Consolidated Financial Statements **December 31, 2015** 

### **Management's Report**

The integrity, relevance and comparability of the data in the accompanying consolidated financial statements are the responsibility of management.

The consolidated financial statements are prepared by management in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies is disclosed in note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current period cannot be finalized with a certainty until future periods.

To meet its responsibility, management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Council. The Council reviews internal financial statements on a monthly basis and external audited financial statements yearly. The Council also discusses any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by ArsenaultBestCameronEllis, independent external auditors appointed by the Municipality. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Municipality's consolidated financial statements.

Geoff Baker

Chief Administrative Officer

Rowan Caseley

Mayor



Member of The AC Group of Independent Accounting Firms

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March 14, 2016

### **Independent Auditor's Report**

## To His Worship the Mayor and the Members of the Council of the Town of Kensington

#### Report on the Financial Statements

We have audited the accompanying consolidated financial statements of **Town of Kensington**, which comprise the consolidated statement of financial position as at December 31, 2015, and the consolidated statements of accumulated surplus, operations, changes in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of **Town of Kensington** as at December 31, 2015, and the results of its operations, change in its net debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Other matters

The consolidated financial statements of the **Town of Kensington** for the year ended December 31, 2014 were audited by another auditor who expressed an unmodified opinion on those consolidated statements on March 24, 2015.

arsenault Best Cameron Ellis

**Chartered Professional Accountants** 

**Town of Kensington**Consolidated Statement of Financial Position As at December 31, 2015

|  | 2015<br>\$  | 2014<br>\$  |
|--|-------------|-------------|
| Assets   |             |             |
| Financial assets                                   |             |             |
| Cash   | 315,587     | 66,898      |
| Accounts receivable                                | 265,388     | 194,157     |
| Inventory  | 5,731       | 6,416       |
| Restricted cash - infrastructure funding (note 2)  | 252,271     | 133,828     |
| Total financial assets                             | 838,977     | 401,299     |
| Liabilities  |             |             |
| Bank indebtedness (note 3)                         | 271,394     | 240,548     |
| Accounts payable and accrued liabilities (note 7)  | 173,413     | 254,760     |
| Deferred revenue (note 4)                          | 23,306      | 35,155      |
| Deferred revenue - infrastructure funding (note 2) | 252,271     | 133,828     |
| Long-term debt (note 5)                            | 3,871,999   | 3,833,097   |
| Total liabilities                                  | 4,592,383   | 4,497,388   |
| Net debt   | (3,753,406) | (4,096,089) |
| Non-financial assets                               |             |             |
| Prepaid expenses                                   | 35,332      | 35,332      |
| Tangible capital assets (Schedule 2)               | 8,496,610   | 8,640,979   |
|  | 8,531,942   | 8,676,311   |
| Accumulated surplus (note 6)                       | 4,778,536   | 4,580,222   |

On behalf of the Council

Mayor



Town of Kensington
Consolidated Statement of Accumulated Surplus
For the year ended December 31, 2015

|   | 2015<br>\$ | <b>2014</b><br>\$ |
|---|------------|-------------------|
| Accumulated surplus - Beginning of year | 4,580,222  | 4,679,431         |
| Annual surplus (deficit)                | 198,314    | (99,209)          |
| Accumulated surplus - End of year       | 4,778,536  | 4,580,222         |

