00
James Gotell	JANUARY MILEAGE	\$384.73
Jason Griffin	MILEAGE JAN 23	\$42.61
Jay MacLeod	JAN 12, 2023 50/50	\$2,845.00
Kays Wholesale	CUC CANTEEN	\$562.42
Kays Wholesale	CUC CANTEEN	\$488.75

Kays Wholesale	CUC CANTEEN	\$390.22
KELLY'S KLEANIN'	FITPLEX CLEANING	\$525.00
Kensington Agricultural Services	KUBOTA PARTS	\$37.13
Kensington Figure Skating Association	JAN 2023 KTOWN CASH	\$500.00
Kensington Metal Products Inc.	FIRE HALL TUBE	\$262.59
Kensington Minor Hockey	JAN 2023 KTOWN CASH	\$500.00
Kensington Senior Surfers	DONATION - FOR INSURANCE	\$476.00
Kent Building Supplies	3002303479	\$379.49
Kent Building Supplies	3002305614	\$33.05
Kent Building Supplies	3002323136	\$27.82
Kent Building Supplies	3002333653	\$21.83
K'Town Auto Parts	54019/5	\$17.72
Landon Yuill	POL OFFICE EXPENSES	\$49.66
Landon Yuill	MILEAGE JAN 23	\$111.57
Landon Yuill	OFFICE SUPPLIES	\$49.64
Langille Sharpening Service Inc	ZAMBONI BLADES	\$310.50
Lewis Sutherland	JAN 2023 RRSP	\$713.40
MacInnis Express (1983) Ltd	ZAMBONI BLADES SHIPPING	\$262.96
Maritime Electric	147034 SO EV CHARGER	\$86.34
Maritime Electric	TOWN HALL JAN 23	\$1,429.47
Maritime Electric	CUC RINK JAN 23	\$10,806.33
Maritime Electric	EV CHARGER JAN 23	\$114.08
Maritime Electric	POLICE CAMERA JAN 23	\$13.42
Maritime Electric	SPEED RADAR JAN 23	\$110.70
Maritime Electric	LIBRARY JAN 23	\$294.20
Maritime Electric	SENIOR CENTER JAN 23	\$282.80
Maritime Electric	CUC SIGN JAN 23	\$30.41
Maritime Electric	CUC CANTEEN JAN 23	\$28.47
Maritime Electric	PW SHOP JAN 23	\$328.20
Maritime Electric	FIRE HALL JAN 23	\$412.97
Maritime Electric	FREIGHT SHED JAN 23	\$310.76
Maritime Electric	TRAIN STATION JAN 23	\$1,101.29
Maritime Electric	NEW EV CHARGER JAN 2023	\$108.51
Maritime Electric	EVK POOL JAN 23	\$47.84

Maritime Electric	ST LIGHTS JAN 23	\$2,860.12
Malpeque Bay Credit Union	JAN 2023 RRSP	\$1,131.02
MDC	POLICE HOLLISTER	\$181.92
Medacom Atlantic Inc	INV014146	\$261.63
Mid Isle Electric	BALLFIELD LIGHT REPAIR	\$587.88
Minister of Finance	POLICE SERVICE ID CARDS	\$103.50
Minister of Finance	NOVEMBER LOCK UP FEE	\$25.00
Minister of Finance	RCMP AGREEMENT	\$6,000.00
Minister of Finance	TOWN HALL / FIRE BOILER INSPECTION	\$310.50
Minister of Finance	FIRE HALL PRESSURE VESSEL INSPECTION	\$51.75
MJS Marketing & Promotions	BEDFORD HOCKEY EXCHANGE AD	\$345.00
Moase Plumbing & Heating	SENIOR CENTER KITCHEN FAUCET	\$176.80
Moase Plumbing & Heating	FIRE HALL FURNACE REPAIR	\$138.00
Moase Plumbing & Heating	CUC FURNACE / WASHROOM REPAIR	\$730.39
Orkin Canada	TOWN HALL PEST CONTROL	\$53.02
Orkin Canada	FIRE HALL PEST CONTROL	\$31.05
Orkin Canada	PUBLIC WORKS PEST CONTROL	\$105.46
PEI Firefighters Association	LEVEL 1 FIRE COURSE	\$497.40
Pepsico	CUC CANTEEN POP	\$1,181.82
Pitney Bowes	PITNEY LATE FEES	\$12.62
Pitney Works	JAN 2023 POSTAGE	\$2,000.00
REGATTASPORT	PEI CANADA GAMES FLAGS	\$201.25
Revolution Media	WEBSITE HOSTING FEE	\$172.50
Right on Board Locksmith	TOWN HALL KEYS CUT / LOCK REPAIR	\$703.80
Right on Board Locksmith	REPLACE MEDICAL CENTER LOCKS	\$423.20
Robert Wood	PROPANE FOR ICE EDGE	\$11.50
Robert Wood	JANUARY 23 MILEAGE	\$180.80
Rodney Hickey	JAN 2023 DRIVERS MEDICAL	\$100.00
Rodney Hickey	JAN 20, 2023 FIRE SUPPLIES	\$310.49
Rogers Plumbing & Heating	TRAIN STATION SUB PUMP INSTALL	\$181.13
Rowan Caseley	MILEAGE JAN 2023	\$331.65
Saunders Equipment Ltd	1997 TRACKLESS PARTS	\$1,285.30
Scotia Securities	JAN 2023 RRSP	\$1,420.24
Scotiabank Visa	JAN 9, 23 KIDS HELP PHONE	\$50.00

Scotiabank Visa	FRIENDS & FAMILY NEW YEARS LEVEE	\$1,659.08
Scotiabank Visa	CUC PROPANE	\$49.98
Scotiabank Visa	ZOOM JAN 5, 2023	\$23.00
Scotiabank Visa	MARY PAYNTER MEMORIAL	\$50.00
Scotiabank Visa	PUBLIC WORKS JACKET	\$215.61
Scotiabank Visa	PEI PHOTOLAB 23	\$135.69
Scotiabank Visa	CUC CANTEEN SUPPLIES	\$158.16
Sisters Cleaning	TOWN HALL CLEANING	\$539.70
Sisters Cleaning	TOWN HALL CLEANING	\$269.85
Sisters Cleaning	TOWN HALL CLEANING	\$269.85
Sisters Cleaning	TOWN HALL CLEANING	\$1,079.40
Spring Valley Building Centre Ltd	K35105	\$45.92
Spring Valley Building Centre Ltd	235239	\$137.76
Spring Valley Building Centre Ltd	235338	\$91.84
Spring Valley Building Centre Ltd	235432	\$45.92
Spring Valley Building Centre Ltd	SENIOR CENTER SUP PUMP	\$229.99
Spring Valley Building Centre Ltd	235540	\$91.84
Staples	OFFICE SUPPLIES	\$679.62
Staples	OFFICE SUPPLIES	\$6.13
Staples	OFFICE SUPPLIES	\$190.74
Staples	OFFICE SUPPLIES	\$166.97
Suncor Energy Products Partnership	POLICE FUEL	\$829.12
GFL Environmental Services Inc	FIRE HALL GARBAGE DISPOSAL	\$127.67
GFL Environmental Services Inc	CUC RINK GARBAGE DISPOSAL	\$362.26
GFL Environmental Services Inc	PUBLIC WORKS GARBAGE DISPOSAL	\$289.50
GFL Environmental Services Inc	TOWN HALL GARBAGE DISPOSAL	\$332.56
T & K Fire Safety Equipment Ltd	SENIOR CENTER FIRE ALARMS / EXTINGUISHER	\$524.41
T & K Fire Safety Equipment Ltd	FIRE HALL ALARM MONITORING	\$276.00
T & K Fire Safety Equipment Ltd	CUC HOSES	\$699.78
T & K Fire Safety Equipment Ltd	TOWN HALL ALARM MONITORING	\$276.00
Telus	JANUARY 2022	\$1,177.64
Toshiba Finance	JAN 9, 2023	\$607.20
Town of Kensington	SENIOR CENTRE JANUARY W&S	\$125.84
Town of Kensington	CUC JANUARY W&S	\$703.04

Town of Kensington	FIRE HALL JANUARY 23 W&S	\$153.60
Town of Kensington	TRAIN STATION JAN W&S	\$65.40
Vacationer RV Services	CUC RINK PARKING LOT SALT	\$230.00
Vail's Fabric Services Ltd	FLOOR MATS REPLACEMENT	\$215.46
Vistaprint	TOK BACKPACKS PROMOTIONAL	\$541.93
Vistaprint	BUSINESS CARDS	\$93.15
WSP Canada Inc	1180943 ENGINEERING FEES	\$776.25
Subtotal		<u>\$132,119.44</u>
Payroll		<u>\$196,486.01</u>
Subtotal Bills and Payroll		<u>\$328,605.45</u>
Capital		
AJL General Contractrors Ltd	9905 BUSINESS PARK	\$6,001.65
Building Blocs Home Improvements	851045 VENDOR CARTS	\$8,884.26
Dalmac Print - Signs- Cresting	70300 FLAG POLES	\$24,329.04
Hummingbird Creative	ICIP CUC SIGN	\$1,374.25
WSP Canada Inc	1180947 BUSINESS PARK	\$1,845.75
Subtotal Capital		<u>\$42,434.95</u>
Total Bills		<u><u>\$371,040.40</u></u>

Water and Sewer Utility Bills List January 2023

Aliant	INV9439640	\$156.96
Aliant	INV946242	\$201.67
Island Coastal Services Ltd	LAGOON VAC TRUCK	\$517.50
Kensington Country Store	CHLORINE	\$454.99
Kensington Septic Service	5994 GARDEN DR JETTER TRUCK	\$690.00
Maritime Electric	SEWAGE LIFT JAN 2023	\$153.48
Maritime Electric	SEWAGE TREAT JAN 23	\$670.96
Maritime Electric	WELL 3 JAN 23	\$614.36
Maritime Electric	PUMP 1 JANUARY 23	\$428.25
Maritime Electric	PUMP CONTROL JAN 23	\$277.85
Maritime Electric	PUMP 2 E JAN 23	\$271.39
Maritime Electric	WATER TOWER JAN 23	\$147.25
Maritime Electric	SEWAGE PUMP JAN 23	\$91.52
Maritime Electric	LIFT STATION JAN 23	\$439.00
Minister of Finance	WATER ANALYSIS	\$541.65
MPWWA	DOUG & RALPH MEMBERSHIPS	\$142.60
Rogers Plumbing & Heating	GARDEN DRIVE SEWER LINE VIDEO	\$287.50
Total W&S Bills		<u><u>\$6,086.93</u></u>

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for January 2023

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$128,168.73	\$93,503.00	\$34,665.73	\$1,411,435.42	\$1,233,130.00	\$178,305.42	\$1,420,136.00	99%
Police Service	\$22,660.53	\$27,376.00	-\$4,715.47	\$280,922.53	\$284,604.00	-\$3,681.47	\$339,618.00	83%
Town Hall Rent	\$8,653.48	\$8,500.00	\$153.48	\$90,558.68	\$88,800.00	\$1,758.68	\$105,800.00	86%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$28,152.93	\$32,125.00	-\$3,972.07	\$292,162.34	\$345,450.00	-\$53,287.66	\$412,700.00	71%
Subtotal Revenue	\$187,635.67	\$161,504.00	\$26,131.67	\$2,077,288.97	\$1,956,484.00	\$120,804.97	\$2,282,754.00	91%
GENERAL EXPENSES								
Town Hall	\$18,832.11	\$12,887.00	\$5,945.11	\$161,454.79	\$130,835.00	\$30,619.79	\$155,930.00	104%
General Town	\$48,314.67	\$36,405.00	\$11,909.67	\$520,066.23	\$520,656.00	-\$589.77	\$601,802.00	86%
Police Department	\$54,159.52	\$43,722.00	\$10,437.52	\$543,705.12	\$515,321.00	\$28,384.12	\$612,005.00	89%
Public Works	\$36,340.26	\$33,744.00	\$2,596.26	\$352,671.18	\$372,073.00	-\$19,401.82	\$439,805.00	80%
Train Station	\$4,659.31	\$5,480.00	-\$820.69	\$49,171.40	\$49,655.00	-\$483.60	\$60,290.00	82%
Recreation & Park	\$4,143.96	\$3,145.00	\$998.96	\$113,337.33	\$100,615.00	\$12,722.33	\$106,905.00	106%
Sales of Service	\$12,568.91	\$16,001.00	-\$3,432.09	\$135,071.89	\$175,063.00	-\$39,991.11	\$207,619.00	65%
Subtotal Expenses	\$179,018.74	\$151,384.00	\$27,634.74	\$1,875,477.94	\$1,864,218.00	\$11,259.94	\$2,184,356.00	87%
Net Income (Deficit)	\$8,616.93	\$10,120.00	-\$1,503.07	\$201,811.03	\$92,266.00	\$109,545.03		
Credit Union Centre								
Credit Union Centre Revenue	\$46,712.11	\$37,750.00	\$8,962.11	\$344,675.78	\$315,000.00	\$29,675.78	\$395,000.00	87%
Credit Union Centre Expenses	\$56,969.41	\$35,596.00	\$21,373.41	\$420,357.15	\$307,726.00	\$112,631.15	\$386,958.00	109%
Net Income (Deficit)	-\$10,257.30	\$2,154.00	-\$12,411.30	-\$75,681.37	\$7,274.00	-\$82,955.37		
Fire Department								
Fire Revenues	\$43,557.00	\$23,557.00	\$20,000.00	\$265,570.00	\$235,570.00	\$30,000.00	\$282,684.00	94%
Fire Department Expenses	\$32,446.08	\$23,956.00	\$8,490.08	\$295,252.82	\$262,060.00	\$33,192.82	\$313,322.00	94%
Net Income (Deficit)	\$11,110.92	-\$399.00	\$11,509.92	-\$29,682.82	-\$26,490.00	-\$3,192.82		
Consolidated Net Income (Deficit)	\$9,470.55	\$11,875.00	-\$2,404.45	\$96,446.84	\$73,050.00	\$23,396.84		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$57,540.11	\$59,065.00	-\$1,524.89	\$568,206.44	\$569,050.00	-\$843.56	\$687,180.00	83%
Water & Sewer Expenses	\$66,478.88	\$60,134.00	\$6,344.88	\$707,221.69	\$623,040.00	\$84,181.69	\$743,308.00	95%
Water & Sewer Net Income (Deficit)	-\$8,938.77	-\$1,069.00	-\$7,869.77	-\$139,015.25	-\$53,990.00	-\$85,025.25		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: JANUARY 2023

SUBJECT: JANUARY 2023 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

January 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm

Arena

- A number of user groups used the arena in January Including 10 Kensington Minor Hockey teams, 3 Gulf Storm Hockey Teams, 2 Mid Isle Matrix teams, 2 Mid Isle Wildcats female teams, Jr B Vipers Kensington Granites senior team, and Major Midget Wild hockey team. Figure Skating includes Can Skate program, Adult Skating Program, 2 power skating programs in addition to their Figure skating programs. PEI Figure Skating Sectionals rented the facility, two pickup\recreational\old-timers groups twice a week as well.
- In January, CUC Offered Pre school skating, adult skating, Board Hockey for Oldtimers and family skates.
- Moose Plumbing and Heating sponsored all family skates in January, 2023 and in February, the Kensington Lions Club are sponsoring the family skates.

- Outdoor activities include ball hockey area, and the start of the outdoor ice arena with floods on January 30th and will be open the first of February.
- Kensington Wild hosted 1 game in January and the Vipers hosted 5 games, and the Granites 1 Game.
- Kensington-Bedford planning committee hosted the Bedford exchange January 28-29, 2023.

Kensington Cash Draw

- **Jan 5 184.00**
- **Jan 12 186.00**
- **Jan 19 180.00**
- **Jan 26 188.00**

Total 738.00

Ball Fields

- NTR.

Senior Center

- T K fire and safety installed fire extinguishers and carbon monoxide and Smoke detectors for both levels and a common area first aid station was installed as well.

Tennis \ Pickleball Courts KISH

- Nothing to report

Upcoming Events

- ADL Figure Skating Competition February 11, 2023
- U 9 Jamboree March 3, 2023
- KAFSC Ice Show March 24, 2023
- Aaron Doyle Mardi's Gras Tournament March 31-April 2, 2023
- KISH High School Hockey tournament April 2-6, 2023
- Shane Cormier Memorial April 7-9, 2023



Mayor's Report to Town Council

March 13, 2023

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

2023 Canada Winter Games – Prince Edward Islanders can be proud of their success in hosting the 2023 Canada Winter Games. From all reports I have heard, the games went very well with very few issues and no major issues. A compliment to the organizers and volunteers. I had the pleasure of attending several events during the games including the opening of the Eliyahu Wellness Centre in North Rustico and the opening and closing ceremonies of the 2023 Winter Games. Well done organizers, volunteers, and athletes.

Mayors meeting with Minister Mark McLane and Minister Matthew MacKay – Several Mayors were invited to join with the Minister of Finance, Hon Mark McLane and Minister of Social Development and Housing, Hon Matthew MacKay to discuss the most challenging issues with regard to housing. It was evident that several factors can affect the shortage of attainable housing but the primary feedback was around the high cost of installing infrastructure in subdivision development and how this can affect the total cost of housing.

Emergency Measures Review – Mr. Baker and I met with our EMO Coordinator, Pat Kelly, to review some of the factors that were identified during tropical storm Fiona and what steps needed to be considered to improve our response and coordination in the future. A few updates have been made to the EMO appendices and Mr. Kelly is looking to have a tabletop exercise with key players to identify other considerations.

Stephen Yeo (Dept of Transportation) – As Mr. Baker reported in his monthly report, we had a successful meeting with the Department of Transportation to review the planned location of the crosswalks scheduled for installation this spring. We came to a successful compromise around the location of the Confederation Trail crosswalks on Broadway Street North and Victoria Street East. The crosswalks will be installed in the spring with flashing lights from April 1 to November 30 each year and then removed for the winter months when the Confederation Trail is used by the snowmobile association. We thank the Department of Transportation for listening to our concerns about the planned locations that were not aligned with the Confederation Trail. This



compromise will make the Confederation Trail much safer during the summer months when it is used by pedestrians and bicycles.

Housing Announcement – We were honored to host the announcement by Minister MacKay on the development of a housing subdivision next to the car wash on Victoria Street West and the planned construction of 10 units this year. These units are planned to be attainable housing units and the development will see much more construction taking place in the years ahead.

Fire District 1-5 Meeting -Mr. Baker and I met with the president, secretary and treasurer of fire district 1-5 to discuss the increasing cost of providing fire services to all areas served by the Kensington Fire Department. With the cost of fuel, interest rate increases, along with many other increasing costs, it was necessary to increase our rate. A budget was proposed and will be reflected in our budget being presented to Council for the second time. Further, we all agreed to meet annually each year to assess where we stand. We thank all fire fighters for their volunteer work as it would be extremely costly to provide this service without them.

