



Tentative Agenda for Town Council Meeting

December 14, 2015

Commencing at 7:00 PM

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off or placed on non-audible mode during the meeting.***

Town of Kensington
Regular Meeting of Town Council
December 14, 2015

Commencing at 7:00 PM

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Mayor Rowan Caseley

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

ITEM 3: DECLARATION OF CONFLICT OF INTEREST

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 4: DELEGATIONS/PRESENTATIONS

Action: Presentation and Questions.

ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the November 9, 2015 regular meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

ITEM 6: BUSINESS ARISING FROM MINUTES

Action: Questions or clarifications.

ITEM 7: COMMITTEE REPORTS

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to

Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

ITEM 8: COUNCIL REPRESENTATIVE REPORTS/CAO REPORTS

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors, Kensington North Watershed Association Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report. The CAO may also be called upon to provide information/reports to Town Councillors as may be required.

Action: Comments/Questions

ITEM 9 PROPERTY DISPOSAL – 2 NORTH STREET (PID NO. 80051)

Background: See Attached Request for Decision.

Action: Consideration and Approval from Town Council is requested.

ITEM 10: RELOCATION OF MURALS

Background: See Attached Request for Decision.

Action: Consideration and Approval from Town Council is requested.

ITEM 11: POLICE INTERCEPTOR - BORROWING RESOLUTION

Background: See Attached Request for Decision.

Action: Consideration and Approval from Town Council is requested.

ITEM 12: CORRESPONDENCE

ITEM 13: OTHER MATTERS AND/OR ADJOURNMENT

**Town of Kensington
Minutes of Regular Council Meeting
Monday, November 9, 2015
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean, Mill and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Regrets: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the tentative agenda for the November 9, 2015 regular meeting of Town Council with the addition of Item #9 RFQ - Multipurpose Sidewalk Tractor and Item #10 RFD - 2015/2016 Snow Removal Contract. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the minutes from the October 13, 2015 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 Regular Council Meeting October 13, 2015 - Nil.

7. Committee Reports

7.1 Public Safety Committee

- 7.1.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the October 2015 Public Safety Committee Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the October 2015 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*
- 7.1.3** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the October 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.2 Community Services Committee

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the October 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.2** *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council move forward with the Kensington Storm Drainage alignment along Pleasant Street as presented by WSP Engineering and the Community Services Committee. Unanimously carried.*
- 7.2.3** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for October 2015. Unanimously carried.*

7.3 Wellness and Culture Committee

- 7.3.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the October 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*
- 7.4.1** *Moved by Councillor Mill, seconded by Councillor Spencer THAT Town Council award a contract for the supply and installation of a card swipe access system and associated components for the Fitplex at the Community Gardens Complex to Combat Computers as per their quote dated October 2, 2015 in the amount of \$6,822.89 HST included. Unanimously carried.*

7.4 Finance and Administration Committee Report

- 7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month*

of October 2015, as presented by Deputy Mayor Mann. Unanimously carried.

7.4.2 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the payment of bills in the amount of \$242,325.76 for the month of October 2015. Unanimously carried*

7.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the October 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

7.4.4 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the recommendation of Finance Committee to provide a Christmas bonus to the exempt administrative and managerial staff at the same level as in 2014. Unanimously carried.*

7.5 Mayor's Report

7.5.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Mayors report for the month of October 2015 as presented by Mayor Caseley. Unanimously carried.*

7.5.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve an annual membership of \$750.00 to the Atlantic Mayor's Congress for 2016. Unanimously carried.*

8. Council Representative Reports

8.1 Deputy Mayor Mann reported that the Federation of Prince Edward Island Municipalities (FPEIM) Semi Annual Meeting will be held on November 14, 2015 at the Tignish Legion. Council members wishing to attend should RSVP with Wendy MacKinnon.

8.2 Deputy Mayor Mann reported on the Kensington Area Chamber of Commerce Annual Business Awards Gala will be held on November 18, 2015. Any council members wishing to attend should RSVP with Wendy MacKinnon.

8.3 Mr. Baker reported that the Provincial Environmental Advisory Council will be hosting a Water Act Consultation meeting on Tuesday, November 24th at the Kensington Legion at 7:00pm. Mayor Caseley will be making a presentation on the Town's behalf.

8.4 Mr. Baker gave the following updates on ongoing items:

8.4.1 The Pleasant Street Lift Station project is anticipated to be completed within the first week of December.

8.4.2 The School Street repaving project is near completion.

8.4.3 The Woodleigh Drive sidewalk replacement project has been completed and is awaiting the final walk through to finalize the project.

8.4.4 No further updates are available regarding the wind turbine.

9. Request for Quotations – Multipurpose Sidewalk Tractor

9.1 *Moved by Councillor Spencer, seconded by Councillor Mill*

BE IT RESOLVED that Town Council approve the purchase of a 2016 Trackless, including a new Ribbon Style Snow Blower, a new salt and sand spreader and a new sixty inch Sidewalk Sweeper from Saunders Equipment at a purchase price of \$116,549.00 plus HST as per their quoted amount dated November 3, 2015.

Unanimously carried.

9.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Mann*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town issued a Request for Quotations on November 5, 2015 inviting quotations on a new sidewalk tractor;

AND WHEREAS three quotes were received from Saunders Equipment Ltd., RH MacFarlands Ltd, and Kensington Agricultural Services Ltd. with Saunders Equipment submitting a compliant quote deemed to provide best overall value to the Town;

AND WHERAS Saunders Equipment submitted a compliant bid in the amount of \$116,549.00 plus HST, deemed to provide the best overall value to the Town;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$116,549.00 plus HST from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 10 years at a floating rate of interest.

Unanimously carried.

10. 2015/2016 Winter Services Agreement

10.1 *Moved by Councillor Spencer, seconded by Councillor MacLean*

BE IT RESOLVED that Town Council approve and authorize the CAO to sign the 2015-2016 Winter Services Agreement with the Department of

Transportation and Infrastructure Renewal in the amount of \$53,141.43 HST included.

Unanimously carried.

11. Correspondence

- 11.1** An email from West Prince Solar with information on their onsite solar energy report on town properties.
- 11.2** A letter from the IWK Foundation requesting financial donations.
- 11.3** A thank you letter from the 2016 PEI Special Olympics Team for the town's financial contribution to assist in travel costs to their National Winter Games in Corner Brook, Newfoundland.
- 11.4** A thank you letter from the PCH Foundation for the Town's financial contribution to the 2015 Women's Golf Classic.
- 11.5** A thank you letter from Miss Community Gardens for the Town's financial contributions towards her travel expenses to the Miss Newfoundland and Labrador Pageant.
- 11.6** Information regarding the FPEIM Semi Annual Meeting on November 14, 2015 hosted by the Community of Tignish.
- 11.7** KISH Newsletter

12. Other Items

- 12.1** Mayor Caseley requested a moment of silence in respect of Remembrance Day on November 11.

13. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 7:45PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

**Public Safety Committee Report
Tuesday, Dec 8, 2015
6:30 PM**

Committee Members Present: Chair, Councillor David Doucette, Mayor Rowan Caseley Councillors
Jeff Spencer Coreen Pickering

Staff Members Present: Chief Administrative Officer, Geoff Baker, Chief Lewis Sutherland
Deputy Fire Chief Rodney Hickey

1. Call of Meeting to Order and Welcome

- 1.1 Chair Doucette called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Fire Services

- 4.1 The monthly fire statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report
- 4.2 The Acting Fire Chief presented several proposed capital purchases including new dress uniforms at an estimated cost of \$13,697.50, a portable scene light at an estimated cost of \$950.00, a new hose nozzle at an estimated cost of \$5,710.00, a thermal imaging camera at an estimated cost of \$17,875.00. The Committee directed staff to solicit additional quotes as per the Procurement Policy and the purchases will be considered under the 2016 Fire Department Capital budget.

5. Emergency Measures

- 5.1 Nil

6. Police Services

- 6.1 The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report
- 6.2 The electronic speed radar signs are now operational. Two of the units were wired incorrectly at the factory; however one was repaired by the installer. The other unit will have to be returned to the supplier for repair. There is no cost to the town to affect this repair.
- 6.3 The new Police Interceptor has been marked and is now in service.
- 6.4 Discussion was held on the route that snowmobiles are taking to access the core area of the town. Staff are working with the Snowmobile Association to try and determine an alternate route that would keep snowmobiles off of the travelled portion of the roadway.
- 6.5 The Committee directed staff to move forward with the purchase of a new Carbine Rifle and Safety Vests. Typically, such a purchase would be recommended to Town Council however an opportunity existed to make the purchase at a reduced cost if the purchase was made immediately.

7. Other Matters

- 7.1 Nil
- 8.** The meeting was adjourned at 7.45



Agenda

**Public Safety Committee
Regular Meeting – December 8, 2015 – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor David Doucette
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Coreen Pickering
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Police Chief Lewis Sutherland
A/Fire Chief Rodney Hickey

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor David Doucette

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FIRE SERVICES

- 4.1 Monthly Fire Report - Statistical Report
- 4.2 Other Matters

ITEM 5: EMERGENCY MEASURES

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)
- 5.2 Other Matters

Agenda
Town of Kensington – Public Safety Committee

ITEM 6: POLICE SERVICES

- 6.1 Monthly Police Report – Statistical
- 6.2 Snowmobile Signage – Confederation Trail
- 6.3 Carbine Rifles and Safety Vest
- 6.4 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

Fire Department Occurrence Report 2015

[illegible]

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		1		1	6	1	3	2		3	2		19	2.90%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3	3	4	3	1	1	2	4		6			27	4.12%
Animal Calls			1	1			2	2	1				7	1.07%
Arson													0	0.00%
Assault PO	1												1	0.15%
Assault with Weapon		1							1				2	0.31%
Assaults (Level 1)	2	1	1	1		1		1					7	1.07%
Assistance Calls	10	16	12	16	17	14	14	11	19	12	15		156	23.82%
Breach of Peace					1						1		2	0.31%
Breach of Recognizance													0	0.00%
Break and Enter (business)								1			1		2	0.31%
Break and Enter (other)	1					1							2	0.31%
Break and Enter (residence)						1	1						2	0.31%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare		1						1		1			3	0.46%
Coroner's Act									1				1	0.15%
Crime Prevention				1				1		1			3	0.46%
Criminal Harassment							2		1				3	0.46%
Dangerous Driving			2						1	1			4	0.61%
Disturbing the Peace	1							1			1		3	0.46%
Dog Act													0	0.00%
Driving while disqualified	1							1					2	0.31%
Drug Charges	1	1		1		1		1	1	1			7	1.07%
Excise Act													0	0.00%
Fail to Comply Probation		1	1	2	1				1				6	0.92%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident			1	1	1	1		2					6	0.92%
Family Relations Act	2					1		6		1	1		11	1.68%
Fingerprints taken													0	0.00%
Fire Prevention Act					1		1				1		3	0.46%

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act									1		1		2	0.31%
Forcible confinement													0	0.00%
Fraud		1	1	3	2	2	1	2	1	1	2		16	2.44%
Harrassing Phone Calls	2	1						1			2		6	0.92%
Impaired Driver	3	1		4	1	3	4	1	1	3	1		22	3.36%
Information Files	2		1		1								4	0.61%
Injury Accidents													0	0.00%
Liquor Offences	1	1	2				5	2	2	2	2		17	2.60%
Litter Act													0	0.00%
Lost and Found	1	1	1	1	2	3	4	8	1	3			25	3.82%
Luring Minors													0	0.00%
Mental Health Act	1	1			2		1	1	1	1			8	1.22%
Mischief			1	2		3		1	2	1	1		11	1.68%
Motor Vehicle Accidents			2	2		1		1	1	1	1		9	1.37%
Motor Vehicle Act	5	2		4	10	8	8	2	10	1	6		56	8.55%
Municipal Bylaws					3	2	2	1	1	1	1		11	1.68%
Off Road Vehicle Act	2	1	2				2				1		8	1.22%
Other Criminal Code		1											1	0.15%
Person Reported Missing	1		1		1		1				1		5	0.76%
Possession of restricted weapon													0	0.00%
Property Check		2	2	5	1	1	3	1			1		16	2.44%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1				1				1				3	0.46%
STEP (Integrated Traffic Enforcement)								1	1	1			3	0.46%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				1		2	3	1	1	1			9	1.37%
Theft Of Motor Vehicle					1				1				2	0.31%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1	1	1		1	2	4	3	1	1		15	2.29%
Traffic Offences													0	0.00%
Trespass Act					1		1				1		3	0.46%

Police Department Occurrence Report Summary 2015														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass at Night													0	0.00%
Uttering Threats	1			1		1	1						4	0.61%
SOTS Issued	5	9	5	3	11	6	15	29	3	14	20		120	18%
Total Incidents	47	47	41	54	65	55	78	90	57	57	64		655	100%
HTA Warnings	7	2	3	2	6	1	2	5		1	9		38	
Fine Revenue	900.00	2,100.00	880.00	480.00	1,360.00	940.00	1,760.00	4,154.50	500.00	3,010.00	2,496.00		18,580.50	
Foot Patrols in hours	3		2	5	5	8	2	5	4	4	3.5		41.5	
Community policing school				15	7	13.5			4.5	4.5	4		48.5	

TOWN OF KENSINGTON
Community Services Committee Report
November 2015
6:00 PM

Committee Members Present: Chair, Councillor Jeff Spencer, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker

The Committee did not meet in November as there were not enough Councillors in attendance to form a quorum at the regularly scheduled meeting.

Several discussions were held in the absence of the meeting between Chair, Councillor Spencer, Mayor Caseley and CAO, Geoff Baker as follows:

1. There was one building permit received this month which was approved by the CAO. A copy of the building permit summary report will be presented for approval following this report.
2. The new speed radar signs are all installed however here have been issued with at least two of them. These issues are being worked on by staff and we are hopeful that all of the signs will be fully operational shortly. The most easterly sign along Victoria Street East was wired incorrectly and will have to be returned to the supplier for repair.
3. Being circulated with this report is a Request for Decision and a draft copy of the Adopt-a-Hydrant Program. Council are requested to confirm their support of the Program and to direct staff to move forward with the program immediately.
4. Several required Development Control Bylaw Amendments were discussed. Staff will compile a complete list of required amendments for presentation to Town Council at their January or February regularly scheduled meetings. These are text amendments, some of which Council are currently aware of.
5. The Civic Numbering Bylaw continues to be worked on by staff.

Respectfully Submitted,

Councillor Jeff Spencer
Chair, Community Services Committee

BUILDING PERMITS SUMMARY
December 2015

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT’S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
17-15	Nov. 18, 2015	78154	Bart Bourne 82 Broadway Street	902-432-0301	Approved		X		R	\$70,000	Start: October 2015 Finish: December 2015
					DESCRIPTION:	New foundation and repositioning of existing house					
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED

Educational
- O

Other

Town of Kensington - Request for Decision

Topic: Adopt-a-Hydrant Program	Date: December 11, 2015
Proposal Summary: <p>The Community Services Committee has developed an Adopt-a-Hydrant Policy which would allow residents of the Town to assume a degree of responsibility for ensuring fire hydrants are kept clear of snow during the winter months. Any person choosing to assume this duty would be expected to make an effort to keep the hydrant shoveled out and clear of snow- about 2 feet around the base of the hydrant and clear access to the road. All volunteers who accept this responsibility are not under any legal obligation to ensure the access is clear but are volunteering to assist Town staff and therefore provide a better degree of fire safety for the Town.</p> <p>During the winter months it is extremely difficult for Town staff to clear the hydrants in the timely manner required. Our town is limited by the resources and as such, we are looking for dedicated and responsible residents to assist with this task. By ensuring the hydrants are kept clear residents will be helping the Town provide a higher degree of fire safety for their property and that of their neighbours. Therefore, the volunteer fire department will not spend valuable minutes clearing the fire hydrant for access.</p> <p>:</p> <p>Any interested person will be expected to make an application, on the form provided, to adopt a particular hydrant.</p> <p>The Public Safety Committee have reviewed the Program and are supportive of this initiative moving forward.</p> <p>Councillors are being requested to confirm their support of staff moving forward with this initiative through a formal resolution.</p> <p>The Committee has also been discussing the “adoption” of the hydrant to include being able to decorate and paint the hydrant. It is not included at this point in time however it may be added for Council’s consideration at some point in the future.</p>	
Benefits: <ul style="list-style-type: none">• Will ensure fire hydrants are cleared of snow in a timely manner during the winter months.• Will aid in the development of a sense of community pride.• Will improve the level of fire safety in the Town.	
Disadvantages: <ul style="list-style-type: none">• None noted	
Policy Implications <ul style="list-style-type: none">• N/A	

Options:

1. Confirm Council's support of the Adopt-a-Hydrant Program through a resolution.
2. Not confirm Council's support of the Adopt-a-Hydrant Program.

Bids Received:

N/A

Cost:

N/A


Source of Funding:

N/A

Recommendation/Comments:

It is recommended by the CAO, the Public Safety Committee and the Community Services Committee that Town Council consider and adopt the following resolution:

THAT Town Council support and direct staff to move forward with the Adopt-a-Hydrant program as presented.



ADOPT A HYDRANT

TOWN OF KENSINGTON

Adopt –a –Hydrant is an initiative of the Town of Kensington to encourage residents of the Town to assume a degree of responsibility for ensuring the hydrants are kept clear of snow during the winter months.

Obligations:

Any person choosing to assume this duty will be expected make an effort to keep the hydrant shoveled out and clear of snow - about 2 feet around the base of the hydrant and clear access to the road. All volunteers who accept this responsibility are not under any legal obligation to ensure the access is clear but are volunteering to assist Town staff and therefore providing a better degree of fire safety for you and your neighbours.

Purpose:

During the winter months it is extremely difficult for Town staff to clear the hydrants in a timely manner required. Our town is limited by the resources we are looking for dedicated and responsible residents to assist with this task. By ensuring the hydrants are kept clear you provide a higher degree of fire safety for your property and that of your neighbours. Therefore, the volunteer fire department will not spend valuable minutes clearing the fire hydrant for access.

Procedure:

Any interested person shall make an application to adopt a particular hydrant. Should you have any reason that might prevent you from clearing the hydrant for a period of time (i.e. vacation, sickness, etc.) you should contact the town hall immediately and advise staff so other procedures are put in place.

On behalf of the Town of Kensington and the Kensington Fire Department, we thank you for your valuable service to our community.



