



# ***Tentative Agenda for Town Council Meeting***

***September 14, 2015***

***Commencing at 7:00 PM***

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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

Town of Kensington  
Regular Meeting of Town Council  
September 14, 2015

*Commencing at 7:00 PM*

**ITEM 1: CALL OF MEETING TO ORDER AND WELCOME**

Presiding: Mayor Rowan Caseley

**ITEM 2: APPROVAL OF TENTATIVE AGENDA**

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

**ITEM 3: DECLARATION OF CONFLICT OF INTEREST**

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**ITEM 4: DELEGATIONS/PRESENTATIONS**

Action: Presentation and Questions.

**ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Background: The draft minutes of the August 10, 2015 regular meeting, August 12, 2015 public meeting, August 12, 2015 special meeting and September 1, 2015 special meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

**ITEM 6: BUSINESS ARISING FROM MINUTES**

Action: Questions or clarifications.

**ITEM 7: COMMITTEE REPORTS**

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are

normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

**ITEM 8: COUNCIL REPRESENTATIVE REPORTS/CAO REPORTS**

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors, Kensington North Watershed Association Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report. The CAO may also be called upon to provide information/reports to Town Councillors as may be required.

Action: Comments/Questions

**ITEM 9: DEVELOPMENT CONTROL BYLAW/OFFICIAL PLAN AMENDMENT – RE-ZONING OF PID NO'S 1038454 AND 1038462**

Background: See Attached Request for Decision (RFD).

Action: Consideration and approval is requested.

**ITEM 10: CORRESPONDENCE**

**ITEM 11: COMMITTEE OF THE WHOLE (IN - CAMERA)**

- One item of a legal/contractual nature

**ITEM 12: OTHER MATTERS AND/OR ADJOURNMENT**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, August 10, 2015  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean, Pickering, Mill and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors Present:** Nancy McPhee, Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Pickering to approve the tentative agenda for the August 10, 2015 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the minutes from the July 13, 2015 regular meeting of Town Council. Unanimously carried.*

**5.2** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the minutes from the July 21, 2015 special meeting of Town Council. Unanimously carried.*

## **6. Business Arising from Minutes**

- 6.1** CAO, Geoff Baker will make an application to the Canada Garden Council Tulip Bulb giveaway.

## **7. Committee Reports**

### **7.1 Public Safety Committee**

**7.1.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the July 2015 Fire Chiefs Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

**7.1.2** *Moved by Councillor Doucette, seconded by Councillor Mill to approve the July 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.1.3** Speed radar signage will be installed as soon as pricing and approvals have been received. Staff are hopeful that the installation will take place prior to the start of the 2015/2016 school year.

### **7.2 Community Services Committee**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the July 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

**7.2.2** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the demolition request from Islandsand Holdings Inc for the building located at 60 Victoria Street E. Unanimously carried.*

**7.2.3** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the development permit from Kensington Agricultural Services Ltd located at 15 Park Road to construct a 50'x60' addition to the existing service department. Unanimously carried.*

**7.2.4** The current boardwalk located at the Railyards will require significant repairs in 2016. The community services committee will consider the repairs and bring a recommendation back to Town Council.

### **7.3 Wellness and Culture Committee**

**7.3.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the July 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

#### **7.4 Finance and Administration Committee Report**

**7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of July 2015, as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$238,427.92 for the month of July 2015. Unanimously carried*

**7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the July 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.4** Councillor MacLean inquired if perennial flower beds would be more cost effective than annuals. Staff will review this issue and whether or not tendering flower bed maintenance may result in cost reduction.

#### **7.5 Mayor's Report**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the Mayors report for the month of July 2015 as presented by Mayor Caseley. Unanimously carried.*

#### **8. Council Representative Reports**

**8.1** CAO, Geoff Baker and Councillor Spencer provided an update on activities of the Kensington North Watershed Association. Currently the Association in conjunction with the Town of Kensington are undertaking a water conservation survey with town residents.

#### **9. Town Of Kensington/A&R Adventures Inc. Development Agreement Amendment**

**9.1** **Moved by Councillor Spencer, seconded by Councillor Doucette**

*THAT Kensington Town Council approve an amendment to the Development Agreement between A&R Adventures Inc. and the Town of Kensington dated July 21, 2015 to strike Article 5(15) which states "All vehicles exiting the Tim Horton's drive thru shall turn right onto Broadway Street" and replace it with a new Article 5(15) as follows: The Drive Thru exit shall be twinned with a left turning lane and a right turning lane separated by a physical concrete median between the lanes. Such twinning of the exit shall be completed within thirty (30) days of the completion of the demolition of the building on pid # 77834 (Greco building) or within some other timeframe mutually agreeable between the Town and the Developer.*

*5 for – 1 opposed (Councillor MacLean). Motion carried.*

## **10. Correspondence**

**10.1** A Thank You card from Wade & Cindy Toombs for the use of the town BBQ for the Annual Alysha Toombs Memorial Golf Tournament.

**10.2** A letter from the Kensington Vipers requesting the Town of Kensington to be a player sponsor for the 2015/2016 hockey season.

*Moved by Councillor Spencer, seconded by Councillor Pickering to sponsor the Kensington Vipers at \$750 for the 2015/16 season. The sponsorship will include the Town of Kensington name on 2 home and 2 away sweaters, 4 regular season passes and a listing on the game day program. Unanimously carried.*

**10.3** An email from Dave Suchanek from Oakville, Ontario expressing his great appreciation for the friendly local service and businesses in the Town of Kensington and Area.

**10.4** An email with information on the Forum for Young Canadians in 2016. – *Will be forwarded to KISH*

**10.5** Request from Ryan Simmonds for the Town to support travel costs to Newfoundland for Miss Community Gardens and a chaperone.

*Moved by Councillor Gallant, seconded by Councillor Mann to approve a sponsorship up to \$600.00 for flights for Miss Community Gardens and a chaperone to travel to Harbour Grace, Newfoundland as part of the ongoing annual exchange. 5 for – 1 opposed (Councillor Pickering) Motion carried.*

**10.6** A letter from the Prince County Hospital Foundation thanking the Town for their ongoing support and providing updates on their goals and objectives for the upcoming year.

## **11. Adjournment**

*Moved by Councillor Spencer, seconded by Councillor Pickering to adjourn the meeting at 7:53 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor

**Town of Kensington  
Minutes of Public Meeting  
Wednesday, August 12, 2015  
6:00 PM**

**Presiding:** Mayor Rowan Caseley

**Council Members Present:** Deputy Mayor Mann, Councillors Doucette, Spencer & MacLean.

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon and Administrative Assistant, Kim Caseley.

**Regrets:** Councillor Mill & Councillor Pickering

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Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

**PURPOSE:**

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning an application to re-zone lands of the trustees of the Nazarene Church, being lots 42 and 43 (PID No's 1038454 and 1038462) along Barrett Street (Kelvin Grove Road) from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling. The purpose of the meeting is to also allow residents and other interested persons to make representation prior to a request being made to the Minister of Communities, Land and Environment to approve an amendment to the future land use map that is part of the Town's Official Plan as it relates to the affected property.

Mayor Caseley opened the floor for anyone present at the meeting to make representation/comments on the proposed bylaw amendment.

*There being no questions or comments on the proposed Bylaw or Official Plan amendment the meeting adjourned at 6:04 PM. Moved by Councillor Spencer, seconded by Councillor MacLean. Unanimously carried.*

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Geoff Baker,  
Chief Administrative Officer

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Rowan Caseley,  
Mayor



**Town of Kensington  
Minutes of Special Council Meeting  
Wednesday, August 12, 2015  
6:05 PM**

**Council Members Present:** Mayor Rowan Caseley, Deputy Mayor Rodney Mann,  
Councillors: Mill, Spencer, Pickering and MacLean.

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon, Administrative  
Assistant, Kim Caseley

**Regrets:** Councillor Pickering, Councillor Mill

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:05 PM.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the tentative agenda for the August 12, 2015 special meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Development Control Bylaw Amendment - First Reading – Re-zoning Lots B42 and B43, located along Barrett Street (Kelvin Road), Comprising PID No's 1038454 and 1038462.**

**4.1** *Moved by Councillor MacLean, seconded by Councillor Doucette,*

*WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of*

*constructing a single family residential dwelling;*

*AND WHEREAS the request is fully supported by the current owners of the property;*

*AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment;*

*BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No's 1038454 and 1038462 (Lots B42 & B43) along Barrett Street from Public Service and Institutional (PSI) to Single Family Residential (R1) to facilitate the construction of a single family residential dwelling.*

*Unanimously carried.*

**4.2** *Moved by Councillor Spencer, seconded by Councillor Doucette,*

*WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling;*

*AND WHEREAS the request is fully supported by the current owners of the property;*

*AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment;*

*AND WHEREAS the Bylaw Amendment was read a first time at this meeting;*

*BE IT RESOLVED that the Bylaw Amendment to re-zone PID No's 1038454 and 1038462 (Lots B42 & B43) along Barrett Street from Public Service and Institutional (PSI) to Single Family Residential (R1) to facilitate the construction of a single family residential dwelling be hereby approved.*

*Unanimously carried.*

**5. Adjournment**

- 5.1** *Motion by Councillor Spencer, seconded by Deputy Mayor Mann to adjourn the meeting at 6:17PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor

**Town of Kensington  
Minutes of Special Council Meeting  
Tuesday, September 1, 2015  
6:00 PM**

**Council Members Present:** Mayor Rowan Caseley, Deputy Mayor Rodney Mann,  
Councillors: Mill, Spencer, Pickering, Doucette and  
MacLean.

**Staff Members Present:** Town Manager/Administrator, Geoff Baker

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:00 PM.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the September 1, 2015 special meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Pleasant Street Lift Station Replacement**

**4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean,*

*WHEREAS it is necessary to upgrade the Pleasant Street Lift Station;*

*AND WHEREAS the funds for this project have been provided for through the Municipal Strategic Component of the Gas Tax Program, a portion of the Town's Direct Allocation under the Gas Tax Program, and the Town's 2015 Capital Budget;*

*AND WHEREAS the Town has publicly issued tender documents;*

*AND WHEREAS an evaluation of the tender documents was performed by Town Management and staff of WSP;*

***BE IT RESOLVED THAT a contract be awarded to Duffy Construction Ltd. for the replacement of the Pleasant Street Lift Station and all necessary components as per their tender dated August 18, 2015 in the amount of \$421,732.74 including HST.***

***Unanimously carried.***

**5. Other Matters**

- 5.1 Mayor Caseley thanked Deputy Mayor Mann for attending the Mayoral horse race with the Charlottetown and Summerside Mayor's at the Credit Union Place on his behalf.**

**6. Adjournment**

- 6.1 *Motion by Councillor MacLean, seconded by Councillor Doucette to adjourn the meeting at 6:17PM. Unanimously carried.***

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Geoff Baker,  
Chief Administrative Officer

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Rowan Caseley,  
Mayor

**TOWN OF KENSINGTON  
Public Safety Committee Report  
Tuesday, September 8, 2015  
7:00 PM**

**Committee Members Present:** Vice Chair Councillor Jeff Spencer, Councillor  
Coreen Pickering, Mayor Rowan Caseley

**Staff Members Present:** Chief Administrative Officer, Geoff Baker, Police Chief Lewis  
Sutherland, Fire Chief Alan Sudsbury

**Visitors:** none

**Regrets:** Chair Councillor David Doucette

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**1. Call of Meeting to Order and Welcome**

- 1.1 Councillor Spencer called the meeting to order at 7:00 PM and welcomed committee members and staff.

**2. Declaration of Conflict of Interest**

- 2.1 No declarations of conflict of interest were made.

**3. Delegations/Presentations**

- 3.1 There were no delegations or presentations

**4. Fire Services**

- 4.1 The monthly fire statistical report was reviewed by the committee. The report will be motioned for approval following the delivery of this report.
- 4.2 The Fire Department Policy Review is proceeding. Some delays were experienced around summer vacation, etc. Several meetings have been held between Fire Department officials and Mr. Hogan. The Committee will receive a full status report at their October meeting.

**5. Emergency Measures**

- 5.1 Nothing new to report

## **6. Police Services**

- 6.1 The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 6.2 The new speed radar signs have arrived and should be installed shortly. Quotes have been requested from two contractors to complete the installation.
- 6.3 A discussion was held on paint schemes for the new Police cruiser which will be arriving later next month. The painting scheme will be presented to Council for formal approval prior to moving forward.