Public Consultation – It was very rewarding to see such a large turnout of interested parties at our public consultation on the request from the ATV Federation to lobby the provincial government to allow access for ATV's to use the highways. This would require a change in legislation and the ATV Federation are looking for the Town of Kensington to provide a letter of support. It was great to have a respectful sharing of views along with support and concerns around this request. Town Council will certainly take all this information into consideration while they evaluate what position they feel is best for the Town of Kensington. We know that if the province does approve such a change, the next request will be for access to the downtown business corridor in Kensington. Thank you to everyone who shared information. As mentioned at the end of the meeting, if anyone wanted to share other thoughts they may have forgotten to share at the meeting, then written submissions will be received up until March 31, 2023 by emailing either cao@kensington.ca or mayor@kensington.ca.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: March 6, 2023	Request for Decision No: 2023-06 (Office Use Only)
Topic: Development Permit Application – CHANCES (61 Broadway Street N.)	
Proposal Summary/Background: A development permit application has been received from CHANCES; owner of a property located at 61 Broadway Street N. (King George Place) PID No. 77974 and PID No. 80051, for modifications to the existing building to facilitate Code requirements for the operation of a childcare facility. The application was considered by Councillors at their regular Committee of Council meeting held on February 27, 2023, where a recommendation was put forward to Town Council for approval.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: CHANCES is a non-profit, charitable organization that provides a range of child development and parent support services to children from 0-11 years and their families, particularly those experiencing additional life challenges. In July of 2022, Town Council approved a Special Permit Use granting CHANCES a special permit to operate a childcare facility within the current General Commercial Zoning (C1) designation, which lists Child Care Facilities as a Special Permit Use. The construction and installation of an emergency fire escape is a requirement under the National Building Code and is included in the development permit application. To facilitate this requirement, a minor variance is required on the Southern side yard.	

The side yard requirement in the C1 zone is given in the Development Control Bylaw as 10 feet. It is indicated by CHANCES'S development permit they are requesting the following variance:

- South side of the property: 3.0 ft (30% variance) – allowing a 7.0 ft setback

“Side Yard” is defined in the Development Control Bylaw as a yard extending from the front yard to the rear yard of a lot between a side lot line and the nearest wall of any building or structure on the lot, and “minimum side yard” means the minimum width of a side yard on a lot between a side lot line and the nearest main wall of any main building or structure on the lot.

Options:

1. Approve the development permit application, as proposed.
2. Not approve the development permit application.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution #1

WHEREAS an application has been received from the owner of 61 Broadway Street N., PID No. 77974 for a variance on the side yard requirements for the property to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS the variance has been reviewed against the Development Control Bylaw and the Official Plan in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a variance application from CHANCES, being the owner of 61 Broadway Street N., PID No. 77974 to reduce the side yard requirement from 10.0 feet to 7.0 feet on the south side of the lot.

Resolution #2

WHEREAS a development permit application has been received from CHANCES owner of 61 Broadway Street N. – PID No. 77974;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS Town Council approved a variance application from CHANCES to reduce the side yard requirement from 10.0 feet to 7.0 feet on the south side of the lot to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS staff have evaluated the request against the Town's Development Control Bylaw in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a Development Permit as requested by CHANCES being the owner of 61 Broadway Street N., PID No. 77974 for internal renovations and the installation of an emergency fire exit.



Mailing Address:
 55 Victoria Street E
 PO Box 418
 Kensington, PE
 C0B 1M0
 Tel: 902-836-3781
 Fax: 902-836-3741
 Email: CAO@kensington.ca
 Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	Feb 16/23
Date Approved:	
PEI Planning:	
Permit Fee: \$	150.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 61 Broadway Street & 2 North Street Property Tax Number (PID): 77974+80051
 Lot No.: _____ Subdivision Name _____ Current Zoning: Commercial
 Are there any existing structures on the property?: No Yes, please describe:
Please see attached

Land Purchased from [REDACTED] Year Purchased 2022

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: CHANCES Inc. Address: [REDACTED]
 Phone: [REDACTED] Cell: [REDACTED] Charlottetown, PE
 Email: [REDACTED] Postal Code: C1A 4S6

Same as Above:
 OWNER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Welsh Home Improvements and Property Management Address: [REDACTED]
 Phone: _____ Cell: [REDACTED] Dunstaffnage, PE
 Email: [REDACTED] Postal Code: C1C 0P6

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Renovate Existing Addition Demolition Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input checked="" type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
2	0	2	Width <u>45</u> Length <u>59</u>

Detailed Project Description: Install half bath on main level + a 2-stall bathroom on second level.
Remove hall wall on main floor. Install fire escape from 2'nd floor. Install fire-rated gyproc as required by Fire Inspector
** See more below

Estimated Value of Construction (not including land cost): 125,000

Projected Start Date: May 1, 2023 **Projected Date of Completion:** May 31, 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

Detailed Project Description:
Build kitchen, laundry & office on main floor. Install staff room, office & storage on 2'nd floor.
Install Vinyl plank flooring throughout. Install fire detection system.
Install chain link fence between PID 77974 and 77966.
Install chain link fence around perimeter of PID 80051.

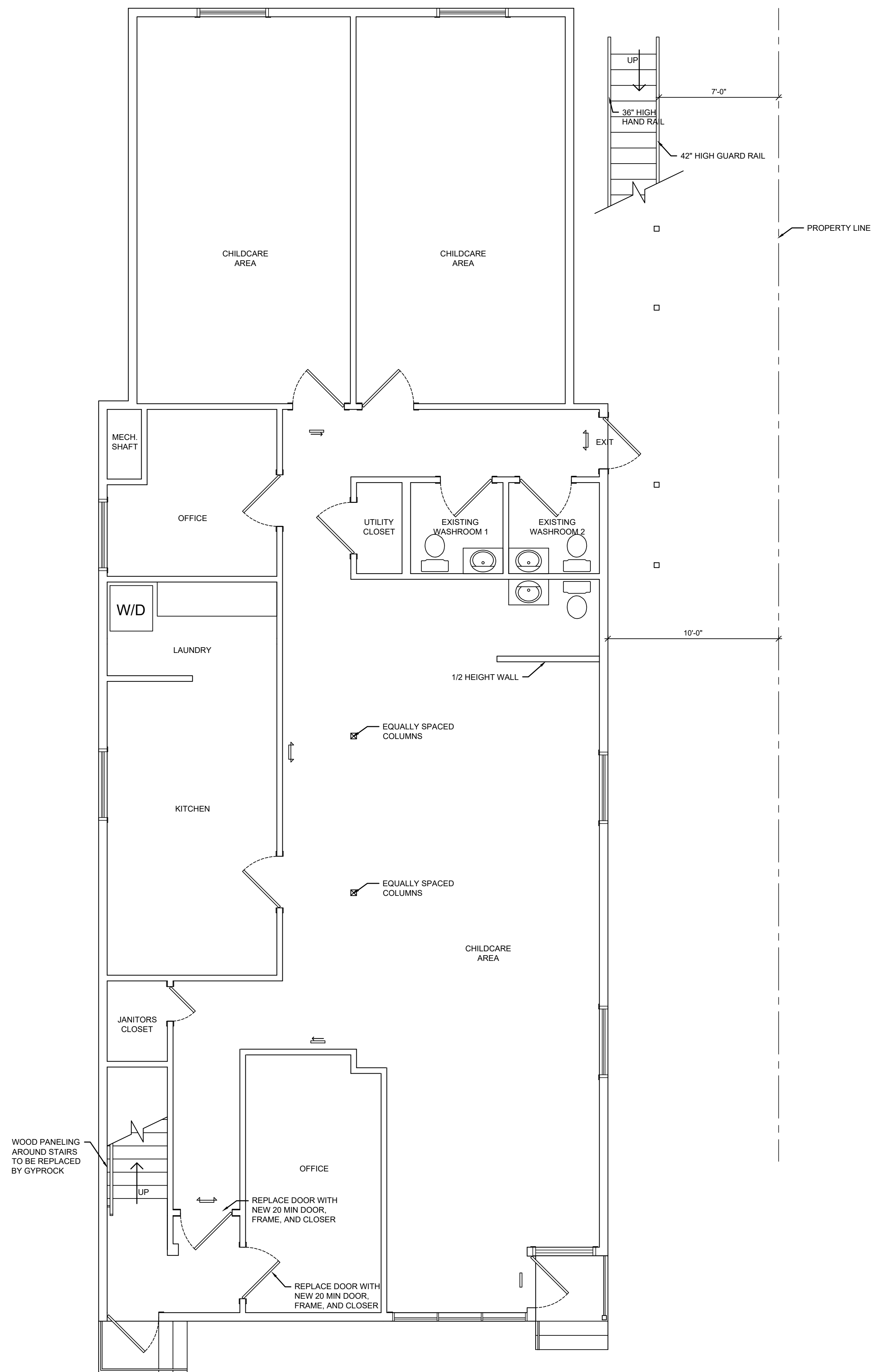
See attached stamped drawings

I DO SOLEMNLY DECLARE & CERTIFY:

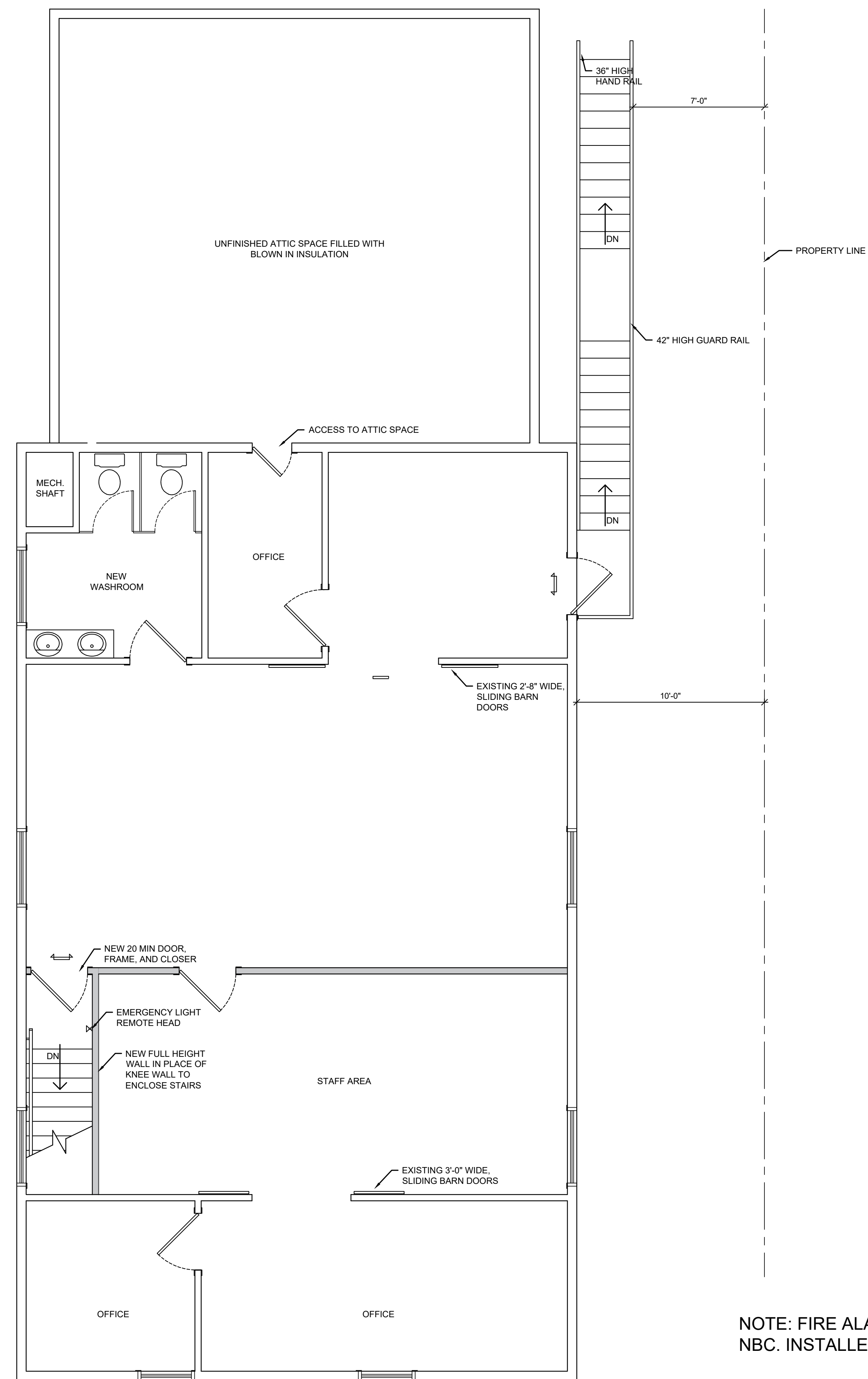
1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant:  Date: February 16, 2023



1 CHANCES DAYCARE FIRST FLOOR PLAN
1/4"=1'-0"



2 CHANCES DAYCARE SECOND FLOOR PLAN
1/4"=1'-0"

NOTE: FIRE ALARM SYSTEM TO MEET NBC. INSTALLED BY BCC/ FIREX.

- = EXIT SIGN WITH EMERGENCY LIGHTING
- = EXIT SIGN
- = EXIT SIGN WITH DIRECTIONAL ARROW
- = EMERGENCY LIGHT REMOTE HEAD



Suite 201, 85 Fitzroy Street
Charlottetown, PEI, Canada,
C1A 1R6
Phone (902) 368-2300
www.colesassociates.com

Client
CHANCES

Project Title
CHANCES DAYCARE
KENSINGTON, P.E.I.

Sheet Title
FIRST AND SECOND FLOOR PLANS

No.	Description	Date	Date: FEB. 13TH 2023	Revision
1	Issued	2022	Drn By: AV	
			Chk By:	
			Project Number:	
			221194	
			Drawing Number:	
			A100	



Town of Kensington - Request for Decision

Date: March 7, 2023	Request for Decision No: 2023-07 (Office Use Only)
Topic: Development Permit Application – Kyle Gillis (99 Victoria Street W.)	
Proposal Summary/Background: A development permit application has been received from Kyle Gillis, owner of the property located at 99 Victoria Street W. PID No. 76331 for the renovation of the existing single-dwelling home and construction of a two-bedroom accessory apartment on the basement level. The application was considered by Councillors at their regular Committee of Council meeting held on February 27, 2023, where a recommendation was put forward to Town Council for approval.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The development permit application was reviewed against the Town’s Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town. The property is currently zoned R1 – Single Residential Zone which permits an accessory apartment subject to the development regulations outlined in Section 4.25 of the Development Control Bylaw. Section 4.25 states (with staff comments highlighted in bold): 4.25 Accessory Apartments One (1) accessory apartment may be constructed within any existing single detached dwelling OR in	

an accessory building to a single detached dwelling, if the owner of the dwelling, upon written application to the Council, satisfies the Council that all applicable provisions of the By-law have been met.

a) Accessory apartments are permitted within the main building or in an accessory building but in any case, shall be incidental and subordinate to the main use; (*The proposed accessory apartment is incidental and subordinate to the main use of the property (single residential zone). The proposed accessory apartment is estimated at 440 square feet with the main use of the building estimated at approximately 1099 square feet. The accessory apartment contains two bedrooms whereas the main use contains three bedrooms. The accessory apartment could not exist without the main use of the structure being present*)

b) Accessory apartments shall not contain more than 2 bedrooms; (*The accessory apartment is proposed to contain 2 bedrooms*)

c) that adequate off-street parking will be provided in addition to the parking space requirements for the main building, in accordance with the parking regulations of this By-law and in the side or rear yard of the building. Parking will not be permitted in the front yard. (*The current driveway allows adequate off-street parking spaces for the main building and accessory apartment. Staff have discussed provisions that allow vehicles to maneuver around each other in a safe manner that does not require moving vehicles from separate units. It is indicated by the property owner that parking for one unit will be provided by an adjacent lot which is also owned by Mr. Gillis. Four (2 per unit) parking spaces are required by the bylaw*)

d) that all other provisions of this By-law remain applicable to the dwelling and Council may require such changes to the exterior of the dwelling as may be necessary to ensure compliance with this By-law, whether in connection with the construction of the accessory apartment. (*It is noted that the property is considered legal non-conforming under the Development Control Bylaw due to insufficient front yard setback on the south side of the structure. No renovations are proposed such that the side yard deficiency would be further reduced*)

Options:

1. Approve the development permit application, as proposed.
2. Not approve the development permit application.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approves a development permit application submitted by Kyle Gillis for the renovation of the existing single residential home and the conversion of the basement area into an accessory apartment at the property located at 99 Victoria Street W.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information Currently as single family dwelling with no assessor's suite

Project Address: 99 Victoria Street Property Tax Number (PID): 76331
 Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: No Yes, please describe:
One existing home (to be renovated) and a large barn out back that will not be renovated

Land Purchased from _____ Year Purchased 2022

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acres <u>0.28</u>
<input checked="" type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. <u>1,373</u>

2. Contact Information

APPLICANT Name: Kyle Gillis Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: COA 1T0

Same as Above:
 OWNER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Kelly Podmoroff Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description Adding an assessor's suite

New Building Renovate Existing Addition Demolition Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
2	3	1	Width _____ Length _____

Detailed Project Description: My plan is to create a legal second unit in the basement with a separate entrance. 2-bedroom, 1-bathroom unit.

I plan to add a bathroom to the main level, and to convert the main floor and second floor to a 3-bedroom 2-bathroom dwelling.

I have added a new roof already and will set the building up with two electrical meters. New flooring, new kitchen, paint/trim etc. all to be completed.

Estimated Value of Construction (not including land cost): \$120,000

Projected Start Date: February 1, 2023 **Projected Date of Completion:** June 1, 2023

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

Plans are attached separately. All plans are of the property's interior because there is no change happening to the footprint of the building and all renovations are indoor.