Volunteer Name _____

Address _____

Phone Number _____

Email Address _____

Fire Hydrant Location (closest civic address) _____

TOWN OF KENSINGTON
Finance and Administration Committee Report
Wednesday, December 09, 2015
6:00 PM

Committee Members Present: Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Councillor Mack MacLean, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Deputy Administrator Wendy MacKinnon

Visitors: Nil

1. Call of Meeting to Order and Welcome

1.1 Deputy Mayor Mann called the meeting to order at 6:05 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

3.1 Nil

4. Financial Statement Review

4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Town	-10,680.06	-3,487.33	21,550.46	-16,305.63
CGC	-1,067.13	-4,484.75	-47,169.10	3,720.75
Fire	-19,107.22	788.00	761.20	21,960.00
Consolidated	-30,855.01	-7184.08	-24,857.44	9,375.12

The statements were reviewed by Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements look good. The variance in MTD revenue is mainly due to the loss of revenue for the Fun Times Building. The Public works variance is due to extra maintenance on equipment and the recreation is due to the timing of the property taxes.

Community Gardens Complex is showing a shortfall in MTD November due to defect recovery. New measures implemented in December will help to bring the CGC back on track.

The fire department MTD variance is due to the timing of the honorariums.

4.2 The balance sheet was reviewed with no issues noted.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of November in the amount of \$246,615.29 will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of November in the amount of \$31,896.37 will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Water and Pollution Control Corp.	-24,985.18	-4300.00	-6,856.30	-800.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues. The variance this month was due to the sewer line maintenance that was not budgeted.

5. Other Business

5.1 Business/Vendor License – The committee reviewed the draft bylaw. The draft bylaw will be distributed to Council for review before bringing back to a subsequent meeting for approval.

5.2 Water and Pollution Control Rate Application – The Town has applied to IRAC for a 1.5% rate increase for water and a 3% rate increase for sewer over a five year period beginning in 2016. The application has been received and it has been determined by IRAC that no public hearing will be required. We are still confident that we will have a decision for January 1, 2016.

5.3 Cell Phone Usage – The Town has received an unsolicited quote from Eastlink for cell service. Staff requested additional quotes from Telus and Bell. After analysis of the quotes, it was determined to stay with Telus using their new rates.

5.4 2016 Budget – Staff presented the committee with a preliminary budget for 2016 showing revenues of \$2,076,802.00 and expenses of \$2,076,802.00. This is a preliminary budget and amounts will change when more accurate data is available as the final budget will be approved in March 2016. A motion to approve the preliminary budget will follow the acceptance of this report.

- 5.5 Holiday Greetings – The Committee is recommending that the Town purchase Holiday Greeting on MBS radio at a cost of \$499.00 plus HST. Like in previous years, the Mayor will record a personal greeting at the radio station. A motion for approval will follow the acceptance of this report.

6. 2015 Adjournment

- 6.1** The meeting was adjourned at 8:26 pm.



Agenda

**Finance and Administration
Regular Meeting – Wednesday before Regular Council Meeting – 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Deputy Mayor Rodney Mann
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Mack Maclean
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Deputy Administrator, Wendy MacKinnon

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Deputy Mayor Rodney Mann

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FINANCIAL STATEMENT REVIEW

- 4.1 Income Statement
- 4.2 Balance Sheet
- 4.3 Bills Lists (Town and Water and Pollution Control Corporation)
- 4.4 Water and Pollution Control Corporation Income Statement

ITEM 5: OTHER BUSINESS

- 5.1 Business/Vendor Licensing Bylaw Review

Agenda

Town of Kensington – Finance and Administration Committee

- 5.2 Water and Sewer Rate Application Update
- 5.3 Mobile Phone Pricing Proposal
- 5.4 2016 Preliminary Budget

ITEM 6: ADJOURNMENT

TOWN OF KENSINGTON

Year End Income Statement Comparison of Actual to Budget for November 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$73,738.04	\$74,795.00	-\$1,056.96	\$902,201.58	\$848,867.00	\$53,334.58	\$923,662.00	98%
Police Service	\$2,124.75	\$2,500.00	-\$375.25	\$14,145.20	\$27,500.00	-\$13,354.80	\$30,000.00	47%
Town Hall Rent	\$7,796.40	\$12,034.00	-\$4,237.60	\$106,267.02	\$136,672.00	-\$30,404.98	\$148,706.00	71%
Recreation			\$0.00	\$3,940.00	\$4,200.00	-\$260.00	\$5,200.00	76%
Sales of Service	\$30,110.80	\$31,000.00	-\$889.20	\$347,949.60	\$340,200.00	\$7,749.60	\$371,200.00	94%
Subtotal Revenue	\$113,769.99	\$120,329.00	-\$6,559.01	\$1,374,503.40	\$1,357,439.00	\$17,064.40	\$1,478,768.00	93%
GENERAL EXPENSES								
Town Hall	\$14,202.87	\$15,295.00	\$1,092.13	\$140,699.36	\$149,645.00	\$8,945.64	\$161,490.00	87%
General Town	\$41,270.50	\$45,176.33	\$3,905.83	\$387,535.43	\$371,558.63	-\$15,976.80	\$398,435.00	97%
Police Department	\$29,997.37	\$31,316.00	\$1,318.63	\$346,097.60	\$372,706.00	\$26,608.40	\$403,522.00	86%
Public Works	\$20,008.82	\$13,900.00	-\$6,108.82	\$227,669.01	\$222,338.00	-\$5,331.01	\$240,595.00	95%
Train Station	\$2,739.71	\$3,092.00	\$352.29	\$23,313.06	\$25,362.00	\$2,048.94	\$28,004.00	83%
Recreation & Park	\$2,907.97	\$900.00	-\$2,007.97	\$65,881.47	\$62,260.00	-\$3,621.47	\$62,710.00	105%
Sales of Service	\$13,323.41	\$14,137.00	\$813.59	\$161,757.01	\$169,875.00	\$8,117.99	\$184,012.00	88%
Subtotal Expenses	\$124,450.65	\$123,816.33	-\$634.32	\$1,352,952.94	\$1,373,744.63	\$20,791.69	\$1,478,768.00	92%
Net Income (Deficit)	-\$10,680.66	-\$3,487.33	\$7,193.33	\$21,550.46	-\$16,305.63	-\$37,856.09		
Community Gardens Complex								
Community Gardens Revenue	\$39,976.82	\$33,100.00	\$6,876.82	\$342,973.34	\$387,000.00	-\$44,026.66	\$421,100.00	81%
Community Gardens Expenses	\$41,043.95	\$37,584.75	-\$3,459.20	\$390,142.44	\$383,279.25	-\$6,863.19	\$421,100.00	93%
Net Income (Deficit)	-\$1,067.13	-\$4,484.75	-\$3,417.62	-\$47,169.10	\$3,720.75	\$50,889.85		
Fire Department								
Fire Revenues	\$16,698.00	\$16,628.00	\$70.00	\$185,773.00	\$185,408.00	\$365.00	\$202,036.00	92%
Fire Department Expenses	\$35,805.22	\$15,840.00	-\$19,965.22	\$185,011.80	\$163,448.00	-\$21,563.80	\$202,036.00	92%
Net Income (Deficit)	-\$19,107.22	\$788.00	\$19,895.22	\$761.20	\$21,960.00	\$21,198.80		
Consolidated Net Income (Deficit)	-\$30,855.01	-\$7,184.08	\$23,670.93	-\$24,857.44	\$9,375.12	\$34,232.56		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$43,647.27	\$44,635.00	\$987.73	\$520,170.03	\$490,985.00	-\$29,185.03	\$535,620.00	97%
Water & Sewer Expenses	\$68,632.45	\$48,935.00	-\$19,697.45	\$527,026.33	\$491,785.00	-\$35,241.33	\$535,620.00	98%
Water & Sewer Net Income (Deficit)	-\$24,985.18	-\$4,300.00	\$20,685.18	-\$6,856.30	-\$800.00	\$6,056.30		

Town of Kensington Bills List November 2015

A1 - Vacuums	302107	\$143.09
Aaron Adams	2015 Fire Honorarium	\$700.00
Amalgamated Dairies Limited	3915304007	\$75.52
Amalgamated Dairies Limited	3915327014	\$47.42
Amalgamated Dairies Limited	3915325005	\$51.76
Amalgamated Dairies Limited	39155320012	\$46.55
Amalgamated Dairies Limited	3915313016	\$88.02
Amalgamated Dairies Limited	3915288013	\$54.03
ADL Foods	2216152	\$433.24
ADL Foods	2212869	\$304.22
ADL Foods	2213850	\$577.69
ADL Foods	2212680	\$257.83
ADL Foods	221224	\$293.17
ADL Foods	2214699	\$336.23
ADL Foods	2214229	\$272.01
ADL Foods	2215747	\$449.54
ADL Foods	2215869	\$124.05
Alan MacLeod	2015 Fire Honorarium	\$800.00
Aliant	3821378	\$30.21
Aliant	CGC 3817246	\$610.89
Allan Sudsbury	2015 Fire Honorarium	\$900.00
Andrew Dibling	2015 Fire Honorarium	\$700.00
Andrew Griffin	NOV 2015 RRSP	\$524.06
Barry Donald	DRIVERS MEDICAL	\$75.00
Barry Donald	2015 Fire Honorarium	\$700.00
Bell Mobility	362703	\$205.49
AL Bell Ltd	09535	\$13.80
AL Bell Ltd	05306	\$87.78
AL Bell Ltd	04735	\$612.00
AL Bell Ltd	4737	\$175.00
AL Bell Ltd	08877	\$80.94
Brad Hickey	2015 Fire Honorarium	\$700.00
Brenda MacIsaac	NOV 2015 RRSP	\$265.04
Campbell's Plumbing and Heating	7073	\$114.00
Canteen Services	REGIMENTAL TICKETS	\$130.00
Capital Foodservice	1903711	\$640.88
Capital Foodservice	1899366	\$229.52
Caseley's	72389	\$61.56
Centennial Practicar	10256	\$58.88
City of Summerside	1208889	\$1,368.00
Clark Waite	2015 Fire Honorarium	\$700.00
Coast Tire & Auto Service	31870	\$440.39
Combat Computer Inc	14052	\$660.33
Commercial Construction	NOV 4, 2015	\$718.20

Commercial Construction	NOV 6, 2015	\$561.45
Coreen Pickering	2015 HONORARIUM	\$2,641.00
Canadian Union of Public Employees	NOV 2015 UNION DUES	\$454.66
D.W Mechanical	1504	\$718.20
D.W Mechanical	1503	\$273.60
D.W Mechanical	1506	\$51.30
D.W Mechanical	1502	\$342.00
D.W Mechanical	1505	\$51.30
Darcy Cousins	2015 Fire Honorarium	\$700.00
David Doucette	2015 HONORARIUM	\$2,641.00
David Elliott	2015 Fire Honorarium	\$700.00
David Gallant	2015 Fire Honorarium	\$700.00
Davtech Analytical Services (Canada) Inc	77498	\$1,719.70
Donnie MacKenzie	2015 Fire Honorarium	\$700.00
Dylan Cobb	2015 Fire Honorarium	\$700.00
Dylan Garnhum	2015 Fire Honorarium	\$700.00
Eastlink	00477413	\$52.38
Eastlink	NOV 30, 2015	\$635.77
Eastlink	TOWN HALL NOV 2015	\$105.91
Eastlink	LIBRARY NOV 2015	\$60.36
Elizabeth Hubley	NOV 2015 RENT	\$798.00
Family & Friends	22	\$294.35
Fluff "N" Tuck	28	\$444.60
Federation of PEI Municipalities	2015 SEMI ANNUAL	\$114.00
Frito Lay Canada	43757584	\$87.88
Frito Lay Canada	43757649	\$92.90
Frito Lay Canada	43757707	\$92.35
Frito Lay Canada	43757784	\$95.18
Frito Lay Canada	43757840	\$98.88
Frontline Outfitters	23405	\$282.44
Geoff Baker	NOV 2015 MILEAGE	\$300.70
Glen Steele	2015 Fire Honorarium	\$700.00
Green Diamond	933633	\$408.35
Hewitt Rentals Inc	5139062 001	\$69.95
Hewitt Rentals Inc	5137110 001	\$103.48
Hewitt Rentals Inc	5141422 001	\$104.91
Hewitt Rentals Inc	5142560 001	\$104.91
Holland College	538806	\$34.12
Holland College	538811	\$47.87
Irving Oil	204540	\$304.73
Irving Oil	31115622	\$196.26
Irving Oil	947344	\$66.22
Irving Oil	246440	\$564.04
Irving Oil	450897	\$270.38
Irving Oil	31110124	\$285.34
Irving Oil	263524	\$387.58
Irving Oil	264286	\$271.07

Irving Oil	31080585	\$195.02
Irving Oil	647553	\$177.44
Irving Oil	847998	\$252.57
Irving Oil	841891	\$224.28
Irving Oil	836729	\$249.11
Irving Oil	31868	\$132.47
Irving Oil	28184	\$228.82
Irving Oil	538473	\$323.18
Irving Oil	31121520	\$255.71
Irving Oil	326249	\$147.19
Island Petroleum	4623	\$261.43
Island Petroleum	4727	\$255.48
Island Petroleum	4801	\$151.06
Island Petroleum	4802	\$355.59
Island Petroleum	4900	\$327.84
Jason Jones	2015 Fire Honorarium	\$700.00
Jason Mann	2015 Fire Honorarium	\$700.00
Jason Paynter	2015 Fire Honorarium	\$700.00
Jed Burt	2015 Fire Honorarium	\$700.00
Jeff Spencer	2015 HONORARIUM	\$2,641.00
Jimmy Rix	2015 Fire Honorarium	\$700.00
Josh Gill	2015 Fire Honorarium	\$700.00
Kensington Agricultural Services	15390A	\$624.30
Kent Building Supplies	812410	\$23.43
Kent Building Supplies	813058	\$90.97
Kent Building Supplies	815596	\$20.21
Kent Building Supplies	815530	\$36.02
Kevin Gillian	2015 Fire Honorarium	\$700.00
Kevin Mann	2015 Fire Honorarium	\$700.00
Kevin Simmons	2015 Fire Honorarium	\$700.00
Kevin Stewart	2015 Fire Honorarium	\$700.00
Kim Caseley	CELL PHONE NOV 2015	\$30.00
Kim Mullett	NOV 2015 EXPENSE	\$40.58
K'Town Auto Parts	20S159835	\$60.02
K'Town Auto Parts	20S159832	\$18.06
K'Town Auto Parts	20S159925	\$63.24
K'Town Auto Parts	20S160165	\$13.46
K'Town Auto Parts	20S160185	\$26.94
K'Town Auto Parts	20S159016	\$20.34
Kensington & Area Chamber of Commerce	73658	\$501.60
Kubota Canada Ltd	NOV 2015	\$262.21
Langille Sharpening Service Inc	53640	\$102.60
Langille Sharpening Service Inc	53840	\$102.60
Lt. Col. E. W Johnstone Branch 9	1,2,19	\$105.00
Lewis Sutherland	OCT 2015 MILEAGE	\$121.26
Lewis Sutherland	NOV 2015 RRSP	\$604.40
MacInnes Express(1983) Ltd	170294	\$86.60

MacInnes Express(1983) Ltd	170220	\$16.25
Mack MacLean	2015 HONORARIUM	\$2,641.00
Maritime Electric	BALLFIELD NOV 2015	\$28.01
Maritime Electric	PW SHOP NOV 2015	\$103.97
Maritime Electric	20 STEWART NOV 15	\$57.55
Maritime Electric	FIRE HALL NOV 2015	\$393.88
Maritime Electric	EVK POOL NOV 2015	\$123.04
Maritime Electric	ART CO-OP NOV 15	\$200.48
Maritime Electric	TRAIN STN NOV 2015	\$894.24
Maritime Electric	CAR CHARGER NOV 15	\$28.57
Maritime Electric	TOWN HALL NOV 2015	\$1,352.07
Maritime Electric	STREET LIGHTS NOV 15	\$3,151.25
Maritime Electric	CGC SIGN NOV 2015	\$55.06
Maritime Electric	CGC RINK NOV 2015	\$8,674.75
Maritime Electric	SENIOR CENT NOV 15	\$56.54
Maritime Electric	NOV 2015 LIBRARY	\$111.18
Mark Wall	2015 Fire Honorarium	\$700.00
Marvin Mill	2015 HONORARIUM	\$2,641.00
Malpeque Bay Credit Union	NOVEMBER 2015 RRSP	\$1,553.52
Medacom Atlantic Inc	007170	\$248.98
Minister of Finance	280905	\$215.00
Minister of Finance	280955	\$53,141.43
Minister of Finance	2015 NOV INSTALLMENT	\$6,190.57
Minister of Finance	280523	\$25.00
MJS Marketing & Promotions	2534097	\$79.80
MJS Marketing & Promotions	2534045	\$182.40
MJS Marketing & Promotions	2535009	\$45.60
MJS Marketing & Promotions	2535002	\$627.00
Moase Plumbing & Heating	24336	\$163.99
Orkin Canada	6516763	\$28.50
Orkin Canada	6560839	\$57.00
PEI Chiefs of Police	2015-6	\$50.00
PEI Firefighters Association	C2-2747	\$261.66
Pepsico	47412711	\$1,518.69
Ralph Wadman	NOV 2015 MILEAGE	\$76.14
Reg MacLeod	2015 Fire Honorarium	\$700.00
Robert Wood	OCT 2015 MILEAGE	\$159.80
Robert Wood	NOV 2015 EXP	\$664.94
Rodney Hickey	2015 Fire Honorarium	\$900.00
Rodney Mann	2015 HONORARIUM	\$3,695.00
Rogers Plumbing & Heating	11404	\$62.70
Rowan Caseley	OCT 2015 MILEAGE/CEL	\$344.04
Rowan Caseley	2015 HONORARIUM	\$5,278.00
RWL Holding Ltd	12112015	\$826.50
Saunders Equipment Ltd	60101	\$402.42
Mikes Independent	OCT 23, 2015	\$28.31
Mikes Independent	NOV 10, 2015	\$35.94

Mikes Independent	03 1518	\$10.00
Mikes Independent	03 0343	\$9.18
Mikes Independent	01 0799	\$13.57
Mikes Independent	01 5565	\$14.78
Mikes Independent	AUG 17, 2015	\$62.50
Mikes Independent	AUG 14, 2015	\$15.18
Mikes Independent	AUG 14, 2015	\$47.96
Mikes Independent	AUG 19, 2015	\$81.34
Mikes Independent	AUGUST 19, 2015	\$430.77
Mikes Independent	AUG 19, 2015	\$21.32
Mikes Independent	JULY 31, 2015	\$11.96
Scotia Securities	NOV 2015 RRSP	\$324.58
Scotiabank Visa	NOV 5, 2015	\$264.36
Sega E.V./3103014 Nova Scotia Ltd	3794/3795	\$1,844.62
Shane MacLennan	2015 Fire Honorarium	\$700.00
Shawn Taylor	2015 Fire Honorarium	\$700.00
Sherry's Heating Service	1926	\$1,575.48
Source for Sports	5610	\$96.90
Suncor Energy Products Partnership	NOV 2015	\$416.39
Superior Sanitation	569090	\$79.80
Superior Sanitation	569091	\$182.40
Superior Sanitation	569092	\$228.00
Superior Sanitation	569093	\$182.40
T & K Fire Safety Equipment Ltd	216554	\$114.00
Telus	NOV 30, 2015	\$784.89
Toshiba Finance	14871002	\$525.76
Traci Campbell	OCT 2015 AEROBICS	\$234.00
Transcontinental	CH00166311	\$176.70
Transcontinental	166403	\$91.20
Vail's Fabric Services Ltd	243796	\$103.51
Vail's Fabric Services Ltd	245706	\$103.51
Wade Graham	2015 Fire Honorarium	\$700.00
Water & Pollution Control Corporation	NOV 2015	\$205.04
Wayne Sherry	2015 Fire Honorarium	\$700.00
Workers Compensation Board of PEI	2ND INSTALLMENT	\$5,087.87
Yellow Pages Group	15-2174124	\$20.86
Subtotal		<hr/> \$168,070.09
November Payroll		\$78,545.20
Total November Bills		<hr/> \$246,615.29 <hr/>



**Town of Kensington
Mobile Vendors Bylaw
Bylaw # 2015 – XX**

This Bylaw is made under the authority of the Municipalities Act, R.S.P.E.I., Chapter M-13, R.S.P.E.I. 1988.