Consolidated Statement of Operations
For the year ended December 31, 2015

|   | 2015                  | 2015      | 2014      |
|---|-----------------------|-----------|-----------|
|   | Budget<br>(unaudited) | Actual    | Actual    |
| Revenue (Schedule 1)                        | \$                    | \$        | \$        |
| Property taxes (note 8) Government transfer | 537,012               | 543,234   | 529,905   |
| Municipal Support Grant Program             | 222,900               | 220,970   | 220,970   |
| Equalization                                | 120,000               | 121,930   | 121,930   |
| Other                                       | -                     | 121,550   | 14,538    |
| Fire dues                                   | 202,036               | 202,471   | 198,645   |
| Community Gardens Complex                   | 421,100               | 359,224   | 394,225   |
| Rental                                      | 148,706               | 114,063   | 146,584   |
| Sales or services                           | 371,200               | 370,576   | 378,856   |
| Police fines                                | 30,000                | 20,819    | 35,871    |
| Other revenue                               | 48,950                | 63,557    | 113,046   |
| Water & Sewer utility                       | 535,620               | 509,191   | 473,988   |
| Gain on disposal of tangible capital assets |                       | 41,926    | -         |
|   | 2,637,524             | 2,567,961 | 2,628,558 |
| Expenses (Schedule 1)                       |                       |           |           |
| General government                          | 545,257               | 508,419   | 535,664   |
| Protective - police                         | 403,522               | 410,068   | 394,766   |
| - fire                                      | 202,036               | 180,557   | 169,846   |
| Sales of services                           | 184,012               | 177,306   | 198,523   |
| Transportation & Public Works               | 268,599               | 277,442   | 247,878   |
| Community Gardens Complex                   | 388,175               | 421,158   | 435,469   |
| Parks and recreation                        | 62,710                | 81,107    | 164,068   |
| Water & Sewer utility                       | 535,620               | 599,071   | 581,553   |
|   | 2,589,931             | 2,655,128 | 2,727,767 |
|   | 47,593                | (87,167)  | (99,209)  |
| Other revenue                               |                       |           |           |
| Infrastructure funding - water and sewer    | -                     | 37,498    | _         |
| Infrastructure funding - general            |                       | 247,983   |           |
|   |                       | 285,481   | -         |
| Annual surplus (deficit)                    | 47,593                | 198,314   | (99,209)  |

Consolidated Statement of Changes in Net Debt For the year ended December 31, 2015

|   | Budget<br>(Unaudited)<br>\$ | 2015<br>\$           | 2014<br>\$           |
|---|-----------------------------|----------------------|----------------------|
| Annual surplus (deficit)  | 47,593                      | 198,314              | (99,209)             |
| Amortization of tangible capital assets - net<br>Acquisition of tangible capital assets - net | 343,610                     | 337,329<br>(192,960) | 350,236<br>(199,788) |
|   | 343,610                     | 144,369              | 150,448              |
| Decrease in net debt  | 391,203                     | 342,683              | 51,239               |
| Net debt - Beginning of year  | (4,096,089)                 | (4,096,089)          | (4,147,328)          |
| Net debt - End of year  | (3,704,886)                 | (3,753,406)          | (4,096,089)          |

**Town of Kensington**Consolidated Statement of Cash Flows For the year ended December 31, 2015

|   | 2015<br>\$ | 2014<br>\$ |
|---|------------|------------|
| Cash provided by (used in)                            |            |            |
| Operating activities                                  |            |            |
| Annual surplus (deficit)                              | 198,314    | (99,209)   |
| Items not affecting cash                              | 242.54     | 250 225    |
| Amortization Gain on sale of tangible capital assets  | 362,761    | 350,236    |
| Gain on sale of tangible capital assets               | (41,926)   |            |
|   | 519,149    | 251,027    |
| Net change in non-cash working capital items          | •          | ŕ          |
| Decrease (increase) in accounts receivable            | (71,231)   | 31,047     |
| Decrease (increase) in inventory                      | 685        | (485)      |
| Decrease in accounts payable and accrued liabilities  | (81,347)   | (75,684)   |
| Decrease in deferred revenue                          | (11,849)   | (63,761)   |
| Increase in deferred revenue - infrastructure funding | 118,443    | 133,828    |
|   | 473,850    | 275,972    |
| Capital activities                                    |            |            |
| Acquisition of tangible capital assets                | (461,466)  | (199,788)  |
| Proceeds on disposal of tangible capital assets       | 285,000    |            |
|   | (176,466)  | (199,788)  |
| Financing activities                                  |            |            |
| ssuance of long-term debt                             | 697,270    | 130,000    |
| Debt repayment  | (658,368)  | (470,133)  |
| Change in restricted cash - infrastructure funding    | (118,443)  | (133,828)  |
|   | (79,541)   | (473,961)  |
| ncrease (decrease) in net cash                        | 217,843    | (397,777)  |
| Net cash (bank indebtedness) - Beginning of year      | (173,650)  | 224,127    |
| Net cash (bank indebtedness) - End of year            | 44,193     | (173,650)  |
| Net cash consists of                                  |            |            |
| Cash  | 315,587    | 66,898     |
| Bank indebtedness                                     | (271,394)  | (240,548)  |
|   |            |            |

