



Tentative Agenda for Town Council Meeting

May 11, 2015

Commencing at 7:00 PM

*P.O. Box 418
Kensington, PEI
C0B 1M0
Phone: (902) 836-3781
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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

Town of Kensington
Regular Meeting of Town Council
May 11, 2015

Commencing at 7:00 PM

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Mayor Rowan Caseley

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

ITEM 3: DECLARATION OF CONFLICT OF INTEREST

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 4: DELEGATIONS/PRESENTATIONS

Action: Presentation and Questions.

ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the April 13, 2015 regular meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

ITEM 6: BUSINESS ARISING FROM MINUTES

Action: Questions or clarifications.

ITEM 7: COMMITTEE REPORTS

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to

Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

ITEM 8: COUNCIL REPRESENTATIVE REPORTS

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report.

Action: Comments/Questions

ITEM 9: 2015 PAVING PROGRAM

Background: See attached Request for Decision.

Action: Consideration and Approval is requested.

ITEM 10: ANNEXATION OF LANDS OF JONI ALBERT & MATTHEW KENNETH GALLANT – 149 KELVIN GROVE ROAD (PID NO. 465708-000)

Background: See attached Request for Decision.

Action: Consideration and Approval is requested.

ITEM 11: CORRESPONDENCE

ITEM 12: COMMITTEE OF THE WHOLE (IN – CAMERA)

- One Item of a Legal/Contractual Nature

ITEM 13: OTHER MATTERS AND/OR ADJOURNMENT

Town of Kensington
Minutes of Regular Council Meeting
Monday, April 13, 2015
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean and Pickering

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors Present: Colin MacLean, Journal Pioneer
Nichole Mountain, Kensington Relay for Life Coordinator
Christian Gallant, PEI Relay for Life Coordinator
Shelly Tamtom, Kensington Heritage Library
Daniel Tamtom

Regrets: Councillor Doucette

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the April 13, 2015 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Shelly Tamtom from the Kensington Heritage Library presented an overview of library operations, events and customer traffic over the past year. 2014 was another successful year as the library continues to grow.

4.2 Christian Gallant and Nichole Mountain spoke on the Canadian Cancer Society and the upcoming Kensington Relay for Life scheduled for Saturday, May 23, 2015 at

the Community Gardens Complex.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the minutes from the March 9, 2015 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor MacLean, seconded by Councillor Pickering to approve the minutes from the March 24, 2015 special meeting of Town Council with the words “Absent: Councillor Spencer” to be removed and replaced with “Regrets: Councillor Spencer”.*

6. Business Arising from Minutes

6.1 March 9, 2015 - Nil

6.2 March 24, 2015 - Nil

7. Committee Reports

7.1 Public Safety Committee

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to adopt the March 2015 Public Safety Report as presented by Councillor Spencer. Unanimously carried.*

7.1.2 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the March 2015 Fire Report as presented by Councillor Spencer. Unanimously carried.*

7.1.3 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the February 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.2 Community Services Committee

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the March 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

7.2.2 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the March 2015 Building Permit Summary Report as presented by Councillor Spencer. Unanimously carried.*

7.3 Wellness and Culture Committee

- 7.3.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the March 2015 Wellness and Culture Committee report as presented by Councillor Pickering. Unanimously carried.*

7.4 Finance and Administration Committee Report

- 7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of March 2015, as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the payment of bills in the amount of \$263,965.49 for the month of March 2015. Unanimously carried*
- 7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the March 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS Town Council is desirous of reducing higher interest rate costs associated with short term borrowing;

AND WHEREAS the Town has purchased capital assets over 2013 and 2014 in the amount of \$157,472.26 from current revenues;

AND WHEREAS the Water and Pollution Control Corporation has purchased capital assets over 2013 and 2014 in the amount of \$36,800.24 from current revenues;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$157,472.26 from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 5 years at a floating rate of interest;

BE IT FURTHER RESOLVED that Town Council empower the Kensington Water and Pollution Control Corporation to borrow \$36,800.24 from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 5 years at a floating rate of interest.

Unanimously carried.

- 7.4.4** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve a \$400 donation to the Kensington Vipers hockey team to help offset costs associated with representing PEI at the Don Johnson Cup being held in Evangiline, PE. Unanimously carried.*

7.5 Mayor's Report

- 7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the Mayors report for the month of March 2015 as presented by Mayor Caseley. Unanimously carried.*

8. Council Representative Reports

- 8.1** Nil

9. Correspondence

- 9.1** KISH Newsletter

- 9.2** An email from the Indian River Festival requesting that the town purchase a full color page ad in their 2015 program as done in previous years.

Moved by Councillor Spencer, seconded by Councillor MacLean to approve the purchase of a full color page ad in the 2015 Indian River Festival program at a cost of \$800 plus HST. Unanimously carried.

- 9.3** A letter from the Bowl for Kids Sake requesting financial contribution from the Town. *Donations can be made at a personal level*

- 9.4** A letter from the local Kensington Scouting group requesting financial assistance towards their fundraising efforts to travel to the Scout Jamboree in Nova Scotia from July 11-17, 2015.

Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$700 donation to assist the Kensington Scouting group in the purchase of trading badges to take to the their Scout Jamboree in July, 2015. Unanimously carried.

- 9.5** A card of Thanks from Rev. Anne Dalziel Singer in appreciation of the Mayor's presentation at her retirement.

10. Committee of the Whole (In Camera)

- 10.1** *Moved by Councillor MacLean, seconded by Councillor Pickering to commence into a Committee of the Whole meeting at 8:03 PM. Unanimously carried.*

- 10.2** *Moved by Councillor Pickering, seconded by Councillor MacLean to come out of the Committee of the Whole meeting at 8:11 PM. Unanimously carried.*

11. Adjournment

Moved by Councillor Spencer, seconded by Councillor Mill to adjourn the meeting at 8:12 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

TOWN OF KENSINGTON
Public Safety Committee Report
Tuesday, May 5, 2015
7:00 PM

Committee Members Present: Chair Councillor David Doucette, Vice Chair Councillor Jeff Spencer, Councillor Coreen Pickering, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Fire Chief Allan Sudsbury

Visitors: David Elliott

Regrets: Police Chief Lewis Sutherland

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Spencer called the meeting to order at 7:00 PM and welcomed committee members, our visitor and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 David Elliott was introduced as a resident interested in becoming the Emergency Measures Coordinator for the Town of Kensington.

4. Fire Services

- 4.1 The monthly fire statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 4.2 A meeting has been set for May 13, 2015 to get the Fire Department Policy Review underway.
- 4.3 Discussion was held around the need for some repairs to the pavement and rain gutters at the Fire Hall.

5. Emergency Measures

- 5.1 The Committee is recommending David Elliott as the Emergency Measures Co-ordinator for the Town of Kensington. Mr. Elliott is a member of the Kensington Fire

Department and brings great knowledge and training to the position. Council is requested to consider and adopt the following resolution:

THAT Town Council appoint Mr. David Elliott as the Emergency Measure Coordinator for the Town of Kensington effective May 11, 2015.

6. Police Services

- 6.1 The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 6.2 The four electronic speed radar signs were ordered March 9 and should be arriving later this month based on a 10 week lead time.
- 6.3 We are still intent on a meeting being set up with the High School Principal, the Police Chief and the Town Manager to discuss expectations for community policing at the High School.

7. Other matters

Nothing to report

8. Adjournment

The meeting was adjourned at 8:10 PM



Agenda

**Public Safety Committee
Regular Meeting – First Tuesday of the Month – 7:00 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor David Doucette
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Coreen Pickering
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Police Chief Lewis Sutherland
Deputy Fire Chief Rodney Hickey

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Jeff Spencer

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FIRE SERVICES

- 4.1 Monthly Fire Report - Statistics Report
- 4.2 Update on Fire Department Policy Review
- 4.3 Other Matters

ITEM 5: EMERGENCY MEASURES

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)

Agenda
Town of Kensington – Public Safety Committee

5.2 Other Matters

ITEM 6: POLICE SERVICES

6.1 Monthly Police Report – Statistical

6.2 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

MEMO

APRIL 2015

THE KENSINGTON FIRE DEPARTMENT RESPONDED TO 5 CALLS IN MARCH. THE AVERAGE ATTENDANCE TO THE CALLS WAS 19 FIREFIGHTERS. OUR MONTHLY TRAINING SESSION HAD 13 FIREFIGHTERS IN ATTENDANCE. HERE IS THE BREAKDOWN OF CALLS:

Rodney
Deputy Chief

1. APRIL 7 – MEDICAL FIRST RESPONDER TO KENSINGTON; 1 TRUCK & 17 FIREFIGHTERS.
2. APRIL 8 – CAR FIRE ON MILL RD. SPRINGFIELD; 3 TRUCKS & 19 FIREFIGHTERS.
3. APRIL 13 – INDUSTRIAL FIRE ALARM ON FREETOWN RD.; CANCELLED BY KEY HOLDER.
4. APRIL 16 – STRUCTURE FIRE IN TRAVELLER'S REST; 4 TRUCKS & 18 FIREFIGHTERS.
5. APRIL 26 – STRUCTURE FIRE IN TRAVELLER'S REST; 4 TRUCKS & 23 FIREFIGHTERS.

RODNEY,
DEPUTY CHIEF

[illegible]

[illegible]

[illegible]

TOWN OF KENSINGTON
Community Services Committee Report
Wednesday, April 15, 2015
6:00 PM

Committee Members Present: Chair, Councillor Jeff Spencer; Councillor Mack MacLean; Councillor Marvin Mill; Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Spencer called the meeting to order at 6:05 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Property Matters

- 4.1 There were no building permit applications this month requiring Council's approval. One building permit was received subsequent to the Committee meeting and has been approved by staff. *A copy of the building permit summary report is attached to this report* and will be motioned for approval following the adoption of this report.
- 4.2 There were no re-zoning applications this month.
- 4.3 At our March meeting it was decided that the first step in Civic addressing updating would be to create a policy to ensure safety and consistency. The Province has provided some guidance on this since our last meeting. Staff continues to work on the development of the policy.
- 4.4 A subdivision request from Andy Morrison was considered and is being recommended for approval. The request is to subdivide a duplex lot located along Barrett Street. The Committee's approval was subject to confirmation from the property owner that a fire wall separation existed at the common wall between both sides of the duplex. The property owner has since confirmed the presence of a fire wall separation as required by the Town's

Development Control Bylaw. *A Request for Decision is being circulated with this report recommending approval of the subdivision request.*

5. Public Works

- 5.1 The Public Works supervisor met with Provincial officials regarding two catch basins needing repair in the Town. They have committed to having this work done. There has been one meeting with a vendor of snow clearing equipment. We were fortunate that the town's existing equipment was able to carry us through the 2014/15 winter season. Discussions will continue and we will update Council with any developments and recommendations with respect to public works equipment replacement for the 2015/16 winter season. We are fortunate that as of the time of this meeting we have not experienced any flooding due to the snow melt this spring.
- 5.2 The Request for Quotations (RFQ) for roof replacements of the Freight Shed, Blacksmith Shop and EVK Swimming Pool building was issued on May6, 2015. The RFQ is scheduled to close on May 22, 2015. We look forward to receiving competitive bids and moving forward with the project in June. *A copy of the RFQ is being circulated with this report.*
- 5.3 A street, sidewalk, streetlight and signage inventory will need to be done over the next 6-8 weeks to determine long term maintenance and capital requirements.

6. Infrastructure

- 6.1 Water and Sewer – Committee members expressed concerned that as of today the Town has not received any word from the Provincial government on whether or not the funding applications for the Pleasant Street Lift Station or Linwood Drive Storm Water Management project have been approved. We have not had any flooding or over capacity issues at the lift station or sewage lagoon as of the date of this meeting.
- 6.2 Buildings – Nothing to report

7. Other Matters

We had a blockage that required a callout on a weekend in early April. This appears to be a grading issue on the septic line behind the Coulson Realty Building on Broadway Street. It is now running smoothly. Staff will continue to monitor this particular section of line and report as required.

8. The meeting was adjourned at 7:55 PM.



Agenda

**Community Services
Regular Meeting – Wednesday April 15– 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Jeff Spencer
Vice Chair: Councillor Mack MacLean

Committee Members: Councillor Marvin Mill
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Jeff Spencer

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: PROPERTY MATTERS

- 4.1 Building Permit Summary
- 4.2 Building Permits Requiring Approval
- 4.3 Civic Numbering
- 4.4 Other Matters

ITEM 5: PUBLIC WORKS

Agenda
Town of Kensington – Community Services Committee

- 5.1 Monthly Report
- 5.2 Building Maintenance
- 5.3 Other Matters

ITEM 6: INFRASTRUCTURE

- 6.1 Water and Sewer
- 6.2 WSP proposal
- 6.3 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

BUILDING PERMITS SUMMARY
May 2015

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT’S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
05-15	May 7, 2015	595801	Candice Rochford 16 Centennial Drive	902-954-1488	Approved		X		R	\$15,000	Start: May 2015 Finish: June 2015
						Removal of deck and replace with new, replace siding and windows					
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED


Educational
- O

Other

TOWN OF KENSINGTON APPLICATION FOR BUILDING PERMIT

1. Name and Address of Applicant Candice Rochford
P.O.Box 538 Kensington, PE Telephone 902 954 1488
2. Property Address 16 Centennial Drive Property Number 595801
3. Property Status:
Land purchased from _____ Year Purchased _____
If lot is located in an approved sub-division, please give
Name of Sub-Division: _____ Lot No. _____
4. Proposed Use:
Building or addition to be used for: Single Family Dwelling ☒ Duplex _____ Store _____
Private Garage _____ Commercial Garage _____ Private Storage Building _____
Other (describe) _____
5. Location of property to be developed:
Located on North _____ South _____ East _____ West _____ side of _____ Street
Between the property of _____ and the property of _____
6. Size of Property:
Road frontage 114' Property depth 97' Area _____ sq. ft.
7. Description of project and details of structure:
Works proposed consists of: New Construction _____ Addition to existing _____
Repairing _____ Remodelling ☒
Describe Project: Removal of current siding and replacing with vinyl siding.
Removal of current windows (5) and replacement with same-sized vinyl windows.
Removal of current deck and replacement with similar dimensions
- Ground floor: Length 40 Feet. Width 26 Feet.
Number of Stories 1 Number of Bedrooms 3

Type of Foundation	External Wall Finish	Roof Material	Chimney
Poured Concrete <input checked="" type="checkbox"/>	Siding <input checked="" type="checkbox"/>	Asphalt <input checked="" type="checkbox"/>	Brick _____
Concrete block _____	Wood shingles _____	Steel _____	Prefab _____
Pier _____	Steel _____	Other _____	Other _____
Other _____	Other _____		
8. Water Supply: Private _____ Municipal ☒
9. Sewerage System: Private _____ Municipal ☒
10. Estimated cost of Project: \$15000
11. Name and Address of Contractor or Chief Contractor R & R Construction
St.Raphael, PEI 902 856 1161
12. Dates of expected start and finish of project: May 20 - June 20
13. Moving a building (Describe) _____
14. Demolishing a building (Describe) _____
15. Please provide a diagram of proposed construction


RECEIVED
MAY 01 2015

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

See attached.

