



***Tentative Agenda for Regular
Meeting of Town Council***

Tuesday, October 11, 2016 @ 7:00 PM

55 Victoria Street
Kensington, PEI
C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
October 11, 2016 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 September 12, 2016 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 September 12, 2016 Regular Meeting
- 7. Reports**
 - 7.1 CAO Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Community Gardens Complex Report
 - 7.8 Mayor's Report
 - 7.9 FPEIM and KACC Report – Deputy Mayor Mann
- 8. New Business**
 - 8.1 Request for Decisions
 - 8.1.1 RFD2016-37 – Revolution Media Map Proposal.
 - 8.1.2 RFD2016-38 – Fire Protection and Emergency Services Bylaw (First Reading)
 - 8.2 Other Matters
- 9. Correspondence**
- 10. In-Camera (Closed Session)**
- 11. Adjournment**

**Town of Kensington
Minutes of Regular Council Meeting
Monday, September 12, 2016
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland;

Visitors: Grant Buchanan – 9 Imperial Street Resident

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor Doucette to approve the tentative agenda for the September 12, 2016 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the August 8, 2016 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 July 11, 2016 Regular Council Meeting

6.1.1 Mayor Caseley inquired about the contract details for the Musical Nights funding project, Mr. Baker confirmed the contract has not been received at this time.

- 6.1.2** Mr. Baker will complete a letter of understanding between the Town of Kensington and the Haunted Mansion this week for the loan of the two antique hearses.

7. Reports

7.1 CAO's Report

- 7.1.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the September 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

- 7.1.1.1** Councillor Mill inquired about the relocation of the Welcome to Kensington sign located on Hwy 2 by the Castle Building Centre to across the road, to be viewed by visitors coming into Kensington. Mr. Baker will review potential locations and report back to Council. Council also requested that the signs be re-painted.

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the July 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

- 7.2.2** Mayor Caseley requested that the average fire fighter attendance statistics be included within the submitted Fire Statistical report for future months.

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the July 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

- 7.3.2** Chief Sutherland spoke on a recent CBC documentary which the Kensington Police Service took part in called "Keeping Canada Safe". Chief Sutherland will inform Council of the airing date once it has been set.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the Building Permit Summary Report for September 2016. Unanimously carried.*

7.5 Bills List

- 7.5.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the July 2016 Bills in the amount of \$ 161,347.33. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of July 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the Community Gardens Complex report for the month of July 2016. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of September 2016 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reminded Councillors that the Federation will host their Semi-Annual meeting in Summerside on October 22, 2016. The new Municipal Government Act website has been launched.

7.9.2 The KACC September mixer will be hosted by Twin Shores Campground on September 22, 2016 at 4:30 pm.

8. New Business

8.1 Request for Decisions

8.1.1 Webster Enterprises/Station View Estates – Subdivision Request

8.1.1.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

WHEREAS a request has been received from Webster Enterprises Ltd. to subdivide Lot 12-3 into two separate parcels, being Lot 12-3A and Lot 12-3B, as per Subdivision Plan No. 1630;

AND WHEREAS the proposed subdivisions and consolidations have been reviewed against the Town's Development Control Bylaw and are found to be in general compliance therewith;

BE IT RESOLVED that approval be granted to Webster Enterprises Ltd. to subdivide Lot 12-3, located in the Station View Estates subdivision, into two separate parcels, being Lot 12-3A and Lot 12-3B, as per Subdivision Plan No. 1630, dated August 9, 2016, drawn by Derek A. French Professional Services Inc.

Unanimously carried.

Councillor Pickering declared a conflict and excused herself from the Council Chambers at 7:47 pm.

8.1.2 Austin and Ramona Roberts/Victoria Enterprises Inc. – Subdivision/Consolidation Request

8.1.2.1 Moved by Councillor Spencer, seconded by Councillor Doucette,

WHEREAS a request has been received from Austin and Ramona Roberts, on behalf of A&R Adventures Inc. and Victoria Enterprises Inc., to subdivide Parcel KC-2 from PID No. 79807, to subdivide Parcel KC-1 from PID No. 78907, to subdivide Parcel PC-1 from PID No. 76752, as per Subdivision Plan No. 141-24512-S02, dated May 27, 2016 and certified by James A. Clow;

AND WHEREAS a request has been received from Austin and Ramona Roberts, on behalf of A&R Adventures Inc. and Victoria Enterprises Inc., to consolidate Parcel KC-2 to PID No. 76752 and to consolidate Parcel PC-1 to PID No. 78907, as per Subdivision Plan No. 141-24512-S02, dated May 27, 2016 and certified by James A. Clow;

AND WHEREAS the proposed subdivisions and consolidations have been reviewed against the Town's Development Control Bylaw and are found to be in general compliance therewith;

BE IT RESOLVED that Town Council approve a subdivision of Parcel KC-2 from PID No. 78907, being lands of Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;

BE IT FURTHER RESOLVED that Town Council approve a subdivision of Parcel KC-1 from PID No. 78907, being lands of Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;

BE IT FURTHER RESOLVED that Town Council approve a subdivision of Parcel PC-1 from PID No. 76752, being lands of Victoria Enterprises Inc., as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;

BE IT FURTHER RESOLVED that Town Council approve a consolidation of Parcel KC-2 to PID No. 76752, being lands of Victoria Enterprises Inc., as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow;

BE IT FURTHER RESOLVED that Town Council approve a consolidation of Parcel PC-1 to PID No. 78907, being lands of

Austin and Ramona Roberts, as per Plan No. 141-24512-S02, dated May 27, 2016, certified by James A. Clow.

Unanimously carried.

Councillor Pickering returned to the Council Chambers at 7:53 pm.

8.2 Other Matters

8.2.1 Provincial Infrastructure Fund Application Amendment

8.2.1.1 Moved by Councillor Pickering, seconded by Councillor Mill

THAT the Town of Kensington submit a new application to the Provincial Infrastructure Fund to fund the 2016 Sidewalk Replacement Plan Project. Such application to replace the original application titled Victoria Street West Sidewalk Replacement.

The Council understand that all future operations and maintenance cost associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried.

9. Correspondence

- 9.1** A letter from the Kensington Wild Major Midget Hockey Club requesting the Towns sponsorship.

Moved by Councillor Mill, seconded by Councillor MacLean to approve a \$750.00 sponsorship to the Kensington Wild Major Midget Hockey Club. Unanimously carried.

- 9.2** Information regarding the upcoming 2016 FPEIM Semi Annual Meeting hosted by the City of Summerside on October 22. Council members wishing to attend are requested to RSVP to Wendy MacKinnon.
- 9.3** A letter from Communities, Land and Environment to inform the Town that the application for annexation of PID No. 465708 owned by Joni Albert and Matthew Gallant has been approved.
- 9.4** A Thank You from Dolly Adams, recognizing the EVK Swimming Pool staff and programs, especially instructor Matt McNeil who was very accommodating to ensure her family's needs were met.
- 9.5** A letter from Trans Canada Trail with updates from the 2015-2016 Annual Report and upcoming initiatives.
- 9.6** An invite from the Kensington and Area Chamber of Commerce to the networking mixer on September 22 at Twin Shores Campground.

9.7 Information on a Car Tour of Over 250 Canadian Cities to Stop Forced Organ Harvesting in China.

9.8 Information regarding the new Municipal Government Act website and available upcoming consultations.

9.9 A letter from Island Nature Trust requesting a financial donation. *Declined*

10. In-Camera

10.1 *Nil.*

11. Adjournment

Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:13 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor



Chief Administrative Officer's Report

October 2016

Each monthly CAO's report provides an opportunity to provide a snapshot to Town Council, our residents and other key stakeholders of some of the key work of staff. The report shall also serve as a reporting mechanism to Town Council on specific directions given to staff through the CAO.

Very generally, the CAO is responsible for the overall operation and administration of the Town including providing leadership to senior staff and providing business, policy guidance and technical advice to Town Council, and implementing Council decisions and directives, ensuring the timely delivery of programs and services, and a fiscally responsible budget while championing the programs and policies of Council.

Capital Project Updates:

Streets and Sidewalks

Kensington Storm Water Project

The construction of this project has been deferred. Further consideration will be given and a recommendation provided as to whether or not it is feasible for the Town to move forward with the project in 2017.

Kensington Sidewalk Replacement Plan Project

The funding application for the Kensington Sidewalk Replacement Plan Project was submitted on Monday, September 19, 2016, as directed by Town Council. The application was submitted recognizing the \$35,000 approved contribution from the Provincial Infrastructure Fund. Approval of the revised scope was received on September 23rd. Staff will work as quickly as possible to complete the work during the Fall of 2016. A Request for Quotations is being developed, as per the terms of the Town's Procurement Policy, for the project and will be issued as soon as it is complete. If the project cannot be completed in 2016, all preparations and contract negotiations will be completed to allow the project to proceed as early as possible in 2017.

Operational and Ongoing Items

Fire Department Policy Development

The draft Fire Protection and Emergency Services Bylaw was presented at the September 26th Committee of Council meeting. There were no concerns brought forward by Councillors, therefore the Bylaw was recommended for first reading. A final copy of the Bylaw is circulated with the October 11th regular meeting of Town Council along with a recommendation that first reading and approval be given.

Staff continue to work with W.G. Hogan Fire Safety Specialties on specific policy development for the Fire Department. It is anticipated that the Policy Manual and Standard Operating Procedures will be in final draft form by the end of November. Meetings have been planned with

Mr. Hogan and representatives from the Fire department to review the policies developed thus far. The work required to complete the Master Plan is scheduled to be undertaken throughout October and November with a draft to be provided to the Town prior to the end of February, 2017. The Master Plan will require the following:

1. Fire Department governance and administration assessment;
2. Department management and staffing assessment;
3. Organizational and chain of command assessment;
4. Community risk assessment;
5. Water supply assessment;
6. Mutual Aid assessment;
7. Facilities, apparatus and equipment assessments;
8. Document development and drafting.

Wellfield Protection Plan

Staff continue to work with the Kensington North Watershed Association on the development of a formal wellfield protection plan for the Town. It was recommended by the Province of PEI that the Town apply to an applicable Infrastructure Fund for the development of the Wellfield Protection Plan. To date no application has been made and other opportunities to complete the project are being explored.

5 Year Capital Plans

Staff continue to work on the completion of a five year capital plan as time permits. Once the plans are developed in draft form they will be presented to Town Council for their consideration.

Banking Matters

Staff and the Mayor have been working with the Scotiabank to review the Town's outstanding long term debt and the provision of cash flow projections going forward. The Town's outstanding debt is being reviewed with a view of consolidating shorter term debt into longer terms to provide for improved cash flows, to align amortization periods with asset life cycles and greater administrative efficiency. Once the analysis is complete recommendations will be brought forward for Councillors consideration and approval.

In parallel, staff has identified a number of financial related policies that will be developed over the next 6 to 12 months. Policy gaps identified at this point include: payment controls, debt limit establishment, cash flow forecasting, debt management and accounts receivable controls. Others policy measures will be identified as the project progresses.

Kensington Area Soccer Club – Land Transfer

The Land Acquisition and Operation Agreement with the Kensington Area Soccer Club (KASC) has been completed and signed by all involved parties. It is understood that the KASC is currently investigating funding opportunities to begin planning and construction of their new soccer clubhouse facility.

Community Gardens Complex Naming Rights Contract

A draft of the naming rights contract has been approved by management of the Malpeque Bay Credit Union. The contract is currently being finalized and prepared for signatures.