Notes to Consolidated Financial Statements **December 31, 2015** 

### 1 Summary of significant accounting policies

The consolidated financial statements of Town of Kensington are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Town are as follows:

#### a) Basis of consolidation

The consolidated financial statements reflect the assets, liabilities, revenues, expenses, and surplus/deficit of the reporting entity. The reporting entity is comprised of all organizations and committees that are accountable to the Town for administration of their financial affairs and resources, and which are owned or controlled by the Town. Interdepartmental and organizational transactions and balances are eliminated.

#### b) Consolidated entities

The organizations included in the consolidated financial statements are as follows:

Town of Kensington
Water and Pollution Control Corporation

#### c) Basis of accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the creation of a legal obligation to pay.

#### d) Cash

Cash includes cash on hand and balances with banks.

#### e) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the consolidated change in net debt for the year.

#### f) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.



Notes to Consolidated Financial Statements **December 31, 2015** 

### g) Management estimates

The presentation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reported period. Significant estimates, which include employee benefit liabilities and the estimated useful life of tangible capital assets, are based on management's best information and judgment. Actual results could differ from those reported.

### h) Revenue recognition

- (i) Tax revenue consists of property tax billings which are received directly from the Province of Prince Edward Island. Taxes are billed based on the assessment rolls provided by the Province of Prince Edward Island at rates established by the Town. Taxation revenue is recorded as it is received in monthly installments from the Province of Prince Edward Island. Assessments and the related property taxes are subject to appeal to the Province of Prince Edward by residents. The Town's revenue is adjusted for any of these appeals using a yearly statement.
- (ii) Other revenue is recorded when it is earned and collection is reasonably assured.

#### i) Government transfers

Revenue from governments without eligibility criteria or stipulations is recognized as revenue by the Town when the transfer is authorized. Revenue with eligibility criteria is recognized as revenue by the Town when the transfer is authorized and all eligibility criteria have been met, unless there is a stipulation that gives rise to an obligation that meets the definition of a liability. In that case, the transfer is recorded as a liability and recognized as revenue as the stipulations are met. Revenue with stipulations is recognized as revenue by the Town when the transfer is authorized and all stipulations have been met.

Transfers to other organizations are recognized as an expense when they are authorized.

#### j) Financial instruments

Financial instruments consist of cash, accounts receivable, restricted cash, bank indebtedness, accounts payable and accrued liabilities and long-term debt.

#### k) Fair value of financial instruments

The Town has evaluated the fair value of its financial instruments based on the current interest rate environment, market values, and the actual prices of financial instruments with similar terms. The carrying value of financial instruments is considered to approximate fair value.

Notes to Consolidated Financial Statements

### December 31, 2015

### l) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost is amortized on a straight-line basis over the estimated useful life as follows:

| Sewer system and lagoon | 1.2%  |
|-------------------------|-------|
| Water system            | 1.2%  |
| Utility vehicle         | 20.0% |
| Sewer equipment         | 20.0% |
| Water equipment         | 20.0% |
| Buildings               | 2.5%  |
| Fire vehicles           | 6.67% |
| Vehicles                | 20.0% |
| Electronic equipment    | 25.0% |
| Equipment               | 10.0% |
| Streets and sidewalks   | 4.0%  |
| Wind turbine            | 5.0%  |

Full amount of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

All costs associated with placing an asset in service, including freight, installation costs, site preparation costs, alterations and professional fees are included in the capitalized value.