WHEREAS Section 30(y) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to regulate certain business activities;

AND WHEREAS Section 64(o)(iii) of the Municipalities Act, R.S.P.E.I., 1988 authorizes a Municipality to , by bylaw, license and control certain business activities;

AND WHEREAS the Council of the Town of Kensington deems it advisable to establish a bylaw to regulate and control Vendor Licensing;

BE IT ENACTED by the Council of the Town of Kensington as follows:

1.0 Title

1.1 This Bylaw may be cited as the “**Mobile Vendors Bylaw**”.

2.0 Definitions

2.1 Mobile Vending Unit – A mobile motor vehicle, trailer, or similar structure designed for preparing or offering the sale of food which does not contain customer seating.

2.2 Town – the Town of Kensington.

2.3 Mobile Vendor – The name given to any person or persons conducting mobile vending in the Town.

2.4 Licensing Authority – the Town Council of the Town of Kensington.

3.0 License Requirements

3.1 All Mobile Vendors proposing a temporary business in the Town of Kensington from a mobile or stationary unit on a non-permanent basis are required to complete an application for a Mobile Vendor’s permit.

- 3.2 It is the responsibility of the Mobile Vendor to obtain and hold valid Provincial and Federal licenses, permits, approvals, clearances, and/or insurances and produce copies of the same to the Licensing Authority with the submission of the a application.
- 3.3 Submission of the completed application shall be accompanied by a \$100.00 application fee. Such fee may be waived for a Mobile Vending application by any group or organization registered as a non-profit body or charitable organization such as, but not limited to, school activities, girl guides, boy scouts, etc.
- 3.4 The fee is never pro-rated or refundable nor is the permit transferrable to another party for any reason.
- 3.5 The final approval of the application shall require that the Mobile Vendor enter into an agreement with the Town of Kensington (Schedule B to this Bylaw) that clearly releases the Town from any responsibility for the Mobile Vendor's conduct of business and shall keep the Town free from harm for any activity arising from or caused by or to the Mobile Vendor while conducting business.
- 3.6 All permits, licenses, etc. shall be posted at the business site and clearly visible at all times.
- 3.7 A permit shall only be valid in the year the permit has been approved; therefore a new application, documentation and payment of the fee for a Mobile Vendor's permit is required each and every year.
- 3.8 No person shall carry on the business of a Mobile Vendor without first obtaining a license from the Town of Kensington.

4.0 License Application Requirements

- 4.1 Every application for a Mobile Vendors license within the Town of Kensington shall be made in writing on the herein contained application form (Schedule A to this Bylaw) and submitted to the Chief Administrative Officer and shall contain the following information:
- i. The name, mailing address and telephone number of the applicant.
 - ii. A description of the merchandise to be sold as well as a photograph of the stand or vehicle from which merchandise will be sold.
 - iii. The location of the proposed site and, if not owned by the applicant, permission from the property owner.
 - iv. The period of time during which the applicant proposes to be in operation and the hours of operation.

- v. If applicable, all required provincial approvals/certificates/licenses concerning the handling, storing, if applicable, preparation of food, and the operation/registration of the Mobile Vending Unit.

5.0 Regulations

- 5.1 Within this Bylaw, a Mobile Vendor shall not be permitted to establish permanency or claim territory as their own at any one site for longer than one business day. Only one Mobile Vendor may conduct business at a given location at any one time.
- 5.2 Mobile Vendors shall not set up their business on private property without first obtaining permission from the property owner.
- 5.3 Mobile Vendors, operating on a *for-profit basis*, shall not be permitted to set up on public property.
- 5.4 The Mobile Vendor shall not impede traffic and/or pedestrians, endanger public safety or cause an unwelcome disturbance and must be cognitive of and compliant with all Town Bylaws.
- 5.5 The Mobile Vendor shall not engage in any illegal activity.
- 5.6 The unit and business equipment must be kept in clean and presentable condition at all times.
- 5.7 The Mobile Vendor is responsible for providing their own clean garbage and recycling receptacles at the vending unit site and this unit shall be used by patrons and/or the Vendor to ensure the site remains clean and tidy. These receptacles must be removed at the end of each day.
- 5.8 Generators shall not be permitted.
- 5.9 Mobile Vendors are not permitted in residential areas.
- 5.10 Mobile Vendors are not authorized to provide tables or chairs at a vending location unless approved by the Licensing Authority.
- 5.11 Approved Mobile Vendors shall be permitted to operate between the hours of 8:00 am and 9:00 pm.
- 5.12 The Licensing Authority reserves the right to revoke or change the approval of the Mobile Vendor's permit at any time due to the following:
 - 5.12.1 Conflict with existing business.

- 5.12.2 Construction or other unforeseen events.
- 5.12.3 Non-compliance with Town Bylaw(s) or any condition of the permit approval.
- 5.12.4 Other reasons deemed appropriate by the Licensing authority.

6.0 General

- 6.1 Should any provision of this bylaw be found invalid, the invalid portion shall be severed and the remaining Bylaw shall be maintained.
- 6.2 All previous Bylaws of the Town of Kensington pertaining to the licensing or regulation of Mobile Vendors are hereby repealed.
- 6.3 The effective date of the bylaw is the date the bylaw is formally adopted by Town Council.

DRAFT

READ A FIRST TIME, THIS ____ DAY OF _____, 2015.

READ A SECOND TIME AND FORMALLY ADOPTED THIS ____ DAY OF _____, 2016.

Mayor

Chief Administrative Officer

Mobile Vendors Bylaw

Schedule 'A' - Application for Mobile Vendor License

Business Name:

Applicant:

Mailing Address & Postal Code:

Telephone No. (Day):

Telephone No. (Night):

Cell:

Fax:

Email Address:

Description of Goods to be sold:

Description of Mobile Vending Unit:

Photograph Attached?

Yes ☐

No ☐

Location of site where Mobile Vending Unit will be operated:

Has permission been granted by the property owner? Yes ☐ No ☐

Start Date:

End Date:

Operating Hours:

Open:

Close:

Is the operation in regulatory compliance with all Province of PEI and Government of Canada requirements? Yes ☐ No ☐

Applicant Signature:

Date:

Mobile Vendors Bylaw

Schedule 'B'

The applicant acknowledges that he/she has read the Town of Kensington Mobile Vendors Bylaw in its entirety, fully understands the terms and conditions as outlined and has fully disclosed all details and components related to an application for a Mobile Vending License.

Applicant Name: _____

Date: _____

Applicant Signature: _____

HOLD HARMLESS AGREEMENT

(Name of Applicant) shall indemnify and hold the Town of Kensington harmless from and against all liability, loss, claims, demands, costs, and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions by the above named, their officers, agents, employees, or others for whom they are responsible at law arising out of any cause whatsoever, either direct or indirect, through its operation under a Mobile Vendors License in connection with

(Mobile Vending Business).

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Summary
Town of Kensington
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Revenue										
General Government	\$ 955,010.00	\$ -	\$ 923,662.00	\$ 902,201.58	\$ 1,014,199.00	\$ 969,169.98	\$ 859,162.00	\$ 909,314.60	\$ 860,773.00	\$ 898,488.94
Police	\$ 20,400.00	\$ -	\$ 30,000.00	\$ 14,145.20	\$ 48,000.00	\$ 28,168.60	\$ 48,000.00	\$ 58,165.50	\$ 48,500.00	\$ 68,493.75
Rental Revenue	\$ 101,216.00	\$ -	\$ 148,706.00	\$ 106,267.02	\$ 145,350.00	\$ 146,584.31	\$ 201,836.00	\$ 146,793.51	\$ 139,442.08	\$ 148,980.10
Recreation Revenue	\$ 5,200.00	\$ -	\$ 5,200.00	\$ 3,940.00	\$ 4,200.00	\$ 5,060.00	\$ 2,500.00	\$ 4,201.25	\$ 1,000.00	\$ 2,500.00
Sale of Services	\$ 386,400.00	\$ -	\$ 371,200.00	\$ 347,949.60	\$ 368,122.00	\$ 379,661.02	\$ 422,100.00	\$ 412,566.30	\$ 371,077.48	\$ 429,798.31
Total Town Revenue	\$ 1,468,226.00	\$ -	\$ 1,478,768.00	\$ 1,374,503.40	\$ 1,579,871.00	\$ 1,528,643.91	\$ 1,533,598.00	\$ 1,531,041.16	\$ 1,420,792.56	\$ 1,548,261.10
Fire Revenue	\$ 200,376.00	\$ -	\$ 202,036.00	\$ 185,773.00	\$ 199,536.00	\$ 198,645.00	\$ 196,800.00	\$ 198,843.98	\$ 215,448.00	\$ 196,568.00
Community Gardens	\$ 408,200.00	\$ -	\$ 421,100.00	\$ 342,973.34	\$ 379,800.00	\$ 406,572.51	\$ 374,400.00	\$ 365,353.09	\$ 299,995.00	\$ 332,146.35
Total Revenue all Sources	\$ 2,076,802.00	\$ -	\$ 2,101,904.00	\$ 1,903,249.74	\$ 2,159,207.00	\$ 2,133,861.42	\$ 2,104,798.00	\$ 2,095,238.23	\$ 1,936,235.56	\$ 2,076,975.45
Expenses										
Town Hall	\$ 158,638.00	\$ -	\$ 161,490.00	\$ 140,699.36	\$ 164,590.00	\$ 164,608.42	\$ 160,280.00	\$ 150,897.61	\$ 156,823.38	\$ 155,357.46
General Government	\$ 372,592.00	\$ -	\$ 383,767.00	\$ 387,535.43	\$ 431,216.00	\$ 412,676.53	\$ 433,245.00	\$ 374,116.88	\$ 434,298.19	\$ 397,141.03
Police	\$ 409,132.00	\$ -	\$ 403,522.00	\$ 346,097.60	\$ 383,050.00	\$ 387,670.61	\$ 369,122.00	\$ 369,084.42	\$ 342,156.01	\$ 388,945.26
Public Works	\$ 259,895.00	\$ -	\$ 240,595.00	\$ 227,669.01	\$ 216,066.00	\$ 261,302.41	\$ 209,024.00	\$ 207,519.43	\$ 176,490.55	\$ 215,889.65
Train Station	\$ 29,128.00	\$ -	\$ 28,004.00	\$ 23,313.06	\$ 27,569.00	\$ 28,178.37	\$ 33,558.00	\$ 34,988.38	\$ 33,858.03	\$ 32,807.94
Recreation	\$ 72,250.00	\$ -	\$ 62,710.00	\$ 65,881.47	\$ 170,850.00	\$ 150,091.06	\$ 84,525.00	\$ 78,732.27	\$ 62,871.76	\$ 56,399.63
Sale of Services	\$ 187,090.00	\$ -	\$ 184,012.00	\$ 161,757.01	\$ 186,530.00	\$ 194,269.95	\$ 243,844.00	\$ 239,834.31	\$ 214,294.64	\$ 225,992.57
Total Town Expenses	\$ 1,488,725.00	\$ -	\$ 1,464,100.00	\$ 1,352,952.94	\$ 1,579,871.00	\$ 1,598,797.35	\$ 1,533,598.00	\$ 1,455,173.30	\$ 1,420,792.56	\$ 1,472,533.54
Total Fire Expenses	\$ 200,376.00	\$ -	\$ 202,036.00	\$ 185,011.80	\$ 202,036.00	\$ 184,829.70	\$ 196,800.00	\$ 187,749.08	\$ 215,088.00	\$ 207,021.81
Total CGC Expenses	\$ 387,701.00	\$ -	\$ 388,175.00	\$ 390,142.44	\$ 379,800.00	\$ 421,953.65	\$ 372,650.00	\$ 376,016.60	\$ 328,115.00	\$ 330,546.52
Total Expenses All Sources	\$ 2,076,802.00	\$ -	\$ 2,054,311.00	\$ 1,928,107.18	\$ 2,161,707.00	\$ 2,205,580.70	\$ 2,103,048.00	\$ 2,018,938.98	\$ 1,963,995.56	\$ 2,010,101.87
Variance Water & Sewer	\$ -									
Variance Town	\$ (20,499.00)	\$ -	\$ 14,668.00	\$ 21,550.46	\$ -	\$ (70,153.44)	\$ -	\$ 75,867.86	\$ (0.00)	\$ 75,727.56
Variance Fire Department	\$ -	\$ -	\$ -	\$ 761.20	\$ (2,500.00)	\$ 13,815.30	\$ -	\$ 11,094.90	\$ 360.00	\$ (10,453.81)
Variance CGC	\$ 20,499.00	\$ -	\$ 32,925.00	\$ (47,169.10)	\$ -	\$ (15,381.14)	\$ 1,750.00	\$ (10,663.51)	\$ (28,120.00)	\$ 1,599.83

Summary
Town of Kensington
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Deficit Recovery	\$ -		\$ 47,593.00	\$ (24,857.44)	\$ (2,500.00)	\$ (71,719.28)	\$ 1,750.00	\$ 76,299.25	\$ (27,760.00)	\$ 66,873.58

Preliminary

Town of Kensington
Town Hall
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expenses										
Depreciation	\$ 57,453.00	\$ -	\$ 58,200.00	\$ 53,400.00	\$ 61,800.00	\$ 61,800.00	\$ 52,800.00	\$ 52,800.00	\$ 46,308.00	\$ 45,977.11
Property Taxes	\$ 9,345.00	\$ -	\$ 10,350.00	\$ 6,487.45	\$ 9,750.00	\$ 10,118.12	\$ 10,500.00	\$ 9,866.76	\$ 10,455.00	\$ 10,463.83
Electricity	\$ 15,600.00	\$ -	\$ 15,100.00	\$ 13,319.48	\$ 16,400.00	\$ 14,532.78	\$ 18,000.00	\$ 15,020.82	\$ 13,200.00	\$ 16,647.63
Heating Oil	\$ 16,000.00	\$ -	\$ 16,000.00	\$ 12,318.87	\$ 15,000.00	\$ 17,712.75	\$ 18,000.00	\$ 15,494.37	\$ 14,850.00	\$ 17,363.03
Wages - Custodian	\$ 33,480.00	\$ -	\$ 32,500.00	\$ 27,793.39	\$ 30,500.00	\$ 29,978.16	\$ 30,500.00	\$ 27,479.99	\$ 27,876.73	\$ 30,451.72
Repair and Main. - Equip (delete)	\$ -	\$ -	\$ -	\$ -	\$ 7,200.00	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Main. - Building	\$ 14,400.00	\$ -	\$ 14,400.00	\$ 15,490.37	\$ 7,200.00	\$ 15,974.55	\$ 12,000.00	\$ 14,103.35	\$ 15,240.00	\$ 9,734.04
Janitor Supplies - Town Hall	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,769.31	\$ 3,000.00	\$ 2,358.22	\$ 3,600.00	\$ 2,328.94	\$ 2,700.00	\$ 3,088.31
Town Hall Consolidation Loan Interest	\$ 9,000.00	\$ -	\$ 11,460.00	\$ 8,754.64	\$ 13,200.00	\$ 11,624.86	\$ 14,160.00	\$ 13,206.74	\$ 25,463.82	\$ 20,935.86
Generator Interest Loan #5	\$ 360.00	\$ -	\$ 480.00	\$ 365.85	\$ 540.00	\$ 508.98	\$ 720.00	\$ 596.64	\$ 729.83	\$ 695.93
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses	\$ 158,638.00	\$ -	\$ 161,490.00	\$ 140,699.36	\$ 164,590.00	\$ 164,608.42	\$ 160,280.00	\$ 150,897.61	\$ 156,823.38	\$ 155,357.46

