



Tentative Agenda for Town Council Meeting

February 9, 2015

Commencing at 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

Town of Kensington
Regular Meeting of Town Council
February 9, 2015

Commencing at 7:00 PM

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Mayor Rowan Caseley

ITEM 2: APPROVAL OF TENTATIVE AGENDA

Action: Additional agenda items requiring discussion, if known, should be identified at this time.

ITEM 3: DECLARATION OF CONFLICT OF INTEREST

Action: Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 4: DELEGATIONS/PRESENTATIONS

ITEM 5: APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Background: The draft minutes of the January 12, 2015 regular meeting of Town Council are included in the tentative agenda package for review.

Action: Motion or motions to approve the minutes, with or without amendment.

ITEM 6: BUSINESS ARISING FROM MINUTES

Action: Questions or clarifications.

ITEM 7: COMMITTEE REPORTS

Background: The Public Safety Committee, Community Services Committee, Culture and Wellness Committee, Finance and Administration Committee and the Mayor's reports are provided to Council members in advance of the regular monthly Council meeting. Periodic updates by email or other correspondence on specific activities are provided throughout the month to Council by Administration; additional information/reports may be given at Council meetings. Any reports provided and any building permit

applications constitute part of the Tentative Agenda package. Chairpersons present for each of the listed Council Committees are normally called upon for reports and/or updates as may be considered appropriate.

7.1 Public Safety Committee – Councillor David Doucette

7.2 Community Services Committee – Councillor Jeff Spencer

7.3 Wellness and Culture Committee – Councillor Coreen Pickering

7.4 Finance and Administration Committee – Deputy Mayor Rodney Mann

7.5 Mayor's Report – Mayor Caseley will report on the past month's activities, matters concerned with development and/or on other matters that may be considered relevant.

Action: Reports and follow-up questions or discussion.

ITEM 8: COUNCIL REPRESENTATIVE REPORTS

Background: Town Council's representative on the FPEIM Board of Directors, Chamber of Commerce Board of Directors, Heritage Library Board of Directors and any other relevant Boards or Commissions may be called upon by the Mayor to deliver a verbal report.

Action: Comments/Questions

ITEM 9: MUNICIPAL CODE OF CONDUCT

Background: Circulated with the tentative agenda package is the Kensington Town Council Municipal Code of Conduct that was developed by the Federation of Prince Edward Island Municipalities as part of a Municipal Capacity Building project in 2009.

Action: Each member of Town Council will be requested to affirm their support of the Code of Conduct by signing two copies; one to be given to each Councillor and the other to be retained as an official record of the Town.

ITEM 10: CORRESPONDENCE

ITEM 11: COMMITTEE OF THE WHOLE (IN – CAMERA)

- One Item of a Property Nature

ITEM 12: OTHER MATTERS AND/OR ADJOURNMENT

**Town of Kensington
Minutes of Regular Council Meeting
Monday, January 12, 2015
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors Present: Nancy McPhee, Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the January 12, 2015 regular meeting of Town Council. Unanimously carried.*

2.2 Mayor Caseley informed everyone that the Council Meeting agenda and correspondence package is now available on the town website the Friday prior to the regular council meeting.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Mill, seconded by Councillor Pickering to approve the minutes from the December 8, 2014 regular meeting of Town Council. Unanimously carried.*

4.2 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the minutes from the December 17, 2014 special meeting of Town Council. Unanimously carried.*

- 4.3 *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the minutes from the January 6, 2015 regular meeting of Town Council. Unanimously carried.*

5. Business Arising from Minutes

5.1 December 8, 2014 – Regular Council Meeting

- 5.1.1 Access Advisor has not started the accessibility assessments on Town owned properties.

5.2 December 14, 2014 – Special Council Meeting

- 5.2.1 Nil

5.3 January 6, 2015 – Special Council Meeting

- 5.3.1 Nil

6. Committee Reports

6.1 Public Safety Committee

- 6.1.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the December 2014 Public Safety Report as presented by Councillor Doucette. Unanimously carried.*

- 6.1.2 *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the December 2014 Fire Report as presented by Councillor Doucette. Unanimously carried.*

- 6.1.3 *Moved by Councillor Doucette, seconded by Councillor Spencer That the contract for the 2015 Policy Development and Fire Services Master Plan project be awarded to W.G. Hogan Fire Safety Specialties as per their proposal dated November 17, 2014 in the amount of \$12,600 plus HST. Unanimously carried.*

- 6.1.4 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the December 2014 Police Statistical Report prepared by Chief Sutherland. Unanimously carried.*

6.2 Community Services Committee

- 6.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the December 2014 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

6.2.2 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the building permit summary for the month of December 2014. Unanimously carried.*

6.2.3 Councillor Pickering inquired about the Confederation Trail sign on Hwy 2 which was damaged by graffiti. CAO, Geoff Baker will speak with the Province to notify them of the damage.

6.2.4 Councillor Spencer requested that staff speak with the Department of Transportation regarding the required depth of snow before snow removal crews will be called out.

6.3 Culture and Wellness Committee

6.3.1 Councillor Pickering thanked staff for organizing the Mayor's New Year's Levee.

6.3.2 Winter Carnival will be held February 11-15, 2015. More details will be available soon.

6.4 Finance and Administration Committee Report

6.4.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of December 2014, as presented by Deputy Mayor Mann. Unanimously carried.*

6.4.2 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the recommendation by the CAO that the CAO, Police Chief, Deputy Administrator and Public Works Supervisor be given a salary increase according to CPI and all other exempt staff receive an increase in line with the current CBA at 2.5% for 2015. Unanimously carried.*

6.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$\$197,728.41 for the month of December 2014. Unanimously carried*

6.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the December 2014 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

6.5 Mayor's Report

6.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Mayors report for the month of December 2014 as presented by Mayor Caseley. Unanimously carried.*

7. Council Representative Reports

- 7.1** The Kensington Heritage Library's 80th Birthday Celebration was attended by the Mayor, CAO and Councillor Mill. It was a great celebration and good recognition for the Kensington Library.

8. 2015 Welcome PEI Handbook

- 8.1** *Moved by Councillor MacLean, seconded by Councillor Doucette THAT Town Council approve the procurement of a full page advertisement in the 2015 edition of the Welcome PEI Handbook and to become a featured advertiser on welcomepei.com for 2015 at a total cost of \$3,925.00 plus HST. Unanimously carried.*

9. Correspondence

- 9.1** An invitation to the Charlottetown Police Services Gala Dinner on Friday, February 13, 2015 in honor of A. Paul Smith on the 20th Anniversary of his appointment as Chief of Police. *Council will purchase a half table (5 seats) at the cost of \$300.00.*
- 9.2** A letter from the Province of PEI Infrastructure Secretariat to notify the town that the funding request for the Pleasant Street Lift Station Replacement was unsuccessful.
- 9.3** A note of thanks from Buddy McEwen for his 90th Birthday wishes.
- 9.4** An email from Ruby Cousins with the Kensington Senior Surfers with the January schedule of events happening at the centre.
- 9.5** A copy of a letter from Stewart McKelvey's office (representing Eastlink) to Mr. Roy Main, the CAO for the City of Charlottetown, regarding the City's recent decision and the level of transparency shown regarding their recent RFP process for local and long distance telephone services.

Moved by Councillor Pickering, seconded by Councillor Spencer to recess for 10 minutes at 7:40 PM. Unanimously carried.

Mayor Caseley called the meeting back to order at 7:50 PM

10. Committee of the Whole

- 10.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 7:50 PM. Unanimously carried.*
- 10.2** *Moved by Councillor MacLean, seconded by Councillor Mill to come out of the Committee of the Whole meeting at 8:02 PM. Unanimously carried.*

11. Adjournment

Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:03 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

TOWN OF KENSINGTON
Public Safety Committee Report
Tuesday, January 6, 2015
6:30 PM

Committee Members Present: Chair, Councillor David Doucette, Councillor Jeff Spencer, Councillor Coreen Pickering

Staff Members Present: Chief Administrative Officer, Geoff Baker, Police Chief Lewis Sutherland, A/Fire Chief Rodney Hickey

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Chair Doucette called the meeting to order at 6:30 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Fire Services

- 4.1 The monthly fire statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.
- 4.2 As part of the annual servicing of the pumper trucks it was identified that Truck Number 5 required some major repairs to the pump unit. A quote was provided by G Leblanc Fire Truck Repair Ltd. out of New Brunswick in the amount of \$4,947.26 to affect the necessary repairs. The Committee directed the CAO to move forward with the repairs as required.
- 4.3 The Committee considered a request from Island EMS to post an ambulance out of the Kensington Fire Hall. The request includes parking an ambulance in one of the bays and use of the kitchen/lounge if possible. Their stated reason for the request is to improve and provide quicker service to residents of the area. The Committee is recommending approval. A motion will be made following the delivery of this report to approve the request.

5. Emergency Measures

- 5.1** Staff continue to progress on updating the Town's Emergency Measures Plan and Bylaw. Mayor Caseley has agreed to dedicate some time to updating contact information, etc.

6. Police Services

- 6.1** The monthly police statistical report was reviewed by the committee. The statistical report will be motioned for approval following the delivery of this report.

- 6.2** Discussion was held on the procurement of electronic speed limit signs for key areas of the Town. A Request for Decision (RFD) is being circulated with the tentative agenda package recommending Town Council move forward with the purchase of four (4) of the speed radar signs to be installed in the following areas:

- Entering the school zone along Victoria Street East (vicinity of town boundary at speed limit change from 90 km/h to 50 km/h and entrance to school zone heading east)
- Victoria Street West (vicinity of Welcome to Kensington sign)
- Broadway Street South (vicinity of Welcome to Kensington sign)

- 6.3** The Committee discussed two transportation safety matters that were referred from the Community Services Committee.

- The Committee deliberated on whether or not Francis Street should be converted back to a two way street. It was decided that, given the safety issues that would be created with traffic egressing onto Broadway Street from Francis Street, that the street should remain one way. When the Town moves forward with line painting in the spring of 2015, pavement markings (arrows, lane separation, etc.) would be placed in the area to direct traffic safely.
- The Committee deliberated on parking issues surrounding the Broadway Street North intersections with Commercial Street, School Street and Pleasant Street. It was decided that, along with increased police enforcement, the Town would mark areas in the vicinity of the intersections to ensure that vehicles are not parked in proximity to the intersection. This should improve visibility issues in these areas. The Public Safety Committee directed staff to move forward with this initiative and to re-evaluate in 2016.

7. Other Matters

- 7.1** Nil

- 8.** The meeting was adjourned at 7:24 PM.

MEMO

JANUARY 2015

THE KENSINGTON FIRE DEPARTMENT RESPONDED TO 6 CALLS IN THE MONTH OF JANUARY. THE AVERAGE ATTENDANCE TO THE CALLS WAS 15 FIREFIGHTERS. OUR MONTHLY TRAINING SESSION HAD 21 FIREFIGHTERS IN ATTENDANCE. NEW LONDON, CRAPAUD, KINKORA FIRE DEPARTMENTS ATTENDED AN INFORMATION TRAINING SESSION ON NATURAL GAS. THE GUEST SPEAKER WAS THE NATURAL GAS MANAGER FROM CAVENDISH FARMS.

HERE IS THE BREAKDOWN OF CALLS:

JANUARY 8 – MEDICAL FIRST RESPONDER TO NORTH BEDEQUE; 1 TRUCK & 11 FIREFIGHTERS.

JANUARY 22 – MVC ON ROUTE 2 IN HAZEL GROVE; 2 TRUCKS & 13 FIREFIGHTERS.

JANUARY 25 – LIFT ASSIST IN NORTH BEDEQUE; 1 TRUCK & 14 FIREFIGHTERS.

JANUARY 26 – MVC ON ROUTE 2 IN NORBORO; 2 TRUCKS & 18 FIREFIGHTERS.

JANUARY 28 – MVC ON ROUTE 2 IN NORBORO; 1 TRUCK & 17 FIREFIGHTERS.

JANUARY 30 – MVC IN TRAVELLER'S REST; 2 TRUCKS & 15 FIREFIGHTERS.

Rodney
Deputy Chief

[illegible]

[illegible]

[illegible]

Town of Kensington - Request for Decision

Topic: Electronic Speed Radar Signs	Date: February 2, 2015
Proposal Summary: <p>A radar speed sign is an interactive sign, generally constructed of a series of LEDs that displays vehicle speed as motorists approach. The purpose of radar speed signs is to slow cars down by making drivers aware when they are driving at unsafe speeds. Radar speed signs have proven to be useful as a traffic calming tool. They are used in many municipalities across Canada and Prince Edward Island as an effective means of slowing traffic.</p> <p>The Public Safety Committee has held discussions on purchasing three (3) units in 2015 to be located in the following areas:</p> <ol style="list-style-type: none">1. School zone along Victoria Street East (vicinity of town boundary at speed limit change from 90 km/h to 50 km/h)2. Victoria Street West (vicinity of speed limit change from 90 km/h to 50 km/h)3. Broadway Street South (vicinity of speed limit change from 90 km/h to 50 km/h) <p>Four companies were contacted to provide quotes on providing three units for the Town. Quotes were received from Kalitec Inc. and Davtech as follows:</p> <ol style="list-style-type: none">1. Kalitec - \$23,437.65 including applicable taxes. Includes: Radar speed sign with USB port, Bluetooth connection, Two-way traffic statistics, Mounting bracket, 100 W solar panel, mounting post and anchors.2. Davtech - \$13,242.24 including applicable taxes. Includes: Radar speed sign (complete with 100 W solar panel, 24 hour timer, mounting bracket for solar panel, battery, antenna, software, tuning fork,), Traffic counter stat package, warning light. Note: Davtech does not include mounting pole and brackets. <p>The Committee discussed and are recommending that an additional unit be installed along Victoria Street East at the entrance to the school zone heading east. Staff were requested to contact Davtech, as they were the low bidder, and request them to update their quote to include a fourth unit. A revised quote has been received in the amount of \$17,656.32 including taxes.</p>	
Benefits: <ol style="list-style-type: none">1. Should reduce speeds in the school zone and other areas indicated.	
Disadvantages: <ol style="list-style-type: none">1. None noted.	
Policy Implications: <p>The Town's Official Plan states the following as it relates to transportation safety.</p>	

Policy PT-3 – Safety

1. It shall be the policy of Council to improve transportation safety in the Town.

Options:

1. Purchase 4 electronic speed radar signs and install in the areas indicated as recommended by the Public Safety Committee.
2. Purchase a lesser number of units.
3. Not proceed with project and investigate alternative speed calming measures.

Bids Received:

- Davtech Analytical Services - \$13,242.24 Taxes Incl. (*Updated to \$17,656.32 to include additional unit*)
- Signalisation Kalitec Inc. - \$23,437.65 Taxes Incl.

Costs:

\$17,656.32 including taxes

Source of Funding:

2015 Capital Budget

Recommendation/Comments:

It is recommended by the CAO and the Public Safety Committee that Town Council consider and adopt the following motion:

THAT Town Council award the contract for the supply of four (4) electronic speed radar signs to Davtech Analytical Services as per their quote dated February 5, 2015 in the amount of \$17,656.32 plus applicable taxes.



Agenda

**Public Safety Committee
Regular Meeting – First Tuesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor David Doucette
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Coreen Pickering
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Police Chief Lewis Sutherland
Deputy Fire Chief Rodney Hickey

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor David Doucette

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FIRE SERVICES

- 4.1 Monthly Fire Report - Statistics Report
- 4.2 Request from Island EMS for use of Kensington Fire Hall
- 4.3 Other Matters

ITEM 5: EMERGENCY MEASURES

- 5.1 Update on Town of Kensington Emergency Measures Plan (including the Emergency Measures Bylaw)

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Town of Kensington – Public Safety Committee

5.2 Other Matters

ITEM 6: POLICE SERVICES

- 6.1 Monthly Police Report – Statistical
- 6.2 Update Speed Control Lights
- 6.3 Francis Street – 2 way traffic consideration
- 6.4 Broadway Street North Parking Issues
- 6.5 Other Matter

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT

TOWN OF KENSINGTON
Community Services Committee Report
Wednesday, January 21, 2015
6:00 PM

Committee Members Present: Chair, Councillor Jeff Spencer, Councillor Marvin Mill,
Councillor Mack MacLean, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Councillor Spencer called the meeting to order at 6:00 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Property Matters

- 4.1 The Building Permit Summary Report was reviewed by the Committee. One building permit application was approved by staff. A copy of the report is being circulated with the tentative agenda package and will be motioned for approval following the acceptance of this report.
- 4.2 There were no building permit applications requiring Council's approval.
- 4.3 There were no re-zoning applications this month.

5. Public Works

- 5.1 Public Works operations are running smoothly. There have been some repairs needed on equipment and staff has worked considerable overtime due to the recent snow storms.
- 5.2 Numerous windows in the Town Hall building have been identified as requiring repairs. The work should be covered by the manufacturer's warranty. The tender for the re-shingling of the freight shed, blacksmith shop and swimming pool building has not yet been issued.
- 5.3 Considerable discussion was held on parking issues in town. More specifically, parking along Broadway Street North in proximity to the Commercial Street, School Street and Pleasant Street intersections. The issue was referred to the Public Safety Committee for further discussion.
- 5.4 The Committee discussed transportation safety issues around Francis Street. Discussion was held around the possibility of converting Francis Street to a two way street or improving the roadway markings to make traffic movement in the area safer, specifically at the west end intersection with Imperial Street. The matter was referred to the Public Safety Committee for further deliberation.