## **7. Other Matters**

- 7.1 nil



## **Agenda**

**Public Safety Committee  
Regular Meeting – September 8, 2015 – 7:00 pm  
Council Chambers – Kensington Town Hall**

**Chair:** Councillor David Doucette  
**Vice Chair:** Councillor Jeff Spencer

**Committee Members:** Councillor Coreen Pickering  
Mayor Rowan Caseley

**Staff Members:** CAO, Geoff Baker  
Police Chief Lewis Sutherland  
Fire Chief Allan Sudsbury

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*Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.*

**ITEM 1: CALL OF MEETING TO ORDER AND WELCOME**

Presiding: Councillor David Doucette

**ITEM 2: DECLARATION OF CONFLICT OF INTEREST**

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**ITEM 3: DELEGATIONS/PRESENTATIONS**

**ITEM 4: FIRE SERVICES**

- 4.1 Monthly Fire Report - Statistics Report
- 4.2 Update on Fire Department Policy Review
- 4.3 Other Matters

**ITEM 5: EMERGENCY MEASURES**

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)



**Agenda**  
**Town of Kensington – Public Safety Committee**

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5.2 Other Matters

**ITEM 6: POLICE SERVICES**

- 6.1 Monthly Police Report – Statistical
- 6.2 Electronic Speed Radar Signs - Update
- 6.2 Other Matters

**ITEM 7: OTHER MATTERS**

**ITEM 8: ADJOURNMENT**

## Geoff Baker

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**From:** Allan Sudsbury <allanstowing@gmail.com>  
**Sent:** Monday, September 07, 2015 3:13 PM  
**To:** townmanager@townofkensington.com; Rodney Hickey; arm.macleod; dldoucette  
**Subject:** August Fire Report  
**Attachments:** KFD SPREADSHEET FOR CALLS.xlsx

The Kensington Fire Department responded to 11 calls in the month of August with average attendance of 15 firefighters.

No monthly practice was held. No control burns were held due to the high fire index. We were involved in pool fillings, traffic control for both the PEI Potato Industry at Monaghan Farms Potato Thank You Day and the Kensington Harvest Festival Parade. We watered the race track for the matinee horse races.

The Kensington Fire Association got the volleyball courts finished up in time for the Kensington Harvest Festival Volleyball Tournament and hosted a dance.

New concrete slabs were placed in front of the Fire Hall doors.  
Trucks 2,3 & 4 have had their MVI and oil changes done.

Allan Sudsbury  
Kensington Fire Chief

<b>DATE</b>	<b>TYPE OF CALL</b>	<b>LOCATION</b>	<b># OF FIREFIGHTERS</b>	<b># OF TRUCKS</b>
3-Aug	Commercial Fire Alarm	Garden Drive	17	2
4-Aug	MVC	Black Horse Corner	16	1
5-Aug	MVC with entrapment	Baseline Rd Malpeque	16	2
7-Aug	MFR	Rte 20 Darnley	17	1
10-Aug	MVC	Irishtown Rd	22	2
17-Aug	MVC	Rte 20 Darnley	10	1
20-Aug	MVC	Rte 1A North Bedeque	14	2
22-Aug	Smell of Smoke	27 Woodleigh Drive	16	1
28-Aug	MFR (Cancelled)	449 King St Malpeque	10	1
28-Aug	Smoke in Home	16 Stavert Shore Rd	14	1
29-Aug	MFR	675 Blue Shank Rd	15	1

[illegible]

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act					1		1						2	0.42%
Firearm Act													0	0.00%
Forcible confinement													0	0.00%
Fraud		1	1	3	2	2	1	2					12	2.52%
Harrassing Phone Calls	2	1						1					4	0.84%
Impaired Driver	3	1		4	1	3	4	1					17	3.56%
Information Files	2		1		1								4	0.84%
Injury Accidents													0	0.00%
Liquor Offences	1	1	2				5	2					11	2.31%
Litter Act													0	0.00%
Lost and Found	1	1	1	1	2	3	4	8					21	4.40%
Luring Minors													0	0.00%
Mental Health Act	1	1			2		1	1					6	1.26%
Mischief			1	2		3		1					7	1.47%
Motor Vehicle Accidents			2	2		1		1					6	1.26%
Motor Vehicle Act	5	2		4	10	8	8	2					39	8.18%
Municipal Bylaws					3	2	2	1					8	1.68%
Off Road Vehicle Act	2	1	2				2						7	1.47%
Other Criminal Code		1											1	0.21%
Person Reported Missing	1		1		1		1						4	0.84%
Possession of restricted weapon													0	0.00%
Property Check		2	2	5	1	1	3	1					15	3.14%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1				1								2	0.42%
STEP (Integrated Traffic Enforcement)								1					1	0.21%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				1		2	3	1					7	1.47%
Theft Of Motor Vehicle					1								1	0.21%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1	1	1		1	2	4					10	2.10%

Police Department Occurrence Report Sumary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Traffic Offences													0	0.00%
Trespass Act					1		1						2	0.42%
Trespass at Night													0	0.00%
Uttering Threats	1			1		1	1						4	0.84%
SOTS Issued	5	9	5	3	11	6	15	29					83	17%
Total Incidents	47	47	41	54	65	55	78	90					477	100%
HTA Warnings	7	2	3	2	6	1	2	5					28	
Foot Patrols in hours	3		2	5	5	8	2	5					30	
Community policing school				15	7	13.5							35.5	

**TOWN OF KENSINGTON**  
**Community Services Committee Report**  
**August, 2015**

The Committee does not meet in July or August as it is our regular practice.

There were building permit applications approved by staff this month. These will be presented following the adoption of this report.

The employment grant for the Public Works summer position has been extended by two weeks. Staff are seeking to extend it by a further two weeks however they are unsure at this point whether or not this would be possible.

The street line painting is nearing completion. Some areas are still requiring attention. The Committee will discuss this year's line painting contract to determine if there are ways to improve the service.

The paving contractor missed some areas of town and came back to complete the job. There is still one area in the vicinity of the Railyards that may require attention.

A need has been identified to remove some high standing vegetation in the vicinity of the sewage lagoon to ensure proper air flow. Staff have begun to remove this vegetation.

The new speed radar signs have arrived and should be installed shortly. Quotes have been requested from two contractors to complete the installation.

Respectfully submitted by Chair Jeff Spencer

BUILDING PERMITS SUMMARY  
September 2015

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT’S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
13-15	August 31, 2015	1003037	Astrid Johnson (Sidney & Linda Frost)	902-836-3725	Approved			X	O	\$750.00	Start: September 2015 Finish: September 2015
					DESCRIPTION:	Construct a 6x8 storage building					
12-15	August 31, 2015		Andrew Heggie - Blue Ridge Holding Jeanne Lyn Trailer Park	902-393-3842	Approved	X			O	\$400,000	Start: September 2015 Finish: March 2016
					DESCRIPTION:	Construction of three trailer style homes built on slabs					
11-15	August 27, 2015	79087	Allan Pound	902-629-0841	Approved			X	R	\$7,000	Start: September 2015 Finish: September 2015
					DESCRIPTION:	Demolition of house					
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED

Educational
- O

Other



**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant Sidney and Linda Frost  
7A Barrett Street Telephone 902-836-3725

2. Property Address Kensington Property Number 1003037

3. Property Status: Renting from Astrid Johnson  
Land purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_  
If lot is located in an approved sub-division, please give  
Name of Sub-Division: \_\_\_\_\_ Lot No. /

4. Proposed Use:  
Building or addition to be used for: Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Store \_\_\_\_\_  
Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building ☒  
Other (describe) \_\_\_\_\_

5. Location of property to be developed:  
Located on North ☒ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_ side of Barrett Street  
Between the property of Kenny Simmons and the property of Betty Mella

6. Size of Property:  
Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area \_\_\_\_\_ sq. ft.

7. Description of project and details of structure:  
Works proposed consists of: New Construction \_\_\_\_\_ Addition to existing \_\_\_\_\_  
Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_

Describe Project: 6'x8' storage building kit  
purchased from Kent Building Supplies  
14'6" from Kenny Simmons line and  
4' from back lot, 17' from Betty Mella's line

Ground floor: Length \_\_\_\_\_ Feet. Width \_\_\_\_\_ Feet.

Number of Stories / Number of Bedrooms /

Type of Foundation	External Wall Finish	Roof Material	Chimney
Poured Concrete _____	Siding _____	Asphalt _____	Brick <u>/</u>
Concrete block _____	Wood shingles _____	Steel _____	Prefab _____
Pier _____	Steel _____	Other <u>vinyl</u>	Other _____
Other <u>wood</u>	Other <u>vinyl</u>	<u>resin &amp; galvanized steel</u>	

8. Water Supply: Private / Municipal /

9. Sewerage System: Private / Municipal /

10. Estimated cost of Project: \$ 750.00

11. Name and Address of Contractor or Chief Contractor \_\_\_\_\_

12. Dates of expected start and finish of project: ASAP - after approval

13. Moving a building (Describe) \_\_\_\_\_

14. Demolishing a building (Describe) \_\_\_\_\_

15. Please provide a diagram of proposed construction

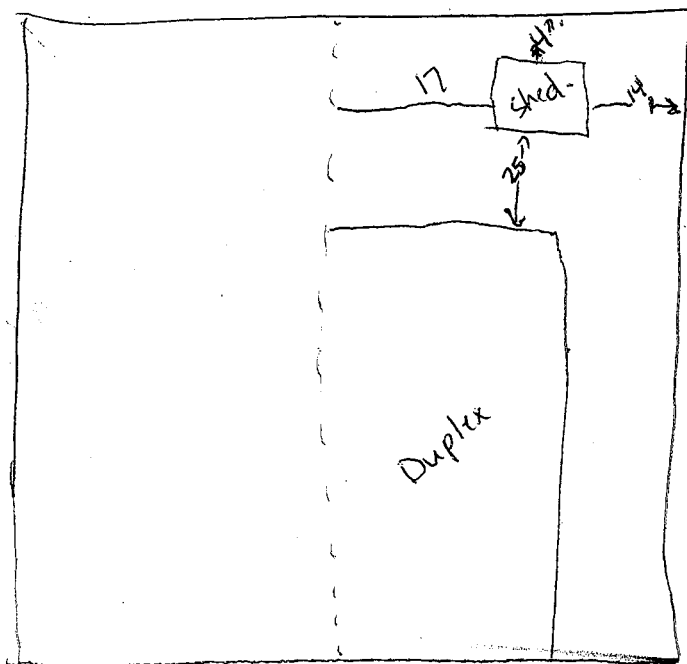
Diagram - Kent Building Supplies  
SKU - 3622003  
Model # 30114

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pd.

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines and center of road.



Signature of Applicant Sidney Frost for Astoria  
 Date: Aug 31st 2005

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

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12-31

## Geoff Baker

---

**From:** astrid.jean.johnson@gmail.com  
**Sent:** Sunday, August 30, 2015 7:59 AM  
**To:** Geoff Baker  
**Subject:** Storage shed permit

Good Morning Geoff;

I am writing by request of Sidney Frost who is presently renting my house at 7A Barrett St. He asked if I would give my consent for him to place a small storage building in my back yard. I understand he wants to purchase a 6'x8' shed from Kent and in order to do so must have me give you a written permission so I am doing just that at this time. As long as it is OK with the town council members, it is fine with me.