Police Department False Alarm Bylaw

A copy of the 'draft' Kensington Police Service False Alarm Bylaw was presented at the September 26th Committee of Council meeting. I was directed to revise the Bylaw such that the Police Department only responded to verified alarms. The Bylaw will be revised and presented to Councillors at their October Committee of Council meeting. Once the Bylaw has been finalized in draft form it will be circulated to the business community and the Kensington Area Chamber of Commerce for review and comment.

False alarms account for almost 5% of the total call volume for the Kensington Police Service resulting in additional costs to the department, inefficient deployment of policing resources and a risk to public safety resulting from police response to these occurrences. The Bylaw will serve to reduce the number of false alarm calls as well as to provide cost recovery for false alarm response.

Musical Nights at the Kensington Railyards (Tourist Activities)

We have received approval (via email) that the town's funding application to the Tourism PEI Innovation Fund. The Town has been approved for \$4,000 in funding. We are still awaiting the formal funding contract documents. I have attempted to gain clarity on how the funds can be expended in 2016 however to date I have no new information to report. I will attempt again to contact the appropriate person with the department of Tourism and if at all possible, will provide a verbal update to Town Council at the October 11th meeting. It is hoped that the funds can be utilized to aid in preparations for the 2017 tourist season.

MIH PEI Inc. Development Permit Application

The water and sewer connections to the property line of the development were made on Saturday, October 1st. Curran and Briggs brought the services across the road at an estimated cost of approximately \$5,000. Overall the development appears to be proceeding as scheduled. Some minor amendments had to be made to the storm water plan, i.e. storm water will now be routed (sub-surface) towards Broadway Street as opposed to Victoria Street East. We continue to work with the developer on addressing any issues.

Antique Hearses

As per Town Council's direction, the two antique horse drawn hearses were lent to John Davison of the Haunted Mansion on a temporary basis. A letter of understanding has been drafted and forwarded to Mr. Davison for his review. Plaques will be made and installed on the hearses recognizing them as the property of the Town of Kensington.

Mural Lights – Masonic Lodge Building

Capital 'T' Electric has installed one of the three required lights to light the murals that have been placed on the west facing wall of the Masonic Lodge building. Due to the construction on the adjacent property the installation of the lights has been delayed. It is anticipated that the two additional lights will be installed the week of October 11th.

Electronic Speed Radar Signs

We have been encountering some issues with the speed radar signs losing power and shutting down periodically. All of the signs, at one point or another have lost power. We have spoken to the supplier and it has been recommended that we increase the voltage to the lights to 14V. Capital 'T' Electric have been contracted to complete the required work under the guidance of the manufacturer. While no schedule has been firmed at this point it is hoped that the work can be completed prior to the end of October.

Kubota Tractor Lease Agreement

The lease of the Kubota Tractor expires on the 15th of October. I have contacted Kubota to provide the Town with options as it relates to the buy-out of the tractor, the lease of a new tractor, etc. It is anticipated that information will be provided at the October Committee of Council meeting for deliberation.

The tractor is used primarily for grass cutting in the summer and for clearing the Rail Yards Boardwalk of snow in the winter months. The Kubota Tractor is the only equipment the Town owns which is light enough to snow clear the boardwalk without doing damage. Public Works staff have indicated their preference that a new piece of equipment be leased which contains a cab to shield them from the elements during snow clearing situations.

Teen Driver Safety Week

As Councillors are aware, Teen Driver Safety Week is scheduled to be held the third week of October. Administrative Assistant, Kim Caseley has been busy preparing for the event in consultation with Police Chief Sutherland. A banner has been ordered (approx. cost \$140.00) which will be placed in the vicinity of the high school for the duration of that week. Further, arrangements are being made to have members of the Police department to deliver presentations to the high school on safe driving. Ms. Caseley has ordered a kit of supplies from Parachute (organizers of teen safety week) which will allow police officer to hand out positive tickets to teen drivers who practice safe driving techniques. The kit also includes pencils, key chains, etc. which can be handed out during the high school presentations.

Broadway 45 Sign Relocation Request

As Councillors are aware, a request was considered at the September Committee of Council meeting from the owners of Broadway 45 to relocate the former Kensington Club sign to Town owned property located at the corner of Woodleigh Drive and Victoria Street East. After researching the request it was discovered that the relocated sign would be considered an off-

premise sign which is not currently permitted under the Province of PEI's Highway Signage Regulations. Further to this it was recommended at the Committee of Council meeting that the request not be approved as it could potentially set a precedent whereby further requests would be made to allow the advertising of private businesses on public property. The owners of Broadway 45 have been made aware of the issue in relocating the sign and thanked Town Councillors for their consideration of the request.

Respectfully Submitted,

Geoff Baker, CAO

Fire Department Occurrence Report 2016

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	2			1			4	2					9	17.65%
Motor Vehicle Accident	2	1	2	1	3	3	1	2					15	29.41%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1					1							2	4%
Outside Fire - Brush, Grass, Utility Pole, etc.	1			5	1	3	1						11	22%
Structure Fire - House, Building, Vehicle, etc.		1		1	1								3	6%
Alarms	2		1		1	1		4					9	18%
Total Fire Related	4	1	1	6	3	5	1	4	0	0	0	0	25	51%
Total Incidents	8	2	3	8	6	8	6	8	0	0	0	0	49	
Mutual Aid Call Out						1		1					2	4%
Total Incidents (Inclcluding Mutual Aid Provided by KFD)	8	2	3	8	6	9	6	9	0	0	0		51	100%
Mutual Aid Call in													0	
Average Firefighter Attendance	12	15	16	22	15	15	13	14						
Regular Monthly Training - No. of Firefighters	24	22	22	18	18	20	18							
Training School - Level 1, etc. - No. of Firefighters	3	1	1											
Call Area														
Kensington	3		1	4	1	3	1	2					15	29.41%
Malpeque CIC	2		1	2	1	1	1	2					10	19.61%
Zone's 1 to 5	3	2	1	2	4	4	4	4					24	47.06%
Other						1							1	1.96%

[illegible]

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act	1				1	1	1	1					5	0.85%
Forcible confinement													0	0.00%
Fraud					1	3		2					6	1.02%
Harrassing Phone Calls						3		2					5	0.85%
Impaired Driver			2	1		1	1	4					9	1.54%
Information Files		1	2	3	2	5		4					17	2.90%
Injury Accidents													0	0.00%
Liquor Offences	2		1	1	1	1	1						7	1.19%
Litter Act	2												2	0.34%
Lost and Found	1		2	2	4	6	3	3					21	3.58%
Luring Minors													0	0.00%
Mental Health Act		1		2	2		2						7	1.19%
Mischief		3	3			3		5					14	2.39%
Motor Vehicle Accidents	4	3	1	3	2	2	1	4					20	3.41%
Motor Vehicle Act	4	5	6	2	2	5	10	11					45	7.68%
Municipal Bylaws	1			1	2	1	3	2					10	1.71%
Off Road Vehicle Act	1			1	1								3	0.51%
Other Criminal Code													0	0.00%
Person Reported Missing / wellbeing					2								2	0.34%
Possession of restricted weapon													0	0.00%
Property Check	2		1	2	2	2	5	2					16	2.73%
Resist Arrest													0	0.00%
Roadside Suspensions	1		1										2	0.34%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.17%
STEP (Integrated Traffic Enforcement)	1							1					2	0.34%
Sudden Death								1					1	0.17%
Suspicious Persons / Vehicle	1		2	3	4	1	1	2					14	2.39%
Theft Of Motor Vehicle							1						1	0.17%
Theft Over \$5000													0	0.00%
Theft Under \$5000	3	3	3	3	3	2	6	1					24	4.10%
Traffic Offences													0	0.00%
Trespass Act	1		1					1					3	0.51%

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass at Night			1										1	0.17%
Uttering Threats				1	1								2	0.34%
SOTS Issued	20	15	13	10	2	3	39	69					171	29%
Total Incidents	68	60	64	58	48	58	92	138					586	100%
HTA Warnings	10		2	7			3	6					28	
Fine Revenue	4,400.00	1,853.50	2,010.00	1,190.00	550.00	780.00	6,985.50	10,260.00					28,029.00	
Foot Patrols in hours	2.5	6	5	3	3.5	2	7.5	2					31.5	
Community policing school	3	5.5	4	6	6.5	2								

Year to Date Approved Development Permit Summary Report

Building Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total Building Permit Count		Total Building Permit Fees \$		Total Estimated Construction Value \$
Single family dwelling (new)						1								1		\$200		\$97,500
Semi detached dwelling (new) - permits, not units														0				
Multi unit residential (new)				1		1								2		\$400		\$1,125,000
Modular/Mobile (new)														0				
Residential additions/alterations							1							1		\$100		\$100,000
Modular/mobile renovations														0				
Accessory Buildings		1			1	1								3		\$250		\$11,800
Other - signs, fence etc.														0				
Institutional (new)														0				
Institutional renovations/additions				1										1		\$150		\$350,000
Commercial (new)								1						1		\$300		\$450,000
Commercial renovations/additions					1									1		\$150		\$85,000
Industrial (new)														0				
Industrial renovations/additions														0				
Agriculture														0				
Demolition						1				1				2		\$100		
Totals	0	1	0	2	2	4	1	1	0	1	0	0		12		\$1,650		\$2,219,300

BUILDING PERMITS SUMMARY
October 2016

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT'S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
12-16	October 3, 2016	76711	Bruce Bell 63 Victoria Street, Kensington	902-836-3319	Approved			X	R	\$10,000	Start: October 2016 Finish: October 2016
					DESCRIPTION:	Demolition of house and shed					
											Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED

Educational
- O

Other

**TOWN OF KENSINGTON
APPLICATION FOR BUILDING PERMIT**

① Name and Address of Applicant Bruce Bell
Telephone 902-836-3319 / 902-888-9878

② Property Address 63 Victoria Street Property Number 76711

3. Property Status:

Land purchased from _____ Year Purchased 2014
If lot is located in an approved sub-division, please give
Name of Sub-Division: _____ Lot No. _____

4. Proposed Use:

Building or addition to be used for: Single Family Dwelling _____ Duplex _____ Store _____
Private Garage _____ Commercial Garage _____ Private Storage Building _____
Other (describe) _____

5. Location of property to be developed:

Located on North _____ South _____ East _____ West _____ side of _____ Street

Between the property of _____ and the property of _____

6. Size of Property:

Road frontage _____ Property depth _____ Area _____ sq. ft.

7. Description of project and details of structure:

Works proposed consists of: New Construction _____ Addition to existing _____
Repairing _____ Remodelling _____

Describe Project: Demolition of Property - level lands.
House & Shed behind house.

Ground floor: Length _____ Feet. Width _____ Feet.