6. Infrastructure

- 6.1 Water and Sewer – Councillor MacLean noted that the water valve adjacent to his property has still not been repaired. Staff will complete the repair as soon as reasonably possible. The valve is functioning properly however it is no longer flush with the asphalt and could cause issues around snow clearing, etc.
- 6.2 Buildings – Staff were directed to update the Kensington sign located on the roof of the train station. This will be completed as time and weather permits.
- 6.3 The Committee discussed the requirement for a Capital Investment Plan requiring completion to access Gas Tax Funds. The Committee discussed various priority projects. The Committee will work with staff over the next several months to complete the plan. Staff were directed to develop cost estimates for two projects: sidewalk replacement along Broadway Street South (including utility pole relocation), and Street and sidewalk replacement/installation along School Street from the Centennial Drive intersection to the Broadway Street North intersection.

7. Other Matters

- 7.1 Staff recommended that the Town begin to move forward with the surveying of right of way's throughout the Town, including all town owned streets. Staff will contact WSP to provide an updated quote to complete the required work.

8. The meeting was adjourned at 7:43 PM.

BUILDING PERMITS SUMMARY
February 2015

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT’S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
16-14			LeRoy Young 57 Third Street, Kensington	902-954-0981	Approved	X			O	\$3,000	Start: October 2014 Finish: November 2014
						Construct garden shed.					
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- R

Residential Single
- D

Residential Duplex
- M

Residential Multi-Family
- A

Agricultural
- I-C

Industrial (commercial)
- INST

Institutional
- ED

Educational
- O

Other

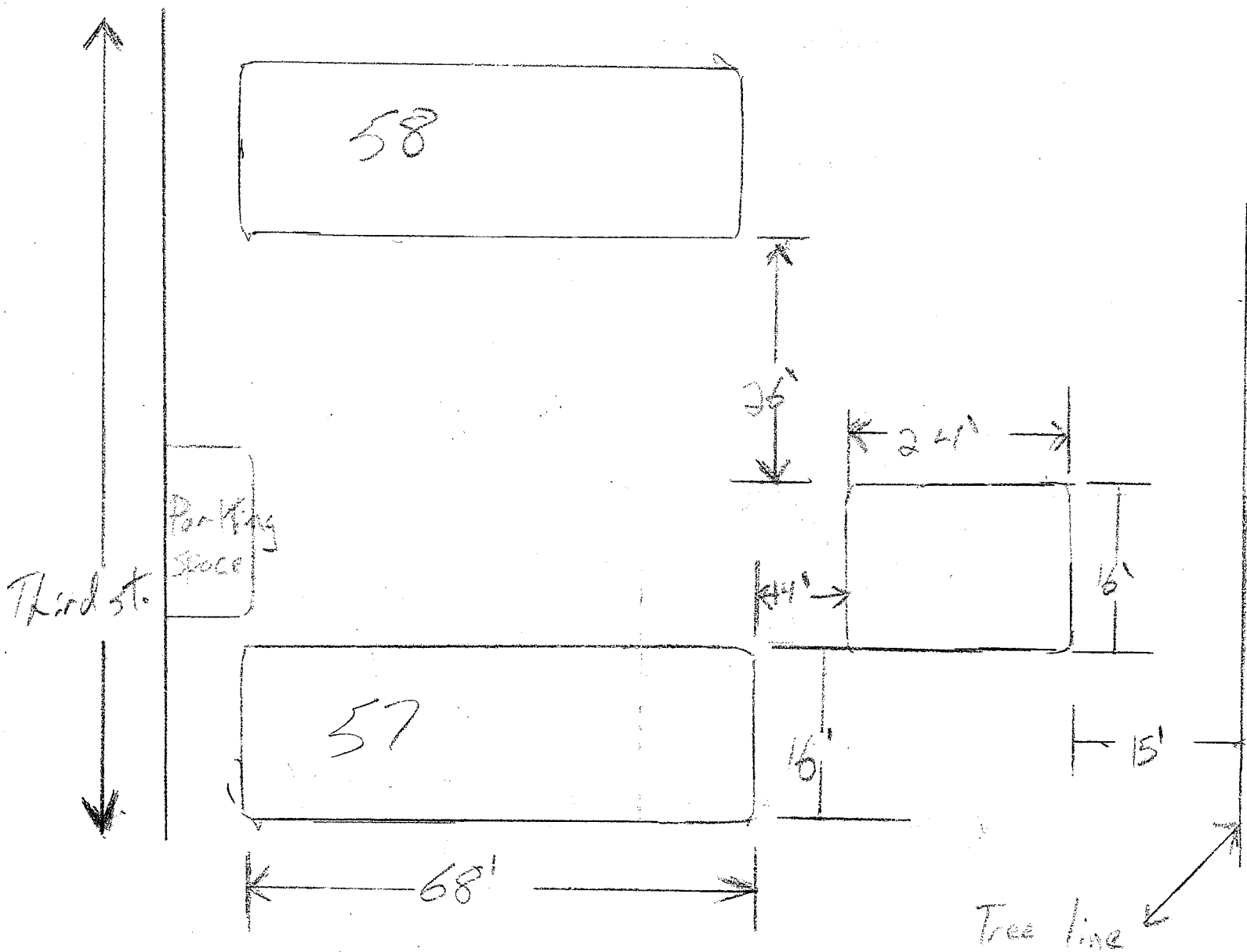
**TOWN OF KENSINGTON
APPLICATION FOR BUILDING PERMIT**

1. Name and Address of Applicant LeRoy Yang 57 third st.
Telephone 902-954-0981
2. Property Address 57 third st Property Number 57
3. Property Status:
Land purchased from _____ Year Purchased _____
If lot is located in an approved sub-division, please give
Name of Sub-Division: Jenny Ln trailer park Lot No. 57
4. Proposed Use:
Building or addition to be used for: Single Family Dwelling _____ Duplex _____ Store _____
Private Garage _____ Commercial Garage _____ Private Storage Building _____
Other (describe) Hobbie Barn
5. Location of property to be developed:
Located on North _____ South _____ East _____ West _____ side of _____ Street
Between the property of 57 and the property of 58
6. Size of Property:
Road frontage _____ Property depth _____ Area _____ sq. ft.
7. Description of project and details of structure:
Works proposed consists of: New Construction _____ Addition to existing _____
Repairing _____ Remodelling _____
Describe Project: Replacing shed with larger one
- Ground floor: Length 24 Feet. Width 16 Feet.
Number of Stories 1 Number of Bedrooms 0
- | | | | |
|----------------------------------|------------------------------|------------------------------|-----------------|
| Type of Foundation | External Wall Finish | Roof Material | Chimney |
| Poured Concrete _____ | Siding _____ | Asphalt _____ | Brick _____ |
| Concrete block _____ | Wood shingles _____ | Steel <u>✓ to be painted</u> | Prefab <u>✓</u> |
| Pier _____ | Steel <u>✓ to be painted</u> | Other _____ | Other _____ |
| Other <u>Concrete pads 24x24</u> | Other _____ | | |
8. Water Supply: Private _____ Municipal _____
9. Sewerage System: Private _____ Municipal _____
10. Estimated cost of Project: 2500 to 3000
11. Name and Address of Contractor or Chief Contractor Doing work myself
12. Dates of expected start and finish of project: another two weeks to finish mostly already completed
13. Moving a building (Describe) _____
14. Demolishing a building (Describe) _____
15. Please provide a diagram of proposed construction _____

14-14

RECEIVED
NOV 03 2014

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines and center of road.



Signature of Applicant

[Signature]

Date: 02/11/2014

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

[Handwritten marks]



Agenda

**Community Services
Regular Meeting – Third Wednesday of the Month – 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Jeff Spencer
Vice Chair: Councillor Mack MacLean

Committee Members: Councillor Marvin Mill
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Jeff Spencer

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: PROPERTY MATTERS

- 4.1 Building Permit Summary
- 4.2 Building Permits Requiring Approval
- 4.3 Other Matters

ITEM 5: PUBLIC WORKS

- 5.1 Monthly Report
- 5.2 Building Maintenance

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Town of Kensington – Community Services Committee

- 5.3 Parking Spaces
- 5.4 Other Matters

ITEM 6: INFRASTRUCTURE

- 6.1 Water and Sewer
- 6.2 Buildings
- 6.3 Gas Tax Capital Investment Plan
- 6.4 Other Matters

ITEM 7: OTHER MATTERS

ITEM 8: ADJOURNMENT



Report

**Wellness and Culture Committee
Regular Meeting – Fourth Wednesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Coreen Pickering
Vice Chair: Councillor Marvin Mill

Committee Members: Councillor David Doucette
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
CGC Manager, Robert Wood

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Coreen Pickering

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: COMMUNITY GARDENS COMPLEX

4.1 Status of Kool Kash 50/50

Kool Kash remains strong. Staff continue to search for ways to increase enrolment in the program.

4.2 Status of Wind Turbine

No change from previous months report. The Town is awaiting approval and confirmation from the Provincial Government that the turbines can be disposed of to WEICAN.

4.3 Status of Digital Advertising Opportunity

Digital advertising opportunities have been suspended at this point in favour of seeking naming rights partners for the Community Gardens Complex. The CAO presented an RFP to the Committee to invite corporate partners to be naming rights partners of the Complex. The RFP will be issued shortly.

4.4 Update on Major Midget Atlantic Championship – April 2015

It was noted that the tournament organizing committee have created a website for the event. The website is now up and running. Councillors are encouraged to visit the website.

The organizing committee has requested that the Town provide the following in preparation for the event:

- Display area to hold trophies, medals, etc. - The Committee is recommending that a table can be set up in the cafeteria area to hold trophies, medals, etc.
- Dressing room touch ups (i.e. paint, etc.) – The Committee directed staff to move forward with minor repairs to dressing rooms.
- Re-painting ice surface – staff will re-paint the ice surface lines with minimal interruption to rink availability. Staff to schedule accordingly.
- Closing the Fit-Plex for receptions – The Committee is recommending that the Fit-Plex be closed to facilitate this request. The interruption to Fit-Plex operations will be minimal as the Fit-Plex is scheduled to be close during much of the event anyway, i.e. Good Friday, and limited hours on Saturday and Sunday..

The Committee and staff are working on some additional fundraising opportunities for the event.

4.5 Championship Banner Location

The Kensington Minor Hockey Association have requested the Committee's consideration to relocate the banners and banner boxes at the Community Gardens Complex. The Committee referred the matter to staff to research and recommend options.

4.6 Update on Fitplex Promotion for 2015

The promotions that have been developed and implemented by staff appear to be working as membership for the facility has increased over the past several months. The Committee and staff continue to investigate ways to promote and market the facility.

4.7 Kraft Hockeyville Nomination

CGC Manager, Robert Wood indicated he would approach some local youth hockey players to consider nominating the Town.

4.8 Safety netting at CGC

Discussion was held around the need for additional safety netting around the Community Gardens Complex Ice surface. One quote had been requested and received from Seacor Athletic. An RFD is being circulated with the tentative agenda package and will be motioned for approval following the acceptance of this report.

4.9 Canada Flag location

Discussion was held around relocating the Canadian Flag housed in the Community Gardens Complex to centre ice. At the next opportunity staff will ensure that the flag is hung from centre ice.

4.10 Harvest Festival Beach Volley Ball

Staff were directed to discuss with any interested parties the possibility of hosting the annual beach volleyball tournament in 2015 and beyond.

4.11 Other Matters

As in previous years, a request has been received from the Kensington and Area Minor Hockey Association for the Town to consider donating the ice time rental for their annual initiation tournament held on Islander Day. The Committee is recommending that Town Council approve the ice time donation as in previous years. A motion will be made following the acceptance of this report requesting Council's support of the donation.

ITEM 5: EVK SWIMMING POOL

5.1 Review areas of improvements

Re-shingling the roof will be tendered shortly through the Community Services Committee.

The CAO identified the need for a new pool liner and pool cover in 2015. Quotes will be requested and a recommendation will be brought to Town Council through the Community Services Committee when prices are received. It has been identified previously that work is also required on the pool deck. Staff will investigate and bring for a recommendation accordingly.

ITEM 6: PARKS

6.1 John Hogg Kensington Public Forest Walk

A discussion was held around the development history of the John A. Hogg Public Forest. Staff will gather additional information and bring back to the Committee.

ITEM 7: BALL PARKS

7.1 Review areas of improvements for upcoming season

It was noted that minor repairs are required for the 2015 season. The Town will be proceeding with the purchase of a new limer in 2015.

ITEM 8: EVENTS/CELEBRATIONS

8.1 Update on 2015 Winter Carnival

The events calendar was distributed to Committee members for review.

The meeting was adjourned 8:30 pm..

Town of Kensington - Request for Decision

Topic: Safety Netting – Community Gardens Complex Ice Surface	Date: February 5, 2015
<p>Proposal Summary:</p> <p>A need has been identified to install safety netting around the Community Gardens Complex Ice Surface. Currently, safety netting is installed at the northeast corner of the ice surface protecting the primary spectator area along the North side of the ice surface.</p> <p>The Wellness and Culture Committee directed staff to move forward with securing quotations to supply and install netting around the other corners of the ice surface such that the only remaining exposed areas would be the players and penalty benches.</p> <p>Staff requested quotes from Seacor Athletic and Hi-Field Construction. Hi-Field Construction indicated that they supply the netting through Seacor Atlantic thus only one quote was received. Seacor's quote in the amount of \$4,731.00 plus applicable taxes is for the supply and installation of three (3) pieces of clear monofilament protective netting (30' x 100", 38' x 100" and 63' x 100") for the two corners at the west end of the ice surface and one corner by the Zamboni entrance. Further they will install boxed netting around the dehumidifier located at the east end of the rink.</p>	
<p>Benefits:</p> <ul style="list-style-type: none"> • Will provide increased protection for arena patrons and spectators. • Will provide increased protection for the dehumidification system. 	
<p>Disadvantages:</p> <ul style="list-style-type: none"> • None Noted 	
<p>Policy Implications</p> <ul style="list-style-type: none"> • None Noted 	
<p>Options:</p> <ol style="list-style-type: none"> 1. Proceed with the supply and installation of safety netting as proposed. 2. Do not proceed with the project. 	
<p>Bids Received:</p> <p>Seacor Athletic - \$4,731.00 including HST</p>	
<p>Costs:</p> <p>\$4,731.00 including HST</p>	<p>Source of Funding:</p> <p>2015 Capital Budget</p>

Recommendation/Comments:

It is recommended by the Chief Administrative Officer and the Wellness and Culture Committee that Town Council consider and adopt the following resolution:

THAT Town Council award the contract for the supply and installation of safety netting for the Community Gardens Complex Ice Surface to Seacor Athletic as per their quote dated January 28, 2015 in the amount of \$4,731.00 including HST.



Agenda

**Wellness and Culture Committee
Regular Meeting – Fourth Wednesday of the Month – 6:30 pm
Council Chambers – Kensington Town Hall**

Chair: Councillor Coreen Pickering
Vice Chair: Councillor Marvin Mill

Committee Members: Councillor David Doucette
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
CGC Manager, Robert Wood

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Councillor Coreen Pickering

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: COMMUNITY GARDENS COMPLEX

- 4.1 Status of Kool Kash 50/50
- 4.2 Status of Wind Turbine
- 4.3 Status of Digital Advertising Opportunity
- 4.4 Update on Major Midget Atlantic Championship – April 2015
- 4.5 Location Championship Banners
- 4.6 Update on Fitplex Promotion for 2015
- 4.7 Kraft Hockeyville
- 4.8 Safety netting at CGC
- 4.9 Canada Flag location
- 4.9a Other Matters

ITEM 5: EVK SWIMMING POOL

- 5.1 Review areas of improvements
- 5.2 Other

ITEM 6: PARKS

- 6.1 John Hogg Kensington Public Forrest Walk
- 6.2 Other

ITEM 7: BALL PARKS

- 7.1 Review areas of improvements for upcoming season
- 7.2 Other

ITEM 8: EVENTS / CELEBRATIONS

- 8.1 Update on 2015 Winter Carnival
- 8.2 Other

ITEM 9: OTHER MATTERS

- 9.1 Town of Kensington welcome sign / planter boxes corner
- 9.2 Central Region Sports & Recreation Relationship
- 9.3 Kensington Water Shed

ITEM 10: ADJOURNMENT

TOWN OF KENSINGTON
Finance and Administration Committee Report
Wednesday, February 04, 2015
6:00 PM

Committee Members Present: Chair, Deputy Mayor Rodney Mann, Councillor Jeff Spencer, Councillor Mack MacLean, Mayor Rowan Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker, Deputy Administrator Wendy MacKinnon

Visitors: Nil

1. Call of Meeting to Order and Welcome

- 1.1 Chair Mann called the meeting to order at 6:07 PM and welcomed committee members and staff.

2. Declaration of Conflict of Interest

- 2.1 No declarations of conflict of interest were made.

3. Delegations/Presentations

- 3.1 Nil

4. Financial Statement Review

- 4.1 Income Statement - The summary of our financial position is below and reflects our financial position for the month and year to date as shown in the summarized financial statements to be received following the acceptance of this report.

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Town	31,067.10	7,083.00	31,067.10	7,083.00
CGC	11,016.07	-3,041.00	-11,016.07	-3,041.00
Fire	4,451.94	2,084.00	4,451.94	2,084.00
Consolidated	46,535.11	6,126.00	46,535.11	6,126.00

The statements were reviewed by the Finance and Administration Committee and staff. Detailed discussion took place on the current financial position and specific department expenditures.