Sincerely,  
Astrid Johnson

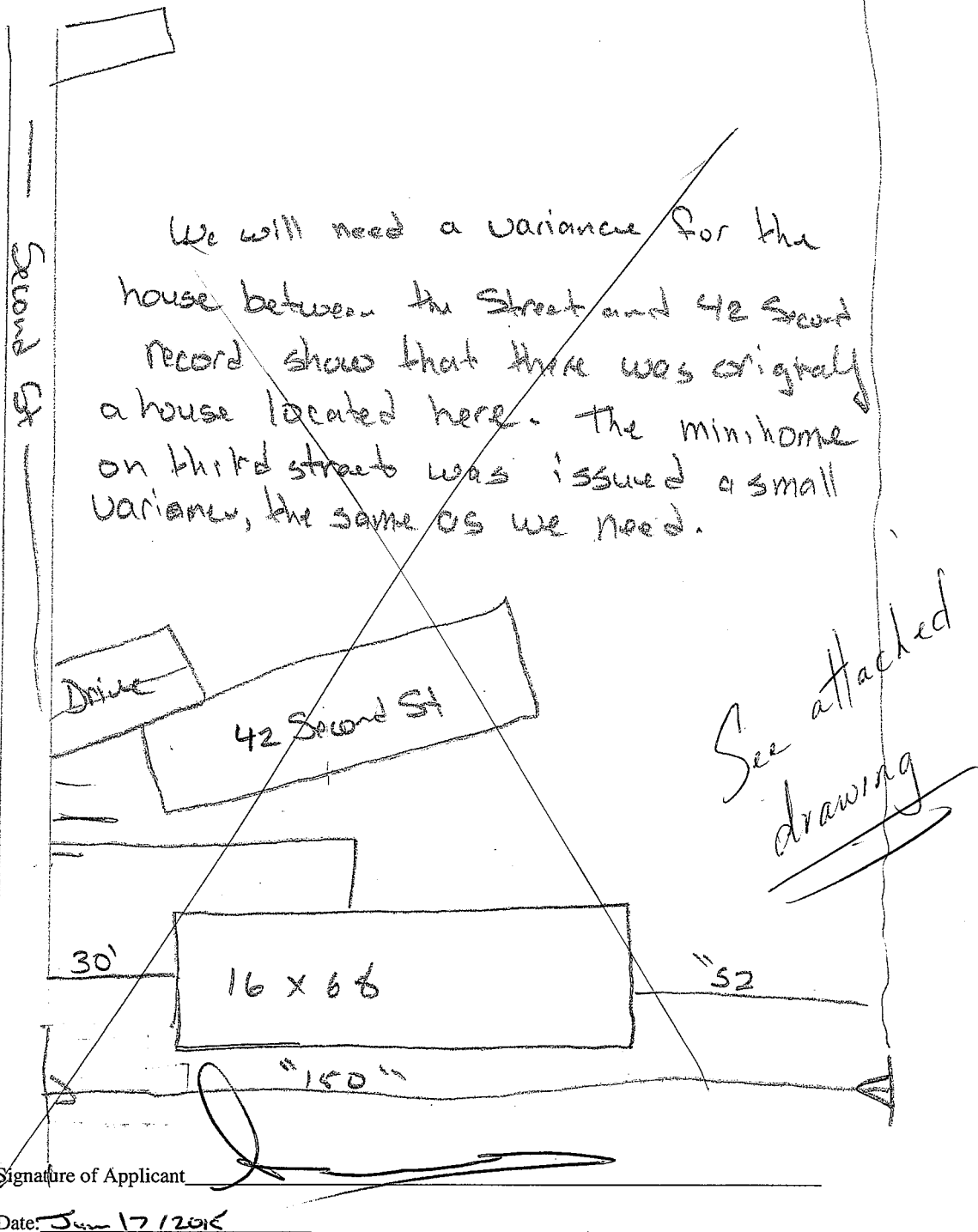


Sent from my iPad

**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant Andrew Heggie (BLUE RIDGE HOLDINGS)  
203 Royally Junction Rd Telephone 902-393-3842
2. Property Address Jeannine Trailer Park Property Number \_\_\_\_\_
3. Property Status:  
 Land purchased from Earth Toombs Year Purchased 2007  
 If lot is located in an approved sub-division, please give:  
 Name of Sub-Division: Jeannine Trailer Park Lot No. \_\_\_\_\_
4. Proposed Use:  
 Building or addition to be used for: Single Family Dwelling ☒ Duplex \_\_\_\_\_ Store \_\_\_\_\_  
 Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building \_\_\_\_\_  
 Other (describe) \_\_\_\_\_
5. Location of property to be developed:  
 Located on North \_\_\_\_\_ South \_\_\_\_\_ East ☒ West \_\_\_\_\_ side of Second Street  
 Between the property of Street and 42 and the property of 30 + 33 Second St
6. Size of Property: Lot 1: 37 150 5550  
2: 42 150 6300  
 Road frontage 3: 42 Property depth 150 Area 6300 sq. ft.
7. Description of project and details of structure:  
 Works proposed consists of: New Construction ☒ Addition to existing \_\_\_\_\_  
 Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_  
 Describe Project: Small home on Slab. Built to  
similar specs as two homes on third St
- Ground floor: Length 46.9 Feet. Width 16 Feet.  
 Number of Stories 1 Number of Bedrooms 3
- |   |  |   |              |
|---|--|---|--------------|
| Type of Foundation                                  | External Wall Finish                       | Roof Material                               | Chimney      |
| Poured Concrete <input checked="" type="checkbox"/> | Siding <input checked="" type="checkbox"/> | Asphalt <input checked="" type="checkbox"/> | Brick _____  |
| Concrete block _____                                | Wood shingles _____                        | Steel _____                                 | Prefab _____ |
| Pier _____  | Steel _____                                | Other _____                                 | Other _____  |
| Other _____   | Other _____                                |   |              |
8. Water Supply: Private \_\_\_\_\_ Municipal ☒
9. Sewerage System: Private \_\_\_\_\_ Municipal ☒
10. Estimated cost of Project: \$400,000
11. Name and Address of Contractor or Chief Contractor Andrew Heggie  
203 Royally Junction Rd
12. Dates of expected start and finish of project: Sept 2015 - March 2016
13. Moving a building (Describe) X
14. Demolishing a building (Describe) X
15. Please provide a diagram of proposed construction

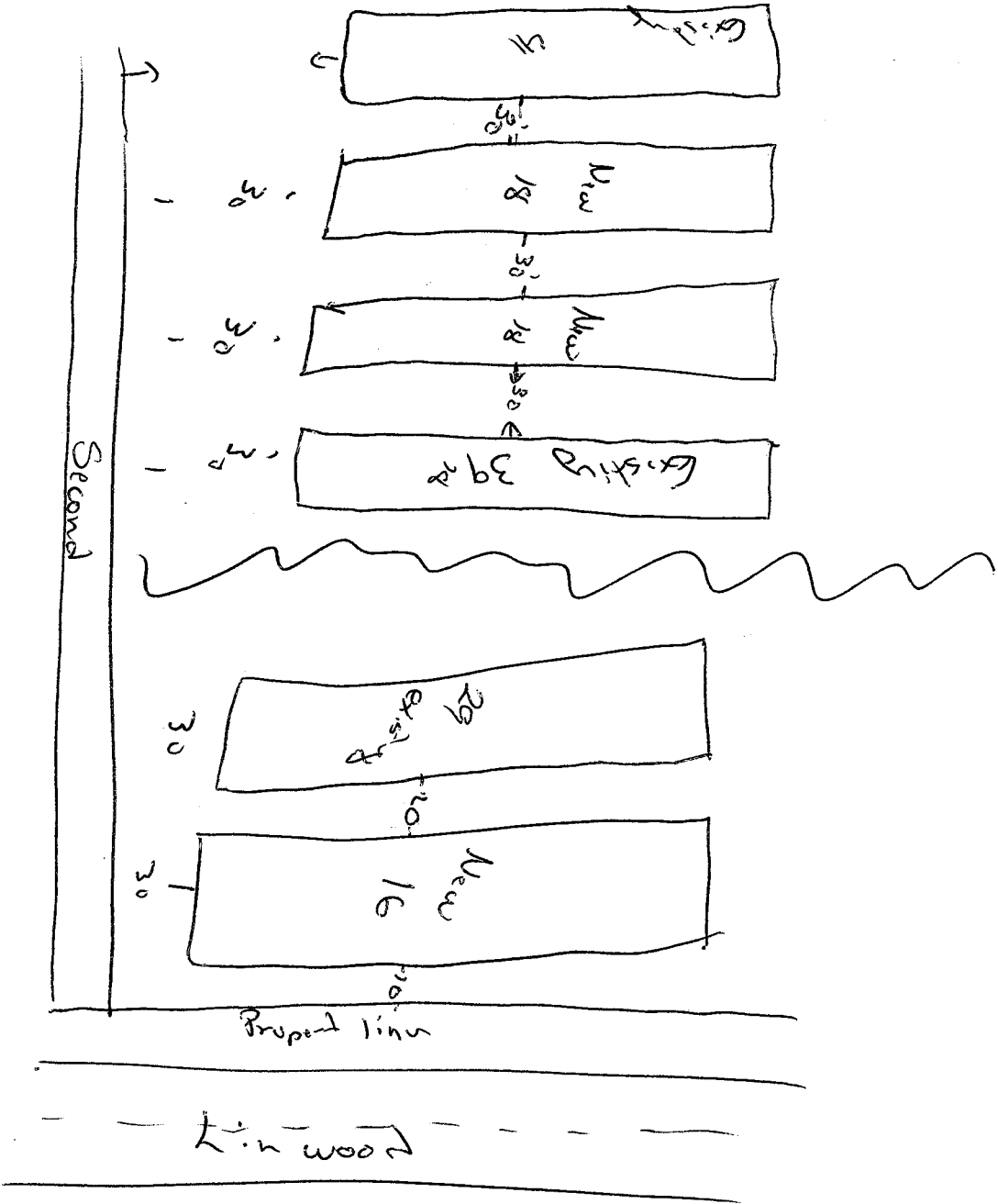
- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines and center of road.



Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

See over for lot 2 and 3

- a) Draw boundaries of your lot.  
c) Indicate the distance between buildings.  
e) Indicate distance to property lines and center of road.
- b) Show existing and proposed buildings.  
d) Show location of driveway.



Signature of Applicant\_\_\_\_\_

Date:\_\_\_\_\_

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

PLAN NO. 557 OS

WIDTH: 68'-0"  
DEPTH: 18'-0"

MAIN FLOOR AREA: 1224 sq.ft.

GARAGE AREA: sq.ft

LIST OF DRAWINGS

1. TITLE PAGE
2. FRONT & RIGHT ELEVATION
3. REAR & LEFT ELEVATION
4. MAIN FLOOR PLAN
5. KITCHEN PLAN
6. SECTION A-A
7. FOUNDATION PLAN



- PLEASE NOTE-

*This plan is the property of  
Sherwood BMR and may not  
be reproduced by any means  
unless authorized by  
Sherwood BMR*

*Sherwood BMR assumes no  
liability for any errors or  
omissions on this plan*

*Contractors to verify all  
dimensions on this plan before  
construction and notify designer  
of any modifications*

*Construction shall comply with  
the current edition of the  
National Building Code*

SHERWOOD BMR

PROJECT: ANDREW HEGGIE

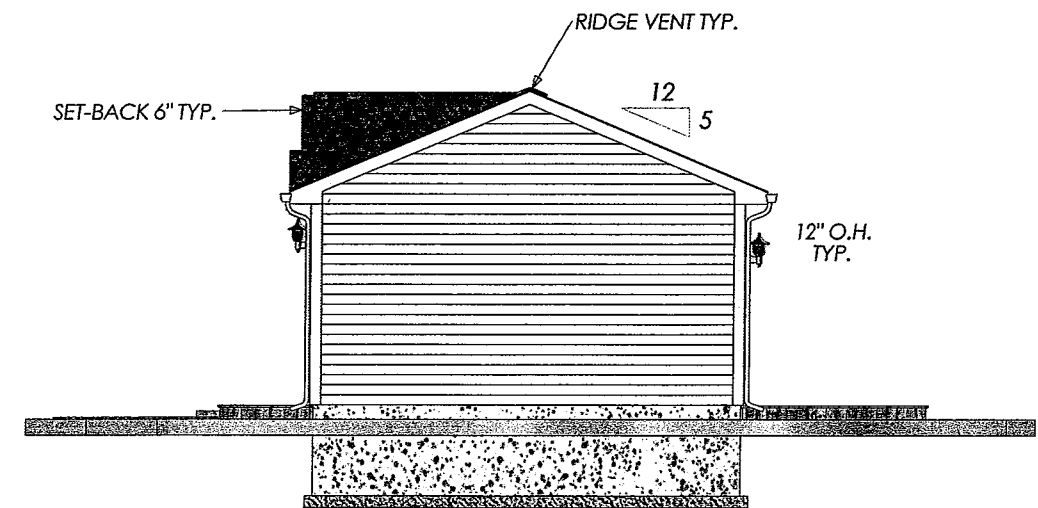
TITLE: 1. TITLE PAGE

SCALE: N.T.S

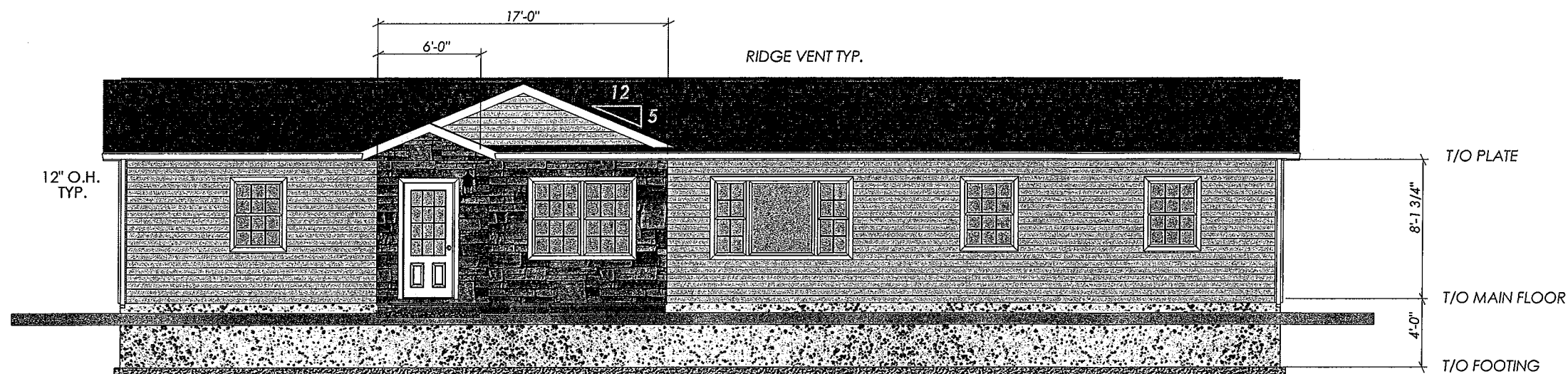
DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:



RIGHT ELEVATION



FRONT ELEVATION

**- PLEASE NOTE -**

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*Sherwood BMR assumes no liability for any errors or omissions on this plan*

*Contractors to verify all dimensions on this plan before construction and notify designer of any modifications*

*Construction shall comply with the current edition of the National Building Code*