Number of Stories _____ Number of Bedrooms _____

Type of Foundation	External Wall Finish	Roof Material	Chimney
Poured Concrete _____	Siding _____	Asphalt _____	Brick _____
Concrete block _____	Wood shingles _____	Steel _____	Prefab _____
Pier _____	Steel _____	Other _____	Other _____
Other _____	Other _____		

8. Water Supply: Private _____ Municipal ☒

9. Sewerage System: Private _____ Municipal ☒

⑩ Estimated cost of Project: \$10,000

⑪ Name and Address of Contractor or Chief Contractor Tombs P.H., Rustico

⑫ Dates of expected start and finish of project: October 2016

13. Moving a building (Describe) _____

⑭ Demolishing a building (Describe) _____

15. Please provide a diagram of proposed construction

Approved Oct 3, 2016

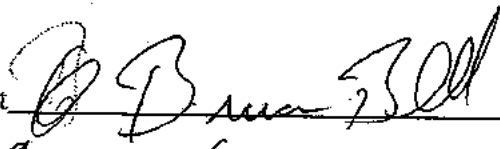
12-16

RECEIVED

SEP 29 2016

Ref

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

Signature of Applicant 

Date: Sept 29 2016

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

Town of Kensington Bills List August 2016

ADL Foods	2257592	\$540.79
ADL Foods	2259769 P	\$436.35
Aliant	CGC 4572663	\$214.64
Aliant	POL 4576583	\$31.19
Allan Glover	9067	\$110.00
Alleymar Enterprise Ltd	10702	\$280.44
Andrew Griffin	RRSP AUG 2016	\$697.50
Ashton Cole	HF SOUND	\$500.00
Auto Trim Design of PEI	1312	\$581.40
Bell Mobility	368079	\$199.50
Bell Mobility	985751	\$296.40
AL Bell Ltd	0570	\$435.75
Blacktop Graphics	16-138	\$324.90
Brenda MacIsaac	AUG 2016 RRSP	\$409.50
Bryce Sharpe	9072	\$110.00
Building Blocks Home Improvements	1057	\$2,530.12
Bunny Trails Pet Ranch	HARVEST FESTIVAL	\$340.00
Caitlyn Ramsay	AUG 12, 2016 LIBRARY	\$696.65
Caitlyn Ramsay	AUG 26, 2016 LIBRARY	\$696.65
Capital "T" Electric	281	\$117.31
Capital "T" Electric	272	\$132.70
Carswell	8025894	\$104.63
Caseley's	822189	\$78.66
Central Coastal Tourism Partnership Inc.	424	\$399.00
Charles Bradshaw	9077	\$110.00
Christopher Arsenault	9078	\$110.00
Combat Computer Inc	1000021747	\$129.68
Combat Computer Inc	22293	\$2,102.06
Combat Computer Inc	22273	\$570.00
Combat Computer Inc	22284	\$92.63
Canadian Union of Public Employees	UNION DUES AUG 16	\$684.09
Cutting Edge Hair Salon	HARVEST FESTIVAL	\$500.00

Dave Tingley	HF- YOUTH TALENT JUD	\$75.00
Deborah Brown	9083	\$110.00
Eastlink	AUG 2016	\$588.54
Eastlink	TOWN HALL AUG 2016	\$108.62
Eastlink	LIBRARY AUG 2016	\$60.36
Eastlink	01143621	\$62.36
Eastlink	01156473	\$53.68
Elaine Folland	9086	\$110.00
Elizabeth Hubley	AUG RENT	\$798.00
Elizabeth Hubley	HF- YOUTH TALENT JUD	\$75.00
Ernest Heckbert	9087	\$110.00
Eunice Wall	9088	\$110.00
Francis Dawe	9090	\$110.00
Frito Lay Canada	43751264	\$136.33
Gail Mullen	HF- YOUTH TALENT JUD	\$75.00
Garth Schurman	9093	\$110.00
Geoff Baker	AUG 2016 MILEAGE	\$314.38
Gerald Bernard	9095	\$110.00
Gerald Mann	9096	\$110.00
Greg Beairsto	721958	\$50.00
Ian Murray	9098	\$110.00
In the Estate of Vivian Silliker	FIRE DUE REFUND	\$225.00
Irving Oil	31495921	\$288.86
Irving Oil	31489873	\$563.63
Irving Oil	550876	\$460.79
Irving Oil	631756	\$129.26
Irving Oil	48390	\$160.68
Irving Oil	843509	\$455.04
Irving Oil	31460649	\$370.68
Irving Oil	AUG INTEREST	\$28.63
Irving Oil	31484036	\$463.01
Island Hot Tubs & Pools	14743	\$353.39
Island Hot Tubs & Pools	14906	\$283.27
Island Hot Tubs & Pools	5882	\$318.63

Island Hot Tubs & Pools	15054	\$260.79
Island Hot Tubs & Pools	14947	\$250.79
James MacMurdo	9101	\$110.00
Jet Ice	89947	\$987.53
Transcontinental Atlantic Media Group	00178110	\$119.70
Kenneth Murphy	9103	\$110.00
Kensington Agricultural Services	722093	\$125.34
Kensington Agricultural Services	19882A	\$200.72
Kensington Agricultural Services	FINANCE CHARGE AUG	\$19.72
Kensington Agricultural Services	19684A	\$138.19
Kensington Country Store	2581478	\$91.02
Kensington Country Store	571379	\$22.85
Kensington Country Store	573214	\$48.74
Kensington Wild Hockey Club	606	\$750.00
Kent Building Supplies	889702	\$24.42
Kent Building Supplies	822188	\$44.07
Kent Building Supplies	722098	\$36.39
Kent Building Supplies	722095	\$55.28
Kent Building Supplies	894057	\$36.64
Krista Shields	HARVEST FESTIVAL	\$35.00
K'Town Auto Parts	20S173218	\$44.00
K'Town Auto Parts	722099	\$16.63
K'Town Auto Parts	20S173702	\$16.20
K'Town Auto Parts	20S174214	\$99.24
K'Town Auto Parts	20S174019	\$160.12
K'Town Auto Parts	437356	\$10.82
Kubota Canada Ltd	AUGUST 2016	\$262.21
Lewis Sutherland	EXPENSE CLAIM	\$109.51
Lewis Sutherland	AUG 2016 RRSP	\$920.22
Lillas Andrew	HARVEST FESTIVAL EXP	\$208.00
Lyman Huestis	9105	\$110.00
MacKay's Automotive Ltd	722100	\$185.35
Maritime Electric	TOWN HALL AUG 16	\$1,795.08
Maritime Electric	SPEED RADAR AUG 16	\$101.24

Maritime Electric	CAR CHARGER AUG 16	\$35.61
Maritime Electric	STREET LIGHTS AUG 16	\$3,187.08
Maritime Electric	FIRE HALL AUG 2016	\$469.14
Maritime Electric	EVK POOL AUG 16	\$773.28
Maritime Electric	ART CO-OP AUG 16	\$296.51
Maritime Electric	LIBRARY AUG 2016	\$127.02
Maritime Electric	SENIOR CENT AUG 2016	\$130.48
Maritime Electric	CGC SIGN AUG 2016	\$35.43
Maritime Electric	CGC AUG 2016	\$1,794.84
Maritime Electric	BALLFIELD AUG 2016	\$28.56
Maritime Electric	PW SHOP AUG 2016	\$112.81
Maritime Electric	20 STEWART AUG 2016	\$64.64
Maritime Electric	TRAIN STN AUG 16	\$1,002.87
Mary's Bake Shoppe	AUG 2016	\$133.60
Malpeque Bay Credit Union	AUG 2016 RRSP	\$2,258.02
McInnes Cooper	2016022071	\$4,842.99
Men of Harvest	HARVEST FESTIVAL2016	\$250.00
Minister of Finance	286586	\$4,309.20
Minister of Finance	AUGUST 2016	\$6,141.53
Miss Community Gardens	MISS COMMUNITY GARDE	\$500.00
Miss Community Gardens	1ST RUNNER UP	\$250.00
Miss Community Gardens	2ND RUNNER UP	\$250.00
MJS Marketing & Promotions	2572052	\$684.00
MJS Marketing & Promotions	2573010	\$51.30
Mount Zion Lodge No 12	AUG 31, 2016	\$75.00
Murphy's Kensington	2-683983	\$7.97
Murphy's Kensington	1-175193	\$5.69
Murphy's Kensington	PARADE CANDY	\$93.42
Murphy's Kensington	CANDY	\$32.06
Murray Bagnell	9111	\$110.00
Orkin Canada	7131103	\$57.00
Orkin Canada	7137050	\$28.50
Orkin Canada	1906409	\$142.50
Par-T-Perfect PEI	2016036 BALANCE	\$1,164.75

Pauline Rogers	9114	\$110.00
Petty Cash	AUG 2016	\$482.79
Pitney Works	Aug-16	\$1,552.61
Police Vision CPA/ACP	18016037	\$180.12
Prince County Trophy	522156	\$129.96
Purolator Courier Ltd	431989512	\$37.42
Royal Canadian Mounted Police	AUGUST DISPATCH	\$2,280.00
Richard Palmer	9118	\$110.00
Richard Rayner	9119	\$110.00
Right on Board Locksmith	4815	\$41.04
Road Trax Sales and Service	160918	\$467.82
Robert Hartlen	AUG 2016 EXP	\$260.00
Robert Lewis	9120	\$110.00
Robert Sutherland	9121	\$110.00
Robert Waddell	9122	\$110.00
Robert Wood	AUG 2016 MILEAGE	\$244.40
Rural Beautification Society	2016 DONATION	\$300.00
Mikes Independent	822190	\$22.80
Mikes Independent	Aug-16	\$16.52
Mikes Independent	03 7324	\$21.07
Mikes Independent	01 6132	\$11.80
Mikes Independent	03 8059	\$29.95
Mikes Independent	822199	\$84.27
Mikes Independent	PARADE CANDY	\$131.49
Mikes Independent	721959	\$11.38
Mikes Independent	721957	\$43.25
Mikes Independent	822198	\$61.44
Scotia Securities	DOUG KILLAM AUG RRSP	\$614.20
Scotiabank Visa	WHMIS EVK POOL	\$34.14
Scotiabank Visa	OFFICE SUPPLIES	\$43.39
Scotiabank Visa	OFFICE SUPPLIES	\$384.35
Scotiabank Visa	SUMMER CAMP	\$37.94
Scotiabank Visa	SOURCE FOR SPORTS HF	\$109.44
Scotiabank Visa	STAPLES HF	\$148.82

Scott Barlow	9127	\$110.00
Scouts Canada	HARVEST FESTIVAL	\$300.00
Shirley Griffin	9128	\$110.00
Shirley Vokey	9129	\$110.00
Source for Sports	C40035491	\$500.00
Spring Valley Building Centre Ltd	164960	\$14.48
Spring Valley Building Centre Ltd	522153	\$7.97
Spring Valley Building Centre Ltd	522154	\$34.15
Stephen Glover	9130	\$110.00
Suncor Energy Products Partnership	SUPERPASS	\$296.23
Suncor Energy Products Partnership	AUG 2016	\$326.10
Superior Sanitation	589733	\$182.40
Superior Sanitation	589735	\$182.40
Superior Sanitation	589731	\$79.80
Superior Sanitation	589734	\$228.00
Superior Sanitation	589732	\$79.80
Tara LeBlanc	76862	\$1,003.20
Telus	AUGUST 2016	\$826.35
Toshiba Finance	-15061341	\$525.76
Tourism PEI	59184	\$57.00
Unleashed Potential	HAR FES DOG SHOW	\$250.00
Vail's Fabric Services Ltd	262766	\$103.51
Vail's Fabric Services Ltd.	264461	\$103.51
Ven-Rez Roducts	579631	\$378.82
Vivian Silliker	9137	\$110.00
Walter Bergmann	9138	\$110.00
Water & Pollution Control Corporation	AUG 2016	\$344.21
Workers Compensation Board of PEI	AUGUST 2016	\$5,839.71
Workers Compensation Board of PEI	INTEREST	\$87.60
Wendell Murphy	9139	\$110.00
Women's Institute Harvest Festival	822194	\$300.00
Yellow Pages Group	16-3259953	\$20.86
Youth Talent	HAR FES TALENT FIRST	\$300.00
Youth Talent	HAR FES TALENT SECOND	\$150.00

Youth Talent	HAR FES TALENT THIRD	\$75.00
Subtotal		\$80,811.56
August Payroll		\$132,927.99
Total August Bills		\$213,739.55