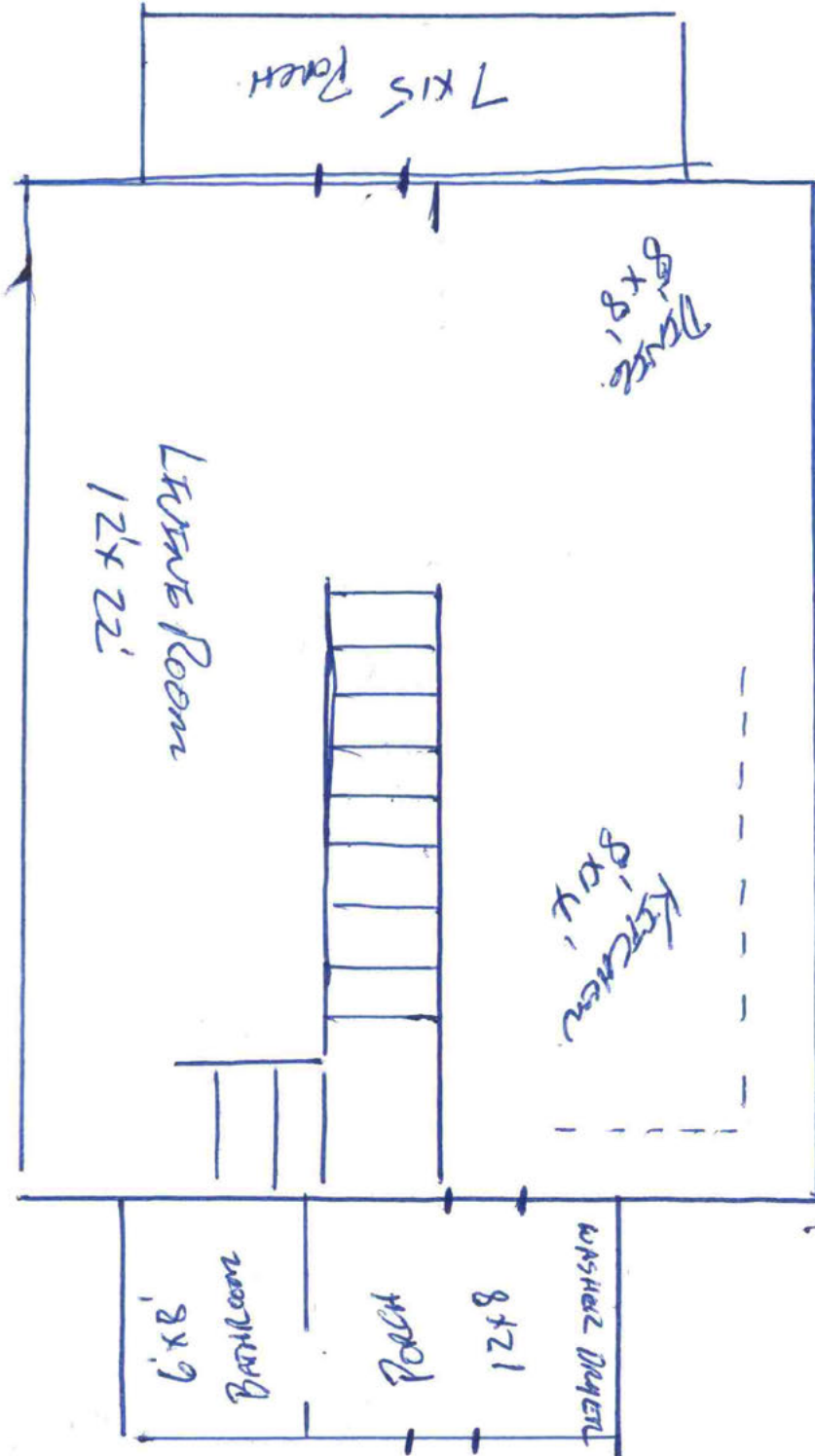
I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

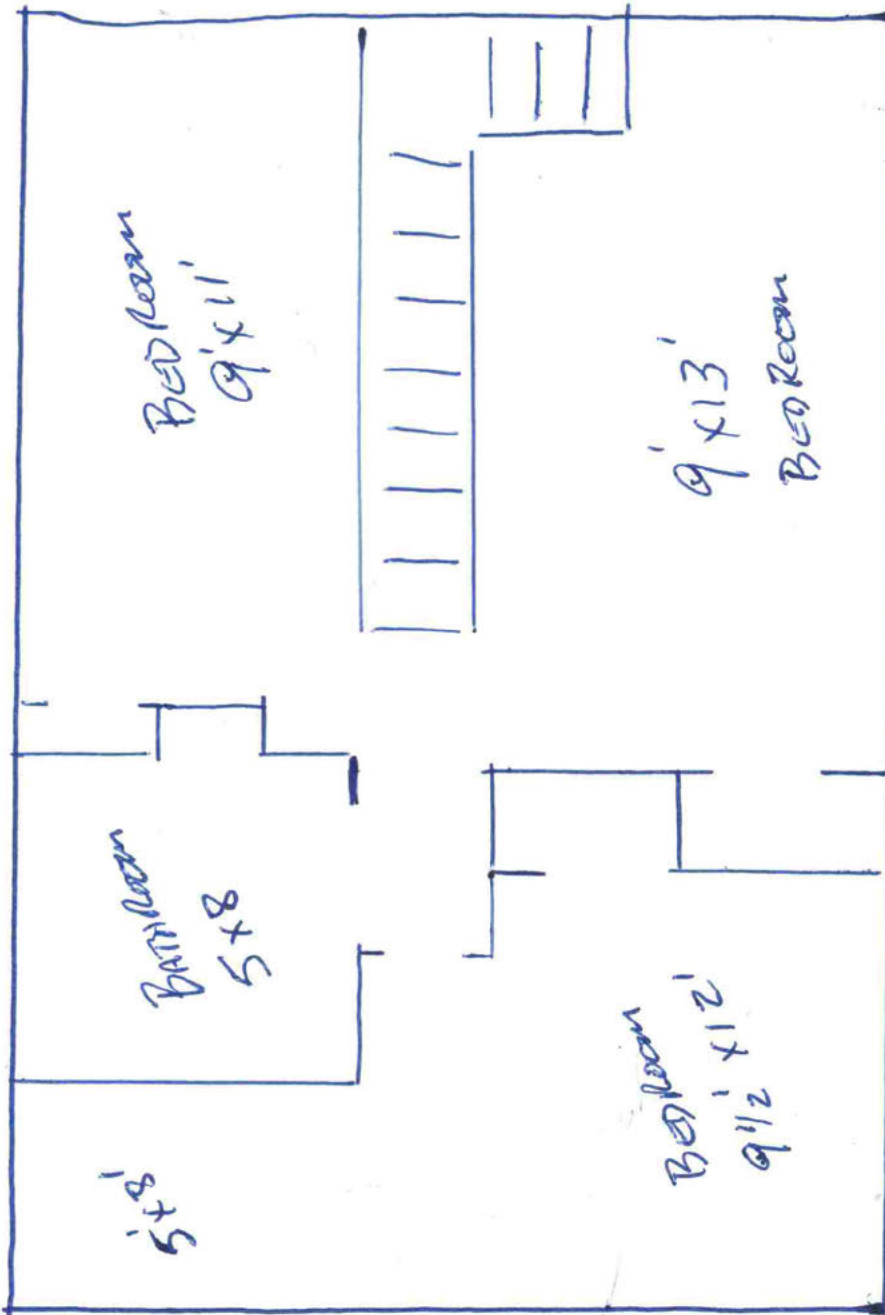
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

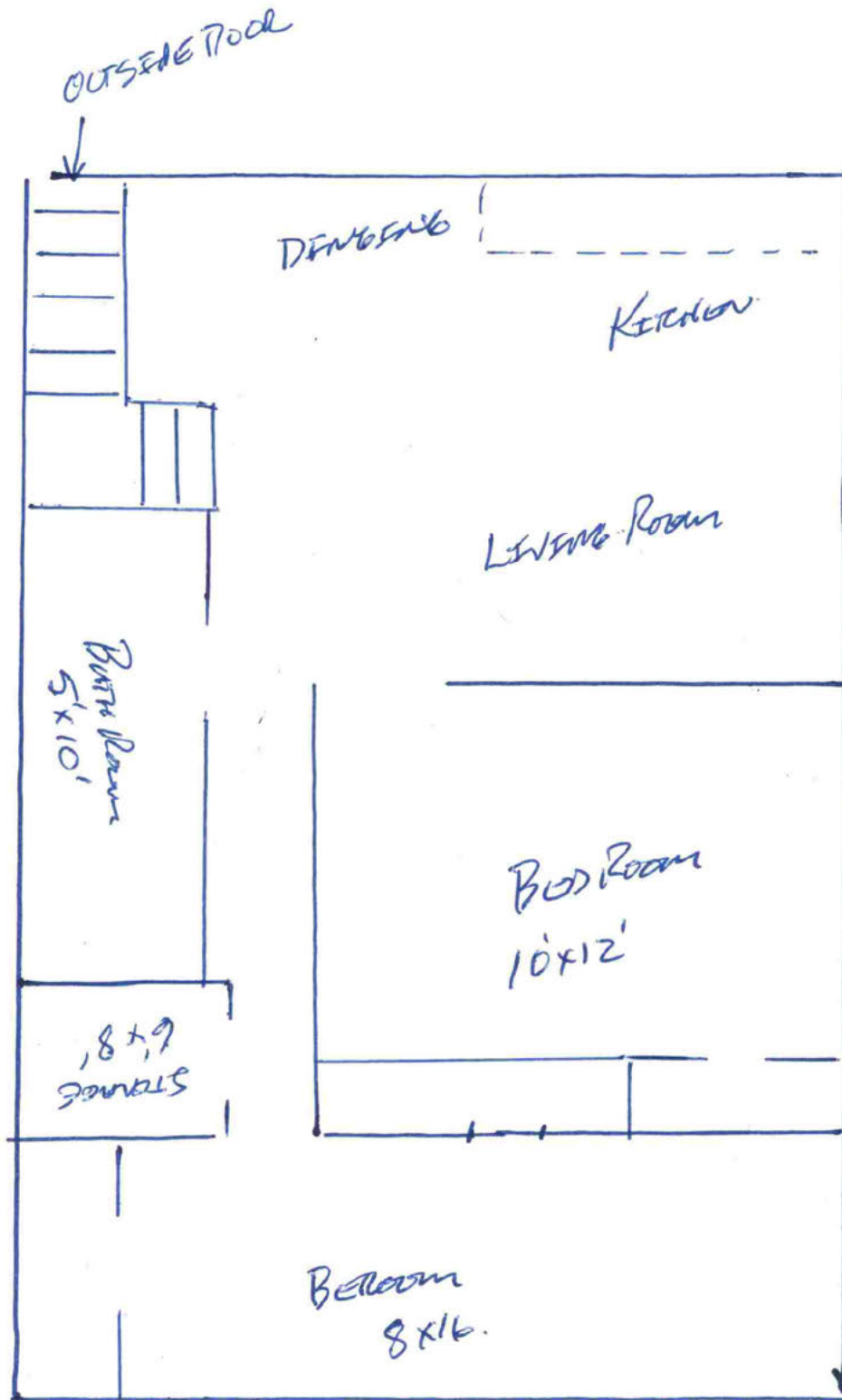
Signature of Applicant [Redacted Signature] **Date:** February 15, 2023

MAIN FLOOR



LND FLOOR





Town of Kensington - Request for Decision

Date: March 7, 2023	Request for Decision No: 2023-08 (Office Use Only)
Topic: Subdivision of Lands of M&S Rentals Inc. PID No. 77271	
Proposal Summary/Background: The attached subdivision plan # 21165-K01, dated February 17, 2023, drawn by Locus Survey's Ltd. was submitted by Sheldon Stewart on behalf of M&S Rentals Inc., owner of PID No. 77271 located at the end of Brookins Drive, along with a request to subdivide the property into two separate parcels to facilitate the development of 3 – 6-unit residential buildings, being lot 22-1, and the remainder of PID No. 77271. Attached to this Request for Decision is the proposed plan of subdivision, and an email report from DV8 Consulting recommending approval of the subdivision. **Note that the approval being requested at this time is for the subdivision of the property only, and not for the overall development of the property. It is anticipated that a development permit application will be brought forward for approval at the March 13, 2023, regular meeting of Town Council, along with final approval of the proposed subdivision.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: Development Control Bylaw Considerations The current zoning (land use) of the property is as follows: PID NO. 77271 – R3 – Multi-Unit Residential	

The newly created Lots (22-1 and remainder) will retain the current zoning designation of R3 following the subdivision of the lands.

Lot subdivisions and consolidations are dealt with under section 20 of the Town's Development Control Bylaw. While section 20 deals primarily with larger scale subdivisions, i.e. multi-lot development, section 20.9 allows Council to approve applications for single lot subdivisions, partial lots and lot consolidations at its discretion, having regard for only those provisions of the Bylaw which it deems applicable to each individual application, provided the application conforms with all other sections of the Bylaw.

Staff and DV8 Consulting have reviewed the preliminary subdivision plan and find it in general compliance with the Development Control Bylaw. The subdivision is supported by the policies of the Official Plan.

Options:

1. Approve the lot subdivision/consolidation, as recommended.
2. Not approve lot subdivision/consolidation.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approve subdivision plan #21165-K01 as the plan of subdivision for PID No. 77271, being lands of M&S Rentals Inc..

cao@kensington.ca

From: Hope Parnham <hparnham@outlook.com>
Sent: Thursday, February 23, 2023 9:15 AM
To: cao@kensington.ca
Subject: RE: Brookins Dr.

This site plan is so much better. I hope that the developer is happy with the new plan as well.

Am I correct that the application for this parcel is just for the subdivision at this time?

If so, I would recommend Council approve the subdivision as no other reasonable provision can be made for this land area to be connected to the public road network and the applicant has shown that a suitable development can fit with sufficient access and circulation. When the applicant is ready to proceed with a development application, I would recommend that a stormwater management plan be required for this site to ensure that water draining off of the proposed laneway and parking area doesn't flow directly in the rear lots of the adjacent homes.

Let me know if you need anything further on this application at this time.

Hope

From: cao@kensington.ca <cao@kensington.ca>
Sent: February 22, 2023 12:58 PM
To: Hope Parnham <hparnham@outlook.com>
Subject: FW: Brookins Dr.

Geoff Baker, CAO
Town of Kensington
Tel: (902) 836-3781
Cell: (902) 439-8849

From: Sheldon Stewart <sheldonstewart64@hotmail.com>
Sent: Wednesday, February 22, 2023 10:02 AM
To: cao@kensington.ca
Subject: Fw: Brookins Dr.

From: andrew.woodside@locussurveys.ca <andrew.woodside@locussurveys.ca>
Sent: February 17, 2023 8:49 AM
To: sheldonstewart64@hotmail.com <sheldonstewart64@hotmail.com>
Cc: Jamie Clow <jamie.clow@gmail.com>
Subject: Brookins Dr.

Hi Sheldon,

See attached for updated preliminary for units at the end of Brookins. Added the garbage receptacles.

Thanks,
Andrew

From: Hope Parnham <hparnham@outlook.com>
Sent: Wednesday, January 4, 2023 12:03 PM
To: cao@kensington.ca
Subject: RE: Proposed Subdivision Plan - Brookins Drive

Happy New Year Geoff

I've been looking at the proposed site plan for Brookins Drive over the holidays, and I'm not yet prepared to submit my report or recommendation because I'm really not comfortable with the current parking lot design. This property is large and I believe there is room for a creative, convenient and SAFER solution.

In the current plan, the building footprints appear to be arbitrarily set in the middle of the lot, on a 90degree rotation from the existing buildings. I'm not sure why this orientation was selected because it makes the parking lot driveway zigzag at the entrance. The parking spaces and vehicle circulation ends up squeezed in-between the buildings, minimized to the point of concern. Imagine for a moment, all parking spaces filled and a visitor arrives and needs to make a temporary location, I'm not sure where they would go other than all the way back on to the main street. If a parcel delivery truck has to stop, make the delivery and then turn around, even worse, an emergency vehicle stopping to attend to and load a patient in the middle of the parking lot, all other cars will be blocked in the meantime.

Furthermore, the turning points on the end of the T have a 0ft setback to the wall of the end units. This means these units can not have side doors with a step out because the door would hit the car backing up into this space – assuming the car doesn't hit the wall first (backing up is not the best/safest form of turning around). And from a general perspective on how people generally use space, I would bet that the owners of these end units would likely end up parking here or using this turning space for their own purposes, blocking the turning of other vehicles.

While your Bylaw has some requirements for parking lot design and circulation, I know of others that have further details on the design of the parking lot itself. Here are a few sections I've pulled from another Bylaw that I would like to see requested here:

- *Scale drawings drawn to Parking design standards and certified (stamped) by a qualified engineer, architect, or public land surveyor Shall be submitted where there are ten (10) or more Parking Spaces or for less than ten (10) spaces as required by the Development Officer with the application for the Building Permit showing entrances and exits to such Parking facilities, all proposed and Existing Parking Spaces, aisles, lighting, and drainage of the Lot;*
- *At least 1 reserved parking spaces for those who are mobility disabled should be required for multi-unit dwellings with 5-30 units;*
- *the Parking Spaces shall be on a stable surface having a minimum size of 2.75 m (9.0 ft) wide by 6.1 m (20.0 ft) in length, with an aisle width of 6.7 m (22.0 ft) for right angle Parking, 5.49 m (18.0 ft) for 60° Parking, 3.35 m (11.0 ft) for 45° or less;*
- *The access to the Parking Lot shall be 3 m (9.8 ft) for one-way traffic and 6.1 m (20.0 ft) for two-way traffic with a maximum width of access to a public Street to be 7.6 m (24.9 ft);*
- *Parking Spaces for residential properties shall not be situated within 1.5 m (4.9 ft) of any door or window serving as a bedroom*

I would suggest that the developer be asked to revisit the site plan and have a qualified Design Engineer review the building and parking lot configuration to improve the circulation, parking and emergency vehicle access and turning; as well as to address garbage storage and collection. There is plenty of space to work with on the property and I don't expect a redesign would impact the number of units on the property. If the developer would prefer to proceed with the plan as submitted, I will prepare my report and recommendation accordingly. If you would like me to sit-in on the meeting with the developer, please let me know.

Best regards,
Hope

From: cao@kensington.ca <cao@kensington.ca>
Sent: December 15, 2022 2:05 PM
To: Hope Parnham <hparnham@outlook.com>
Subject: RE: Proposed Subdivision Plan - Brookins Drive

Hi Hope!

Thank you for reviewing the initial subdivision plan. They have submitted a site plan and development permit application. I have attached a copy for your review. I have building plans in my possession as well.

I have not reviewed the site plan in detail at this point so if there is any further information required please let me know and Kim or I will get the developer to provide anything required.

Thanks,

Geoff Baker, CAO
Town of Kensington
Tel: (902) 836-3781
Cell: (902) 439-8849

From: Hope Parnham <hparnham@outlook.com>
Sent: Monday, December 12, 2022 3:04 PM
To: cao@kensington.ca
Subject: RE: Proposed Subdivision Plan - Brookins Drive

Hi Geoff

Has the developer provided a site plan for the proposed multi-unit project?

The issue with this application, isn't specifically the proposed subdivision, but whether or not the new lot will meet the needs of the proposed development. Questions that come to mind: how many units in total will be on the dead end street (I'm pretty sure there's a maximum number permitted under the Fire Code)? Will there be safe access for fire and emergency vehicles through the proposed driveway access point? How will stormwater be addressed at the driveway access point? Where will garbage cans be stored, and where will garbage trucks have access for pick up?

While these are development design related questions – they are integral to ensuring that Section 20.2 of the Bylaw is satisfied. My recommendation would be that the subdivision application be dealt with concurrently with the review of the development permit. Otherwise, approval of the subdivision would not provide the developer with any certainty of the proposed development also being approved.

Let me know if you would like to discuss this further. If they have development plan drafted already, I would be happy to review it right away.

Best regards,
Hope

Hope Parnham APALA CSLA RPP MCIP
(pronouns: she/her)

DV8 Consulting works on the surrendered contemporary and traditional lands of Island Mi'kmaq, being represented by the Abegweit and Lennox Island First Nations.