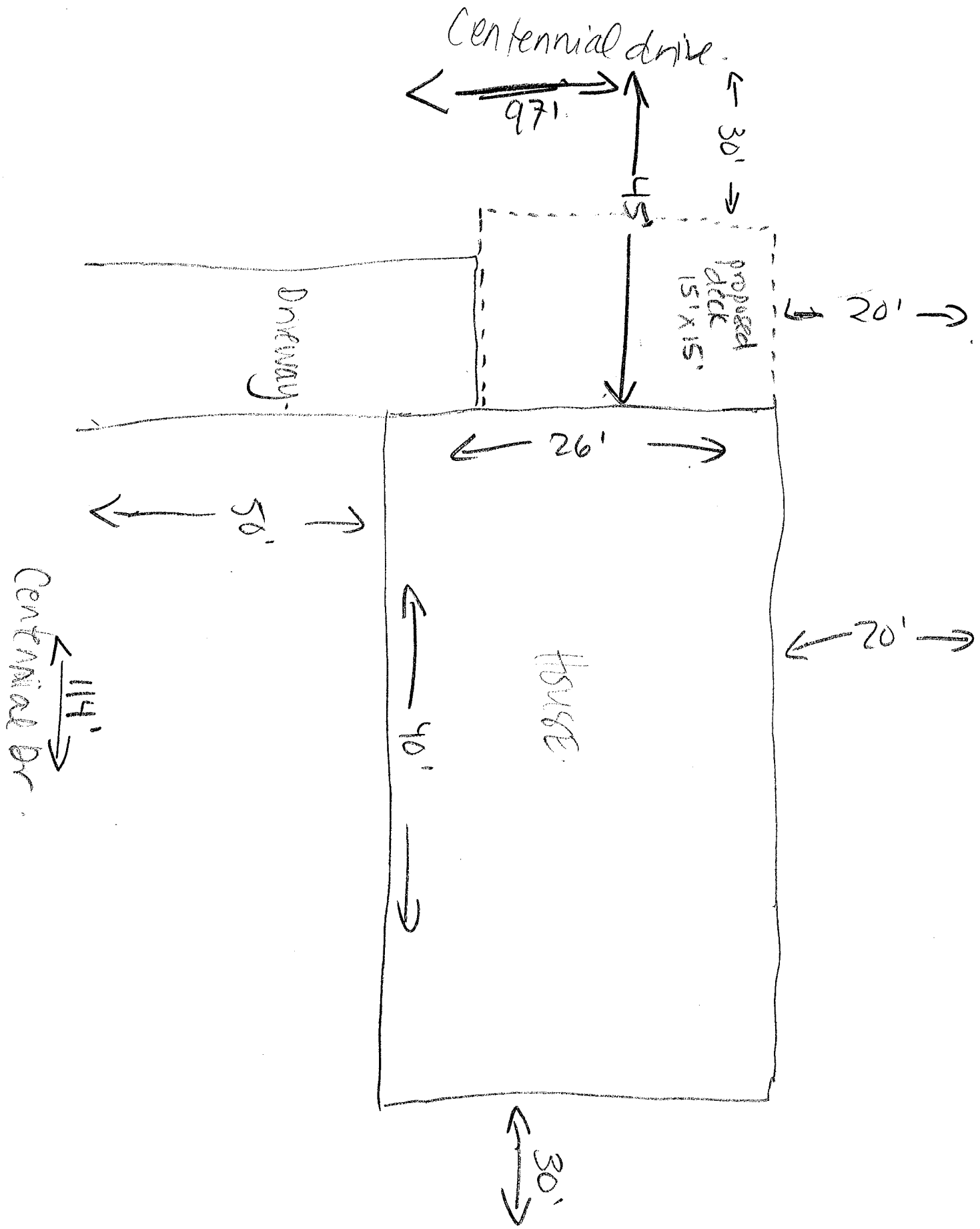
Signature of Applicant

Candice Rodup

Date:

May 1 / 2015

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.



Town of Kensington - Request for Decision

Topic: Subdivision of Lands of Andrew R. Morrison and Stuart J. Morrison – PID No. 1020510	Date: May 5, 2015
Proposal Summary: <p>Please see attached survey Plan No. 151-02449-S01, drawn by WSP. The plan has been submitted by Mr. Andrew Morrison, along with a request to subdivide PID No. 1020510 into two separate parcels, being Lots 6W and 6E. The property currently carries a R2 zoning designation. The subdivision is found to be in compliance with the Development Control Bylaw and contravenes no policies of the Official Plan. The Subdivision has been reviewed by the CAO and is being recommended for approval. An excerpt of the Subdivision Plan is attached to this Request for Decision.</p>	
Benefits: <ul style="list-style-type: none"> None noted. 	
Disadvantages: <ul style="list-style-type: none"> None noted. 	
Policy Implications <ul style="list-style-type: none"> A review of the Development Control Bylaw and Official Plan was undertaken and no issues were noted. 	
Options: <ol style="list-style-type: none"> 1. Approve the subdivision as proposed. 2. Not allow the property to be subdivided. 	
Bids Received: <p>N/A</p>	
Costs: <p>N/A</p>	Source of Funding: <p>N/A</p>
Recommendation/Comments: <p>The Community Services Committee and the CAO are recommending that Town Council consider and adopt the following motion:</p> <p><i>To approve a subdivision of PID # 1020510, being lands of Andrew R. Morrison and Stuart J. Morrison located along Barrett Street, into 2 separate parcels, being lots 6W and 6E, as per drawing no. 151-02449-S01, drawn by WSP.</i></p>	

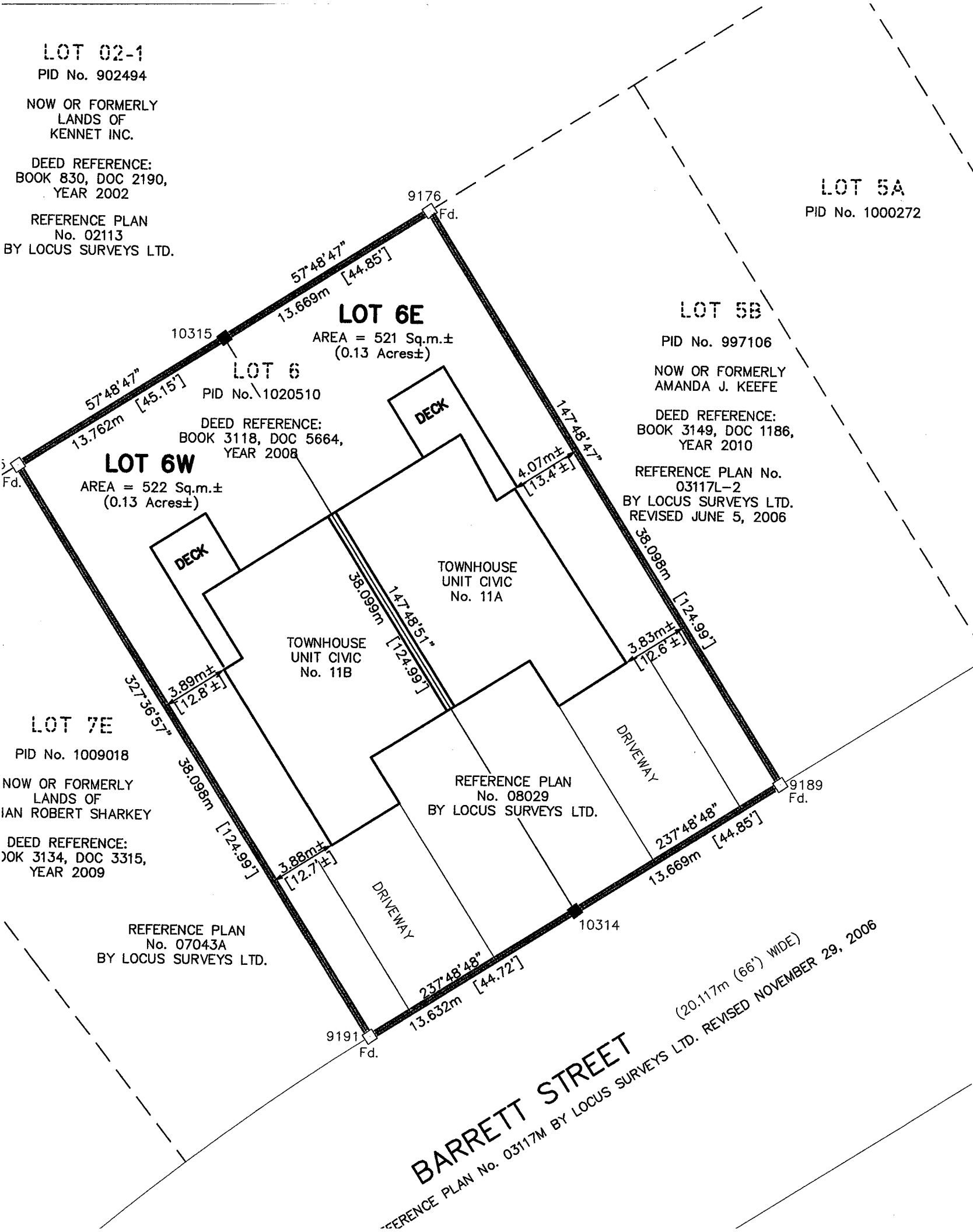
LOT 02-1

PID No. 902494

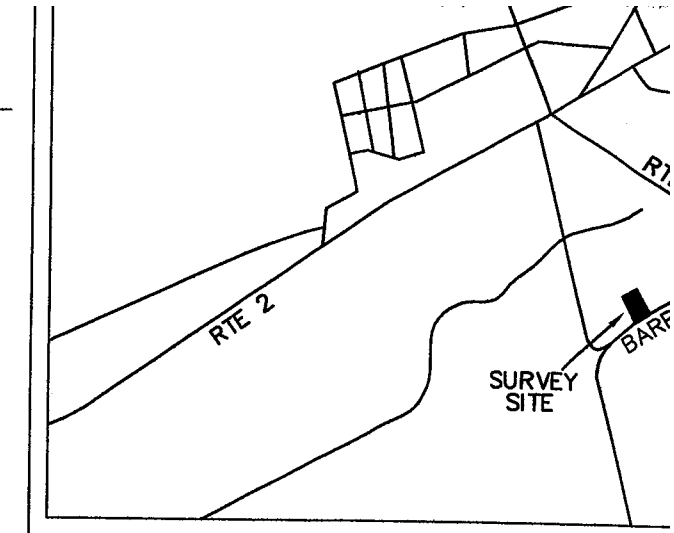
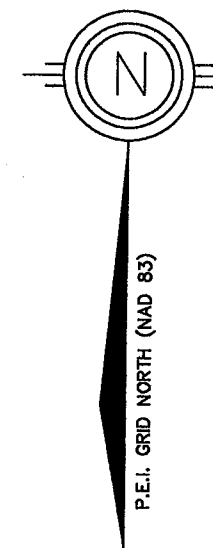
NOW OR FORMERLY
LANDS OF
KENNET INC.

DEED REFERENCE:
BOOK 830, DOC 2190,
YEAR 2002

REFERENCE PLAN
No. 02113
BY LOCUS SURVEYS LTD.



9176	351152.939	709481.235
9189	351173.233	709448.992
9191	351150.127	709434.450
10314	351161.664	709441.711
10315	351141.370	709473.955



KEY PLAN

1:50,000

LEGEND:

FOUND SURVEY MARKER
PLACED SURVEY MARKER
LANDS DEALT WITH BY THIS PLAN

NOTES:

1. THE FIELD WORK FOR THIS SURVEY WAS EXECUTED D
2. AZIMUTHS ARE GRID.
3. AZIMUTHS AND COORDINATES SHOWN ARE BASED ON
STEREOGRAPHIC PROJECTION WITH NAD83 (CSRS) REF
4. ALL DIMENSIONS ARE GIVEN IN METRES, UNLESS NOTI
5. ADJOINING LAND OWNER INFORMATION HAS BEEN OBT
PART FROM THE PROVINCE OF PRINCE EDWARD ISLAN
WEBSITE AS PUBLISHED ON MARCH 12, 2015.



410 MOUNT EDWARD ROAD, UNIT 1, CHAR
PRINCE EDWARD ISLAND, CANADA C11
PHONE: 902 566-9966 - FAX: 902 892-9444 -
195 MacEWEN ROAD, SUMMERSID
PRINCE EDWARD ISLAND, CANADA C1M
PHONE: 902 436-2669 - FAX: 902 436-8601 -

PLAN OF SURVEY SHOWING
LOTS 6W & 6E,
BEING A SUBDIVISION OF LANDS
ANDREW R. MORRIS
STUART .I. MORRIS



REQUEST FOR QUOTATIONS

MUNICIPAL BUILDINGS ROOF REPLACEMENT

**TOWN OF KENSINGTON
Box 418
KENSINGTON, PEI
C0B 1M0**

QUOTATIONS DUE: MAY 22, 2015

1.0 GENERAL

The Town of Kensington invites qualified and experienced contractors to submit a quote for the provision of Roof Replacement Services for the Kensington Freight Shed, Kensington Blacksmith Shop and the EVK Swimming Pool Building which shall include the supply of all materials, labour and equipment necessary to conduct the work. The requirements of the submission and required scope of services are outlined in this Request for Quotations.

1.1 Background Information

Kensington, with a population of approximately 1500, is located in the heartland of Prince Edward Island. Providing a rich cultural heritage and progressive attitude, the Town is attractive as a community in which to live, raise a family, conduct business or just to visit. Its services include:

- Town Police Force, Recreation Facilities, Central Water and Sewer, Fire Protection, Parks, Maintenance Services;
- Library, Community Medical Centre, Day Care, Video Conferencing Centre, Industrial Park;
- Dental Offices, Pharmacy, Clothing and Gift Stores, Flower Shop, Real Estate, Food Outlets, Gas Stations, Post Office, Bed and Breakfast Facilities, Variety of Other Businesses;
- Canadian Legion, Clubs, Churches, Schools and Fraternal Organizations.

2.0 INSTRUCTION TO PROPONENTS

2.1 Submission

The proponents shall submit one (1) copy of their quotation, clearly marked with the name of the project. The quotation is to be submitted to:

Town of Kensington
PO Box 418
Kensington, PEI
C0B 1M0
Attention: Mr. Geoffrey Baker, C.E.T.
Chief Administrative Officer

no later than **4:00 pm** on Friday, **May 22, 2015**.

Emailed quotations will be accepted. Emailed quotations shall be in PDF format and can be forwarded to townmanager@townofkensington.com prior to the closing date and time.

2.2 Inquiries and Amendments

All inquiries are to be directed to:

Mr. Geoffrey Baker, Chief Administrative Officer
Town of Kensington
P. O. Box 418
Kensington, PE
C0B 1M0
Phone: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com

3.0 TERMS AND CONDITIONS

- Submission of a quotation constitutes acknowledgement that the proponent has read and agrees to be bound by all the terms and conditions of this Request for Quotations.
- The Town will not make any payments for the preparation of a response to this Request for Quotations. All costs incurred by a proponent will be borne by the proponent.
- This is not an offer. The Town of Kensington does not bind itself to accept the lowest price or any quotation submitted.
- The Town has the right to cancel this Request for Quotations at any time and to reissue it for any reason whatsoever, without incurring any liability and no proponent will have any claim against the Town as a result of the cancellation or reissuing of the Request for Quotations.
- The Town will not be responsible for any proposal that is delivered to any address other than that provided in Section 2.1 of this Request for Quotations.
- If a contract is to be awarded as a result of this Request for Quotation, it will be awarded to the proponent whose quotation, in the Town's opinion, provides the best potential value to the Town and is capable in all respects to perform fully the contract requirements with the integrity and reliability to assure performance of the contract obligations.
- Proponents may not amend their quotation after the closing date and time but may withdraw their quotation at any time prior to acceptance by the Town in writing.
- Quotations will be evaluated as soon as practicable after the closing time. No detail of any quotation will be made public except the names of all parties submitting quotations.

- The quotation, accompanying documentation, and any project reports, drawings, etc. submitted by the proponents are the property of the Town and will not be returned.
- The quotations shall remain open for acceptance for a period of not less than sixty (60) days from the closing date of this Request for Quotations.

4.0 INSURANCE AND LIABILITY

The Contractor shall provide, maintain and pay for the following insurance coverage in the joint names of the Contractor and the Town of Kensington. Such policy will extend throughout the length of the contract period. The Contractor will have included with the Quotation **proof of ability to obtain insurance coverage.**

- a. **General Liability Insurance** coverage with limits of not less than **2 million dollars (\$2,000,000)** per occurrence with a property damage **deductible of five thousand dollars (\$5,000)** in the joint names of the Contractor and the Town of Kensington.
- b. **Automobile liability insurance** in respect of licensed vehicles shall have limits of not less than **two million dollars (\$2,000,000)** per occurrence for bodily injury, death and damage to property, covering all licensed vehicles owned or leased by the contractor.

5.0 SUBCONTRACTORS

All subcontractors employed by the Contractor will be subject to the same terms and conditions of the contract, and will be under the supervision and control of the Contractor. The Town of Kensington may, for reasonable cause, object to the use of a proposed subcontractor and require the Contractor to employ another subcontractor. Nothing contained in this contract shall create a contractual relationship between a subcontractor and the Town of Kensington.

6.0 TERMS OF REFERENCE

1. Scope of Work

The Town of Kensington is seeking the services of a qualified contractor to undertake a roof replacement project on three (3) municipally owned buildings; The Kensington Freight Shed and James Mullally Blacksmith Shop located at 62 Broadway Street North, and the E.V.K Swimming Pool building located 25 School Street. The Contractor shall supply all materials, labour and equipment required to complete the project.

The Contractor shall supply for the **Kensington Freight Shed** and **E.V.K. Swimming Pool Building**: Twenty-five year warranty roof shingles with 3 – 1 Black shingles, surface with mineral granules conforming to CSA A-123.1 Standards.

The Contractor shall supply for the **James Mullally Blacksmith Shop**: Cedar shingles and

cedar breather (Replacement of existing cedar shingles with same size and material).