Town of Kensington
Fire Department
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Revenue										
Fire Dues	\$ 200,376.00	\$ -	\$ 202,036.00	\$ 185,773.00	\$ 199,536.00	\$ 198,645.00	\$ 196,800.00	\$ 198,843.98	\$ 214,848.00	\$ 196,568.00
Donations Fire	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -
	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -
Revenue	\$ 200,376.00	\$ -	\$ 202,036.00	\$ 185,773.00	\$ 199,536.00	\$ 198,645.00	\$ 196,800.00	\$ 198,843.98	\$ 215,448.00	\$ 196,568.00
	\$ -	\$ -	\$ -				\$ -	\$ -	\$ -	\$ -
Depreciation	\$ 75,300.00	\$ -	\$ 79,428.00	\$ 72,809.00	\$ 79,428.00	\$ 82,680.00	\$ 82,653.00	\$ 82,680.00	\$ 65,844.00	\$ 76,705.77
Reserve Fund	\$ 9,414.00	\$ -	\$ 12,842.00	\$ 11,982.00	\$ 12,842.00	\$ 6,408.00	\$ -	\$ 7,920.00	\$ 5,471.56	\$ -
Water & Sewer	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,237.83	\$ 1,500.00	\$ 1,322.81	\$ 1,500.00	\$ 1,475.80	\$ 1,320.00	\$ 1,467.97
Property Taxes	\$ 6,450.00	\$ -	\$ 6,450.00	\$ -	\$ 6,450.00	\$ 2,234.69	\$ 2,207.00	\$ 4,169.50	\$ 2,400.00	\$ 230.79
Electricity	\$ 4,440.00	\$ -	\$ 4,440.00	\$ 3,839.01	\$ 4,440.00	\$ 4,139.26	\$ 4,440.00	\$ 4,326.09	\$ 4,020.00	\$ 4,103.08
Heating Oil	\$ 12,100.00	\$ -	\$ 10,950.00	\$ 8,353.37	\$ 10,950.00	\$ 10,881.72	\$ 9,500.00	\$ 11,624.17	\$ 8,900.00	\$ 9,587.71
Telephone	\$ 3,360.00	\$ -	\$ 3,360.00	\$ 2,967.65	\$ 3,360.00	\$ 2,743.48	\$ 3,360.00	\$ 2,972.94	\$ 3,840.00	\$ 3,128.77
Cellular	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 1,719.31	\$ 2,400.00	\$ 1,957.04	\$ 2,400.00	\$ 2,068.28	\$ 1,260.00	\$ 849.82
Advertising	\$ 750.00	\$ -	\$ 750.00	\$ 468.70	\$ 750.00	\$ 706.32	\$ 750.00	\$ 831.06	\$ -	\$ 759.00
Honorariums	\$ 24,400.00	\$ -	\$ 24,400.00	\$ 22,200.00	\$ 24,400.00	\$ 20,875.00	\$ 24,400.00	\$ 22,100.00	\$ 22,800.00	\$ 21,500.00
Fire Equipment, Uniforms & Supplies	\$ 6,600.00	\$ -	\$ 2,100.00	\$ 6,167.39	\$ 2,100.00	\$ 811.41	\$ 2,100.00	\$ 2,410.70	\$ 5,100.00	\$ 1,804.61
Repair and Main. - Equip	\$ 2,400.00	\$ -	\$ 3,600.00	\$ 1,978.56	\$ 3,600.00	\$ 6,360.42	\$ 3,600.00	\$ -	\$ 3,360.00	\$ 3,360.00
Repair and Main. - Vehicle	\$ 12,000.00	\$ -	\$ 9,600.00	\$ 16,674.36	\$ 9,600.00	\$ 8,838.82	\$ 9,600.00	\$ -	\$ 4,400.00	\$ 8,085.22
Repair and Main. - Building	\$ 4,800.00	\$ -	\$ 1,800.00	\$ 4,408.36	\$ 1,800.00	\$ 5,712.13	\$ 1,650.00	\$ 12,982.08	\$ 1,650.00	\$ 1,650.00
Vehicle - Gas & Oil	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 3,925.49	\$ 6,000.00	\$ 3,842.25	\$ 6,000.00	\$ 4,451.13	\$ 6,000.00	\$ 5,308.67
Snow and Ice Control	\$ 3,250.00	\$ -	\$ 2,000.00	\$ 3,109.80	\$ 2,000.00	\$ 1,411.55	\$ 2,000.00	\$ 780.00	\$ 2,000.00	\$ 1,065.00
Conventions and Meetings/Proff Dev	\$ 6,000.00	\$ -	\$ 8,960.00	\$ 5,012.02	\$ 8,960.00	\$ 2,272.15	\$ 8,960.00	\$ 3,125.88	\$ 11,000.00	\$ 4,792.32
Insurance	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,470.00	\$ 1,500.00	\$ 1,470.00	\$ 1,500.00	\$ 1,470.00	\$ 1,500.00	\$ 1,470.00
Answering Service - Fire	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,618.66	\$ 3,000.00	\$ 2,802.78	\$ 2,100.00	\$ 2,051.00	\$ 2,100.00	\$ 1,925.00
2010 Truck Loan # 21	\$ 9,840.00	\$ -	\$ 10,584.00	\$ 9,266.62	\$ 10,584.00	\$ 10,821.50	\$ 11,880.00	\$ 11,458.28	\$ 12,913.00	\$ 12,452.27
Fire Hall Loan Int. Loan #10	\$ 4,872.00	\$ -	\$ 6,372.00	\$ 4,803.67	\$ 6,372.00	\$ 6,538.37	\$ 16,200.00	\$ 8,852.17	\$ 18,710.00	\$ 16,276.37
Share of General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,499.44	\$ 30,499.44
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 200,376.00	\$ -	\$ 202,036.00	\$ 185,011.80	\$ 202,036.00	\$ 184,829.70	\$ 196,800.00	\$ 187,749.08	\$ 215,088.00	\$ 207,021.81

Town of Kensington
General Government
Budget 2016

Revenue	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Animal Control	\$ 240.00	\$ -	\$ 200.00	\$ 248.00	\$ 200.00	\$ 256.00	\$ 384.00	\$ 200.00	\$ 384.00	\$ 352.00
Building Permits	\$ 4,850.00	\$ -	\$ 3,650.00	\$ 2,850.00	\$ 4,500.00	\$ 3,750.00	\$ 1,170.00	\$ 1,040.00	\$ 1,170.00	\$ 1,120.00
Donations	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 7,879.89	\$ 2,000.00	\$ 3,369.00	\$ 4,000.00	\$ 4,200.00	\$ 5,000.00	\$ 4,254.00
Canada Day	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,537.00	\$ 1,500.00	\$ 1,537.00	\$ 1,400.00	\$ 1,500.00	\$ 2,000.00	\$ 1,400.00
Employment Grant	\$ 16,000.00	\$ -	\$ 16,000.00	\$ 14,216.58	\$ 12,000.00	\$ 15,775.18	\$ 12,000.00	\$ 13,694.70	\$ 10,000.00	\$ 12,003.33
Equalization Grants	\$ 345,000.00	\$ -	\$ 342,900.00	\$ 314,607.48	\$ 342,051.00	\$ 342,899.52	\$ 345,000.00	\$ 339,504.48	\$ 339,504.00	\$ 344,965.02
Community Support Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,735.90	\$ 10,000.00	\$ -
Police Training Grant	\$ 3,900.00	\$ -	\$ 3,900.00	\$ -	\$ 3,700.00	\$ 3,740.46	\$ 3,736.00	\$ -	\$ 3,619.00	\$ 3,619.98
Miscellaneous Revenue	\$ 21,000.00	\$ -	\$ 15,000.00	\$ 20,940.69	\$ 31,200.00	\$ 15,761.50	\$ -	\$ 42,327.40	\$ -	\$ 40,561.71
GST/PST Refund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167.26	\$ -	\$ -	\$ -	\$ 2,166.19
Property Taxes	\$ 550,020.00	\$ -	\$ 537,012.00	\$ 497,996.24	\$ 519,885.00	\$ 518,560.83	\$ 491,472.00	\$ 500,436.00	\$ 489,096.00	\$ 488,046.71
Gain or Loss on Disposal of Assets	\$ 9,000.00	\$ -	\$ -	\$ 41,925.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Kensington 2014 Revenue	\$ -	\$ -	\$ -	\$ -	\$ 97,163.00	\$ 63,353.23	\$ -	\$ 2,676.12	\$ -	\$ -
Subtotal General Revenue	\$ 955,010.00	\$ -	\$ 923,662.00	\$ 902,201.58	\$ 1,014,199.00	\$ 969,169.98	\$ 859,162.00	\$ 909,314.60	\$ 860,773.00	\$ 898,488.94
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Dept Revenue	\$ 20,400.00	\$ -	\$ 30,000.00	\$ 14,145.20	\$ 48,000.00	\$ 28,168.60	\$ 48,000.00	\$ 58,165.50	\$ 48,500.00	\$ 68,493.75
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Police Services Revenue	\$ 20,400.00	\$ -	\$ 30,000.00	\$ 14,145.20	\$ 48,000.00	\$ 28,168.60	\$ 48,000.00	\$ 58,165.50	\$ 48,500.00	\$ 68,493.75
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dr. MacKean	\$ -	\$ -	\$ -	\$ -	\$ 14,532.00	\$ 9,688.88	\$ 15,000.00	\$ 14,533.32	\$ 14,532.00	\$ 14,533.32
Dr. McNearney	\$ -	\$ -	\$ -	\$ -	\$ 14,532.00	\$ 9,688.88	\$ 15,000.00	\$ 14,533.32	\$ 14,532.00	\$ 14,533.32
Kensington Family Medical Centre	\$ 48,000.00	\$ -	\$ 48,000.00	\$ 44,100.00	\$ 14,532.00	\$ 23,405.88	\$ 15,000.00	\$ 14,533.32	\$ 14,532.00	\$ 14,533.32
Miscellaneous Rent	\$ 15,272.00	\$ -	\$ 15,272.00	\$ 14,442.00	\$ 13,450.00	\$ 16,226.00	\$ 11,376.00	\$ 12,368.50	\$ 1,500.00	\$ 11,730.00
Kiddie Town Daycare	\$ 5,004.00	\$ -	\$ 5,004.00	\$ 4,592.83	\$ 4,956.00	\$ 4,960.80	\$ 4,920.00	\$ 4,960.80	\$ 4,730.64	\$ 4,724.52
Public Health Nurse	\$ -	\$ -	\$ -	\$ -	\$ 2,724.00	\$ 1,819.60	\$ 2,880.00	\$ 2,729.40	\$ 2,736.00	\$ 2,729.40
Chamber of Commerce	\$ 1,428.00	\$ -	\$ 1,428.00	\$ 1,312.19	\$ 1,416.00	\$ 1,417.32	\$ 1,440.00	\$ 1,417.32	\$ 1,349.88	\$ 1,349.88
Unit 17	\$ -	\$ -	\$ 1,872.00	\$ 784.00	\$ -	\$ 155.25	\$ 3,600.00	\$ 280.70	\$ 3,380.88	\$ 3,368.40
Indian River Festival	\$ 2,136.00	\$ -	\$ 2,136.00	\$ 1,968.34	\$ 2,124.00	\$ 2,126.04	\$ 2,160.00	\$ 2,303.21	\$ 2,031.00	\$ 2,024.76
Train Station	\$ 20,544.00	\$ -	\$ 16,842.00	\$ 15,134.01	\$ 18,932.00	\$ 18,932.50	\$ 20,360.00	\$ 20,350.29	\$ 19,380.96	\$ 19,380.96
Kensington Physiotherapy	\$ 8,832.00	\$ -	\$ 8,832.00	\$ 8,105.35	\$ 8,832.00	\$ 8,842.20	\$ 9,360.00	\$ 8,847.33	\$ 8,668.80	\$ 8,668.80
Fun Times Kindergarden	\$ -	\$ -	\$ 49,320.00	\$ 15,828.30	\$ 49,320.00	\$ 49,320.96	\$ 52,740.00	\$ 49,936.00	\$ 52,067.92	\$ 51,403.42
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,000.00	\$ -	\$ -	\$ -

Town of Kensington
General Government
Budget 2016

Revenue	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Subtotal Rental Revenue	\$ 101,216.00	\$ -	\$ 148,706.00	\$ 106,267.02	\$ 145,350.00	\$ 146,584.31	\$ 201,836.00	\$ 146,793.51	\$ 139,442.08	\$ 148,980.10
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation & Aqua Program	\$ 5,200.00	\$ -	\$ 5,200.00	\$ 3,940.00	\$ 4,200.00	\$ 5,060.00	\$ 2,500.00	\$ 4,201.25	\$ 1,000.00	\$ 2,500.00
Support for Recreation Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Recreation Revenue	\$ 5,200.00	\$ -	\$ 5,200.00	\$ 3,940.00	\$ 4,200.00	\$ 5,060.00	\$ 2,500.00	\$ 4,201.25	\$ 1,000.00	\$ 2,500.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIS Secondment	\$ -	\$ -	\$ -	\$ -	\$ 17,722.00	\$ 14,975.12	\$ 71,700.00	\$ 62,585.77	\$ 64,485.48	\$ 69,620.79
Police Chief Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000.00	\$ 16,000.00
Contract Revenue	\$ 372,000.00	\$ -	\$ 354,000.00	\$ 335,314.60	\$ 342,000.00	\$ 349,165.90	\$ 342,000.00	\$ 337,030.53	\$ 279,600.00	\$ 336,517.52
Record Checks	\$ 14,400.00	\$ -	\$ 17,200.00	\$ 12,635.00	\$ 8,400.00	\$ 15,520.00	\$ 8,400.00	\$ 12,950.00	\$ 10,992.00	\$ 7,660.00
Subtotal Sales of Services	\$ 386,400.00	\$ -	\$ 371,200.00	\$ 347,949.60	\$ 368,122.00	\$ 379,661.02	\$ 422,100.00	\$ 412,566.30	\$ 371,077.48	\$ 429,798.31
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 1,468,226.00	\$ -	\$ 1,478,768.00	\$ 1,374,503.40	\$ 1,579,871.00	\$ 1,528,643.91	\$ 1,533,598.00	\$ 1,531,041.16	\$ 1,420,792.56	\$ 1,548,261.10
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,620.00	\$ -
Deficit Recovery	\$ -	\$ -	\$ -	\$ 13,445.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ 6,721.00	\$ 6,564.00	\$ -	\$ -	\$ 99,436.95	\$ -
Property Taxes(Gorman & Walker)	\$ 150.00	\$ -	\$ 3,900.00	\$ 91.96	\$ 3,900.00	\$ 263.90	\$ 4,050.00	\$ 4,627.10	\$ 6,600.00	\$ 3,931.00
Telephone	\$ 2,760.00	\$ -	\$ 3,300.00	\$ 2,513.35	\$ 3,300.00	\$ 3,179.96	\$ 3,300.00	\$ 3,166.06	\$ 3,150.00	\$ 3,151.70
Cellular	\$ 3,600.00	\$ -	\$ 4,200.00	\$ 3,275.02	\$ 5,100.00	\$ 4,274.70	\$ 3,960.00	\$ 5,274.64	\$ 4,800.00	\$ 3,901.53
Office Expenses	\$ 11,400.00	\$ -	\$ 11,400.00	\$ 10,446.72	\$ 16,200.00	\$ 14,012.96	\$ 12,000.00	\$ 14,276.92	\$ 13,500.00	\$ 12,849.79
IT Services	\$ 3,600.00	\$ -	\$ 3,000.00	\$ 3,070.99	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
Advertising	\$ 8,400.00	\$ -	\$ 7,250.00	\$ 8,639.25	\$ 10,250.00	\$ 11,299.48	\$ 10,000.00	\$ 6,902.18	\$ 9,000.00	\$ 10,763.38
Wages - Administration	\$ 218,600.00	\$ -	\$ 221,794.00	\$ 195,108.16	\$ 240,061.00	\$ 236,924.87	\$ 222,400.00	\$ 200,861.21	\$ 191,036.04	\$ 214,681.04
Workers Compensation	\$ 5,800.00	\$ -	\$ 5,800.00	\$ 4,205.44	\$ 5,800.00	\$ 4,735.85	\$ 5,800.00	\$ 5,264.17	\$ 5,800.00	\$ 4,972.64
Honorariums	\$ 21,700.00	\$ -	\$ 21,700.00	\$ 21,121.92	\$ 22,770.00	\$ 21,291.44	\$ 21,865.00	\$ 21,037.13	\$ 21,420.00	\$ 20,582.88
20 Stewart Street Bldg R&M	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,462.66	\$ 3,400.00	\$ 5,071.48	\$ -	\$ -	\$ -	\$ -
Repair and Maint - Vehicle (Delete)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,278.95	\$ 1,500.00	\$ 3,496.23
Vehicle - Gas & Oil (Delete)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,320.00	\$ 2,054.43
Conventions and Meetings	\$ 6,600.00	\$ -	\$ 6,594.00	\$ 5,309.73	\$ 9,594.00	\$ 5,464.72	\$ 10,044.00	\$ 7,459.09	\$ 5,750.00	\$ 5,102.54