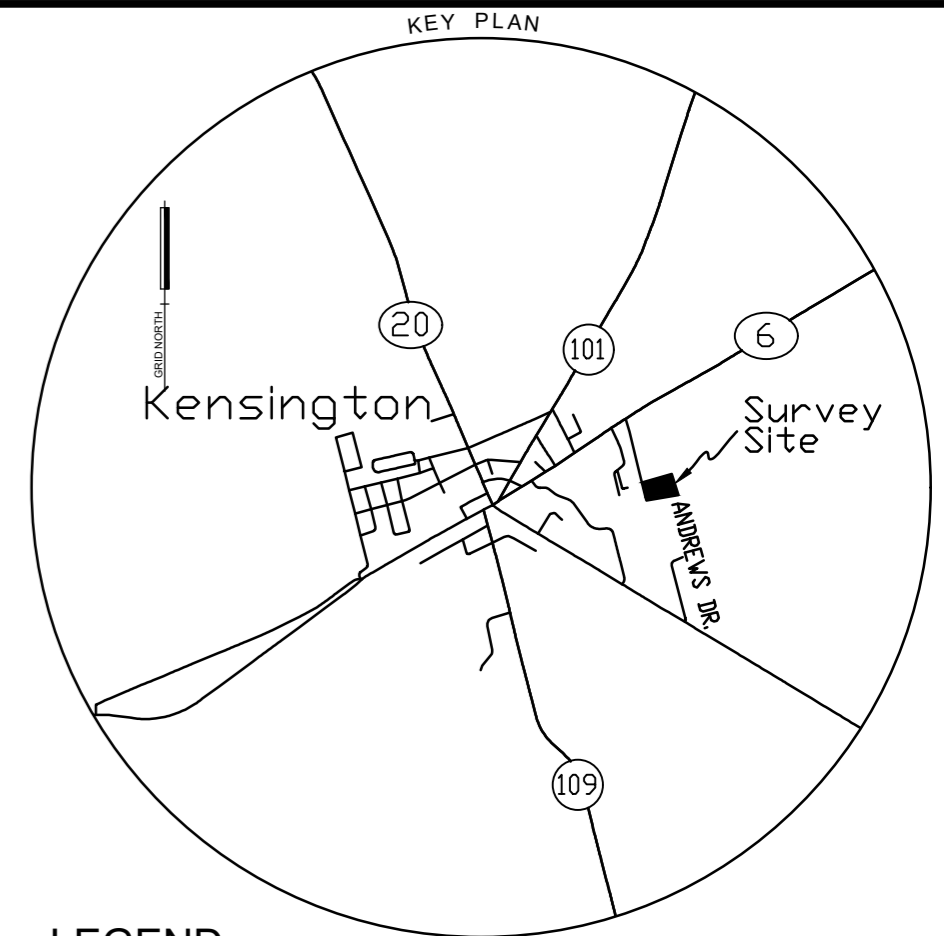
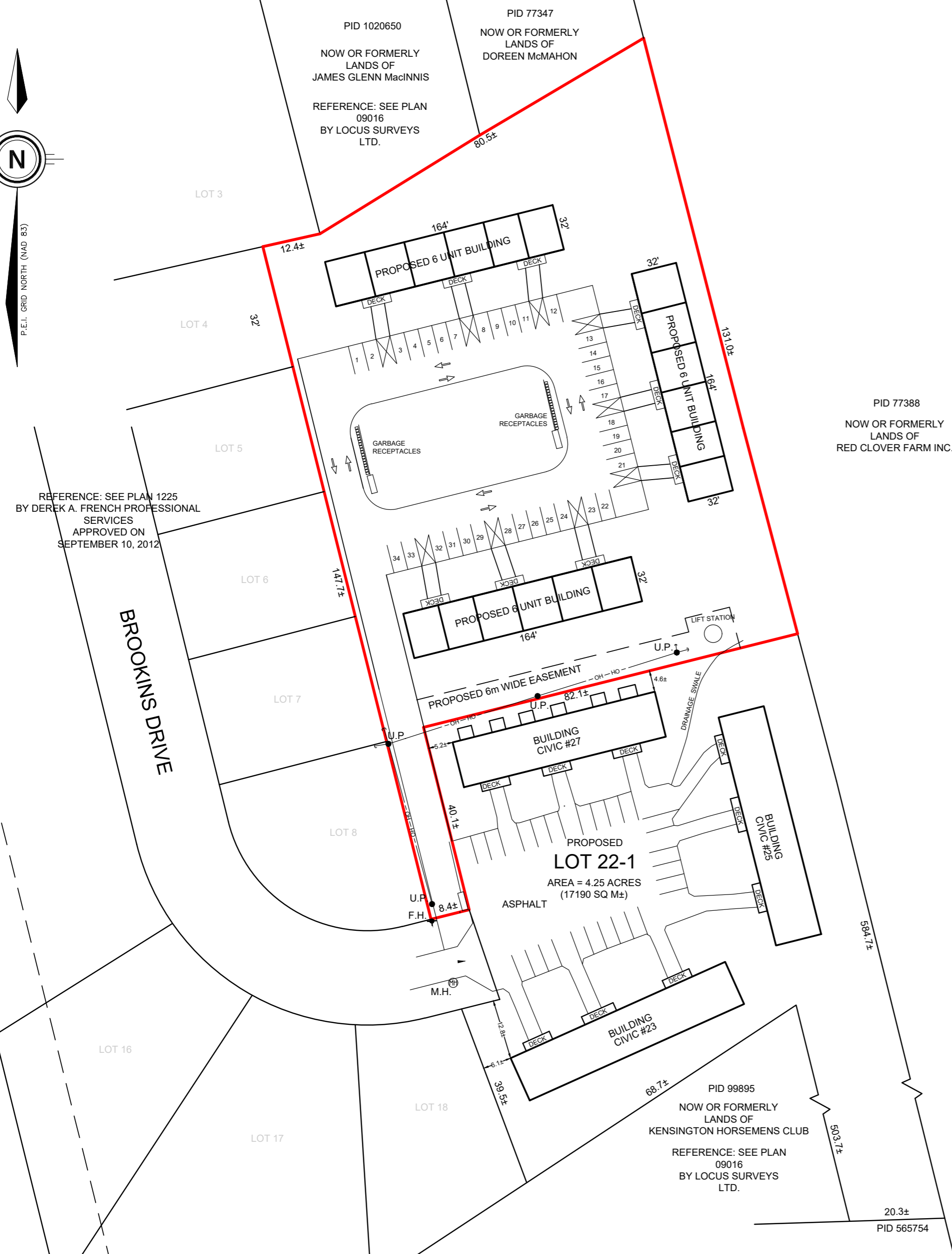
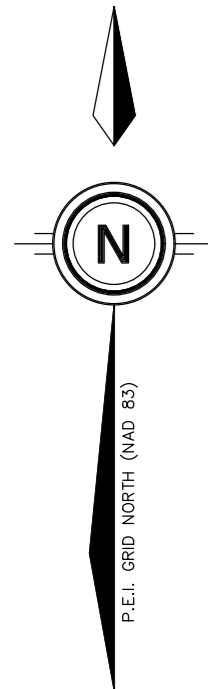
From: cao@kensington.ca <cao@kensington.ca>
Sent: December 9, 2022 9:53 AM
To: Hope Parnham <hparnham@outlook.com>
Subject: Proposed Subdivision Plan - Brookins Drive

Good Morning Hope

I've received the attached proposed subdivision plan to facilitate a subdivision of a property at the end of Brookins Drive. I understand that the property owner is intent on moving forward with a multi-unit development on the property. Can you complete a review of the proposed plan and provide a letter report (and recommendation) back to me?

Thanks, please reach out if you have any questions or concerns.

Geoff Baker, CAO
Town of Kensington
Tel: (902) 836-3781
Cell: (902) 439-8849



REFERENCE: SEE PLAN 1225 BY DEREK A. FRENCH PROFESSIONAL SERVICES APPROVED ON SEPTEMBER 10, 2012

PID 1020650 NOW OR FORMERLY LANDS OF JAMES GLENN MacINNIS REFERENCE: SEE PLAN 09016 BY LOCUS SURVEYS LTD.

PID 77347 NOW OR FORMERLY LANDS OF DOREEN McMAHON

PID 77388 NOW OR FORMERLY LANDS OF RED CLOVER FARM INC.

PID 99895 NOW OR FORMERLY LANDS OF KENSINGTON HORSEMENS CLUB REFERENCE: SEE PLAN 09016 BY LOCUS SURVEYS LTD.

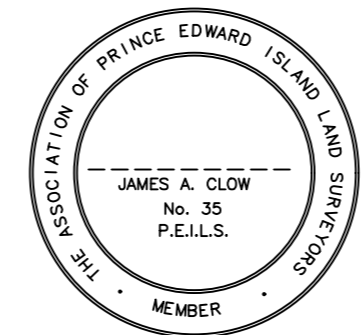
APPROVAL STAMP

- LEGEND: PL. PLACED SURVEY MARKER, FD. FOUND SURVEY MARKER, PL. PLACED, FD. FOUND, P.I.D. NO. PROPERTY IDENTIFICATION NUMBER, SQ.M. SQUARE METRES, U.M. UNMONUMENTED POINT, U.P. UTILITY POLE

- NOTES: FIELD SURVEYS WERE CARRIED OUT ON NOVEMBER 30, 2022. THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED. DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH. COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENTS. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS). THE DESIGNATOR, LOT 22-1 ORIGINATES WITH DRAWING 21165-P03. PRELIMINARY APPROVAL IS REQUESTED FOR LOT 22-1.

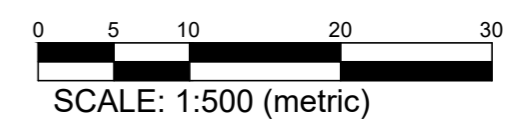
LOCUS SURVEYS LTD. 16 PARK ROAD P.O. BOX 35 KENSINGTON, P.E.I. C0B 1M0 PHONE 902-836-3823

Site Plan Showing Proposed Layout of 3 - 6 Unit Buildings on Lands of M & S RENTALS INC. PID 77271 KENSINGTON LOT/TOWNSHIP 19 COUNTY OF PRINCE PROVINCE OF PRINCE EDWARD ISLAND



SURVEYOR'S CERTIFICATE I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY. DATED THIS 17TH DAY OF FEBRUARY, 2023

DRAFT



DATE: FEBRUARY 17, 2023 DWG NO: 21165-K01 DRAWN BY: JAC

Town of Kensington - Request for Decision

Date: March 7, 2023	Request for Decision No: 2023-09 (Office Use Only)
Topic: Town of Kensington Outdoor Digital Sign Proposal – Synergy Screens	
Proposal Summary/Background: <p>A proposal has been received from Synergy Screens (Fore Publications Inc.) requesting Town Council’s consideration of permitting an electronic sign to be placed within the Town. They are further requesting that the Town authorize the placement of the electronic sign on Town-owned property (exact location to be determined) of which they are requesting a 5-year lease with a first right of refusal for a 5-year renewal if all parties are satisfied with the initial agreement. It is anticipated that the sign would be placed in the vicinity of the new business park, along Victoria Street West.</p> <p>The sign is proposed to be a brand new 3ft x 8ft Watchfire Outdoor Digital Sign. Synergy Screens would pay the Town of Kensington \$250.00 plus HST per month for the lease of the town-owned property.</p> <p>Synergy Screens would cover all costs associated with installing the sign and would look after all maintenance required for the sign. The Town would further receive two free ads per month, along with free graphic design services.</p> <p>A copy of the proposal from Synergy Screens is attached. It includes a ‘mock-up’ of a potential location for the sign which may not, in fact, be Town owned land (in the vicinity of the Business Park). If Town Council are desirous of permitting the sign to be placed within the Town, and on town-owned land, staff will work to find a suitable location, with adequate exposure, to allow the sign to be placed appropriately.</p> <p>Within the Synergy Screen proposal are examples of signs which they have currently placed throughout the Province (Summerside and Alberton). Also included is a letter of reference from the City of Summerside.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the Town and local businesses with advertising opportunities.	

Disadvantages:	
<ul style="list-style-type: none"> • N/A 	
Discussion/Comments:	
<p>It is recommended by the CAO and Committee of Council that the CAO be authorized to proceed with the establishment of a 5-year lease with Synergy Screens at a monthly revenue of w \$250.00 plus HST per month for the lease of the town-owned property.</p> <p>The Town would further receive two free ads per month, along with free graphic design services.</p>	
Options:	
<ol style="list-style-type: none"> 1. Authorize the CAO to sign a 5-year lease with Synergy Screens, as recommended. 2. Not authorize the CAO to sign the lease with Synergy Screens. 3. Refer the matter back to staff for further deliberation. 	
Costs/Required Resources:	Source of Funding:
N/A	N/A
Recommendation:	
<p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to proceed with the placement of an electronic sign in the Town (exact location to be determined), in partnership with Synergy Screens, and further that the Chief Administrative Officer and Mayor be authorized to enter into a 5-year lease agreement with Synergy Screens for the land area required for the placement of the electronic sign.</i></p>	

Town of Kensington Outdoor Digital Sign Proposal

WHO WE ARE

FORE! Publications Inc. is a digital advertising company, otherwise known as SynergyScreens™, with Indoor (Digital Signage) & Outdoor (Outdoor Digital Signs) advertising opportunities spread across Prince Edward Island.

We have one of Atlantic Canada's largest indoor digital signage networks with locations such as Holland College, Prince Edward Island Restaurants and Shopping Centres.

Take a peek at our Granville Street Outdoor Digital Sign in Summerside, which is 1 of 3 outdoor digital signs we have in the City.

(Please see Appendix A for a few more photos of our Outdoor Digital Signs and Appendix B for a letter of reference from CAO City of Summerside).



Locally Owned & Operated on Prince Edward Island
Owner – Mark Simmons
Tel – (902)314-9449
www.synergyscreens.com

What We'd Like to Do

SynergyScreens (a FORE! Publications Inc. company) is seeking a partnership with the Town of Kensington that includes the installation of a brand new 3ft x 8ft Watchfire (LED-8mm) Outdoor Digital Sign.

SynergyScreens would agree to pay the Town of Kensington **\$250+HST per month** to lease the town land:

Please see Page 4 for a few mock-up image of what the installation would look like and the Town Land location.

This partnership would generate a minimum of **\$15,000** in revenue for the Town and provide local businesses, non for profit organizations and the Town of Kensington the opportunity to reach thousands of local residents and tourists with dynamic messaging about their products and/or services. Sign permit and approval to come from Town of Kensington.

Installation & Operation

SynergyScreens would cover all costs associated with installing the Outdoor Digital sign:

- Purchase of the 3ft x 8ft Watchfire (LED-8mm) Outdoor Digital Sign
- Electrical work and Installation of the Sign.
- Monthly operational fees which includes electrical, insurance and internet.

The Town of Kensington would receive 2 free ads per month (*valued at \$5000.00 per year*) and on top that SynergyScreens would offer free graphic design services for those ads (having proper design is very important so ads don't look distorted or stretched on screen and are fully readable). Town of Kensington ads can be changed anytime throughout the year, usually on a monthly basis, please see Page 5 for some City of Summerside sample ads.

Mock-ups



Term

SynergyScreens seeks a 5-year land lease agreement with the Town of Kensington with a first right of refusal option for a 5-year renewal (to be renewed anytime during the first 5 years) if all parties are satisfied with the initial agreement.

Local Business Benefits

Our focus is supporting local and we are huge advocates that our digital signs become local community boards that provide valuable information for residents (see Appendix C for sample Local Ads). Our signs typically include a mix of Social Responsibility messaging (Gov PEI Don't Drink & Drive), Local Business (Real Estate, Restaurants, etc.) and Local Municipal messaging:



The main focus would be local businesses located in the Town of Kensington who would receive an exclusive discounted rate to advertise on the Outdoor Digital Sign. We also offer a discount for Non for Profit organizations as we want as much local business and community group messaging as possible.

Appendix A

Alberton Outdoor Digital Sign



Central Street Outdoor Digital Sign



Appendix B



January 18, 2022

Letter of Reference: Synergy Screens

The City of Summerside has enjoyed a positive working relationship with Mark Simmons/Synergy Screens since 2014, with a monthly contract for the large Reads Corner digital billboard dating back to 2017.

Multiple City departments currently purchase ad space on 3 exterior digital boards monthly, as well as on smaller interior digital billboards periodically.

Dealing with Mark Simmons, President of Synergy Screens, is always easy, comfortable, and professional with extremely efficient turn-around times and quality work.

The City of Summerside has no doubt benefitted from using Synergy Screens' services as a vehicle to share important City messaging with residents and visitors alike.

Kindest Regards,

A handwritten signature in black ink, appearing to read "Rob Philpott". The signature is stylized with several horizontal strokes extending to the right.

Rob Philpott
Chief Administrative Officer

Appendix C

Sample Local Ads that appear on our Outdoor Digital Signs:



Town of Kensington - Request for Decision

Date: March 8, 2023	Request for Decision No: 2023-10
Topic: Town of Kensington Rink Upgrades – 2023 – Ice Surface Enclosure Replacement	
Proposal Summary/Background: <p>The Town recently issued tender documents, through WSP, for the complete replacement of the Credit Union Centre Ice Surface Enclosure (Board) System. The tendered project generally includes the supply and installation of a new arena dasher board system, protective padding system, player benches & walkways, penalty/officials’ boxes, protective netting, player/access/machine gates, and advertising panels.</p> <p>The Ice Surface Enclosure Replacement project tender closed on Tuesday, February 28, 2023, with one compliant bid being received as follows:</p> <ul style="list-style-type: none">• Welmar Recreational Products. - \$308,315.00 including HST <p>Two other bids were submitted by email and were not submitted in accordance with the Request for Quotation requirements and, therefore, were not reviewed or evaluated.</p> <p>The tender (attached) was reviewed by WSP and deemed compliant. Therefore, it is recommended that the contract be awarded to Welmar Recreational Products in the amount of \$308,315.00 including HST. The project schedule is set for a total of 12 weeks with the project start date set for April 3, 2023 and being completed by June 23, 2023.</p>	
Benefits: <ul style="list-style-type: none">• Will provide a safer and more effective Ice Surface Enclosure system.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments:	

It is recommended by the CAO that Town Council proceed with the award of the tender for the Credit Union Centre Ice Surface Enclosure Replacement to Welmar Recreational Products as they were the sole compliant bidder, and their tender was deemed compliant.

The project is funded through the Investing in Canada Infrastructure Plan – Community, Culture and Recreation Stream (ICIP-CCR). The original project budget (applied for) set the Ice Surface Enclosure component at \$488,000 plus HST. The lowest tendered bid being \$308,315.00 including HST.

The contractor will be responsible for coordinating the new installation with the demolition of the existing Ice Surface Enclosure system to be completed by Waugh’s Construction under a separate contract.

Options:

1. Award the tender, as recommended.
2. Not award the tender.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

\$308,315.00 including HST
(HST fully recoverable)

Source of Funding:

ICIP – CCR Stream
40% Federal Contribution
33.3% Provincial Contribution
26.67% Municipal Contribution (Long Term Borrowing)

Recommendation:

That Town Council consider and adopt the following resolution(s):

BE IT RESOLVED THAT Kensington Town Council award the contract for the replacement of the Ice Surface Enclosure System at the Credit Union Centre to Welmar Recreational Products as per their tender submission in the amount of \$308,315.00 including HST.



March 08, 2023

Mr. Geoff Baker, CAO
Town of Kensington
55 Victoria Street E
Kensington, PE
C0B 1M0

Subject: Kensington CUC Upgrades - Ice Surface Enclosure Replacement - Tender Recommendation

Dear Mr. Baker:

Tenders were received for the above project at 1:00 PM, Tuesday, February 28, 2023, and have been reviewed and verified and are attached for your reference.

A summary of the tenders is as follows:

<u>Low Bidder</u>	<u>Bid Amount</u>	<u>Construction Duration</u>
Welmar Recreational Products	\$308,315.00	April 3/2023 to June 23/2023 (12 construction weeks)

Other Bidders

Two other bids were submitted by email and were not submitted in accordance with the Request for Quotation requirements and, therefore, were not reviewed and evaluated.