- i. The Contractor shall supply and install materials which shall include, but not necessarily be limited to:
 - a) Apply ice and water protector to eaves and rakes;
 - b) Apply permanent roof underlay (i.e. Nova Seal or equivalent) on all areas including covering ice shield;
 - c) Install all materials as per manufacturers specifications;
 - d) Ensure starter strip is mineral surface with matching roof shingles;
 - e) Install rolled ridge vent for entire building;
 - f) Install new white drip edge.
 - g) Install Moss Boss or equivalent at ridge cap.
- ii. The Contractor shall
 - a) Remove existing roofing materials, i.e. asphalt and cedar shingles, felt paper, roofing nails, staples, etc.;
 - b) Report to the Town of Kensington any roof trusses, sheathing or attached framing and board lumber which require repair/replacement;
 - c) Ensure ice and water protector is installed to cover from the eave to at least 24” beyond the inside wall line, or at least 36” from the eave, whichever is greater and also 36” on rakes;
 - d) Ensure each shingle tab is cemented down with asphalt cement;
 - e) Clean out eaves trough of all dirt.
- iii. The Contractor shall:
 - a) Erect temporary barricades, fencing or warning signals around the worksite for the safe passage of persons to and from the buildings;
 - b) Remove rubbish and debris from the site on a daily basis;
 - c) Be responsible for the repair of any damage to the buildings, property or grounds resulting from the work of this contract;
 - d) Ensure when job is completed, that a thorough site cleaning is completed.

2. Submittals

The Contractor will include in their Quotation the following items:

- Completed RFQ Bid Form
- Proof of Commercial General Liability Insurance

3. Terms of Payment

Payment will be made for work completed within 30 days of substantial completion of the work required under the project.

4. Schedule

Request for Quotations Issued	May 6, 2015
Submission of Quote	May 22, 2015
Award of Contract	June 9, 2015
Completion of Project	July 31, 2015
(All work and cleanup to be completed by July 31, 2015)	

Request for Quotation Bid Form – Municipal Building’s Roof Replacement

1. **This quotation has been prepared and submitted by:**

(Contractor)

(Address)

(Phone)

2. This quotation is for the provision of all labour, equipment, and materials necessary to perform the roof replacements project as required under this RFQ.

3. **The Contractor declares:**

1. That the Contractor was familiar with local conditions relevant to this quotation.
2. That the signing officers on this quotation form are authorized to sign on behalf of the Contractor.
3. That all of the above were taken into consideration in preparation of this submission.

4. **Contractor agrees:**

1. To enter into a contract to supply all labour, material and equipment and to do all work necessary to supply, deliver and install all items as described and specified in these quotation specifications. Such contract shall be formed through this Request for Quotations, the Contractor’s quotation and the issuance of a Purchase Order, duly issued by an authorized signing officer(s) of the Town of Kensington, upon award of the work.

Request for Quotation Bid Form – Municipal Building’s Roof Replacement Con’t

Location #1 – Kensington Rail Yard’s Freight Shed

Shingled Roofing Option:

The Kensington Rail Yard’s Freight Shed would require the removal and replacement with 25 year black shingles. The approximate roof size is 2325 sq. feet/ 93’ x 25’

Roofing Area Size _____ sq. m Price \$ _____

Applicable Taxes \$ _____

Total Price \$ _____

Steel Roofing Option:

The Kensington Rail Yard’s Freight Shed would require removal and replaced with minimum 28 gauge steel, strapped and applied with screws. The approximate roof size is 2325 sq. ft/ 93’ x 25’

Roofing Area Size _____ sq. m Price \$ _____

Applicable Taxes \$ _____

Total Price \$ _____

Location #2 – E.V.K. Swimming Pool Building

Shingled Roofing Option:

The E.V.K. Swimming Pool Building would require the removal and replacement with 25 year black shingles. The approximate roof size is 1150 sq. feet/ 50’ x 23’

Roofing Area Size _____ sq. m Price \$ _____

Applicable Taxes \$ _____

Total Price \$ _____

Steel Roofing Option:

The E.V.K Swimming Pool Building would require removal and replaced with minimum 28

gauge steel, strapped and applied with screws. The approximate roof size is 1150 sq. ft/ 50' x 23'

Roofing Area Size _____ sq. m Price \$ _____

Applicable Taxes \$ _____

Total Price \$ _____

Location #3 – James Mullally Blacksmith Shop

Cedar Shingle Roofing:

The James Mullally Blacksmith Shop would require the removal and replacement with cedar shingles. The approximate roof size is 625 sq. feet/ 25' x 25'.

Roofing Area Size _____ sq. m Price \$ _____

Applicable Taxes \$ _____

Total Price \$ _____

6. Signature

Dated this _____ day of _____, 20_____.

Authorized Signing Officer

Date

TOWN OF KENSINGTON
Wellness and Culture Committee Report
April 27, 2015 6:30 PM

Council Members Present: Chair, Councillor Coreen Pickering, Councillor Marvin Mill, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Community Gardens Complex Manager, Robert Wood

Regrets: Councillor David Doucette

Visitors: Andrew Dibbling, KFA

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Pickering called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Andrew Dibbling, Kensington Fire Association representative, presented their proposal to host the 2015 Harvest Festival Volleyball Tournament. Further discussion was held later in the meeting.

4. Community Gardens Complex

- 4.1 Kool Kash Update - Mr. Wood discussed that there is a meeting set for May 1 to discuss potential structural changes for the Kool Kash 50/50 draw. He will have a report and updates ready for the next meeting.
- 4.2 Wind Turbine Update – The Town has been refunded their initial investment of \$70,000 into the wind turbine project. It is understood that the recovered funds have been applied against the outstanding loan on the turbine. The Wind Energy Institute of Canada will dismantle and remove the turbine at the earliest opportunity.
- 4.3 Long Term Sponsorship Agreement – Ongoing.
- 4.4 Lease Agreements for Vipers and Wild for 2015/16 season – The CAO was directed to draft lease agreements with two user groups at the Community Gardens Complex, being the Kensington Wild and the Kensington Vipers. The lease agreements will clearly define the relationship between the Community Gardens Complex and the teams, as well as to clarify responsibilities with respect to maintenance, upgrades, etc.
- 4.5 Ice Rental Rates for the 2015/16 – The Wellness and Culture Committee review ice rental rates at the Community Gardens Complex on an annual basis. As part of the review, the Committee reviewed the operational requirements of the facility and undertook a comparison

of rates charged at similar facilities in the region. *A Request for Decision is being circulated with this report recommending 2015/16 Ice Rental Rates.*

- 4.6 Discussion on an emailed letter received from Pat McIver, owner of the Kensington Moase Plumbing & Heating Vipers – Mayor Rowan Caseley, met with Mr. McIver to discuss the level of sponsorship provided by the Town for this year's Don Johnson Cup as well as to discuss any other concerns the team may have.

- 4.7 Other – Nil

5. EVK Swimming Pool

- 5.1 Pool Liner – *A Request for Decision is being circulated with this report recommending approval to award a contract to Island Hot Tubs and Pools Inc. for the replacement of the liner at the EVK Swimming Pool.*

6. Parks

- 6.1 Update on Canadian Heritage World War Commemorations Community Fund – The CAO has drafted and submitted the required application to the funding program. He continues to work with the Department of Canadian Heritage to ensure the project can be funded as proposed.

- 6.2 Other - Nil

7. Events/Celebrations

- 7.1 Kensington Harvest Festival – A Harvest Festival Organizing Committee meeting has been scheduled for this Thursday (May 4th) to begin discussion for this year's Festival

- 7.2 Review Beach Volleyball Proposals- The Town has received 2 proposals requesting to host this year's Harvest Festival Volleyball Tournament. Following a review and discussion on both proposals the Committee decided to recommend award of the tournament to the Kensington Fire Association through the construction of three permanent outdoor volleyball courts on the Water Tower property located adjacent to the fire hall. *A Request for Decision as well as a copy of both proposals is being circulated with this report outlining the recommendation of the Committee as well as further action required to facilitate this direction.*

- 7.3 Update Dream Team Cancer Society – No update, Chair, Councillor Pickering will add to agenda for June Meeting

- 7.4 Planning for Canada Day – Manager, Robert Wood, has the planning for Canada Day well under way. Once the suite of events is finalized, it will be presented to the Committee and Council.

- 7.5 Other

8. Other Matters – Nil

9. Adjournment – The meeting was adjourned at 8:00 PM.



April Meeting

**Wellness and Culture Committee
Regular Meeting – Fourth Wednesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Coreen Pickering
Vice Chair: Councillor Marvin Mill

Committee Members: Councillor David Doucette
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
CGC Manager, Robert Wood

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Coreen Pickering

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: COMMUNITY GARDENS COMPLEX

- 4.1 Status of Kool Kash 50/50
- 4.2 Status of Wind Turbine
- 4.3 Status of Long Term Sponsorship Agreement
- 4.4 Lease Agreements for Vipers/Wild for 2015/16 season
- 4.5 Ice Rental Rates for 2015/16
- 4.6 Discussion on the letter received from Pat McIver Owner of Vipers
- 4.7 Other Matters

ITEM 5: EVK SWIMMING POOL

- 5.1 Pool Liner
- 5.2 Other

ITEM 6: PARKS

- 6.1 Update on Canadian Heritage World War Commemorations Community Fund
- 6.2 Other

ITEM 7: EVENTS / CELEBRATIONS

- 7.1 Kensington Harvest Festival
- 7.2 Review Beach Volleyball Proposals
- 7.3 Update Dream Team Cancer Society
- 7.4 Planning for Canada Day
- 7.5 Other

ITEM 8: OTHER MATTERS

- 8.1 Other

ITEM 9: ADJOURNMENT

Town of Kensington - Request for Decision

Topic: Community Gardens Complex – Ice Rental Rate Review

Date: May 8, 2015

Proposal Summary:

As is customary, staff and the Wellness and Culture Committee members have completed their annual review of the ice rental rates currently charged at the Community Gardens Complex. As part of the review, facility operating costs were evaluated and a comparison was completed on fees and charges from other comparable facilities across PEI.

As Councillors are aware the Community Gardens Complex finished the 2014 fiscal year in a deficit situation.

The Wellness and Culture Committee are recommending the following fees be implemented for the 2015/16 ice rental season. 2014 rates are being included for comparative purposes.

Rental Category	2014 Facility Rental Rates (\$)	2015 Recommended Facility Rates (\$)	Percentage Increase (%)
Primetime	150.00	155.00	3.33
Non-Prime	125.00	135.00	8
Birthday/Weekday	92.00	100.00	8.7
Minor Hockey/Figure Skating	150.00	150.00	0

The proposed rates remain lower than most other comparable facilities on the Island.

Benefits:

- Will allow for additional revenue generation.
- Will allow the Community Gardens Complex to operate more sustainably.
- Increased ice rental rates will help offset increased operational expenses.

Disadvantages:

- Will result in higher costs to some user groups.

Policy Implications

None noted.

Options:

1. Increase the ice rental rates as recommended.
2. Not increase the ice rental rates.

Bids Received:

N/A

Costs: N/A	Source of Funding: N/A
Recommendation/Comments: That Town Council consider and adopt the following resolution to increase the ice rental rates at the Community Gardens Complex for the 2015/16 ice rental season: <i>THAT Town Council adopt the recommendation of the Wellness and Culture Committee to set the 2015/2016 Ice Rental rates at the Community Gardens Complex as follows: Primetime - \$150.00/hour, Non-Primetime - \$135.00 per hour, Birthday and Weekday - \$92.00 per hour, and Minor Hockey/Figure Skating - \$150.00 per hour.</i>	

Town of Kensington - Request for Decision

Topic: E.V.K Swimming Pool – Liner Replacement	Date: May 5, 2015
Proposal Summary: <p>The Town has recently solicited quotations to replace the pool liner at the EVK Swimming Pool. The current liner is in very poor condition and has a number of tears and rips throughout. It was repaired in June of 2014 on a temporary basis however the liner is beyond the point of repair and is not usable for 2015.</p> <p>The work quoted generally includes the removal of the existing liner and installation of the new liner. Public Works staff will be required to completely empty the pool. Any extensive pool bottom repairs or repairs required on any of the skimmers and returns will be completed on a time and materials basis.</p> <p>Two quotes were received from Island Hot Tubs and Pools Inc. and Live for Today Pools and Spas. The quote from Island Hot Tubs and Pools includes the removal and disposal of the existing liner, moderate pool bottom repair (filling minor cracks, etc.), replacement of all gaskets for skimmers and returns, and the installation of the new liner and cut in of the skimmers and returns. Extensive pool bottom repairs and skimmer or return repairs would be invoiced on a time and materials basis.</p> <p>The quote from Live for Today Pools and Spas includes the removal and disposal of the existing liner and the installation of the new liner. Any concrete bottom work and/or replacement of skimmers and returns if required will be invoiced on a time and materials basis.</p> <p>Copies of the quotes are being circulated with this Request for Decision.</p>	
Benefits: <ul style="list-style-type: none">• Will provide a new liner for the EVK pool.• Will address any issues with the pool floor.	
Disadvantages: <ul style="list-style-type: none">• None Noted	
Policy Implications <ul style="list-style-type: none">• None Noted	
Options: <ol style="list-style-type: none">1. Award the contract to Island Hot Tubs and Pools Inc. as recommended2. Award the contract to Live for Today Pools and Spas Inc.3. Not award the contract	
Bids Received:	

Island Hot Tubs and Pools Inc. – \$10,807.20 including HST Live for Today Pools and Spas Inc. \$10,431.00 including HST	
Cost: Island Hot Tubs and Pools Inc. - \$10,807.20 including HST	Source of Funding: 2015 Capital Budget
Recommendation/Comments: <p>It is noted that the quote from Island Hot Tubs and Pools is \$376.20 higher than that of Live for Today Pools and Spas, however Island Hot Tubs includes moderate pool bottom repair (crack filling, smoothing, etc.), if required, and the replacement of all gaskets for the skimmers and returns. The quote from Live for Today does not appear to include pool bottom repairs of any nature and does not include the gasket replacement.</p> <p>It is recommended by the Chief Administrative Officer and the Wellness and Culture Committee that Town Council consider and adopt the following resolution to award a contract to Island Hot Tubs and Pools Inc. for the replacement of the liner at the EVK Swimming Pool:</p> <p><i>THAT Town Council award a contract for the supply and installation of a pool liner at the EVK Swimming Pool to Island Hot Tubs and Pools Inc. as per their quote dated April 10, 2015 in the amount of \$10,807.20 including HST.</i></p>	

Island Hot Tubs & Pools Inc.



Received April 10/2015

26149 Route 2
Summerside , PE C1N 4J8
Tel: 902-888-2734
Fax: 902-724-3280

112 Longworth Ave,
Charlottetown, PE C1A5A8
Tel: 902-566-2734
Fax: 902-892-1556

Chief Administrative Officer:
Geoff Baker

Quote for Town of Kensington in ground pool liner replacement
(32' X 82').

Installed	-	9,030.00
Shipping	-	450.00
Taxes	-	<u>1,327.20</u>
		10,807.20

To Be Included:

- Remove Liner – Pool must already be empty of water.
- Moderate pool bottom repair
- Replace all gaskets for skimmers and returns
- Install new liner and cut in skimmers and returns

Extra:

- Any extensive pool bottom repair (time and material charge)
- Any skimmer or return repair (time and material charge)

Pool Liner Manufacturers Will Not Provide Warranty On
Commercial Liners.

Wayne Gallinger
Island Hot Tubs and Pools



13-Hyltje Street
Stratford Business Park
Stratford, PE C1B 1P4
Tel: (802) 367-3618
Fax: (802) 367-1655
Email: bweir@livefortoday.ca
www.livefortoday.ca

24-Apr-15

TOWN OF KENSINGTON
attn: Geoff Baker

Quote - 32 X 82 RECTANGLE INGROUND POOL

Liner(Pattern To Be Chosen By Customer) INSTALLED	\$ 9,150.00
Sub-total	\$ 9,150.00
HST	\$ 1,281.00
TOTAL	\$ 10,431.00

INCLUDED IN QUOTE: Removal and disposal of old liner, installation of new liner and labour.

NOTE: Any concrete bottom work will be labour cost plus material. Additional replacement skimmer and returns will also be labour plus material. Water to be supplied by customer.