Our Town statements are showing a surplus based on budget but that is a direct result of missing of invoices for January. Since the committee meeting was only four days after the

end of the month, not all of our invoices are in especially the electricity expense and snow clearing. These will be reflected in February's statements.

Community Gardens Complex is showing a \$11,017.17 surplus year to date. The main component of the surplus is the missing expenses especially electricity and snow removal.

The fire department revenue is showing a surplus of \$4,451.94. There were no issues noted.

4.2 Due to the audit no balance sheet was available at the time of the meeting.

4.3 Bills Lists (Town and Water and Pollution Control Corporation) – Bills for the Town and the Water and Pollution Control Corporation were reviewed by the Committee and staff. A detailed list of the bills for the Town for the month of December in the amount of \$169,372.60 will be presented for payment following acceptance of this report. A detailed list of the bills for the Water and Pollution Control Corporation for the month of December in the amount of \$492.85 will be presented for payment during the Water and Pollution Control Corporation meeting.

4.4 Water and Pollution Control Corporation Income Statement –

Category	Month		YTD	
	Actual (\$)	Budget (\$)	Actual (\$)	Budget (\$)
Water and Pollution Control Corp.	11,146.20	800.00	11,146.20	800.00

The committee reviewed the income statement of the Water and Pollution Control Corporation and did not note any issues.

5. Other Business

5.1 Business/Vendor License – There was some talk regarding setting up a business registry to know what businesses are operating within the town for the primary purpose of emergency response, etc., i.e. police department should know who primary key holders are and the fire department should have an understanding of hazardous material storage, etc.

5.2 Summerside Mayor's Dinner for Youth – We were invited to attend the First Annual Mayor's Dinner for Youth in support of Generation XX. To show our support for Generation XX and their commitment to the youth, the committee is recommending that the Town purchase two tickets to this event valued at \$100.00 each. Generation XX is open to all youths which include many Kensington youths.

5.3 Audit Update – The Audit has just begun with the weather playing its part. We will have more information for our next meeting.

6. Adjournment

6.1 The meeting was adjourned at 8:17 pm.

Town of Kensington Bills List January 2015

Amalgamated Dairies Limited	3915009014	\$85.50
Amalgamated Dairies Limited	3915016013	\$61.82
Amalgamated Dairies Limited	3915023015	\$9.53
Amalgamated Dairies Limited	3915023013	\$84.93
ADL Foods	2165232	\$547.92
ADL Foods	2166463	\$185.16
ADL Foods	2167399	\$480.39
ADL Foods	2167043	\$160.72
ADL Foods	2164697	\$432.93
ADL Foods	2165553	\$585.50
ADL Foods	2165554	\$183.09
ADL Foods	2166082	\$355.08
ADL Foods	2167043	\$160.72
Andrew Griffin	JAN 2015 RRSP	\$449.60
Kensington Bedford Hockey Exchange	2015 DONATION	\$500.00
Bell Mobility	356308	\$199.50
Brad Parsons	2014 TAX INCENTIVE	\$858.41
Brenda MacIsaac	JAN 2015 RRSP	\$265.04
CAMA	4534	\$296.40
Central Coastal Tourism Partnership Inc.	2015 MEMBERSHIP	\$142.50
Charlottetown Police Association	6	\$420.00
City of Summerside	1125991	\$1,368.00
Clark Fuel Savers Ltd	1162	\$199.50
Cogsdale	MN0001552	\$5,130.00
Connolly Security Systems Ltd.	40411	\$273.60
Canada Revenue Agency Tax Centre	OCT - DEC 2014 HST	\$8,252.22
PEI Crime Stoppers	2015 DONATION	\$225.00
Canadian Union of Public Employees	JAN 2015 UNION DUE	\$432.63
D.W Mechanical	1423	\$239.40
D.W Mechanical	1424	\$307.80
D.W Mechanical	1425	\$2,257.20
Davtech Analytical Services (Canada) Inc	SI-73910	\$915.57
Desjardins Card Services FCDQ	5494616338	\$164.83
Desjardins Card Services FCDQ	5494616338 -A	\$43.95
Dunk River Industries	8381	\$250.80
Eastlink	FIRE JAN 9, 2015	\$48.42
Eastlink	FIRE JAN 14, 2015	\$52.38
Eastlink	FIRE DEPT FEB 7, 15	\$48.42
Eastlink	LIBRARY JAN 26, 15	\$52.38
Eastlink	TOWN HALL JAN 31, 15	\$97.93
Eastlink	JANUARY 31, 2015	\$565.62
FCM	34792	\$346.37
Frito Lay Canada	43754699	\$126.36
Frito Lay Canada	43754754	\$65.66

Frito Lay Canada	43754818	\$65.93
Frito Lay Canada	43754884	\$65.17
Frito Lay Canada	43754937	\$137.34
Frontline Outfitters	18980	\$340.20
Geoff Baker	JAN 2015 MILEAGE	\$306.91
Goji's Charlottetown	16	\$108.00
Goji's Charlottetown	31	\$216.00
Goji's Charlottetown	36	\$1.08
Green Diamond	762889	\$212.95
Greg Beairsto	37	\$80.00
Hewitt Rentals Inc	5070258 001	\$106.60
Hewitt Rentals Inc	50741258 001	\$106.60
Hewitt Rentals Inc	5071258 001	\$106.60
Hewitt Rentals Inc	5072329 001	\$71.07
HLM Enterprises Ltd	2013 TAX INCENTIVE	\$3,935.80
Holland College	538197	\$356.79
Imageworks Communication Group	424-1	\$1,118.63
Irving Oil	220316	\$632.06
Irving Oil	219326	\$434.65
Irving Oil	218204	\$405.65
Irving Oil	219775	\$728.85
Irving Oil	625271	\$415.80
Irving Oil	56457	\$517.55
Irving Oil	53689	\$252.21
Irving Oil	45547	\$366.59
Irving Oil	756864	\$299.83
Irving Oil	452903	\$369.02
Irving Oil	455308	\$588.58
Irving Oil	623625	\$618.79
Irving Oil	624121	\$329.29
Irving Oil	624594	\$287.54
Irving Oil	30692356	\$253.61
Irving Oil	30686890	\$417.57
Irving Oil	30681263	\$181.37
Irving Oil	345787	\$77.33
Irving Oil	327686	\$337.09
Irving Oil	328322	\$349.62
Island Petroleum	1287	\$387.62
Island Petroleum	1330	\$283.31
Island Petroleum	1424	\$305.13
Island Petroleum	1508	\$392.42
Island Petroleum	1507	\$154.93
Island Petroleum	1637	\$310.93
Island Petroleum	1684	\$341.97
Island Petroleum	1781	\$245.44
Island Petroleum	1780	\$97.52
Island Petroleum	1893	\$504.49

Jennifer Davison	JAN 2015 FITPLEX	\$120.00
Kensington Agricultural Services	45022	\$25.95
Kensington Agricultural Services	45535	\$160.80
Kensington Agricultural Services	45515	\$154.52
Kensington Agricultural Services	11236A	\$64.35
Kensington Country Store	530656	\$10.25
Kensington Lions Club	2015 LEVEE	\$100.00
Kensington Wild Hockey Club	2015 DONATION	\$5,000.00
Kent Building Supplies	728064	\$8.21
Kent Building Supplies	729725	\$43.31
Kent Building Supplies	732639	\$21.65
Kent Building Supplies	731297	\$13.66
Ketchum Manufacturing Inc	48120	\$62.03
Kim Caseley	JAN CELL PHONE	\$30.00
Kim Mullett	JAN 8, 2015 MILEAGE	\$11.75
Kole Waite	2014 TAX INCENTIVE	\$660.41
K'Town Auto Parts	20S143281	\$182.29
K'Town Auto Parts	20S143737	\$17.01
K'Town Auto Parts	20S143866	\$11.13
K'Town Auto Parts	20S144004	\$11.18
K'Town Auto Parts	20S144219	\$129.60
K'Town Auto Parts	20S144215	\$32.90
Langille Sharpening Service Inc	51608	\$102.60
Lewis Sutherland	JAN 2015 RRSP	\$604.40
Liberal Party of PEI District 20	JANUARY 6, 2015	\$100.00
Linkletter's Welding Ltd	344326	\$345.41
MacInnes Express(1983) Ltd	163219	\$173.20
Malpeque Bay Credit Union	JAN 2015 RRSP	\$2,269.20
Minister of Finance and Municipal Affairs	2015 MUNICIPAL ORIEN	\$300.00
Minister of Finance and Municipal Affairs	274094	\$25.00
Minister of Finance and Municipal Affairs	274535	\$384.75
MJS Marketing & Promotions	2485006	\$79.80
MJS Marketing & Promotions	2488011	\$45.60
Orkin Canada	IN-5933895	\$62.70
PEI Association of Exhibitions	061	\$400.00
Pepsico	48610012	\$1,454.19
Pitney Bowes	JAN 13, 2015	\$360.91
Prodigy Sports	9460	\$102.32
Provincial Auto Parts Ltd	996-374912	\$302.26
Provincial Auto Parts Ltd	996-376096	\$392.43
Recreation PEI Inc	1063	\$89.95
Rent A Wreck	8877	\$58.54
Revolution Media	578	\$342.00
Rolly's Wholesale	1802340	\$282.81
Rolly's Wholesale	1798528	\$267.06
Kensington Save Easy	03 6418	\$86.83
Kensington Save Easy	01 5039	\$13.34

Kensington Save Easy	01 8083	\$24.45
Kensington Save Easy	03 9146	\$52.36
Scotia Securities	JAN 2015 RRSP	\$334.14
Scotiabank Visa	Jan-15	\$249.09
Seacor Athletic	SG113084	\$1,024.63
Sherry's Heating Service	1785	\$260.49
Socan	41	\$210.98
Spring Valley Building Centre Ltd	554263	\$305.30
Suncor Energy Products Partnership	JAN 11, 2015	\$473.99
Superior Sanitation	549137	\$228.00
T & K Fire Safety Equipment Ltd	210063	\$412.68
T & K Fire Safety Equipment Ltd	210293	\$524.21
Telus	JAN 9, 2015	\$645.81
Yellow Pages Group	15-1070850	\$19.89
Subtotal		<hr/> \$66,433.53
January Payroll		\$102,939.07
Total January Bills		<hr/> \$169,372.60 <hr/>

TOWN OF KENSINGTON
Year End Income Statement Comparison of Actual to Budget for January 2015

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$72,984.04	\$78,449.00	-\$5,464.96	\$72,984.04	\$78,449.00	-\$5,464.96	\$921,178.00	8%
Police Service	\$1,199.80	\$2,500.00	-\$1,300.20	\$1,199.80	\$2,500.00	-\$1,300.20	\$30,000.00	4%
Town Hall Rent	\$18,578.72	\$10,800.00	\$7,778.72	\$18,578.72	\$10,800.00	\$7,778.72	\$150,884.00	12%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,200.00	0%
Sales of Service	\$23,132.20	\$30,600.00	-\$7,467.80	\$23,132.20	\$30,600.00	-\$7,467.80	\$367,200.00	6%
Subtotal Revenue	\$115,894.76	\$122,349.00	-\$6,454.24	\$115,894.76	\$122,349.00	-\$6,454.24	\$1,474,462.00	8%
GENERAL EXPENSES								
Town Hall	\$9,619.49	\$13,045.00	\$3,425.51	\$9,619.49	\$13,045.00	\$3,425.51	\$163,290.00	6%
General Town	\$25,167.57	\$30,264.00	\$5,096.43	\$25,167.57	\$30,264.00	\$5,096.43	\$398,617.00	6%
Police Department	\$20,813.82	\$30,816.00	\$10,002.18	\$20,813.82	\$30,816.00	\$10,002.18	\$403,522.00	5%
Public Works	\$17,286.91	\$24,257.00	\$6,970.09	\$17,286.91	\$24,257.00	\$6,970.09	\$233,107.00	7%
Train Station	\$1,093.97	\$2,392.00	\$1,298.03	\$1,093.97	\$2,392.00	\$1,298.03	\$28,004.00	4%
Recreation & Park	\$562.37	\$355.00	-\$207.37	\$562.37	\$355.00	-\$207.37	\$63,910.00	1%
Sales of Service	\$10,283.53	\$14,137.00	\$3,853.47	\$10,283.53	\$14,137.00	\$3,853.47	\$184,012.00	6%
Subtotal Expenses	\$84,827.66	\$115,266.00	\$30,438.34	\$84,827.66	\$115,266.00	\$30,438.34	\$1,474,462.00	5%
Net Income (Deficit)	\$31,067.10	\$7,083.00	-\$23,984.10	\$31,067.10	\$7,083.00	-\$23,984.10		
Community Gardens Complex								
Community Gardens Revenue	\$35,063.12	\$33,600.00	\$1,463.12	\$35,063.12	\$33,600.00	\$1,463.12	\$393,100.00	9%
Community Gardens Expenses	\$24,047.05	\$36,641.00	\$12,593.95	\$24,047.05	\$36,641.00	\$12,593.95	\$393,100.00	6%
Net Income (Deficit)	\$11,016.07	-\$3,041.00	-\$14,057.07	\$11,016.07	-\$3,041.00	-\$14,057.07		
Fire Department								
Fire Revenues	\$16,562.00	\$16,628.00	-\$66.00	\$16,562.00	\$16,628.00	-\$66.00	\$199,536.00	8%
Fire Department Expenses	\$12,110.06	\$14,544.00	\$2,433.94	\$12,110.06	\$14,544.00	\$2,433.94	\$199,536.00	6%
Net Income (Deficit)	\$4,451.94	\$2,084.00	-\$2,367.94	\$4,451.94	\$2,084.00	-\$2,367.94		
Consolidated Net Income (Deficit)	\$46,535.11	\$6,126.00	-\$40,409.11	\$46,535.11	\$6,126.00	-\$40,409.11		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$45,789.17	\$44,545.00	-\$1,244.17	\$45,789.17	\$44,545.00	-\$1,244.17	\$534,540.00	9%
Water & Sewer Expenses	\$34,642.97	\$43,745.00	\$9,102.03	\$34,642.97	\$43,745.00	\$9,102.03	\$534,540.00	6%
Water & Sewer Net Income (Deficit)	\$11,146.20	\$800.00	-\$10,346.20	\$11,146.20	\$800.00	-\$10,346.20		



Agenda

**Finance and Administration
Regular Meeting – Wednesday before Regular Council Meeting – 6:00 pm
Council Chambers – Kensington Town Hall**

Chair: Deputy Mayor Rodney Mann
Vice Chair: Councillor Jeff Spencer

Committee Members: Councillor Mack Maclean
Mayor Rowan Caseley

Staff Members: CAO, Geoff Baker
Deputy Administrator, Wendy MacKinnon

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ITEM 1: CALL OF MEETING TO ORDER AND WELCOME

Presiding: Deputy Mayor Rodney Mann

ITEM 2: DECLARATION OF CONFLICT OF INTEREST

Action: Members of the Committee who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

ITEM 3: DELEGATIONS/PRESENTATIONS

ITEM 4: FINANCIAL STATEMENT REVIEW

- 4.1 Income Statement
- 4.2 Balance Sheet
- 4.3 Bills Lists (Town and Water and Pollution Control Corporation)
- 4.4 Water and Pollution Control Corporation Income Statement

ITEM 5: OTHER BUSINESS

- 5.1 Status of Business/Vendor Licensing Bylaw

Agenda

Town of Kensington – Finance and Administration Committee

- 5.2 Summerside's Mayor's Dinner For Youth
- 5.3 Status of 2014 Audit

ITEM 6: ADJOURNMENT



Mayors Report to Town Council

February 9, 2015

Councillors, Staff and Residents

I am pleased to provide this report of the activities and discussions where I have represented the Town of Kensington over the past month.

Functions attended - I have had the pleasure to attend the following as Mayor: Meeting with Central Coastal Tourism Partnership (CCTP) , PEI Rotary Banquet for Premier's Annual Address, Launch of PEI Wellness Strategy, Bedford and Kensington 47th Annual official opening and closing banquet, and have a scheduled presentation to make to Rev. Anne Dalziel Singer upon her retirement on Feb 8.

Office Hours – I continue to spend as many hours in the office as possible and make myself available for meetings with the public or sit in on meetings with Mr. Baker and others when requested.

Town Development - Mr. Baker and I met with one local business following last month's Council meeting to follow up on direction given by Council during the In Camera meeting. I am pleased to report negotiations went well and we should have a formal direction to present to Council for approval.

Tourism – Had discussion with CCTP and others who have expressed interest in working with Kensington to maximize the benefits of growing this important sector on PEI and what we might be able to do. No direction given or asked but talking is one of the first steps.

Lobbying – Had the opportunity to meet with Mr. Wade MacLachlan, Liberal Leader Designate as well as Mr. Rob Lantz, candidate running for the leadership of the Conservative Party. Both were informed of our interest in seeing the province move forward with an acceptable funding formula that would be enshrined in legislation.

47th Annual Bedford/Kensington Friendship Hockey Exchange – What an excellent opportunity for our young Pee Wee Hockey Players. A real tribute to the founders and all the parents, coaches, volunteers, sponsors and alumni who have kept this going for 47 years. This event provides a wonderful way to showcase the Town of Kensington and surrounding communities. I would like to see the Town of Kensington continue or increase its financial commitment either through additional dollars or more in kind contribution. This exchange can only survive with support from the community. When times comes next year I trust we will do all we can to help this process and now is the time to start thinking about what we as a Town can do to celebrate the 50th year coming up in 2018.