Town of Kensington
General Government
Budget 2016

Revenue	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Town Functions (Delete see Special Events)	\$ -	\$ -	\$ 2,500.00	\$ 410.69	\$ 2,000.00	\$ 2,834.63	\$ 1,800.00	\$ 1,653.60	\$ 2,000.00	\$ 1,685.45
Dues & Memberships	\$ 5,050.00	\$ -	\$ 4,300.00	\$ 4,533.71	\$ 4,000.00	\$ 4,217.70	\$ 4,000.00	\$ 3,879.10	\$ 4,000.00	\$ 3,989.36
Travel and Mileage	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,208.43	\$ 4,200.00	\$ 3,998.62	\$ 4,200.00	\$ 4,126.07	\$ 600.00	\$ 456.30
Proff Development	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 125.00	\$ 1,600.00	\$ 740.00	\$ 1,600.00	\$ 275.00	\$ 1,600.00	\$ -
Donations and Grants	\$ 9,000.00	\$ -	\$ 13,000.00	\$ 13,675.00	\$ 13,200.00	\$ 11,638.00	\$ 12,000.00	\$ 11,788.07	\$ 10,000.00	\$ 30,650.78
Miscellaneous	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 3,202.23	\$ 1,200.00	\$ 1,307.80	\$ 1,200.00	\$ 3,999.77	\$ -	\$ 22,951.74
Insurance - Other	\$ 43,000.00	\$ -	\$ 39,751.00	\$ 42,433.00	\$ 40,000.00	\$ 38,792.00	\$ 40,800.00	\$ 38,396.00	\$ 39,651.00	\$ 47,827.00
Professional Fees - Accountant	\$ 13,000.00	\$ -	\$ 14,700.00	\$ 20,085.00	\$ 14,700.00	\$ 21,611.30	\$ 17,500.00	\$ 15,375.50	\$ 20,000.00	\$ 25,125.23
Professional Fees - Other	\$ 9,600.00	\$ -	\$ 9,000.00	\$ 9,425.81	\$ 9,000.00	\$ 7,648.05	\$ 12,000.00	\$ 7,300.20	\$ 6,000.00	\$ 19,812.61
Animal Control	\$ 120.00	\$ -	\$ 120.00	\$ 59.31	\$ 120.00	\$ 55.24	\$ 120.00	\$ -	\$ 120.00	\$ 114.77
Photocopier	\$ 3,000.00	\$ -	\$ 3,650.00	\$ 3,382.88	\$ 2,850.00	\$ 3,622.11	\$ 3,000.00	\$ 2,678.51	\$ 3,600.00	\$ 5,528.03
Web Page Expenses	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 850.20	\$ 1,200.00	\$ 449.62	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 270.73
ADP Payroll Expenses	\$ 2,700.00	\$ -	\$ 2,700.00	\$ 2,605.55	\$ 2,700.00	\$ 2,599.97	\$ 1,800.00	\$ 2,637.11	\$ 1,800.00	\$ 1,828.14
Bank Charges	\$ 9,600.00	\$ -	\$ 9,600.00	\$ 7,905.88	\$ 8,400.00	\$ 9,892.22	\$ 7,800.00	\$ 8,486.40	\$ 7,800.00	\$ 10,130.03
Development Expense	\$ 5,000.00	\$ -	\$ 2,000.00	\$ 9,740.81	\$ 7,000.00	\$ 8,597.08	\$ 2,000.00	\$ -	\$ -	\$ 5,320.85
Planning (combine with Prof Other)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500.00	\$ -
Promotional Materials	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,789.20	\$ 3,000.00	\$ 1,615.61	\$ 2,640.00	\$ 1,963.56	\$ 800.00	\$ 1,000.77
Fire Protection Charge	\$ 55,944.00	\$ -	\$ 55,944.00	\$ 51,282.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00
W&S Share of General Government	\$ (151,200.00)	\$ -	\$ (151,200.00)	\$ (138,600.00)	\$ (151,200.00)	\$ (151,200.00)	\$ (151,200.00)	\$ (151,200.00)	\$ (159,296.52)	\$ (159,296.64)
Fire Share of General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30,499.44)	\$ (30,499.44)
Francis St & School St Loan Int.	\$ 5,160.00	\$ -	\$ 6,156.00	\$ 4,910.10	\$ 6,540.00	\$ 6,099.93	\$ -	\$ 6,534.95	\$ 2,400.00	\$ 2,555.97
2013/2014 Capital Loan Interest	\$ -	\$ -	\$ 4,092.00	\$ 1,151.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gorman Property Loan Interest	\$ 11,200.00	\$ -	\$ 11,200.00	\$ 7,327.52	\$ 12,160.00	\$ 10,600.69	\$ 12,336.00	\$ 11,123.79	\$ 12,822.53	\$ 10,689.33
2012 Street Upgrade Interest	\$ 2,820.00	\$ -	\$ 3,276.00	\$ 2,664.17	\$ 11,520.00	\$ 5,200.39	\$ 11,820.00	\$ 11,593.32	\$ -	\$ 1,198.19
Gas Tax Loan Interest	\$ 7,440.00	\$ -	\$ -	\$ 892.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loan # 15 Walker property Interest	\$ 5,256.00	\$ -	\$ 6,168.00	\$ 4,974.77	\$ 6,420.00	\$ 6,087.18	\$ 6,732.00	\$ 6,462.18	\$ 7,086.30	\$ 7,034.77
Loan on 12 School Street Interest	\$ 1,200.00	\$ -	\$ 1,452.00	\$ 1,171.13	\$ 1,800.00	\$ 455.08	\$ 6,828.00	\$ -	\$ 2,621.25	\$ 2,352.01
FunTimes Loan interest	\$ -	\$ -	\$ 4,944.00	\$ 1,406.93	\$ 5,400.00	\$ 4,925.62	\$ 5,700.00	\$ 5,395.19	\$ 6,160.00	\$ 5,883.06
Storm sewer Linwood/Maple Lane Interest	\$ 1,200.00	\$ -	\$ 1,608.00	\$ 1,073.58	\$ -	\$ 423.90	\$ -	\$ -	\$ -	\$ -
Cogsdale Maintenance Fee	\$ 5,000.00	\$ -	\$ 4,360.00	\$ 4,905.00	\$ 4,360.00	\$ 4,360.00	\$ 12,000.00	\$ 13,370.50	\$ 4,000.00	\$ 2,228.42
Fun Times Expense	\$ -	\$ -	\$ 22,800.00	\$ 8,955.64	\$ 22,800.00	\$ 23,403.50	\$ 22,800.00	\$ 22,297.00	\$ 24,300.04	\$ 23,963.05
Library Expense	\$ 13,200.00	\$ -	\$ 13,200.00	\$ 11,748.44	\$ 13,200.00	\$ 13,666.93	\$ 13,200.00	\$ 18,883.61	\$ 13,150.04	\$ 12,903.36
Vu Works	\$ -	\$ -	\$ -	\$ 28,547.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Kensington
General Government
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Revenue										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 372,592.00	\$ -	\$ 383,767.00	\$ 387,535.43	\$ 431,216.00	\$ 412,676.53	\$ 433,245.00	\$ 374,116.88	\$ 434,298.19	\$ 397,141.03

Preliminary

Town of Kensington
Police Department
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expense										
Depreciation	\$ 25,692.00	\$ -	\$ 21,600.00	\$ 19,800.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 17,892.00	\$ 15,710.02
Telephone	\$ 6,000.00	\$ -	\$ 7,020.00	\$ 5,368.66	\$ 7,020.00	\$ 6,613.52	\$ 7,020.00	\$ 6,753.54	\$ 5,220.00	\$ 6,981.46
Cellular	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 1,322.94	\$ 2,040.00	\$ 2,017.49	\$ 2,040.00	\$ 2,261.80	\$ 4,560.00	\$ 2,502.88
Office Expenses	\$ 2,400.00	\$ -	\$ 3,000.00	\$ 3,040.18	\$ 5,640.00	\$ 9,128.32	\$ 5,400.00	\$ 6,020.76	\$ 5,400.00	\$ 5,304.57
IT Services	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 1,995.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wages - Police Full Time	\$ 225,870.00	\$ -	\$ 233,858.00	\$ 173,965.41	\$ 215,688.00	\$ 221,492.70	\$ 230,700.00	\$ 205,754.07	\$ 204,550.01	\$ 223,999.91
Wages - Part Time/Casual	\$ 103,950.00	\$ -	\$ 100,920.00	\$ 109,684.57	\$ 92,476.00	\$ 93,993.40	\$ 70,200.00	\$ 93,495.68	\$ 60,000.00	\$ 86,465.27
Workers Compensation	\$ 4,900.00	\$ -	\$ 5,600.00	\$ 4,205.44	\$ 5,600.00	\$ 4,735.84	\$ 5,000.00	\$ 5,264.15	\$ 5,000.00	\$ 4,972.63
Repair and Main. - Equip	\$ 2,400.00	\$ -	\$ 1,200.00	\$ 2,926.82	\$ 1,200.00	\$ 2,964.12	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00
Repair and Main. - Vehicle	\$ 3,600.00	\$ -	\$ 3,600.00	\$ 10,911.17	\$ 3,600.00	\$ 2,974.48	\$ 3,600.00	\$ 4,478.48	\$ 3,600.00	\$ 7,424.28
Vehicle - Gas & Oil	\$ 12,000.00	\$ -	\$ 14,040.00	\$ 10,026.33	\$ 16,800.00	\$ 13,890.67	\$ 12,500.00	\$ 15,833.59	\$ 12,500.00	\$ 18,153.32
Proff Development	\$ 4,800.00	\$ -	\$ 4,800.00	\$ 2,242.66	\$ 4,800.00	\$ 4,166.81	\$ 4,800.00	\$ 3,884.33	\$ 9,600.00	\$ 5,823.96
Uniforms - Clothing & Supplies	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,044.52	\$ 4,200.00	\$ 4,193.64	\$ 4,200.00	\$ 5,125.52	\$ 5,100.00	\$ 2,581.09
Insurance - Life	\$ 1,080.00	\$ -	\$ 1,080.00	\$ 989.89	\$ 1,080.00	\$ 989.89	\$ 1,080.00	\$ 1,079.88	\$ 1,080.00	\$ 1,079.88
Answering Service - police	\$ 24,000.00	\$ -	\$ 15,696.00	\$ 14,388.00	\$ 15,696.00	\$ 15,696.00	\$ 14,700.00	\$ 15,264.00	\$ 14,400.00	\$ 14,400.00
Meals While on Duty	\$ 360.00	\$ -	\$ 360.00	\$ 125.53	\$ 540.00	\$ 229.73	\$ 540.00	\$ 371.35	\$ 480.00	\$ 494.50
Vehicle - Rental	\$ 300.00	\$ -	\$ 300.00	\$ 288.87	\$ 300.00	\$ 189.71	\$ 300.00	\$ 163.90	\$ 600.00	\$ 113.19
Court Costs & Witness Fees	\$ 2,400.00	\$ -	\$ 1,800.00	\$ 2,218.16	\$ 1,800.00	\$ 1,358.39	\$ 900.00	\$ 2,068.12	\$ 540.00	\$ 1,052.98
Crime Prevention Initiatives	\$ 600.00	\$ -	\$ 600.00	\$ 150.00	\$ 600.00	\$ 428.16	\$ 600.00	\$ -	\$ -	\$ 135.00
PROS	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ 2,830.00	\$ 1,800.00	\$ 2,830.00	\$ -	\$ 2,830.00	\$ 2,264.00
2013 Ford Police Car Interest	\$ 360.00	\$ -	\$ 648.00	\$ 403.13	\$ 912.00	\$ 717.21	\$ 1,128.00	\$ 985.55	\$ -	\$ 812.97
2016 Dodge Charger Interest	\$ 1,020.00	\$ -	\$ -	\$ -	\$ 228.00	\$ 90.53	\$ 384.00	\$ 279.70	\$ 600.00	\$ 469.35
Police Share of Sales of Service	\$ (24,000.00)	\$ -	\$ (24,000.00)	\$ (22,000.00)	\$ (24,000.00)	\$ (24,000.00)	\$ (24,000.00)	\$ (24,000.00)	\$ (12,996.00)	\$ (12,996.00)
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 409,132.00	\$ -	\$ 403,522.00	\$ 346,097.60	\$ 383,050.00	\$ 387,670.61	\$ 369,122.00	\$ 369,084.42	\$ 342,156.01	\$ 388,945.26

Town of Kensington
Public Works
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expense										
Depreciation	\$ 85,860.00	\$ -	\$ 71,328.00	\$ 65,384.00	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00	\$ 50,093.22	\$ 67,384.57
Property Taxes	\$ 465.00	\$ -	\$ 465.00	\$ 559.96	\$ 465.00	\$ 705.52	\$ 465.00	\$ 462.00	\$ 465.00	\$ 466.03
Electricity	\$ 1,320.00	\$ -	\$ 1,680.00	\$ 1,170.79	\$ 1,620.00	\$ 1,880.44	\$ 1,620.00	\$ 1,507.13	\$ 1,500.00	\$ 1,612.75
Heating Oil	\$ 4,350.00	\$ -	\$ 3,800.00	\$ 3,310.15	\$ 4,400.00	\$ 3,140.89	\$ 4,000.00	\$ 4,900.70	\$ 3,000.00	\$ 3,962.73
Street Lights	\$ 37,200.00	\$ -	\$ 35,600.00	\$ 30,079.61	\$ 30,000.00	\$ 32,338.98	\$ 30,000.00	\$ 28,083.74	\$ 27,200.00	\$ 27,604.94
Telephone (Disconnected)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115.58
Cellular	\$ 1,200.00	\$ -	\$ 1,500.00	\$ 1,129.55	\$ 1,500.00	\$ 1,140.91	\$ 1,500.00	\$ 1,167.06	\$ 1,740.00	\$ 1,477.18
Wages	\$ 142,800.00	\$ -	\$ 125,738.00	\$ 125,974.30	\$ 117,601.00	\$ 126,917.36	\$ 126,300.00	\$ 116,860.07	\$ 109,747.53	\$ 121,425.19
Repair and Main. - Equip	\$ 12,000.00	\$ -	\$ 9,600.00	\$ 13,918.48	\$ 4,800.00	\$ 16,828.62	\$ 4,800.00	\$ -	\$ 12,000.00	\$ 4,358.81
Repair and Main. - Vehicle	\$ 2,400.00	\$ -	\$ 4,800.00	\$ 1,776.05	\$ 4,800.00	\$ 4,666.75	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 4,000.00
Repair and Main. - Building	\$ 2,400.00	\$ -	\$ 1,200.00	\$ 3,267.60	\$ 1,200.00	\$ 3,737.80	\$ 700.00	\$ 17,122.40	\$ 700.00	\$ 500.00
Vehicle - Gas & Oil	\$ 4,800.00	\$ -	\$ 4,800.00	\$ 3,157.41	\$ 4,800.00	\$ 4,966.94	\$ 6,000.00	\$ 4,011.77	\$ 6,000.00	\$ 5,307.28
Snow and Ice Control	\$ 70,000.00	\$ -	\$ 65,488.00	\$ 64,558.57	\$ 60,000.00	\$ 69,572.88	\$ 58,000.00	\$ 44,580.13	\$ 58,000.00	\$ 57,086.46
Uniforms - Clothing & Supplies	\$ 900.00	\$ -	\$ 900.00	\$ 272.11	\$ 900.00	\$ 1,184.69	\$ 750.00	\$ 617.03	\$ 750.00	\$ 596.24
Gas & Oil - Equipment Public Works	\$ 8,000.00	\$ -	\$ 6,000.00	\$ 7,399.24	\$ 3,600.00	\$ 7,912.35	\$ 3,600.00	\$ 7,763.02	\$ 6,000.00	\$ 3,296.94
Small Tools & Shop Supplies	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,080.28	\$ 1,200.00	\$ 1,038.25	\$ 600.00	\$ 1,595.71	\$ 600.00	\$ 1,232.09
Miscellaneous	\$ 1,200.00	\$ -	\$ 2,400.00	\$ 1,696.47	\$ 2,400.00	\$ 2,337.99	\$ 2,400.00	\$ 5,807.48	\$ -	\$ 2,740.28
Garbage Disposal	\$ 2,100.00	\$ -	\$ 2,400.00	\$ 1,415.90	\$ 2,400.00	\$ 2,458.04	\$ 1,740.00	\$ 2,216.29	\$ 1,080.00	\$ 1,761.34
Asphalt Patching/Sidewalk	\$ 25,000.00	\$ -	\$ 30,000.00	\$ 19,498.96	\$ 30,000.00	\$ 36,562.39	\$ 18,617.00	\$ 26,255.92	\$ 10,500.00	\$ 27,347.20
Water and Sewer Share	\$ (148,800.00)	\$ -	\$ (132,000.00)	\$ (121,000.00)	\$ (132,000.00)	\$ (132,000.00)	\$ (132,000.00)	\$ (132,000.00)	\$ (121,593.12)	\$ (121,593.12)
Public Works Interest on Loans	\$ 3,000.00	\$ -	\$ 696.00	\$ 272.66	\$ 1,380.00	\$ 914.97	\$ 1,872.00	\$ 1,559.02	\$ 2,520.00	\$ 2,157.24
Operating Lease Kubota	\$ 2,500.00	\$ -	\$ 3,000.00	\$ 2,746.92	\$ 3,000.00	\$ 2,996.64	\$ 3,060.00	\$ 3,009.96	\$ 3,187.92	\$ 3,049.92
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 259,895.00	\$ -	\$ 240,595.00	\$ 227,669.01	\$ 216,066.00	\$ 261,302.41	\$ 209,024.00	\$ 207,519.43	\$ 176,490.55	\$ 215,889.65

Town of Kensington
Train Station
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expense										
Depreciation	\$ 2,880.00	\$ -	\$ 2,604.00	\$ 2,387.00	\$ 2,825.00	\$ 2,825.00	\$ 9,300.00	\$ 9,300.00	\$ 12,576.00	\$ 9,296.12
Water & Sewer	\$ 1,320.00	\$ -	\$ 864.00	\$ 786.79	\$ 864.00	\$ 745.14	\$ 864.00	\$ 834.59	\$ 864.00	\$ 915.21
Property Taxes	\$ 1,950.00	\$ -	\$ 1,950.00	\$ 1,277.00	\$ 1,950.00	\$ 1,322.29	\$ 1,950.00	\$ 1,945.62	\$ 1,659.00	\$ 1,944.00
Electricity	\$ 7,560.00	\$ -	\$ 7,560.00	\$ 6,246.84	\$ 7,560.00	\$ 7,701.51	\$ 7,200.00	\$ 7,416.02	\$ 6,000.00	\$ 6,887.76
Heating Oil	\$ 7,150.00	\$ -	\$ 7,550.00	\$ 5,231.91	\$ 7,050.00	\$ 8,334.13	\$ 6,900.00	\$ 7,424.99	\$ 4,500.00	\$ 6,669.21
Freight Shed Electicity	\$ 2,700.00	\$ -	\$ 2,400.00	\$ 2,102.76	\$ 2,760.00	\$ 1,925.51	\$ 2,760.00	\$ 2,587.28	\$ 4,200.00	\$ 2,738.73
Repair and Main. - Equip	\$ 600.00	\$ -	\$ 1,200.00	\$ 73.97	\$ 1,200.00	\$ 890.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00
Repair and Main. - Building	\$ 3,600.00	\$ -	\$ 2,400.00	\$ 3,958.87	\$ 1,800.00	\$ 3,124.34	\$ 1,800.00	\$ 3,517.45	\$ 1,200.00	\$ 1,520.51
Train Station Int Infrast Loan #23	\$ 1,368.00	\$ -	\$ 1,476.00	\$ 1,247.92	\$ 1,560.00	\$ 1,310.45	\$ 1,584.00	\$ 1,962.43	\$ 1,659.03	\$ 1,636.40
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 29,128.00	\$ -	\$ 28,004.00	\$ 23,313.06	\$ 27,569.00	\$ 28,178.37	\$ 33,558.00	\$ 34,988.38	\$ 33,858.03	\$ 32,807.94

Preliminary

Town of Kensington
Recreation & Parks
Budget 2016

	2016 Annual Budget	2015 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expense										
Depreciation	\$ 5,700.00	\$ -	\$ 4,610.00	\$ 4,210.00	\$ 4,950.00	\$ 4,950.00	\$ 5,400.00	\$ 5,400.00	\$ 4,271.76	\$ 5,222.59
Property Taxes	\$ 1,350.00	\$ -	\$ 1,350.00	\$ 3,707.95	\$ 1,350.00	\$ 5,425.20	\$ 1,425.00	\$ 1,330.04	\$ 750.00	\$ 1,409.78
Electricity	\$ 3,050.00	\$ -	\$ 3,050.00	\$ 2,387.88	\$ 3,050.00	\$ 2,981.05	\$ 3,350.00	\$ 2,853.41	\$ 3,500.00	\$ 3,168.83
Wages - EVK Pool	\$ 17,000.00	\$ -	\$ 15,500.00	\$ 16,545.67	\$ 18,000.00	\$ 15,223.96	\$ 16,800.00	\$ 17,692.66	\$ 15,000.00	\$ 16,343.48
Repair and Maint - Equip	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 127.96	\$ 1,500.00	\$ 645.21	\$ 750.00	\$ -	\$ 750.00	\$ 750.00
Repair and Maint. - Building	\$ 2,450.00	\$ -	\$ 2,100.00	\$ 2,800.07	\$ 1,800.00	\$ 2,241.64	\$ 900.00	\$ 2,685.91	\$ 2,400.00	\$ 895.62
Uniforms - Clothing & Supplies	\$ 500.00	\$ -	\$ 500.00	\$ 100.00	\$ 500.00	\$ 337.79	\$ 1,000.00	\$ 283.79	\$ 450.00	\$ 966.21
Special Events Expense	\$ 13,200.00	\$ -	\$ 9,600.00	\$ 9,967.85	\$ 8,000.00	\$ 11,117.89	\$ 8,000.00	\$ 9,042.22	\$ 8,750.00	\$ 10,079.59
Chemicals	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,733.71	\$ 3,000.00	\$ 2,643.46	\$ 2,900.00	\$ 2,659.32	\$ 3,000.00	\$ 2,771.83
Canada Day Expenses	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,612.41	\$ 3,000.00	\$ 2,870.82	\$ 2,000.00	\$ 2,314.64	\$ 2,000.00	\$ 1,616.84
Community Gardens Grant	\$ 16,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 10,000.00
Park Improvements	\$ 6,000.00	\$ -	\$ 4,000.00	\$ 5,687.97	\$ 3,000.00	\$ 4,675.21	\$ 3,000.00	\$ 3,105.44	\$ 2,000.00	\$ 2,784.57
Kensington 2014	\$ -	\$ -	\$ -	\$ -	\$ 107,700.00	\$ 81,978.83	\$ 24,000.00	\$ 16,364.84	\$ -	\$ 390.29
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 72,250.00	\$ -	\$ 62,710.00	\$ 65,881.47	\$ 170,850.00	\$ 150,091.06	\$ 84,525.00	\$ 78,732.27	\$ 62,871.76	\$ 56,399.63