Quote valid for 30 days

Town of Kensington - Request for Decision

Topic: Harvest Festival Volleyball Tournament	Date: May 6, 2015
<p>Proposal Summary:</p> <p>With the closing of the Kensington Club, they have transferred their outdoor volleyball equipment to the Town to ensure that the annual outdoor volleyball tournament continues to be held. The Town has been approached by two organizations to host this year's tournament; Family and Friends Restaurant and the Kensington Fireman's Association (KFA)</p> <p>Family and Friends Restaurant are proposing to host the tournament at their location along Highway 2. They have been given the approval of the property owner and adjacent tenants to host the tournament on their front parking area. There is sufficient space to host the tournament there and Ron Gill has agreed to lead the organization of the event. Mr. Gill, as most are aware, managed the Kensington Club and organized the tournament quite successfully on several occasions in the past. Family and Friend's request of the Town was to provide the volleyball equipment, bleachers, the sweeper for cleanup and some advertising in the Eounty Line Courier.</p> <p>The proposal from the KFA includes the construction of three permanent outdoor volleyball courts adjacent to the Fire Hall (Water Tower property). The KFA are proposing that they will cover all capital costs associated with the construction of the courts, including the cost of removing sod and top soil, installation of the required posts for three courts, installation of a barrier around the area to separate the grassed area from the courts, and the purchase of all material needed for the construction of the courts. The Town is being requested to provide all long term maintenance requirements, including the purchase of new nets, volleyballs, etc. In essence the KFA has proposed to 'gift' the initial construction costs to the Town, in exchange for the opportunity to host the annual outdoor volleyball tournament.</p> <p><i>It is being recommended by the Wellness and Culture Committee that the Harvest Festival Outdoor Volleyball tournament be awarded to the KFA and that the Town allow the construction of the three courts on the Water Tower property.</i></p> <p>The Water Tower property is currently zoned Industrial (M1), thus an amendment to the Development Control Bylaw would be required to allow the construction of the courts within the zone, as <u>Public Parks or Parkland</u> is not currently a permitted use within the M1 Zone. "Public Park or Parkland" is defined in the Development Control Bylaw as "...land owned by the Town or some other level of government used or intended for use by members of the public".</p> <p>If Town Council is desirous to find a permanent home for the facilities required for the outdoor volleyball tournament; and if Town Council is desirous to have the KFA host the event, then the proposal from the KFA is sound and is likely in the best interest of the Town.</p> <p>From a planning policy perspective, there is no significant reason as to why the proposed use would be inappropriate on the Water Tower property. Public open space, parks and recreational facilities should be promoted across the community to benefit residents, visitors and employees of industrial/commercial areas. In fact, high-traffic public parks and recreation facilities that are used for team sports and large organized events may be unsuitable for quiet residential streets, and a preferred location may be in an area where the activity will be less disruptive to neighbouring properties. Additionally, an added bonus is that parking facilities may be shared with business properties during</p>	

their off hours, reducing that asphalt or parking cover associated with the open space.

As indicated earlier, the current zone of the property in question is M1. A Public Park or Parkland is not a permitted land use in this zone. Incidentally, the current land use (water tower) is also not identified as a permitted use for the M1 zone; rather Section 4.31 of the Bylaw applies, where public and private utility buildings and structures are permitted in all zones. Section 4.31 of the Bylaw states:

4.31. Permitted Uses In All Zones

The following uses are permitted in all zones:

- a) Temporary construction facilities such sheds, scaffolds and equipment incidental to building on the premises for so long as work is in progress or for a maximum period of six (6) months, whichever is the shorter period.*
- b) Public and private utility buildings and structures which are considered by Council to be necessary and appropriate to the municipality.*

A review of four other municipal Bylaws was undertaken and only one was found to be as restrictive as the Town's where public open space and recreational facilities are permitted in only certain zones. The three other Bylaws reviewed include similar sections (Uses Permitted in All Zones), however the permitted regulations are extended to include Parks and Open Space as a land use permitted in all zones. One Bylaw went as far as to allow the municipality to develop parks and open space on any parcel, regardless of the lot area and lot frontage requirements, without a permit. This is especially valuable for making best use of 'odd' or irregular shaped parcels; where land may otherwise go under-developed. (It is noted that the Kensington's Development Control Bylaw does not require a minimum lot size for Parks within the Recreation and Open Space Zone).

The primary challenge with having a zone specifically for public open space and recreation activity, rather than permitting the uses in all zones, is that the Town has now limited their opportunity to gain additional public open space in the future. Unless a property is zoned appropriately in advance, it cannot be used as such. The re-zoning process also limits the use of the land temporarily as open space; where property owners (including the Town) are unlikely to rezone property to 'Recreation and Open Space' if it will negatively impact the development opportunities of the parcel in the future.

If Town Council accepts the recommendation of the Wellness and Culture Committee and approves the proposal of the KFA, then the Town has two options to proceed: rezone the parcel or to amend the Development Control Bylaw. Staff's recommendation is **not** to rezone the property in question, but rather amend the Bylaw, Section 4.31, to include public recreational facilities and open space as a permitted use in all zones. The Bylaw amendment process is similar to that of a rezoning. Some of the benefits of that approach are:

- Allows for flexibility in the future for development of the property within the industrial park, if at some point a more appropriate site is found for the volley ball facilities; or, if the facilities are found to be under used for the cost to maintain.
- Allows for future opportunities for the Town to expand public open space and recreational activities in other areas of the Town.
- Does not require an amendment to the Official Plan Future Land Use Map, which would otherwise be required if the property were to be rezoned.

The recommendation for the Bylaw amendment is supported by a number of the Objectives of the Kensington Official Plan:

Section 5.8:

- 2. To continue to offer a variety of facilities and programs to foster healthy lifestyles.*
- 3. To encourage the direct participation of recreation users from outside the municipality in recreational program planning and operations.*
- 4. To foster co-ordination and promotion of recreational programs and special events.*

With the application at hand, the development of the volleyball courts is supported by the Action Plans as stated in Section 5.8 in the Official Plan.

Council shall continue to work in conjunction with other partners in pursuing recreation programs for the Town.

A copy of both proposals from the Family and Friends Restaurant and the Kensington Fire Association are being circulated with this Request for Decision.

Benefits:

1. Will provide an additional permanent recreational opportunity for residents of the Town and area.

Disadvantages:

None Note

Policy Implications:

1. Will require an amendment to the Town's Development Control Bylaw

Options:

1. Award the Harvest Festival Outdoor Volleyball Tournament to the KFA and amend the Development Control Bylaw as proposed.
2. Award the Harvest Festival Outdoor Volleyball Tournament to Family and Friends Restaurant.

Bids Received:

N/A

Costs:

N/A

Source of Funding:

N/A

Recommendation/Comments:

It is recommended by the CAO and the Wellness and Culture Committee that Town Council consider and adopt the following resolutions:

THAT Town Council award the Annual Harvest Festival Outdoor Beach Volleyball Tournament to the Kensington Fire Association as per their proposal dated April 20, 2015.

THAT Town Council permit the Kensington Fire Association to construct three outdoor volleyball courts on the Water Tower Property located in the Kensington Industrial Park subject to an amendment being made to the Kensington Development Control Bylaw to allow Recreation and Open Space as a permitted use in all zones. Town Council understands that they will be responsible for all future maintenance associated with the volleyball courts.

Geoff Baker

From: Charlene Gill <familyandfriendsrest@hotmail.com>
Sent: Tuesday, March 24, 2015 9:38 PM
To: townmanager@townofkensington.com
Subject: Kensington Volleyball

To the Town of Kensington:

We at Family & Friends would like to work with the Town of Kensington by hosting the volleyball for the 2015 Harvest Festival. We have talked to our landlord about making the parking lot into volleyball courts and he has given us permission to do so.

We would be asking from the town the volleyball equipment, bleachers, the sweeper for the clean up & some advertizing from the County Line Courier.

Ron Gill & myself have been in contact with previous volunteers who are willing to come forward to volunteer and make it a success. This will be pending on putting our sponsors in place.

We are willing to meet when Ron gets home (mid April) to go over all the details. Ron was the one that started the volleyball and wants to put all efforts into it to bring it back to where it was. He has had many years of organizing the tournament and would be a major asset to making it a success.

Thank you for your consideration

Charlene Gill

Kensington Firemen's Association
Proposal for Hosting
Annual Harvest Festival Volleyball Tournament
Monday, April 20th, 2015

Submitted to:
Town of Kensington
PO Box 418 Kensington, PE
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741

Objective

The Kensington Fireman's Association proposes to host the Annual Beach Volleyball Tournament held during the Kensington Harvest Festival. In this proposal the Fireman's Association will host this popular event, the KFA will to cover the costs of constructing a permanent outdoor beach volleyball court to be located adjacent to the Kensington fire hall.

The aim is to create an ongoing partnership between the Kensington Fire Department and the Town of Kensington that will enable the Firemen's Association to provide a permanent location for outdoor volleyball courts, hosting the volleyball tournament on an annual basis. The Town of Kensington will have ownership of the facility and will assume responsibility of maintaining the courts after the construction has completed. The Town of Kensington will be able to use the this asset for there own benefit as it sees fit outside the dates of the annual tournament.

The Kensington Fireman's Association is looking to host this event in order to use it as an ongoing annual fund raiser for the K.V.F.D. and to maintain the event as part of the Kensington Harvest Festival.

Long Term Goals

The fireman's association will also use this facility to create and host a Provincial Firemen Volleyball Tournament in addition to the Harvest Festival Event . This would include an invitation to fire departments across PEI and as the tournament grows it will be opened up to the Maritime provinces adding tourism to the local area and raising the profile of the Town of Kensington and the K.V.F.D.

The volleyball courts will be an asset to the community and could be used by Kensington and area residents, including recreational volleyball leagues and schools.

Kensington Fireman's Association Event Experience

The Kensington Fireman's Association has 31 volunteer members. The KFA have been hosting fundraising events for a number of years, including the Fireman's Association Annual Golf Tournament and the Fireman's Association Hockey and Softball Tournaments. The Fire Association also hosts events such as birthday parties, and participates in Town of Kensington activities such as the Harvest Festival Mammoth Street Parade and Kensington Winter Carnival.

David Gallant, a long-time volunteer firefighter, has been volunteering with the Kensington Winter Carnival event for 15 years, and has taken over management of the event in the past five years. David, along with several other volunteers, have been volunteering with the Beach Volleyball Tournament for the past 17 years.

The Fireman's Association's experience in hosting annual events, the number of volunteers in the association and the long time commitment of its members to non-profit events in the community, make the KFA the perfect choice for hosting the Annual Beach Volleyball event on an ongoing basis.

Proposed Locations

Proposed Location : Kensington Fire Hall, 16 Gerald MacCarville Drive

The proposed location for the volleyball courts is adjacent to the Kensington Fire Hall on the grassy area in front of the water tower. This location is adjacent to the existing facilities of the fire hall and will provide significant exposure for the town during events. The industrial park offers parking and easy access to other amenities within the town of Kensington and provides additional exposure of the services offered within the industrial park. The site allows a permanent home for the courts using existing town property and can be constructed and maintained with minimum cost.



Requirements

- The K.V.F.D. would cover the cost of removing the sod and top soil to the depth of 6 to 8 inches.
- The K.V.F.D. will install the required posts for the 3 courts.
- The K.V.F.D. will install barrier around the area to separate the grass from the courts.
- The K.V.F.D. will purchase all the material needed for the construction of the courts.
- The Town of Kensington will continue with all maintenance necessary, including the purchase of new nets, volleyballs as needed.

Promotion

Possible ways to promote the beach volleyball courts:

Volleyball at Sunset: Kids' Night to take place on Friday night

Volleyball at Sunset: Adult's Night to take place on Saturday night

Kensington Intermediate Senior High School could also be involved as part of their late intermural or team training

Create a Summer Volleyball Club that plays a few nights a week

Invite the local indoor volleyball leagues

Addendum:



April 9th, 2015

Dear Selection Committee,

Volleyball PEI is very proud to be able to support the bid of David Gallant and his group in their quest to host beach volleyball programs and events in the Town of Kensington in 2015. This group has been building their hosting portfolio by hosting the Kensington Street Beach Tournament for many years and I am confident that they will do a great job hosting these programs.

We have been building our partnership with David and his committee over the past number of years as we also look to grow our sport throughout our province. The success of our indoor and beach programs on and off the court is attributed to the great working relationship we have been able to establish with this group and others. We believe if they are successful in their bid attempt, these courts and program will assist in elevating the profile of volleyball in our province.

Volleyball PEI is pleased to be able to write this letter of support for David Gallant and his group. We hope you consider their application. If you have any further questions, please do not hesitate to contact us at (902) 569-0583 or cgcrozier@sportpei.pe.ca.

Yours in Sport,

Cheryl G. Crozier

Cheryl G. Crozier
Executive Director – Volleyball PEI

TOWN OF KENSINGTON
Finance and Administration Committee Report
Wednesday, May 06, 2015
6:00 PM

Committee Members Present: Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Councillor Mack MacLean, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Deputy Administrator Wendy MacKinnon

Visitors: Nil

1. Call of Meeting to Order and Welcome

1.1 Deputy Mayor Mann called the meeting to order at 6:00 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

3.1 Nil

4. Financial Statement Review

4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Town	7,224.34	-28,374.33	-32,497.85	-65,538.32
CGC	-17,177.20	-13,520.75	-23,250.86	-19,075.00
Fire	1,354.50	2,688.00	1,529.87	6,294.00
Consolidated	-8,598.36	-39,207.08	-54,218.84	-78,319.32

The statements were reviewed by Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements are showing a surplus based on budget as the Fun Times building and the CGC wind turbine were disposed in April which had a small capital gain. As a result

rent is down in April and will be down for the remainder of the year. Department expenses as a whole were down in April which is great to see.

Community Gardens Complex is showing a deficit in April due to lower ice rentals and higher electricity costs based on our budget estimate.

The fire department revenue is showing a Surplus year to date. There were no issues noted.

4.2 The balance sheet was reviewed with no issues noted.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of April in the amount of \$218,236.64 will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of April in the amount of \$7,812.49 will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Water and Pollution Control Corp.	-7,977.72	800.30	15,385.95	3,200.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues.

5. Other Business

5.1 Business/Vendor License – No update.

5.2 Fun Times Update – The property closed on April 24, 2015.

5.3 KISH Donation – The Town has not received a letter of request as of the meeting so the committee could not recommend anything.

5.4 MBCU Signing officer – The accounts at the MBCU still have Gordon Coffin as the signing officer and we need to switch the signing officer to his Worship Rowan Caseley through adoption of the following resolution:

THAT Mayor Rowan Caseley is hereby designated as a legal signing officer on all financial and legal instruments related to the Town of Kensington in the conduct of business with the Malpeque Bay Credit Union, Kensington, PE.

5.5 Emergency Measure Coordinator – The Public safety committee is recommending an individual for the role of Emergency Measure Coordinator for the Town of Kensington. The finance committee is recommending that this position be paid an honorarium of \$500

per year plus reimbursement of any expenditures or disbursements. Town Councillors are being requested to adopt the following resolution:

THAT Town Council approve an honourarium of \$500.00 per year for the volunteer position of Emergency Measures Coordinator and that the position be reasonably reimbursed for any expenditures related to carrying out the duties of the position. Such honourarium is to be paid according the volunteer firefighter honourarium schedule of payment.

- 5.6 Kensington North Water Shed Association – The organization was inquiring to the Town regarding office space. The committee recommended that our CAO work out a deal between the Town and The Association for the downstairs office that would result in the Town providing the office space in exchange for rendered services and acknowledgement as a major sponsor. .

6. Adjournment

- 6.1** The meeting was adjourned at 8:04 pm.