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for August 2016

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$78,273.46	\$79,159.00	-\$885.54	\$631,319.93	\$649,570.00	-\$18,250.07	\$957,760.00	66%
Police Service	\$10,409.70	\$1,700.00	\$8,709.70	\$28,852.75	\$13,600.00	\$15,252.75	\$20,400.00	141%
Town Hall Rent	\$7,796.40	\$7,793.00	\$3.40	\$70,447.20	\$70,344.00	\$103.20	\$101,516.00	69%
Recreation	\$1,050.00	\$500.00	\$550.00	\$4,080.00	\$4,200.00	-\$120.00	\$5,200.00	78%
Sales of Service	\$35,407.00	\$32,300.00	\$3,107.00	\$231,152.90	\$258,400.00	-\$27,247.10	\$387,600.00	60%
Subtotal Revenue	\$132,936.56	\$121,452.00	\$11,484.56	\$965,852.78	\$996,114.00	-\$30,261.22	\$1,472,476.00	66%
GENERAL EXPENSES								
Town Hall	\$13,022.50	\$14,885.00	\$1,862.50	\$95,967.11	\$104,320.00	\$8,352.89	\$153,095.00	63%
General Town	\$35,496.92	\$31,151.00	-\$4,345.92	\$254,060.46	\$266,997.00	\$12,936.54	\$374,091.00	68%
Police Department	\$51,010.86	\$47,841.00	-\$3,169.86	\$293,788.71	\$291,908.00	-\$1,880.71	\$421,992.00	70%
Public Works	\$22,670.38	\$17,545.00	-\$5,125.38	\$180,214.12	\$180,180.00	-\$34.12	\$239,895.00	75%
Train Station	\$2,763.68	\$2,529.00	-\$234.68	\$19,687.15	\$18,082.00	-\$1,605.15	\$26,823.00	73%
Recreation & Park	\$18,795.88	\$11,775.00	-\$7,020.88	\$66,412.47	\$63,400.00	-\$3,012.47	\$72,250.00	92%
Sales of Service	\$18,629.04	\$20,050.00	\$1,420.96	\$116,316.16	\$127,770.00	\$11,453.84	\$184,330.00	63%
Subtotal Expenses	\$162,389.26	\$145,776.00	-\$16,613.26	\$1,026,446.18	\$1,052,657.00	\$26,210.82	\$1,472,476.00	72%
Net Income (Deficit)	-\$29,452.70	-\$24,324.00	\$5,128.70	-\$60,593.40	-\$56,543.00	\$4,050.40		
Community Gardens Complex								
Community Gardens Revenue	\$26,735.77	\$45,500.00	-\$18,764.23	\$234,964.89	\$257,200.00	-\$22,235.11	\$411,200.00	57%
Community Gardens Expenses	\$39,685.57	\$48,265.00	\$8,579.43	\$242,407.06	\$271,715.00	\$29,307.94	\$411,200.00	59%
Net Income (Deficit)	-\$12,949.80	-\$2,765.00	\$10,184.80	-\$7,442.17	-\$14,515.00	-\$7,072.83		
Fire Department								
Fire Revenues	\$13,606.16	\$20,188.00	-\$6,581.84	\$157,709.36	\$161,504.00	-\$3,794.64	\$242,256.00	65%
Fire Department Expenses	\$10,715.08	\$18,301.00	\$7,585.92	\$142,863.56	\$149,808.00	\$6,944.44	\$242,256.00	59%
Net Income (Deficit)	\$2,891.08	\$1,887.00	-\$1,004.08	\$14,845.80	\$11,696.00	-\$3,149.80		
Consolidated Net Income (Deficit)	-\$39,511.42	-\$25,202.00	\$14,309.42	-\$53,189.77	-\$59,362.00	-\$6,172.23		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$46,084.97	\$45,408.00	-\$676.97	\$360,697.27	\$363,264.00	\$2,566.73	\$544,896.00	66%
Water & Sewer Expenses	\$45,761.82	\$44,635.00	-\$1,126.82	\$400,686.49	\$347,180.00	-\$53,506.49	\$544,896.00	74%
Water & Sewer Net Income (Deficit)	\$323.15	\$773.00	\$449.85	-\$39,989.22	\$16,084.00	\$56,073.22		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: AUGUST COMMUNITY GARDENS COMPLEX REPORT
DATE: 23/09/2016
ATTACHMENT: STATISTICAL REPORT

August 2016

Fitplex

Programming: Aerobics Programming restarts in September

Hours

Key FOB Entry - 5.45am-12 Midnight Daily
Staffed - 4pm-8pm Mon-Thursday

Arena

Summer Camp

Last Day was August 19, 2016

- Indications are new regulations coming in for 2017 for summer camps need to be licensed due to some issues with a couple of unlicensed summer camps and children safety with pools that happened this summer. We are an unlicensed camp.

Kensington Harvest Festival

Attendance:

Saturday-Family day Inside Arena	255 Paid
Sunday- Golf Tournament	17 Teams
Monday-	508 Paid
Tuesday-	255 paid
Wednesday-	348 Paid

Ice Plant Started Aug 27, 2016 – very humid weather causing humidity problems in the building which the dehumidifiers could not keep up. Minor repairs were required to one of the compressors overheating.

Kensington Wild Cancelled 12 hours of ice time from Sept 5-19 due to lack of interest in 4 on 4- Only using 4.5 hours of Ice time Sept 5-10 and 6 Hours Sept 11-17

Kensington Cash

Aug, 2016	210.00
	220.00
	215.00
	205.00
<u>Total</u>	<u>845.00</u>

Ball Fields

Nothing new to report

Upcoming Events

- **Ice to be ready for Sept 5, Plant Start Date - Aug 27,2016**
- **Rec League Ball Playoffs**
- **Xmas Parade Planning**

Town of Kenisngton

Community Gardens Complex Monthly Statistical Data

2016

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	214	235	230	211	218	210	198	192					1708
Attendance	1250	1066	1105	998	889	788	672	724					7492
Day Passes Sold	57	70	48	48	38	16	8	12					297
Memberships Sold	38	31	16	31	29	20	20	22					207
Monthly Payment Memberships	20	31	35	36	46	46	46	46					306
Arena													
Hours Rented	176	155	115	37	0	0	0	0					483
Preschool (Free)	4	4	4	2	0	0	0	0					14
Adult Skate	8	8	8	2	0	0	0	0					26
Donated Ice Time		10	12	5	0	0	0	0					27
Total Hours Rented	188	177	139	46	0	0	0	0					550
Storm Days (no rentals)	3	2	2	0	0	0	0	0					7



Mayor's Report to Town Council

October 11, 2016

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month at 6:30pm and Town Council meetings are held on the 2nd Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Broadway 45 Ribbon Cutting – It was my pleasure to assist Broadway 45 owners and Premier MacLauchlan with the Ribbon Cutting of the new restaurant and the Open House located on Broadway Street North. This development is a great addition to our town and is receiving good reviews. It is great to see the level of positive business optimism in Kensington.

Municipalities Act Open House – Thanks to Mr. Baker, Councillors Spencer and Pickering for joining with me at the presentation of the New Proposed Municipalities Act. This open house provided a recap of some of the changes being proposed in the Municipalities Act. I would encourage all Councillors who may not have done so to view the government website and become familiar with what is being discussed. One of the key elements that is still missing is a revenue sharing agreement. However, to date it appears the current government is willing to consult and listen to the concerns municipalities may have. We do hope that before the final draft is legislated, the issues identified by the Federation of PEI Municipalities will be considered and change as required.

Police and Peace Officers Memorial – Thanks to the organizers (RCMP Veterans Association) of this annual event for choosing St. Marks Anglican Church in Kensington for this event in 2016. It was a moving ceremony and I was afforded the opportunity to address those in attendance on behalf of the Town of Kensington. It was a chance for everyone to remember those who have fallen in the line of duty and to recognize the commitment and risk these officers put themselves in each day as they go to work.



Tourism Matters Public Forum – This event was held in Kinkora and there were approximately 100 in attendance. The purpose was to receive the report of the Consultants hired by TAPEI who are reviewing the strengths and opportunity of PEI Tourism, with a view to setting a strategy for the next 5 years. Several recommendations were presented for discussion and then breakout sessions were held to analyze and provide further feedback on the recommendations. This information will be reviewed by the consultants and another presentation is planned for November. Since Tourism is such an important industry to our Island, it is important we avail ourselves of any opportunity to hear the feedback and recommendations being discussed.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: October 4, 2016	Request for Decision No: 2016-37
Topic: Kensington and Area Tourist Map	
Proposal Summary/Background: <p>A proposal was requested from Revolution Media for the creation of a tourist type informational map for Kensington and Area. The map would be two-sided; one side will consist of a Town of Kensington Map with the second side displaying the Town of Kensington and Area. The area map will show the areas of Stanley Bridge, Malpeque, Emerald and to the Summerside Border, to show Kensington's location in relation to the area.</p> <p>Both maps will be surrounded by advertisements which would be sold by Revolution Media (in a potential partnership with the Kensington Area Chamber of Commerce (KACC)) to cover the cost of map design, production and printing of 5000 copies. It is anticipated that 37 ad spaces would be available and all 37 would need to be sold in year 1 to recover all costs. The ads will be sold based on three categories:</p> <ul style="list-style-type: none">• 2.25 in wide x 1.25 in high - \$200.00/year• 2.5 in wide x 3.125 in high - \$300.00/year• 4.625 in wide x 3.125 in high - \$400.00/year <p>It is proposed that the Town would cover any shortfalls should Revolution Media and/or the KACC be unable to sell all 37 ads in the first year. The first year cost is estimated at approximately \$4,200.00.</p> <p>Staff are also investigating the possibility of adding an interactive version of the map to be available on the Town's website.</p>	
Benefits: <ul style="list-style-type: none">• Will provide an opportunity to promote the town and area.• Will provide an opportunity to promote town and area businesses.• Will provide a potential source of fundraising revenue for the Kensington Area Chamber of Commerce, if they are willing to partner..• Will allow the town to create a visitors map at little to no cost.	
Disadvantages: <ul style="list-style-type: none">• The potential exists for the Town to cover a portion of the first year costs however, it is anticipated that the cost, if any, would be minimal.	
Discussion/Comments: <p>It is requested that Town Council table and approve a motion to allow staff to proceed with</p>	
Options: <ul style="list-style-type: none">• Approve the Mapping project as proposed.	

- Not approve the mapping project. .

Costs/Required Resources:

Unknown at this point in time.
Cost should be minimal.

Source of Funding:

2016/2017 Operations if required.

Recommendation:

It is recommended by the Chief Administrative Officer that Town Council consider and adopt the following resolution:

BE IT RESOLVED that Town Council proceed with the development of a tourist information map in partnership with Revolution Media. Town Council understands that they will be responsible for any cost shortfall in year one of the project.

Geoff Baker

From: Lee Gauthier <lee@revolution.ca>
Sent: Wednesday, September 14, 2016 4:39 PM
To: 'Geoff Baker'
Subject: Kensington and Area Map
Attachments: KensingtonMapAdRates.pdf

Geoff, great speaking with you on Monday about Kensington and Area Map .

The Map will be two sided , one side will consist of the Town of Kensington Map. The second side will consist of the Town of Kensington and surrounding area. This Map will show the areas to Stanley Bridge , Malpeque , Emerald and to the Summerside boarder.

To pay for the design, selling of ads and printing of 5000 copies we will have available to sell 37 ads. In order to cover off costs in this initial year all 37 would need to be sold so Revolution Media could cover costs of the Map design in this first year . If we were unable to sell all 37 ads we would need to see if Town of Kensington would cover any shortfalls.