# 2 Deferred revenues - infrastructure funding

|   | 2015<br>\$                      | 2014<br>\$ |
|---|---------------------------------|------------|
| Deferred - Beginning of year<br>Allocation received<br>Eligible expenditures incurred | 133,828<br>377,674<br>(259,231) | 133,828    |
| Deferred - End of year  | 252,271                         | 133,828    |

Under the Agreement on the Transfer of Federal Gas Tax Revenues through the New Deal for Cities and Communities and the Municipal Strategic Component Project, the Town has received funds which are restricted for expenditure on eligible projects. The Town will prepare, for approval by the governmental regulating body, a Capital Investment Plan which details anticipated expenditures.

Notes to Consolidated Financial Statements **December 31, 2015** 

### 3 Bank indebtedness

Bank indebtedness consists of a bank overdraft of \$11,323 less outstanding transfers and cheques of \$260,071. The Town has an authorized operating line of credit of \$325,000 bearing interest at prime less 0.25% for the general account.

The Town also has an authorized operating line of credit of \$160,000 bearing interest at prime less 0.25% for the water and sewer corporation. At December 31, 2015 the balance was an overdraft of \$135,265 with outstanding deposits of \$239,933. The Town has provided a borrowing resolution, as required by the bank. At December 31, 2015, prime rate was 2.7%.

### 4 Deferred revenue

|   |   | <b>2015</b><br>\$ | 2014<br>\$ |
|---|---|-------------------|------------|
|   | Balance - Beginning of year   | 35,155            | 98,853     |
|   | Amount received during the year   | 20,679            | -          |
|   | Amount recognized as revenue during the year  | (32,528)          | (63,698)   |
|   | Balance - End of year   | 23,306            | 35,155     |
|   | Special projects  | 2,627             | 27,455     |
|   | Ice rentals   | 20,679            | 7,700      |
|   |   | 23,306            | 35,155     |
| 5 | Long-term debt  |                   |            |
|   |   | 2015              | 2014       |
|   |   | \$                | \$         |
|   | The Town of Kensington  |                   |            |
|   | Prime term loan, Bank of Nova Scotia, maturing in 2016, amortized to 2020, repayable in monthly principal installments of \$2,625 plus interest, obtained to finance general capital outlays from                   |                   |            |
|   | fiscal 2013 and 2014. As security, the Town has provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2019, repayable in monthly principal installments of \$2,720 | 146,972           | -          |
|   | plus interest, obtained to finance a new fire hall. As security, the Town has provided a borrowing resolution.  | 174,114           | 206,758    |

Town of Kensington
Notes to Consolidated Financial Statements
December 31, 2015

| Prime plus 0.25% term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2032, repayable in monthly principal installments  |         |         |
|--|---------|---------|
| of \$796 plus interest, obtained to finance the purchase of land. As security, the Town has provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in and amortized to 2017, repayable in monthly principal installments of \$733 plus interest, obtained to finance a police vehicle. As security, the Town has pledged a vehicle with replacement cost insurance | 178,311 | 187,863 |
| and provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2021, repayable in monthly principal installments of \$4,086 plus interest, obtained to finance purchase of property. As  | 11,015  | 19,811  |
| security, the Town has provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2031, repayable in monthly principal installments of \$1,034 plus interest, obtained to finance the purchase of property. As   | 323,535 | 372,564 |
| security, the Town has provided a borrowing resolution. 4.25% term loan, Credit Union, maturing in 2017, amortized to 2023, repayable in monthly principal installments of \$1,400 plus interest. As security, the Town has provided a promissory  | 190,388 | 202,801 |
| note.  Prime term loan, Bank of Nova Scotia, maturing in 2018, amortized to 2018, repayable in annual principal installments of \$142,478 in 2016 and 2017 and \$151,128 in 2018 plus monthly interest payments, obtained to finance various improvements under the 2015-2016 Capital Investment Plan. As security, the Town has   | 132,000 | 218,800 |
| provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in and amortized to 2018, repayable in monthly principal installments of \$584 plus interest, obtained to assist in the financing of a dehumidifier.  | 436,084 | -       |
| As security, the Town has provided a borrowing resolution. 5.05% term loan, Bank of Nova Scotia, maturing in 2019, amortized to 2024, repayable in monthly installments of \$251, including principal and interest, obtained to finance repairs to the train station. As security, the Town has provided a borrowing   | 19,816  | 26,824  |
| resolution.  Prime term loan, Bank of Nova Scotia, maturing in and amortized to 2019, repayable in monthly principal installments of \$917 plus interest, obtained to finance storm sewer upgrades. As   | 27,150  | 28,631  |
| security, the Town has provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in and amortized to 2019, repayable in monthly principal installments of \$833 plus interest, obtained to finance storm sewer upgrades. As   | 41,250  | 52,250  |
| security, the Town has provided a borrowing resolution.  | 37,500  | 47,500  |