Town of Kensington Bills List April 2015

A1 - Vacuums	289452	\$80.40
Amalgamated Dairies Limited	3915092015	\$24.40
Amalgamated Dairies Limited	39150940022	\$140.68
ADL Foods	2175013	\$718.83
ADL Foods	2175690	\$233.34
ADL Foods	2175458	\$420.39
ADL Foods	2175772	\$162.64
ADL Foods	2175834	\$450.41
Advance Rentals	1161214	\$190.24
Aliant	CGC 3274877	\$308.28
Aliant	POLICE 3279010	\$31.19
Andrew Griffin	APRIL 2015 RRSP	\$772.74
Bell Mobility	358265	\$199.50
Buffie Boily Photographic Arts	3121	\$1,060.20
Brenda MacIsaac	APRIL 2015 RRSP	\$402.28
Building Blocks Home Improvements	1838545	\$593.36
Canadian Linen & Uniform Service	5800742917	\$220.14
City of Summerside	1150340-TCH	\$1,368.00
Coles Doors 2011	5259	\$316.10
Commercial Construction	APRIL 2015	\$10,926.90
Canada Revenue Agency Tax Centre	JAN - MAR 2015 HST	\$12,023.66
Canadian Union of Public Employees	APRIL 2015 UNION DUE	\$665.71
D.W Mechanical	1448	\$136.80
D.W Mechanical	1449	\$273.60
D.W Mechanical	1450	\$136.80
Desjardins Card Services FCDQ	5494819120	\$119.77
Desjardins Card Services FCDQ	5494819121	\$765.74
Eastlink	MAY 1, 2015 TOWN HAL	\$102.88
Eastlink	APRIL 24, 2015	\$1,262.88
Eastlink	APR 24, 2015	\$55.03
Eastlink	FIRE APR 14, 2015	\$53.68
Elizabeth Hubley	APRIL RENT 2015	\$798.00
Frito Lay Canada	43755539	\$120.12
Frontline Outfitters	20170	\$417.24
Geoff Baker	APR 2015 MILEAGE	\$113.74
Geoff Baker	APRIL 2015 MILEAGE	\$185.61
Grant Thornton	3276	\$2,561.58
Grant Thornton	3275	\$503.17
Graphic Communciations Group	2015-9518	\$142.50
Hewitt Rentals Inc	5082877 001	\$35.96
Hi Time Shooters	10/04/15	\$350.00
Irving Oil	30806831	\$46.88
Irving Oil	140901	\$340.11
Irving Oil	INTEREST APRIL	\$157.81

Irving Oil	835696	\$451.54
Irving Oil	200005	\$430.42
Irving Oil	73	\$560.21
Irving Oil	44037	\$415.95
Irving Oil	44635	\$492.25
Irving Oil	30777975	\$217.45
Irving Oil	621421	\$295.29
Irving Oil	30801655	\$282.63
Irving Oil	927112	\$431.88
Irving Oil	177024	\$321.51
Irving Oil	141416	\$450.93
Irving Oil	178485	\$455.16
Irving Oil	623466	\$104.15
Irving Oil	448302	\$293.37
Irving Oil	140901	\$340.11
Irving Oil	30812347	\$425.73
Irving Oil	20575	\$103.34
Irving Oil	861516	\$259.23
Irving Oil	351781	\$273.83
Irving Oil	567444	\$229.82
Irving Oil	533486	\$154.35
Irving Oil	657022	\$164.75
Irving Oil	653490	\$165.41
Irving Oil	30817520	\$336.26
Island Petroleum	2931	\$216.59
Island Petroleum	2930	\$241.52
Island Petroleum	2959	\$257.42
Island Petroleum	3075	\$268.72
Island Petroleum	3195	\$51.59
Jennifer Davison	3 MARCH CLASSES	\$90.00
Keeper-Kleen	148162	\$201.85
Kensington Figure Skating Association	APRIL 2015	\$300.00
Kensington Food Basket	24	\$35.00
Kensington Metal Products Inc.	29865	\$14.54
Kensington Minor Hockey	APRIL 2015	\$300.00
Kensington Vipers	DONATION 2015	\$400.00
Kent Building Supplies	745776	\$17.48
Kent Building Supplies	744333	\$44.47
Kent Building Supplies	737603	\$27.06
Kim Caseley	APRIL 2015 CELL PHON	\$30.00
Kim Caseley	FLAG FRAME	\$612.90
Kim Mullett	APR 23, 2015 EXPENSE	\$61.48
K'Town Auto Parts	20S146895	\$22.77
K'Town Auto Parts	20S147596	\$13.45
K'Town Auto Parts	148082	\$27.17
Kensington & Area Chamber of Commerce	73540	\$150.00
Kubota Canada Ltd	APRIL 2015	\$262.21

Lee Pidgeon Electrical Ltd	3670	\$131.45
Lee Pidgeon Electrical Ltd	3654	\$83.30
Lewis Sutherland	APRIL 2015 RRSP	\$906.60
Linkletter's Welding Ltd	346581	\$246.76
MacInnes Express(1983) Ltd	165446	\$86.60
MacInnes Express(1983) Ltd	165577	\$13.78
MacInnes Express(1983) Ltd	2175834	\$450.41
MacPhee's Seamless Eavestroughing	765567	\$136.80
Maritime Electric	TOWN HALL APR 15	\$1,141.47
Maritime Electric	EVK POOL APR 15	\$59.75
Maritime Electric	ART CO-OP APR 15	\$211.32
Maritime Electric	TRAIN STN APR 15	\$419.93
Maritime Electric	CAR CHGR APR 2015	\$29.12
Maritime Electric	FUN TIMES APR 15	\$508.38
Maritime Electric	FIRE HALL APR 15	\$357.65
Maritime Electric	LIBRARY APR 15	\$530.84
Maritime Electric	SEN CNT APR 15	\$103.73
Maritime Electric	CGC SIGN APR 15	\$55.00
Maritime Electric	CGC RINK APR 15	\$7,280.94
Maritime Electric	CGC BALLFIELD APR 15	\$28.56
Maritime Electric	PW SHOP APR 15	\$164.35
Maritime Electric	20 STEWART APR 15	\$61.38
Maritime Electric	STREET LIGHTS APR 15	\$3,205.94
Malpeque Bay Credit Union	APRIL 2015 RRSP	\$3,387.62
Mid Isle Electric	4336	\$528.05
Mid Isle Electric	4337	\$253.88
MJS Marketing & Promotions	2504021	\$57.00
MJS Marketing & Promotions	2505013	\$45.60
Orkin Canada	6121390	\$62.70
Orkin Canada	6090238	\$28.50
Prince County Hospital Foundation	2015 DONATION	\$3,000.00
PEI Firefighters Association	C2-2642	\$124.60
PEI Firefighters Association	DUES 2015-12	\$1,055.48
Petty Cash	APRIL 30, 2015	\$168.81
Pitney Works	APR 2015 POSTAGE	\$2,479.60
Provincial Auto Parts Ltd	996-381293	\$96.82
Revolution Media	705	\$45.60
Road Trax Sales and Service	156471	\$44.48
Rowan Caseley	MAR 2015 EXP	\$166.85
Mikes Independent	01 6046	\$37.10
Mikes Independent	01 6897	\$23.34
Mikes Independent	03 3654	\$38.91
Mikes Independent	01 1312	\$22.98
Mikes Independent	01 0314	\$48.36
Mikes Independent	01 0971	\$30.94
Mikes Independent	SAVE15/04/15	\$5.79
Mikes Independent	SAVE13/04/15	\$15.96

Scotia Securities	APRIL 2015 RRSP	\$603.42
Scotiabank Visa	APRIL 5, 2015	\$307.07
Scouts Canada	2015 DONATION	\$700.00
Seacor Athletic	SGLL3121	\$4,560.00
Sherry's Heating Service	1835	\$1,900.00
Staples	APRIL 8, 2015	\$21.25
Stewart McKelvey	90440737	\$5,762.95
Suncor Energy Products Partnership	ARP 15, 2015	\$723.04
Superior Sanitation	554444	\$79.80
Superior Sanitation	554445	\$182.40
Superior Sanitation	554446	\$228.00
Superior Sanitation	554447	\$182.40
Superior Sanitation	554448	\$159.60
T & K Fire Safety Equipment Ltd	211683	\$387.03
T & K Fire Safety Equipment Ltd	211780	\$205.20
Telus	APR 2015	\$671.70
Terry Larkin	APRI 2015 DONATION	\$100.00
Traci Campbell	TC/APRIL	\$78.00
Vail's Fabric Services Ltd	231556	\$103.51
Water & Pollution Control Corporation	APRIL 2015	\$258.04
Yellow Pages Group	15-1393389	\$19.89
Subtotal		<hr/> \$96,507.41
April Payroll		\$121,729.23
Total April Bills		<hr/> \$218,236.64 <hr/>

TOWN OF KENSINGTON

Year End Income Statement Comparison of Actual to Budget for April 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$111,458.71	\$75,085.00	\$36,373.71	\$350,303.18	\$302,612.00	\$47,691.18	\$923,662.00	38%
Police Service	\$529.90	\$2,500.00	-\$1,970.10	\$4,984.15	\$10,000.00	-\$5,015.85	\$30,000.00	17%
Town Hall Rent	\$11,426.26	\$20,034.00	-\$8,607.74	\$51,610.42	\$52,434.00	-\$823.58	\$148,706.00	35%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	0%
Sales of Service	\$37,335.90	\$31,000.00	\$6,335.90	\$116,892.20	\$123,200.00	-\$6,307.80	\$371,200.00	31%
Subtotal Revenue	\$160,750.77	\$128,619.00	\$32,131.77	\$523,789.95	\$488,246.00	\$35,543.95	\$1,478,768.00	35%
GENERAL EXPENSES								
Town Hall	\$13,969.97	\$14,195.00	\$225.03	\$47,971.69	\$53,330.00	\$5,358.31	\$161,490.00	30%
General Town	\$42,180.24	\$38,333.33	-\$3,846.91	\$194,247.52	\$172,323.32	-\$21,924.20	\$398,435.00	49%
Police Department	\$42,835.59	\$48,281.00	\$5,445.41	\$120,830.38	\$140,729.00	\$19,898.62	\$403,522.00	30%
Public Works	\$32,867.75	\$31,786.00	-\$1,081.75	\$122,438.41	\$106,757.00	-\$15,681.41	\$240,595.00	51%
Train Station	\$1,987.10	\$2,542.00	\$554.90	\$7,400.68	\$10,218.00	\$2,817.32	\$28,004.00	26%
Recreation & Park	\$507.85	\$1,950.00	\$1,442.15	\$7,135.54	\$8,110.00	\$974.46	\$62,710.00	11%
Sales of Service	\$19,177.93	\$19,906.00	\$728.07	\$56,263.58	\$62,317.00	\$6,053.42	\$184,012.00	31%
Subtotal Expenses	\$153,526.43	\$156,993.33	\$3,466.90	\$556,287.80	\$553,784.32	-\$2,503.48	\$1,478,768.00	33%
Net Income (Deficit)	\$7,224.34	-\$28,374.33	-\$35,598.67	-\$32,497.85	-\$65,538.32	-\$33,040.47		
Community Gardens Complex								
Community Gardens Revenue	\$31,434.59	\$26,600.00	\$4,834.59	\$141,021.11	\$138,400.00	\$2,621.11	\$421,100.00	33%
Community Gardens Expenses	\$48,611.79	\$40,120.75	-\$8,491.04	\$164,271.97	\$157,475.00	-\$6,796.97	\$421,100.00	39%
Net Income (Deficit)	-\$17,177.20	-\$13,520.75	\$3,656.45	-\$23,250.86	-\$19,075.00	\$4,175.86		
Fire Department								
Fire Revenues	\$16,698.00	\$16,628.00	\$70.00	\$68,887.00	\$69,012.00	-\$125.00	\$202,036.00	34%
Fire Department Expenses	\$15,343.50	\$13,940.00	-\$1,403.50	\$67,357.13	\$62,718.00	-\$4,639.13	\$202,036.00	33%
Net Income (Deficit)	\$1,354.50	\$2,688.00	\$1,333.50	\$1,529.87	\$6,294.00	\$4,764.13		
Consolidated Net Income (Deficit)	-\$8,598.36	-\$39,207.08	-\$30,608.72	-\$54,218.84	-\$78,319.32	-\$24,100.48		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$44,990.42	\$44,635.00	-\$355.42	\$179,304.50	\$178,540.00	-\$764.50	\$535,620.00	33%
Water & Sewer Expenses	\$52,968.14	\$43,835.00	-\$9,133.14	\$163,918.55	\$175,340.00	\$11,421.45	\$535,620.00	31%
Water & Sewer Net Income (Deficit)	-\$7,977.72	\$800.00	\$8,777.72	\$15,385.95	\$3,200.00	-\$12,185.95		



Mayors Report to Town Council

May 11, 2015

Councilors, Staff and Residents

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

Functions attended - I have had the pleasure to attend the following as Mayor: Kensington and Area Chamber of Commerce Presidents Dinner.

Office Hours – I spent several hours in the office during April, however, on May 4 I started my summer employment and I am in the office in the evening on a regular basis. I am available for meetings as may be required.

Lobbying - With the upcoming election behind us we must look forward with optimism that the government will move forward with a renewed level of cooperation with Municipalities as promised during the campaign. Prior to the election Kensington hosted the candidates in District 20 and made presentations to each one of the four candidates individually, on behalf of Town Council. The intention was to educate each of them on the benefits and importance the Town of Kensington plays in this area and the expectation Town Council has for whomever was elected. It also afforded the opportunity for Council to ask questions of the candidates as well as the candidates to inform us of their position and party position.

Strategic Tourism Expansion Program (STEP) – Some Councilors will recall a presentation made to Town Council last spring on the STEP program through ACOA. Council at that time decided to not move forward with this but wait until the elections were over in November. I have had discussions with them and they are currently preparing a proposal for discussion. A meeting date has been set for Tuesday May 12 with Mr. Baker and myself. This program focuses on identifying the strengths and opportunities for growth in the area. While it may be initiated by the Town it will need a champion from business to move forward. At this stage we are only discussing whether this is something that we are prepared to consider. More information will help Council decide.

Letter to Premier MacLauchlan – Last month I reported on a letter I had sent to Premier MacLauchlan regarding our increased snow clearing costs in Kensington. I did receive a reply from his Chief of Staff Robert Vessey and also had a phone conversation with Mr. Vessey. I also received a reply from the Deputy Minister of Municipal Affairs. Both letters and the phone conversation acknowledged my concerns but however were not in a position to assist us at least not at this time due to the impending election. They did suggest it be discussed further with the appropriate Minister following the election. I do anticipate further discussions to be held in the future. *A copy of my letter and the two replies are attached to this report.*

North Watershed Project – Mr. Baker and I met with Barry Murray and others to discuss some more possibilities of working together with this group and what form it may take. Some steps were identified as to how we might proceed in developing a nature trail along the Barbara Weit River in cooperation with another interested party Cavendish Farms. These are very preliminary discussions but sufficient to say Cavendish Farms would be very interested in partnering with a project like this in cooperation with Kensington.



Pat McIver Correspondence – Following the email from Pat McIver requesting financial support for the Vipers bid to win the Don Johnson Cup, I met with Mr. McIver to discuss how things were with Community Gardens and his team. It was agreed we need to look at a lease agreement so both parties are in agreement as to their responsibilities. This has been forwarded to the Wellness and Culture Committee for follow up. The support of \$400 has been presented to the Vipers.

Cancer Society Dream Team Member – As Council is aware I have accepted the request to be one of the Prince Edward Island Cancer Society Dream Team members. This means I have accepted the challenge to raise \$5,000 by the end of the year to the Cancer Society either by getting people to donate or by fund raising events. Donations are going well but I have a long way to go. At the Harvest Festival this year the “**Mock Jail**” will be used as a fund raiser to help reach my goal. If anyone is interested in helping at this fund raiser, just let me know. Additionally please support the cause by putting your friends in Jail – cost is \$1.00 per minute or it will cost them a \$1.00 per minute to stay out of Jail. Let’s make it a fun event. All the funds raised will go to the Cancer Society and will be added to the amount of funds raised by the Relay for Life total being held on May 23, 2015 in Kensington. Additionally this will help raise awareness to the disease as it currently is the number one cause of deaths on Prince Edward Island.

CAMA Service Award – I have received correspondence (*attached*) advising me that Deputy Administrator Mrs. MacKinnon has achieved 10 years municipal service with the Town of Kensington. A pin has been given to her in recognition and I have congratulated her on the achievement. This has made me realize we do not have any such recognition process in Kensington. I would propose we ask Mr. Baker to put together a program that would start to recognize continuous service with the Town of Kensington starting at 10 years and every 5 years thereafter. This should also be for those elected to Council for continuous service. An appropriate certificate would be presented and possible a pin designed for that purpose. I propose these be recognized annual at the Town Of Kensington Christmas Dinner and include anyone who has achieved the years of service in that calendar year. *I will be asking Council for a formal motion for consideration and that we be prepared to start it with this year’s Christmas Dinner and catch up with any employees and Councilors who have earned the service award.*

Trans Canada Trail – I was invited by the Trans Canada Trail to become “Champion Premier” for the Trans Canada Trail. Since Kensington has the Trail running right through the center of town I accepted the invitation. *I have attached a copy of the letter from Trans Canada Trail* and will keep Council informed of any events. There are several other Mayors in Prince Edward Island who have accepted the invitation to be part of this movement. The book they have sent me has been personalized to me but I will have it in my office should anyone wish to have a look at it. There are some fantastic pictures.

Rowan Caseley
Mayor – Town of Kensington



**Trans Canada Trail
Sentier Transcanadien**

Honorary Patrons

Their Excellencies the Right Honourable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Governor General of Canada
and
Mrs. Sharon Johnston, C.C.

Présidents d'honneur

Leurs Excellences le très honorable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Gouverneur général du Canada
et
Mme Sharon Johnston, C.C.

**Board of Directors
Conseil d'administration**

**Trans Canada Trail
Sentier Transcanadien**

Paul C. LaBarge, JD, LL.M. (Chair/Président)
Jim Bishop
Cameron Clark
Myliène Forget (Secretary/Secrétaire)
Eric Glonot
Betty Anne Graves
Graham Green
Ron Hicks
Ken Killin
Patricia Leeson
Alan MacDonald
Carolyn MacKay
Ruth Marr
Valerie Pringle
Neil Yeates

Andrew Parsons (Treasurer/Trésorier)

**Trans Canada Trail Foundation
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(Co-Chair/Coprésidente)
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David Alsenstat
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Paul C. LaBarge
Pierre Lassonde, C.M., O.Q.
Bruce Simpson
Wendy Southall

Ken Killin (Treasurer/Trésorier)

**President and CEO
Présidente et chef de la direction**

Deborah Apps

April 30, 2015

His Worship Rowan Caseley
Mayor of Kensington
PO Box 418
Town of Kensington PE C0B 1M0

Dear Mayor Caseley,

I appreciate the demands of your schedule and was delighted to receive your formal acceptance of our invitation to become a *Champion Premier* for the Trans Canada Trail.