To assist with the selling of the ads Revolution Media has approached the Kensington and Area Chamber of Commerce to assist and partner on the selling of these ads .

If you have any other question please let me know .

Lee

 **LEE GAUTHIER**
GENERAL MANAGER & SALES
lee@revolution.ca 902-367-5060
119 Water Street Charlottetown, PE

Town of Kensington and Surrounding Area

Town Map Ad Rates

2.25 in. Wide x 1.25 in. High

\$200

2.5 in. Wide x 3.125 in. High

\$300

4.625 in. Wide x 3.125 in. High

\$400

NOVUSglass
The Windshield Repair Experts

(902) 436-3444

SUMMERSIDE
161 Water Street

CHARLOTTETOWN 608 North River Road

#1 Stone Chip Repair In The World

SILVER FOX

Entertainment Centre

Lounge, Dining, Banquets, Weddings, Meeting Rooms
www.silverfox-pe.com 902-436-2153

Open 7 days a week

EVERYONE WELCOME

Located on the waterfront with two fully serviced decks.

BINGO WORLD

Located 340 Notre Dame (S side Legion building)
Bingo begins at 7 pm nightly
Doors open at 6 pm

Pkg Pricing, Air Conditioned and Wheelchair Accessible

Up to date jackpot info line
902-436-0573

Bingo is every
Monday
Wednesday
Friday
Saturday
and Sunday

Gentleman Jim's
Family Restaurant & Lounge

Specializing in
Charbroiled
Steak and Seafood

Lobster Dinners Available

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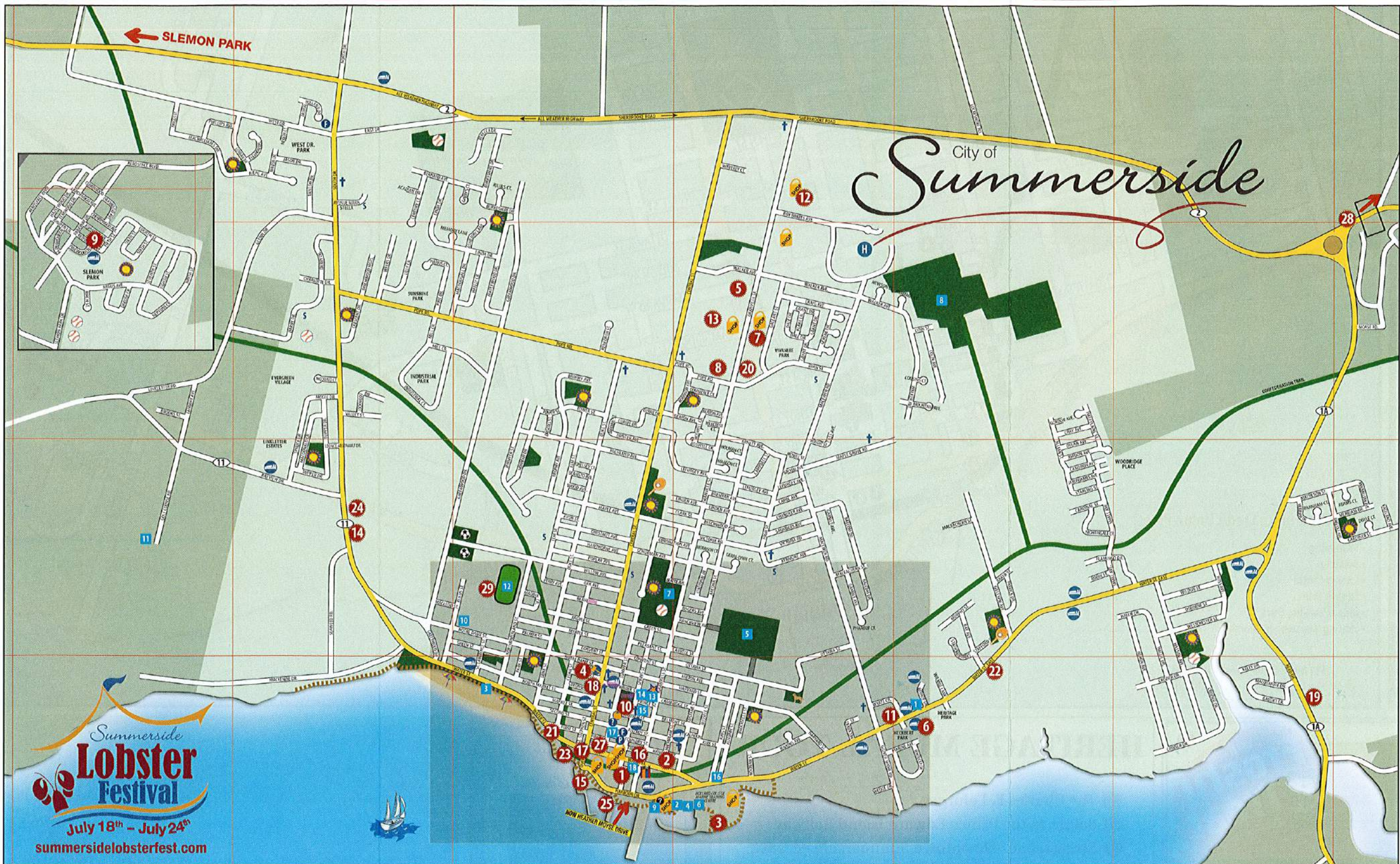
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 - 15** MacNaught History Centre and Archives
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 - 17** Armories / International Fox Museum & Galleries
 - 18** Summerside Farmers Market

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The Journal Pioneer
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1-800-841-2527
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Town of Kensington - Request for Decision

Date: October 7, 2016	Request for Decision No: 2016-38 (Office Use Only)
Topic: Town of Kensington Fire Protection and Emergency Services Bylaw (Bylaw # 2016-04)	
Proposal Summary/Background: <p>At the September 26th Committee of Council meeting, Town Councilors were presented with a draft Fire Protection and Emergency Measures Bylaw (Bylaw # 2016-04). The primary purpose of the Bylaw is to delineate and clarify roles and responsibilities within the governance and operation of the Fire department. A copy of the Bylaw is being circulated with this Request for Decision.</p> <p>Councillors are requested to read and approve the Bylaw a first time.</p>	
Benefits: <ul style="list-style-type: none"> Will provide the Town with specific policy guidance on the governing and operation of the Kensington Fire Department. 	
Disadvantages: <ul style="list-style-type: none"> None noted. 	
Discussion/Comments:	
Options: <ol style="list-style-type: none"> 1. Give first reading and approval to the Bylaw. 2. Not approve the Bylaw and direct staff to make any necessary amendments. 3. Not approve the Bylaw. 	
Costs/Required Resources:	Source of Funding:
Recommendation: <p>It is recommended that Town Council consider and adopt the following resolutions to give first reading and approval to the Town of Kensington Fire Protection and Emergency Services Bylaw:</p> <p><u>First Reading</u></p> <p><i>WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;</i></p> <p><i>AND WHEREAS Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;</i></p> <p><i>AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;</i></p>	

AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;

BE IT RESOLVED THAT the “Fire Protection and Emergency Services Bylaw” be hereby read a first time.

Approval of First Reading

WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;

AND WHEREAS the Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;

AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;

AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;

AND WHEREAS the “Fire Protection and Emergency Services Bylaw” was read a first time at this Council meeting;

BE IT RESOLVED THAT the “Fire Protection and Emergency Services Bylaw” be hereby approved.



Town of Kensington

Bylaw # 2016-04

The Fire Protection and Emergency Services Bylaw

This Bylaw is made under the authority of the *Municipalities Act, R.S.P.E.I., Chapter M-13, R.S.P.E.I. 1988, Part VIII, and Section 30, Municipal Powers.*

WHEREAS the Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;

AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;

AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;

BE IT ENACTED by the Council of the Town of Kensington as follows:

1. Title:

This Bylaw is entitled Bylaw 2016-04, and may be cited as the “Fire Protection and Emergency Services By-Law.”

2. Definitions:

In this Bylaw, words used in the present tense include the future; words used in the masculine gender include the feminine and neuter; the singular number includes the plural, and the plural number includes the singular. Where terms are not defined in this bylaw, they are defined using their ordinarily accepted meanings within the context in which they are used.

- 2.1** “Assistant Deputy Chief” means an officer of the Fire Department who is an assistant to the Fire Chief and third in command as per the Department’s chain of command and operating procedures.

- 2.2 **“Captain”** means an officer of the Fire Department in charge of a company or group of firefighters as per the Department’s chain of command and operating procedures.
- 2.3 **“Chief Administrative Officer” (CAO)** means the Administrator and/or includes the Manager of the Town Of Kensington or his/her duly appointed representative;
- 2.4 **“Committee of Council”** means a meeting of the entire Council, for the purpose of discussing matters for Council’s consideration.
- 2.5 **“Council”** means the Town Council of the Town of Kensington.
- 2.6 **“Deputy Chief”** means an officer of the Fire Department who is an assistant to the Fire Chief and second in command of the Fire Department as per the Departments chain of command and operating procedures.
- 2.7 **“Emergency”** means an unexpected situation that requires prompt action to protect life and/or property.
- 2.8 **“Firefighter”** means an active member of the Fire Department as per the chain of command and operating procedures of the Fire Department.
- 2.9 **“Fire Chief”** means the person appointed by Council to act as the Fire Chief of the Town of Kensington Fire Department.
- 2.10 **“Fire Department”** means the Fire Department, of the Town of Kensington.
- 2.11 **“Fire Protection and Emergency Services Agreement”** means an agreement entered into between the Council of the Town of Kensington and a legal entity to authorize the provision of fire protection and emergency services by the Town of Kensington Fire Department subject to terms and conditions of such agreement.
- 2.12 **“Hazardous Material”** means a substance that when released is capable of creating harm to the public, the environment of property.
- 2.13 **“Lieutenant”** means an officer of the Fire Department who is appointed to assistant in the supervision of a company or group of firefighters as per the Department’s chain of command and operating procedures.
- 2.14 **“Mutual Aid”** means two-way assistance by Fire Departments of two or more communities giving aid to the other in emergencies, without monetary compensation.

2.15 “**Officer(s)**” means the Fire Chief, Deputy Fire Chief, Assistant Deputy Fire Chief, Captain(s) and Lieutenant(s) of the Fire Department.

2.16 “**Town**” means the Corporation of the Town of Kensington.

3. Town Council:

3.1 The Town Council shall be the governing body of the Fire Department and shall provide municipal and regional fire and emergency services through the Town of Kensington Fire Department.

3.2 Town Council shall be responsible for approving the annual estimates of the Fire Department and shall determine the types and level of service to be provided by the Fire Department as well as the number of personnel, stations, apparatus and equipment necessary to provide an adequate level of service for the protection of life and property.

3.3 The Fire Chief, Deputy Chief (s), and members of the Fire Department shall be appointed by Town Council, after considering the recommendation of the CAO and/or Fire Chief. The Council may accept or reject any recommendation and the decision of Town Council shall be final. Town Council may require a level of experience and certified training requirements for various positions of authority or persons directing work assignments within the Fire Department.

3.4 Town Council shall not control or interfere with the day-to-day operations of the Fire Department.

3.5 The Town Council may enter into Mutual Aid agreement or contracts with another municipality, community, fire district or private agency to provide fire protection and emergency services.

3.6 The Town Council may charge fees for services provided including but not limited to:

- a. Fire protection and rescue services,
- b. Fire safety services, and
- c. Fire watch duty.