It is therefore recommended that the contract be awarded to the sole bidder, Welmar Recreational Products, in the amount of \$308,315.00, including HST, if the necessary funds are available.

A copy of the tender documents is enclosed for your records. Please contact me if there are any questions regarding the above.

Best regards,

Wade Enman, P.Eng.

WE/gd

Encl.
WSP ref.: 231-00178-00

“Revised” Schedule of Unit Prices


**Ice Surface Enclosure
Town of Kensington, PEI**

Item #	Description	Quantity	Unit Price	Total Price
1.	Supply and install new ice rink enclosure package.			
	- Arena dasher board system.	1 LS	\$ _____	\$ <u>204,600.00</u>
	- Protective padding system	4 ea	\$ <u>170.00</u>	\$ <u>680.00</u>
	- Player Benches and walkways	1 LS	\$ _____	\$ <u>6,800.00</u>
	- Penalty and officials' boxes	1 LS	\$ _____	\$ <u>4,200.00</u>
	- Protective netting	1 LS	\$ _____	\$ <u>14,200.00</u>
	- 30" Player Gates	6 ea	\$ <u>750.00</u>	\$ <u>4,500.00</u>
	- 36" Access Gates	6 ea	\$ <u>1,100.00</u>	\$ <u>6,600.00</u>
	- 120" Machine Gates	2 ea	\$ <u>1,580</u>	\$ <u>3,160.00</u>
	- Advertising Panel Kits	10 ea	\$ <u>330.00</u>	\$ <u>3,300.00</u>
2.	Cash Allowance	1 LS	\$ <u>20,000.00</u>	\$ <u>20,000.00</u>
			Subtotal =	\$ <u>268,100.00</u>
			HST (15%) =	\$ <u>40,215.00</u>
			Total Tender Amount =	\$ <u>308,315.00</u>
			(supplied and installed)	

If notified of the acceptance of this tender, we will:

Provide a/an ALUMINUM frame dasher board system and commence work on the 3rd day of APRIL, 2023, and complete the entire work included in the contract on or before the 23rd day of JUNE, 2023, resulting in a total number of 12 construction weeks.

Contractor WELMAR RECREATIONAL PRODUCTS INC.
7018 WELLINGTON RD 124 S.
GUELPH, ONT. N1H 6J4

Signature 
CHRIS CLANCY

Addendum No. 1

Town of Kensington Ice Surface Enclosure Replacement



February 14, 2023

General:

1. Bidders are advised that the demolition of the existing ice surface enclosure has been removed from the scope of work for this project. The contractor will be responsible for coordinating the new installation with the demolition to be completed by Waugh's Construction. Bidders shall refer to the attached "Revised" Request for Quotation and Schedule of Unit Prices when submitting their bids.
2. Bidders are advised that the Section 13 18 16 Ice Rink Dasher Boards and the Schedule of Unit Prices have been revised to reflect the below answers.

Question/Answer:

The following is a list of received questions and their respective answers on the Kensington Ice Surface Enclosure Replacement tender package.

Q1. Shall we assume the client is looking for a hot-dipped galv steel framed dasher board system? 1.1.1 calls for an aluminum frame. 1.2.1.1 calls for a steel framed. 2.1.1 calls for steel and 2.1.1.1 states aluminum may be approved, and 2.2 details a complete steel system.

A1: The new dasher system shall be hot-dipped galv. steel framed or aluminum frame. The client will compare pricing for either system and select the preferred one accordingly. Please see the "revised" schedule of unit prices where the quoted system should be indicated.

Q2: 2.2.3.1-5 Notes a Rubberized top sill with voids, this is single sourced towards another supplier. Also, this item is typically only found in NHL or stadium type facilities not in community style rinks such as yours for a number of reasons.

A2: The contractor shall supply a cap rail system around the perimeter of the rink. The impact-absorbing system shall be accepted but not required. See updated specification.

Q3: 2.2.7.5 Calls for the glass height as 6' x 1/2" on the sides and 94 1/2" x 5/8" on the ends and radii? Please confirm you want the glazing that high on the ends/radii? If so, why not 8' high in lieu of 94 1/2"? Typically community rinks will keep the height the same at 6' as the sides and therefore one can stock one height of glazing and use it anywhere in a pinch. Replacement pieces will be more cost effective and easier to change with less weight, from the 8' to the 6' high.

A3: The Town has decided to install 6' glass around the entire perimeter of the rink. Thicknesses to remain the same. 1/2" along the sides and 5/8" along the ends and radii.

Q4: Section 2.2.8 Calls for Curved Acrylic transitions but notes them to be NHL approved system? This also single sources to one supplier. Can we provide our spring loaded radius transition for this item?

A4: The successful contractor must supply protective padding at both ends of the player's benches and supports at the front corners of the official's box (4 total) to provide safety from injury. The curved acrylic transitions will not be required. This has been updated in the spec accordingly.

Addendum No. 1
To the Request for Quotation
for the
Town of Kensington
Ice Surface Enclosure Replacement



195 MacEwen Road
Summerside, P.E.I.
C1N 5Y4

Dated: February 14, 2023
Summerside, P.E.I.

- .1 **Precedence:** This Addendum forms an integral part of the Contract Documents covering all aspects of this Project and is to be read in conjunction therewith. Should points arise which are at variance, this Addendum shall take precedence.
- .2 **Purpose:** The purpose of this Addendum is to add to, clarify and/or amend the Request for Quotation document and Specifications.
- .3 **Content:** The Addendum comprises of 19 pages of text, including this cover sheet.
- .4 This addendum is to be signed by the bidder and submitted with the Tender Form.

WELMAR RECREATIONAL PRODUCTS INC
Company Name


Contractor's Signature

Town of Kensington - Request for Decision

Date: March 10, 2023	Request for Decision No: 2023-11
Topic: Kensington Deputy Fire Chief Appointment	
<p>Proposal Summary/Background:</p> <p>Deputy Fire Chief Alan MacLeod recently resigned his position from the Kensington Fire Department.</p> <p>Fire Chief Rodney Hickey has recommended to the CAO that Jason Paynter be officially appointed to the position of Deputy Fire Chief.</p> <p>The Fire Department ‘Standard Operating Guidelines’ defines the Deputy Fire Chief position as an officer of the Fire Department who is an assistant to the Fire Chief and second in command of the KFD as per the Departments chain of command and operating procedures.</p> <p>Only those persons having the following qualifications shall be permitted to apply for the rank of Deputy Chief:</p> <ol style="list-style-type: none">a. Successfully completed PEIFFA Firefighter Level 1 & 2 or equivalent.b. Successfully completed PEIFFA Fire Officer Level 1 or equivalent.c. Has successfully completed and maintained First Aid and CPR certification.d. Successfully completed PEIFFA Incident Safety officer or equivalent.e. A minimum of 7 years’ experience. <p>The Deputy Chief’s responsibilities include:</p> <ul style="list-style-type: none">• Assuming the responsibilities of the Fire Chief in the Fire Chief’s absence.• Assist the Chief in carrying out routine administrative tasks and related clerical duties.• Carrying out routine administrative tasks and related clerical duties.• Discussing all Department matters with the Fire Chief.• Ensuring the adequacy of attendance of fire department members.	

- Departmental supplies, and the completeness and accuracy of the departmental records.
- Assigning and organizing firefighters during Department operations.
- Addressing attendance issues.
- Supervising equipment maintenance.
- Enforcing discipline throughout the department.
- Requisitioning supplies and keeping related records (as assigned by the Fire Chief).
- Ensuring the logging of all attendance records are complete and accurate.
- Responding to calls and to potentially command all phases of the firefighting and other related duties.

Fire Chief Hickey has confirmed that Mr. Paynter meets all the necessary qualifications to be appointed to the position of Deputy fire Chief.

Benefits:

- N/A

Disadvantages:

- N/A

Discussion/Comments:

It is recommended by the CAO that Town Council proceed with appointing Jason Paynter as Deputy Fire Chief for the Kensington Fire Department.

Options:

1. Appoint the new Deputy Fire Chief as recommended.
2. Not appoint the new Deputy Fire Chief and refer the matter back to the CAO.

Costs/Required Resources: N/A	Source of Funding: N/A
---	--------------------------------------

Recommendation:

It is recommended that Town Council approve the following resolution:

THAT Jason Paynter be formally promoted to the Deputy Fire Chief position with the Kensington Fire Department effective immediately, as recommended by the CAO.

Town of Kensington - Request for Decision

Date: March 10, 2023	Request for Decision No: 2023-12 (Office Use Only)
Topic: Development Permit Application – 66 Broadway Street North	
Proposal Summary/Background: A development permit application has been received from Skip Bearisto on behalf of the owner of the property located at 66 Broadway Street North (PID No. 78022), to facilitate the installation of a wheelchair ramp at the front of the commercial building on the property.	
Benefits: <ul style="list-style-type: none">• Will allow for greater accessibility to a commercial operation in the town.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The development permit application was reviewed against the Town’s Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town.	
Options: <ol style="list-style-type: none">1. Approve the development permit application, as proposed.2. Not approve the development permit application.3. Refer the matter(s) back to staff for further direction and deliberation.	
Costs/Required Resources: N/A	Source of Funding: N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approve a development permit application submitted by Skip Bearisto, for the construction of a wheelchair ramp on a property located at 66 Broadway Street North (PID No. 78022), subject to compliance with all relevant federal, provincial and municipal legislation and regulations.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 66 Broadway St N Property Tax Number (PID): 78022
 Lot No.: _____ Subdivision Name _____ Current Zoning: C1
 Are there any existing structures on the property?: No Yes, please describe:
Office building

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>32.6m</u>	Acreage <u>0.19</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>21.2m</u>	Area sq. ft. <u>7500ft²</u>

2. Contact Information

APPLICANT Name: Skip Beairsto Address: _____
 Phone: 902.888.9454 Cell: _____
 Email: krislyncyw@gmail.com Postal Code: _____

Same as Above: Name: Trenna Sanderson Address: _____
 OWNER Phone: 9020.836.3265 Cell: _____
 Email: trenna.sanderson@huestis.ca Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Norm Evans Address: _____
 Phone: 902.888.9746 Cell: _____
 Email: nevans@live.ca Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Renovate Existing Addition Demolition Other add wheel chair ramp

<input type="checkbox"/> Single Family (R1)	<input checked="" type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

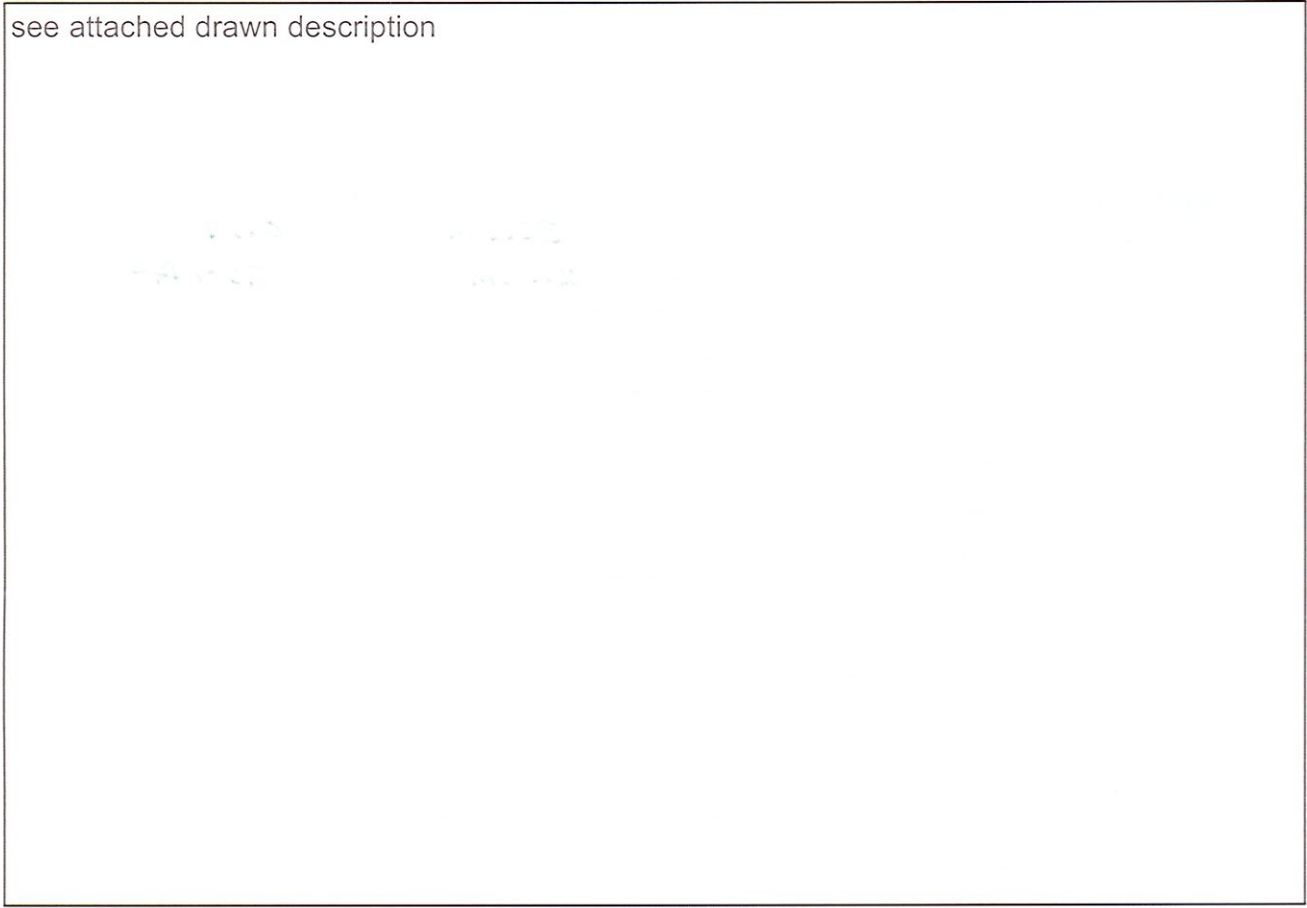
Detailed Project Description: add wheel chair ramp to existing roofed porch - when spring weather permits

Estimated Value of Construction (not including land cost): tbd

Projected Start Date: tbd Projected Date of Completion: tbd

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

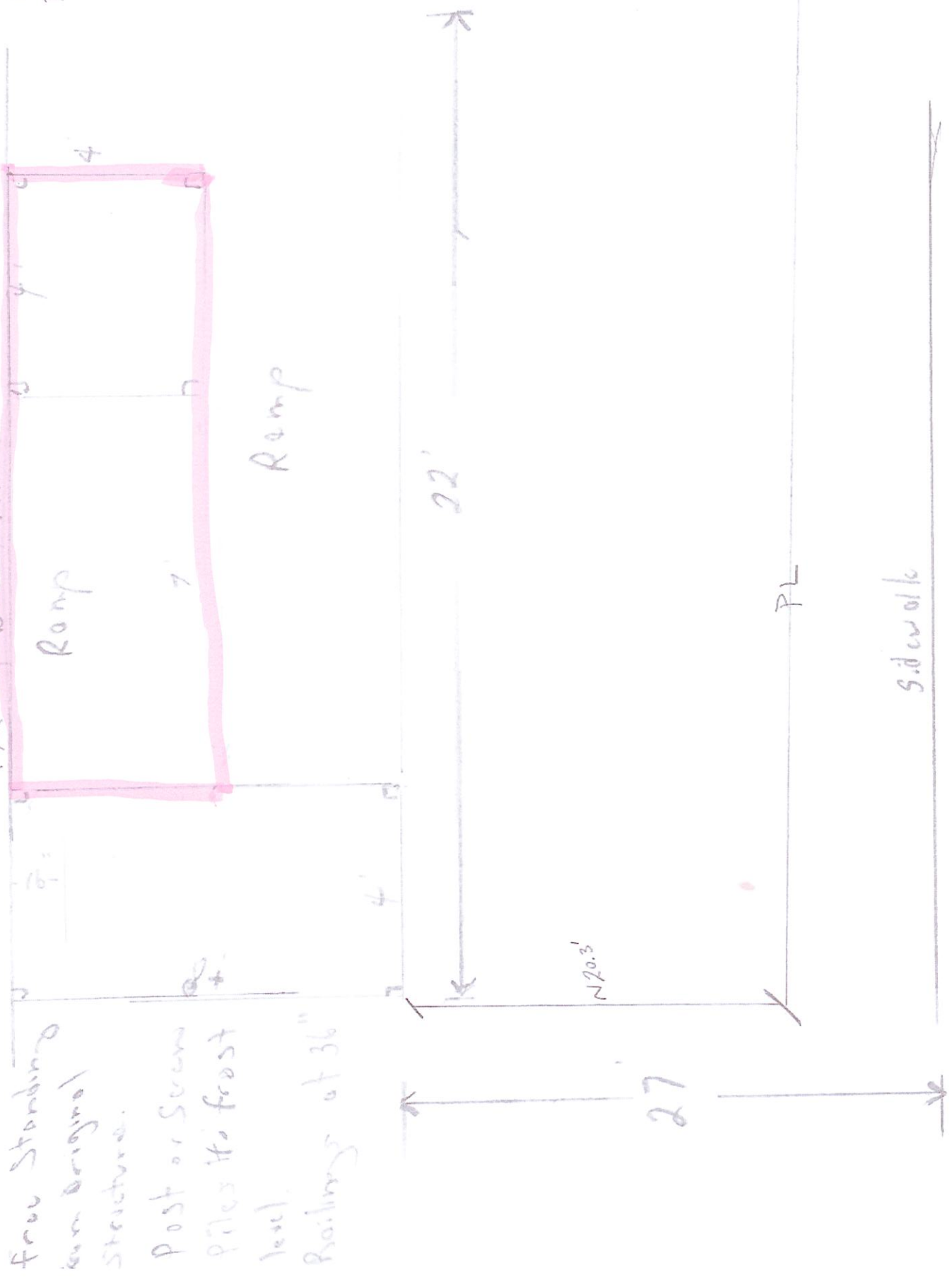
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant  Date: 2023-03-10

(Wheel chair Ramp)

Distance from Ramp
to South Property Line
39.5 ft.