The dream of a national Trail that connects Canadians from coast to coast to coast is well on its way to becoming reality—thanks to the commitment and enthusiasm of a stellar national campaign cabinet, the passionate involvement of Honorary Campaign Chair, Mrs. Laureen Harper, the tireless dedication of Trail planners and builders, the backing of donors and sponsors, and the support of a group of distinguished individuals, like you, who believe in our cause.

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Thank you, again, for your support of the Trans Canada Trail—please accept the enclosed book, *Trans Canada Trail: A 25-Year Dream*, as a token of our sincere appreciation.

Please don't hesitate to contact me if you have any questions or suggestions. I can be reached at dapps@tcctrail.ca or at 403-984-8031.

Best regards,

Deborah Apps
President & CEO

Encl.

Trans Canada Trail /
Sentier Transcanadien
321, rue de la Commune Ouest
Suite 300
Montréal, QC H2Y 2E1

tel/tél 514.485.3959
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www tcctrail.ca, sentier.ca

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Votre sentier. Votre aventure.

*Robert Hughes
President / Président*

*Don MacLellan
First Vice-President /
Premier vice-président*

*Marie-Hélène Lajoie
Second Vice-President /
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*Janice Baker
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*Jean Savard
Past President /
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*Marc Landry
Director / Administrateur*

*Glen Davies
Director / Administrateur*

*Jeff Renaud
Director / Administrateur*

*Jack Benzaquen
Director / Administrateur*

*Jake Rudolph
Director / Administrateur*

*Jennifer Goodine
Executive Director /
directrice générale*

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www.camacam.ca

April 17th, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418, 55 Victoria Street East
Kensington, PEI
C0B 1M0

Dear Mayor Caseley:

The Canadian Association of Municipal Administrators' (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management of our members, which is a significant priority for our Association. These awards are based on the number of years of full-time, paid employment in municipal government in a management capacity (a Chief Administrative Officer or reporting directly to a Chief Administrative Officer). They are granted at ten years and given in five year increments.

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We ask you to assist us in recognizing Ms. MacKinnon (by perhaps making a special presentation to her at City Council) for her ongoing support of the municipal profession and for the part that she continues to play in helping to make CAMA the leading organization in fostering and sustaining municipal excellence.

Our sincere gratitude to you for your continued support of this valued CAMA member and dedicated employee of your organization. We trust that your municipality has tremendously benefited from her membership in CAMA and we are confident that it will continue to do so.

Sincerely,



Robert Hughes
CAMA President

cc Ms. Wendy MacKinnon, Deputy Administrator, Town of Kensington



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

March 31, 2015

Hon. H. Wade MacLauchlan
Premier of Prince Edward Island
Fifth Floor South, Shaw Building
95 Rochford Street, P O Box 2000
Charlottetown, PE C1A 7N8

Dear Premier MacLauchlan;

This letter is to request a meeting with you to discuss an issue of great importance and concern for the Town of Kensington.

We are all aware the cost of snow removal this winter has been excessive for everyone. I am sure you are also aware of our responsibility to submit a balanced budget each year and budget any deficit from the previous year in the current year. The Town of Kensington has struggled each year to meet an acceptable level of service and also set a reasonable level of taxation. Property Taxes accounts for approximately 36% of our Revenue, Equalization Grants 23% of our Revenue and the remaining 41% comes from other sources. Town Revenues for 2015 are budgeted at \$1,478,768.

In view of the excessive snow removal the past two winters, the Town has incurred approximately \$70,000 additional cost of labor and maintenance for the past two winters or about 5% of our operating expenditures. Furthermore we are maintaining this level of service for sidewalks and parking lots using equipment that is up to 20 years old and at the end of its life.

When could we meet to discuss the opportunity for assistance from the Province? I can be reached at my cell 902-432-4492. Thank you for your consideration.

Best Regards,

Rowan Caseley, Mayor
Town of Kensington

Cc. Hon. Doug W. Currie, Minister of Health, Wellness and Municipal Affairs
Geoff Baker CAO, Town of Kensington



368-4400

April 14, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Rowan
Dear Mayor Caseley:

I am writing in response to your letter dated March 31, 2015 to Premier MacLauchlan, which describes the challenges the Town of Kensington faces with regard to snow clearing and balancing budgets.

We share your concerns regarding the significant challenge posed by the heavy snowfall Prince Edward Island has experienced these last two winters. As you know, the provincial government is responsible for winter maintenance on approximately 4300 kilometers of roads, including over 80% of roads located in incorporated municipalities across the province.

We have faced significant, difficult decisions and associated budget pressures with regard to providing necessary and appropriate levels of service and safety on our extensive road network these last two winters. We anticipate the province's winter maintenance budget may be exceeded by 30% this year alone, due to the high snowfall experienced so far. We expect municipal governments have faced similar challenges and associated costs, depending on the level of infrastructure provided and the associated demand for services.

Our government strives to provide high quality services to the public, while meeting our financial targets. Winters, such as the last two, test our ability to do this. It is our hope that future years will see a balancing of weather impacts on our services and responsibilities, leveling out the associated expenses over time for all levels of government.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert".

Robert Vessey
Chief of Staff

cc Hon. Doug Currie, Minister Responsible for Municipal Affairs
Hon. Alan McIsaac, Minister of Transportation & Infrastructure Renewal



Finance, Energy and
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April 16, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington PE C0B 1M0

Dear Mayor Caseley:

Thank you for your letter dated March 31, 2014 concerning the impact of severe winter weather on the Town of Kensington's snow removal resources.

I am aware of the additional costs you and the other municipalities are incurring, since the province has also faced significant challenges in managing the past two winters' snowfall.

As you'll appreciate, the current provincial election period has required us to alter our schedules and procedures. We ask for your indulgence until the election is over and a permanent minister responsible for Municipal Affairs is appointed.

Nonetheless, the topic remains at the top of the list and we look forward to meeting with you in May to discuss it further.

Sincerely yours,

David G. Arsenault, FCA
Deputy Minister



Mayors Report to Town Council

May 11, 2015

Councilors, Staff and Residents

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

Functions attended - I have had the pleasure to attend the following as Mayor: Kensington and Area Chamber of Commerce Presidents Dinner.

Office Hours – I spent several hours in the office during April, however, on May 4 I started my summer employment and I am in the office in the evening on a regular basis. I am available for meetings as may be required.

Lobbying - With the upcoming election behind us we must look forward with optimism that the government will move forward with a renewed level of cooperation with Municipalities as promised during the campaign. Prior to the election Kensington hosted the candidates in District 20 and made presentations to each one of the four candidates individually, on behalf of Town Council. The intention was to educate each of them on the benefits and importance the Town of Kensington plays in this area and the expectation Town Council has for whomever was elected. It also afforded the opportunity for Council to ask questions of the candidates as well as the candidates to inform us of their position and party position.

Strategic Tourism Expansion Program (STEP) – Some Councilors will recall a presentation made to Town Council last spring on the STEP program through ACOA. Council at that time decided to not move forward with this but wait until the elections were over in November. I have had discussions with them and they are currently preparing a proposal for discussion. A meeting date has been set for Tuesday May 12 with Mr. Baker and myself. This program focuses on identifying the strengths and opportunities for growth in the area. While it may be initiated by the Town it will need a champion from business to move forward. At this stage we are only discussing whether this is something that we are prepared to consider. More information will help Council decide.

Letter to Premier MacLauchlan – Last month I reported on a letter I had sent to Premier MacLauchlan regarding our increased snow clearing costs in Kensington. I did receive a reply from his Chief of Staff Robert Vessey and also had a phone conversation with Mr. Vessey. I also received a reply from the Deputy Minister of Municipal Affairs. Both letters and the phone conversation acknowledged my concerns but however were not in a position to assist us at least not at this time due to the impending election. They did suggest it be discussed further with the appropriate Minister following the election. I do anticipate further discussions to be held in the future. *A copy of my letter and the two replies are attached to this report.*

North Watershed Project – Mr. Baker and I met with Barry Murray and others to discuss some more possibilities of working together with this group and what form it may take. Some steps were identified as to how we might proceed in developing a nature trail along the Barbara Weit River in cooperation with another interested party Cavendish Farms. These are very preliminary discussions but sufficient to say Cavendish Farms would be very interested in partnering with a project like this in cooperation with Kensington.



Pat McIver Correspondence – Following the email from Pat McIver requesting financial support for the Vipers bid to win the Don Johnson Cup, I met with Mr. McIver to discuss how things were with Community Gardens and his team. It was agreed we need to look at a lease agreement so both parties are in agreement as to their responsibilities. This has been forwarded to the Wellness and Culture Committee for follow up. The support of \$400 has been presented to the Vipers.

Cancer Society Dream Team Member – As Council is aware I have accepted the request to be one of the Prince Edward Island Cancer Society Dream Team members. This means I have accepted the challenge to raise \$5,000 by the end of the year to the Cancer Society either by getting people to donate or by fund raising events. Donations are going well but I have a long way to go. At the Harvest Festival this year the **“Mock Jail”** will be used as a fund raiser to help reach my goal. If anyone is interested in helping at this fund raiser, just let me know. Additionally please support the cause by putting your friends in Jail – cost is \$1.00 per minute or it will cost them a \$1.00 per minute to stay out of Jail. Let’s make it a fun event. All the funds raised will go to the Cancer Society and will be added to the amount of funds raised by the Relay for Life total being held on May 23, 2015 in Kensington. Additionally this will help raise awareness to the disease as it currently is the number one cause of deaths on Prince Edward Island.

CAMA Service Award – I have received correspondence (*attached*) advising me that Deputy Administrator Mrs. MacKinnon has achieved 10 years municipal service with the Town of Kensington. A pin has been given to her in recognition and I have congratulated her on the achievement. This has made me realize we do not have any such recognition process in Kensington. I would propose we ask Mr. Baker to put together a program that would start to recognize continuous service with the Town of Kensington starting at 10 years and every 5 years thereafter. This should also be for those elected to Council for continuous service. An appropriate certificate would be presented and possible a pin designed for that purpose. I propose these be recognized annual at the Town Of Kensington Christmas Dinner and include anyone who has achieved the years of service in that calendar year. *I will be asking Council for a formal motion for consideration and that we be prepared to start it with this year’s Christmas Dinner and catch up with any employees and Councilors who have earned the service award.*

Trans Canada Trail – I was invited by the Trans Canada Trail to become “Champion Premier” for the Trans Canada Trail. Since Kensington has the Trail running right through the center of town I accepted the invitation. *I have attached a copy of the letter from Trans Canada Trail* and will keep Council informed of any events. There are several other Mayors in Prince Edward Island who have accepted the invitation to be part of this movement. The book they have sent me has been personalized to me but I will have it in my office should anyone wish to have a look at it. There are some fantastic pictures.

Rowan Caseley
Mayor – Town of Kensington



**Trans Canada Trail
Sentier Transcanadien**

Honorary Patrons

Their Excellencies the Right Honourable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Governor General of Canada
and
Mrs. Sharon Johnston, C.C.

Présidents d'honneur

Leurs Excellences le très honorable
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et
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**Board of Directors
Conseil d'administration**

**Trans Canada Trail
Sentier Transcanadien**

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Jim Bishop
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Myliène Forget (Secretary/Secrétaire)
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Deborah Apps

April 30, 2015

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Town of Kensington PE C0B 1M0

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Best regards,

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President & CEO

Encl.

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April 17th, 2015

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Town of Kensington
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Robert Hughes
CAMA President

cc Ms. Wendy MacKinnon, Deputy Administrator, Town of Kensington



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

March 31, 2015

Hon. H. Wade MacLauchlan
Premier of Prince Edward Island
Fifth Floor South, Shaw Building
95 Rochford Street, P O Box 2000
Charlottetown, PE C1A 7N8

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Best Regards,

Rowan Caseley, Mayor
Town of Kensington

Cc. Hon. Doug W. Currie, Minister of Health, Wellness and Municipal Affairs
Geoff Baker CAO, Town of Kensington



368-4400

April 14, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Rowan
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Chief of Staff

cc Hon. Doug Currie, Minister Responsible for Municipal Affairs
Hon. Alan McIsaac, Minister of Transportation & Infrastructure Renewal



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April 16, 2015

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PO Box 418
Kensington PE C0B 1M0

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Nonetheless, the topic remains at the top of the list and we look forward to meeting with you in May to discuss it further.

Sincerely yours,

David G. Arsenault, FCA
Deputy Minister

Town of Kensington - Request for Decision

Topic: 2015 Pothole Patching	Date: May 8, 2015
Proposal Summary: <p>A quote was requested from Curran and Briggs for pothole patching throughout the Town, re-paving a 200 metre section along Stewart Street, and some required upgrades to the Fire Hall apron. The quote was received following a visual inspection of the roads with PW Supervisor, Ralph Wadman, and a representative from Curran and Briggs.</p> <p>The requested quote for 2015 came in as follows:</p> <p>Patching on all streets owned by the Town of Kensington - \$8,250.00 plus HST Scratch coat and pave 200 metre section along Stewart St. - \$\$19,540.00 plus HST Remove and replace areas at Fire Hall - \$1,150.00 plus HST</p> <p>The quote for repairs to the fire hall apron may be a little on the low side depending on the extent of the repairs required. The quote includes the removal and replacement of the asphalt in front of the fire hall doors however, more extensive repair may be required. It is anticipated that the actual cost for the fire hall work would not exceed \$2,500.00.</p>	
Benefits: <ul style="list-style-type: none">• Will result in a smoother and more aesthetic driving surface for residents and tourists.• Will extend the useful life of certain road sections.• Will extend the useful life of the Fire Hall Apron.	
Disadvantages: <p>None noted.</p>	
Policy Implications <p>None noted.</p>	
Options: <ol style="list-style-type: none">1. Award the contract to complete the pothole patching as proposed.2. Not complete the pothole patching as proposed.3. Award contract with modifications.	
Bids Received: <p>Curran and Briggs - \$28,940.00 plus HST</p>	

<p>Costs:</p> <p>\$28,940.00 plus HST</p>	<p>Source of Funding:</p> <p>2015 Public Works Operational Budget 2015 General Capital Budget 2015 Fire Department Capital Budget</p>
<p>Recommendation/Comments:</p> <p>That Town Council consider and adopt the following resolution awarding the 2015 Paving contract to the Curran and Briggs:</p> <p><i>THAT the contract for the 2015 Town of Kensington Paving Project, including pothole patching on all town owned streets (\$8,250.00), scratch coat and paving of a 200 metre section along Stewart Street (\$19,540.00), and removal and replacement of a portion of the fire hall apron (\$1,150.00) be awarded to Curran and Briggs as per their quote dated April 27, 2015 in the amount of \$28,940.00 plus HST.</i></p>	

Town of Kensington - Request for Decision

Topic: Annexation of Lands of JONI ALBERT & MATTHEW KENNETH GALLANT– 149 Kelvin Grove Road	Date: May 8, 2015
Proposal Summary: <p>A request has been received from Mr. Matt Gallant of 149 Kelvin Grove Road (PID No. 465708-000) to connect to the Town of Kensington’s central water and sewer system. Mr. Gallant has been having issues with his on-site septic system. Council’s policy (unwritten) over the past 5 years has been that in order to connect to the Town’s water and sewer system a request shall be submitted to the Town by the affected property owner to initiate a process of annexing the property inside the municipal boundary.</p> <p>Mr. Gallants request has been received and therefore the connection has been made to his property.</p> <p>A copy of Mr. Gallant’s request is attached to this Request for Decision.</p> <p>Staff are recommending that Town Council approve the appropriate resolution as contemplated below to allow an application to be made to the Minister of Municipal Affairs to annex this property inside the municipal boundary.</p> <p>Further, staff are recommending that Town Councillors consider adopting a formal policy with respect to allowing water and sewer connections for properties outside the municipal boundaries and the requirement to bring the property inside the municipal boundary. If Councillors are in agreement staff will bring forth a policy at the regular June meeting for Council’s consideration.</p>	
Benefits: <ul style="list-style-type: none">• Will allow the connection of a property in proximity to the Town to be connected to central water and sewer services.• Will facilitate the decommissioning of an on-site septic system in proximity to the Town.	
Disadvantages: <p>None noted.</p>	
Policy Implications <p>None noted.</p>	
Options: <ol style="list-style-type: none">1. Approve staff’s recommendation to adopt a resolution to begin the annexation process of a property located at 149 Kelvin Grove Road.2. Not approve the recommendation of staff and provide further policy direction.	