4. Chief Administrative Officer (CAO).

- 4.1** All direction of Town Council to the Fire Department and Fire Chief shall be through the Chief Administrative Officer (CAO).
- 4.2** The CAO shall meet with the Fire Chief regularly to ensure the effective operation of the Department.
- 4.3** The CAO shall advise the Town Council on how the Fire Department is performing with a view to identifying any areas of improvement, service enhancement or resources that may be required so the Department may meet its mandate.

5. Fire Chief:

The Fire Chief shall be an official of the Town of Kensington and shall come under the direct supervision and control of the Chief Administrative Officer (CAO) subject to the provisions of the Municipal Government Act and the Bylaws, policies and procedures of the Town of Kensington.

5.1 Appointment:

The Council may appoint a qualified person as a Fire Chief to manage the affairs of the Town of Kensington Fire Department pursuant to the provisions of the Bylaws and policies of the Town of Kensington.

5.2 Selection Process:

At the time of a vacancy or indication thereof, in the position of the Fire Chief, the Council may direct the CAO to undertake such steps as are necessary in order to make a recommendation to Council for the purpose of filling any vacancy of the position.

5.3 Policies and Procedures:

The policies and procedures of the Town pertaining to hiring, dismissal and discipline of an employee or official generally within the Town shall apply to the Fire Chief with such necessary modifications and variations as may be required and as the CAO shall recommend and be approved by Council.

5.4 Duties of the Fire Chief:

The Fire Chief shall:

- a. Be appointed by Council and shall be the Fire Chief of the Town of Kensington Fire Department and shall perform the duties of the Fire Chief as defined in this Bylaw.

- b. The Fire Chief shall have full command and control of Fire Department operations subject to the provisions of this Bylaw and the policies and procedures of the Fire Department.
- c. Attend meetings of the “Committee of Council” as the Council or CAO may from time to time direct.
- d. Recruit, discharge, control and direct all members of the Fire Department in accordance with this Bylaw and the policies and procedures of the Fire Department.
- e. Control and direct all members of the Fire Department at the scene of a fire or other emergency in accordance with the Fire Department Standard Operating Guidelines (SOG’s).
- f. Report to the CAO any matter about which he/she should have knowledge in regard to the operation of the Fire Department and generally to report to Council as required.
- g. Report to the CAO, as necessary, any failure of any member of the Fire Department to act in accordance with the requirements of a public authority, the bylaws, policies and procedures of the Town and Fire Department.
- h. Ensure that the Fire Department complies with all applicable statutory and regulatory requirements of the Province of Prince Edward Island.
- i. Preside at all general meetings and executive meetings of the Fire Department and to act as an ex-officio member of all committees of the Fire Department.
- j. Represent the Fire Department or appoint a representative of the Fire Department to attend local, provincial and national meetings and official functions concerning the Fire Department.
- k. Generally supervise all of the activities of the Fire Department.
- l. Organize, manage and exercise control over all firefighting and emergency operations of the Fire Department.
- m. Maintain supervision and control over all buildings, apparatus, equipment and other property of the Town of Kensington assigned to the Fire Department.
- n. Submit in writing to the Council a monthly and an annual report detailing amongst other things the number of fire and emergency calls, the state of all

buildings, apparatus and equipment of the Fire Department, the overall efficiency and state of readiness of the Fire Department.

- o. Ensure that all orders, regulations, policies and operating procedures of the Town and Fire Department are enforced and that discipline is maintained within the Fire Department.
- p. Ensure that all fire vehicles, equipment and apparatus of the Fire Department are maintained in good working condition.
- q. Develop and manage a comprehensive training program to ensure that all members of the Fire Department are sufficiently and competently trained in all applicable firefighting and emergency operations to ensure and maintain the service level provided by the Town of Kensington Fire Department.
- r. Act as a “Local Assistant” to the Fire Marshal as per the provisions of Chapter F-11 of the Fire Prevention Act of the Province of Prince Edward Island.
- s. Undertake such other duties and responsibilities as the Council may from time to time direct on recommendation from the Public Safety Committee.

6. Fire Department Organization:

- 6.1** The Fire Chief shall assign the personnel, apparatus and equipment to each company or group. The Fire Chief shall determine how personnel, apparatus and equipment of the department should be organized into companies divisions and/or platoons together with the number and distribution of such units.
- 6.2** The Fire Chief shall establish an organizational strategy that determines the relationship of the individual operating divisions or companies of the department.
- 6.3** The organizational strategy shall include division or company assignments as well as a job description or list of responsibilities for each position and/or unit.
- 6.4** The Fire Chief shall assign qualified personnel to all the Fire Department’s operational positions and designate specific officers to command and control operations at fire scenes and other emergencies.
- 6.5** The Fire Chief shall establish and implement all Fire Department standard operating guidelines, general orders and departmental rules as necessary to ensure the mission of the Fire Department is achieved.

7. Fire Department Authorities and Duties:

- 7.1** The Fire Chief and his designates shall wear a badge or uniform or display some device indicating their rank in the Fire Department at fires or other emergencies.
- 7.2** The Fire Chief and his designates shall command and control all operations in connection with the extinguishment and control of any fires or any other emergencies the Department may respond to and shall have authority to take all reasonable actions necessary to protect life and property.
- 7.3** The Fire Chief, his designates and the duly appointed members of the Fire Department are authorized to carry out the following duties:
 - a. (Command the assistance of persons and/or commandeer any vehicle, apparatus or equipment deemed necessary to extinguish and control any fire, explosion, hazardous materials incident, natural disaster, rescue operation, and other emergencies;
 - b. Remove any property, vehicle, combustible or hazardous materials from a building, property or area on fire or in danger thereof or at risk of a potential fire an explosion or threat from the spill of any hazardous materials;
 - c. Enter, break into or tear down any building on fire or in danger thereof or at risk of an explosion or threat from the spill of any hazardous materials;
 - d. Exclude persons and vehicles from the vicinity of a fire or area at risk of a potential fire, an explosion or threat from the spill of any hazardous materials or any area endangered by a disaster, or other emergency;
 - e. Evacuate buildings or an area of all occupants endanger by a fire or the threat of a potential fire or explosion or area at risk of an explosion or threat from the spill of any hazardous materials.
- 7.4** The Fire Chief, his designates and the duly appointed members of the Fire Department shall not be liable for any damage caused to any property as a result of carrying out the duties outlined in section 6.2 and 6.3.
- 7.5** The Fire Chief, his designates or the duly appointed members of the Fire Department charged with the control or extinguishment of any fire, explosion or the spill of any hazardous materials, rescue operation, or other emergency, acting in good faith and without malice in the discharge of their duties, shall not thereby be rendered personally libel for damages, or injury of any person caused by the person's act or omission in rendering the emergency services or aid unless that person is found grossly negligent.
- 7.6** Any suit brought against the Fire Chief, his designates or the duly appointed members of the Fire Department because of such act or omission performed in carrying out the duties outlined in this Bylaw shall be defended by the Town until

final termination of such proceedings, and any judgment resulting there from shall be assumed by the Town.

8. Severability

- 8.1** It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent from all other provisions of this Bylaw, such that, if any provision of this Bylaw is declared invalid, all other provisions of this Bylaw shall remain valid and enforceable.

9. Offences and Enforcement

9.1 Any person who:

- a. Remains inside an area designated by the Fire Chief, his designates or duly appointed members of the Fire Department pursuant to Section 6.3 when requested to vacate the area by the Fire Chief, his designates or a duly appointed member of the Fire Department is guilty of an offence;

Or any person who:

- b. Refuses to comply with a legal request made pursuant to Section 6.3 or any person who obstructs the Fire Chief, his designates or any member of Fire Department in the performance of their duties or;
- c. Interferes with, obstructs, damages or destroys any apparatus or equipment used, owned, possessed or controlled by the Fire Department; is guilty of an offence.

10. Penalty

- 10.1** Every person who contravenes any provision of this Bylaw is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Summary Proceedings Act, 1977, c.40, s.3.

11. Repeal

- 11.1** All previous Bylaws of the Town of Kensington pertaining to the provision of Fire Protection and/or items covered within this Bylaw are hereby repealed.

12. Adoption and Approval

- 12.1** This Bylaw was adopted and approved by a majority of the Councillors present at the Council meeting held on the ____ day of _____, 2016.

READ A FIRST TIME THIS _____ DAY OF _____
2016.

READ A SECOND TIME THIS _____ DAY OF _____
2016.

PASSED BY RESOLUTION THIS _____ DAY OF _____
2016.

Rowan Caseley, Mayor

Geoff Baker, CAO



Tim and I along with our honorary chairperson, Wes MacAleer, would like to invite you to the 8th Annual Nichola Goddard Foundation fundraiser, which this year will be on Saturday 19 November 2016 at the APM Centre in Cornwall, PEI. We are thrilled that Mayor Naheed Nenshi of Calgary will be our guest speaker.

The Foundation has now endowed two university scholarships (at UPEI and the University of Calgary) and is currently contributing to a canine heart rate monitor at the Atlantic Veterinary College (Nichola loved dogs!). Fundraising for Light Up Papua New Guinea continues. Over 1.5 million people in rural areas of Papua New Guinea now have access to solar powered lights in clinics and birthing centres, because of Foundation support.

Chef Guy LeClair has volunteered to cook a three course dinner – he and Sheri-Lynn have been great supporters of past events. As usual, our intrepid team of volunteers will serve. There will be a silent auction with the usual random selection of interesting items - some which we already have in hand and a number that are still being collected. The menu and the list of items for the silent auction will be circulated prior to the event.

Tickets can be purchased for \$125 online at www.nicholagoddard.com or by cheque, made payable to the Nichola Goddard Foundation and mailed to 45 Parkside Drive, Charlottetown PE C1E 1N1. A tax deductible receipt for \$90 will be provided for each ticket purchased.

Should you require an invoice or further information, please contact me by phone (902) 569 5665 or email at goddards3@gmail.com.

We have partnered with Holiday Inn Express this year. Rooms are available for \$109.00/night plus tax and include a hot breakfast. There is a hockey tournament on the weekend of November 19, so please book early. Rooms at this special rate will be held only until October 20. Please call the hotel directly 1-902-892-1201 and ask for the rate for the Nichola Goddard Foundation or use the following link:

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If you are unable to attend, please consider buying a ticket. We will find a good person to fill the seat.

Look forward to seeing you on November 19th.

Sally Goddard

Hope you'll be able
to join us.
Sally

Inspire

LEARNING CENTRE

Rotary Club of Summerside

PRINCE EDWARD ISLAND

Dear Mayor Caseley and Town Council,

IMAGINE THE LIBRARY OF TOMORROW.

It's probably not the existing local library that you picture, right? But it could be!

Presently, our library functions well over capacity — and has for years. Technological and cultural developments antiquate the old facility and way of doing things.

Despite that, our community remains engaged and eager: 84% of residents have a Rotary Regional Library card, and last year alone saw 72,000 library visits to utilize one of 229 free programs or borrow one of more than 400,000 items. These are positive signs for our shared future.

Now, we have an opportunity to relieve the constrictions of the old library and, moreover, take a substantial leap forward with a whole new concept — a shared, collaborative, connected community learning space.

Inspire Learning Centre will be the library of tomorrow. Leading a movement that expands the idea of what a library can be and employs the latest concepts and technologies, we want to create a new community hub of lifelong learning, featuring:

- **Open spaces to inspire social gathering**
- **Collaborative workspaces**
- **Multi-purpose rooms**
- **State-of-the-art communication and research technologies**
- **The entire collection of the Rotary Regional Library**
- **An opportunity for learning through interactive and experiential education**

But we can't do it alone. We need coordinated partnership of public, private and corporate community members — we need you.