Kensington North Watersheds Association – Mr. Baker and I met with Barry Murray to discuss opportunities for the Town of Kensington and Kensington North Watersheds Association to work together on projects of mutual interest to both parties. Mr. Baker has mentioned some of these in the past. Potential projects being considered are: 1. Written Well field Protection Plan 2. Collection Day in the spring for Residents to drop of hazardous chemical, paints, pesticides, oils, etc. at a specified location (ie Community Gardens Complex) 3. Set up a plan for the planting of trees, etc. on the Gorman Well field location 4. Walking trails behind the Alysha ToombsPark and 5. Clean up old metal around waste treatment and workshop. More meeting to be held on specifics and what will be done but most of the work and planning would be done by the Watershed group. It is in the best interest of all for these projects to proceed and obviously they could be multiyear projects.



Pink Shirt Day – I have been requested to proclaim February 25, 2015 as Pink Shirt Day in the Town of Kensington which has become a national movement to stop bullying. I am prepared to sign the proclamation and it has been included as part of my report. If Council has any reservation or concerns with my signing such a proclamation then please make them know following the presentation of this report. If Council supports my decision I will sign the proclamation at the end of the meeting.

Rowan Caseley
Mayor – Town of Kensington



Boys & Girls Club
of Charlottetown

*Geoff Ogilvie
Please Refer to
John*

Your Worship Mayor Caseley:

On behalf of the Boys & Girls Club of Charlottetown, host organization for PEI Pink Shirt Day 2015, I am writing to request your proclamation of February 25, 2015, as PEI PINK SHIRT DAY in the Town of Kensington.

Pink Shirt Day was originally started as a protest by David Shepherd and Travis Price against a bullying incident at a high school in Nova Scotia. The story garnered international attention and as a result, cities and towns around the world are now hosting Pink Shirt Days of their own.

The Boys & Girls Club of Charlottetown (along with a number of volunteers) is proudly hosting Pink Shirt Day PEI this year. Our aim is to increase awareness in schools, work places, and homes surrounding the damaging effects of bullying on a person's overall wellbeing. We also aim to decrease local stigmas and promote a culture of respect. We have Pink Shirt Day originator Travis Price coming to PEI to speak at five high schools, we have the Island Storm and the Charlottetown Islanders on board to have "Pink Nights" during their respective games that week. We've also been fortunate to enlist the help of East Coast Cresting and Source for Sports to print and distribute t-shirts featuring a special anti-bullying design by a student from one of our Island high schools.

In recognition of the growing importance of PINK SHIRT DAY in the lives of our citizens, we ask that the Town of Kensington issue a proclamation for PINK SHIRT DAY WEDNESDAY, FEBRUARY 25, 2015. We would be particularly honored to share any photos you could take with our stakeholders via our website and social media pages should you want to move forward with this initiative.

We have enclosed a template of a proclamation should your town like to go forward with this process and not have something on file.

We are eager to work with you on this important endeavor and in representing your town in this major national campaign.

Thank you for your consideration.

Sincerely,

Krista Shaw

Executive Director, Boys & Girls Club of Charlottetown

35 St. Peters Rd.
Charlottetown, PE
C1A 5N1
t 902 / 892 - 1817

Registered Charitable Organization No. 89954-4787 RR0001

A good place to be



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

Proclamation

WHEREAS, *Pink Shirt Day was originally started as a protest by David Shepherd and Travis Price against a bullying incident at a high school in Nova Scotia. The story garnered international attention and as a result of their brave actions, cities and towns around the world are now hosting Pink Shirt Days of their own; and*

WHEREAS, *the Town of Kensington proudly joins those towns and cities in their efforts to stop bullying.*

Therefore, I, Rowan Caseley, Mayor of the Town of Kensington do hereby proclaim

February 25, 2015 as Pink Shirt Day in the Town of Kensington, Prince Edward Island.

Dated this 9th day of February, 2015

**Rowan Caseley, Mayor
Town of Kensington**



MUNICIPAL CODE OF CONDUCT

This Code of Conduct establishes guidelines for the ethical, inter-personal conduct of Council members and assists in providing for the good governance of the Town of Kensington.

STANDARDS OF CONDUCT

Members of Town Council shall uphold the law and, at all times, shall:

- (a) seek to advance the common good of the Town of Kensington as a whole while conscientiously representing the community;
- (b) perform the functions of office truly, faithfully and impartially to the best of their knowledge and ability, in accordance with the core values of **Integrity** – giving the Town of Kensington’s interests absolute priority over private individual interests; **Honesty** – being truthful and open; **Objectivity** – making decisions based on a careful and fair analysis of the facts; **Accountability** – being accountable to each other and to the public for decisions taken; and **Leadership** – confronting challenges and providing direction on the issues of the day;
- (c) uphold this Code as a means of promoting the standards of behaviour expected of Council members and enhancing the credibility and integrity of Council in the broader community.

COUNCIL MEMBER RESPONSIBILITIES

Conduct to be Observed: Members of Council recognize that they are agents of the public whose primary objective is to address the needs of the citizens; as such, they are entrusted with upholding and adhering to the by-laws of the Town of Kensington as well as all applicable provincial and federal laws. As public servants, Council members shall observe a high standard of morality in the conduct of their official duties and faithfully fulfill the responsibilities of their offices, regardless of their personal or financial interests.

Dedicated Service: All members of Council shall faithfully work toward developing programs to address the needs of the citizens in the course of their duties. Each shall strive to perform at a level that is expected of those who work in the public’s interest.

Respect for Decision-making Process: All members of Council recognize the responsibility of the Mayor to accurately communicate the decisions of the Council, even if they disagree with such decisions, such that respect for the decision-making processes of Council is fostered.

Conduct at Meetings: Members of Council shall respect the chair, colleagues, staff and members of the public present during Council meetings or other proceedings of the Town of Kensington. Meetings shall provide an environment for transparent and healthy debate on matters requiring decision-making.

Release of Confidential Information Prohibited: No member of Council shall disclose or release to any member of the public confidential information acquired by virtue of their office, in either oral or written form except when required by law or authorized by the municipality to do so. Members of Council shall not use confidential information for personal or private gain, or for the gain of relatives or any person or corporation.

Gifts and Benefits: No member of Council shall show favouritism or bias toward any vendor, contractor or to others doing business with the municipality. Members of Council shall not accept gifts or favours from any vendor, contractor or others doing business with the Town of Kensington personally, or through a family member or friend, which could give rise to a reasonable suspicion of influence to show favour or disadvantage to any individual or organization.

Use of Public Property: No member of Council shall request the use of municipal-owned vehicles, equipment, materials or property for personal convenience or profit, except where such privileges are granted to the general public. Members of Council shall ensure that the business of the municipality is conducted with efficiency and shall avoid waste, abuse and extravagance in the provision or use of municipal resources.

Obligations to Citizens: No member of Council shall grant any special consideration, treatment, or advantage to any citizen or group of citizens beyond that which is accorded to all citizens.

Interpersonal Behaviour: Members of Council shall treat every person, including other Council members, corporate employees, individuals providing services on a contract for service and the public, with dignity, understanding and

respect and will endeavour to ensure that the municipal work environment is free from discrimination, bullying and harassment.

Community Representation: Members of Council shall observe a high standard of professionalism when representing the municipality and in their dealings with members of the broader community.

GOOD GOVERNANCE

Members of Council accept that effective governance of the Town of Kensington is critical to ensuring that decisions are taken in the best interests of all stakeholders and to enable the Town to function as a good corporate citizen.

GOVERNMENT RELATIONSHIPS

Members of Council recognize the importance of working constructively with other orders of government and organizations, in Prince Edward Island and beyond, to achieve the goals of the Town of Kensington.

CONFLICT OF INTEREST AVOIDANCE

Members of Council are committed to making decisions impartially and in the best interests of the Town of Kensington. Each recognizes the legal necessity to fully observe the requirements of the PEI Municipalities Act, Part VI, Section 23 with regard to the disclosure and avoidance of conflicts of interest.

REPORTING BREACHES

Persons who have reason to believe that this Code has been breached in any way are encouraged to bring their concerns forward. No adverse action shall be taken against any Council member or Town of Kensington employee who, acting in good faith, brings forward such information.

CORRECTIVE ACTION

Any reported violation of the Code will be subject to investigation by the Council. Violation of this Code by a member of Council may constitute a cause for corrective action. If an investigation finds a member has breached a provision of the Code, Council may impose corrective action commensurate with the nature and severity of the breach, which may include a formal warning or reprimand.

I, _____ declare that as a duly elected member of the Council of the

_____ I acknowledge and, without reservation, support the Council Members’ Code

of Conduct.

Signature of Council Member

Declared this _____ day of _____, 20____,

Before me:

Chief Administrative Officer



Tourism and
Culture

Tourisme et
Culture



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

23 January 2015

Mr. Geoff Baker
Chief Administrative Officer
Town of Kensington
P.O. Box 418
Kensington, PE C0B 1M0


Dear Mr. Baker:


I am writing to you today to give notice to the councillors of the Town of Kensington of my intention to designate the Kensington Railway Station, 62 Broadway Street North, Kensington as a heritage place. This notice is required by Section 4 (3) of the Heritage Places Protection Act.

The Heritage Places Advisory Board recommended that the Kensington Railway Station be considered for designation by the Minister. The building was determined to be of considerable significance because of its age, it is a rare example of architecture of its type, as a building designed by noted architect C.B. Chappell, for its role as the former railway station for the Town of Kensington and surrounding communities, its connection with history of the town and its importance as a cultural landmark in its community and the province. The Kensington Railway Station was registered as a provincial heritage place on June 3, 2010, and has been recognized as a National Historic Site by the Historic Sites and Monuments Board of Canada. Designation is the highest level of recognition under the Heritage Places Protection Act.

It is important to note that, as part of the designation process under the Heritage Places Protection Act, an invitation to object has been made to the owner/municipality, person served or a person, group or organization interested in, or likely to be affected by the intended designation. Any of these parties may object to the intended designation by serving a Notice of Objection to Heritage Designation within 30 days of the date of the publication of the Notice of Intention to Designate Heritage Place (enclosed) in *The Royal Gazette*.

In closing, I would like request that the Town of Kensington Council review the Notice of Intention to Designate Heritage Place. The participation of the municipality in the designation process is greatly appreciated.

Yours sincerely,


Robert Henderson,
Minister

Enclosure

NOTICE OF
INTENTION TO DESIGNATE HERITAGE PLACE
HERITAGE PLACES PROTECTION ACT
R.S.P.E.I. 1988, Cap. H-3.1, s.5.(2)

TAKE NOTICE THAT I, the Minister of Tourism and Culture for the Province of Prince Edward Island, intend to designate as a heritage place, the following site, as described in the attached legal description, in accordance with the Act and regulations:

Kensington Railway Station
Location: 62 Broadway Street North, Kensington, Prince County
Property Identifier Number: 868646
Owner: Town of Kensington

I am satisfied in accordance with the Act and regulations that this site represents a significant feature in the historic development of Prince Edward Island and its people and I intend to designate this site, including all land and buildings appurtenant to it, as a heritage place on or after
.....2 March 2015....., to be protected under the authority of the Act

Where a site is designated as a heritage place, no person shall build or undertake works that may affect any site designated under the Act without a heritage permit.

By authority of section 5 of the regulations, no person shall change, alter, move or demolish the facade or exterior appearance of any building, structure, site or area on the said property for a period of 120 days from the date of service of this Notice, unless this Notice is otherwise cancelled under the Act or regulations.

An owner, municipality, person served or a person, group or organization interested in, or likely to be affected by the intended designation may object to the intended designation by serving a Notice of Objection to Heritage Designation within 30 days of the date of the publication of this Notice in the Gazette. Service of a Notice of Objection must be made on the Minister of Tourism and Culture, in care of the Heritage Officer:

Department of Tourism and Culture
P.O. Box 2000, Charlottetown, PE C1A 7N8

A Notice of Objection form may be obtained from that office.

If a Notice of Objection to Heritage Place Designation is served upon me within the prescribed time, I am required to proceed in accordance with section 8 of the regulations. If no Notice of Objection to Heritage Place Designation is served as prescribed, I may proceed with designation in accordance with section 8 of the regulations.

DATED at Charlottetown, this 23rd day of January, 2015

Robert Henderson
Minister of Tourism and Culture

Carolyn Fraser
Witness

On the 26th day of January, A.D. 2015 personally appeared before
me Carolyn Fraser of Union Road
in Queens County and being sworn, testified that ~~he~~/she is a subscribing witness to
the within Notice of Intention to Designate Heritage Place and that ~~he~~/she was present and did
see the same duly executed by the Minister of Tourism and Culture, the Minister therein named.

Gina MacLeod
Commissioner

Schedule "A"

From the Office of the Registrar of Deeds for Prince County, Summerside, Prince Edward Island:
Document #339, Book 762, page 46, Conveyance dated 23 December 1999, Prince Edward
Island Business Development to Town of Kensington, registered 2 February 2000.

As attached.

Property located on PIN 868646. Designation refers to the footprint of the structure known as
the Kensington Railway Station.

SCHEDULE "A"

ALL THAT PARCEL OF LAND situate, lying and being at Kensington, Lot or Township No. 19, in Prince County, Province of Prince Edward Island, bounded and described as follows, that is to say.

COMMENCING at a point on the Western boundary of Broadway Street as the same is shown on a plan of survey entitled "Plan of Survey Showing former Kensington Station Rail Yard Area at Kensington" as prepared by the Prince Edward Island Department of Transportation and Public Works, and being certified by Serge J. Bernard, P. Eng., N.B.L.S. and P.E.I.L.S., on January 20, 1999 as File No. 2663, said point being designated by calculated point number 893 on said plan, and having co-ordinates East 250913.761 and North 209893.701;

THENCE in a Westerly direction along a curve of a circle to the left, said curve having a radius of 366.065 metres for an arc distance of 35.255 metres to legal survey marker number 920, and having co-ordinates East 250882.990 and North 209876.522;

THENCE continuing in a Westerly direction along a curve of a circle to the left, said curve having a radius of 782.982 metres for an arc distance of 134.488 metres to legal survey marker number 801, and having co-ordinates East 250775.669 and North 209795.747;

THENCE on an azimuth of $337^{\circ} 16' 53''$ a distance of 55.034 metres to legal survey marker number 7098 on said plan, and having co-ordinates East 250754.414 and North 209846.511;

THENCE on an azimuth of $37^{\circ} 30' 57''$ a distance of 2.973 metres to legal survey marker number 7099 on said plan, and having co-ordinates East 250756.225 and North 209848.869;

THENCE on an azimuth of $335^{\circ} 34' 53''$ a distance of 18.630 metres to legal survey marker number 7094 on said plan, and having co-ordinates East 250748.523 and North 209865.833;

THENCE in an Easterly direction along a curve of a circle to the right, said curve having a radius of 853.697 metres for an arc distance of 18.327 metres to legal survey marker number 755, and having co-ordinates East 250762.667 and North 209877.487;

THENCE on an azimuth of $116^{\circ} 39' 25''$ a distance of 16.554 metres to calculated point number 754 on said plan, and having co-ordinates East 250777.462 and North 209870.060;

THENCE on an azimuth of $35^{\circ} 46' 58''$ a distance of 22.537 metres to calculated point number 753 on said plan, and having co-ordinates East 250790.639 and North 209888.343;

THENCE on an azimuth of $46^{\circ} 07' 20''$ a distance of 19.527 metres to calculated point number 752 on said plan, and having co-ordinates East 250804.715 and North 209901.877;

THENCE on an azimuth of $50^{\circ} 06' 01''$ a distance of 19.479 metres to calculated point number 751 on said plan, and having co-ordinates East 250819.658 and North 209914.372;

THENCE on an azimuth of $59^{\circ} 55' 27''$ a distance of 43.485 metres to an iron pipe being designated as number 750 on said plan, and having co-ordinates East 250857.288 and North 209936.164;

THENCE on an azimuth of $66^{\circ} 10' 13''$ a distance of 35.474 metres to calculated point number 806 on said plan, and having co-ordinates East 250889.738 and North 209950.496;

THENCE on an azimuth of $157^{\circ} 16' 52''$ a distance of 39.165 metres to calculated point number 891 on said plan, and having co-ordinates East 250904.864 and North 209914.370;

THENCE on an azimuth of $156^{\circ} 42' 42''$ a distance of 22.503 metres to the point at the place of commencement;

BEING and intended to be the lands as on the aforementioned plan, and having an area of 10,827 square metres of land, a little more or less.

EXCEPTING THEREOUT AND THEREFROM ALL THAT PARCEL OF LAND situate, lying and being at Kensington, Lot or Township No. 19, Prince County, Province of Prince Edward Island, bounded and described as follows:

COMMENCING at a point on the Western boundary of Broadway Street as the same is shown on a plan of survey entitled "Plan of Survey Showing former Kensington Station Rail Yard Area at Kensington" as prepared by the Prince Edward Island Department of Transportation and Public Works, and being certified by Serge J. Bernard, P. Eng., N.B.L.S. and P.E.I.L.S., on January 20, 1999, as File No. 2663, said point being designated by calculated point number 865 on said plan, and having co-ordinates East 250904.242 and North 209915.856;

THENCE in a Westerly direction along a curve of a circle to the left, said curve having a radius of 390.144 metres for an arc distance of 33.538 metres to calculated point number 837, and having co-ordinates East 250874.828 and North 209899.764;

THENCE continuing in a Westerly direction along a curve of a circle to the left, said curve having a radius of 390.144 metres for an arc distance of 6.833 metres to calculated point number 862, and having co-ordinates East 250869.011 and North 209896.179;

THENCE continuing in a Westerly direction along a curve of a circle to the left, said curve having a radius of 807.062 metres for an arc distance of 128.85 metres to calculated point number 861, and having co-ordinates East 250765.841 and North 209819.220;

THENCE on an azimuth of 337° 16' 53" a distance of 12.851 metres to calculated point number 860 on said plan, and having co-ordinates East 250760.878 and North 209831.074;

THENCE in an Easterly direction along a curve of a circle to the right, said curve having a radius of 819.254 metres for an arc distance of 126.702 metres to calculated point number 863, and having co-ordinates East 250862.524 and North 209906.502;

THENCE in an Easterly direction along a curve of a circle to the right, said curve having a radius of 402.336 metres for an arc distance of 42.378 metres to calculated point number 864, and having co-ordinates East 250899.525 and North 209927.122;

THENCE on an azimuth of $157^{\circ} 16' 52''$ a distance of 12.214 metres to the point at the place of commencement.