Distance from
Ramp to North
Property Line
44.9'



Town of Kensington
Summary
Budget 2023/24

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023 Annual Budget	2022 Actual To Jan 31, 2023	2021 Annual	2020 Actual	2019 Actual
Revenue																	
General Government	\$ 99,693	\$ 101,793	\$ 200,343	\$ 202,843	\$ 402,193	\$ 119,843	\$ 108,193	\$ 101,543	\$ 101,593	\$ 98,293	\$ 98,293	\$ 98,293	\$ 1,732,916	\$ 1,411,435	\$ 1,531,474.49	\$ 1,399,239.70	\$ 1,125,834.00
Police	\$ 32,107	\$ 32,107	\$ 38,580	\$ 32,107	\$ 32,107	\$ 32,107	\$ 32,107	\$ 34,880	\$ 32,565	\$ 32,107	\$ 32,107	\$ 32,336	\$ 395,214	\$ 280,923	\$ 287,944.94	\$ 57,613.27	\$ 36,000
Rental Income	\$ 8,660	\$ 8,660	\$ 10,160	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 10,960	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 107,720	\$ 90,559	\$ 102,350.81	\$ 100,064.38	\$ 96,656.00
Recreation and EVK Pool	\$ -	\$ -	\$ 1,000	\$ 2,500	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 221	\$ 4,802.19	\$ 6,660.00	\$ 3,750.00
Sale of Services	\$ 35,625	\$ 38,125	\$ 38,825	\$ 36,125	\$ 36,125	\$ 28,125	\$ 36,125	\$ 33,125	\$ 31,125	\$ 32,125	\$ 33,125	\$ 34,125	\$ 412,700	\$ 292,162	\$ 355,642.26	\$ 273,598.43	\$ 444,000
													\$ -				\$ -
Total Town Revenue	\$ 176,085	\$ 180,685	\$ 288,908	\$ 282,235	\$ 480,085	\$ 188,735	\$ 185,085	\$ 180,508	\$ 173,943	\$ 171,185	\$ 172,185	\$ 173,414	\$ 2,653,050	\$ 2,075,300	\$ 2,282,214.69	\$ 1,837,175.78	\$ 1,706,240.00
Fire Revenue	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,204	\$ 31,212	\$ 374,456	\$ 265,570	\$ 282,684.00	\$ 283,184.00	\$ 249,264.00
Water & Pollution	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 61,290	\$ 61,290	\$ 61,290	\$ 715,455	\$ 568,206	\$ 653,520.55	\$ 625,598.88	\$ 543,052.00
Credit Union Centre	\$ 17,650	\$ 28,650	\$ 26,650	\$ 27,650	\$ 30,650	\$ 55,650	\$ 53,650	\$ 42,650	\$ 46,650	\$ 40,650	\$ 38,650	\$ 51,650	\$ 460,800	\$ 344,676	\$ 346,736.30	\$ 316,681.25	\$ 397,700.00
													\$ -				\$ -
Total Revenue all Sources	\$ 284,004	\$ 299,604	\$ 405,827	\$ 400,154	\$ 601,004	\$ 334,654	\$ 329,004	\$ 313,427	\$ 310,862	\$ 304,329	\$ 303,329	\$ 317,566	\$ 4,203,761	\$ 3,253,752	\$ 3,565,155.54	\$ 3,062,639.91	\$ 2,353,204.00
													\$ -				\$ -
Expenses													\$ -				\$ -
Town Hall	\$ 12,926	\$ 16,126	\$ 12,696	\$ 11,076	\$ 16,276	\$ 11,326	\$ 12,126	\$ 19,846	\$ 14,477	\$ 14,226	\$ 13,826	\$ 14,551	\$ 169,476	\$ 161,460	\$ 168,210.25	\$ 155,316.27	\$ 162,934.00
General Government	\$ 139,799	\$ 59,854	\$ 63,304	\$ 68,854	\$ 51,004	\$ 53,004	\$ 51,904	\$ 97,954	\$ 51,996	\$ 53,904	\$ 63,754	\$ 49,637	\$ 804,969	\$ 520,066	\$ 411,690.18	\$ 489,961.97	\$ 579,955.00
Police	\$ 53,078	\$ 59,368	\$ 75,105	\$ 49,568	\$ 52,978	\$ 59,468	\$ 49,568	\$ 75,305	\$ 58,631	\$ 49,468	\$ 49,468	\$ 57,049	\$ 689,052	\$ 543,705	\$ 618,053.67	\$ 548,359.74	\$ 458,961.00
Public Works	\$ 37,238	\$ 47,943	\$ 57,025	\$ 48,858	\$ 37,418	\$ 34,268	\$ 34,463	\$ 45,305	\$ 41,657	\$ 39,173	\$ 39,673	\$ 39,240	\$ 502,265	\$ 354,671	\$ 240,648.33	\$ 156,770.03	\$ 205,465.00
Train Station	\$ 4,630	\$ 5,475	\$ 4,890	\$ 4,890	\$ 5,540	\$ 4,840	\$ 4,610	\$ 5,860	\$ 5,165	\$ 5,435	\$ 5,365	\$ 5,380	\$ 62,080	\$ 49,171	\$ 71,913.54	\$ 39,224.05	\$ 31,940.00
Parks and Recreation	\$ 5,395	\$ 15,145	\$ 19,275	\$ 24,850	\$ 19,795	\$ 9,625	\$ 12,445	\$ 10,765	\$ 9,545	\$ 4,045	\$ 4,045	\$ 4,045	\$ 138,975	\$ 113,337	\$ 101,108.91	\$ 54,427.55	\$ 75,785.00
Sale of Services	\$ 15,952	\$ 15,952	\$ 22,867	\$ 15,952	\$ 15,952	\$ 15,952	\$ 15,952	\$ 22,867	\$ 17,095	\$ 15,952	\$ 15,952	\$ 16,523	\$ 206,964	\$ 135,072	\$ 164,808.79	\$ 94,764.89	\$ 190,071.00
													\$ -				\$ -
Total Town Expenses	\$ 269,018	\$ 219,863	\$ 255,162	\$ 224,048	\$ 198,963	\$ 188,483	\$ 181,068	\$ 277,902	\$ 198,565	\$ 182,203	\$ 192,083	\$ 186,426	\$ 2,573,781	\$ 1,877,483	\$ 1,776,433.67	\$ 1,538,824.50	\$ 1,705,111.00
													\$ -				\$ -
Total Fire Expenses	\$ 28,325	\$ 27,725	\$ 28,205	\$ 26,975	\$ 26,875	\$ 26,975	\$ 27,275	\$ 65,305	\$ 30,187	\$ 28,575	\$ 28,725	\$ 29,306	\$ 374,456	\$ 295,253	\$ 289,079.44	\$ 319,285.15	\$ 249,264.00
Total Water & Pollution Exp	\$ 59,450	\$ 60,390	\$ 62,475	\$ 59,450	\$ 60,390	\$ 59,450	\$ 78,450	\$ 63,415	\$ 60,050	\$ 59,450	\$ 59,450	\$ 59,700	\$ 742,120	\$ 707,222	\$ 720,243.92	\$ 723,920.44	\$ 590,480.00
Total CUC Expenses	\$ 41,273	\$ 26,686	\$ 34,733	\$ 24,636	\$ 44,286	\$ 40,273	\$ 41,930	\$ 43,330	\$ 55,359	\$ 42,130	\$ 42,130	\$ 50,592	\$ 487,358	\$ 420,357	\$ 365,496.29	\$ 349,798.47	\$ 397,408.00
													\$ -				\$ -
Total Expenses All Sources	\$ 398,066	\$ 334,664	\$ 380,575	\$ 335,109	\$ 330,514	\$ 315,181	\$ 328,723	\$ 449,952	\$ 344,161	\$ 328,309	\$ 322,388	\$ 326,024	\$ 4,177,715	\$ 3,300,315	\$ 3,151,253.32	\$ 2,931,828.56	\$ 2,351,783.00
													\$ -				\$ -
Variance Water & Sewer	\$ (385)	\$ (1,325)	\$ (3,410)	\$ (385)	\$ (1,325)	\$ (385)	\$ (19,385)	\$ (4,350)	\$ (985)	\$ 1,840	\$ 1,840	\$ 1,590	\$ (26,665)	\$ (139,015)	\$ (66,723)	\$ (98,322)	\$ -47428
Variance Town	\$ (92,933)	\$ (39,178)	\$ 33,746	\$ 58,187	\$ 281,122	\$ 252	\$ 4,017	\$ (97,394)	\$ (24,622)	\$ (11,018)	\$ (19,898)	\$ (13,013)	\$ 79,269	\$ 197,817	\$ 505,781	\$ 298,351	\$ 1,129.00
Variance Fire Department	\$ 2,879	\$ 3,479	\$ 2,999	\$ 4,229	\$ 4,329	\$ 4,229	\$ 3,929	\$ (34,101)	\$ 1,017	\$ 2,629	\$ 2,479	\$ 1,906	\$ 0	\$ (29,683)	\$ (6,395)	\$ (36,101)	\$ -
Variance CUC	\$ (23,623)	\$ 1,964	\$ (8,083)	\$ 3,014	\$ (13,636)	\$ 15,377	\$ 11,720	\$ (680)	\$ (8,709)	\$ (1,480)	\$ (3,480)	\$ 1,058	\$ (26,558)	\$ (75,681)	\$ (18,760)	\$ (33,117)	\$ 292.00
Surplus (Deficit)	\$ (114,062)	\$ (35,060)	\$ 25,252	\$ 65,045	\$ 270,490	\$ 19,473	\$ 281	\$ (136,525)	\$ (33,299)	\$ (8,029)	\$ (19,059)	\$ (8,458)	\$ 26,046	\$ (46,562)	\$ 413,902	\$ 130,811	\$ 4,020.00

Town of Kensington
Town Hall
Budget 2023/24

	Apr	May	Jun (6weeks pay Jul	Aug	Sep	Oct	Nov (6 weeks pay Dec	Jan	Feb	Mar	2023 Annual Budget	2022 actual to Jan 31, 23	2021 Actual	2020 Actual	2019 Actual		
	Depreciation	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 4,085	\$ 49,020	\$ 40,850.00	\$ 49,020.00	\$ 49,020	\$ 46,133.85	
Property Taxes		\$ 3,500			\$ 3,500		\$ 3,500				\$ 10,500	\$ 10,355.50	\$ 10,293.00	\$ 10,242	\$ 10,199.50		
Electricity	\$ 1,300	\$ 1,350	\$ 1,500	\$ 1,700	\$ 1,900	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,700	\$ 1,300	\$ 19,250	\$ 15,316.76	\$ 16,854.14	\$ 16,809	\$ 16,804.92		
Heating Oil	\$ 2,500	\$ 650	\$ 550	\$ 250	\$ 250	\$ 500	\$ 1,300	\$ 2,500	\$ 3,400	\$ 3,400	\$ 20,800	\$ 16,386.02	\$ 15,819.75	\$ 13,291	\$ 18,230.51		
Wages - Custodian	\$ 3,041	\$ 3,041	\$ 4,561	\$ 3,041	\$ 3,041	\$ 3,041	\$ 3,041	\$ 4,561	\$ 3,292	\$ 3,041	\$ 39,906	\$ 28,249.47	\$ 35,742.11	\$ 34,771	\$ 33,483.01		
Repair and Main. - Building	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 24,000	\$ 45,873.05	\$ 34,453.85	\$ 22,670	\$ 21,576.96		
Janitor Supplies - Town Hall		\$ 1,500			\$ 1,500		\$ 1,500			\$ 1,500	\$ 6,000	\$ 4,423.99	\$ 3,134.75	\$ 4,922	\$ 3,159.80		
Town Hall Consolidation Loan Interest											\$ -		\$ 2,735.57	\$ 3,423	\$ 6,947.60		
Generator Interest Loan #5											\$ -		\$ 157.08	\$ 168	\$ 302.08		
											\$ -						
Expenditures	\$ 12,926	\$ 16,126	\$ 12,696	\$ 11,076	\$ 16,276	\$ 11,326	\$ 12,126	\$ 19,846	\$ 14,477	\$ 14,226	\$ 13,826	\$ 14,551	\$ 169,476	\$ 161,454.79	\$ 168,210.25	\$ 155,316	\$ 156,838.23

General Government
Budget 2023/24

Revenue	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023	2022	2021	2020	2019
													Annual Budget	Actual To Jan 31, 23	Actual	Actual	Actual
Animal Control													\$ -		\$ 119.38	\$ 352.00	\$ 144.00
Building Permits	\$ 500	\$ 100	\$ 650	\$ 650	\$ 1,000	\$ 650	\$ 900	\$ 650	\$ 400	\$ 100	\$ 100	\$ 100	\$ 5,800	\$ 2,100.00	\$ 4,400.00	\$ 7,800.00	\$ 2,250.00
Donations		\$ 500	\$ 1,500	\$ 500									\$ 2,500	\$ 11,960.00	\$ 3,625.00	\$ 100.00	\$ 5,725.00
Canada Day Grant	\$ 1,000												\$ 1,000	\$ 1,160.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00
Employment Grant				\$ 3,500.00		\$ 21,000.00	\$ 9,100.00	\$ 2,700.00					\$ 36,300	\$ 34,870.42	\$ 36,428.90	\$ 57,544.79	\$ 31,449.83
Equalization Grants	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 32,543	\$ 390,516	\$ 325,432.50	\$ 285,756.00	\$ 272,798.04	\$ 253,388.03
Miscellaneous Revenue	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 8,021.96	\$ 43,570.32	\$ 128,633.93	\$ 116,350.84
PST Refund (MCEG)		\$ 3,000			\$ 3,000				\$ 3,000				\$ 9,000	\$ 84,427.16	\$ 338,930.35	\$ 98,471.51	\$ -
Property Taxes and Tax Credit Less Police Tax Credit	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 65,400	\$ 784,800	\$ 639,274.70	\$ 699,904.23	\$ 829,107.00	\$ 812,683.07
Gain or Loss on Disposal of Assets			\$ 100,000	\$ 100,000	\$ 300,000								\$ 500,000	\$ 304,188.68	\$ 118,040.31	\$ 10,077.71	\$ 750.11
Subtotal General Revenue	\$ 99,693	\$ 101,793	\$ 200,343	\$ 202,843	\$ 402,193	\$ 119,843	\$ 108,193	\$ 101,543	\$ 101,593	\$ 98,293	\$ 98,293	\$ 98,293	\$ 1,732,916	1,411,435.42	\$ 1,531,474.49	\$ 1,399,239.70	\$ 1,223,740.88
KNWSA	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 6,720	\$ 5,400.00	\$ 2,970.00		
Kensington Family Medical Centre	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 4,120	\$ 49,440	\$ 41,200.00	\$ 49,440.00	\$ 49,440.00	\$ 49,060.00
Miscellaneous Rent			\$ 1,500					\$ 2,300					\$ 3,800	\$ 5,442.74	\$ 3,848.40	\$ 2,700.00	\$ 300.00
Kiddie Town Daycare	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 460	\$ 5,520	\$ 4,401.09	\$ 5,216.07	\$ 5,164.47	\$ 5,102.01
Chamber of Commerce	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 131	\$ 1,572	\$ 1,257.43	\$ 1,490.28	\$ 1,475.49	\$ 1,457.67
Under The Spire Music festival	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ 97	\$ -	\$ -	\$ 404.00	\$ 3,082.18	\$ 3,139.31
Train Station	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 2,340	\$ 1,164	\$ 930.93	\$ 1,103.37	\$ 1,092.45	\$ 1,089.72
Kensington Physiotherapy	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 812	\$ 9,744	\$ 7,767.14	\$ 9,205.35	\$ 9,114.18	\$ 9,003.96
CDBC	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 140	\$ 1,680	\$ 1,345.89	\$ 1,595.16	\$ 1,185.54	\$ -
Subtotal Rental Revenue	\$ 8,660	\$ 8,660	\$ 10,160	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 10,960	\$ 8,660	\$ 8,660	\$ 8,660	\$ 8,660	\$ 107,720	90,558.68	\$ 102,350.81	\$ 100,064.38	\$ 95,638.47
Recreation & Aqua Program			\$ 1,000	\$ 2,500	\$ 1,000								\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Recreation Revenue	\$ -	\$ -	\$ 1,000	\$ 2,500	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500	2,210.00	\$ 4,802.19	\$ 6,660.00	\$ 5,395.00
Total Revenue	\$ 108,353	\$ 110,453	\$ 211,503	\$ 214,003	\$ 411,853	\$ 128,503	\$ 116,853	\$ 112,503	\$ 110,253	\$ 106,953	\$ 106,953	\$ 106,953	\$ 1,845,136	1,504,204.10	\$ 1,638,627.49	\$ 1,563,577.35	\$ 1,324,774.35
Depreciation	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 915	\$ 10,980	\$ 9,150.00	\$ 10,980.00	\$ 10,980.00	\$ -
Deficit Recovery													\$ -			\$ 95,700.00	\$ -
Reserve Fund													\$ -				\$ -
Property Taxes(Gorman/Walker/ Business Park)		\$ 3,000			\$ 3,000			\$ 3,000					\$ 9,000	\$ 13,883.69	\$ 1,739.20	\$ 1,194.85	\$ 434.31
Telephone	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 330	\$ 3,960	\$ 3,143.28	\$ 3,913.88	\$ 3,698.01	\$ 3,461.71
Cellular	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	\$ 5,540.27	\$ 3,837.19	\$ 3,990.65	\$ 3,351.10
Office Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 18,000	\$ 18,103.49	\$ 12,079.73	\$ 15,024.05	\$ 14,484.55
IT Services	\$ 300	\$ 1,100	\$ 300	\$ 300	\$ 300	\$ 1,500	\$ 300	\$ 2,500	\$ 300	\$ 1,000	\$ 300	\$ 300	\$ 8,500	\$ 6,541.15	\$ 12,151.94	\$ 7,394.39	\$ 7,757.10
Advertising	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 1,150	\$ 13,800	\$ 10,948.90	\$ 7,662.32	\$ 6,862.64	\$ 5,836.54
Wages - Administration	\$ 24,504	\$ 24,504	\$ 36,704	\$ 24,504	\$ 24,504	\$ 24,504	\$ 24,504	\$ 36,704	\$ 26,571	\$ 24,504	\$ 24,504	\$ 25,537	\$ 321,549	\$ 279,791.14	\$ 256,549.96	\$ 237,620.95	\$ 232,693.49
Workers Compensation			\$ 7,200										\$ 7,200	\$ 3,193.13	\$ 6,614.82	\$ 9,255.15	\$ 6,173.53
Honorariums								\$ 30,000					\$ 30,000	\$ 22,284.00	\$ 25,434.00	\$ 25,175.00	\$ 25,675.00
Conventions and Meetings	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 1,067.69	\$ 1,603.89	\$ 338.89	\$ -
Dues & Memberships	\$ 4,170								\$ 1,450				\$ 5,620	\$ 4,989.10	\$ 4,955.83	\$ 5,703.02	\$ 6,454.25
Travel and Mileage	\$ 450	\$ 1,200	\$ 450	\$ 450	\$ 450	\$ 450	\$ 1,200	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 6,900	\$ 4,208.85	\$ 3,981.80	\$ 4,159.89	\$ 5,610.66
Proff Development	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 121.00	\$ 2,160.04	\$ 383.90	\$ 59.90
Donations and Grants	\$ 2,000	\$ 8,000	\$ 3,000	\$ 1,350	\$ 1,200	\$ 3,700	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 26,450	\$ 46,506.00	\$ 19,997.80	\$ 12,739.27	\$ 13,448.57
KISH Scholarship			\$ 1,000										\$ 1,000		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Miscellaneous	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 2,000	\$ 2,000	\$ 50	\$ 50	\$ 50	\$ 50	\$ 4,500	\$ 5,999.05	\$ 10,506.04	\$ 966.83	\$ 29,081.39
Crosswalk Duties	\$ 600	\$ 600	\$ 400			\$ 400	\$ 600	\$ 600	\$ 400	\$ 600	\$ 600	\$ 600	\$ 5,400	\$ 2,440.00	\$ 3,100.00	\$ 2,280.00	\$ 3,260.00
Emergency Shelter Expense	\$ 100				\$ 100	\$ 1,000	\$ 100	\$ 100	\$ 250	\$ 250	\$ 250	\$ 100	\$ 2,250	\$ 1,846.44		\$ 2,171.90	\$ -
Insurance - Other	\$ 75,000										\$ 15,000		\$ 90,000	\$ 67,972.92	\$ 61,314.00	\$ 43,746.66	\$ 54,786.88
Professional Fees - Accountant				\$ 13,000									\$ 13,000	\$ 12,190.00	\$ 16,005.23	\$ 12,155.00	\$ 10,045.00
Professional Fees - Other	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 13,500	\$ 162,000	\$ 17,924.69	\$ 58,886.90	\$ 71,594.70	\$ 68,533.76
ByLaw Enforcement	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 1,345.63	\$ 1,515.99	\$ 1,956.09	\$ -
Fire Share of General Government	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (4,030)	\$ (48,360)	\$ (40,300.00)	\$ (48,360.00)	\$ (48,360.00)	\$ (42,000.00)
Animal Control	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 120	\$ 178.57	\$ 98.76	\$ 95.67	\$ 91.36
Photocopier	\$ 800	\$ 200	\$ 200	\$ 800	\$ 200	\$ 200	\$ 800	\$ 200	\$ 200	\$ 800	\$ 200	\$ 200	\$ 4,800	\$ 3,930.72	\$ 3,824.36	\$ 5,206.46	\$ 5,351.17
Web Page Expenses	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300	\$ 156.75	\$ 308.00	\$ 435.38	\$ 540.32
ADP Payroll Expenses	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 430	\$ 5,160	\$ 4,249.19	\$ 4,536.17	\$ 4,596.83	\$ 4,530.92
Bank Charges	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 2,580	\$ 2,193.90	\$ 2,438.69	\$ 2,158.36	\$ 2,046.53
Promotional Materials & Flags	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 7,200	\$ 5,121.47	\$ 6,045.43	\$ 4,218.68	\$ 4,338.65
Operating Loan Interest	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 900	\$ -	\$ 3,100.29	\$ 3,287.62	\$ 7,873.98
Fire Protection Charge	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 4,760	\$ 57,120	\$ 47,600.00	\$ 57,120.00	\$ 57,120.00	\$ 55,944.00
Allocation to Sales and Services	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (3,000)	\$ (36,000)	\$ (30,000.00)	\$ (36,000.00)	\$ (5,645.20)	\$ -
W&S Share of General Government	\$ (11,900)																