We invite you to join a collaboration of public, private and corporate partners committed to a shared vision of a vibrant, vital community space. Consider the people, learning and opportunities we can inspire together by making a one time commitment of \$5,000, or \$1,666 a year, over 3 years.

As a donor at the "Book Lover" level of giving you will:

- Have the area of your choice named in your honor in the \$5,000 category
- Receive an invitation to the opening ceremony of the project
- Have your name, picture and caption write-up published in the Journal Pioneer
- Receive invitation to and recognition at the community wrap-up event
- Your name will be recognized on the new Inspire Learning Centre website
- Your name will be recognized within the Rotary Club of Summerside
- Your name will be recognized within the Friends of the Library community group
- Your name will appear on the tablet within the facility recognizing your donation at this level
- Your name will appear on the donor wall located inside the front entrance recognizing your donation at this level of giving
- Receive a signature item such as a bookmark to recognize your giving
- You will receive a "life member" library card
- Your name will appear sequentially on the "thank you" section of the electronic bulletin board within the facility for a period of time

Inspire

LEARNING CENTRE

Rotary Club of Summerside

PRINCE EDWARD ISLAND

Above all, we hope to share this opportunity to make our imaginations a reality — to create a thriving, local gateway to intellectual, social, and cultural development, and a catalyst for economic growth for our region.

Thank you for inspiring with us.

Sincerely,



Gord Coffin
Inspire Learning Centre
Rotary Fundraising Committee

Email: gcoffin@mb.creditu.net
Phone: 902 439-8891
Website: www.inspirelearning.today

INSPIRED TO BREAK DOWN BARRIERS.

Access to education is the great equalizer.

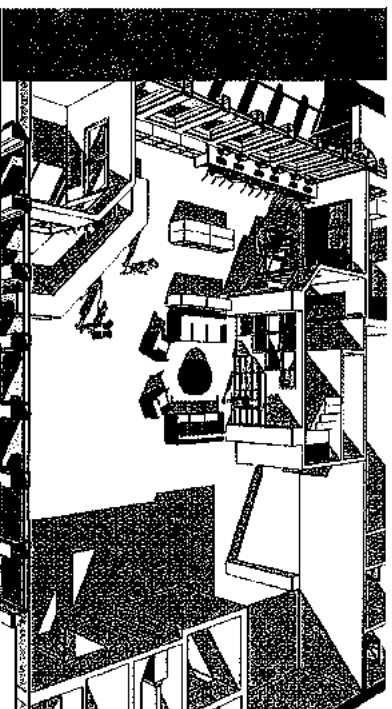
Inspire Learning Centre will provide information, communication, and technology that open new worlds of opportunity. Every child, every student, every parent, every job-seeker, business leader and retiree will have open access. Our vision is a local gateway to intellectual, social, and cultural development and a catalyst for economic growth in the region.

INSPIRED BY A SMARTER LIBRARY.

In the library of tomorrow, the only place to find the Dewey Decimal System is in the history section. The latest technology, innovative architecture and spacial use, combined with novel and varied programming create more opportunities — and more types of opportunity — than ever before.

Inspire Learning Centre will feature:

- Open spaces to inspire social gathering
- Collaborative workspaces
- Multi-purpose rooms
- State-of-the-art communication and research technologies
- The entire collection of the Rotary Regional Library
- An opportunity for learning through interactive and experiential education



A library is a focal point, a sacred place to a community, and its sacredness is its accessibility, its publicness. It's everybody's place.

— URSULA K. LE GUIN



INSPIRED, BY YOU.

- You inspire learning.
- You inspire a new generation.
- You inspire the young and young at heart.
- You inspire opportunity.
- You inspire innovation.
- You inspire the community.
- You inspire play.

INSPIRED, TOGETHER.

We have already acquired a former government building, the perfect facility to convert into the community learning centre of our dreams. We have secured initial funding of \$1,000,000 and revitalization of the space is already underway. Inspire Learning Centre will open for business and education, culture, play, community and life-long learning — in the Summer of 2016.

Now we invite you to join a collaboration of public, private and corporate partners committed to a shared vision of a vibrant, vital community space.

Working together, we will make our imagination a reality. Government funding alone will not be enough. Public, private, philanthropic, neighbors, leaders, businesspeople — we need you. Together, we will *inspire*. Together we will build Inspire Learning Centre.

IMAGINE THE LIBRARY OF TOMORROW.

If you imagine the sound of a librarian's custy shhh! — think again. The library of tomorrow hums. Job seekers attend workshops and readers scan e-books. Teens form study groups at collaborative work stations while civic members gather to plan local cultural events. Children discover a place of playful exploration. Librarians facilitate on-line research and business leaders utilize high-impact communication tools. And yes, people even borrow books.

The library of tomorrow unites, engages and inspires. It connects people to information, opportunity and each other. It enriches life for everyone in the region.

This is the vision for Inspire Learning Centre, an initiative of the Rotary Club of Summerside, in partnership with the East Prince community — a state-of-the-art regional learning centre that replaces the shhh! of yesterday with the ooh and ah! of tomorrow.



Rotary

Please visit the Inspire Learning Centre website for more information, videos and updates:
www.inspirelearning.today

Contact us.

In the spirit of Inspire Learning Centre, we must connect people and resources to make our vision a reality.

For information about our capital fundraising campaign and naming opportunities, please contact:

Stephen Cudmore

E stephen.cudmore@richardsongmp.com
W (877) 655-7735

Sandy Rundle

E sandy.rundle@tc.tc
W (902) 432-8203

To submit your donation, please contact:

Sarah Miller

E smillar@ccupe.ca
W (902) 888-5524 C (902) 432-0181

Inspire
LEARNING CENTRE



Rotary Club of Summerside
PRINCE EDWARD ISLAND



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To: <Policechief@townofkensington.com>

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----- Forwarded message -----

From: **Queen Elizabeth Elementary School** <noreply@ezssoftware.com>
Date: Thursday, 22 September 2016
Subject: Thank You!
To: kimcaseley@gmail.com

Queen Elizabeth Elementary School

Queen Elizabeth Elementary Ordering System News

Enter your message here...

We would like to take this opportunity to pass along our appreciation to a number of people who provided the supports, guidance and cooperation during yesterday's situation. To our students, we are very proud of your maturity and cooperation during the evacuation. We commend our wonderful staff for ensuring the safety of our students and taking charge of the situation in a professional manner. To the Kensington Police who were on site during the entire situation giving advice and confirming the safety of our building, a big thanks to you! To the Kensington Fire Department for proving to be an excellent safe place for our evacuation. Finally to our parent community who have shown tremendous support to our school through emails and phone calls over the past 24 hours. Your support really does make a difference. In closing, we want to assure all parents that, while we take yesterday's circumstances very seriously, we are now refocused on the education and well-being of our students at QEES.

QEES Admin Team

22/09/2016

Kensington Intermediate Senior High School

Kensington Intermediate Senior High School

15 hrs ·

I would like to thank all Students, Teachers, School Staff, Bus Drivers, the Town of Kensington Police Services, Town Staff, and Parents for their fine work and cooperation during a challenging day for all of us. Chief Sutherland and School Staff searched the school during the day today and have determined the school is safe for a regular school day tomorrow. School Counseling support will be available for any students who may be troubled by today's events. Please contact me if you have any questions or concerns regarding today's events.
Donald Mulligan



KENSINGTON INT/SR HIGH SCHOOL
P.O. Box 340/19 Victoria St. E.
Kensington, PE COB 1M0
Phone 902-836-8901/Fax 902-836-8903
<http://www.edu.pe.ca/kish>

Newsletter #1

September 2016

Upcoming

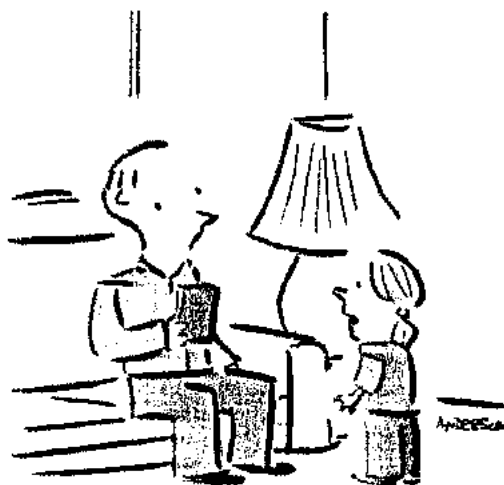
September 8.....Picture Day
 September 8.....Grad Class BBQ
 September 13.....Meet the Teacher
 September 15-17.....KISH Volleyball Extravaganza
 September 16.....Magazine Campaign Kick-Off
 September 19.....Terry Fox Run
 September 22.....CPF KISH Chapter monthly meeting
 September 23.....P.D. Day – no classes

Staffing Changes

- Donna Arsenault - retired
- Anne Brunet – retired
- Harris Campbell – other employment
- Tyler Doucette – other employment
- Ghislaine Duplain – on leave
- Cathy MacDougall – retired
- Carrie MacKay – other employment
- Stephanie MacNeill – other employment

Welcome:

- Brett Corcoran – athletic director
- Veronica d'Entrement – returning from leave
- Paige Ricketts – senior high French Immersion
- Pam Melanson – EA
- Karen McInnis - EA



"We have Siri at school too, but we call it the intercom."

Meet the Teacher Night

Information meetings will be held on Tuesday, September 13 at 6:00pm for parents of students in grades 7-11. Parents of grade 12 students will meet at 7pm. Everyone will gather in the cafeteria for remarks from the principal and will then move to individual homerooms for a meeting with the teacher. **Mr. Mulligan will be inviting parents to join our KISH Parent Council. It's important for KISH to have a strong parent voice in the District Advisory meetings. With a strong, united Parent Council, we will be better prepared for the provincial re-zoning plan to be unveiled this fall.** A short Parent Council meeting will be held in the library immediately after. Hope to see you all next Tuesday.

Help will be available at this time in the computer lab for parents wishing assistance with the Students Achieve program. This program allows parents to see their child's marks and attendance in each course and teachers also use the email feature to communicate with parents and students. For this reason it's very important that we have accurate email addresses for both students and parents. If you need your username or password, stop by the computer lab or contact the school office.

Student Awards

The following students were recognized at an assembly on opening day for achievements in their studies during the last school year:

Grade 7

Highest Average – Mallory Clark

2nd Highest Average – Ellen Murphy

3rd Highest Average – Duncan Picketts

Deserving Students – Brianna Butler, Hilary Murray, Jordan Haslam, Megan MacDonald, Lily Greenan, Zach Pendleton

Grade 8

Highest Average – Lauren Ferguson

2nd Highest Average – Paige Lauwerijssen

3rd Highest Average – Emilie Reilly

Deserving Students – Emmalee Coulson, Meaghan Reynolds, Chloe Green, Lauren Johnstone, MacKenzie Praught, Ellen Cole, Landon Clow, Hunter Hopping, Julia Weir

Grade 9

Highest Average – Hillary MacLean

2nd Highest Average – Damien Doucette

3rd Highest Average – Lauren LaFrance

Deserving Students – Chloe Greenan, Cameron Mill, Bailey Stavert, Abby Christopher, Callie Champion, Caleb McKenna

Grade 9 Turn-Around Award

Krystof Wigmore, Zack Janschula, Jacob Mantie

Grade 10

Highest Average – Bailey Clark

2nd highest average – Shannan Hill

3rd highest average – Bethany Spencer

Deserving Students – Jillian Ferguson, Jillian Stewart, Hannah Johnstone

Grade 11

Highest Average – Mary Kate Picketts

2nd Highest Average -- Jaimie Wood

3rd Highest Average -- Chloe Champion

Deserving Students -- Lauren Cassidy, Annie Tuplin, Janette Kerry, Courtney Proffitt

Canadian Parents for French Top 3 Averages Awards for French Immersion Students:

Grade 7:

#1 -- Megan MacDonald

#2 -- Lily Greenan & Mya Welton (tied)

#3 -- Zackary Pendleton

Grade 10:

#1 -- Shannan Hill

#2 -- Bethany Spencer

#3 -- Hannah Johnstone

Grade 8:

#1 -- Lauren Ferguson

#2 -- Paige Lauwerijssen

#3 -- Ellen Cole & Lauren Johnstone (tied)

Grade 11:

#1 -- Mary Kate Picketts

#2 -- Jaimie Wood

#3 -- Janette Kerry

Grade 9:

#1 -- Hillary MacLean

#2 -- Lauren LaFrance

#3 -- Abby Christopher

Student/Athletic Fees

All students must pay a \$20 fee to help cover the costs of locks, printing, student recognitions, Student Council activities, etc. When the lock is returned to the office in June, \$5 will be returned to the student.