AZIMUTHS and co-ordinates are referenced to the Prince Edward Island NAD27 Co-ordinates System, distance and co-ordinates being expressed in metres.

ALSO ALL THAT PARCEL OF LAND situate, lying and being at Kensington, Lot or Township No. 19, in Prince County, in the Province of Prince Edward Island, bounded and described as follows, that is to say:

COMMENCING at a steel survey marker situated in the Southwestern boundary of a street now or formerly known as Broadway North as the same is shown on a survey plan of property required by Her Majesty the Queen for the Province of Prince Edward Island Liquor Control Commission as prepared by Windsor Enterprises Inc. and being surveyed on August 14, 1981 and drawn on August 17, 1981 and being certified by L. V. Windsor, P.L.S., said steel survey marker being designated as steel survey marker number 2158 as the same is shown on the said survey plan and said steel survey marker being also situated in the Northeastern angle or corner of land now or formerly in the possession of angle or corner of land now or formerly in the possession of Keith O. Kennedy as the same is shown on the said survey plan and said steel survey marker having the co-ordinates Easting 338971.458 and Northing 404347.016 as the same are shown on the said survey plan;

THENCE in a Southwestwardly direction on an azimuth of $244^{\circ} 30' 40''$ and along the Northeastern boundary of land now or formerly in possession of Keith O. Kennedy for the distance of 57.00 feet to a steel survey marker designated as steel survey marker number 2157 as the same is shown on the said survey plan and which steel survey marker has the co-ordinates Easting 338920.006 and Northing 404322.487;

THENCE in a Southeastwardly direction on an azimuth of $156^{\circ} 40' 52''$ and along the Southwestern boundary of land now or formerly in the possession of Keith O. Kennedy for the distance of 48.58 feet to a steel survey marker designated as steel survey

marker number 550 as the same is shown on the said survey plan and which steel survey marker is situated in the Northwestern boundary of land now or formerly in the possession of the Estate of Waldron Darrach and which steel survey marker has the co-ordinates Easting 338939.238 and Northing 404277.872;

THENCE in a Southwestwardly direction on an azimuth of $242^{\circ} 35' 14''$ and along the Northwestern boundary of lands now or formerly in the possession of the Estate of Waldron Darrach for the distance of 61.16 feet to a steel survey marker designated as steel survey marker number 2146 as the same is shown on the said survey plan and which said steel survey marker is situated in the Northeastern boundary of land now or formerly in the possession of Kier Duggan as the same is shown on the said survey plan and which steel survey marker has the co-ordinates Easting 338884.948 and Northing 404249.715;

THENCE in a Northwestwardly direction on an azimuth of $336^{\circ} 40' 57''$ and along the Northeastern boundary of land now or formerly in the possession of Kier Duggan as the same is shown on the said survey plan for the distance of 75.77 feet to a steel survey marker designated as steel survey marker number 2152 as the same is shown on the said survey plan and which steel survey marker is situated in the Southeastern boundary of land now or formerly in the possession of the Canadian National Railways and which steel survey marker has the co-ordinates Easting 338854.955 and Northing 404319.299;

THENCE in a Northeastwardly direction following the arc of a 1,202.00 foot radius curve for an arc distance of 118.63 feet to a steel survey marker designated as steel survey marker number 2155 as the same is shown on the said survey plan and which steel survey marker is situated in the Southwestern boundary of the street now or formerly known as the Broadway North as the same is shown on the said survey plan and which steel survey marker has the co-ordinates Easting 338958.565 and Northing 404376.973;

THENCE in a Southeasterly direction on an azimuth of $156^{\circ} 42' 44''$ and along the Southwestern boundary of the street now or formerly known as Broadway North for the distance of 32.61 feet to a steel survey marker or to the point at the place of commencement, and being and intended to be a parcel of land containing 0.15 acres of land, a little more or less, as the same is shown on the said survey plan.

Consequences of Designation of a Heritage Place

There are a number of consequences resulting from the designation of a property as an heritage place. These are outlined in the *Heritage Places Protection Act* and the Act's accompanying regulations and have been summarized below.

The Minister of Tourism and Culture (the Minister) may designate any heritage place entered in the register of heritage places.

Designation as a heritage place overrides any previously issued permit authorizing demolition, alteration or development .

The Minister will place a notation regarding the designation in the land registry office.

No one can demolish, alter the facade or exterior, build on or adversely effect a designated building or structure without the prior approval of the Minister. The Minister may issue a permit to alter any designated heritage place. The Minister may also refuse to issue, amend, suspend or cancel a permit for an action that would derogate the heritage value of the place. Anyone proposing a development may also be required to provide an heritage impact statement, at their own expense,

A permit issued by the Minister may specify the siting, dimensions, form, exterior design and finish of new construction or renovations to a designated heritage place.

If a designated heritage place is damaged or deteriorating, the Minister may order the owner to preserve the heritage place at their own expense or at the expense of the owner and government on a cost sharing basis.

Compensation is not payable to any person for any reduction in the value of that person's interest in land or for any loss or damages that result from the exercise of the Heritage Places Protection Act.

Any individual who contravenes any provision of the Heritage Places Act or the regulations is guilty of an offence and liable on summary conviction to a fine not exceeding \$20,000. The maximum fine for a corporation convicted of an offence under the Heritage Places Protection Act is \$100,000.

If a designated heritage site is damaged or destroyed, the Minister may revoke the designation.

The Minister, with the agreement of the owner, may erect signs, plaques and other interpretive aids at any heritage place or produce informational and promotional material with respect to any heritage place. The Minister may make arrangements for the provision of educational programs and causes respecting heritage places.

A conservation or heritage organization approved by the Minister may enter into an agreement with the owner of a property of heritage significance to acquire an easement or to place a restrictive covenant on the property.

Municipalities

Municipalities shall not issue any permit authorizing the development of a designated heritage place until it has reviewed the required heritage impact statement. For example, Charlottetown has established an heritage plan. The plans contain objectives, policies and programs for the conservation of its heritage. The Minister has delegated, to the municipality, the powers of the Heritage Places Protection Act.

Other municipalities which establish a heritage plan in the future, will be able to apply the plan to any heritage place owned by the provincial government. The government shall consult with the municipality before making any alteration.

A municipal heritage plan may provide exemption from municipal property tax in respect of heritage places.

The Minister or, in the case of the municipality, the council may apply to the Supreme Court for an injunction to restrain the unlawful alteration or demolition of any designated heritage site, structure or area.

The owner of the property containing the heritage place, or the municipality in which it is located, may appeal a designation, by written notice to the Commission (Island Regulatory and Appeals Commission), within 30 days of the receipt of service of the Notice of Designation of Heritage Place.

Prince Edward Island Provincial Heritage Places Recognition Program

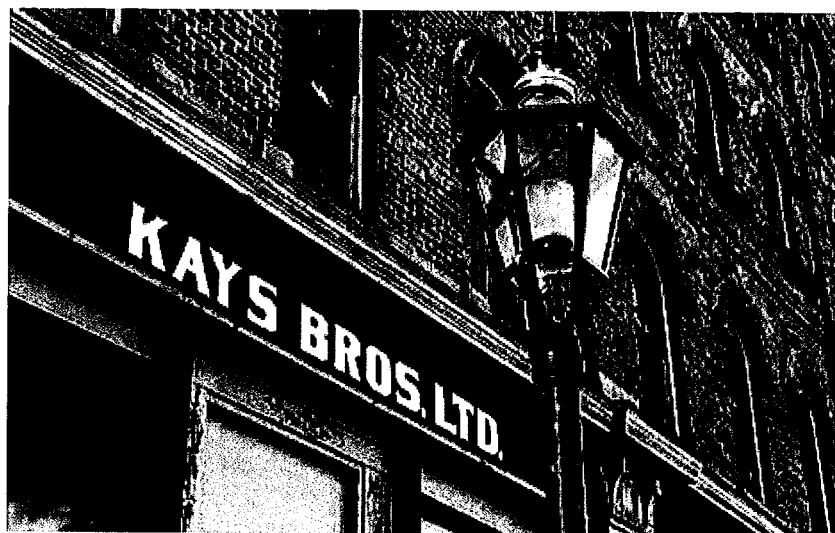
A guide for heritage property owners



CANADA

Tourism and Culture

- 1) Contents
- 2) The Island's Heritage
- 3) Historic Places Initiative
- 4) Heritage Recognition in Prince Edward Island
- 5) Prince Edward Island Register of Heritage Places
- 6) Helpful Terms
- 7) How to Recognize Heritage Places
- 8) Introduction to Provincial Heritage Places Designation
- 13) Regulating Provincial Heritage Places
- 14) Resources
- 15) Credits



*Welsh & Owen Building
Charlottetown*

The Island has many stories to tell from its founding peoples, whether Aboriginal, Acadian or from the British Isles and Ireland or more recent newcomers. Every community in our province has places which are special to its residents and are valued as a testament to their origins.

These places tell us the stories of our ancestors – they are the legacy which has been left for us all to learn from and appreciate.

The historic places of Prince Edward Island show us the important relationship Aboriginal people had with this land, the patterns of settlement established by Europeans and the impact of industry. Historic places convey the sense of accomplishment and pride generations of Islanders had in this place.

The examples are everywhere in our towns, villages and down our country roads. They are our homes, schools, farms, wharfs, bed and breakfasts, businesses, churches, courthouses, lighthouses, archaeological sites and pioneer cemeteries.

The heritage value of these places deserves to be recognized municipally, provincially and nationally as contributing to the creation of Canada.



*Victoria Village Inn
Victoria*

Historic Places Initiative

Prince Edward Island was an active participant in the national Historic Places Initiative which was initiated by the Government of Canada in response to the loss of 20 per cent of the country's pre-1920 heritage buildings to demolition over the past 30 years. As part of the Historic Places Initiative and in collaboration with the provincial and territorial governments, the Government of Canada created two new conservation tools.

Canadian Register of Historic Places

This national register provides online access to historic places formally recognized by federal, provincial, territorial and local governments. The Canadian register is a valuable source of accurate information for government authorities, land-use planners, developers, the tourism industry, educators, researchers, heritage professionals and the public.

Visit the Canadian Register of Historic Places at: historicplaces.ca

Standards & Guidelines for the Conservation of Historic Places in Canada

This document provides practical guidance to good conservation practice; thus balancing the preservation of historic places with their integration into the functional life of the community.



*King's County Courthouse
Georgetown*

There are three types of historic recognition in Prince Edward Island based on the level of significance.

National Historic Sites are deemed significant on a national level and recognized by the Government of Canada.

Under the *Heritage Places Protection Act*, the minister responsible for heritage can recognize historic places that exhibit provincial significance.

The municipalities of Charlottetown and Summerside each have civic recognition programs for historic sites within their jurisdiction.



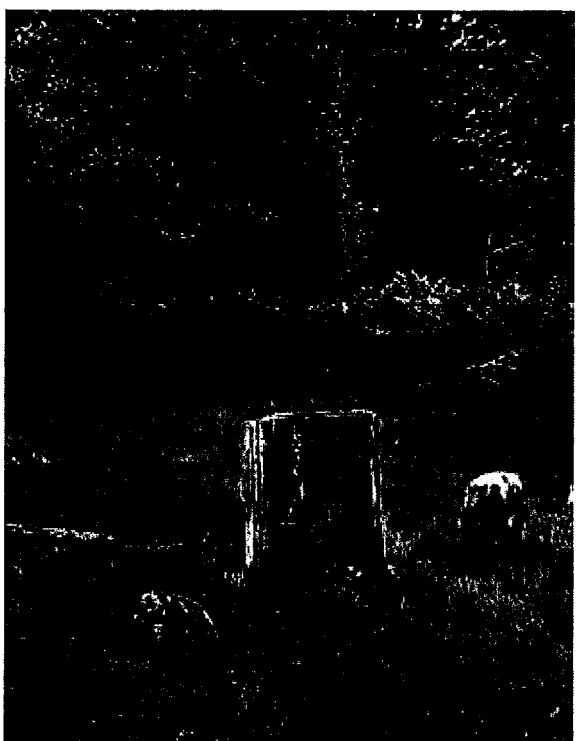
This distinctive navy blue and gold enamel plaque identifies a heritage property that has been designated by the Province of Prince Edward Island.



*D.E. Clarke's General Store
Orwell Corner Historic Village*

The Prince Edward Island Register of Heritage Places is a searchable database containing listings of provincial and municipal historic places. Listed properties are either registered or designated depending upon the level of legal protection they have. The minister responsible for the *Heritage Places Protection Act* officially approves places for inclusion in the register based upon the advice of the Heritage Places Advisory Board. As with the national register, the provincial register is an important planning and awareness building tool. Listing on Prince Edward Island's Register of Heritage Places is an important step toward sharing our Island's past with a greater audience.

The Heritage Places Advisory Board advises and assists the minister on all matters relating to the protection of heritage places.



*Long Pond Cemetery
Stanhope*



*St. Margaret of Scotland Pioneer Cemetery
St. Margarets*

Heritage Places Protection Act

The *Heritage Places Protection Act* was established by the Province of Prince Edward Island to protect, interpret and enhance historic resources. In addition, the act also strives to build an informed and involved public. The act provides for two levels of heritage place recognition: registration and designation.

Registered Heritage Place

A registered heritage place is any site or structure that has been researched and has been deemed to be a provincial heritage resource. A registered heritage place can be valued for its historic, cultural, archaeological, paleontological, prehistoric, natural, scientific or aesthetic qualities; and or because of its connection with a person, group or event. A registered heritage place recognizes the historic values of a place, yet doesn't place any restrictions on the property owner.

Designated Heritage Place

A designated heritage place is a protected place subject to the provisions of the *Heritage Places Protection Act* and associated regulations. This level of recognition has legal restrictions on changes to the landscape or the architectural character-defining elements of the place. A place may not be designated without the approval of the minister.

Places of outstanding or exceptional historic significance may be recommended for designation. Designation is the highest level of recognition under the *Heritage Places Protection Act* and does provide for some legal protection. Designation protects the character-defining elements of the place which are often exterior architectural elements and or landscape features. Proposed changes, such as additions or removal of character-defining elements may require a heritage permit.



*Kensington Railway Station
Kensington*

- Provincial nomination forms are available from Prince Edward Island Tourism & Culture: Culture, Heritage & Libraries Division.
- Residents of Charlottetown and Summerside can contact their municipal planning office.

On Process

- The provincial nominations are vetted by the heritage officer and then reviewed by the Heritage Places Advisory Board.
- All approved nominations (provincial and municipal) are eligible for inclusion in the Prince Edward Island Register of Heritage Places.

Visit the Prince Edward Island Register of Heritage Places at: peihistoricplaces.ca



*Hunter River Mill
Hunter River*

Provincial Heritage property designation enables communities to recognize and protect local heritage. Conserving historic places creates a lasting legacy for the benefit and enjoyment of future generations.

The Heritage Places Protection Act provides for the preservation, interpretation and development of heritage resources in Prince Edward Island. Any building, structure or site that is significant for its cultural, historical, architectural, environmental, archaeological, paleontological, scientific or aesthetic value may be registered as a heritage property.

This legislation empowers the provincial government to designate places of outstanding or exceptional historic significance. Individuals play a key role in recognizing, protecting, conserving and protecting heritage in their local communities.

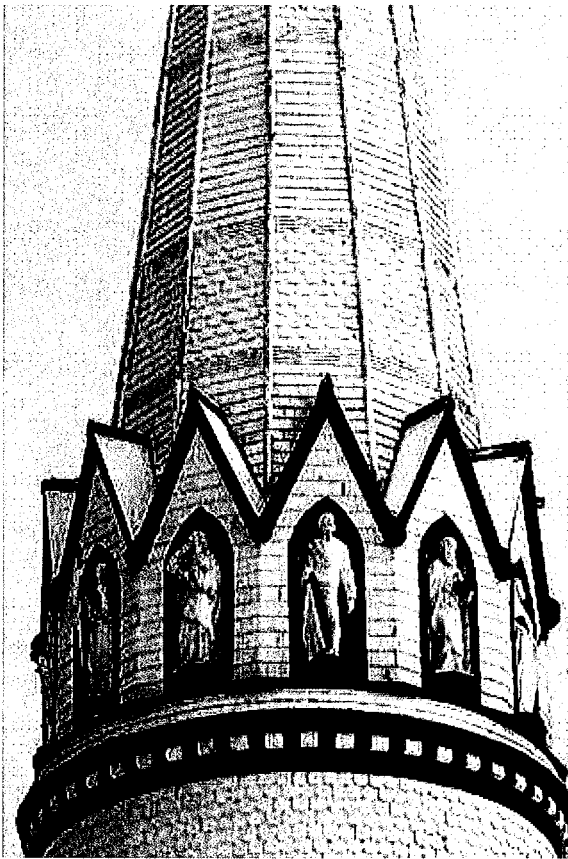
Recognition through Registration & Designation

What Designation Does:

- Publically and formally recognizes a property's heritage value.
- A property's heritage is formally recognized in the community through public notice. Once designated, a property is further recognized by its listing on both the Prince Edward Island Register of Heritage Places and the Canadian Register of Historic Places.
- Legally protects the property's heritage value.
- The heritage place designation is registered on the property's title, which protects it from unauthorized changes and demolition. The designation also ensures that any proposed alterations or changes will not significantly impact the heritage value and character-defining elements of the property.
- Encourages good stewardship.
- A property must be designated to be eligible for the cost-shared Heritage Incentive Program from the provincial government.
- A designated property is eligible to receive a certificate and a navy blue and gold designated heritage place plaque.