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

TITLE: 2. FRONT & RIGHT ELEVATION

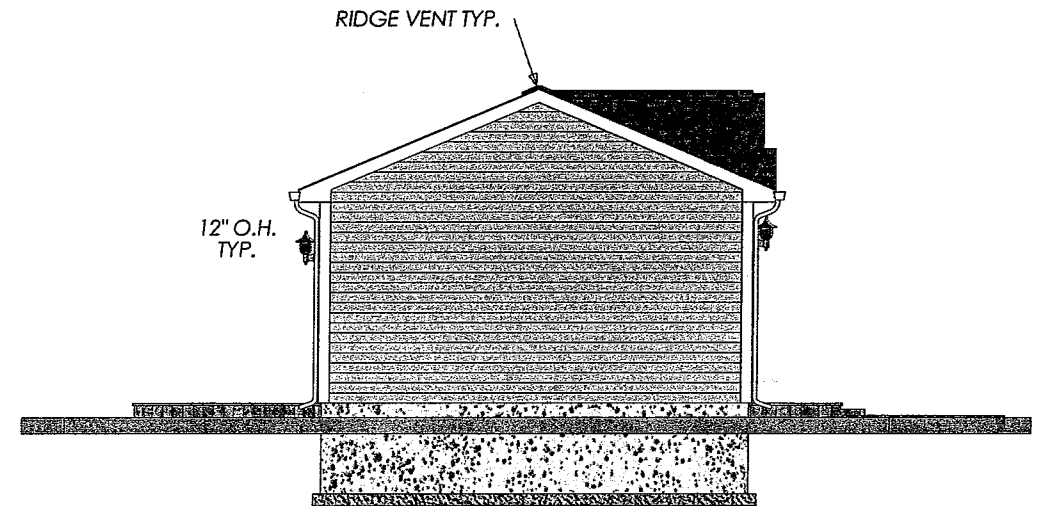
SCALE: 1/8" = 1'-0"

DATE: JUL 10/ 2014

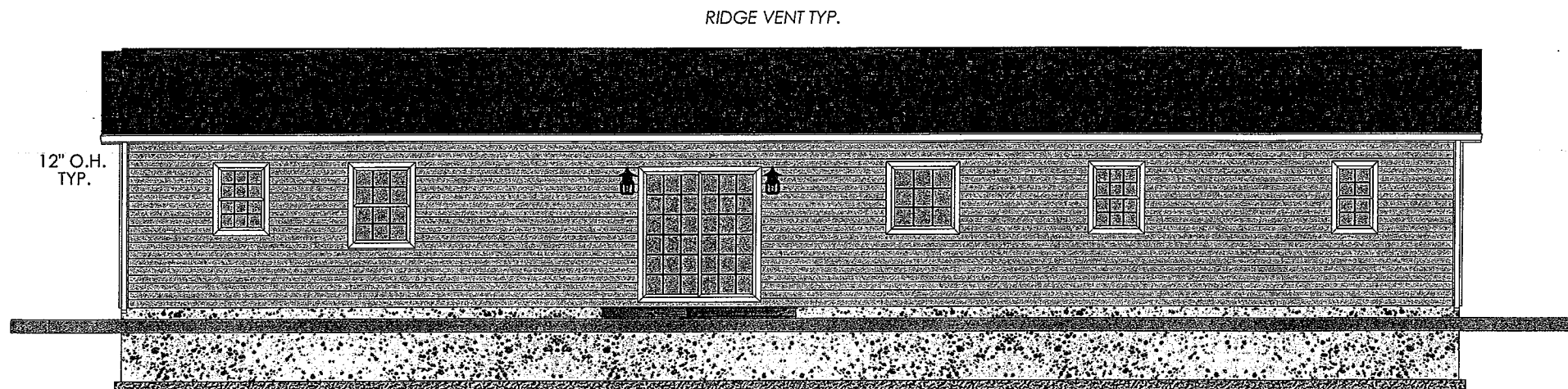
DRAWN BY: 3D HOME DESIGN

REVISIONS:





LEFT ELEVATION



REAR ELEVATION

**- PLEASE NOTE-**

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*Sherwood BMR assumes no liability for any errors or omissions on this plan*

*Contractors to verify all dimensions on this plan before construction and notify designer of any modifications*

*Construction shall comply with the current edition of the National Building Code*

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

TITLE: 3. REAR & LEFT ELEVATION

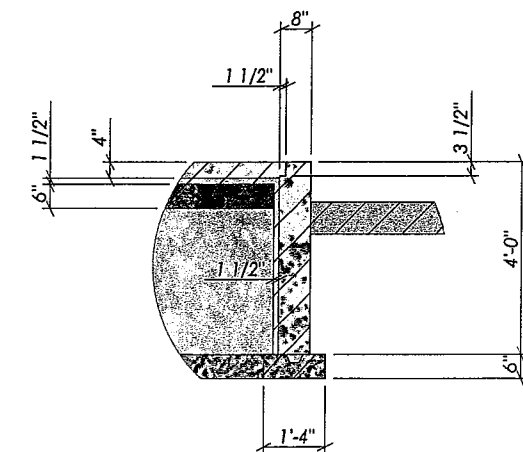
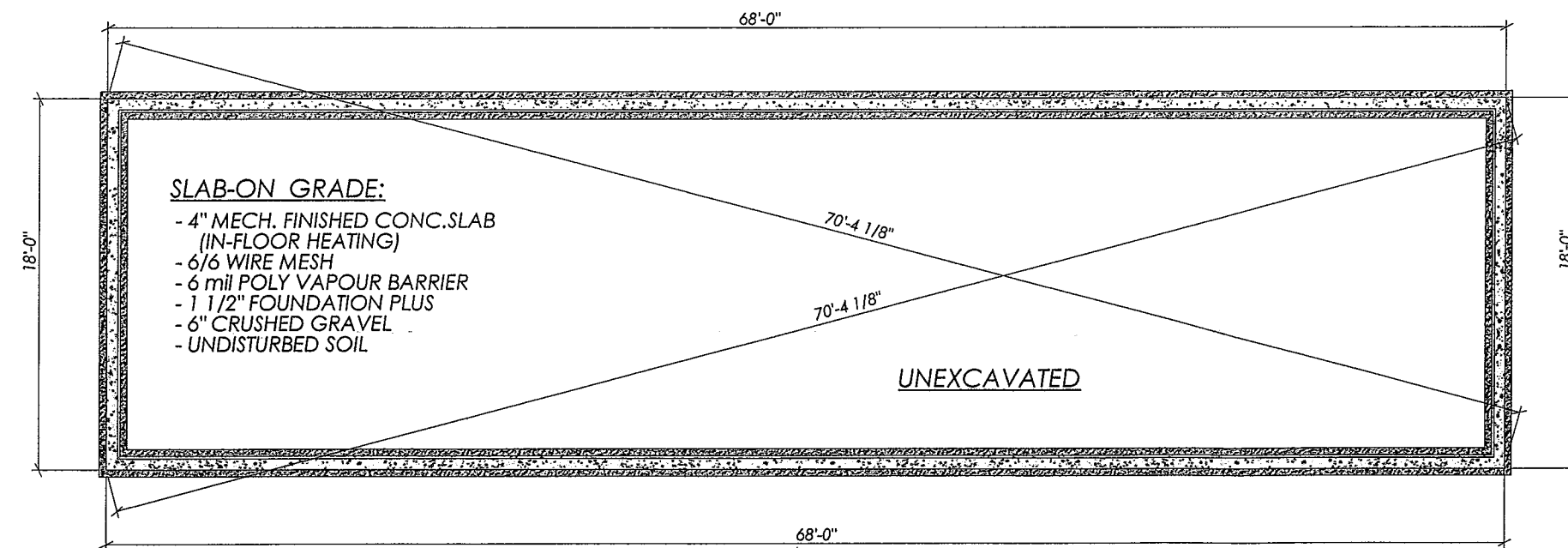
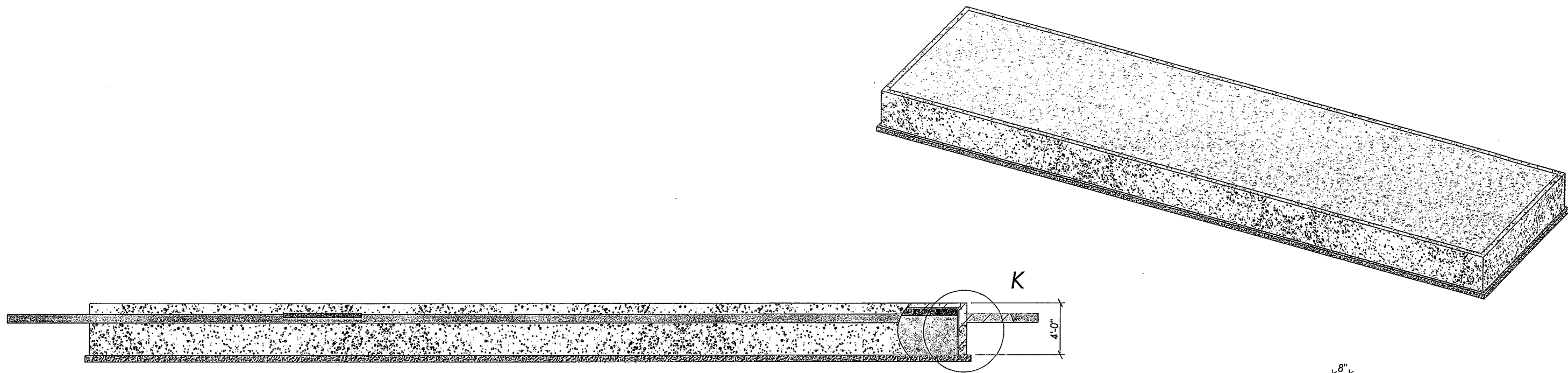
SCALE: 1/8" = 1'-0"

DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:





**DETAIL K**

**FOUNDATION PLAN**

**- PLEASE NOTE -**

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Sherwood BMR assumes no liability for any errors or omissions on this plan

Contractors to verify all dimensions on this plan before construction and notify designer of any modifications

Construction shall comply with the current edition of the National Building Code

**SHERWOOD BMR**

PROJECT: ANDREW HEGGIE

TITLE: 7. FOUNDATION PLAN

SCALE: 1/8" = 1'-0"

DATE: JUL 10/ 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:

**TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT**

① Name and Address of Applicant Allen Pound 4765 Remmies Rd.  
HUNTER RIVER RR#2 COALNO Telephone 902-629-0841

② Property Address 39 WOODLEIGH DR Property Number 79087

3. Property Status:

Land purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

If lot is located in an approved sub-division, please give

Name of Sub-Division: \_\_\_\_\_ Lot No. \_\_\_\_\_

4. Proposed Use:

Building or addition to be used for: Single Family Dwelling \_\_\_\_\_ Duplex \_\_\_\_\_ Store \_\_\_\_\_

Private Garage \_\_\_\_\_ Commercial Garage \_\_\_\_\_ Private Storage Building \_\_\_\_\_

Other (describe) \_\_\_\_\_

5. Location of property to be developed:

Located on North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_ side of \_\_\_\_\_ Street

Between the property of \_\_\_\_\_ and the property of \_\_\_\_\_

6. Size of Property:

Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area \_\_\_\_\_ sq. ft.

7. Description of project and details of structure:

Works proposed consists of: New Construction \_\_\_\_\_ Addition to existing \_\_\_\_\_

Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_

Describe Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ground floor: Length \_\_\_\_\_ Feet. Width \_\_\_\_\_ Feet.

Number of Stories \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

Type of Foundation

Poured Concrete \_\_\_\_\_

Concrete block \_\_\_\_\_

Pier \_\_\_\_\_

Other \_\_\_\_\_

External Wall Finish

Siding \_\_\_\_\_

Wood shingles \_\_\_\_\_

Steel \_\_\_\_\_

Other \_\_\_\_\_

Roof Material

Asphalt \_\_\_\_\_

Steel \_\_\_\_\_

Other \_\_\_\_\_

Chimney

Brick \_\_\_\_\_

Prefab \_\_\_\_\_

Other \_\_\_\_\_

8. Water Supply: Private \_\_\_\_\_ Municipal \_\_\_\_\_

9. Sewerage System: Private \_\_\_\_\_ Municipal \_\_\_\_\_

⑩ Estimated cost of Project \$ 7000<sup>00</sup>

⑪ Name and Address of Contractor or Chief Contractor WAYNE Blohow  
MARITIME CONSTRUCTION

⑫ Dates of expected start and finish of project: \_\_\_\_\_

13. Moving a building (Describe) SEP 15 - END - SEP 18 - 2015

⑭ Demolishing a building (Describe) REMOVE HOUSE

15. Please provide a diagram of proposed construction

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- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

Signature of Applicant Allen Paul

Date: Aug 27 2015

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

**TOWN OF KENSINGTON**  
**Finance and Administration Committee Report**  
**Wednesday, September 09, 2015**  
**5:30 PM**

**Committee Members Present:** Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Councillor Mack MacLean, Mayor Rowan Caseley

**Staff Members Present:** Chief Administrative Officer, Geoff Baker, Deputy Administrator Wendy MacKinnon

**Visitors:** Nil

**1. Call of Meeting to Order and Welcome**

1.1 Deputy Mayor Mann called the meeting to order at 5:30 PM and welcomed committee members and staff.

**2. Declaration of Conflict of Interest**

2.1 No declarations of conflict of interest were made.

**3. Delegations/Presentations**

3.1 Nil

**4. Financial Statement Review**

4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
<b>Town</b>	599.74	8,187.67	52,179.71	-31,255.64
<b>CGC</b>	-10,916.47	1,635.25	-38,963.46	-3,909.00
<b>Fire</b>	6,513.23	1,038.00	13,960.22	15,046.00
<b>Consolidated</b>	-3,803.50	10,847.92	27,176.47	-20,128.64

The statements were reviewed by Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements are on track... Revenue variance is due to the Fun time rental being finished and the expense variance is due to maintenance at Town Hall.