Town of Kensington
Police Department
Budget 2023/24

Expense	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023	2022	2021	2020	2019	
													Annual Budget	Actual	Actual	Actual	Actual	
														to Jan 31/ 23				
Expense														\$ 42,000	\$ 35,000.00	\$ 25,692.00	\$ 25,692	\$ 19,936.52
Depreciation	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 42,000	\$ 35,000.00	\$ 25,692.00	\$ 25,692	\$ 19,936.52	
Telephone	\$ 500	\$ 500	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,500	\$ 3,637.00	\$ 6,002.62	\$ 6,352	\$ 6,890.44	
Cellular	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	\$ 5,137.73	\$ 2,802.69	\$ 1,643	\$ 1,540.34	
Office Expenses	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 1,403.76	\$ 3,110.65	\$ 4,404	\$ 4,079.27	
IT Services & Cameras	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 2,849.60	\$ 4,103.65	\$ 5,936	\$ 13,339.32	
Wages - Police Full Time	\$ 27,899	\$ 27,899	\$ 41,848	\$ 27,899	\$ 27,899	\$ 27,899	\$ 27,899	\$ 41,848	\$ 30,204	\$ 27,899	\$ 27,899	\$ 29,052	\$ 366,142	\$ 292,550.62	\$ 192,416.78	\$ 231,414	\$ 249,454.63	
Wages - Training	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 14,400	\$ 13,994.31	\$ 12,784.33	\$ 9,352		
Wages - Part Time/Casual	\$ 4,828	\$ 4,828	\$ 7,243	\$ 4,828	\$ 4,828	\$ 4,828	\$ 4,828	\$ 7,243	\$ 5,227	\$ 4,828	\$ 4,828	\$ 5,028	\$ 63,368	\$ 47,972.83	\$ 260,366.95	\$ 179,993	\$ 145,034.25	
Wages - Police Recoverable	\$ 5,547	\$ 5,547	\$ 8,320	\$ 5,547	\$ 5,547	\$ 5,547	\$ 5,547	\$ 8,320	\$ 6,005	\$ 5,547	\$ 5,547	\$ 5,776	\$ 72,794	\$ 55,392.55	\$ 19,633.62		\$ -	
Wages - Major Crime	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000	\$ 6,959.56	\$ 1,269.80			
Workers Compensation	\$ 3,510				\$ 3,510								\$ 7,020	\$ 3,193.14	\$ 6,614.82	\$ 3,418	\$ 6,173.50	
Repair and Main. - Equip	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 4,200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 6,400	\$ 6,518.88	\$ 5,130.78	\$ 8,127	\$ 5,190.01	
Repair and Main. - Vehicle	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 4,800	\$ 4,225.56	\$ 5,188.34	\$ 7,445	\$ 13,145.39	
Vehicle - Gas & Oil	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 18,000	\$ 10,978.38	\$ 18,675.76	\$ 13,947	\$ 17,169.39	
Travel and Mileage	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 1,500.85	\$ 7,475.87	\$ 433.43	\$ 433.43	
Proff Development	\$ 100	\$ 10,000	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 11,100	\$ 617.72	\$ 4,197.74	\$ 4,708	\$ 4,217.09	
Uniforms - Clothing & Supplies	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 10,816.82	\$ 7,152.39	\$ 6,281	\$ 5,036.35	
Insurance - Life	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 119	\$ 1,428	\$ 1,181.40	\$ 1,299.54	\$ 1,418	\$ 1,417.68	
Answering Service - police	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ 24,000	\$ 18,025.00	\$ 24,000.00	\$ 23,546	\$ 26,400.00	
Vehicle - Rental	\$ 100			\$ 100				\$ 100					\$ 300	\$ 1,482.90		\$ 508	\$ 733.97	
Court Costs & Witness Fees	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 51.44	\$ 352.15	\$ 68	\$ 180.00	
Crime Prevention Initiatives	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300	\$ 125.00	\$ 395.49	\$ 120.93	\$ 120.93	
PROS							\$ 6,700						\$ 6,700	\$ 6,708.00	\$ 5,160.80	\$ 1,477	\$ 1,308.69	
Police Vehicle Loan Interest	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 2,076.42	\$ 512.60	\$ 423	\$ 858.05	
Administration from Sales of Services	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000	\$ 11,305.65	\$ 3,714.36	\$ 12,028	\$ -	
Expenditures	\$ 53,078	\$ 59,368	\$ 75,105	\$ 49,568	\$ 52,978	\$ 59,468	\$ 49,568	\$ 75,305	\$ 58,631	\$ 49,468	\$ 49,468	\$ 57,049	\$ 689,052	\$ 543,705.12	\$ 618,053.67	\$ 548,360	\$ 498,659.25	
Revenue																		
Police Dept Revenue (Fines)	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 48,000			\$ 28,620	\$ 22,033.22	
Police Training Grant			\$ 3,700										\$ 3,700			\$ 3,682	\$ -	
Police Miscellaneous Revenue	\$ 6,547	\$ 6,547	\$ 9,320	\$ 6,547	\$ 6,547	\$ 6,547	\$ 6,547	\$ 9,320	\$ 7,005	\$ 6,547	\$ 6,547	\$ 6,776	\$ 84,794			\$ 25,310	\$ -	
Policing Provincial Tax Credit	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 21,560	\$ 258,720					
Police Services Revenue	\$ 32,107	\$ 32,107	\$ 38,580	\$ 32,107	\$ 32,107	\$ 32,107	\$ 32,107	\$ 34,880	\$ 32,565	\$ 32,107	\$ 32,107	\$ 32,336	\$ 395,214			\$ 57,613	\$ 22,033.22	
Net Cost of Policing	\$ 20,971	\$ 27,261	\$ 36,525	\$ 17,461	\$ 20,871	\$ 27,361	\$ 17,461	\$ 40,425	\$ 26,066	\$ 17,361	\$ 17,361	\$ 24,714	\$ 293,838			\$ 490,746.47		

Town of Kensington
Public Works
Budget 2023/24

Expense	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023	2022	2021	2020	2019
													Annual Budget	Actual to Jan 31/23	Actual	Actual	Actual
Depreciation	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 276,000	\$ 230,000.00	\$ 126,384.00	\$ 95,640	\$ 98,447.32
Property Taxes	\$ 170				\$ 170			\$ 170		\$ 170			\$ 510	\$ 493.50	\$ 486.00	\$ 479	\$ 474.00
Electricity	\$ 320	\$ 270	\$ 215	\$ 210	\$ 225	\$ 220	\$ 215	\$ 325	\$ 425	\$ 425	\$ 425	\$ 300	\$ 3,575	\$ 2,831.87	\$ 3,032.43	\$ 1,861	\$ 1,880.02
Heating Oil	\$ 500	\$ 425			\$ 575		\$ 200	\$ 700	\$ 1,000	\$ 500	\$ 1,000	\$ 500	\$ 5,400	\$ 4,245.94	\$ 4,700.72	\$ 3,345	\$ 3,208.04
Electricity - Street Lights	\$ 3,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 36,500	\$ 27,386.86	\$ 34,382.76	\$ 33,574	\$ 34,716.90
Cellular	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 3,493.27	\$ 3,180.79	\$ 2,432	\$ 1,766.10
Wages Public Works	\$ 14,323	\$ 15,523	\$ 25,085	\$ 16,723	\$ 16,723	\$ 14,323	\$ 14,323	\$ 22,685	\$ 17,507	\$ 15,523	\$ 15,523	\$ 16,215	\$ 204,480	\$ 179,519.61	\$ 169,670.19	\$ 142,832	\$ 138,524.92
Repair and Main. - Equip	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000	\$ 10,329.13	\$ 10,809.10	\$ 9,971	\$ 9,048.30
Repair and Main. - Vehicle	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 1,542.36	\$ 1,891.54	\$ 1,695	\$ 602.75
Repair and Main. - Building	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 1,122.33	\$ 6,697.13	\$ 2,863	\$ 3,271.08
Vehicle - Gas & Oil	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 880	\$ 10,560	\$ 7,437.70	\$ 5,712.93	\$ 4,277	\$ 4,576.51
Snow and Ice Control	\$ 1,500							\$ 1,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,500	\$ 14,500	\$ 6,127.11	\$ 26,181.60	\$ 9,329	\$ 14,821.99
Uniforms - Clothing & Supplies	\$ 200			\$ 200				\$ 200					\$ 600	\$ 433.20	\$ 931.88	\$ 1,061	\$ 324.38
Gas & Oil - Equipment Public Works	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 630	\$ 7,560	\$ 6,820.26	\$ 10,261.63	\$ 4,078	\$ 6,918.73
Small Tools & Shop Supplies	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 2,009.09	\$ 1,500.25	\$ 1,770	\$ 2,268.79
Miscellaneous/ signage, fencing, trees	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	\$ 23,551.04	\$ 2,699.61	\$ 6,098	\$ 21,921.64
Garbage Disposal	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 215	\$ 2,580	\$ 1,992.91	\$ 2,398.92	\$ 2,780	\$ 2,621.91
Patching & Sidewalk Repairs		\$ 12,000	\$ 12,000	\$ 12,000									\$ 36,000	\$ 16,335.00	\$ 36,205.86	\$ 38,884	\$ 19,260.82
Water and Sewer Share	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (10,300)	\$ (123,600)	\$ (173,000.00)	\$ (207,600.00)	\$ (207,600)	\$ 148,800.00
Public Works Interest on Loans													\$ -		\$ 1,120.99	\$ 1,403	\$ 2,847.03
Expenditures	\$ 37,238	\$ 47,943	\$ 57,025	\$ 48,858	\$ 37,418	\$ 34,268	\$ 34,463	\$ 45,305	\$ 41,657	\$ 39,173	\$ 39,673	\$ 39,240	\$ 502,265	\$ 352,671.18	\$ 240,648.33	\$ 156,770	\$ 218,701.23

Town of Kensington
 Train Station
 Budget 2023/24

Expense	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023 Annual Budget	2022 Actual to Jan 31, 23	2021 Actual	2020 Actual	2019 Actual
	Depreciation	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 24,000	\$ 20,000.00	\$ 24,000.00	\$ 10,680
Water & Sewer	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 720	\$ 634.61	\$ 727.86	\$ 641	\$ 1,092.41
Property Taxes		\$ 700			\$ 700			\$ 700					\$ 2,100	\$ 1,913.58	\$ 2,032.50	\$ 2,009	\$ 1,996.00
Electricity	\$ 980	\$ 980	\$ 980	\$ 1,180	\$ 1,180	\$ 1,180	\$ 980	\$ 980	\$ 1,180	\$ 1,180	\$ 1,180	\$ 1,180	\$ 13,160	\$ 9,762.38	\$ 10,543.18	\$ 9,838	\$ 8,576.79
Heating Oil	\$ 475	\$ 620	\$ 800	\$ 550	\$ 500	\$ 500	\$ 450	\$ 1,000	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000	\$ 8,645	\$ 6,400.89	\$ 5,745.88	\$ 3,715	\$ 7,857.76
Freight Shed Electricity	\$ 215	\$ 215	\$ 150	\$ 200	\$ 200	\$ 200	\$ 220	\$ 220	\$ 275	\$ 295	\$ 225	\$ 240	\$ 2,655	\$ 2,071.03	\$ 3,118.72	\$ 3,424	\$ 4,030.70
Repair and Main. - Equip	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 917.53	\$ 467.12	\$ 174	\$ 235.46
Repair and Main. - Building	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 10,200	\$ 7,471.38	\$ 25,032.47	\$ 8,435	\$ 3,615.79
Train Station Int Infrast Loan #23													\$ -		\$ 245.81	\$ 308	\$ 624.24
Expenditures	\$ 4,630	\$ 5,475	\$ 4,890	\$ 4,890	\$ 5,540	\$ 4,840	\$ 4,610	\$ 5,860	\$ 5,165	\$ 5,435	\$ 5,365	\$ 5,380	\$ 62,080	\$ 49,171.40	\$ 71,913.54	\$ 39,224	\$ 33,900.44

Town of Kensington
Recreation & Parks
Budget 2023/24

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023 Annual Budget	2022 Actual to Jan 31,23	2021 Actual	2020 Actual	2019 Actual
Expense																	
Depreciation	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 475	\$ 5,700	\$ 4,750.00	\$ 5,700.00	\$ 5,700.00	\$ 7,549.82
Property Taxes		\$ 1,220			\$ 1,220			\$ 1,220					\$ 3,660	\$ 3,627.00	\$ 3,174.25	\$ 2,013.00	\$ 2,639.56
Electricity	\$ 70	\$ 100	\$ 500	\$ 925	\$ 900	\$ 550	\$ 120	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 3,515	\$ 2,195.94	\$ 3,375.57	\$ 3,132.80	\$ 2,757.06
Wages - EVK Pool			\$ 2,000	\$ 8,600	\$ 8,100	\$ 1,500							\$ 20,200	\$ 18,021.01	\$ 19,745.53	\$ 17,601.61	\$ 16,850.03
Repair and Maint - Equip		\$ 500	\$ 250	\$ 250	\$ 250								\$ 1,250	\$ 2,032.21	\$ 627.83	\$ 594.47	\$ 203.29
Repair and Maint. - Building	\$ 350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 350	\$ 350							\$ 5,450	\$ 5,365.90	\$ 4,480.47	\$ 3,913.04	\$ 3,925.89
Uniforms - Clothing & Supplies		\$ 500											\$ 500	\$ 97.97	\$ 230.64	\$ 402.05	\$ 635.95
Special Events Expense	\$ 1,500	\$ 3,000	\$ 2,700	\$ 1,500	\$ 2,000	\$ 500	\$ 500	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 15,200	\$ 34,118.75	\$ 11,852.77	\$ 5,912.91	\$ 18,176.30
Chemicals			\$ 2,000	\$ 750	\$ 500	\$ 250							\$ 3,500	\$ 2,494.69	\$ 3,014.62	\$ 3,001.25	\$ 3,040.90
Canada Day Expenses			\$ 1,000	\$ 3,000									\$ 4,000	\$ 2,883.64	\$ 2,600.98	\$ 410.00	\$ 2,986.22
CUC Operational Grant	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 36,000	\$ 21,000.00	\$ 25,200.00	\$ 6,000.00	\$ 10,000.00
Park Improvements			\$ 6,000	\$ 5,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000					\$ 20,000	\$ 16,750.22	\$ 21,106.25	\$ 5,746.42	\$ 6,051.58
Town Decorations		\$ 5,000					\$ 5,000	\$ 5,000	\$ 5,000				\$ 20,000				
Expenditures	\$ 5,395	\$ 15,145	\$ 19,275	\$ 24,850	\$ 19,795	\$ 9,625	\$ 12,445	\$ 10,765	\$ 9,545	\$ 4,045	\$ 4,045	\$ 4,045	\$ 138,975	\$ 113,337.33	\$ 101,108.91	\$ 54,427.55	\$ 74,816.60

Town of Kensington
Sales of Service
Budget 2023/24

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023 Annual Budget	2022 Actual	2021 Actual	2020 Actual	2019 Actual
Revenue														To Jan 31/23			
Contract Revenue	\$ 35,500	\$ 38,000	\$ 38,700	\$ 36,000	\$ 36,000	\$ 28,000	\$ 36,000	\$ 33,000	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 411,200	290,864.94	\$ 354,170.21	273,598.43	418,402.77
Record Checks	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 1,500	1,297.40	\$ 1,472.05	-	20,535.00
Sales of Services Revenue	\$ 35,625	\$ 38,125	\$ 38,825	\$ 36,125	\$ 36,125	\$ 28,125	\$ 36,125	\$ 33,125	\$ 31,125	\$ 32,125	\$ 33,125	\$ 34,125	\$ 412,700	292,162.34	\$ 355,642.26	273,598.43	438,937.77
Expenses																	
Office Expenses	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 360	-		372.35	\$ 1,251.02
IT Services	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	-	\$ 254.89	2,451.03	
Allocation from General Government	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 36,000	30,000.00	\$ 36,000.00		
Administration to Police Department	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (1,000)	\$ (12,000)	\$ (11,305.65)	\$ (1,914.46)	2,954.20	
Wages - Police Tech's	\$ 13,832	\$ 13,832	\$ 20,747	\$ 13,832	\$ 13,832	\$ 13,832	\$ 13,832	\$ 20,747	\$ 14,975	\$ 13,832	\$ 13,832	\$ 14,403	\$ 181,524	116,322.54	\$ 132,468.36	\$ (12,027.70)	\$ 141,991.02
Prof Development	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 480	55.00		101,015.01	\$ -
PROS									\$ -			\$ -	\$ -			-	\$ 2,539.30
Expenditures	\$ 15,952	\$ 15,952	\$ 22,867	\$ 15,952	\$ 15,952	\$ 15,952	\$ 15,952	\$ 22,867	\$ 17,095	\$ 15,952	\$ 15,952	\$ 16,523	\$ 206,964	135,071.89	\$ 164,808.79	94,764.89	\$ 194,870.72
Net Revenue	\$ 19,673	\$ 22,173	\$ 15,958	\$ 20,173	\$ 20,173	\$ 12,173	\$ 20,173	\$ 10,258	\$ 14,030	\$ 16,173	\$ 17,173	\$ 17,602	\$ 205,736		\$ 190,833.47	\$ 178,833.54	\$ 244,067.05