Designation Does Not:

- Restrict the use or ownership of a property.
- Require it to become a museum.
- Require it to be frozen in time.
- Require it to be restored to its original purpose.
- Obligate the owner to open it to the public.



St. Mary's Church
Indian River

Historic places are community assets that benefit everyone. Careful and responsible management of these assets can provide social, economic and environmental benefits to communities and can create a lasting legacy for the future.

Step 1: Initiating the Process

Any person, community group or other interested party can research, prepare and submit an application for the Prince Edward Island Register of Heritage Places. Applications are reviewed and evaluated by the Heritage Places Advisory Board, who make recommendations regarding the registration and designation of heritage places to the minister responsible for heritage.

Before proceeding, it's important to understand the heritage value of the property and why it should be registered or designated.

Step 2: Preparing & Serving - Notice of Intention to Designate

The notice of intention gives public notice of the province's intention to designate a property. Public notice provides for a period of public review and allows any objections to the proposed designation to be filed.

A notice of intention includes:

- Legal description of property to be included in the designation
- Civic address
- Property identification number
- Owner's name

As part of the public notification process, the notice of intention must be:

- Served on the property owner(s)
- Published in a local newspaper and the Royal Gazette
- Sent to the local municipality, if property is located within an incorporated area
- Once registered on property title, the notice of intention grants the property all the protections of designation for a period of 120 days

Step 3: Designation of Heritage Place

Following the date of the last publication or registration of the notice of intention, a minimum 30-day waiting period is required before issuing the designation notice. Provided no formal objections have been received during this waiting period, the minister responsible for heritage may then designate a heritage place.

The notice of heritage place designation must contain:

- Legal description of all property included in the notice
- Civic address
- Property identification number
- Owner's name

The notice of heritage place designation must be served on the property owner(s) and municipality and published in the Royal Gazette. Upon completion of designation, the notice is registered in the land registry office.

Step 4: Listing the Property on Prince Edward Island Register of Heritage Places

Heritage place listing on provincial register includes:

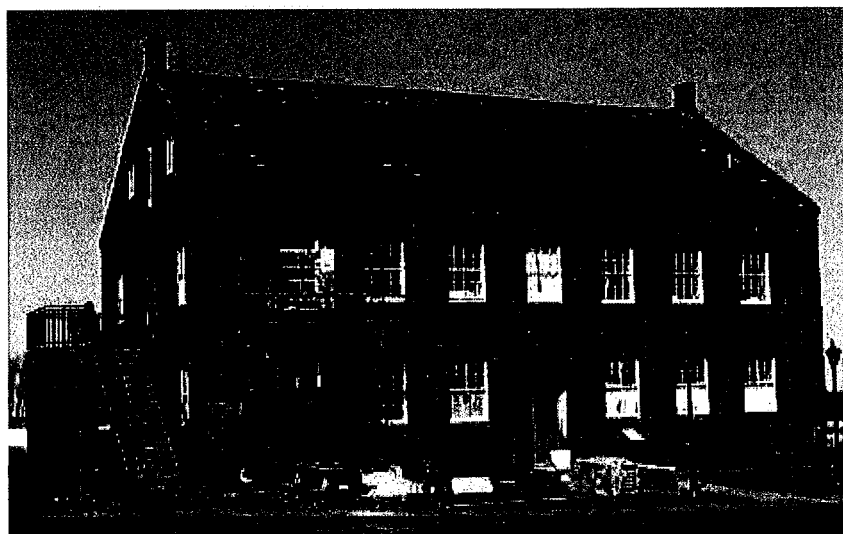
- Name and if applicable, former names of designated place
- Civic address
- Provincial heritage place statement of significance, including character-defining elements which are essential to the heritage value of the place
- Date and level of heritage place recognition

Objections to Heritage Place Designation

Heritage property designation is a public process. The 30-day waiting period following the notice of intention to designate is an essential part of the process that allows any objections to be heard. Formal objections, although rare, typically arise because of misunderstandings about what designation means. A notice of intention that clearly articulates what is being designated and why will help avoid public objections and even build community support.



*Gillis Farm
Miscouche*



*Farmers' Bank of Rustico
Rustico*

Conserving a property's heritage value means protecting and retaining its character-defining elements. Proposed alterations to a designated heritage property that affect these physical elements must be approved by the minister responsible for heritage, based on advice from the Heritage Places Advisory Board.

The *Standards & Guidelines for the Conservation of Historic Places in Canada* is a key resource that assists local authorities to determine if proposed alterations to a heritage property are appropriate. The nationally recognized Standards & Guidelines provide sound, practical advice, including "recommended" and "not recommended" approaches to heritage conservation. The Standards and Guidelines help take the guess work out of heritage property regulation.

The Province of Prince Edward Island, City of Charlottetown and City of Summerside operate by the principles of the *Standards & Guidelines for the Conservation of Historic Places in Canada*.



Contacts

Prince Edward Island
Tourism & Culture
Culture, Heritage & Libraries Division
(902) 368-5940

City of Charlottetown
Planning Department
(902) 629-4158

City of Summerside
Wyatt Heritage Properties
(902) 432-1296

Internet Resources

Canadian Register of Historic Places
historicplaces.ca

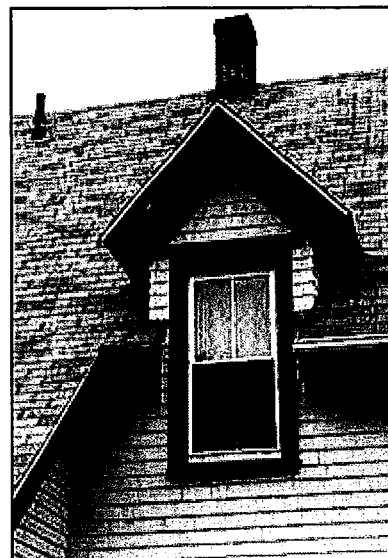
Prince Edward Island Register of Heritage Places
peihistoricplaces.ca

Parks Canada
Standards & Guidelines for the Conservation of Historic Places in Canada
parkscanada.gc.ca

Prince Edward Island
Tourism & Culture
Culture, Heritage & Libraries Division
gov.pe.ca

Note

The information in this guide is a summary of the designation process outlined in the *Heritage Places Protection Act*; it is not a substitute for the legislation or legal advice. Please consult the legislation available from the Queen's Printer for further details.



*Ashford Cottage
Freetown*

Produced by: Prince Edward Island
Tourism & Culture
Culture, Heritage & Libraries Division

With grateful permission of: Saskatchewan Ministry of Tourism, Parks, Culture & Sport

Layout & Design: Matthew Hughson

Photography:

Prince Edward Island Government
Brian L. Simpson:
King's County Courthouse (p3)
D.E. Clarke's General Store (p4)

Carter Jeffery:
Hunter River Mill (p7)

Henry Dunsmore:
Victoria Village Inn (p2)

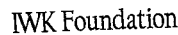
Matthew Hughson:
Latham House (Cover)
Welsh & Owen Building (p1)
Ashford Cottage (p14)

Prince Edward Island
Tourism & Culture
Culture, Heritage & Libraries Division:
Provincial Heritage Plaque (Cover & p4)
Old Princetown Road (Cover)
Long Pond Cemetery (p5)
St. Margaret of Scotland Pioneer Cemetery (p5)
Kensington Railway Station (p6)
St. Mary's Church (p9)
Gillis Farm (p12)
Farmers' Bank of Rustico (p12)
Provincial Heritage Plaque (p13)



Kensington PE C0B 1M0

Carey Johnson



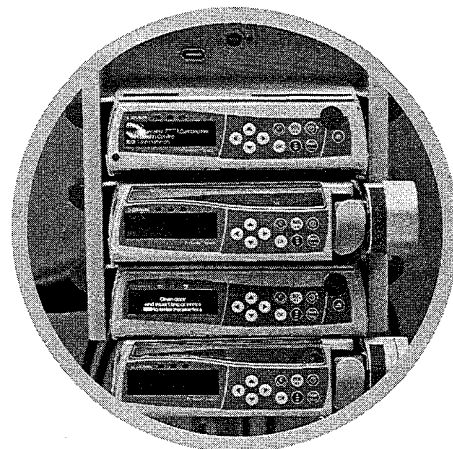
Town of Kensington



022548

96

- Doctors used a specialized **pediatric anesthesia machine and ventilator** during Danika's lengthy surgery.
- SMART **syringe pumps** were used to ensure that Danika's medications were precisely measured so she received the exact amount of medication she needed – so important for a newborn recovering from heart surgery.
- Along with the nurses that Ken and Caroline call "angels," special **monitors** kept a vigilant watch over Danika's vital signs as she recovered in the Pediatric Intensive Care Unit.



SMART pumps

What's truly wonderful is that donors, like you, helped fund each of these pieces of equipment. Thank you.

Now that you've seen the impact of your support – and you've seen what a difference you make through your generosity – I hope I can count on you again in 2015. Please take a moment to send in a gift today.

Your gift will support the **Urgent Priorities Fund**, which funds crucial areas such as the purchase of state-of-the-art equipment, research and improved facilities. It also helps the IWK respond immediately to priority care needs throughout the year.

By supporting priority needs, you'll ensure that Maritime children and their families continue to have access to a world-class care facility both now and in the future.

Once again, thank you for all you've done for the IWK. For the families of Maritime children who rely on the specialized care provided at the IWK – there is no better place they could be. You are part of what makes the IWK so special. Excellence is in your hands.

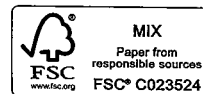
I look forward to your support, and to working together in 2015. Please don't hesitate to be in touch with any questions you may have.

Sincerely,

Jennifer Gillivan
President & CEO

P.S. The beginning of the New Year is a wonderful opportunity to start something new. **Please consider becoming an ongoing monthly donor and join the Superstar Club.** It's an easy way to help IWK patients every day of the year. Please know that however you choose to give today, all that matters is having you as part of the IWK Family. From me, from the team at the IWK, and all the families who rely on the IWK – thank you.

P.P.S. I hope you carry the enclosed supporter card proudly as a reminder that you're a big part of the IWK. It's because of you that babies, like Danika, are strong and healthy today. And thanks to your generosity, parents like Ken and Caroline have a chance to watch their child grow up.



☒ **Yes, I'll become a monthly donor and join the IWK Superstar Club.**

I will give a monthly gift of: ☐ \$15 ☐ \$25 ☐ \$35 ☐ \$50 ☐ Other \$_____

☐ Pre-authorized withdrawal (I have enclosed a void cheque)

☐ I prefer to use my ☐ ☐ ☐

Card # _____ Expiry Date: _____

Credit Card withdrawal dates: ☐ 1st **OR** ☐ 15th (check one)

Signature: _____ Date Signed: _____

Email address: _____

☐ I'd like to receive updates via email from the IWK Foundation

This donation is made on behalf of: ☐ an Individual ☐ a Business

• You can change or cancel your monthly gifts at any time by calling 1-800-595-2266 or emailing foundation@iwk.nshealth.ca. For further information about your right to cancel a PAD Agreement, as well as recourse rights, visit your financial institution or the web site www.cdnpay.ca.

• Allow 2-4 weeks for processing of first payment.

• You will receive one cumulative income tax receipt for the calendar year.

5855 Spring Garden Rd, Suite B220
Halifax, NS B3H 4S2
Tel: 902.470.8085 • Fax: 902.470.8000
Toll free: 1.800.595.2266

www.iwkfoundation.org

Charitable registration No.
86755 8090 RR0001



KENSINGTON INT/SR HIGH SCHOOL
P.O. Box 340/19 Victoria St. E.
Kensington, PE C0B 1M0
Phone 902-836-8901/Fax 902-836-8903
<http://www.edu.pe.ca/kish>

Newsletter #5

January 2015

UPCOMING

January 23-28.....Senior high exams
January 26-28.....Junior high outings
January 30.....End of Semester/PD day – no classes
February 6.....Collaborative Team day – no classes
February 9-15.....Teacher/Staff Appreciation Week
March 16-20.....March break – no classes

SENIOR HIGH EXAMS

Students in grades 10,11,12 will write final exams in semestered courses starting Friday, January 23 until Wednesday, January 28. There are no scheduled classes for SENIOR HIGH students on these days. Once students finish writing, they're expected to leave the building or go to the cafeteria. In the afternoon, students will either attend an extra help session or study in the library if they choose to remain at the school.

Junior high students have regular classes during this time.

KISH STUDENTS ROCK!!

November Students of the Month:

Gr. 7 – Ellen Cole, Justine DesRoches-Pierce
Gr. 8 – Hillary MacLean, Caleb McKenna
Gr. 9 – Justin Young, Hannah Reeves
Gr. 10 – Nick Mann, Mary Kate Picketts
Gr. 11 – Melyssa Weeks, Hailleigh Mill
Gr. 12 – Dylan Montgomery, Dylan MacIsaac

Remembrance Day Poster & Essay Contest Winners (sponsored by the Kensington Legion):

Junior High Color Poster:

1st – Carleigh MacLeod

Senior High Color Poster:

1st – Joely MacIntyre (tie)

2nd – Hillary Bernard
 3rd – Cassandra MacLeod

1st – Treina Lockhart (tie)
 2nd – Kendra Pidgeon
 3rd – Chelsey Dawson

Junior High Black & White Poster:

1st – Jillian Ferguson
 2nd – Thomas Haslam
 3rd – Lauren Ferguson (tie)
 3rd – Skye MacAusland (tie)

Senior High Black & White Poster:

1st – Alyson MacLean
 2nd – Ashley Doucette
 3rd – Shelby Sudsbury

Junior High Poem:

1st – Shannan Hill
 2nd – Lauren LaFrance

Senior High Poem:

1st – Ellen Murray

Junior High Essay:

1st – Bailey Clark
 2nd – Maggie LeClair
 3rd – Emily MacDonald

EXAM SCHEDULE

Block A-Fri. Jan 23	Block B-Mon. Jan. 26	Block C-Tue. Jan. 27	Block D-Wed. Jan. 28
Geo421A-Mr. Mulligan	Fre421F-Mme. Duplain	Wrt421A-Ms. Trace	Mus4/5/621A-Ms. Profit
PED401A-Mr. Corcoran		Mat421A-Mr. Younker	Fds421A-Mrs. Young
PHP501/601A		Eng431-Ms. Profit	Sci421A-Mr. Younker
Mat521B-Mr. Sherren (to be written on Thurs., Jan. 22	Phy521A-Mr. Younker	Bio521A-Mrs. Spence	CWS-interviews with Mr. Dymnt Fri-Thur.
Eng521A-Ms. Trace	Art5/601A-Mr. Pyke	PHP501/601A-Ms. MacDonald – see interview schedule	Car701A-Mr. Pyke
His621F-Mme. Duplain		Fre521F-Mme. Duplain	
Tra602	Tra602	Eng631-Mrs. Gallant	Ocn621A-Mrs. Spence
Chm621A-Mr. Andrews	Mat621B-Mr. Sherren	Chm621A-Mr. Andrews	Mat801A-Mr. Sherren
Eco621A-Mr. Dymnt	PED621A-Mrs. Gallant (conferences all week)	Car801A-Mr. Pyke	Eng621A-Mrs. Gallant
	Rob801A-Mr. Andrews	Fam621A-Mrs. Young	
		Distance Education in library	

Students are to proceed to class at the 8:30am bell and exams will start promptly at 8:40am.
 The earliest you will be able to leave the exam room is 10:10 and the end of the exam period

is 11:10am. In the event of inclement weather, all remaining exams will be pushed back one day.

CAFETERIA EXTRAVAGANZA – WEDNESDAY, JANUARY 14

Chartwells PEI Chef Manager, David Dawson, will have a carving station set up in the cafeteria on January 14. For \$6 you will get tender roast beef (carved right in front of you), twice-baked potato and seasonal vegetables. Add a berry vanilla crepe for \$2.25 and you have a meal fit for a king! Come to the cafeteria and check it out!

SCHOOL COUNCIL

Our next School Council meeting is scheduled for Tuesday, January 20 at 7pm. Home & School president Peter Rukavina will be the guest speaker. All parents are encouraged and welcome to attend.

KISH SPIRITWEAR

Did you miss getting your KISH Spiritwear before Christmas? Do you wish you had ordered? A limited amount of KISH-crested clothing is available at the school store, which is open on Tuesdays and Thursdays at the end of lunch. Spiritwear available:

- Sweatpants (2 small, 2 medium).....\$35.00
- Hoodies (1 small, 2 medium, 1 large).....\$30.00
- Crewneck shirts (1 small, 1 medium, 1 large).....\$30.00
- Hat (1 large/xlarge).....\$25.00
- T-shirts (1 small, 1 medium, 1 large).....\$15.00

We also have KISH bracelets, lanyards, tattoos, metal water bottles for sale along with limited numbers of various school supplies.