Town of Kensington
Notes to Consolidated Financial Statements
December 31, 2015

| <ul> <li>5.05% term loan, Bank of Nova Scotia, maturing in 2020, amortized to 2023, repayable in monthly principal installments of \$2,127, plus interest, obtained to finance a new fire truck. As security, the Town has provided a borrowing resolution.</li> <li>Prime term loan, Bank of Nova Scotia, maturing in 2020, amortized to 2035, repayable in monthly principal installments of \$513 plus interest, obtained to finance street upgrades. As security,</li> </ul> | 191,448   | 206,882   |
|--|-----------|-----------|
| the Town has pledged a borrowing resolution. 5.44% term loan, Province of Prince Edward Island, maturing in and amortized to 2026, repayable in quarterly installments of \$5,869, including principal and interest, obtained to finance purchase of land. As security, the Town has provided a  | 104,602   | 109,122   |
| borrowing resolution.  | 193,364   | 205,892   |
| Prime term loan, Bank of Nova Scotia, repaid during the year   | -         | 162,167   |
| Prime term loan, Bank of Nova Scotia, repaid during the year   | -         | 19,631    |
| Prime term loan, Bank of Nova Scotia, repaid during the year   | -         | 21,131    |
|  | 2,207,549 | 2,088,627 |
| The Town of Kensington Water and Pollution Control   |           |           |
| Corporation  |           |           |
| Prime term loan, Bank of Nova Scotia, maturing in 2016, amortized  |           |           |
| to 2020, repayable in monthly principal installments of \$614  |           |           |
| plus interest, obtained to finance water and sewer capital   |           |           |
| outlays from fiscal 2013 and 2014. As security, the Town has   |           |           |
| provided a borrowing resolution.   | 34,315    | -         |
| Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized  |           |           |
| to 2022, repayable in monthly principal installments of \$1,944  |           |           |
| plus interest, obtained to finance lagoon upgrades. As   |           |           |
| security, the Town has provided a borrowing resolution.  | 194,031   | 204,274   |
| Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2032, repayable in monthly principal installments of \$625  |           |           |
| plus interest, obtained to finance water and sewer extensions.   |           |           |
| As security, the Town has provided a borrowing resolution.   | 124,570   | 132,070   |
| Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized  | 124,570   | 132,070   |
| to 2018, repayable in monthly principal installments of \$730  |           |           |
| plus interest, obtained to purchase generators. As security, the   |           |           |
| Town has pledged generators with replacement cost insurance  |           |           |
| and provided a borrowing resolution.   | 37,211    | 45,967    |
| Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized  |           |           |
| to 2023, repayable in monthly principal installments of \$917  |           |           |
|  |           |           |
| plus interest, obtained to finance water and sewer upgrades. As security, the Town has provided a borrowing resolution.  | 81,614    | 92,618    |