Grade 12 students must also pay a \$60 grad fee. (\$30 for grad activities throughout the year and \$30 to help offset the cost of diplomas,)

We recognize the importance of the athletic programs at KISH and parents are reminded that it is becoming increasingly more expensive to run these programs. Costs for each team include transportation, officials, uniforms, PEISAA registration, equipment and field/court updates. To help with these costs, student athletes need to pay a fee per sport in proportion to the costs of that sport. The fees are as follows:

- Soccer - Sr. high - \$75 Jr. high - \$50
- Volleyball - Sr. high - \$75 Jr. high - \$50
- Rugby - \$55 for senior & junior
- Badminton - \$15 for senior & junior
- Basketball - Sr. high - \$100 Jr. high - \$80
- Cross Country - \$15 for senior & junior high
- Track - \$15 for senior & junior high

The fee includes two bus trips for senior high basketball, soccer & rugby. Individual teams will need to pay for extra busing. Student athletes **will not** get their uniform until the fee is paid.

Newsletters

KISH newsletters are printed the first week of each month and will be posted on our website. Hard copies are available in the school office and at Murphy's Pharmacy. A copy will also be emailed to each family, so make sure we have a current email address for you.

Canadian Parents for French, KISH Chapter

The first meeting of this school year is on Thursday, September 22 at 6:30 in the school library and will be held the 3rd Thursday of every month at 6:30pm thereafter. Everyone is invited to attend and see what the chapter is all about!

KISH Breakfast Program

We're offering a breakfast program again this year. It's available to anyone, free of charge and is located at the back of the cafeteria every morning from 8:00-8:25. Any senior high students interested in helping out, can get in touch with the program coordinator, Ms. Borden. A big thank you to Ms. Borden for all the work she does in regards to the breakfast program.

Grad Activity

The first grad activity of the year is a barbecue at Burlington Amusement Park on Thursday, September 8 from 3:30-6:00. Burgers, hot dogs and fries will be provided and grads have full use of the park at no cost to them.

Scholastic Book Orders

Order forms for students wishing to purchase merchandise will be available each month in the library. Through these orders the school receives free resources for student and teacher use. We also have a French order form for those interested in French materials.

Student Council Notes

KISH Student Council would like to welcome everyone to a new school year. We have been busy already planning fun activities for staff and students. We're encouraging all students in grades 7-12 to get involved in Student Council by participating in activities or joining the executive or general council. Connect with the school and leave your mark! Student Council represents the interests of all students, so the more input we have, the better we can meet your needs.

Executive (so far!):

Presidents – Mary Kate Picketts & Annie Tuplin

Senior VP – Maggie LeClair

Jr. VP – Lauren Ferguson & Lauren Johnstone

Senior Secretary – Chloe Champion
Senior Co-Activities Chairs – Shannan Hill & Bethany Spencer

Please note the following dates:

- **Friday, September 9 – Green & White dress-up day**
- **Monday, September 12 – Applications for remaining senior & junior executive are due.**
- **Tuesday, September 27 - Sunday, October 1 – Student delegates (Jillian Ferguson, Maggie LeClair, Carleigh MacLeod and RJ O'Connor) along with advisor Kelly Gallant, attend the Canadian Student Leadership Conference in Edmunston, NB.**

In order to raise funds for activities in our busy school, Student Council has two major fundraisers. The first is the annual magazine campaign from September 16-26. Students will receive information at the kick-off on Friday, September 16...we encourage you to look for this and support as you are able. The year the catalogue also has gift ideas as well. There will be a link on the school website for fundraiser information.

The school store will operate again this year, selling school supplies (pens, pencils, paper, rulers, dividers, erasers and markers), spiritwear, vintage items and KISH-crested merchandise. The store will be open on Meet the Teacher night. Check out such items as KISH-crested metal water bottles for \$7.50, KISH lanyards for \$5 and KISH spirit tattoos for \$0.50.

Community Notes

- **Kensington Area Skating Club** registration takes place on Wednesday, September 7 from 5:30-8:00 and Saturday, September 10 from 9:00-12:00 at Community Gardens in Kensington. Check their website at <https://kensingtonskatingclub.wordpress.com/> for further information and contact names.
- **Kensington Heritage Library** – Check them out on their website library.pe.ca. Some of their upcoming events are:
 - Come celebrate Roald Dahl's 100th birthday party on September 17 at 10am.
 - Teen Book Club – last Thursday of each month.
 - Zen Doodle – first Saturday of each monthSenior high students can see Ms. Ramsay for volunteer opportunities with the library and students in grades 11 & 12 can use these volunteer hours for the community service bursary.
- **Girls Guide Information/Registration** will be held on Monday, September 19 from 6:30-8pm in the school cafeteria.
- **Scouts (Beavers, Cubs, Scouts, and Ventures)** registration is still open. Contact Derwin Cole at 902-439-4937 or Shirley MacLeod at 902-439-7138. Leaders are needed!! Please consider being a volunteer.



September 26, 2016

**Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE
COB 1M0**

Dear Mayor Caseley,

On behalf of the Board of Directors, let me begin by expressing our sincere gratitude for your continued support to our Society. Enclosed, please find a tax deductible receipt for \$300.00.

Also enclosed, two complimentary tickets to our **Annual Awards Dinner on Wednesday, October 26th ~ New London Community Complex**. We are hoping you are able to join us. If not, please advise the name(s) of the persons attending on your behalf. If additional tickets are required, they can be requested by calling / emailing the contact information below. We expect this to be a sold out event, so please reserve extra tickets soon. They can be picked up and paid for (\$30.00 each) on the evening of the Awards Dinner.

Thanks again for your support and we look forward to having you join us as we recognize many Islanders for their efforts in enhancing the rural landscape of our province.

RSVP – October 14, 2016

Regards,

**Glenn Holmes
Executive Director
PEI Rural Beautification Society
902-569-3701
glendy@eastlink.ca**

*Replied
Oct 3/16
Lena*



September 27, 2016

Town of Kensington
PO Box 418
Kensington, PE
C0B 1M0

CONGRATULATIONS!

On behalf of the Board of Directors, I am pleased to advise that your entry has been selected to receive a prize. Enclosed, please a complimentary ticket to our **Annual Awards Dinner on Wednesday, October 26th ~ New London Community Complex.** If additional tickets are required, they can be requested by calling / emailing the contact information below. We expect this to be a sold out event, so please reserve extra tickets soon. They can be picked up and paid for (\$30.00 each) on the evening of the Awards Dinner.

Thank you for your interest in our Society and assisting us with our mission to enhance the rural landscape of our province. All of our combined efforts are truly making a difference. In addition to an enjoyable evening we will also be offering a 50/50 draw and a silent auction.

We look forward to having you join us for your well-deserved recognition.

RSVP – October 14, 2016

Regards,

Glenn Holmes
Executive Director
PEI Rural Beautification Society
902-569-3701
glendy@eastlink.ca

The Board of Directors of the Kensington
& Area Chamber of Commerce would
like to invite you to a

Business Mixer

at

Gallery 98

Wine and light
refreshments will be
served.

Thursday, October 13, 2016

5:00 - 7:00 pm

10686 Route 6, New London

Correspondence

September 7, 2016

Rowan Caseley, Mayor
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Rowan Caseley,

Re: Another Opportunity to Have Your Say in Canada Post Review

I am following up on our June 6th correspondence about the Canada Post Review to provide you with additional information on phase 2 of the review.

This fall, a parliamentary committee will be consulting with Canadians on postal service and the options identified by a task force in phase 1. The committee will make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017.

You may be interested to know that the options identified by the task force include major changes to the moratorium on post office closures in rural and small towns. The task force suggests "updating" or "refreshing" the moratorium. It outlines the cost savings that could be achieved by converting to franchises or closing all corporate outlets, or only the 800 highest yielding offices. You can see the full task force discussion paper at <http://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/consult-eng.html>

CUPW would like to ensure that the views of municipalities are considered during each stage of the Canada Post Review. Therefore, we are urging you to fill out the parliamentary committee's online survey from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise. During this time, paper surveys will be available upon request. The committee will also hold public consultations across the country.

The union has attached information on how to provide input in phase 2, as well as a new resolution for your consideration. You can learn more about the review by going to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

Thank you for taking the time to read this letter and anything you can do to help us convince the parliamentary committee to recommend against further cuts at Canada Post in favour of building a 21st century post office that expands services, generates revenues and meets the needs of Canadians.

In solidarity,

Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives,
Regional Union Representatives, Specialists, Campaign Coordinators, Negotiators

/bk cope 225

Have your say!

1) Fill out the parliamentary committee's on line survey from September 26 to October 21 at: parl.gc.ca/OGGO-e. During this time, you can also request a paper version of the survey by phoning 613-995-9469 or writing to Standing Committee on Government Operations and Estimates, Sixth Floor, 131 Queen Street, House of Commons, Ottawa, Ontario, K1A 0A6 Canada.

2) Attend one of the public consultations being held across the country. For more information, go to:

<http://www.parl.gc.ca/HousePublications/Publication.aspx?Language=e&Mode=1&Parl=0&Ses=0&DocId=8391013> (Note: Information on western and northern locations to come)

You can get information on the process and key issues in the weeks to come at CUPW.ca/canadapostreview.

What to say

Let the committee know what your key issues are:

- Getting your home mail delivery back?
- Keeping your public post office?
- Greening the post office?
- Creating services that support seniors and people with disabilities?
- Bringing back our postal bank for more inclusive, accessible financial services for everyone?

List of locations to be visited by the parliamentary committee:

Corner Brook and St. John's, Newfoundland
Sydney and Halifax, Nova Scotia
Charlottetown, Prince Edward Island
Bathurst, New Brunswick
Levis, Quebec City, Blainville and Montreal, Quebec
Toronto, Kitchener, Windsor, Dryden, and Sandy Lake First Nation, Ontario
(Following locations to be confirmed)
Surrey, British Columbia
Edmonton and Calgary, Alberta
Yellowknife, Northwest Territories
Regina and Moose Jaw, Saskatchewan
Winnipeg, Manitoba

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, which started earlier this year with an independent task force to identify options for the future of postal service in this country.

Whereas a parliamentary committee will hold e-consultations and meetings in various locations across the country on postal service and the options that have been identified by the task force and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, adding postal banking, greening Canada Post, keeping decent post office jobs in our communities, preserving daily delivery, restoring home mail delivery, developing services that help older Canadians remain in their homes and providing services that assist people with disabilities,

Therefore be it resolved that (name of municipality) 1) Fill out the parliamentary committee's on line survey about Canada Post from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise 2) Attend the public consultations being held across the country