JR. HIGH STUDENTS

Students in grades 7-9 will be going to Dooly's on the following dates:

Grade 7 – Monday, January 26

Grade 8 – Tuesday, January 27

Grade 8 – Wednesday, January 28

Students will leave the school at 10:40 to travel to Dooly's and then they will stop at Wendy's for lunch before returning to the school by 1:45. Cost is \$4.00, which must be paid prior to the outing and each student is responsible for the cost of their lunch.

WANTED - JUNIOR SPORTS JOURNALISTS

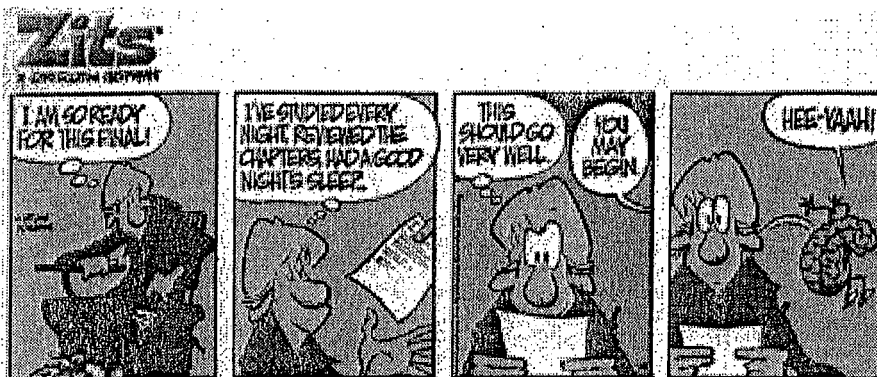
The *Guardian* newspaper is looking for junior journalists in grades 7-12 to help write player profiles for the Island Storm basketball team. Students would be required to be available on Saturday, January 24 from 2-4pm to attend a Storm basketball session to get a feel for the sport. After that, each junior journalist will be paired with a player or coach to interview. To conclude, everyone shares in the fun of a pizza party. If you're interested in applying, see Ms. MacDonald or Ms. Ramsay in the library. The application includes a personal bio and the deadline for applying is Tuesday, January 13.

CANADIAN PARENTS FOR FRENCH KENSINGTON CHAPTER

CPF PEI and KISH are looking to re-establish a CPF chapter at KISH. One of the main purposes of a chapter is to help plan activities for students to practice their French language skills. Representatives of the chapter meet with the teachers to help guide and plan activities. In the past, the CPF chapter assisted with the planning for a grade 9 French Immersion trip to the Magdalen Islands. At this time, we are focusing our CPF chapter on grades 7-9 parents to ensure all grade 9 students get a chance to experience this cultural trip. A meeting will be held on January 15 at 6pm in the school library to discuss this further. (Storm date is January 22). Parent support is essential to help plan and ensure the continuation of the CPF chapter at KISH. For more information, call 902-368-3703 or email info@cpfpei.pe.ca.

HOME & SCHOOL NEWS

1. A workshop will be held at Elm Street Elementary School on Tuesday, January 27 from 6:30-8:30 to identify issues in education for action. This is open to all members and does not require pre-registration. Parents/Guardians are also welcome to attend.
2. Resolutions are about change and if you see a need for change in PEI's education system, you can submit a resolution by January 30 and it will be discussed at the annual general meeting.
3. Parent leadership grants proposals are due by January 30. You can submit it to <http://peihsf.ca/content/parent-leadership-grants>.
4. Teacher/Staff appreciation week is February 9-15. Plan to celebrate school staff by forming a planning committee this month. More tips at <http://peihsf.ca/content/celebrate-national-teacherstaff-appreciation-week>.
5. The 63rd PEI Home and School Federation annual general meeting will be held on Saturday, April 11.



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*Correspondence
to Council*

January 15, 2015

Mr. Rowan Caseley
Mayor
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Mr. Caseley,

Re: Request for Support to Save Canada Post

Over a year ago, Canada Post Corporation announced a plan to change public postal service as we know it, and the government endorsed this plan. As a result, the corporation has dramatically hiked postage rates and is planning on eliminating door-to-door delivery, closing and downsizing post offices, reducing post office hours, and destroying thousands of decent jobs in communities throughout our country.

These major changes will be bad for seniors, people with mobility issues, charities, small businesses and many other people who rely on public postal service.

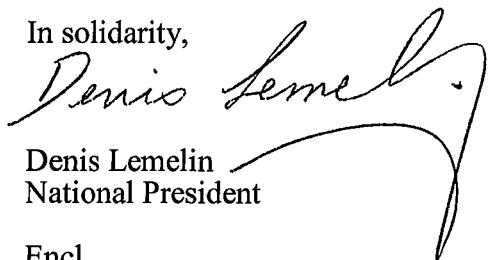
The Canadian Union of Postal Workers wants the federal government to reverse the Canada Post plan, and to look instead for ways to increase service and revenues in areas like postal banking, as other postal administrations have done. At the very least, we think the government should properly consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes.

CUPW has attached a fact sheet with more information about Canada Post's plan.

The union has also attached a resolution that it would like your municipality to consider passing. To date, over 400 municipalities and municipal organizations have passed resolutions opposing Canada Post plan for cuts, or calling for a halt to door-to-door delivery cuts until there is proper consultation. CUPW hopes you will think about joining and building on these efforts by passing our or your own resolution.

Thank you very much for considering this request. Thanks as well if your municipality passed an earlier resolution in support of postal banking or improving the Canadian Postal Service Charter. If you would like an electronic version of the resolution, please contact Brigitte Klassen at bklassen@cupw-sttp.org. Please call me at 613-236-7238 if you have any questions or concerns.

In solidarity,


Denis Lemelin
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, National Union
Representatives, Regional Union Representatives, Specialists

/bk cope 225

SAVE CANADA POST - STOP THE CUTS

WHEREAS Canada Post and the Conservatives are taking an axe to long-treasured postal services – killing good jobs, eliminating door-to-door delivery, drastically increasing postage rates and closing, downsizing and reducing hours at post offices:

WHEREAS Canada Post did not properly consult on these changes, effectively eliminating any opportunity for input from the people who will be most affected; and

WHEREAS closing and downsizing post offices, reducing post office hours, and eliminating door-to-door delivery will reduce service and eliminate thousands of jobs in communities throughout our country.

WHEREAS Canada Post offers a public service that needs to be protected;

BE IT RESOLVED THAT the (name of municipality) write a letter to the Minister responsible for Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking.

BE IT FURTHER RESOLVED THAT (name of municipality) ask the Federation of Canadian Municipalities to request that the federal government consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes to public postal service.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to: Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website:
<http://www.parl.gc.ca/common/index.asp?Language=E>.

Brad Woodside, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

/bk cope 225

Save Canada Post.ca

Canada Post has announced a plan to:

1. Attack the public postal network.

Canada Post plans to use more private post offices while streamlining the public postal network. This means closing and downsizing public post offices, as well as reducing their hours. Canada Post has closed about 40 urban and 75 rural post offices since 2012. This is the largest number of closures we have seen since the Conservatives closed about 1,500 rural and urban post offices in the eighties and nineties. More closures are expected. The corporation is also reviewing all urban offices to see if they can be made smaller and operated with fewer workers. In addition, it is dramatically reducing hours of service in rural communities.

2. Introduce huge postage rate hikes.

On March 31, 2014, the price of buying one stamp increased by 59% while the price of buying a book or coil of stamps increased by 35%. The price for pre-sorted and incentive letters increased by 15% and metred mail increased by 19%. These sudden and dramatic increases are unfair,

unreasonable and bad for the corporation's business. It would have been wiser and more reasonable for Canada Post to adopt gradual increases to keep up with rising costs.

3. Make our country the first in the world to eliminate door-to-door delivery.

Canada Post plans on taking away door-to-door delivery from over five million Canadian households and replacing it with community mailbox (CMB) delivery. There is a great deal of opposition to this plan, which will create huge problems for many Canadians, especially seniors and people with mobility issues. According to a recent poll, sixty per cent of people oppose the delivery cuts. In spite of this, Canada Post is determined to wipe out home mail delivery within a five year period. So far, Canada Post has announced its plans to convert more than a million households. The bulk of conversions will occur after the 2015 federal election. The federal government fully supports this major cut to public postal service.

4. Destroy 6000 to 8000 decent jobs.

Canada Post would need fewer employees if it goes to community mailbox delivery. It expects to eliminate 6000 to 8000 positions. Closing and downsizing post offices and reducing post office hours will also reduce the number of jobs in communities throughout the country. Our communities and our economy cannot afford to lose thousands of decent paying jobs.

The future of Canada Post

Canada Post and the Conservatives should consult on their plan to change public postal service as we know it. The public owns Canada Post. They have a right to input. This has not really happened in any meaningful way. Canada Post engaged in some discussions, but they were completely inadequate. The corporation held invite-only meetings in 46 communities and conducted a largely online public consultation on its future, focusing on cut. Since this time, over 400 municipalities and municipal organizations have passed resolutions or sent letters protesting the cuts or asking for a halt until there is meaningful consultation. Moreover, many thousands of Canadians have signed petitions and sent messages to their Members of Parliament (MPs). People have asked their federal representatives to tell Canada Post to stop the cuts and consider alternatives such as postal banking. Cutting might help Canada Post with its money problems in the short-term but it is not a good long-term strategy and it certainly won't improve the future of postal service in our country. The corporation should be following the lead of other postal administrations by innovating and introducing new revenue-generating services.

For more information, go to:

**Save
Canada
Post..**

Postal banking

The Canadian Union of Postal Workers (CUPW) believes that our country needs improved financial and banking services and that Canada Post is well placed to fulfill this need. Moreover, the union thinks that adding financial and banking services at Canada Post will help the corporation preserve public postal service and generate revenue. CUPW is not alone. Close to two-thirds of Canadians support Canada Post expanding revenue-generating services like bill payments, insurance and banking, according to a poll from April 2014. Many municipalities like the idea too. About 600 municipalities have passed resolutions endorsing the addition of financial and banking services at our public post office. Not only that, three former Canada Post Presidents have spoken favourably about the corporation getting more involved in financial services (i.e. Michael Warren, Andre Ouellet and Moya Greene). In recent years, Canada Post has even conducted studies on postal banking that appear to indicate that getting into financial services would be "a win-win strategy" and a "proven money-maker" for the corporation. This positive assessment was obtained through an Access to Information (ATI) request. Unfortunately, 701 of 811 pages of the ATI request were redacted. To date, Canada Post President Deepak Chopra has refused to release the 811 pages in their entirety.

Learn more. Check out *Why Canada Needs Postal Banking* at <https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

DATE: WEDNESDAY FEBRUARY 4th, 2015
TO: JEOFF BAKER
FROM: NANCY CHEVRETTE
MESSAGE: My phone number is
 877 632-8157 ext. 605

<http://www.nursesplanner.com>

pei nurses
 Prince Edward Island Nurses' Union

Price list

Product dimension:

1 Page:	2:7/8 x 4:5/8	\$916.00
1/2 Page:	2:7/8 x 2:5/16	\$626.00
1/3 Page:	2:7/8 x 1:9/16	\$476.00
1/4 Page:	2:7/8 x 1:1/8	\$416.00
1/6 Page:	2:7/8 x 11/16	\$296.00
1/8 Page:	2:7/8 x 1/2	\$246.00
1/10 Page:	2:7/8 x 3/8	\$206.00
Listing	Listing	\$95.00

PARTICIPATION OFFER

The *Prince Edward Island Nurses' Union* is developing next year's daily planner to be distributed to its members.

Recent surveys of Registered Nurses have aided in the design of the *Prince Edward Island Nurses' Union Planner*. It will be:

- ✓ a daily reference tool logging the daily work schedule, holidays, union activities, meetings, etc.
- ✓ a practical size that will fit easily into the RN's pocket or purse.
- ✓ a little book that reminds Registered Nurses daily of sponsors in their community who have supported them by taking out advertisements.
- ✓ a guide that advertises special promotions offered to Registered Nurses.

All profits will help us to carry out projects of great importance to Registered Nurses, particularly those which assist women and children in significant ways. For example, the PEINU has donated funds to Anderson House which is an emergency shelter for women and children who are victims of domestic violence, as well as to Big Brothers and Big Sisters of PEI which pairs youths who need a positive adult role models in their lives with adult volunteers and mentors.

The Nurses' Planner representatives will be contacting you again by telephone in the next few days to finalize your participation in what promises to be a popular and well-used daily planner.

This planner is financed entirely by the advertising of Prince Edward Island merchants and we hope you will see this as an opportunity to both support your local Registered Nurses and reach an important consumer group.

N. B.: No one is authorized to canvass you or collect funds at your home or place of business.

Correspondence



PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

January 26, 2015

Mayor Rowan Caseley,
Town of Kensington,
PO Box 418,
Kensington PE C0B 1M0

Support of PEI Crime Stoppers

Dear Mayor Caseley,

I want to thank the Town of Kensington on behalf of our volunteer board of directors for your recent financial support of PEI Crime Stoppers. The Crime Stoppers program has been successful on PEI due in large part to the strong ties and partnerships that have been developed over the years and the strong sense of community that exists in PEI. Your support emulates that spirit of community and partnership and is much appreciated. It will help to make PEI and the Town of Kensington a safer place to live, learn and conduct business.

Together we are making a difference!

Respectfully,

Gary Bowness
President
PEI Crime Stoppers



Correspondence

January 26th, 2015

Mayor Rowan Caseley
Town of Kensington
P.O. Box 418
Community Center
Kensington, PE C0B 1M0

Dear Mayor Caseley,

Every year the Prince County Hospital Foundation sets out to raise the funds necessary to ensure our hospital is properly equipped to treat the thousands of people who come through the doors. And every year it becomes more apparent that the need for such medical equipment is not waning. With the continued support of our caring communities, we strive to meet the greatest needs of the PCH and the patients it serves. We are pleased to say that in 2014, the PCH Foundation and its many donors reached the \$1.25 million goal!

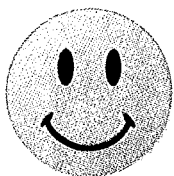
Highlights from 2014 include seeing our two signature events grow by leaps and bounds. Grass Roots and Cowboy Boots, a lobster dinner with entertainment and a live auction, not only raised over \$265,000 but also brought promises of some very large multi-year commitments. Lights for Life also had a record year raising over \$213,000.

Two years ago, we began a three year plan to revitalize the Diagnostic Imaging Unit (DI) which houses X-Ray, Mammography, and CT, among other services. The unit was facing aging equipment and the need for more advanced technology. As part of the 2014 campaign, three ultrasound units were replaced (valued at \$510,000) while the CT scan will follow in 2015 – valued at \$1 million on its own. Though our equipment list has yet to be finalized, we are anticipating a campaign in excess of \$2 million in 2015.

We are humbled by your generosity and that of a growing number of donors, supporters and dedicated volunteers and it is extremely important to us that we take the time to thank you. Your unwavering commitment to this hospital and those it serves is vital to the care delivered at the Prince County Hospital.

Respectfully yours,

PRINCE COUNTY HOSPITAL FOUNDATION
SANDY RUNDLE
President



Bowl for Kids Sake 2015

Happiness is...a Big Brother!

What is Bowl for Kids Sake?

Bowl for Kids Sake is an **important community fundraiser** for Big Brothers Big Sisters of PEI. Throughout January and February, **nearly 300 corporate and community teams** from across the Island **work together** to **raise much needed funds**. Participating in Bowl for Kids Sake is a great **team-building event** and a fun way for businesses, families and friends to **help local kids today** and **make our community stronger for tomorrow**.

What does raising money during Bowl for Kids Sake accomplish?

Creating a **new match costs roughly \$1200**. If everyone on your team **raises \$125**, your team could raise more than **half the cost** of a match. Aim for the \$250 level, and you could be **Matchmakers!** Since money invested in BBBS programs generates an **average social return on investment of \$18 for every dollar invested**, the **money you raise** will have **huge impact** in our community!

The Event

We invite you to **be cool** as we celebrate the **70's**. On **Bowl for Kids Sake weekend** (March 7th & 8th), **put on your bell bottoms and platform shoes** and **boogey on down** to the bowling lanes for a **funky 70's-themed party**. As a thank you for **raising much needed bread** for BBBSPEI, we will be providing 75 minutes of **free bowling**, **Subway® Subs**, **Pepsi Products** and the chance to win **groovy prizes**. It is going to be **out of sight!**

Raise **\$125** and you will receive:

- **Bowl for Kids Sake T-shirt**
- Chance to win **2 tickets to anywhere Air Canada flies in North America!** (includes Mexico, Hawaii, and the Caribbean) and **another ballot for every additional \$50 raised**
- **Spin to Win prize**
- **Recognition on the Wall of Fame** in the bowling alley in your community



How to participate

- Ask 4 or 5 more people to **join your team**
- **Book a time to bowl** in your community
- Set a fundraising goal & **start fundraising**
- Help your teammates **register for on-line fundraising**
- Fill in your **Team Information Sheet** and fax it to 902-892-5593
- **Celebrate your achievements!**

Things you need to know

- The **more you raise, the more you earn!** (Air Canada ballots, Raise & Win prizes)
- We provide **raffle tickets, on-line fundraising support & daily fundraising tips** (Facebook, Twitter & LinkedIn)
- Follow our Company Profile on **LinkedIn for business related & Bowl for Kids Sake news**
- You can book a **30 minute Lunch and Learn** to inspire your team

Don't miss your chance to be involved!