Community Gardens Complex is showing a deficit in August and YTD. This should start turning the other way when the wage grants are received. Will need staff to drill down to see where any efficiencies can be found.

The fire department revenue is showing a Surplus year to date. There were no issues noted.

4.2 The balance sheet was reviewed with no issues noted.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of August in the amount of \$208,19.64 will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of August in the amount of \$17,681.97 will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
<b>Water and Pollution Control Corp.</b>	56.57	-1000.00	-14,054.18	1,900.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues. It will look better YTD when we allocate the revenue from the sewer issue charge back.

## 5. Other Business

- 5.1 Business/Vendor License – A draft Bylaw is near completion. The CAO has been in consultation with Innovation PEI and the Province in regards to the business registry portion to ensure efforts are not being duplicated. The Vendor License portion is nearing completion and it is expected that a draft will be circulated to Committee members within two weeks. Further update will be provided to Councillors as the project progresses.
- 5.2 Audit RFP – It was determined that the 2014 year was then end of the current audit contract. The committee advised staff to issue an RFP for audit services and bring back to Council for a decision.
- 5.3 Kensington Railway Property – It has been identified that two of the three commercial buildings located at the Kensington Railyards are encroaching on Confederation Trail lands. More specifically, the Liquor Store building and the commercial building which currently houses the Kensington Area Tourist Association. It is proposed that the Province turn over a portion of the lands (*as indicated on the attached preliminary survey plan*) to bring the properties into legal compliance and to ensure that the buildings sit on Town property. There is no cost to the Town. The committee had no issues with this housekeeping request and directed staff to proceed. A formal subdivision and consolidation plan will be brought before Town Council for consideration once completed.

## 6. Adjournment

- 6.1 The meeting was adjourned at 7:30 pm.



## **Agenda**

**Finance and Administration  
Regular Meeting – Wednesday before Regular Council Meeting – 5:30 pm  
Council Chambers – Kensington Town Hall**

**Chair:** Deputy Mayor Rodney Mann  
**Vice Chair:** Councillor Jeff Spencer

**Committee Members:** Councillor Mack Maclean  
Mayor Rowan Caseley

**Staff Members:** CAO, Geoff Baker  
Deputy Administrator, Wendy MacKinnon

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*Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.*

**ITEM 1: CALL OF MEETING TO ORDER AND WELCOME**

Presiding: Deputy Mayor Rodney Mann

**ITEM 2: DECLARATION OF CONFLICT OF INTEREST**

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**ITEM 3: DELEGATIONS/PRESENTATIONS**

**ITEM 4: FINANCIAL STATEMENT REVIEW**

- 4.1 Income Statement
- 4.2 Balance Sheet
- 4.3 Bills Lists (Town and Water and Pollution Control Corporation)
- 4.4 Water and Pollution Control Corporation Income Statement

**ITEM 5: OTHER BUSINESS**

- 5.1 Status of Business/Vendor Licensing Bylaw



**Agenda**

**Town of Kensington – Finance and Administration Committee**

---

5.2 Status of Audit Contract

**ITEM 6:       ADJOURNMENT**



**TOWN OF KENSINGTON**  
Year End Income Statement Comparison of Actual to Budget for August 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$73,946.04	\$77,069.00	-\$3,122.96	\$701,072.52	\$622,232.00	\$78,840.52	\$923,662.00	76%
Police Service	\$3,032.35	\$2,500.00	\$532.35	\$10,875.90	\$20,000.00	-\$9,124.10	\$30,000.00	36%
Town Hall Rent	\$7,796.40	\$12,034.00	-\$4,237.60	\$82,877.82	\$100,570.00	-\$17,692.18	\$148,706.00	56%
Recreation	\$380.00	\$500.00	-\$120.00	\$3,940.00	\$4,200.00	-\$260.00	\$5,200.00	76%
Sales of Service	\$32,396.50	\$31,000.00	\$1,396.50	\$253,450.80	\$247,200.00	\$6,250.80	\$371,200.00	68%
Subtotal Revenue	\$117,551.29	\$123,103.00	-\$5,551.71	\$1,052,217.04	\$994,202.00	\$58,015.04	\$1,478,768.00	71%
GENERAL EXPENSES								
Town Hall	\$18,024.41	\$15,195.00	-\$2,829.41	\$102,905.99	\$108,710.00	\$5,804.01	\$161,490.00	64%
General Town	\$23,737.71	\$26,426.33	\$2,688.62	\$290,432.72	\$271,278.64	-\$19,154.08	\$398,435.00	73%
Police Department	\$29,096.91	\$33,366.00	\$4,269.09	\$240,826.97	\$266,643.00	\$25,816.03	\$403,522.00	60%
Public Works	\$10,901.12	\$11,012.00	\$110.88	\$179,956.66	\$181,395.00	\$1,438.34	\$240,595.00	75%
Train Station	\$3,950.58	\$2,692.00	-\$1,258.58	\$16,935.67	\$18,686.00	\$1,750.33	\$28,004.00	60%
Recreation & Park	\$17,704.58	\$12,100.00	-\$5,604.58	\$56,099.65	\$57,060.00	\$960.35	\$62,710.00	89%
Sales of Service	\$13,536.24	\$14,137.00	\$600.76	\$112,879.67	\$121,695.00	\$8,815.33	\$184,012.00	61%
Subtotal Expenses	\$116,951.55	\$114,928.33	-\$2,023.22	\$1,000,037.33	\$1,025,467.64	\$25,430.31	\$1,478,768.00	69%
Net Income (Deficit)	\$599.74	\$8,174.67	\$7,574.93	\$52,179.71	-\$31,265.64	-\$83,445.35		
Community Gardens Complex								
Community Gardens Revenue	\$28,913.50	\$48,500.00	-\$19,586.50	\$234,473.09	\$271,100.00	-\$36,626.91	\$421,100.00	56%
Community Gardens Expenses	\$39,829.97	\$46,864.75	\$7,034.78	\$273,436.55	\$275,009.00	\$1,572.45	\$421,100.00	65%
Net Income (Deficit)	-\$10,916.47	\$1,635.25	\$12,551.72	-\$38,963.46	-\$3,909.00	\$35,054.46		
Fire Department								
Fire Revenues	\$16,698.00	\$16,628.00	\$70.00	\$135,679.00	\$135,524.00	\$155.00	\$202,036.00	67%
Fire Department Expenses	\$10,184.77	\$15,590.00	\$5,405.23	\$121,718.78	\$120,478.00	-\$1,240.78	\$202,036.00	60%
Net Income (Deficit)	\$6,513.23	\$1,038.00	-\$5,475.23	\$13,960.22	\$15,046.00	\$1,085.78		
<b>Consolidated Net Income (Deficit)</b>	<b>-\$3,803.50</b>	<b>\$10,847.92</b>	<b>\$14,651.42</b>	<b>\$27,176.47</b>	<b>-\$20,128.64</b>	<b>-\$47,305.11</b>		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$44,233.60	\$44,635.00	\$401.40	\$357,142.72	\$357,080.00	-\$62.72	\$535,620.00	67%
Water & Sewer Expenses	\$44,177.03	\$45,635.00	\$1,457.97	\$371,196.90	\$355,180.00	-\$16,016.90	\$535,620.00	69%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>\$56.57</b>	<b>-\$1,000.00</b>	<b>-\$1,056.57</b>	<b>-\$14,054.18</b>	<b>\$1,900.00</b>	<b>\$15,954.18</b>		

## Town of Kensington Bills List August 2015

ADL Foods	2196654	\$766.27
ADL Foods	2199772	\$382.32
ADL Foods	2198185	\$665.32
ADL Foods	2199776/2199778	\$1,622.57
Aliant	3581819	\$302.16
Aliant	INV3586189	\$30.21
Alleymar Enterprise Ltd	8534	\$20.52
Alleymar Enterprise Ltd	8589	\$17.10
All-Tech Environmental Services Limited	PE0233	\$2,622.00
Andrew Griffin	AUG 2015 RRSP	\$458.02
Ashton Cole	HARVEST FESTIVAL	\$500.00
Bell Mobility	3586189	\$30.21
Bell Mobility	974797	\$296.40
Bell Mobility	360898	\$212.48
Big Boot Shooting Club	388194	\$791.73
Brenda MacIsaac	GAME SHOW BARTENDER	\$80.00
Brenda MacIsaac	AUG 2015 RRSP	\$265.04
Bricks for Kidz	HARVEST FESTIVAL	\$285.00
Building Blocks Home Improvements	1838604	\$3,146.79
Building Blocks Home Improvements	1838617	\$324.81
Campbell's Plumbing and Heating	6916	\$96.67
Campbell's Plumbing and Heating	6929	\$233.59
Campbell's Plumbing and Heating	6920	\$57.00
Campbell's Plumbing and Heating	6918	\$71.25
Capital Foodservice	1871144	\$607.50
Carmen Reeves	TRIVIA	\$400.00
Carswell	7668026	\$93.78
Caseley's	22	\$56.94
City of Summerside	1183892	\$1,368.00
Charles Kitts	JULY & AUG MILEAGE	\$214.19
Combat Computer Inc	12120	\$149.61
Combat Computer Inc	12108	\$203.78
Combat Computer Inc	12161	\$240.83
Controls & Equipment	7312	\$127.11
Canadian Union of Public Employees	AUG 2015 DUES	\$452.18
Dave McCannell Aerials	266620	\$350.00
Davtech Analytical Services (Canada) Inc	76415	\$18,254.41
Draw Winner	GAME SHOW DOOR PRIZE	\$500.00
Eastlink	AUG 24, 2015	\$637.23
Eastlink	307896	\$60.36
Eastlink	285838	\$55.98
Eastlink	EL285838	\$53.68
Eastlink	TOWN HALL AUG 31, 15	\$105.91
Eastlink	FIRE HALL SEP 2015	\$48.42

Elizabeth Hubley	AUG 2015 RENT	\$798.00
First Place	TRIVIA FIRST PLACE	\$300.00
G & Cy's Welding & Manufacturing	228987	\$342.00
Gallants Home Renovations	618	\$2,528.55
Geoff Baker	AUG 2015 MILEAGE	\$300.75
Goji's Charlottetown	13GOJIS	\$450.00
Greco Pizza	179	\$73.53
Greg Beairsto	11	\$75.00
Holland College	538603	\$198.93
Ian McCarville	GAME SHOW BAND	\$300.00
Indian River Festival Association	516928	\$912.00
Irving Oil	30974695	\$61.09
Irving Oil	30950762	\$236.89
Irving Oil	527083	\$327.20
Irving Oil	30986227	\$51.38
Irving Oil	30980433	\$368.19
Irving Oil	319954	\$100.54
Irving Oil	125246	\$273.28
Island Hot Tubs & Pools	12117	\$54.69
Island Hot Tubs & Pools	13810	\$79.78
Island Hot Tubs & Pools	13813	\$238.02
Island Hot Tubs & Pools	12098	\$255.34
Island Hot Tubs & Pools	13833	\$238.25
Island Hot Tubs & Pools	13853	\$238.25
Island Merchantile	0102005	\$1,909.50
Island Petroleum	3953	\$366.01
Jamie Cole	HARVEST FESTIVAL	\$102.60
Jessie Bowser	MISS TOWN OF KENSING	\$400.00
Jet Ice	84717	\$933.66
Joey Kitson	HARVEST FESTIVAL	\$500.00
Johnstons Towing & Wrecker Service	15841	\$114.00
Kenmac Auto Body Ltd	01167	\$57.00
Kensington Agricultural Services	58280	\$21.75
Kensington Country Store	547346	\$59.23
Kensington Country Store	544743	\$59.23
Kensington Vipers	2015 SPONSORSHIP	\$750.00
Kent Building Supplies	785859	\$20.57
Kent Building Supplies	788629	\$8.77
Kent Building Supplies	788623	\$32.47
Kent Building Supplies	791289	\$14.80
Kent Building Supplies	792715	\$14.28
Kim Caseley	CELL PHONE AUG 2015	\$30.00
K'Town Auto Parts	20S155120	\$16.10
Kubota Canada Ltd	AUG 2015	\$262.21
Laura McNeill	RECORD CHECK	\$50.00
Lee Pidgeon Electrical Ltd	3826	\$131.61
Lewis Sutherland	AUG 2015 RRSP	\$604.40