Town of Kensington
Sales of Service
Budget 2016

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Expenses										
Office Expenses	\$ 1,500.00	\$ -	\$ 3,000.00	\$ 1,262.55	\$ 3,600.00	\$ 4,041.42	\$ 4,800.00	\$ 2,449.52	\$ 6,000.00	\$ 4,525.92
IT Services	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 1,889.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wages - Police Chief Allocation	\$ 24,000.00	\$ -	\$ 24,000.00	\$ 22,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 12,996.00	\$ 12,996.00
Wages - Police Full Time	\$ -	\$ -	\$ -	\$ -	\$ 17,722.00	\$ 18,779.24	\$ 74,700.00	\$ 70,221.76	\$ 64,485.48	\$ 72,529.52
Wages - Police Tech's	\$ 155,280.00	\$ -	\$ 150,702.00	\$ 133,775.42	\$ 138,464.00	\$ 144,619.29	\$ 137,600.00	\$ 140,899.03	\$ 130,133.16	\$ 133,623.85
Proff Development	\$ 480.00	\$ -	\$ 480.00	\$ -	\$ 480.00	\$ -	\$ 480.00	\$ -	\$ 480.00	\$ 53.28
PROS	\$ 2,830.00	\$ -	\$ 2,830.00	\$ 2,830.00	\$ 2,264.00	\$ 2,830.00	\$ 2,264.00	\$ 2,264.00	\$ 200.00	\$ 2,264.00
IT Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 187,090.00	\$ -	\$ 184,012.00	\$ 161,757.01	\$ 186,530.00	\$ 194,269.95	\$ 243,844.00	\$ 239,834.31	\$ 214,294.64	\$ 225,992.57

Preliminary

**Town of Kensington
Water & Sewer Corporation Summary
Budget 2016**

	2016 Annual Budget	2015 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Revenue										
Water Revenue	\$ 194,460.00	\$ -	\$ 192,420.00	\$ 175,402.63	\$ 190,800.00	\$ 190,092.89	\$ 187,200.00	\$ 190,054.89	\$ 192,000.00	\$ 185,409.94
Water Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ 276.06	\$ 120.00	\$ 1,050.00	\$ 4,920.00	\$ 8,105.47
Interest Water A/R	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,994.29	\$ 1,920.00	\$ 3,054.75	\$ 2,400.00	\$ 2,164.61	\$ -	\$ 2,448.36
Water Rating Charge	\$ 55,944.00	\$ -	\$ 55,944.00	\$ 51,282.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00	\$ 55,950.00
Sewer Misc Revenue	\$ -	\$ -	\$ -	\$ 31,653.68	\$ -	\$ -	\$ 240.00	\$ 699.50	\$ -	\$ 200.00
Sewer Revenue	\$ 291,492.00	\$ -	\$ 284,256.00	\$ 258,813.31	\$ 282,000.00	\$ 280,358.82	\$ 277,200.00	\$ 280,931.67	\$ 281,000.04	\$ 276,764.93
Total Revenue	\$ 544,896.00	\$ -	\$ 535,620.00	\$ 520,170.91	\$ 530,670.00	\$ 529,732.52	\$ 523,110.00	\$ 530,850.67	\$ 533,870.04	\$ 528,878.70
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -
Depreciation	\$ 91,080.00	\$ -	\$ 86,640.00	\$ 79,420.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 41,520.00	\$ 41,520.00
Property Tax	\$ 2,700.00	\$ -	\$ 2,700.00	\$ 1,695.98	\$ 1,500.00	\$ 2,515.17	\$ 3,480.00	\$ 1,622.96	\$ 3,540.00	\$ 3,386.68
Electricity	\$ 23,826.00	\$ -	\$ 30,000.00	\$ 30,296.75	\$ 36,000.00	\$ 24,467.86	\$ 30,600.00	\$ 36,618.16	\$ 39,000.00	\$ 29,852.65
Telephone	\$ 3,120.00	\$ -	\$ 3,120.00	\$ 2,849.98	\$ 3,120.00	\$ 3,111.68	\$ 3,000.00	\$ 3,199.77	\$ 3,000.00	\$ 3,045.88
Advertising	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ 180.00	\$ 0.00	\$ 420.00	\$ -
Honorarium	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 3,761.91	\$ 4,200.00	\$ 3,714.29	\$ 3,894.00	\$ 3,809.53	\$ 4,200.00	\$ 3,857.15
Equipment R & M water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ -	\$ -
Professional Development	\$ 3,900.00	\$ -	\$ 3,900.00	\$ 728.55	\$ 3,900.00	\$ 2,821.66	\$ 600.00	\$ 3,896.12	\$ 1,500.00	\$ 648.48
Professional fees Other	\$ 6,500.00	\$ -	\$ 6,600.00	\$ 7,611.42	\$ 12,000.00	\$ -	\$ 7,200.00	\$ 7,575.77	\$ 10,200.00	\$ 6,510.41
Repairs & Maintenance water	\$ 12,000.00	\$ -	\$ 12,000.00	\$ 2,926.44	\$ 12,000.00	\$ 22,380.77	\$ 9,000.00	\$ 4,497.93	\$ 11,432.40	\$ 9,202.43
Bank Charges water	\$ 2,580.00	\$ -	\$ 2,400.00	\$ 2,666.42	\$ 2,400.00	\$ 2,329.79	\$ 4,800.00	\$ 2,516.04	\$ 4,500.00	\$ 4,156.86
Interest on LT Debt Water	\$ 20,040.00	\$ -	\$ 20,040.00	\$ 18,390.91	\$ 31,200.00	\$ 22,854.66	\$ 30,516.00	\$ 21,241.57	\$ 37,392.00	\$ 58,458.00
Water Analysis	\$ 4,800.00	\$ -	\$ 4,800.00	\$ 4,052.62	\$ 4,200.00	\$ 4,663.02	\$ 3,000.00	\$ 4,025.14	\$ 2,520.00	\$ 3,097.50
Water Chlorination	\$ 1,440.00	\$ -	\$ 1,440.00	\$ 798.31	\$ 1,440.00	\$ 821.65	\$ 1,440.00	\$ 1,271.80	\$ 1,440.00	\$ 1,274.81
Bank Charges	\$ 2,580.00	\$ -	\$ 2,400.00	\$ 2,666.24	\$ 2,400.00	\$ 2,329.36	\$ 4,200.00	\$ 2,514.06	\$ -	\$ 4,156.61
Interest on LT Debt Sewer	\$ 34,980.00	\$ -	\$ 34,980.00	\$ 34,145.99	\$ 40,200.00	\$ 39,751.14	\$ 70,200.00	\$ 37,313.49	\$ 63,516.00	\$ 77,439.41
Repairs and Maintenance Sewer	\$ 23,950.00	\$ -	\$ 30,000.00	\$ 69,913.37	\$ 30,000.00	\$ 24,118.08	\$ 16,800.00	\$ 15,590.16	\$ 24,000.00	\$ 17,041.20
CGC Allocation	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 5,501.44	\$ 6,000.00	\$ 8,133.28	\$ 6,000.00	\$ 6,392.32	\$ 4,800.00	\$ 4,731.68
Reserve	\$ -	\$ -	\$ -	\$ -	\$ 13,710.00	\$ 13,713.00	\$ 3,000.00	\$ 34,056.00	\$ -	\$ -
Share of Gen Gov't	\$ 151,200.00	\$ -	\$ 151,200.00	\$ 138,600.00	\$ 151,200.00	\$ 151,200.00	\$ 151,200.00	\$ 151,200.00	\$ 159,296.52	\$ 159,296.64
Share of Public Works	\$ 148,800.00	\$ -	\$ 132,000.00	\$ 121,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 121,593.12	\$ 121,593.12
Expenditures	\$ 544,896.00	\$ -	\$ 535,620.00	\$ 527,026.33	\$ 530,670.00	\$ 502,925.41	\$ 523,110.00	\$ 511,340.82	\$ 533,870.04	\$ 549,269.51
Variance	\$ -		\$ -		\$ -		\$ -		\$ -	
			\$ -		\$ -		\$ -		\$ -	

**Town of Kensington
Community Gardens Complex
Budget 2016**

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Revenue										
CGC Ice Rental	\$ 146,300.00	\$ -	\$ 145,000.00	\$ 123,870.91	\$ 137,500.00	\$ 144,801.31	\$ 128,500.00	\$ 137,927.99	\$ 110,000.00	\$ 117,484.10
CGC Canteen Sales	\$ 72,500.00	\$ -	\$ 77,000.00	\$ 64,543.41	\$ 60,500.00	\$ 69,490.32	\$ 52,500.00	\$ 60,077.52	\$ 36,000.00	\$ 45,276.09
CGC Fitplex Sales	\$ 36,000.00	\$ -	\$ 37,500.00	\$ 22,674.46	\$ 37,500.00	\$ 36,670.64	\$ 40,500.00	\$ 27,619.76	\$ 40,500.00	\$ 30,374.67
CGC Harvest Festival Sales	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 26,694.89	\$ 30,000.00	\$ 29,953.65	\$ 30,000.00	\$ 29,274.07	\$ 28,000.00	\$ 30,581.54
CGC Summer Camp Sales	\$ 11,000.00	\$ -	\$ 11,000.00	\$ 11,156.19	\$ 11,000.00	\$ 11,245.17	\$ 13,000.00	\$ 10,116.68	\$ 6,000.00	\$ 12,130.49
CGC Building Rentals	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 1,400.00	\$ 800.00	\$ 1,496.93	\$ 2,400.00	\$ 2,271.93	\$ 5,550.00	\$ 1,627.62
CGC Interest Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,106.78
CGC Ballfield Sales	\$ 4,300.00	\$ -	\$ 3,200.00	\$ 4,250.75	\$ 3,200.00	\$ 2,560.00	\$ 4,400.00	\$ 2,945.35	\$ 3,500.00	\$ 3,125.00
CGC Cash Over/Under	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 212.59
CGC Sign Rentals	\$ 17,100.00	\$ -	\$ 15,100.00	\$ 13,657.89	\$ 15,100.00	\$ 12,718.00	\$ 11,900.00	\$ 14,827.75	\$ 12,600.00	\$ 11,985.71
CGC Donations	\$ 10,000.00	\$ -	\$ -	\$ 2,541.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CGC Fund Raising Events	\$ 30,200.00	\$ -	\$ 36,500.00	\$ 29,814.53	\$ 25,000.00	\$ 28,763.41	\$ 32,000.00	\$ 25,750.41	\$ -	\$ 19,126.99
CGC Grants - Operational	\$ 25,000.00	\$ -	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	\$ 41,502.00	\$ 24,000.00	\$ 26,503.00	\$ 24,400.00	\$ 20,436.13
CGC Wage Grants	\$ 18,000.00	\$ -	\$ 34,000.00	\$ 17,899.31	\$ 34,000.00	\$ 27,371.08	\$ 34,000.00	\$ 26,474.13	\$ 32,445.00	\$ 38,013.91
CGC Miscellaneous Revenue	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 470.00	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,564.50	\$ 1,000.00	\$ 664.73
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 408,200.00	\$ -	\$ 421,100.00	\$ 342,973.34	\$ 379,800.00	\$ 406,572.51	\$ 374,400.00	\$ 365,353.09	\$ 299,995.00	\$ 332,146.35
Expenditures			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -
			\$ -		\$ -		\$ -	\$ -	\$ -	\$ -
CGC Depreciation	\$ 20,736.00	\$ -	\$ 19,200.00	\$ 17,600.00	\$ 19,200.00	\$ 19,200.00	\$ 19,200.00	\$ 19,200.00	\$ 20,000.00	\$ -
Deficit Recovery	\$ 18,000.00	\$ -	\$ -	\$ 30,181.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CGC Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
CGC Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,637.03	\$ -	\$ -	\$ 7,800.00	\$ 3,790.28
CGC Electricity Arena	\$ 62,100.00	\$ -	\$ 50,000.00	\$ 46,054.40	\$ 42,500.00	\$ 64,258.47	\$ 42,500.00	\$ 44,662.40	\$ 32,600.00	\$ 37,101.44
CGC Heating Oil	\$ 15,400.00	\$ -	\$ 15,400.00	\$ 12,436.61	\$ 17,900.00	\$ 17,254.20	\$ 17,900.00	\$ 13,201.66	\$ 14,500.00	\$ 11,844.03
CGC Electricity Sign	\$ 600.00	\$ -	\$ 1,080.00	\$ 512.16	\$ 1,080.00	\$ 1,214.57	\$ 960.00	\$ 1,351.35	\$ 900.00	\$ 1,121.10
CGC Electricity Ball Field / Canteen	\$ 485.00	\$ -	\$ 485.00	\$ 250.79	\$ 485.00	\$ 303.58	\$ 1,130.00	\$ 460.17	\$ 550.00	\$ 258.09
CGC Telephone	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 2,900.42	\$ 3,600.00	\$ 3,344.62	\$ 3,600.00	\$ 3,781.07	\$ 2,750.00	\$ 4,283.49
CGC Cellular	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,005.40	\$ 1,500.00	\$ 1,063.00	\$ 1,200.00	\$ 1,470.71	\$ -	\$ -
CGC Office Supplies	\$ 600.00	\$ -	\$ 1,000.00	\$ 454.06	\$ 1,200.00	\$ 795.22	\$ 1,200.00	\$ 1,029.82	\$ 1,650.00	\$ 908.68
CGC Advertising	\$ 3,100.00	\$ -	\$ 1,200.00	\$ 3,429.80	\$ 1,200.00	\$ 692.29	\$ 1,200.00	\$ 2,103.62	\$ 650.00	\$ 1,402.36
CGC Wages and Salaries	\$ 159,070.00	\$ -	\$ 189,424.00	\$ 173,115.15	\$ 172,880.00	\$ 200,628.27	\$ 167,425.00	\$ 184,438.57	\$ 153,245.00	\$ 169,616.11
CGC Workers Compensation	\$ 2,200.00	\$ -	\$ 2,200.00	\$ 2,011.53	\$ 2,000.00	\$ 2,073.02	\$ 2,000.00	\$ 1,706.68	\$ 1,800.00	\$ 1,955.95
Repair and Main - Equip (Delete)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Kensington
Community Gardens Complex
Budget 2016**

Revenue

	2016 Annual Budget	2016 Actual	2015 Annual Budget	2015 Actual 30-Nov	2014 Annual Budget	2014 Actual 31-Dec	2013 Annual Budget	2013 Actual 31-Dec	2012 Annual Budget	2012 Actual 31-Dec
Repair and Main - Vehicle (Delete)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repair and Main - Building (Delete)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CGC Repair and Main Equip	\$ 600.00	\$ -	\$ 3,500.00	\$ 855.96	\$ 2,500.00	\$ 495.21	\$ 1,400.00	\$ 3,642.36	\$ 1,200.00	\$ 3,835.54
CGC Repair Vehicle (Zamboni)	\$ 1,200.00	\$ -	\$ 3,750.00	\$ 1,092.40	\$ 5,250.00	\$ 3,204.26	\$ 7,000.00	\$ 8,640.95	\$ 5,000.00	\$ 3,859.02
CGC Repair Building	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 5,191.86	\$ 33,550.00	\$ 4,743.82	\$ 28,670.00	\$ 3,907.28	\$ 21,140.00	\$ 28,321.24
CGC Repair and Main Ice Plant	\$ 2,450.00	\$ -	\$ 2,450.00	\$ 2,213.00	\$ -	\$ 4,976.74	\$ -	\$ -	\$ -	\$ -
CGC Repair and Main Property	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 885.98	\$ -	\$ -	\$ -	\$ -
CGC Repair and Main Ice Surface	\$ 2,800.00	\$ -	\$ -	\$ 2,561.88	\$ -	\$ 2,592.06	\$ -	\$ -	\$ -	\$ -
CGC Zamboni Propane	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,181.29	\$ 3,200.00	\$ 2,532.95	\$ 5,500.00	\$ 2,647.19	\$ 3,000.00	\$ 5,825.93
CGC Ballfield Expenses	\$ 600.00	\$ -	\$ 1,250.00	\$ 358.92	\$ 900.00	\$ 101.96	\$ 900.00	\$ 265.95	\$ 1,500.00	\$ 769.46
CGC Canteen Expenses	\$ 34,750.00	\$ -	\$ 38,500.00	\$ 33,098.43	\$ 21,175.00	\$ 36,914.01	\$ 4,600.00	\$ 31,049.27	\$ 2,050.00	\$ 4,119.17
CGC Harvest Festival Expenses	\$ 9,000.00	\$ -	\$ 9,000.00	\$ 9,318.12	\$ 13,000.00	\$ 10,226.91	\$ 13,000.00	\$ 11,953.06	\$ 13,000.00	\$ 10,226.88
CGC Fitplex Expenses	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 2,165.98	\$ 1,200.00	\$ 2,544.65	\$ 2,700.00	\$ 106.61	\$ 4,600.00	\$ 2,393.30
CGC Snow Removal	\$ 4,500.00	\$ -	\$ 2,500.00	\$ 4,390.00	\$ 2,000.00	\$ 2,122.95	\$ 2,600.00	\$ 870.00	\$ 1,940.00	\$ 1,710.00
CGC MBCU Loan Interest	\$ 5,640.00	\$ -	\$ 7,586.00	\$ 6,582.30	\$ 9,600.00	\$ 8,116.91	\$ 10,740.00	\$ 9,275.30	\$ 13,090.00	\$ 12,518.54
CGC Summer Camp Expenses	\$ 600.00	\$ -	\$ 800.00	\$ 308.73	\$ 600.00	\$ 702.68	\$ 600.00	\$ 124.08	\$ 600.00	\$ 568.56
CGC Fund Raising Expenses	\$ 8,000.00	\$ -	\$ 5,000.00	\$ 9,436.72	\$ 700.00	\$ 4,188.25	\$ 2,450.00	\$ 3,736.34	\$ 900.00	\$ 1,863.54
CGC Dehumidifier Interest	\$ 540.00	\$ -	\$ 900.00	\$ 589.73	\$ 1,380.00	\$ 886.03	\$ -	\$ 143.51	\$ -	\$ -
CGC Senior Center Oil	\$ 2,150.00	\$ -	\$ 2,150.00	\$ 1,921.83	\$ 1,800.00	\$ 3,175.64	\$ 600.00	\$ 143.51	\$ 550.00	\$ 468.34
CGC Senior Center Electricity	\$ 900.00	\$ -	\$ 900.00	\$ 668.74	\$ 900.00	\$ 815.59	\$ 600.00	\$ 1,833.29	\$ 900.00	\$ 931.36
CGC Senior Center Repair and Main	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,560.96	\$ 1,800.00	\$ 1,939.37	\$ 2,475.00	\$ 843.78	\$ 1,300.00	\$ 2,556.65
CGC Senior Center Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 2,135.24	\$ 1,650.00	\$ 1,691.47
CGC Travel and Mileage	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,335.78	\$ 1,800.00	\$ 1,754.55	\$ 7,200.00	\$ -	\$ 6,600.00	\$ 6,876.19
CGC Insurance	\$ 7,400.00	\$ -	\$ 6,000.00	\$ 7,400.00	\$ 7,400.00	\$ 7,400.00	\$ 2,000.00	\$ 1,858.64	\$ 4,400.00	\$ -
CGC Professional Fees Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900.00	\$ 7,381.00	\$ 2,200.00	\$ 2,931.08
CGC Janitorial Supplies	\$ 3,300.00	\$ -	\$ 4,000.00	\$ 3,064.61	\$ 2,400.00	\$ 3,112.44	\$ -	\$ 8,353.80	\$ 1,100.00	\$ 1,548.28
CGC Bank Charges	\$ 1,680.00	\$ -	\$ 600.00	\$ 1,792.71	\$ 1,200.00	\$ 656.42	\$ 2,600.00	\$ 2,490.96	\$ 2,750.00	\$ 2,655.56
CGC Garbage Removal	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,100.92	\$ 2,400.00	\$ 2,400.00	\$ 14,000.00	\$ 1,208.43	\$ 2,200.00	\$ 1,295.69
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 387,701.00	\$ -	\$ 388,175.00	\$ 390,142.44	\$ 379,800.00	\$ 421,953.65	\$ 372,650.00	\$ 376,016.60	\$ 328,115.00	\$ 329,247.33
Variance	\$ -	\$ -	\$ 42,000.00	\$ (47,169.10)	\$ -	\$ (15,381.14)	\$ -	\$ (10,663.51)	\$ -	\$ 2,899.02