For more information

Call: 902-569-KIDS or 1-877-411-3729

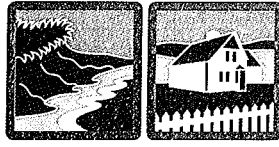
E-mail: info@bbbspei.ca



Big Brothers Big Sisters
of Prince Edward Island

Correspondence

Explore Everything to "Love" about Prince Edward Island



Central Coastal Region

Guidebook Specifications 2015

EXCITING NEWS ABOUT YOUR MEMBERSHIP AND ADVERTISING OPPORTUNITIES!

The Central Coastal Tourism Partnership Inc. (CCTP) is the member-based Regional Tourism Association representing tourism operators from all over central Prince Edward Island.

In its fourth year of publication, this book will be a comprehensive insider's guide to the very best things to see and do, places to stay, and places to eat in central PEI. With the cooperation of operators region-wide, 40,000 copies of the 52 page, full-colour guidebook will be found in every location possible - from cottages to hotel rooms; gas stations to Visitor Information Centres - always at the fingertips of visitors and Islanders alike. This will be the regional fulfillment piece sent from Tourism PEI's provincial distribution.

Advertising space is limited, so book early and don't be disappointed!

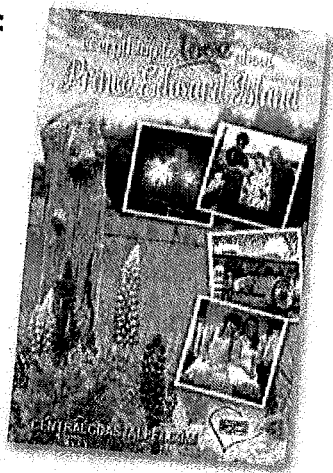
Please contact Donna MacKinnon at 902.368.3043 or by email at donna@technomediapei.com for more information. Ad space will be confirmed with a signed advertising contract (please see page 3).

All specifications, ad sizes and rates can be found on the next page.

Booking deadline: February 27, 2015

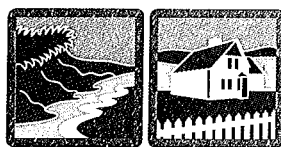
Materials deadline: March 13, 2015

Last year's publication:



Please call Donna at 902.368.3043 or email donna@technomediapei.com

Explore Everything to "Love" about Prince Edward Island



Central Coastal Region

Artwork Specifications 2015

All advertisements are to be supplied electronically on CD/DVD in EPS format, print quality PDF or Adobe Illustrator. All fonts must be converted to paths or curves. Embedded images are to be supplied as CMYK EPS. Advertisers will be contacted for missing files or ads supplied in the wrong formats. A pdf file to be supplied for visual reference is to accompany all advertisements. It is the advertisers responsibility to ensure that all information supplied is accurate.

The Central Coastal Tourism Partnership Inc. (CCTP) is not responsible for the colour of ads printed within acceptable printer standards.

Artwork may be supplied electronically by email (8 MB capacity). Files should be stuffed or zipped to prevent file corruption. Please email all ads to roberta@technomediapei.com. FTP download address is also available by email for files larger than 8 MB. Please email roberta@technomediapei.com for ftp address information.

All production and graphics costs are the responsibility of the advertiser.

TechnoMedia and the CCTP are not liable for advertising not placed because ads or revised ads were received after provided deadlines.

Booking deadline: February 27, 2015

Materials deadline: March 13, 2015

Rates:

	Member	Non-Member
Inside Front Cover	\$1,400.00	\$1,750.00
Inside Back Cover	\$1,400.00	\$1,750.00
Outside Back Cover.....	\$1,800.00	\$2,250.00
Full Page	\$900.00	\$1,125.00
Half Page.....	\$500.00	\$625.00
Quarter Page.....	\$300.00	\$375.00
Eighth Page.....	\$200.00	\$250.00

Dimensions:

5.25"w x 8.25"h + 1/4" bleed
5.25"w x 8.25"h + 1/4" bleed
5.25"w x 8.25"h + 1/4" bleed
5.25"w x 8.25"h + 1/4" bleed
4.5"w x 3.6"h
2.15"w x 3.6"h
2.15"w x 1.75"h

It's not too late to become a member and take advantage of the discounted rates. Please contact Peggy Miles, Tourism Development Manager, CCTP at (902) 963-3613 or peggy@centralcoastalpei.com.

February 2nd is the deadline for the membership EARLY BIRD RATE!

Prices do not include HST. Advertiser will be invoiced at booking and payment is expected to confirm booking.

Please inquire for more information.

Please call Donna at 902.368.3043 or email donna@technomediapei.com



Central Coastal Region

2015 Central Coastal Tourism Partnership Inc. Advertising Contract

Advertiser: _____

Address: _____

Contact: _____

Phone: _____ Email: _____

Order Date: _____ Signature: _____

	Member	Non-Member	
— Inside Front Cover	\$1,400.00	\$1,750.00	_____
Inside Back Cover	\$1,400.00	\$1,750.00	_____
Outside Back Cover	\$1,800.00	\$2,250.00	_____
Full Page	\$900.00	\$1,125.00	_____
Half Page	\$500.00	\$625.00	_____
— Quarter Page	\$300.00	\$375.00	_____
Eighth Page	\$200.00	\$250.00	_____
		Subtotal	\$ _____
		HST (14%)	\$ _____
		Total	\$ _____

Payment by cheque to Central Coastal Tourism
Partnership Inc., Unit 1, 7591 Cawnpore Lane
RR#2, Hunter River, PE C0A 1N0

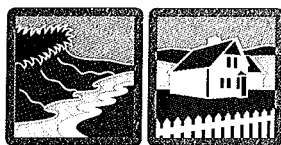
Pay with secure credit card via Paypal. Invoice will be emailed.

Will appear as "paypal TechnoMedia" on your statement.

- Contract to be emailed to donna@technomediapei.com or faxed to (902) 566-5447
- *Invoice will be emailed upon receipt of contract and payment is expected to confirm the booking*
- 10% premium will be added to the list rate for guaranteed placement

This order will be confirmed upon receipt of a signed copy of this Advertising Contract and arrangements made for payment. A signed copy is accepted on the understanding that the advertiser assumes full liability for the advertising space. Cancellations or changes requested after the order deadline cannot be guaranteed. Unless specifically stated, graphic and production costs are not included in the advertising rates and final material is the responsibility of the advertiser. All orders must be accompanied by a signed contract. The acceptance or execution of an order is subject to the approval of the Central Coastal Tourism Partnership Inc. (The Publisher) and advertising copy subject to the approval of the Publisher. The Publisher reserves the right to refuse any material deemed by the Publisher to be unsuitable. All contracts are accepted on the understanding that the Advertiser assumes full liability for all advertising submitted and printed. Publisher is not liable for delays in delivery and/or non-delivery event of Acts of God, action by any government or quasi-governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes, whether legal or illegal, labour or material shortage, transportation interruption of any kind, work slowdown, or any condition beyond the control of the Publisher, affecting production or delivery in any manner. The liability of the Publisher for any error which it may be held legally responsible will not exceed the cost of the advertising space. The Publisher specifically assumes no responsibility for any error caused as a result of orders or final material received after published deadlines. All rates quoted as net, non-commissionable. Cancellations will not be accepted after March 13, 2015. The Publisher does not guarantee placement unless purchased above (outside back cover, inside front cover, or inside back cover).

Explore Everything to "Love" about Prince Edward Island



Central Coastal Region

Website Advertising Opportunities 2015

ADVERTISING OPPORTUNITIES ON OUR WEBSITE!

The Central Coastal Tourism Partnership Inc. (CCTP) is a member-based Regional Tourism Association representing tourism operators from all over central Prince Edward Island.

Website Static Ads

As an added benefit we are offering advertising space on both our English and French websites. It is a cost-effective way to reach a targeted audience. Operators can use the site as an advertising medium and place promotional messages for a specified time block on the centralcoastalpei.com or circuitcotierducentre.ca sites using web ads.

Priority Listings

Want to put your listing highlighted and at the top of the category page? Then purchase a cost-effective priority listing on the category pages. They are available for specific time blocks on the centralcoastalpei.com or circuitcotierducentre.ca sites with discounts available for multiple bookings.

Advertising space is limited, so book early and don't be disappointed!

Please contact Donna MacKinnon at 902.368.3043 or by email at donna@technomediapei.com for more information. Ad space and/or priority listing will be confirmed with a signed advertising contract and payment.

All advertisements are to be supplied electronically as a .jpg saved for web. Advertisers will be contacted for missing files or ads supplied in the wrong formats. It is the advertisers responsibility to ensure that all information supplied is accurate. All production, graphics and translation costs are the responsibility of the advertiser.

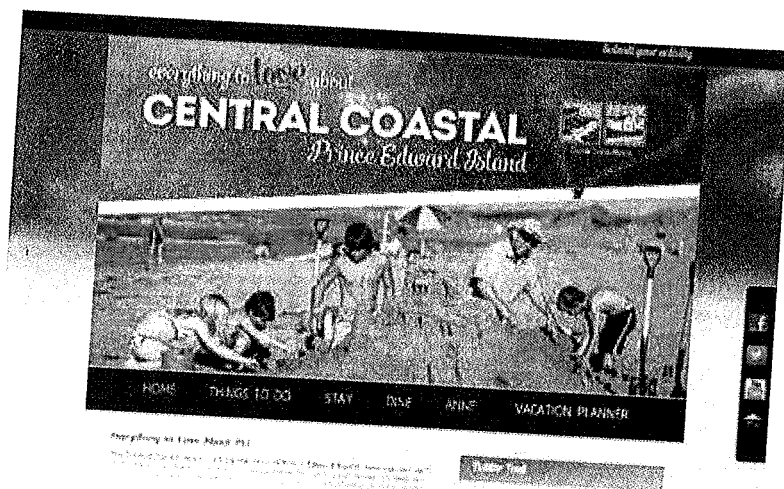
Artwork may be supplied electronically by email to donna@technomediapei.com.

TechnoMedia and the CCTP are not liable for advertising not placed because ads or revised ads were received after provided deadlines.

All specifications, ad sizes and rates can be found on the next page.

Booking deadline: 2 weeks prior to the desired time frame for advertising.

Material deadline: 1 week prior



Please call Donna at 902.368.3043 or email donna@technomediapei.com

Explore Everything to "Love" about Prince Edward Island



Central Coastal Region Website Artwork Specifications 2015

Rates:

Static Ad: (300 pixels wide x 340 pixels high) (Only 3 ad spots available per time block)	English or French Website		French Website Specials*	
	Member	Non-Member	Member	Non-Member
February 1 - March 31, 2015	\$175.00	\$220.00	\$50.00	\$65.00
April 1 - June 30, 2015	\$300.00	\$375.00	\$100.00	\$125.00
July 1 - September 30, 2015	\$300.00	\$375.00	\$100.00	\$125.00
October 1 - December 31, 2015	\$250.00	\$315.00	\$75.00	\$95.00
January 1, 2016 - March 31, 2016	\$250.00	\$315.00	\$75.00	\$95.00

* English ad must be purchased to receive placement on the French website at these rates.

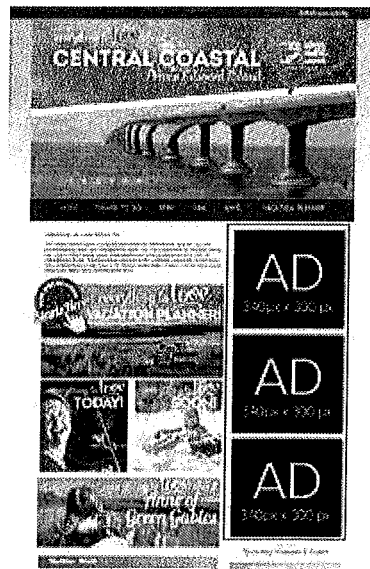
Priority Listing: (Under Things to Do, Stay, Dine, Anne)	English or French Website		French Website Specials*	
	Member	Non-Member	Member	Non-Member
February 1 - March 31, 2015	\$75.00	\$95.00	\$25.00	\$30.00
April 1 - June 30, 2015	\$150.00	\$185.00	\$50.00	\$65.00
July 1 - September 30, 2015	\$150.00	\$185.00	\$50.00	\$65.00
October 1 - December 31, 2015	\$100.00	\$125.00	\$35.00	\$45.00
January 1, 2016 - March 31, 2016	\$100.00	\$125.00	\$35.00	\$45.00

* English Priority Listing must be purchased to receive placement on the French website at these rates.

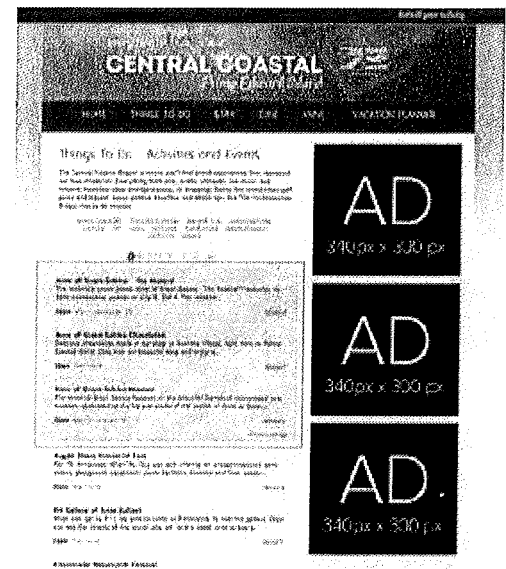
It's not too late to become a CCTP member and take advantage of the discounted advertising rates. Please contact Peggy Miles, Tourism Development Manager, CCTP at (902) 963-3613 or peggy@centralcoastalpei.com to discuss membership options.

February 2nd is the deadline for the membership EARLY BIRD RATE!

Static Ads:



Priority Listings:



Please call Donna at 902.368.3043 or email donna@technomediapei.com



Central Coastal Region

Central Coastal Tourism Partnership Inc. Website Advertising Contract

Advertiser: _____

Address: _____

Contact: _____

Phone: _____ Email: _____

Order Date: _____ Signature: _____

Static Ad:

English or French Website Member Non-Member

French Website Specials Member Non-Member

<input type="checkbox"/> Feb 1-March 31, 2015	\$175	\$220	\$50	\$65	_____
<input type="checkbox"/> April 1-June 30, 2015	\$300	\$375	\$100	\$125	_____
<input type="checkbox"/> July 1-Sept 30, 2015	\$300	\$375	\$100	\$125	_____
<input type="checkbox"/> Oct 1-Dec 31, 2015	\$250	\$315	\$75	\$95	_____
<input type="checkbox"/> Jan 1, 2015-March 31, 2016	\$250	\$315	\$75	\$95	_____

Priority Listing:

<input type="checkbox"/> Feb 1-March 31, 2015	\$75	\$95	\$25	\$30	_____
<input type="checkbox"/> April 1-June 30	\$150	\$185	\$50	\$65	_____
<input type="checkbox"/> July 1-Sept 30	\$150	\$185	\$50	\$65	_____
<input type="checkbox"/> Oct 1-Dec 31	\$100	\$125	\$35	\$45	_____
<input type="checkbox"/> Jan 1, 2015-March 31, 2016	\$100	\$125	\$35	\$45	_____

Category: _____

Subtotal \$ _____

Name of member or listing to be highlighted:

*Discount (___ %) \$ _____

HST (14%) \$ _____

Total \$ _____

☐ Payment by cheque to Central Coastal Tourism Partnership Inc.
Unit 1 - 7591 Cawnpore Lane, RR#2, Hunter River, PE C0A 1N0

☐ Pay with secure credit card via Paypal. Invoice will be emailed.
Will appear as "paypal TechnoMedia" on your statement.

- **Discount available for multi-block bookings. Three blocks: 5% discount. Four or more blocks: 10% discount.*
- Contract to be emailed to donna@technomediapei.com or faxed to (902) 566-5447.
- Invoice will be emailed upon receipt of contract and payment is expected to confirm the booking and must be received prior to advertisements going on the website.

This order will be confirmed upon receipt of a signed copy of this Website Advertising Contract and arrangements made for payment. A signed copy is accepted on the understanding that the advertiser assumes full liability for the advertising space. Cancellations or changes requested after the order deadline cannot be guaranteed. Unless specifically stated, graphic and production costs are not included in the advertising rates and final material is the responsibility of the advertiser. All orders must be accompanied by a signed contract. The acceptance or execution of an order is subject to the approval of the Central Coastal Tourism Partnership Inc. (The Publisher) and advertising copy subject to the approval of the Publisher. The Publisher reserves the right to refuse any material deemed by the Publisher to be unsuitable. All contracts are accepted on the understanding that the Advertiser assumes full liability for all advertising submitted and published. Publisher is not liable for delays in delivery and/or non-delivery event of Acts of God, action by any government or quasi-governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes, whether legal or illegal, labour or material shortage, transportation interruption of any kind, work slowdown, or any condition beyond the control of the Publisher, affecting production or delivery in any manner. The liability of the Publisher for any error which it may be held legally responsible will not exceed the cost of the advertising space. The Publisher specifically assumes no responsibility for any error caused as a result of orders or final material received after published deadlines. All rates quoted as net, non-commissionable. Ads to be invoiced upon booking and payment is expected before the ad will be placed on the website.