Notes to Consolidated Financial Statements **December 31, 2015** 

| Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2033, repayable in monthly principal installments of \$2,398 plus interest, obtained to finance water and sewer upgrades.  |           |           |
|---|-----------|-----------|
| As security, the Town has provided a borrowing resolution.  Prime term loan, Bank of Nova Scotia, maturing in 2017, amortized to 2034, repayable in monthly principal installments of \$1,190   | 506,063   | 534,844   |
| plus interest, obtained to finance water and sewer upgrades. As security, the Town has provided a borrowing resolution.   | 258,328   | 272,613   |
| Prime term loan, Bank of Nova Scotia, maturing in 2019, amortized to 2036, repayable in monthly principal installments of \$1,142 plus interest, obtained to finance water and sewer extensions.  | 230,320   | 272,013   |
| As security, the Town has provided a borrowing resolution. 5.05% term loan, Bank of Nova Scotia, maturing in 2020, amortized to 2025, repayable in monthly principal installments of \$1,696 including interest, obtained to finance a wind turbine. As | 278,616   | 289,052   |
| security, the Town has provided a borrowing resolution.   | 149,702   | 173,032   |
|   | 1,664,450 | 1,744,470 |
|   | 3,871,999 | 3,833,097 |

All Bank of Nova Scotia loans are considered due on demand as the loans are secured by demand promissory notes. For these loans, the Town has assumed the bank will not demand repayments in the current year. Therefore, based on current repayment amounts, principal repayments in each of the next five years are due as follows:

|            | General<br>\$ | Fire<br>Department<br>\$ | Water &<br>Sewerage<br>\$ | Total<br>\$ |
|------------|---------------|--------------------------|---------------------------|-------------|
| 2016       | 435,114       | 58,172                   | 154,770                   | 648,056     |
| 2017       | 931,035       | 166,996                  | 1,135,638                 | 2,233,669   |
| 2018       | 200,682       | 25,527                   | 28,188                    | 254,397     |
| 2019       | 59,291        | 25,527                   | 252,737                   | 337,555     |
| 2020       | 96,379        | 89,339                   | 93,119                    | 278,837     |
| Thereafter | 119,485       | <u>-</u>                 |                           | 119,485     |
|            | 1,841,986     | 365,561                  | 1,664,452                 | 3,871,999   |

Bank of Nova Scotia prime rate at December 31, 2015 was 2.7% (2014 - 3%).

Notes to Consolidated Financial Statements **December 31, 2015** 

### 6 Accumulated surplus

| and the same of th |           |           |
|--|-----------|-----------|
|  | 2015      | 2014      |
|  | \$        | \$        |
| Municipal position   |           |           |
| Reserve funds  | 178,621   | 146,974   |
| Operating funds  | 4,599,915 | 4,433,248 |
|  | 4,778,536 | 4,580,222 |
| Reserve fund - Fire department   |           |           |
| Balance - Beginning of year  | 146,974   | 108,933   |
| Allocation to reserves (net)   | 31,647    | 38,041    |
| Balance - End of year  | 178,621   | 146,974   |

# 7 Other employment benefits

#### Accumulated sick leave

Full time employees accumulate sick leave at the rate of 1.25 days per month. For service prior to January 1, 2013 employees are entitled to carry forward any unused portion of earned sick leave. At December 31, 2015, the recorded liability for unused sick leave, that is required to be paid out upon severance or retirement, amounted to \$34,740 (2014 - \$34,632) and the contingent amount for unused sick leave that is not required to be paid out upon severance or retirement amounted to \$82,592 (2014 - \$90,938). No actuarial valuation has been performed pertaining to this liability. Effective with January 1, 2014, the policy changed to provide for an annual payout of the sick leave earned less any sick days taken in January of the following year.

#### Accumulated vacation

Full time employees accumulate vacation at the following rates: 0.83 days per month for 1-3 years of service; 1.25 days per month for 3-5 years of service; and 1.67 days per month for greater than 5 years of service. In the event the employee does not use all earned vacation in a given year, the unused portion can be carried forward to a maximum of 10 days. As of December 31, 2015, the liability for unused vacation amounted to \$13,470 (2014 - \$12,503).