Bids Received: N/A	
Costs: N/A	Source of Funding: N/A
Recommendation/Comments: That Town Council consider and adopt the following resolutions: WHEREAS the Town of Kensington has received a request from Matt Gallant for the annexation of lands identified as PID # 465708-000 consisting of approximately 0.34 acres; AND WHEREAS this land parcel is in close proximity to the Town of Kensington municipal boundary; BE IT RESOLVED that the Town of Kensington, in accordance with Section 12 of the Municipalities Act, Province of Prince Edward Island, formally apply to the Minister for annexation of lands as identified herein and as shown in the attached GIS documentation shown in the Province's Geoline database.	

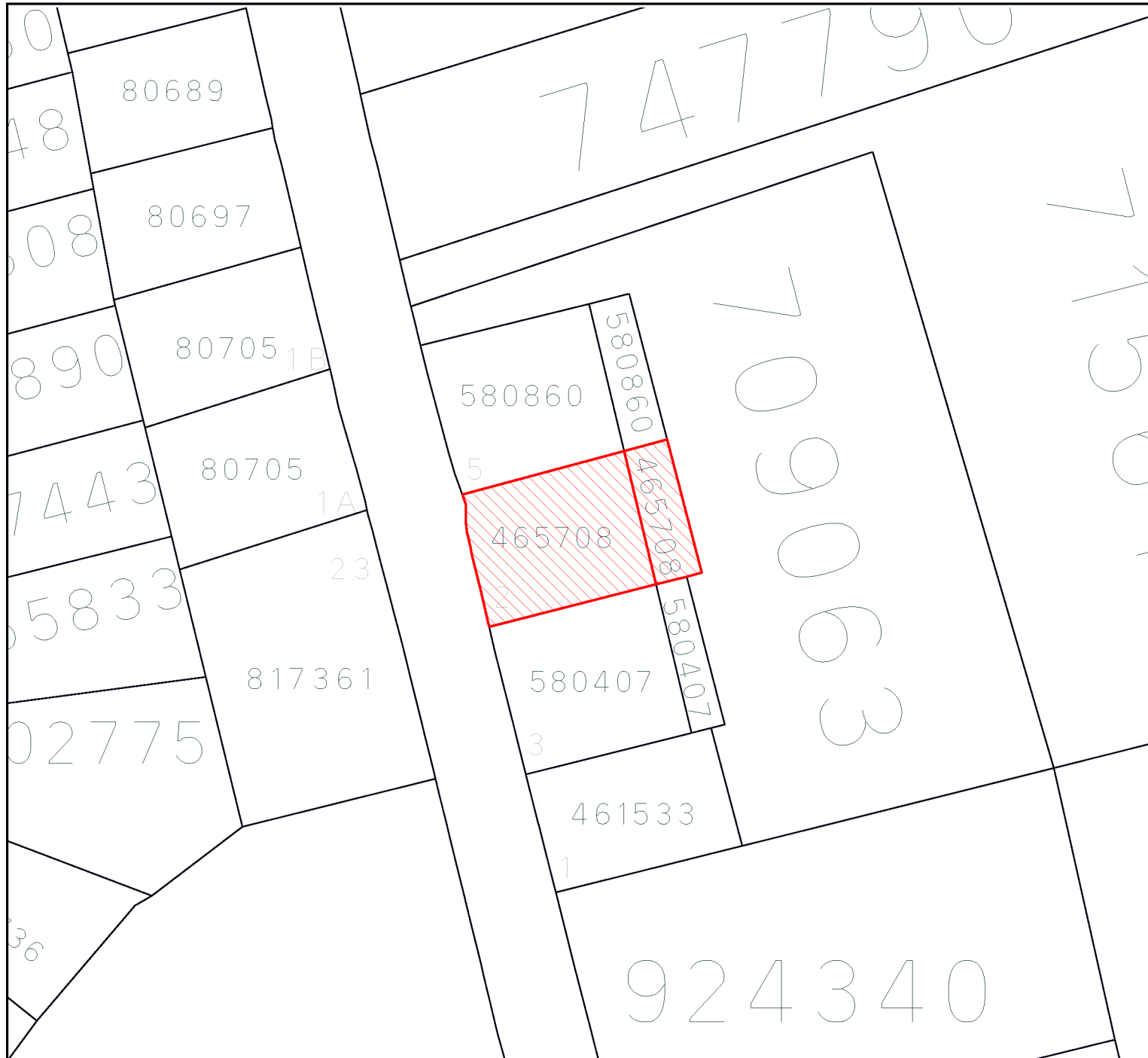
To Whom it Concern,

Due to recent mishaps, I, Matthew Gallant of 149 Kelvin Road, Kelvin Grove, request the Town of Kensington to initiate the process to annex my property into the Town for the purpose of receiving water and sewer service.



Matt Gallant
149 Kelvin Road Resident
(902) 954-0068

<u>Parcel</u>		<u>Map #</u>	<u>Property Location</u>	<u>Owner Name & Mailing Address</u>		
465708		11L056E2	149 KELVIN RD - RTE 109 KENSINGTON	JONI ALBERT & MATTHEW KENNETH 149 KELVIN RD - RTE 109		
Original Prop No:				KENSINGTON PE C0B 1M0		
School District:	1094	Kensington				
Work Unit:	1207					
Lot/Township #:	19					
School Unit #:	2					
<u>Parcel and Lease</u>		<u>Acreage</u>	<u>Assessment Values</u>		<u>Taxable</u>	<u>Designated Taxpayer and Mailing Address</u>
465708 - 0		0.34	Commercial:		0	SCOTIABANK CENTRAL MORTGAGE UNIT
Account Status:	A		Non Commercial:	\$ 114300	113700	
			Residential:	\$ 114300	113700	STRATFORD
Farm Qual:	N		Farm:		0	ON PO BOX 1122 N5A 7X9
Municipality:	1910	KELLY PAT				<u>Dates</u>
Region# and Assr:						Assessment Effective:
% in Municip:	100					
Spec Prop Code:			No. Farm Qual:		Last Inspection:	27-JUL-92
MHI Number:			No. Referrals:		Last Owner Chg:	20-JUN-14
			No. Transfers:		Initially Filed:	01-JAN-00
Owner ID Code:			No. Tax Credits:		Dormant:	
Ownership Code:	A01		No. Building Permits:			
Tax Exempt Code:			No. Appeals:			



PROVINCE OF PEI DEPARTMENT OF
PROVINCIAL TREASURY
GEOMATICS INFORMATION CENTRE
11 KENT ST. CHARLOTTETOWN
PEI C1A 7NB

PHONE: 902-368-5167
FAX: 902-368-5255

WHILE THIS MAP MAY NOT BE FREE
FROM ERROR OR OMISSION, CARE HAS
BEEN TAKEN TO ENSURE THE BEST
POSSIBLE QUALITY. THIS MAP IS A
GRAPHICAL REPRESENTATION. IT IS NOT
INTENDED TO BE USED TO CALCULATE
EXACT DIMENSIONS OR AREAS.

SCALE: 1:1250
DATE: May 8, 2015
TIME: 02:26:43 PM
ACREAGE: 0.35
WORK UNIT: 1207

<u>Parcel</u>	<u>Map #</u>	<u>Property Location</u>	<u>Owner Name & Mailing Address</u>
465708	11L056E2	149 KELVIN RD - RTE 109 KENSINGTON	JONI ALBERT & MATTHEW KENNETH GALLANT 149 KELVIN RD - RTE 109

Acres:	0.34	KENSINGTON
--------	------	------------

Assessment Values

Commercial Assessment:	\$0.00
Non Commercial Assessment:	\$114300.00
Residential Assessment:	\$114300.00
Farm Assessment:	\$0.00
Market Assessment Value:	\$114300.00
Municipal Assessment Value:	\$114300.00
Taxable Commercial:	\$0.00
Taxable Non-Commercial:	\$113700.00
Taxable Residential:	\$113700.00
Taxable Farm:	\$0.00

Tax Rates

Provincial Commercial Rate:	\$1.50
Provincial Non-Commercial Rate:	\$1.50
Municipal Commercial Rate:	\$0.00
Municipal Non-Commercial Rate:	\$0.00
Provincial Tax Credit:	\$0

Summary of Annual Charges: * Provincial and Municipal Credits

Province of PEI Charges	\$1705.50		Municipal	Provincial
Less Provincial Credits *	\$-568.50		Provincial Tax Credit:	N/A
Less Municipal Credits *	\$0.00	\$1137.00	Farm Assessment Credit:	\$0.00
Fire District of Kensington		\$65.00	Farm Use Credit:	\$0.00
Island Waste Mangement Corp. Charges		\$205.00	Owner-Occupied Residential Credit:	\$0.00
Annual Charges		\$1407.00	Environmental Building Credit:	\$0.00
			Environmental Land Credit:	\$0.00
				\$0.00
				\$-568.50

PE C0B 1M0

Geoff Baker

From: Mayor Rowan Caseley <mayor@townofkensington.com>
Sent: Thursday, May 07, 2015 4:23 PM
To: Geoff Baker CAO
Subject: FW: 2015 KACC Golf Tournament

Importance: High

From: Kensington & Area Chamber of Commerce [<mailto:info@kensingtonchamber.ca>]
Sent: May-07-15 2:58 PM
To: 'Rowan Caseley'
Subject: 2015 KACC Golf Tournament
Importance: High

Dear Mayor Caseley,

The Kensington & Area Chamber of Commerce 2015 KACC Golf Tournament is being held at Andersons Creek Golf Course on Thursday May 28th and I wonder if the Town of Kensington would like to enter a team for the event? Golfers will spend an afternoon on the greens, and then they can relax and enjoy a steak dinner at the clubhouse (meal included with ticket price). A silent auction and awards ceremony with prizes will conclude this memorable and fun day.

There is an early bird registration promotion: **register before May 15th** and receive 2 Green Fees (per team of 4) to Anderson's Creek Golf Club.

The tournament is open to Chamber members and non-members. The teams are made up of 4 people but we encourage individuals to also register as they will be guaranteed a place on a team.

Andersons Creek Golf Course, Stanley Bridge, PEI
Thursday May 28th
Registration: 12 noon
Shotgun start: 12:30pm

\$450.00 plus HST per team of 4

We are also asking businesses if they would like to be a Hole Sponsor; there will be signage at the hole promoting the company name. The cost of hole sponsorship is \$100.00. One Green Fee will be issued FOC to each \$100 hole sponsor.

Please contact me if you require further information or you would like to register a team.

Kind regards

Jane

Jane Bateup
Member & Events Co-ordinator
Kensington & Area Chamber of Commerce
Tel: 902 836 3209



Trans Canada Trail
Sentier Transcanadien

*Deborah Apps
FYI
I have accepted
No Cost*

April 16, 2015

His Worship Rowan Caseley
Mayor of Kensington
PO Box 418
Town of Kensington, Prince Edward Island C0B 1M0

Via email: Mayor@townofkensington.com

Dear Mayor Caseley,

As President & CEO, I am writing to update you on, and invite you to represent, an iconic Canadian initiative—the Trans Canada Trail (TCT).

When fully connected the TCT will be the longest and grandest recreational trail in the world, connecting Canadians in almost 1,000 communities in every province and territory. The Trail inspires Canadians to be active and to see and experience their country at human speed. It is a National Dream with great potential to impact many facets of Canadian life: to **create a sustainable gift for future generations**; to **promote health** by inspiring active living and transportation; to **protect the environment** by preserving green space and promoting conservation; to **deepen awareness of our history, culture and natural heritage**; and to **spur economic development through tourism and job creation**.

This past fall, we were thrilled to celebrate the full connection of the Confederation Trail, PEI's portion of the Trans Canada Trail, which stretches almost 450 kilometres, through some of the most beautiful locales in the province.

We are on a bold mission to connect the Trail from coast to coast to coast in time for Canada's sesquicentennial in 2017. The Trail will be the perfect *natural* stage to celebrate this impressive Canadian milestone, and as we build towards connecting the Trail and Canadians across the country, we would like to invite you to join us as a TCT *Champion*.

We are delighted to let you know that Premier Wade MacLauchlan, His Honour the Honourable Frank Lewis, and P.E.I. mayors, Clifford Lee (Charlottetown), David Dunphy (Stratford) and Richard Collins (Montague), among many others, have joined a growing list of prominent Canadians who have declared themselves to be supportive of this national project. A list of all TCT Champions is included with this letter.

As a TCT *Champion*, you will be invited to attend and participate in key Trail-related events, and to speak to the importance of the Trail, as opportunities arise, and your schedule permits. We would appreciate a photo, which will be featured on our website along with other TCT *Champions*. We may also contact you for a quote on why you value the Trail and what it means for your province and our great country, for possible use in future publications.

We are now in the process of planning for our annual Globe and Mail supplement, which will be published on July 4. As part of the supplement, we will feature a list of our *Champions*, and would be thrilled to include your name along with the many other municipal, provincial and federal officials who have agreed to lend their voices in support of this amazing project.

We are sure that you understand the inherent value of the Trail and hope you will accept our invitation to be a TCT *Champion*. A response from your office by May 15 would be greatly appreciated. If you have any questions, please don't hesitate to contact Christina Giffen at 1-800-465-3636 or cgiffen@tctrail.ca.

We look forward to hearing from you.

Yours sincerely,

Deborah Apps
Deborah Apps
President & CEO

Honorary Patrons

Their Excellencies the Right Honourable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Governor General of Canada
and
Mrs. Sharon Johnston, C.C.

Présidents d'honneur

Leurs Excellences le très honorable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Gouverneur général du Canada
et
Mme Sharon Johnston, C.C.

Board of Directors

Conseil d'administration

Trans Canada Trail Sentier Transcanadien

Paul C. LaBarge, JD, LL.M.
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Jim Bishop
Cameron Clark
Mylène Forget (Secretary/Secrétaire)
Eric Glonet
Betty Anne Graves
Graham Green
Ron Hicks
Ken Killin
Patricia Leeson
Alan MacDonald
Carolyn MacKay
Ruth Marr
Valerie Pringle
Neil Yeates

Andrew Parsons (Treasurer/Trésorier)

Trans Canada Trail Foundation Fondation du sentier Transcanadien

Valerie Pringle, C.M., LL.D.
(Co-Chair/Coprésidente)
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Pierre Lassonde, C.M., O.Q.
Bruce Simpson
Wendy Southall

Ken Killin (Treasurer/Trésorier)

President and CEO

Présidente et chef de la direction

Deborah Apps

Trans Canada Trail /
Sentier Transcanadien:
321, rue de la Commune-Ouest
Suite 300
Montréal, QC H2Y 2E1

tel/tél 514.485.3959
800 465.3636
fax/télec 514.485.4541
www. tctrail.ca, sentier.ca

Your Trail. Your Journey.

Votre Sentier. Votre Aventure.

OUR TRAIL CHAMPIONS

National Champions

Their Excellencies the Right Honourable
David Johnston, C.C., C.M.M., C.O.M., C.D.,
Governor General of Canada and
Mrs. Sharon Johnston, C.C.