Lewis Sutherland	JULY MILEAGE	\$117.03
Lillas Andrew	HARVEST FESTIVAL	\$192.00
Linda Crozier	HARVEST FESTIVAL EXP	\$189.56
Little Ray's Reptile Zoo Nova Scotia	HARVEST FESTIVAL	\$350.00
Maritime Electric	1534	\$3,151.25
Maritime Electric	1003	\$39.87
Maritime Electric	1000	\$380.91
Maritime Electric	1004	\$1,615.37
Maritime Electric	999	\$625.44
Maritime Electric	998	\$300.14
Maritime Electric	997	\$973.04
Maritime Electric	993	\$113.78
Maritime Electric	988	\$97.11
Maritime Electric	987	\$53.49
Maritime Electric	991	\$56.91
Maritime Electric	990	\$872.75
Maritime Electric	989	\$31.16
Maritime Electric	992	\$137.86
Matt McNeill	RECORD CHECK	\$50.00
Malpeque Bay Credit Union	AUG 2015 RRSP	\$1,633.50
Men of Harvest	HARVEST FESTIVAL	\$200.00
Minister of Finance and Municipal Affairs	276330	\$100.00
Minister of Finance and Municipal Affairs	278644	\$50.00
Minister of Finance and Municipal Affairs	AUG 2015 PROP TAX	\$5,933.75
Miss Community Gardens	HARVEST FESTIVAL 15	\$400.00
Miss Community Gardens	HARVEST FESTIVAL 15 2nd	\$200.00
Miss Community Gardens	HARVEST FESTIVAL 15 3rd	\$200.00
MJS Marketing & Promotions	2520073	\$627.00
MJS Marketing & Promotions	2520058	\$228.00
MJS Marketing & Promotions	2520018	\$285.00
MJS Marketing & Promotions	2521019	\$45.60
Murphy's Kensington	603489	\$99.83
Murphy's Kensington	603394	\$38.71
Murphy's Kensington	603090	\$108.15
Orkin Canada	6339945	\$28.50
Orkin Canada	6365598	\$57.00
Orkin Canada	6329286	\$57.00
Pierce Clark	HARVEST FESTIVAL	\$100.00
Pitney Works	AUG 2015 POSTAGE	\$2,000.00
Police Vision CPA/ACP	18015035	\$180.12
Purolator Courier Ltd	428286193	\$29.45
Randy DesRoches	GAME SHOW PRIZE	\$500.00
Rent A Wreck	9857	\$117.76
Revolution Media	832	\$91.20
Robert Wood	AUG 2015 MILEAGE	\$188.00
Ross Campbell	AUGUST 27, 2015	\$1,250.00
Rowan Caseley	JULY 2015 EXPENSES	\$296.10

Samantha Johnson	GAME SHOW BARTENDER	\$80.00
Mikes Independent	SE19082015	\$47.22
Mikes Independent	IND19082015	\$19.90
Mikes Independent	M245	\$14.71
Mikes Independent	B242	\$60.22
Mikes Independent	L9801	\$617.42
Mikes Independent	A303	\$35.94
Mikes Independent	242	\$72.91
Mikes Independent	S208	\$16.78
Mikes Independent	01 5478	\$91.91
Scotia Securities	RRSP DOUG KILLAM AUG	\$294.84
Scotiabank Visa	AUG 5, 2015	\$4,738.49
Sharpe Construction Ltd	0479	\$28,877.07
Source for Sports	C20026455	\$500.00
Staples	1970090	\$182.39
Superior Sanitation	562592	\$79.80
Superior Sanitation	562593	\$79.80
Superior Sanitation	562594	\$182.40
Superior Sanitation	562595	\$228.00
Superior Sanitation	562596	\$182.40
Telus	AUG 9, 2015	\$720.04
Third Place	TRIVIA THIRD PLACE	\$75.00
Toshiba Finance	14804453	\$525.76
Tourism PEI	55928	\$57.00
Town of Kensington	48761/48802	\$216.08
Tracy Croken	GAME SHOW BARTENDER	\$80.00
Transcontinental	162814	\$534.22
Transcontinental	163112	\$295.75
Transcontinental	162523	\$363.38
Vail's Fabric Services Ltd	240335	\$103.51
Vail's Fabric Services Ltd	238621	\$103.51
Wet n' Wild Car Wash	469852	\$80.00
WSP Canada Inc	0491207	\$1,154.25
Yellow Pages Group	15-1834953	\$20.86
Youth Talent	1 ST PLACE	\$300.00
Youth Talent	2ND PLACE	\$125.00
Youth Talent	3RD PLACE	\$75.00
Subtotal		<hr/> \$118,141.12
August Payroll		\$90,055.52
<b>Total August Bills</b>		<hr/> <b>\$208,196.64</b> <hr/>



## **Mayors Report to Town Council**

September 14, 2015

### **Councilors, Staff and Residents**

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

**Kensington and Area Chamber of Commerce** – The Chamber of Commerce Mixer was held at the Kensington Art Gallery (Co-op). It was a rewarding experience to attend and see the talented artist's work on display.

**Staff Management Meeting** – Attended the regular management meeting of Mr. Baker. Staff were brought up to date on some challenges facing the town, especially the financial challenges and how important it is for all managers to strive for efficiency and cost containment.

**Summerside Mayor's Horse Race Challenge** – What a disappointment that I was unable to attend the Mayor's Horse Race due to sickness. However Deputy Mayor Rodney Mann was more than willing to step into the challenge and take my seat. I'm pleased to report he came third. Congratulations Deputy Mayor!

**Tim Hortons Drive Thru** – Met with Mr. Baker and Austin and Ramona Roberts to sign the final development agreement approved by Town Council. Construction work started on this project on Wednesday, September 9<sup>th</sup>. This should be an improvement on some aspects of traffic as it moves the location from one of the busiest streets to one less busy. While not a perfect solution we hope it proves to be improved.

**Harvest Festival, Parade and Mock Jail** – Thanks to all the volunteers who make the Harvest Festival a success each year. I'm pleased to report I raised \$1,250 at the Mock Jail for Canadian Cancer Society. Thanks to all who assisted me in this venture. Your help was greatly appreciated.

**90<sup>th</sup> Birthday Celebration** – At the writing of this report I am scheduled to make a 90<sup>th</sup> birthday celebration presentation to Mary Sullivan at the Kensington Senior's Housing Cooperative on Walker Drive.

**Arthritis Society Program** – The Arthritis Society are providing a free program sponsored through the Kensington Seniors Center. It is tailored for Seniors and they contacted me to find a location. It is great to have the Seniors Center take on the sponsorship and is one more great use of the facility. I was pleased to be asked to bring greetings on behalf of the town for the initial launch.

Rowan Caseley  
Mayor – Town of Kensington



## Town of Kensington - Request for Decision

<b>Topic:</b> Re-Zoning Request – Nazarene Church – Lots 42 and 43 Barrett Street (PID No’s 1038454 and 1038462) – Second Reading & Formal Adoption	<b>Date:</b> September 14, 2015
<p><b>Proposal Summary:</b></p> <p>A request has been received from the prospective owners of PID No’s 1038454 and 1038462 to rezone the properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling.</p> <p><u>Excerpt from DV8 Consulting Report:</u></p> <p>“The properties in question are located on the southwest extension of Barrett Street. The properties are vacant and are currently zoned PSI. Surrounding properties within the immediate area are zoned R1 and R2. The applicant has requested to rezone the property to R1 as a condition of the sale of the property. Residential uses are not permitted within the PSI Zone. Only one of the two lots is expected to be built upon at this time however the desire by the applicant is that the adjacent property would also be limited to residential use. Further, this property in question was previously R1 and was rezoned to PS1 in 2009, the development proposal at that time did not proceed and they would like to revert back to R1.</p> <p>Municipal services are currently not extended to this property and the applicant will be responsible for meeting all requirements for the installation of a septic system and well.</p> <p>Most institutional properties are by nature ‘spot zones’ within a neighbourhood or within a commercial area within a Town. Institutional premises cover a very wide range of uses from parks and cemeteries, to schools, places of worship, and further still to community care facilities or government offices. It is rare to find vacant land zoned for institutional uses within a neighbourhood as a reserve for some future development as not all institutional uses are compatible with residential developments.</p> <p>In this case where the original institutional development, which at the time was considered compatible with the area, did not proceed, it is fitting that the property be reverted back to the R1 zone to maintain consistency with the adjacent properties in the area. Otherwise, the property is available for development and use by any of the institutional uses permitted in the by-law, not just the proposed use presented in 2009.”</p> <p>A public meeting was held in regards to the application on August 12, 2015. The Re-zoning application (Bylaw Amendment) was read a first time at a meeting held on August 12, 2015.</p> <p>To finalize the Town’s role in the process, second reading and formal adoption as well as an amendment of the Town’s Official Plan Future Land Use Map is required.</p>	
<b>Benefits:</b>	

<b>Disadvantages:</b>	
<b>Policy Implications:</b>	
1. Will require an amendment to the Town's Development Control Bylaw and Official Plan.	
<b>Options:</b>	
1. Re-zone the properties as requested. 2. Not Re-zone the properties.	
<b>Bids Received:</b>	
N/A	
<b>Costs:</b>	<b>Source of Funding:</b>
N/A	N/A
<b>Recommendation/Comments:</b>	
It is recommended by the CAO that Town Council consider and adopt the following resolutions:	
<b><u>Second Reading</u></b>	
<p><i>WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling;</i></p> <p><i>AND WHEREAS the request is fully supported by the current owners of the property;</i></p> <p><i>AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment;</i></p> <p><i>AND WHEREAS the Bylaw amendment was first read and approved at a special meeting of Town Council held on August 12, 2015;</i></p> <p><i>BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No's 1038454 and 1038462 (Lots B42 &amp; B43) along Barrett Street from Public Service and Institutional (PSI) to Single Family Residential (R1) to facilitate the construction of a single family residential dwelling.</i></p>	
<b><u>Second Reading Approval</u></b>	
<p><i>WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the</i></p>	

*aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling;*

*AND WHEREAS the request is fully supported by the current owners of the property;*

*AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment;*

*AND WHEREAS the Bylaw amendment was first read and approved at a special meeting of Town Council held on August 12, 2015;*

*AND WHEREAS the Bylaw Amendment was read a second time at this meeting;*

*BE IT RESOLVED that the Bylaw Amendment to re-zone PID No's 1038454 and 1038462 (Lots B42 & B43) along Barrett Street from Public Service and Institutional (PSI) to Single Family Residential (R1) to facilitate the construction of a single family residential dwelling be hereby approved.*

---

#### **Formal Adoption**

*WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling;*

*AND WHEREAS the request is fully supported by the current owners of the property;*

*AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment;*

*AND WHEREAS the Bylaw amendment was read and formally approved at two separate meetings of Town Council on different days;*

*BE IT RESOLVED that the Bylaw Amendment to re-zone PID No's 1038454 and 1038462 (Lots B42 & B43) along Barrett Street from Public Service and Institutional (PSI) to Single Family Residential (R1) to facilitate the construction of a single family residential dwelling be hereby formally adopted and approved.*

---

#### **Official Plan Future Land Use Map Amendment**

*WHEREAS a request has been received from the prospective owners of PID No's 1038454 and 1038462 to amend the Town of Kensington Development Control Bylaw to re-zone the aforementioned properties from Public Service and Institutional (PSI) to Single Family Residential (R1) for the purpose of constructing a single family residential dwelling, which has triggered a requirement for an amendment to the Official Plan Future Land Use Map ;*

***AND WHEREAS the request is fully supported by the current owners of the property;***

***AND WHEREAS DV8 Consulting has evaluated and analyzed the request and has recommended that Town Council proceed with the Bylaw amendment and the subsequent amendment to the Official Plan Future Land Use Map;***

***AND WHEREAS the Bylaw amendment was formally adopted by Town Council at this meeting;***

***BE IT RESOLVED that the Town of Kensington approve an amendment to the Future Land Use Map that is part of the Official Plan to designate PID No's 1038454 and 1038462 from PSI to Residential.***

August 6, 2015

Town of Kensington  
PO Box 418 Kensington, PE  
C0B 1M0  
Phone: (902) 836-3781  
Fax: (902) 836-3741  
Email: [townmanager@kensington.com](mailto:townmanager@kensington.com)

Re:      **1. Rezoning of 47 Victoria St**  
         **2. Rezoning of two properties on Barrett St, PID 1038454 and 1038462**

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan* and *Zoning and Subdivision Control (Development) By-law* with respect to the following rezoning applications and I have provided a summary report on each below.

Applications to rezone any property must meet the requirements of Section 19 of the *By-law*, which states that Council shall examine the *Official Plan* to ensure that the proposed amendment/re-zoning will not be contrary to any policy within the *Official Plan*, or the amendment shall not be made without also requiring an amendment of the *Official Plan*. For both applications, the amendment/re-zoning also requires an amendment to the *Official Plan's Future Land Use Map*.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

## 2. BARRETT ST: REZONING APPLICATION FOR PID #1038454 AND 1038462

The properties in question are located on the southwest extension of Barrett Street. The properties are vacant and are currently zoned PS1 (Public Service/institutional) Zone. Surrounding properties within the immediate area are zoned R1 (Single Family Residential) Zone and R2 (Two Family Residential).