Town of Kensington
Water & Sewer Utility
Budget 2023/24

													2023 Annual Budget	2022 Actual	2021 Actual	2020 Actual	2019 Actual
Revenue	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		as of Jan 31,23			
Water Revenue	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 21,650	\$ 22,300	\$ 22,300	\$ 22,300	\$ 261,750	205,172.97	\$ 230,390.03	217,766.74	\$ 210,814.76
Interest Water A/R	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 180	\$ 2,160	2,061.18	\$ 986.60	977.17	\$ 2,581.54
Water Rating Charge	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 5,735	\$ 68,820	57,350.00	\$ 68,820.00	68,820.00	\$ 55,944.00
Sewer Revenue	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 31,500	\$ 33,075	\$ 33,075	\$ 33,075	\$ 382,725	303,622.29	\$ 353,323.92	338,034.97	\$ 324,930.43
Total Revenue	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 59,065	\$ 61,290	\$ 61,290	\$ 61,290	\$ 715,455	568,206.44	\$ 653,520.55	625,598.88	\$ 594,270.73
																	\$ -
Expense																	\$ -
Capital Expense	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 144,000	120,000.00	\$ 108,000.00	109,920.00	\$ 111,247.00
Deficit Recovery													\$ -				\$ -
Reserve													\$ -				\$ -
Property Tax		\$ 940			\$ 940			\$ 940					\$ 2,820	2,814.50	\$ 2,766.50	2,720.50	\$ 2,841.05
Electricity	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	42,427.26	\$ 57,224.47	38,186.40	\$ 35,536.71
Telephone	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 5,100	4,132.02	\$ 4,624.58	4,413.24	\$ 3,760.91
Advertising	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 120				\$ -
Professional Development	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	736.40	\$ 3,369.62	2,183.92	\$ 1,482.06
Wages Water & Sewer Operator	\$ 6,050	\$ 6,050	\$ 9,075	\$ 6,050	\$ 6,050	\$ 6,050	\$ 6,050	\$ 9,075	\$ 6,650	\$ 6,050	\$ 6,050	\$ 6,300	\$ 79,500		\$ 7,330.20	7,130.85	\$ 7,937.97
Repairs & Maintenance water	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 18,000	21,937.02	\$ 17,413.24	34,706.75	\$ 28,715.70
Bank Charges water	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 3,900	3,320.22	\$ 3,983.02	3,379.93	\$ 3,881.79
Interest on LT Debt Water	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 6,625	\$ 79,500	49,688.09	\$ 20,816.56	19,707.07	\$ 30,583.79
Water Analysis	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 4,800	3,589.30	\$ 5,563.80	7,333.49	\$ 7,510.80
Water Chlorination	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	4,056.42	\$ 3,192.31	761.60	\$ 1,776.72
Bank Charges - Sewer	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 315	\$ 3,780	2,954.69	\$ 3,855.91	3,379.37	\$ 3,881.32
Interest on LT Debt Sewer	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$ 68,400	39,797.33	\$ 14,719.45	14,998.59	\$ 22,109.77
Repairs and Maintenance Sewer	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 22,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 55,000	73,768.44	\$ 61,784.26	69,498.73	\$ 67,871.94
Share of Gen Gov't	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 11,900	\$ 142,800	165,000.00	\$ 198,000.00	198,000.00	\$ 151,200.00
Share of Public Works	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 10,300	\$ 123,600	173,000.00	\$ 207,600.00	207,600.00	\$ 148,800.00
Expenditures	\$ 59,450	\$ 60,390	\$ 62,475	\$ 59,450	\$ 60,390	\$ 59,450	\$ 78,450	\$ 63,415	\$ 60,050	\$ 59,450	\$ 59,450	\$ 59,700	\$ 742,120	707,221.69	\$ 720,243.92	723,920.44	\$ 638,111.11
																	\$ -
Variance	-\$ 385	-\$ 1,325	-\$ 3,410	-\$ 385	-\$ 1,325	-\$ 385	-\$ 19,385	-\$ 4,350	-\$ 985	\$ 1,840	\$ 1,840	\$ 1,590	\$ (26,665.00)	\$ (139,015.25)	\$ (66,723.37)	\$ (98,321.56)	\$ (43,840.38)

Town of Kensington
Credit Union Centre
Budget 2023/24

													2023 Annual Budget	2022 Actual to Jan 31, 23	2021 Actual	2020 Actual	2019 Actual
Revenue	April	May	June	July	August	Sept	October	Nov	Dec	Jan	Feb	March					
CUC Ice Rental	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 27,000	\$ 27,000	\$ 25,000	\$ 25,000	\$ 21,000	\$ 21,000	\$ 174,000	\$ 119,711.26	\$ 117,204.57	\$ 133,219.88	\$ 152,375.82
CUC Canteen Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 42,000	\$ 37,806.94	\$ 13,563.76	\$ 893.75	\$ 58,610.93
CUC Fitplex Sales	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 54,000	\$ 47,859.34	\$ 47,147.68	\$ 34,752.55	\$ 39,653.42
CUC Harvest Festival Sales	\$ -	\$ 4,000	\$ 8,000	\$ 7,000	\$ 11,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 46,767.17	\$ 45,889.10	\$ 5,716.00	\$ 32,939.47
CUC Building Rentals	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600		\$ 1,400.00	\$ 2,800.00	\$ 1,800.00
CUC Ballfield Sales	\$ -		\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000		\$ 3,844.36	\$ 3,485.88	\$ 4,541.74
CUC Sign Rentals		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 14,000	\$ 3,916.53	\$ 9,256.40	\$ 15,709.56	\$ 10,976.52
CUC Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 11,719.14	\$ 10,000.00	\$ 10,000.00	\$ 13,300.00
CUC Fund Raising Events	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 24,000		\$ 25,014.68	\$ 23,444.87	\$ 25,302.97
CUC Grants - Operational	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 13,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 46,000	\$ 20,939.80	\$ 33,700.00	\$ 14,500.00	\$ 18,500.00
CUC Wage Grants	\$ -	\$ 3,000	\$ 7,000	\$ 9,000	\$ -	\$ -	\$ 11,000	\$ -	\$ 6,000	\$ -	\$ -	\$ 5,000	\$ 41,000	\$ 29,500.00	\$ 23,440.15	\$ 51,391.54	\$ 20,177.82
CUC Miscellaneous Revenue	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 26,455.60	\$ 16,275.60	\$ 20,767.22	\$ 750.00
Total Revenue	\$ 17,650	\$ 28,650	\$ 26,650	\$ 27,650	\$ 30,650	\$ 55,650	\$ 53,650	\$ 42,650	\$ 46,650	\$ 40,650	\$ 38,650	\$ 51,650	\$ 460,800	\$ 344,675.78	\$ 346,736.30	\$ 316,681.25	\$ 378,928.69
Expenditures																	
CUC Depreciation	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 3,183	\$ 38,196	\$ 21,830.00	\$ 26,196.00	\$ 26,196.00	\$ 38,499.00
CUC Deficit Recovery													\$ -				\$ -
CUC Water and Sewer Expense	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 8,640	\$ 7,305.69	\$ 5,851.56	\$ 6,107.97	\$ -
CUC Property Taxes	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ 103.00	\$ 532.50	\$ 531.00	\$ 530.99
CUC Electricity Arena	\$ 9,000	\$ 4,300	\$ 2,600	\$ 1,900	\$ 1,900	\$ 8,000	\$ 7,000	\$ 8,000	\$ 7,200	\$ 8,000	\$ 8,000	\$ 8,000	\$ 73,900	\$ 62,477.77	\$ 61,901.47	\$ 64,811.67	\$ 74,081.64
CUC Heating Oil	\$ 3,400	\$ 500	\$ 900	\$ -	\$ -	\$ 1,000	\$ 2,800	\$ 3,800	\$ 5,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 26,900	\$ 23,206.56	\$ 17,853.69	\$ 8,802.48	\$ 14,024.44
CUC Electricity Sign	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 910.65	\$ 1,416.68	\$ 1,517.00	\$ 1,452.76
CUC Electricity Ball Field / Canteen	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 360	\$ 310.82	\$ 329.81	\$ 301.20	\$ 366.95
CUC Telephone	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	\$ 5,280	\$ 3,287.98	\$ 3,209.87	\$ 2,779.30	\$ 2,785.54
CUC Cellular	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 917.02	\$ 780.00	\$ 780.00	\$ 672.70
CUC Office Supplies	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300	\$ 211.48	\$ 2,457.58	\$ 1,760.03	\$ 431.88
CUC Advertising	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300	\$ -	\$ 845.00	\$ 1,190.00	\$ 810.07
CUC Wages and Salaries	\$ 18,190	\$ 14,793	\$ 22,190	\$ 14,793	\$ 14,793	\$ 18,190	\$ 19,787	\$ 19,787	\$ 31,366	\$ 19,787	\$ 19,787	\$ 20,349	\$ 233,812	\$ 183,044.11	\$ 154,563.62	\$ 172,420.06	\$ 154,071.45
CUC Workers Compensation	\$ 740					\$ 740							\$ 1,480	\$ 937.51	\$ 1,727.53	\$ 2,133.18	\$ 1,548.15
CUC Repair and Main Equip	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 1,291.81	\$ 1,163.33	\$ 1,983.74	\$ 764.80
CUC Repair and Main Vehicle (Zamboni)	\$ 200					\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 1,600	\$ 3,956.74	\$ 309.98	\$ 1,497.52	\$ 650.76
CUC Repair and Main Building	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	\$ 6,176.52	\$ 3,581.93	\$ 6,588.55	\$ 11,068.09
CUC Repair and Main Ice Plant	\$ -				\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 1,600	\$ 8,802.84	\$ 11,089.32	\$ 2,253.51	\$ 4,309.72
CUC Repair and Main Property	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 2,381.12		\$ 2,692.98	\$ -
CUC Repair and Main Ice Surface					\$ 200	\$ 200	\$ 200	\$ 150	\$ 150	\$ 200	\$ 200	\$ 600	\$ 1,900	\$ 1,599.64	\$ 1,691.86	\$ 2,120.46	\$ 4,738.62
CUC Zamboni Propane	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 2,400	\$ 2,674.66	\$ 1,773.54	\$ 1,908.06	\$ 1,671.55
CUC Ballfield Expenses	\$ -	\$ 200	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 5,140.71	\$ 718.39	\$ 907.40	\$ 6,363.05
CUC Canteen Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 21,000	\$ 23,939.16	\$ 10,203.68	\$ 533.92	\$ 32,250.95
CUC Harvest Festival Expenses	\$ -	\$ -	\$ 100	\$ 1,000	\$ 20,000	\$ 500	\$ 100	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 22,200	\$ 25,247.09	\$ 16,876.39	\$ 2,100.00	\$ 15,177.05
CUC Fitplex Expenses	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 1,843.23	\$ 2,493.78	\$ 6,894.84	\$ 4,130.10
CUC Snow Removal	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 600	\$ 600	\$ 600	\$ 600	\$ 3,300	\$ 1,615.00	\$ 2,087.50	\$ 2,100.00	\$ 3,025.00
CUC MBCU Loan Interest	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 455.39	\$ 1,115.25	\$ 1,797.27	\$ 2,629.54
CUC Fund Raising Expenses	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 6,625.00	\$ 7,147.00	\$ 5,260.00	\$ 5,945.00
CUC Dehumidifier Interest													\$ -		\$ 133.33	\$ 166.80	\$ 338.61
CUC Zamboni Loan Interest						\$ 1,000							\$ 1,000	\$ 769.82	\$ 951.68	\$ 780.89	\$ 2,729.78
CUC Senior Center Oil	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 900	\$ 1,353.28	\$ 1,679.40	\$ 1,402.80	\$ 1,882.21
CUC Senior Center Electricity	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 2,400	\$ 1,408.53	\$ 1,742.64	\$ 1,899.66	\$ 1,425.55
CUC Senior Center Repair and Main	\$ 2,000	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 3,513.69	\$ 3,723.86	\$ 1,231.97	\$ 130.00
CUC Travel and Mileage	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 2,058.15	\$ 1,576.35	\$ 1,575.43	\$ 1,670.52

CUC Donations and Grants														\$ -				\$ 5,000.00
CUC Insurance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 6,452.05	\$ 7,930.15	\$ 6,452.05	\$ 1,047.95
CUC Janitorial Supplies	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 375	\$ 4,500	\$ 3,417.22	\$ 4,900.55	\$ 3,240.76	\$ 3,829.07
CUC Bank Charges	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 270	\$ 3,240	\$ 2,681.90	\$ 2,550.07	\$ 2,479.97	\$ 2,119.08
CUC Garbage Removal	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 2,411.01	\$ 2,400.00	\$ 2,600.00	\$ 2,300.92
Total Expenditures	\$ 41,273	\$ 26,686	\$ 34,733	\$ 24,636	\$ 44,286	\$ 40,273	\$ 41,930	\$ 43,330	\$ 55,359	\$ 42,130	\$ 42,130	\$ 50,592	\$ 487,358	\$ 420,357.15	\$ 365,496.29	\$ 349,798.47	\$ 404,473.49	
																		\$ -
Variance	\$ (23,623)	\$ 1,964	\$ (8,083)	\$ 3,014	\$ (13,636)	\$ 15,377	\$ 11,720	\$ (680)	\$ (8,709)	\$ (1,480)	\$ (3,480)	\$ 1,058	\$ (26,558)	\$ (75,681)	\$ (18,759.99)	\$ (33,117.22)	-	25,544.80

**Town of Kensington
2023/24 Proposed Capital Plan**

Project Category	Budget 2023/24	Municipal Funding	MBCU 50/50/Other	Federal/Gas Tax	Provincial/Federal Funding (RGI, MSC, ICIP, etc)	Long Term Borrowing
Credit Union Centre						
Facility Upgrades	\$2,187,785				\$1,604,329	\$583,456
Washroom Replacement	\$100,000		\$25,000		\$75,000	
Ice Edger	\$6,250	\$6,250				
Fitplex Equipment Replacement	\$10,000		\$10,000			
Skateboard Park Improvements	\$5,000		\$5,000			
Utility Trailer	\$1,800		\$1,800			
Total Credit Union Centre	\$2,310,835	\$6,250	\$41,800	\$0	\$1,679,329	\$583,456
Police Department						
Police Equipment Replacement	\$4,000	\$4,000				
Office Equipment Replacement	\$1,500	\$1,500				
Total Police Department	\$5,500	\$5,500	\$0	\$0	\$0	\$0
Fire Department						
Mechanical Floor Cleaner	\$5,000				\$2,500	\$2,500
SCBA Replacement	\$78,000				\$39,000	\$39,000
Jaws of Life	\$50,000				\$25,000	\$25,000
Heat Pump (Fire Hall)	\$11,000				\$11,000	
Facility Upgrades	\$13,000				\$6,500	\$6,500
Pumper Truck Primer	\$4,000				\$2,000	\$2,000
Cribbing	\$4,000				\$2,000	\$2,000
Total Fire Department	\$165,000	\$0	\$0	\$0	\$88,000	\$77,000
Town Hall/General Government						
Website Development	\$12,500	\$12,500				
Business Park Signage	\$20,000				\$13,340	
Official Plan/Development Control Bylaw Review	\$5,000	\$2,500			\$2,500	
Town Hall Sign Replacement	\$10,000	\$10,000				
Total Town Hall/General Government	\$47,500	\$31,660	\$0	\$0	\$15,840	\$0
Public Works						
Bobcat Replacement	\$135,000					\$135,000
Broadway Street S Sidewalk Replacement	\$106,900			\$106,900		
5-way Blade for Trackless	\$8,400	\$8,400				
Broadway Street South Sidewalk Extension	\$247,020				\$222,318	\$24,702
Utility Pole Relocation (Sidewalks)	\$244,245			\$244,245		
Maintenance Shop Upgrades (Concrete Floor Repair, Doors)	\$15,000	\$15,000				
Dump Trailer	\$14,000	\$14,000				
Total Public Works	\$770,564	\$37,400	\$0	\$351,145	\$222,318	\$159,702
Parks/Recreation/Railyards						
Park and Recreation Improvements	\$34,323			\$34,323		
Freight Shed Upgrades	\$40,000	\$40,000				
Core Area Redevelopment (Plan Development)	\$100,000	\$10,000			\$90,000	
Total Parks/Recreation/Railyards	\$174,323	\$50,000	\$0	\$34,323	\$90,000	\$0
Water and Sewer Utility						
Broadway Street South W/S Extension	\$1,414,401				\$1,414,401	
Water and Sewer System Capacity and Water Tower Pre-Design	\$80,000			\$80,000		
Wellfield Signage	\$2,500	\$2,500				
Boradway Street North W/S Extension	\$1,000,000				\$733,300	\$266,700
Total Water and Wastewater	\$2,496,901	\$2,500	\$0	\$80,000	\$2,147,701	\$266,700
Total	\$5,970,623	\$133,310	\$41,800	\$465,468	\$4,243,188	\$1,086,857



PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

February 21, 2023

Mayor Rowan Caseley
Town of Kensington
55 Victoria Street E
Kensington, PE COB 1M0

*2022
\$ 300.00
Donation*

PEI Crime Stoppers Request for Financial Support - 2023

Dear Mayor Caseley,

This year marks the 34th year of operation for PEI Crime Stoppers. We are a PEI based registered non-profit organization, encompassing the community and law enforcement agencies, established to assist in crime prevention and promotion of safer communities across our province. Our Board of Directors is comprised of volunteer community members and police representatives. The program has been very successful on PEI due in part to the strong ties and partnerships that have developed between these two components of the program. Another key to the success of the program is the strong sense of community found in PEI and the desire of Islanders to maintain the high quality of life that exists here. Our Anti-Bullying Campaign of Island schools in partnership of the Charlottetown Islanders and the PEI School Boards has been overwhelming this year. In February, our school visits saw nearly 700 students with nearly doubling that number in March.

As our program relies entirely on donations from private citizens, organizations, local business, government and fund raising activities, all contributions are significant. We have been proud of our record in serving communities throughout PEI, and to ensure that we are able to continue to operate our program in the future, we find it necessary to ask for financial support. By working together, we can create safer communities for all Islanders!

Your financial support would help to ensure the continuation of the operation our Crime Stoppers Tip Line as well as numerous programs and initiatives throughout the year such as: the Anti-Bullying school visit with the Charlottetown Islanders hockey players, Fraud Prevention presentation to seniors and the community at large and the Toonies for Youth program. In addition, your financial support would allow us to continue to generate community awareness of PEI Crime Stoppers programs and initiatives through our annual Awareness Guide which is distributed across PEI as well as attending many parades on PEI. As our program continues to grow so do our associated operating costs.

The ongoing financial support of the Town of Kensington for PEI Crime Stoppers is greatly appreciated.

Respectfully,

Wade MacKinnon
Wade MacKinnon
President

Don Rodd
Don Rodd
Provincial Coordinator

"Working to make PEI a better place to live, learn and do business"