Season's Greetings from your business to Prince Edward Island

*The holiday season is a wonderful time to thank your customers
for their patronage and to wish them all the best in 2014*

Greetings air between December 14th and December 31st, 2015

Package "C":

- ❖ 30 x 15 second Christmas Greetings on Q93
- ❖ 30 x 15 second Christmas Greetings on CFCY
- ❖ 30 x 15 second Christmas Greetings on SPUD FM

Your Investment: \$499.00

Greetings air:

- ❖ 25% between 6 and 10 am
- ❖ 25% between 10 am and 3 pm
- ❖ 25% between 3 and 8 pm
- ❖ 25% between 8 pm and midnight



Season's Greetings

Your signature below confirms acceptance of this offer

Client

Date



Mayors Report to Town Council

December 14, 2015

Councillors, Staff and Residents

I am pleased to report of the activities and discussions where I have represented the Town of Kensington since the last Council Meeting.

Economic Development – Mr. Baker and I met with MLA Matt Mackay and Hon. Wayne Easter, MP to discuss potential opportunities for economic development in the area. This meeting coincided with the Economic Development Roundtable discussions MLA Mackay is holding with local residents. Both Mr. MacKay and Mr. Easter are very optimistic that with the right approach and program we can advance some important initiatives for the area and encouraged us to continue moving forward with the economic development meeting and try to narrow our focus to one or two directions. Council should make every effort to attend these roundtable discussions. The next one will be scheduled for January but I do not have the date as yet.

Remembrance Day Ceremonies – It was my honor to lay a wreath in memory of those who gave their lives and fought for our freedom, on behalf of the Town of Kensington at the Cenotaph on November 11. I was also invited to be a guest of the legion and bring greetings on behalf of the Town at the annual banquet at the legion that same evening.

Federation of PEI Semi Annual Meeting – Mrs. MacKinnon and I attended the Semi Annual meeting of the Federation in Tignish. It was well attended and had excellent presentations. We were updated on plans by the provincial government to adopt the National Building Code, Water Act Consultations and a panel discussion of impact of amalgamation of communities 20 years ago.

Central Coastal Tourism Partnership Annual Meeting – I attended the CCTP Annual General Meeting in Emerald. A new slate of directors were elected and a report of the past year along with plans for the upcoming years. They are currently putting together a strategic plan for 3 years and I encouraged CCTP to keep Kensington on their radar even though the Kensington and Area Tourist Association is attempting to draw away from CCTP.

Kensington and Area Chamber of Commerce – The Chamber Gala Awards were presented at the annual banquet. We had a great turnout from Council and Staff at this event and it was greatly appreciated by the Chamber and business community. Awards were handed out to worthy nominees with many being in the Town of Kensington.

National Child Day Walk – The walk is held each year on November 20. I was invited to join with the children and adults as they walked from the Fun Times Early Childhood Learning Center to the Legion. I brought greeting from the town and the children were then entertained with stories and snacks. Our Town Police led the parade with the police car.

Water Act Consultations – On November 24 consultations on the Water Act were held in Kensington. Presentations were made by the Kensington North Watershed Association and I presented a report on behalf of the Town which was prepared in consultation with the Kensington North Watershed Association. A private resident from Linkletter also made a presentation to the group.



Christmas Activities – While there are more invitation to attend Christmas Receptions than one can attend I want to extend my appreciation to all staff who were instrumental in making our Christmas Parade and Staff Christmas Party a success. Additionally it was great to have sponsorship from the Malpeque Bay Credit Union after the parade where they served 36 dozen hot dogs and provided Mike Pendergast as entertainer. The Men of the Harvest entertained the crowd prior to the parade ending and the official tree lighting ceremony. The Chamber of Commerce sponsored and served cookies and hot chocolate which ran out earlier than expected even though they had 36 dozen cookies. Thank you to all for making our parade a success.

Chamber of Commerce Lunch and Learn – I attended the lunch and learn held in the boardroom of Town Hall. This was a presentation by Rhonda Bellefontaine owner of Like Nobody's Business, on how to make the transition from the new CRA direction coming into effect in 2016 whereby all payments and filing for HST, etc. will have to be done online.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Topic: Property Disposal – 2 North Street (PID No. 80051)	Date: December 10, 2015
<p>Proposal Summary:</p> <p>In an effort to secure additional public parking spaces along Broadway Street North it is being proposed that Town Council give consideration to authorizing the Chief Administrative Officer to dispose of a property at 2 North Street (or a portion thereof) to the benefit of properties located along Broadway Street North. The property would be disposed of for the purpose of creating off street parking for 59 and 61 Broadway Street North.</p> <p>A request has been received from the prospective owner of the property located at 61 Broadway Street North to consider selling a portion of the North Street property for the purpose of providing off street parking. Staff has contacted the owner of 59 Broadway Street and the owner is not, at this point in time, interested in such a purchase. However, the 59 Broadway Street property is for sale, and an indication was made that new owners would potentially be interested in purchasing the property.</p> <p>Once authorization from Town Council is given, the CAO will negotiate the extents of the property to be sold and a purchase price. Following a successful negotiation, the process of subdividing portions to allow for their consolidation with those properties along Broadway Street North would begin.</p> <p>The only confirmed interested purchaser at this point in time is the prospective owner of 61 Broadway Street North. A portion of the property would be appended to 61 Broadway Street North with the remaining portion to be appended to 59 Broadway Street North or kept and utilized as part of the overall property development at some point in the future. It is anticipated that the property as a whole would garner a minimum of \$12,000.00 based on a valuation provided by Sheldon Stewart of Coulson Realty on June 17, 2015.</p>	
<p>Benefits:</p> <ol style="list-style-type: none"> 1. Will provide off street parking for the businesses, customers, tenants, etc. for 59 and 61 Broadway Street North. 2. Will free up parking spaces along Broadway Street North for public parking. 3. Will create a greater opportunity for commercial growth in this area. 4. Will potentially free up parking spaces within the railyards area for public use. 5. Fits with the outcome of the public meeting held on the use of the warehouse properties that the property would best be used as a mix of parking and green space. 	
<p>Disadvantages:</p> <ol style="list-style-type: none"> 1. None noted. 	
<p>Policy Implications:</p> <p>Policy PC-4 of the Town's Official Plan states:</p>	

Policy PC-4. Parking

It shall be the policy of Council to encourage an adequate supply of parking within the Town. Council shall consider implementing policies to optimally use existing parking areas. It shall be the policy of Council to encourage alternate forms of transportation to reduce the overall need for parking spaces.

Plan Action:

- **Council will continue to monitor the parking situation in the Town and any alternative solutions which may be available.**
- **Methods to improve parking availability may include some of the following:**
 - **Exploring opportunities for shared parking/ on street parking;**
 - Exploring opportunities to minimize car use;
 - Encouraging the supply of bicycle parking;
 - Establishing unloading zones with enforced time limits;
 - **Requiring businesses to provide adequate staff parking off-street;**
 - Considering the location of utility poles;
 - **Identification of available un-developed or under-developed land and consideration of its development for parking as appropriate.**

Options:

1. Authorize the CAO to proceed with the disposal of the 2 North Street Property as per the market valuation provided.
2. Reject the proposal and keep the property as its current use.

Bids Received:

- N/A

Costs:

- Associated surveying and closing costs.

Source of Funding:

2014 Operational Budget

Recommendation/Comments:

It is recommended by the CAO that Town Council consider and adopt the following resolution:

THAT Town Council authorize the CAO to move forward with the disposal of PID No. 80051 (2 North Street), or a portion thereof such that the purchase price of the entire property equals not less than \$12,000.

UNITED STATES OF AMERICA
JASON C. PAYNTER
&
JOCELYN M. PAYNTER
DEED REFERENCE:
BOOK 835, PAGE 59

PARCEL B

RIGHT-OF-WAY
IN FAVOUR OF
W.E. COUSINS LTD.
DEED REFERENCE:
BOOK 3178, DOC 2125
YEAR 2011

PID No. 77982

PID No. 77974
NOW OR FORMERLY
LANDS OF
1288649 ALBERTA LTD.

RIGHT-OF-WAY
IN FAVOUR OF
W.E. COUSINS LTD.
DEED REFERENCE:
BOOK 3178, DOC 2125
YEAR 2011

YEAR 2011
REFERENCE: SEE PLAN
No. 92683
SURVEYS LTD

By LOC

PID No. 77966

NOW OR FORMERLY
LANDS OF
~~ROMA~~-GALLANT

REFERENCE: SEE PLAN
No. 01309

BY LOCUS SURVEYS LTD.

PID No. 80051
AREA = 0.07 Ha.±
DEED REFERENCE:
BOOK 826, PAGE 39

NORTH STREET
156.29'40"

(9.144m WIDE)

LEASE L-1
LEASE AGREEMENT No. 39287 TO

C.N.R. PLAN No. 31787

Memo to: Geoff Baker
From: Rowan Caseley
Date: December 1, 2015
Subject: Purchase of Land behind 61 Broadway Street

Would you please bring to the attention of Town Council my request to purchase the piece of land behind 61 Broadway Street (King George Place) which could be appended to the King George Place property? Specifically I am wondering about the piece which is on the West side of North Street. I have an offer to purchase the property at 61 Broadway Street pending, which allows me until December 15, 2015 to decide whether to move forward on the sale. I am looking for parking spaces off Broadway Street to make the commercial property more suitable for tenants and allow off street parking.

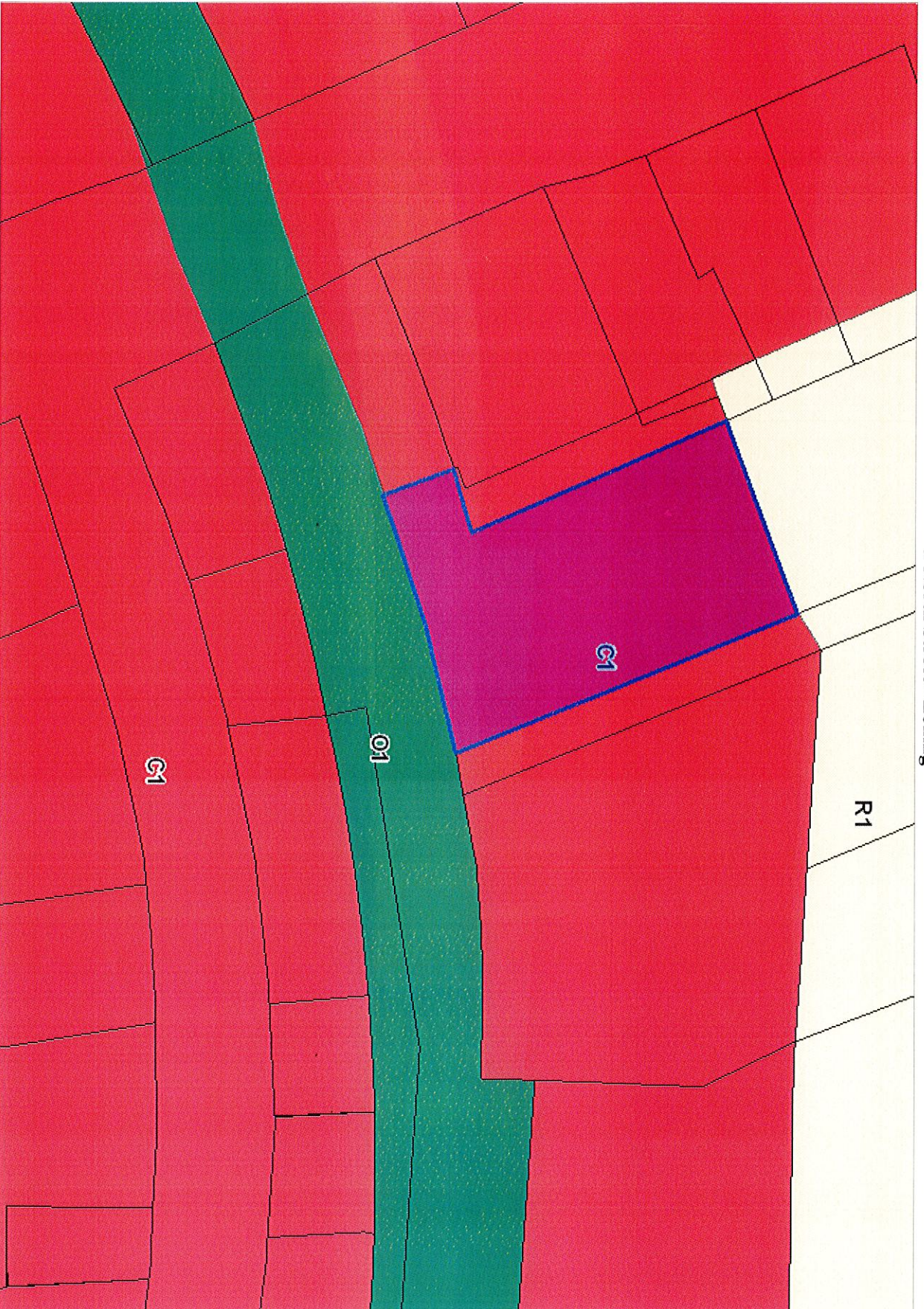
If the Town is not willing to sell all the portion on the West side of North Street would they be willing to sell a portion of the property?

A handwritten signature in blue ink, appearing to be 'Rowan Caseley', written in a cursive style.



2 North Street

2 North Street - Zoning



2 North Street Access





COULSON REALTY LTD.



P.O. BOX 54

KENSINGTON, PE C0B 1M0

Tel (902) 836-3845 Fax (902) 836-4414

Website: www.coulsonrealtypei.com

June 17/15

Re- Opinion of value on a Portion
of Parcel # 80051 owned by
the Town of Kensington located
on the west side of North St.

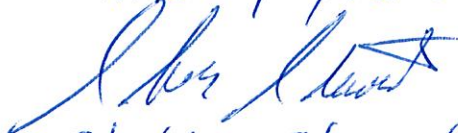
Parcel 1 - containing a Piece of
land approximate 20x70 - (.03 acre)

Parcel 2 - containing a Piece of
land approximate 30x70 - (.04 acre).

In my opinion Parcel 1 would have
a market value of \$3500 and Parcel
2 would have a market value of \$4000.

Any Questions Please feel free to call.