Laureen Harper

Shawn Atleo
Margaret Atwood, C.C., O.Ont.
Robert Bateman, O.C., O.B.C.
Roberta Bondar, O.C., O.Ont.
Joseph Boyden
Paul Brandt
Bonnie Brooks
Kurt Browning, C.M.
Edward Burtynsky, O.C.
Cassie Campbell
The Right Honourable Kim Campbell, P.C., C.C., O.B.C., Q.C.
Lorne Cardinal
Kim Catrall
The Right Honourable Jean Chrétien, P.C., O.M., C.C., Q.C.
The Right Honourable Adrienne Clarkson,
P.C., C.C., C.M.M., C.O.M., C.D.
Jim Cuddy, O.C.
Victor Dodig
His Excellency Gary Doer, Ambassador of Canada
to the United States, O.M.
David Foster, O.C., O.B.C.
Robert W. Ghiz
Graeme Gibson, C.M.
David Goldbloom, O.C.
Paul Gross, O.C.
Chris Hadfield, O.Ont., M.S.C., C.D.
Rick Hansen, C.C., O.B.C.
Allan Hawco
Peter A. Herrndorf, O.C., O.Ont.
The Right Honourable Michaëlle Jean,
P.C., C.C., C.M.M., C.D.
Tom Jackson, O.C.
Norman Jewison, C.C., O.Ont.
Karen Kain, C.C., O.Ont., LL.D.
Craig Kielburger, C.M.
Marc Kielburger, C.M.
Wab Kinew
Cindy Klassen
Jean-Daniel Lafond, C.C., R.C.A.
Eugene Levy, C.M.
Natalie MacMaster, C.M.
Honourable Margaret McCain, C.C., O.N.B.
Bharat Masrani
David McKay
Stuart McLean, O.C.
Deepa Mehta, O.C., O.Ont.
Dana Meise
Rick Mercer, O.C.
Anne Murray, C.C.
Gordon Nixon, C.M., O.Ont.
Julie Payette, O.C., C.Q.
Steve Podborski, O.C.
Brian Porter
Senator Nancy Greene Raine, O.C., O.B.C.
Ken Read, C.M.
John Ralston Saul, C.C.
Kyle Shewfelt
Martin Short, C.M.
George Stroumboulopoulos
Mark Tewksbury
Spencer West

Lieutenant Governor and Territorial Commissioner Champions

The Honourable Edna Elias (NU)
His Honour the Honourable Donald Ethell, O.C (AB)
His Honour the Honourable Frank Fagan, C.M., O.N.L. (NL)
His Honour the Honourable John Grant (NS)
Her Honour the Honourable Judith Guichon (BC)
His Honour the Honourable Philip Lee, C.M., O.M. (MB)
His Honour the Honourable Frank Lewis (PE)
His Honour the Honourable Doug Phillips (YT)
Her Honour the Honourable Jocelyne Roy Vienneau (NB)
Her Honour the Honourable Vaughn Solomon Schofield (SK)
The Honourable George L. Tuccaro (NT)

Government Champions

Premier Wade MacLauchlan, PE
Premier Kathleen Wynne, ON

Mayor Don Atchison, Saskatoon, SK
Minister Zach Churchill, NS
Mayor Richard Collins, Montague, PE
Mayor Derek Corrigan, Burnaby, BC
Mayor Dan Curtis, Whitehorse, YT
Mayor Pat Darte, Niagara-on-the-Lake, ON
Mayor David Dunphy, Stratford, PE
Mayor Ross Forrest, Lake Cowichan, BC
Mayor Jack Froese, Langley Township, BC
Mayor Shelley Hart, East St. Paul, MB
Mayor Don Iveson, Edmonton, AB
Mayor Gale Katchur, Fort Saskatchewan, AB
Mayor Greg Kriskche, City of Leduc, AB
Mayor George LeBlanc, Moncton, NB
Mayor Clifford Lee, Charlottetown, PE
Mayor Derek Mahon, Battleford, SK
Mayor Mike Martin, Trail, BC
Mayor Bryan Matheson, Lumsden, SK
Mayor Don McCormick, Kimberley, BC
Chair Terry McGrath, Hunter River, PE
Mayor Kathy Moore, Rossland, BC
Mayor Darrell Mussatto, North Vancouver, BC
Mayor Naheed Nenshi, Calgary, AB
Mayor Gerri Lynn O'Connor, Uxbridge, ON
Regional District of East Kootenay Board, BC
Mayor Gregor Robertson, Vancouver, BC
Mayor Mike Savage, Halifax, NS
Mayor Hugh Scott, Lac-Tremblant-Nord, QC
Mayor Trish Stewart, Oxford, NS
Mayor John Tory, Toronto, ON
Mayor Jim Watson, Ottawa, ON
Deputy Mayor Mary Ekho Wilman, Iqaluit, NU
Mayor Brad Woodside, Fredericton, NB



1 Kirkdale Rd,
Charlottetown, PE
C1E 1R3



Tel : 902-566-1493
Fax : 902-566-2880
Website: fpeim.ca

April 17, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418, 55 Victoria Street
Kensington PE C0B 1M0

Dear Mayor Caseley,

Modern municipal infrastructure, services and amenities are what make cities, towns and communities great places to live. Strong municipal governments improve quality of life, while creating an environment for businesses to grow and prosper. Municipalities are a vital part of building strong communities across the province, but municipalities are struggling. Important decisions need to be made to ensure that we have healthy, viable municipal governments for the foreseeable future.

The Federation has been busy getting out the message that municipalities need a long term solution that includes:

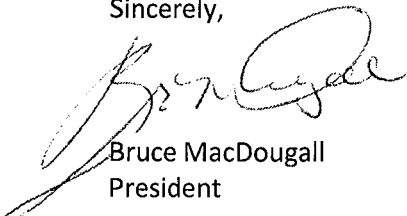
- a fair and predictable municipal revenue sharing framework with the Province; and
- province-wide incorporation resulting in municipalities of sufficient size and tax base to be sustainable.

The FPEIM Executive met with each of the four party leaders. The response has been very encouraging. The Federation has also sent an information package to each candidate. A copy of that package is enclosed.

During the campaign, some municipal councils will be meeting with your local candidates to discuss the priorities of your municipality. The Federation invites your council to use those discussions to reinforce the messages brought forward by the Federation and build on them by explaining the challenges and opportunities in your municipality.

Strong municipalities build strong communities and strengthen the province as a whole. The provincial election provides a great opportunity to deliver this important message; but, when the election is over, the conversation must continue. We must have a public dialogue about the importance of vibrant municipalities island-wide to a better future for Islanders. In the coming days, FPEIM will launch its new website, buildpeicommunities.ca, to help start that conversation.

Sincerely,



Bruce MacDougall
President

Robert Hughes
President / Président

Don MacLellan
First Vice-President /
Premier vice-président

Marie-Hélène Lajoie
Second Vice-President /
Deuxième vice-présidente

Janice Baker
Treasurer / Trésorière

Jean Savard
Past President /
Président sortant

Marc Landry
Director / Administrateur

Glen Davies
Director / Administrateur

Jeff Renaud
Director / Administrateur

Jack Benzaquen
Director / Administrateur

Jake Rudolph
Director / Administrateur

Jennifer Goodine
Executive Director /
directrice générale

CAMA
P. O. Box 128, Station A
Fredericton, NB
CANADA
E3B 4Y2

ACAM
CP 128, succursale A
Fredericton, N.-B.
CANADA
E3B 4Y2

T 1-866-771-2262
F 506-460-2134
E-Mail:
admin@camacam.ca

www.camacam.ca

April 17th, 2015

Mayor Rowan Caseley
Town of Kensington
PO Box 418, 55 Victoria Street East
Kensington, PEI
C0B 1M0

Dear Mayor Caseley:

The Canadian Association of Municipal Administrators' (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management of our members, which is a significant priority for our Association. These awards are based on the number of years of full-time, paid employment in municipal government in a management capacity (a Chief Administrative Officer or reporting directly to a Chief Administrative Officer). They are granted at ten years and given in five year increments.

This year in your municipality we acknowledged the commitment of your Deputy Administrator, Ms. Wendy MacKinnon, for her ten years of municipal service in a management capacity. Her recognition pin has been mailed to her directly.

We ask you to assist us in recognizing Ms. MacKinnon (by perhaps making a special presentation to her at City Council) for her ongoing support of the municipal profession and for the part that she continues to play in helping to make CAMA the leading organization in fostering and sustaining municipal excellence.

Our sincere gratitude to you for your continued support of this valued CAMA member and dedicated employee of your organization. We trust that your municipality has tremendously benefited from her membership in CAMA and we are confident that it will continue to do so.

Sincerely,



Robert Hughes
CAMA President

cc Ms. Wendy MacKinnon, Deputy Administrator, Town of Kensington

*May 11/15
Glen Davies
Let's discuss
and add to
correspondence
Jaw*



58TH ANNUAL MEETING

Date Change!

With the expectation that a Provincial Election campaign will be underway on our originally scheduled date of April 27, the Board of Directors of the Federation of PEI Municipalities has changed the date for the 2015 Annual Meeting to

Monday May 25, 2015

Full details and complete agenda to follow shortly.



**2015
FEDERATION OF PEI MUNICIPALITIES
ANNUAL MEETING**

MONDAY, MAY 25, 2015

HOSTED BY
COMMUNITY OF LINKLETTER
AT
Linkletter Community Center, 1670
Route 11

2015 Federation of PEI Municipalities Annual Meeting
Host Municipality: Community of Linkletter
REGISTRATION FORM

- A. Fill in names and titles of delegates attending the Annual Meeting.
- B. **MEMBER MUNICIPALITIES:** Please indicate with ✓ or × your THREE voting delegates as per section 15.d of the FPEIM Constitution.
- C. Please return completed form and cheque to: Federation of PEI Municipalities, Annual Meeting, 1 Kirkdale Road, Charlottetown PE C1E 1R3 or fax to (902) 566-2880 **before the registration deadline of Friday, May 15, 2015.** Please make cheques payable to FPEIM.

Name of Municipality: _____

	Title	Name	MEMBER MUNICIPALITIES Kindly indicate with ✓ or × max. 3 voting delegates
1			
2			
3			
4			
5			
6			
7			

Cost: **MEMBERS:** \$60.00 + HST per registered delegate
 NON-MEMBERS: \$90.00 + HST per registered delegate

Important Notes:

- If any delegates have dietary considerations, please convey them to FPEIM staff.
- ***Every municipality who sends a delegate to the FPEIM Annual Meeting is requested to bring a door prize.*** Only delegates who have completed and submitted evaluation forms will be eligible for door prizes.

Registration Policy: Registration will be accepted on a pre-registration basis. Cancellations must be made with the FPEIM office at least two working days prior to the Annual Meeting date, or the full fee will be due. Substitutions may be made without charge by notifying FPEIM office at least one working day prior to the Annual Meeting date.

Forward your Registration Form to :



Federation of PEI Municipalities
1 Kirkdale Road
Charlottetown, PE
C1E 1R3

Fax: (902) 566-2880
Email: info@fpeim.ca



KENSINGTON INT/SR HIGH SCHOOL
P.O. Box 340/19 Victoria St. E.
Kensington, PE C0B 1M0
Phone 902-836-8901/Fax 902-836-8903
<http://www.edu.pe.ca/kish>

Newsletter #9

May 2015

Upcoming

May 1.....Area Association Meetings – no classes
May 14.....Spring plays
May 18.....Victoria Day – no classes
May 30.....Senior Prom
June 12.....Senior high exams begin
June 15.....The last of the snow finally melts
June 19.....Grade 9 exams begin
June 23.....Grade 12 graduation
June 26.....Last instructional day

Grade 12 Information

Tuesday, May 5 is the deadline for local scholarship applications. They can be handed in to Mrs. Black or the office by the end of the school day. Application forms are available at <http://kishwebsite.wordpress.com/scholarship-information/> and the password is kishgrads2015.

Wednesday, May 5 – Grade 12 students will attend a student loan information session in the cafeteria from 1:30-2:30pm. A parent session will be held that night in the library from 6-7pm. Grade 12 FI students are asked to attend the evening presentation due to the Delf preparation time requirements.

Friday, May 15 – is the deadline to submit applications for Medals of Achievement to Ms. Ramsay.

Student Achievements

April Students of the Month:

- Gr. 7 – Paxton Cole, Hannah Paynter
- Gr. 8 – Tessa Murray, Connor Mill
- Gr. 9 – Kaleigh Morrison, Sheriden Wall
- Gr. 10 – Anthony Barbour, Rhys Caseley, Dominick Boyd
- Gr. 11 – Justin Whitehead
- Gr. 12 – Kassidy Smythe, Makenzie Corcoran

April Students of the Month:

- Gr. 7 – Hannah LeClair, Lauren Johnstone
- Gr. 8 – Olivia Barbour, Lexie Murphy
- Gr. 9 – Shannan Hill, Josie Green
- Gr. 10 – Zach Woodside, Kody Costain
- Gr. 11 – Kristen Cash, Ashley Doucette
- Gr. 12 – Victoria Boucher, Brooke Johnston

Provincial Science Fair:

At the recent provincial science fair, **PAIGE ARDEN** and **SHIANNE ADAMS** represented our school well, competing in the junior division with their project titled ***Does the Color of a Solar Panel Affect the Intake and Output of Heat?***

Paige and Shianne won an honorable mention for the junior division and also 5 specialty prizes:

1. **Engineers PEI Prize** (Project which best utilizes engineering or applied sciences concepts) – 2nd place junior
2. **Dr. Leon Loucks Award for Environment Stewardship & Sustainability** – 1st place junior
3. **PEI Energy Corporation Award** (Project that best promotes the concepts of renewable energy and energy efficiency) – 2nd place junior/intermediate
4. **Phytocultures Plant Biology Award** (To foster interest in plant biology/agriculture at an early age) – 3rd place junior
5. **Aerospace & Defense Association of PEI Prize** (Best demonstrates applications of advanced engineering technologies) – junior division

Badminton Zones & Provincials:

1. **DREW GRADY** and **JAMES MURPHY** placed 4th in the zone senior singles category recently.
2. **LEXIE MURPHY** finished 1st in her pool at the provincials to advance to the semifinals, in which she finished 4th.

Congratulations to **RAENA PARENT** on placing 2nd at the recent CPF Pei Concours d'art participants and winners.

Hockey:

Congratulations to **KELSEY HASLAM** and the Mid-Isle Wildcats on winning the Atlantic Esso Cup bronze medal recently.

Volleyball:

Congratulations to the **KISH U16 GIRLS VOLLEYBALL TEAM** on winning gold at the recent provincial championships. **ABBY DONALD** was named spring league all-star!

Congratulations to **KELSEY MACLEAN** and **BRIANNA MACKAY** on being named league all-stars of the U18 girls volleyball league last night.

Student Council 2015-2016

We're pleased to announce our Student Council executive (so far) for the next school year.

President – Lindsay Ramsay

Sr. Vice President – Courtney Proffitt

Jr. Vice President – Caleb McKenna

Applications for other executive positions will be posted later.

Senior Prom

The senior prom will be held on Saturday, May 30 in the school gym for 9-10pm. Grads and their dates are to assemble at 8:30 and the walk-through will begin at 9pm.

From 10pm until approximately 4am, grads and their dates are encouraged to remain at the school for a night filled with games, activities, prizes and refreshments.

Spring Plays Presentations

On Thursday, May 14, the junior and senior drama groups will be hosting a public performance of their spring plays. The senior high group will be performing ***"Who Killed Sherlock Holmes?"*** and the junior high group, ***"The Wizard of Oz"***. There will also be a few other dramatic performances, so it promises to be a great evening of entertainment. You are invited to help celebrate an evening of theater with our drama groups on **THURSDAY, MAY 14**

FROM 7:00-8:20 in the cafeteria. Half the profits will be going to support the IWK Telethon. Come out and enjoy the plays and support a good cause.

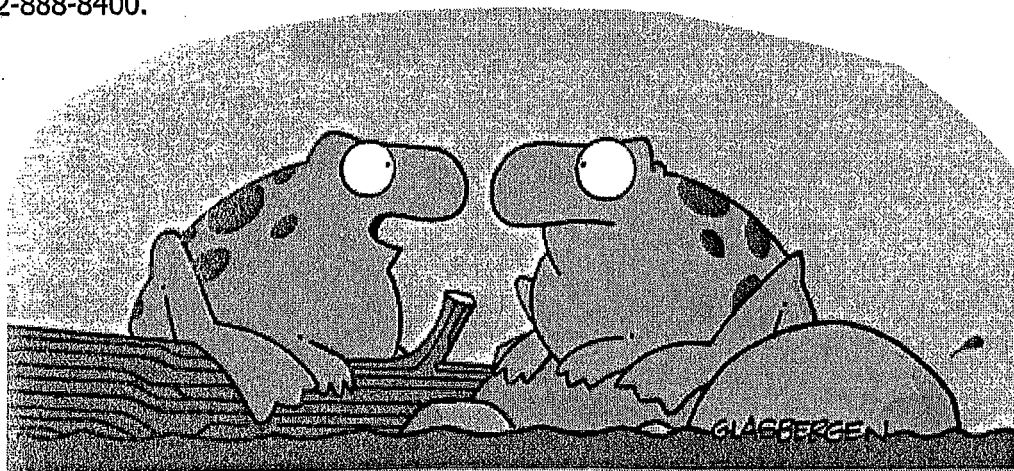
Grade 9" Signals of Suicide" Program

The Canadian Mental Health Association (CMHA) will be presenting a youth suicide prevention program entitled 'Signals of Suicide' (SOS) to Grade 9 students on **Thursday, May 7**. Using interactive discussions and a short video, the 80-minute program safely explores the topic of suicide with youth, outlining warning signs for suicide and ways to seek help for themselves and their peers when they are in distress or crisis. This program is presented to all Grade 9 students across PEI and is part of the Grade 8-9 Health Curriculum.

Pat Doyle, CMHA's Suicide Prevention Coordinator, is a trained facilitator and will present the program to students. If you have questions or would like more information about the SOS program, please contact your School Counselor or Ms. Doyle at 628-3669. To find out more about CMHA's programs and services, visit their website at www.cmha.pe.ca, or call 1-800-682-1648 (toll free).

Community Notes

- **Community Access & Inclusion Expo 2015** will be held at Three Oaks Senior High on Tuesday, May 5 from 5-8pm. This expo will be of interest to all PEI students, their families, care-givers and anyone else interested in learning more about options available Island-wide. Topics being covered include *Education & Training, Respite Care, Inclusive Recreation Options, Life Skills & Day Programs, Employment Opportunities, Assistive Technology, Housing Support, Advocacy & Support, Transportation and Funding Options*. For more information, contact Lorna Champion at lmchampion@edu.pe.ca or 902-888-8400.



"Looks aren't everything. It's what's inside you that really matters. A biology teacher told me that."