The applicant has requested to rezone the property to R1 (Single Family Residential) Zone as a condition of the sale of the property, for the purpose of building a single family dwelling. Residential uses are not permitted within the PS1 Zone. Only one of the two lots is expected to be built upon at this time however the desire by the applicant is that the adjacent property would also be limited to residential use.

Further this property in question was previously R1 and was rezoned to PS1 in 2009, the development proposal at that time did not proceed and they would like to revert back to R1.

Municipal services are currently not extended to this property and the applicant will be responsible for meeting all requirements for the installation of a septic system and well.

Most institutional properties are by nature 'spot zones' within a neighbourhood or within a commercial area within a Town. Institutional premises cover a very wide range of uses from parks and cemeteries, to schools, places of worship, and further still to community care facilities or government offices. It is rare to find vacant land zoned for institutional uses within a neighbourhood as a reserve for some future development as not all institutional uses are compatible with residential developments.

In this case where the original institutional development, which at the time was considered compatible with the area, did not proceed, it is fitting that the property be reverted back to the R1 zone to maintain consistency with the adjacent properties in the area. Otherwise, the property is available for development and use by any of the institutional uses permitted in the by-law, not just the proposed use presented in 2009.

Subject to the outcome of the public meeting and the feedback received from surrounding property owners, my recommendation is favorable for rezoning PID 1038454 and PID 1038462 from PS1 to R1; and, to amend the Official Plan Future Land Use Map for these parcels from PS1 to R1.

Should you have any further questions on either of the above applications, please feel free to contact me. Please note that I will have limited access to email from August 17-21.

Best regards,



Hope Parnham, CSLA MCIP

**Dv8 CONSULTING**

CHARLOTTETOWN PE

E. [HPARNHAM@OUTLOOK.COM](mailto:HPARNHAM@OUTLOOK.COM)

T. 902-393-1815



# Town of Kensington

Dear Geoff Baker,

I am writing this letter to request a change in a land designation within town limits. There are two PID numbers that we are requesting to have changed from institutional to Residential.

The numbers are 1038454 and 1038462 and they are presently owned by the Trustees of the Nazarene Church. I am writing this letter because my husband and I wish to build here.

We have a signed agreement with the aforementioned trustees to purchase this land. One of the conditions of sale is that the land be designated as residential by closing. We have set a closing date of August 20th.

Thank-you very much for considering this,

Willow and Merl Blanchard

902-836-5206

902-439-0144

merlblanchard@gmail.com

cc katherine@parkerrealty.pe.ca

 Willow S. Blanchard,

X Merl Blanchard.

Our file: 19250-001mm  
July 22, 2015

Town of Kensington  
P.O. Box 418  
Kensington, PE  
C0B 1M0

Attention: Geoff Baker

Dear Mr. Baker:

**Re: Willow and Merlin Blanchard p/f Trustees of the Kensington Church of the Nazarene**

---

This firm represents Willow and Merlin Blanchard with respect to their intended purchase of lands from the Church of the Nazarene in Kensington. Enclosed, please find a copy of a survey plan showing the lots in question outlined in yellow, being Lot B-42 and Lot B-43 and comprising PID No. 1038454 and 1038462 (totaling 1.52 acres, a little more or less).

The land in question was previously re-zoned from R-1 Residential to PSI Institutional in 2009, pursuant to an Application for Re-Zoning submitted by the Church of the Nazarene. Enclosed, please find a copy of a letter from yourself to Rendal Caseley dated May 17, 2010 which confirmed the re-zoning at the time.

At this time, the Blanchards wish to construct a single family home on Lot B-43 and to have both lots as shown on the enclosed plan re-zoned to R-1 Residential. They will further be proceeding with the installation of a well and septic system on their lot as we understand that the lots are not serviced by the Municipality at this time. This will require that a PERC test be completed. The Blanchards will further be making application for a Highway Access Permit from the Province and the ultimate installation of a culvert.

With respect to Lot B-42, the Blanchards have no confirmed plans with respect to this lot; however, such plans would most likely be limited to residential use, and hence our Application for Re-Zoning at this time to R-1 residential encompasses Lot B-42.

I would ask that you please confirm that this letter is satisfactory for the purpose of beginning the re-zoning process. Should you require additional materials or documentation, please do not hesitate to contact me. J. Kenneth Clark of this office is representing the Church of the Nazarene and is likewise available to provide you with additional information if required. I can

advise that the intentions of the Church as articulated to you in 2009 and 2010 which precipitated the zoning amendment to institutional did not come to fruition and the Church has now entered into a contract for the sale of the property to my clients.

Thank you for your attention to this matter and I remain available should you have any questions or concerns. As this transaction is scheduled to close in mid-August, we would appreciate councils prompt attention to the matter.

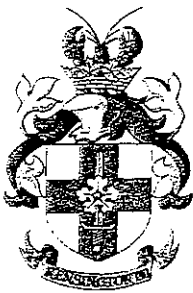
Yours very truly,



Matthew B. MacFarlane  
MBM/sb

Enclosure

Copy: J. Kenneth Clark  
Client



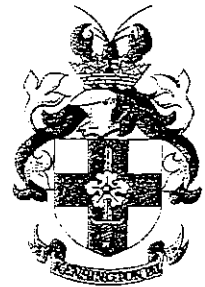
# *Town of Kensington*

*Incorporated 1914*

*P.O. Box 418*

*Kensington, P.E.I.*

*C0B 1M0*



Mayor: Gordon Coffin  
Chief Administrative Officer: Geoff Baker  
Deputy Administrator: Wendy MacKinnon

Web: [www.kensington.ca](http://www.kensington.ca)  
Email: [mail@townofkensington.com](mailto:mail@townofkensington.com)  
Tel: (902) 836-3781 Fax: (902) 836-3741

May 17, 2010

Rendal Caseley  
254 Kelvin Road – Rte 109  
P.O. Box 751  
Kensington, PE  
C0B 1M0

**Re: Requested Amendment to the Town of Kensington Zoning and Subdivision  
(Development) Control Bylaw – Lot B42 and Lot B43, Plan No. 10041.**

Dear Mr. Caseley:

The following letter is written to advise you that your request dated December 11, 2009 to amend the Town of Kensington's Zoning and Subdivision (Development) Control Bylaw to re-zone Lots B42 and B43, Plan No. 10041 from R1 to PSI has been approved by Town Council.

Town Council passed the following resolution unanimously at a meeting held on February 8, 2010:

*Moved by Councillor Caseley, seconded by Councillor Mill to approve second reading to amend the Town of Kensington Zoning and Subdivision (Development) Control Bylaw to re-zone lots B42 and B43, Plan # 10041 along Barrett Street from R1 to PSI.*

***THEREFORE BE IT RESOLVED that the Town of Kensington approve the application to re-zone lots B42 and B43, Plan # 10041 along Barrett Street from R1 to PSI. Moved by Councillor Caseley, seconded by Councillor Spencer.***

*Moved by Councillor Spencer, seconded by Councillor Chessman to amend the General Land Use Map that is part of the Town's Official Plan to reflect the amended zoning designations of lots B42 and B43, Plan # 10041 along Barrett Street from R1 to PSI.*





The bylaw amendment was formally approved by the Province of Prince Edward Island through the Minister of Finance and Municipal Affairs on March 29, 2010.

If you have any questions or require any further information please do not hesitate to contact the undersigned.

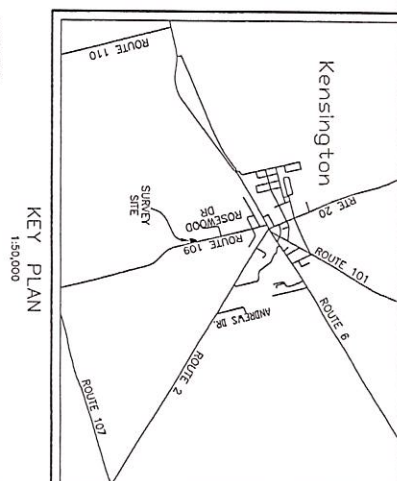
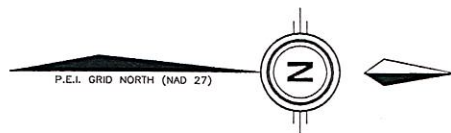
Best Regards,

Geoff Baker  
Chief Administrative Officer  
Town of Kensington

C.c. Ramsay and Clark, J. Kenneth Clark, Q.C.  
McInnes Cooper, Stephen DG McKnight, Q.C.



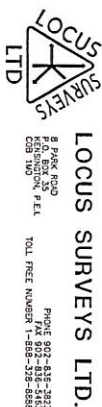
Point	Easting	Northing
3836	339758.875	400781.863
9450	339708.226	400977.484
9531	339726.555	400906.700
9532	339679.925	401084.728
9551	339482.511	400710.728
9553	339502.754	400849.092
9556	339520.566	400970.739
9558	339593.778	401063.863



LEGEND

FOUND SURVEY MARKER	.....	Fd.
FOUND SURVEY MARKER	.....	Fd.
LAWS DEALT WITH BY THIS PLAN	.....	R
CENTRE OF CURVATURE	.....	R
LENGTH OF ARC	.....	P.C.
POINT OF CURVATURE	.....	P.C.
WATER	.....	W
CALCULATED POINT	.....	●
HYDRO POLE	.....	●
NOTES	.....	-X-

1. THE FIELD WORK FOR THIS SURVEY WAS EXECUTED ON MARCH 10, 2010
2. FIELD MEASUREMENTS HAVE BEEN ADJUSTED BY THE COMPASS RULE AND SCALE FACTOR HAS NOT BEEN APPLIED.
3. ADJUSTMENTS ARE GRID.
4. ALL GRID ADJUSTMENTS AND COORDINATES ARE REFERENCED TO THE JULY EDWARD ISLAND STEREOGRAPHIC PROJECTION, PRIOR TO FEBRUARY 1, 1979.
5. ALL DIMENSIONS ARE GIVEN IN FEET, UNLESS NOTED.



PLAN OF SURVEY SHOWING  
LOTS B43 & B42,  
BEING A SUBDIVISION OF LANDS OF  
CASELEY FARMS LTD.

SCALE 1" = 50'



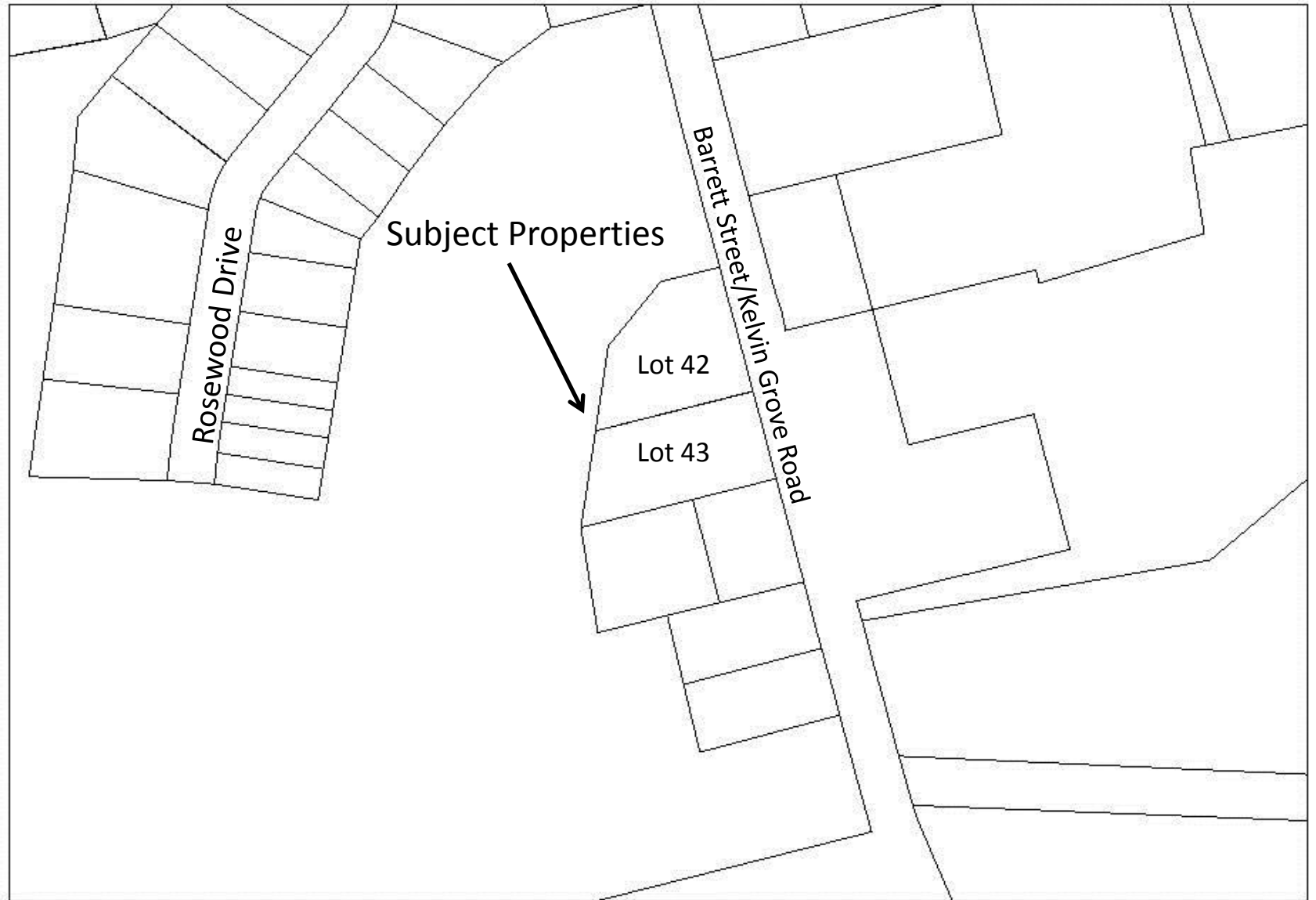
KENSINGTON  
PRINCE COUNTY  
LOT 19  
P.E.I.  
DRAWN BY: N.GALLANT, C.E.T.  
DRAWING No. 10041  
P.I.D. No. 762559