Sincerely Yours


Sheldon Stewart



Town of Kensington - Request for Decision

Item 10

Topic: Relocation of Murals	Date: December 11, 2015
Proposal Summary: <p>Staff have considered and reviewed options with respect to the placement of the 2014 Murals as well as the Murals that have been placed at the railyards (donated by the Kensington Art Co-Op). Staff approached the Masonic Lodge building manager to determine whether or not there was any possibility to place the murals on the west facing side of their building such that the Murals are visible from the Broadway Street/Victoria Street intersection.</p> <p>Council's consideration of relocating the murals to the west facing wall of the Masonic Lodge building on a permanent basis is requested.</p>	
Benefits: <ul style="list-style-type: none">• Will allow the murals to be displayed in a single location which is visible from the main intersection of town.• With the removal of the murals from the railyards it will improve sight lines at the railyards property.• With the removal of the murals from the Town Hall property it will improve the aesthetics of the west facing side of the Town Hall property.• Will provide a permanent place for the murals.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Policy Implications <p>N/A</p>	
Options: <ol style="list-style-type: none">1. Approve the relocation of the murals to the Masonic Lodge property.2. Leave the Murals in their current location.3. Relocate the Murals to another location.	
Bids Received: <p>N/A</p>	

<p>Costs:</p> <p>Estimated at \$1,000.00 to \$1,500.00 to remove, relocate and install the murals.</p>	<p>Source of Funding:</p> <p>2016 Operational Budget</p>
<p>Recommendation/Comments:</p> <p>It is recommended by the CAO that Town Council consider and adopt the following resolution:</p> <p><i>THAT Town Council approve the relocation of 5 Murals from the rail yards and town hall property to the west facing wall of the Masonic Lodge building along Victoria Street East.</i></p>	

Town of Kensington - Request for Decision

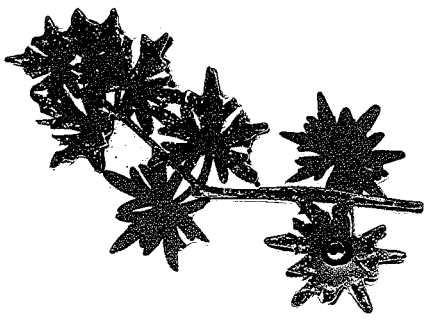
Topic: Borrowing Resolution for 2016 Police Interceptor	Date: December 11, 2015
<p>Proposal Summary:</p> <p>In July of 2015 Town Council authorized the purchase of a 2016 Dodge Charger Police Interceptor, including the transfer of equipment from the old Interceptor to the new one. It was agreed at that time that Council would consider the borrowing resolution later in 2015. The car has arrived and all equipment has been transferred and the car has been marked as per Town Council's approval. The total cost of the car including the initial purchase cost, the transfer of equipment and markings was \$36,467.45 including the Provincial government portion of the HST.</p> <p>Councillors are being requested to consider the borrowing resolution below to facilitate the purchase of the car.</p>	
<p>Benefits:</p> <ol style="list-style-type: none"> 1. Will cover the cost of the Interceptor through capital borrowing as opposed to operation revenues. 	
<p>Disadvantages:</p> <ol style="list-style-type: none"> 1. None noted. 	
<p>Policy Implications:</p> <ol style="list-style-type: none"> 1. None noted. 	
<p>Options:</p> <ol style="list-style-type: none"> 1. To approve borrowing of the required funds for the 2016 Police Interceptor. 2. To not borrow the required funds. 	
<p>Bids Received:</p> <ul style="list-style-type: none"> • N/A 	
<p>Costs:</p> <ul style="list-style-type: none"> • Associated Interest Cost 	<p>Source of Funding:</p> <ul style="list-style-type: none"> • 2016 Police Department Operational Budget
<p>Recommendation/Comments:</p> <p style="text-align: center;"><i>It is recommended by the CAO and the Finance and Administration Committee that Town Council consider and adopt the following resolution:</i></p>	

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town of Kensington purchased a 2016 Dodge Charger Police Interceptor in July of 2015 at a purchase price of \$31,635.73;

AND WHEREAS all equipment has been transferred into the new Interceptor and it has been marked appropriately at an estimated cost of \$4,831.72;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$36,467.45 from the Scotiabank repayable in full by Town council over an amortization period not to exceed 5 years at a floating rate of interest.



Greetings, Management
and staff of the Town of
Kensington;

Just a quick note of greeting and
huge request. Our family would be
exceptionally grateful this coming winter
season if consistent effort was
made to remove snow banks surrounding
our fire hydrant in front of our lot -
99 Victoria Street West.

For much of the winter of 2015, which
we concede was a very challenging snow
year, the hydrant was not accessible
because of huge snow pack surrounding
it. It is our understanding we are not
obligated as homeowners to clean this area
but we certainly would help town staff when

they do clean the area, in any way we could, with the limited resources we have. In other words; Call up if help needed while you are out there.

We look forward to more consistent side walk plowing now that you have invested in a new side walk plow. We use our sidewalks in town a lot as we are paper carriers. We do not feel safe traveling on the side of the road while delivering or recreationally walking.

Thank you profoundly for consideration of this note of greeting and may our winter be a little less dramatic, than last year! Thanks!

Janice Mulligan



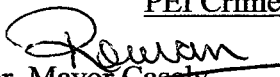
PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

Dec.2, 2015

Mayor Rowan Caseley,
Town of Kensington,
PO Box 418,
Kensington PE C0B 1M0

PEI Crime Stoppers Request for Support - 2016


Dear Mayor Caseley,

We are again writing to seek financial support from your municipality. We feel that our mission statement "To make PEI a better place to live, learn and do business" certainly is a goal that you and all citizens of the Town of Kensington would support.

PEI Crime Stoppers is a volunteer charitable non-profit organization, encompassing the community, the media and law enforcement agencies, established to assist in crime prevention and promotion of safer communities across our province. Since our inception in 1989 we have helped solve over 1,261 criminal cases and helped law enforcement recover or seize approximately \$2,898,000 in illegal drugs and property. What is difficult to measure is the savings in time and resources achieved by law enforcement agencies in the early resolution of these crimes resulting from Crime Stoppers' tips as well as the measure of intelligence provided that does not result in immediate arrest or case clearance by charge.

We are also actively involved with the youth of PEI through our Student Crime Stoppers program and a number of anti-bullying initiatives. In addition to the crime statistics, residents often speak to us about their sense of community safety provided by just having PEI Crime Stoppers. We feel our organization provides excellent results and value for dollars spent.

2015 was another challenging year for our volunteer organization financially however we will finish the year with sufficient funds to continue into 2016. We have done what we can to operate within our means. Our operating expenses for 2015 were \$44,464.87 compared with \$62,447 in 2014. Our Coordinator's hours have been reduced, costs associated with the program such as advertising, conferences and training, telephone etc. have been reduced. Insurances, office expenses, professional fees etc. have been kept in check while costs of tipster awards have increased. Award increases are to be expected as they speak to the success of the program. We have also been fortunate to have been able to provide some stability to our program through increased fundraising activity and corporate donations. We feel the program could be even more effective if our coordinator's hours could be increased to past levels and volunteers could spend more time on the core function of Crime Stoppers rather than working to fund the program.

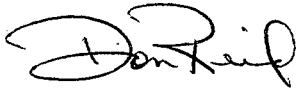
"Working to make PEI a better place to live, learn and do business"

We will strive to continue seeking alternative funding sources and other fundraising options as well as ways to reduce operating costs. As a volunteer organization we feel we are doing what we can to maintain this service that law enforcement and the citizens of PEI have come to rely on. We are now asking municipalities to step up and provide some financial support to this community based program that works to make your municipality a safer place to live learn and do business.

We are often asked exactly how much are you looking for? We do not pretend to know what a municipality can afford but would make the suggestion that municipalities contribute based on their population at a rate of \$0.15 per person. As stated earlier are not in a position to determine what can be afforded and want to make it clear that any and all assistance is more than appreciated.

We are all affected by crime within business, families and communities. Whether it is crimes against persons, vandalism, theft, illegal drug trafficking, fraud, and / or other crimes, every Islander is affected in our ability to enjoy life without fear or threat of personal safety and security. We are asking your municipality to take a leadership role by recognizing crime as an important community issue and expressing a willingness to assist our volunteer Board at PEI Crime Stoppers in responding to this issue. The personal safety and security of our citizens is an issue for each and every one of us. Crime doesn't affect you until it does. Should you require additional information or have any questions please feel to contact us. We are also more than willing to meet with you to provide more details about PEI Crime Stoppers. Your past support and consideration of this request is greatly appreciated.

Respectfully,



Don Reid,
President
PEI Crime Stoppers

Cc: Chief Sutherland

Kensington and Area Minor Hockey Association
PO Box 659
Kensington, PEI, C0B 1M0



December 8, 2015

Dear: Town of Kensington

The Kensington and Area Minor Hockey Association are hosting their Annual Initiation Islander Day Tournament again this year. This tournament has been a great success and wonderful opportunity and experience for these young hockey players.

In the past, the Town of Kensington has donated the ice time rental for this tournament. The KAMHA is asking if the town of Kensington would be able to donate this ice rental for that day again this season.

Thank you for your consideration.

Sincerely

A handwritten signature in cursive script that reads "Christine Mill".

Christine Mill

KAMHA Board Member



KENSINGTON INT-SR HIGH SCHOOL

P.O. Box 340/19 Victoria St. E.

Kensington, PE CoB 1Mo

Phone 902-836-8901/Fax 902-836-8903

<http://www.edu.pe.ca/kish>

Newsletter #4

December 2015

Upcoming

December 3.....Christmas dances
December 3.....Report cards issued
December 4.....Collaborative Team Day - no classes
December 16.....KISH Christmas concert
December 17.....CPF meeting
December 22.....Last day of classes in 2015
January 4.....First day of classes in 2016
January 26-29.....Senior high end of semester exams

Christmas Dances

This year's Christmas dances are on Thursday, December 3 and the theme is *Winter Wonderland*. The junior high dance is from 6-8pm and the senior high from 8-10pm. Please note that this is **NOT** a prom and prom dresses are not permitted. Students were required to purchase tickets prior to the dance.

QEEs Christmas Concert

We're asking for your cooperation again this year regarding QEEs's Christmas concert on December 11. KISH students have regular classes during the concert; however we understand that some KISH students with younger siblings at QEEs may want to attend the concert with their parents. We're asking that parents **come to the office to pick up THEIR child, not anyone else's.** If a KISH student goes to the concert without being picked up in the office, it will be considered skipping and a detention will be issued. If a student misses a test because of not following the above procedure, a zero will be given. We appreciate and thank you for your cooperation!

KISH Christmas Concert

The big day is Wednesday, December 16 and the theme is *Christmas in Toyland*. Two matinees will be held during the day (one for junior high students from 8:40-10 am and one for senior high students from 1-2:20pm) and an evening show for friends and family starting at 7pm. Admission is \$2 for students attending the matinee and \$5 for the evening performance. Those students who choose not to go to the matinee will be in study hall.

October Students of the Month

Congratulations to the following students on being chosen by their teachers based on academics, attitude, school involvement, etc.

Grade 7 – Carson MacKay, Angel Court

Grade 8 – Julia Weir, Carter Champion

Grade 9 – Elizabeth Burt, Callie Champion

Grade 10 – Hannah Reeves, Justin Young

Grade 11 – Reint-Jan Rammelaere, Annie Tuplin

Grade 12 – Nathanael Cole, Lydia Hunter

KISH Students Continue to Shine!

- Connor Mann was recently named “Grand Champion Showman” in the National Junior Dairy Show at the Royal Agricultural Winter Fair in Toronto.
- Senior Girls Volleyball Team finished off the fall season with a bronze medal. Kelsey MacLean was named provincial tournament all-star.
- Midget Girls Volleyball Team finished off their season with a silver medal from the provincial AA finals.

Student Council/Leadership

Our Student Council and Leadership students have several events planned leading up to the Christmas break.

- Kensington Christmas Parade is on Sunday, December 6 and Student Council members will have a float entered in it.
- Give a Bit Campaign will run from December 7-17. Students are asked to bring in their change and each homeroom will have an opportunity to “buy” a toy from those

on display in the Student Council cabinet. All the toys (and any extra money) will be donated to the Kensington Lions Club for distribution to needy families in the area.

- December 7 - Teacher Christmas Tree Dress Up activity
- December 8 - Charlie Brown Christmas in the cafeteria
- December 9 - Junior high pictures with Santa
- December 10 - Senior high pictures with Santa
- December 11 - PJ Day
- December 14 - Santa hat day
- December 14-17 - Reindeer Run
- December 14-18 - Candy cane-o-grams on sale
- December 15 - Miss KISH Pageant introductions
- December 16 - Miss KISH Pageant fashion
- December 16 - Christmas sweater day
- December 17 - Miss KISH Pageant talent
- December 18 - Miss KISH Pageant evening wear & crowning
- December 18 - Hat and mitten day
- December 21 - Snowman Smash
- December 22 - Red and Green day

Grad Class Potluck

The next grad activity will be a potluck supper and activities on Tuesday, December 15 from 6-8:30pm. The meal will take place from 6-7pm in the cafeteria and gym and classroom activities from 7-8:30. Remember to bring a change of shoes and gym wear. An optional Secret Santa gift exchange with a \$10 limit will also take place. All grade 12 students are welcome!

KISH Yearbook Ordering Information

Although our yearbook will still be published by Herff Jones, a company we have been with for many years, we switched to a newer version that allowed us to lower the overall price. Because of this we will only be ordering the EXACT number of books that have been paid for in advance. There will be no extra yearbooks to buy when the order arrives in June.

Two pre-sale sessions will take place in December and after the March break. If you want a yearbook, it **MUST** be ordered at one of these sessions. The cost is \$35 and the first pre-sale is December 7th, 9th, 11th, 15th & 17th. Remember, no extra yearbooks will be ordered.

CPF KISH Chapter

The next meeting will be held on Thursday, December 17 at 6:30pm in the KISH library.

New members always welcome!

ELSB Storm Policy

SCHOOL CANCELLATIONS

All ELSB school cancellations will be announced on local radio stations and posted on our website by 7:00 A.M. An announcement that "classes in all English Language School Board schools are cancelled" means that there is no school for students. An announcement of a "system wide shutdown" indicates that all schools and offices are closed. In some instances it may only be necessary to close an individual school or a "family of schools". Partial system closures or delays will be announced by family of schools. (See Below)

ONE HOUR DELAY

If a decision on cancellation cannot be made by 7:00 A.M., a one hour delay will be announced whereby all schools and buses will operate one hour later than usual. A further announcement will be broadcast by 8:00 A.M.

LATE BUSES

In some instances, even in fine weather, buses may be delayed. Parents will be notified via radio broadcast that a bus will be delayed (i.e. Bus #97 is running 30 minutes late).

SCHOOL CLOSURES DURING THE DAY

It may be necessary to close a school or a family of schools part way through a school day for weather related concerns. Detailed announcements will be made on local radio stations and posted to our school board website.

Parents who will not be at home when children arrive are responsible for making alternate arrangements for the care of their children on such days. Please notify the school of these arrangements as soon as possible.

EXTREME WEATHER DURING THE SCHOOL DAY

Should Transportation Infrastructure Renewal and/or the RCMP recommend that school buses remain off Island roads, students may be required to remain at school beyond their normal dismissal time (unless picked up by a parent or designate). Announcements will be made on local radio stations and posted to our school board website.

On days when classes are in session, and the low temperature combined with wind provides a wind chill of -20 or below, students will not be required to go outside at recess or lunch, or remain outside upon morning arrival.

SUGGESTIONS FOR PARENTS

1. **The final decision** to attend school or to travel to school via school bus always rests with the parent.
2. **Please do not drop children off at school** unless you are certain that school is operating that day and that staff are present to supervise the children.
3. **Please listen** to the radio and check the school board website frequently between 6:30 and 8:00 A.M. daily to determine if schools are operating. Every effort will be made to have announcements broadcast by 7:00 A.M.
4. **Please do not** call the school, school board office, or radio stations for information on cancellations or delays. Such calls tie up telephone lines which may be needed for emergency use.

FAMILIES OF SCHOOLS

WESTISLE FAMILY

Westisle Composite
Hernewood Intermediate
M.E. Callaghan Intermediate
Alberton Elementary
Bloomfield Elementary
Ellerslie Elementary
O'Leary Elementary
St. Louis Elementary
Trenton Elementary

THREE OAKS FAMILY

Three Oaks Senior High
Summerside Intermediate
Athena Consolidated
Miscouche Consolidated
Elm Street Elementary
Greenfield Elementary
Parkside Elementary

KENSINGTON FAMILY

Kensington Int. Sr. High
Queen Elizabeth Elementary

KINKORA FAMILY

Kinkora Regional High
Somerset Elementary
Amherst Cove Consolidated

BLUEFIELD FAMILY

Bluefield Sr. High
Central Queens Elementary
East Wiltshire Intermediate
Englewood
Eliot River Elementary
Gulf Shore Consolidated
Westwood Primary



014496
Geoff Baker
Town of Kensington
PO Box 418
Kensington PE C0B 1M0

November 16, 2015

Your support for the IWK is the reason Zaccari has a fighting chance.

Dear Geoff Baker,

The ambulance pulls up at the IWK and a feeling of relief washes over me.

My baby, Zaccari, is just minutes away from the life-saving care he urgently needs. He's in the right hands. The team inside will do everything they can to help him.

I know this with absolute certainty. You see, we've been here before. Since Zaccari was born just over a year ago, we've been at the IWK more often than we've been at home.

That's because our little warrior, Zaccari, has congenital nephrotic syndrome – a rare kidney disease. And it's just as serious as it is rare. Our baby has already had nine surgeries. But soon, Zaccari will be on the list for a kidney transplant. I can't wait.

At times I wonder if we'll ever get through this. But Zaccari is still here with us. And that's what keeps me going. He's alive because of the IWK... and because of people like you.

Geoff Baker, how do I even begin to thank you?

Your donation helps save lives. Without the support of caring friends like you, Zaccari's dad Jeff and I wouldn't have the joy of hearing our child laugh or holding our baby in our arms. Without you we might not see him grow.

This year I only want one thing this holiday season. For you to make a gift for sick kids, and for worried parents. Would you once again make a generous gift to help sick kids like Zaccari? Your special gift *before December 31st* will go to areas where the need is most urgent. You'll help start 2016 off in the best way possible for every brave patient at the IWK.

As you can probably imagine, no parent expects to have a critically ill child.

I'll never forget the first time an ambulance brought our tiny son to the IWK. Zaccari was

Please turn over

just nine weeks old. His whole body was swollen and he looked so small and helpless. I can still picture him lying in the big bed, hooked up to various machines and monitors.

But thanks to you, those machines and monitors were helping doctors keep Zaccari alive. They also helped his doctors find out what was wrong with him and how to treat him.

And since then, your support has ensured that Zaccari has the best equipment available to help him recover from the complications that have come up due to his condition.

Just this past summer, Zaccari developed a serious and painful infection. Thankfully his doctors were able to perform an emergency operation. As he was rushed into the OR, his surgeon took a moment to reassure us. *"Don't worry," he said. "I'll treat him like he's one of my own."*

You're the reason every sick child has access to the vital equipment, latest treatments and leading-edge technology they desperately need to get better.

That's why I hope you'll support patients like Zaccari with a gift in support of the IWK's Urgent Priorities Fund. Your gift today will help ensure doctors continue to have the tools they need whenever an ambulance pulls up delivering a critically ill or injured child into their hands.

As I'm writing to you, Zaccari is as stable as we can hope for. And by the time you read this, my hope is that he'll be on the list for a kidney transplant. After that, he'll continue to be followed by the IWK until he's an adult. As his doctors say, *"we're in this with Zaccari and you for the long haul."*

Jeff and I aren't the only parents hoping and dreaming their child will be okay. We've met so many families here. And we all have the same hope – to take our child home, to see him or her grow up strong and healthy.

I know those dreams come true at the IWK. I know that hope is only there because of caring friends like you!

Please give from your heart today and make the most generous gift you can. Your donation by December 31st will help ensure the IWK can always be a place of hope for the sickest kids in the Maritimes – little warriors like our Zaccari.

With sincere thanks,



Ashley Barnaby
Zaccari's mom

P.S. I understand this is your last chance to make a donation for a 2015 tax receipt and I hope you'll be generous. Your gift today will give parents like me a reason to be thankful every time we hold our beloved child in our arms.