I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION, AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

MAY 4, 2010  
JAMES A. CLOW P.E.I. LAND SURVEYOR  
DATE

42 and 43 Barrett Street



Subject Properties

Lot 42

Lot 43



**Trans Canada Trail  
Sentier Transcanadien**

*Correspondence*

August 25, 2015

His Worship Rowan Caseley  
PO Box 418  
Kensington, PE C0B 1M0

**Honorary Patrons**

*Their Excellencies the Right Honourable  
David Johnston  
C.C., C.M.M., C.O.M., C.D.  
Governor General of Canada  
and  
Mrs. Sharon Johnston, C.C.*

**Présidents d'honneur**

*Leurs Excellences le très honorable  
David Johnston  
C.C., C.M.M., C.O.M., C.D.  
Gouverneur général du Canada  
et  
Mme Sharon Johnston, C.C.*

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**President and CEO  
Présidente et chef de la direction**

*Deborah Apps*

Dear Mayor Caseley,

We are well into another Trail-building season, and our partners and volunteers across the country are busy with Trail construction and installation of signage, celebrations of Trail openings and funding announcements, and maintenance of their local sections of Trail. And, of course, people across the country are out on the Trail using it as an active transportation corridor, spending time with family and friends, or exploring a new part of Canada. The ever-increasing enthusiasm for the Trail is evident in the many Trail openings and celebrations, attended by passionate and dedicated Trail builders and users.

Thanks to the support of our donors, the federal matching grant and partnerships with provincial and municipal governments we continue to provide funding to the many local groups working diligently to connect the Trail from coast to coast to coast.

I am pleased to provide you with an update of some of the work and progress that has taken place over the past quarter.

**Trail Progress – Towards 2017**

In the first quarter of the year, TCT approved over \$4 million in funding for the development of another 500 kilometres of Trail in British Columbia, New Brunswick, Nova Scotia, Quebec, and Saskatchewan. Work on these projects will move forward over the summer.

We continue to make significant progress in the planning and development of road cycling routes. TCT has partnered with the Share the Road Cycling Coalition to produce a series of webinars, which will highlight the best practices in their development and their value, with a new group of TCT supporters and active Canadians.

As mentioned in our last update, we have made great strides in the development of some magnificent water routes across the country – the Lake Superior Water Trail and the Path of the Paddle in northern Ontario; the Sea to Sky Marine Trail in British Columbia, and the Chief Whitecap Waterway in Saskatchewan. Most recently, two summer students were recruited to travel the Path of the Paddle to assess the route and ensure that it meets appropriate paddling standards, and to identify areas that may require improvement, to provide a memorable experience for blueway users.

TCT's Signage Strategy, designed to enhance the Trail experience across the country is progressing – improved, interpretive opportunities and digital technology strategies will enrich the experience of Trail users

Trans Canada Trail /  
Sentier Transcanadien  
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Suite 300  
Montréal, QC H2Y 2E1

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fax/téléc 514.485.4541  
www tctrail.ca, sentier.ca

*Your Trail. Your Journey.*

*Votre sentier. Votre aventure.*



## **Chapter 150 Campaign**

TCT's annual fundraising program continues to produce excellent results. We are very grateful to the Richardson Foundation for matching all gifts received between June 22 and August 15. In addition, we are receiving support from foundations, and would like to specifically thank the following foundations, which supported the connection of the Trail in southern Ontario, for the Pan Am / Parapan Am Games:

- Henry White Kinnear Foundation
- Steve and Sally Stavro Foundation
- Catherine and Maxwell Meighen Foundation
- The WB Family Foundation
- F.K. Morrow Foundation
- Horsfall Eaton

On June 19, TCT was thrilled to announce it had received a \$2 million joint gift from TD Bank Group and the Ontario Trillium Foundation – funds that have been matched by the Government of Canada with a \$1 million grant, for a total of \$3 million in Trail development funding. These funds will help to enhance and complete the TCT in northern Ontario, between North Bay and Thunder Bay. The Trail sections under development include water and land routes, connecting 44 municipalities and aboriginal communities.

Of particular interest, the funding agreement for this project earmarks a portion of TD Bank Group's \$1 million contribution to be used to create a grant program that supports aboriginal tourism initiatives in northern Ontario. The Grants for Aboriginal Trail Tourism (GATT) program will be administered by the TCT and will grant up to \$50,000 per project to aboriginal communities and individuals operating tourism businesses close to the TCT route between North Bay and the Manitoba border.

And finally, you will note in the enclosed copy of the Globe and Mail supplement, the Trail continues to receive support from individuals, foundations, and corporations across the country. We are very grateful to all – from our *Chapter 150* leadership donors to the thousands of Canadians who are committed to connecting the Trans Canada Trail.

## **Trans Canada Trail Champions**

Since our last update, almost 50 new *Champions* have declared themselves supportive of the Trans Canada Trail. This year's Globe and Mail supplement features interviews with four of our *Champions* – Tom Jackson, Sarah McLachlan, Rick Mercer and Martin Short. While their reasons for supporting the Trail may be varied, they all share a deep love of our country and for our national Trail. A full list of our *Champions* can be found in the enclosed 2014/2015 Annual Report, *Our Canadian Journey*.

## **Connecting with Canadians**

We continue to actively promote the TCT, our partners and volunteers, our supporters and the many people who are using the Trail, and to steward an increasingly engaged online community, via our website, Instagram, Facebook and Twitter.

In celebration of National Volunteer Week in April, we produced a video series that proved very successful. The videos may be viewed on our website at [www.tctrail.ca/about-the-trail/celebrating-tct-volunteers](http://www.tctrail.ca/about-the-trail/celebrating-tct-volunteers). In addition, the Woods' Dream Job Explorer social media campaign has helped promote the Trail to younger audiences.

June was an extremely exciting time for us with a number of wonderful events and announcements taking place across the country. In Ontario, the support of TD and the Ontario Trillium Foundation was celebrated at Fort William Historical Park in Thunder Bay. Dignitaries in attendance included Honorary *Chapter 150* Campaign Chair Lauren Harper, the Honourable Bill Mauro, Ontario Minister of Natural Resources and Forestry, the Honourable Greg Rickford, Minister for the Federal Economic Development Initiative for Northern Ontario, Andrea Cohen Barrack, CEO of OTF, and Jane Duchscher, Senior Vice-President, TD Canada Trust, Ontario North and East Region.

TCT also participated in Trail-opening events in Saskatchewan and British Columbia. In Saskatchewan, we were thrilled to participate at the opening of the first TCT blueway in the province – the Chief Whitecap Waterway, and with the Meewasin Valley to celebrate the extension of the Trail section between Wanuskewin and Chief Whitecap parks.

In British Columbia, we celebrated the opening of the first salt water Trail – the Sea to Sky Marine Trail – in Squamish, alongside Her Honour the Honourable Judith Guichon, Lieutenant Governor of BC and TCT *Champion*.

We are pleased to announce that another dedicated Trail volunteer has been awarded a Caring Canadian Award by His Excellency the Right Honourable David Johnston, Governor General of Canada. Ken Bouchard, of Wakefield, QC, has been involved with trails for the past 30 years, and played a key role in creating a section of the Trans Canada Trail in his hometown. As importantly, Ken also helps to maintain Trail sections in Gatineau Park, ensuring that Trail users are able to benefit from this tremendous national asset.

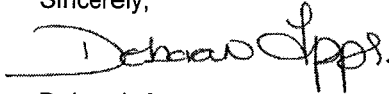
With the warm weather, it's the perfect time for everyone to get out and enjoy the Trail. I do hope that you find a moment to walk, cycle, paddle or horseback ride along a section of Trail near to you. And, take a moment to think about your connection to the thousands and thousands of other people across the country who are also enjoying the Trail.

I am pleased to include a copy of this year's Globe and Mail supplement and our annual report with this update, and am so proud to share our great progress – 80% connection – and the stories of our supporters, *Champions*, volunteers and partners.

If you have any questions, or would like additional information on the Trail, please feel free to contact me at [dapps@tctrail.ca](mailto:dapps@tctrail.ca) or at 403-984-8031.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Deborah Apps', with a stylized flourish at the end.

Deborah Apps  
President & CEO

Encl.

## **Wendy MacKinnon**

---

**From:** Geoff Baker <townmanager@townofkensington.com>  
**Sent:** August-24-15 1:55 PM  
**To:** 'Wendy MacKinnon'  
**Subject:** FW: K'ton Police

Can you place this in correspondence? Not sure if I sent it to you already.

Geoff Baker, C.E.T.  
Chief Administrative Officer  
Town of Kensington, PE  
Ph: (902) 836-3781  
Fax: (902) 836-3741  
Web: [www.kensington.ca](http://www.kensington.ca)

Connect with us on: [Facebook](#) and [Twitter](#)

---

**From:** Rowan [<mailto:rowan@islandtelecom.com>]  
**Sent:** Wednesday, August 12, 2015 7:10 PM  
**To:** Geoff Baker  
**Subject:** Fw: K'ton Police

FYI. Can you include in correspondence for tonight and provide to Chief Sutherland

If you can provide me the name I'll let Mr Judson know. Ie. Rusty Rover.

Rowan

Sent from my BlackBerry 10 smartphone on the Bell network.

---

**From:** Rusty Rover Tours <[info@rustyrovertours.com](mailto:info@rustyrovertours.com)>  
**Sent:** Wednesday, August 12, 2015 4:51 PM  
**To:** Caseley Rowan  
**Subject:** K'ton Police

Good afternoon Your Worship:

Last Friday I was providing shuttle service for a wedding reception at Clinton Hills.

On the last run back to Charlottetown I had to make a few stops for 'puking purposes'.

The Godmother of the 22 year old over-imbibing woman lost her clutch purse during a roadside stop on Graham's Road whilst providing succour to the guilty.

I had a pretty good idea of the spot and on Saturday was able to guide "Godmother" to the site with Google maps, but the purse was not to be found.

This afternoon I had a call from 'Godmother' whose residence is in Nova Scotia.

Someone had found the purse and turned it in, untouched, to Kensington police, who tracked 'Godmother' apparently from her credit card.

The purpose of this message is to compliment your Kensington police force for making "Godmother" into a happy lady today.

Secondarily, realizing the finder of the purse is the real person to whom compliments should be given, "Godmother" has no idea who that person is. Is there any possibility the Kensington Police Department knows who that person is? If so, it would be my intention to notify 'Godmother', just to be clear about my motive for asking.

Personal best wishes, and Rusty Rover's compliments to the police.

Irwin



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[info@rustyrovertours.com](mailto:info@rustyrovertours.com)

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PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

Bureau du ministre  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

August 14, 2015

Robert Wood  
Town of Kensington  
PO Box 301  
Kensington, PE C0B 1M0

Dear Mr. Wood:

Thank you for your application for assistance under the Community Recreation Support Program. I am pleased to inform you that an Arena Support Grant in the amount of \$9,000.00 has been approved for the Kensington Community Gardens.

Through this program, the province is pleased to provide ongoing operating assistance to arenas in communities throughout the province. In many communities, the arena is the focal point of community life during the winter months and is a primary venue for many great events during the summer.

Although we are processing the grant immediately, as the Program Guidelines indicate, this grant is conditional on the facility and/or the community being a member in good standing of the PEI Recreation and Facilities Association. I trust you will ensure that this condition will be met. If you have any questions or concerns in relation to this grant, please contact our Director of Sport and Recreation, John Morrison at 894-0283.

Again, thank you for your continued efforts to develop recreation opportunities for the people of your community. You will receive a cheque for this amount directly from payment processing within a few weeks.

Sincerely,

Doug Currie  
Minister

/sla

c: Francois Caron, Regional Field Officer