#### **RRSP** matching

The Town matches employees' RRSP contributions to a maximum of 5% of their wages. The total expense for the Town's portion of the RRSP matching is as follows:

|                                  | 2015   | 2014   |
|----------------------------------|--------|--------|
|                                  | \$     | \$     |
| Plans providing pension benefits | 23,819 | 25,041 |

Notes to Consolidated Financial Statements

December 31, 2015

| 8 | Property | taxes |
|---|----------|-------|
|---|----------|-------|

|   | 2015<br>\$         | 2014<br>\$         |
|---|--------------------|--------------------|
| Commercial property tax Non-commercial property tax | 150,362<br>392,872 | 147,412<br>382,493 |
|   | 543,234            | 529,905            |

## 9 Rate regulation

The Town is subject to rate regulation on the sewerage and water utility provided to residents in Prince Edward Island under the Island Regulatory Appeals Commission Act. The purpose of this Act, which is administered by the Island Regulatory and Appeal Commission (IRAC), is to regulate the rate municipalities may charge for sewerage and water utility provided to residents within Prince Edward Island and to ensure at all times a just and reasonable price for sewerage and water services. Changes in sewerage and water utility rates can only be implemented with the approval from IRAC.

## 10 Contractual agreement

The Town has entered into an agreement to provide employment security-related services for a private company until 2016. During the year the Town earned \$370,576 (2014 - \$378,856) of revenue from this contract.

## 11 Comparative figures

Certain comparative figures presented for the 2014 fiscal year have been restated to conform with the financial statement presentation adopted in the current year.

## 12 Segment disclosure

The Town is a diversified municipal unit that provides a wide range of services to its citizens. For management reporting purposes the Town's operations and activities are organized and reported by fund. Funds were created for the purpose of recording specific activities to attain certain objectives In accordance with special regulations, restrictions or limitations.

Town services are provided by departments and their activity is reported in these funds. The services provided by these departments are as follows:

#### General government services

This department is responsible for the overall financial and local government administration. Its tasks include accounts payable and receivables, budgets and financial statements, administration and maintenance of bylaws.

Notes to Consolidated Financial Statements

### December 31, 2015

#### Police services

This department is responsible for police protection for its residents. This also includes costs related to animal and pest control.

#### Fire services

This department is responsible for fire protection for its residents and surrounding areas.

### Sale of services

This department is responsible for management of a contract to provide employment security-related services for a private company.

## Transportation services and public works

This department is responsible for the maintenance of specialized roads within its jurisdiction.

#### Parks and recreation services

This department is responsible for promoting and offering recreation opportunities and activities to the Town's residents.

## Community Gardens Complex

This department is responsible for maintenance and operations of the rink, Fitplex, ball fields, summer camps and coordinating special events.

#### Water and sewer utility

This department is responsible for the maintenance and operations of water and sewer services provided to residents and other customers.

Internally generated revenues and expenses are eliminated on a consolidated basis.

Town of Kensington

Consolidated Schedule of Segment Disclosures

For the year ended December 31, 2015

| or me year chara perember 31, 2013  | Tara Dar                               | 5 10 10 10 71 71 71 71 71 71 71 71 71 71 71 71 71 |                            |                       |                                 |  |  |   |   |                   | Schedule 1   |
|---|--|---|----------------------------|-----------------------|---------------------------------|--|--|---|---|-------------------|--|
| J   | General<br>Government<br>\$            | Police<br>\$                                      | Fire<br>S                  | The Sales of Services | Transportation & Public Works   | Parks &<br>Recreation<br>\$                  | Community<br>Gardens<br>Complex        | Total<br>General<br>\$                              | Water and<br>Sewer Utility<br>\$        | Elimination<br>\$ | 2015<br>Consolidated   |
| Revenues Property taxes Government transfer   | 543,234                                | ı   | •                          |                       | •                               | •  | •                                      | 543,234   | r                                       | ı                 | 543,234  |
| Municipal Support Grant Program Equalization Fire dues Community Gardens                              | 121,930                                | 000'06  | 202,471                    | 1 1 1                 | 130,970                         |  |  | 220,970<br>121,930<br>202,471                       | 1 1 1                                   |                   | 220,970<br>121,930<br>202,471                                |
| Complex Rental Sales of services Police fines Other exvenue Water & Sewer utility Gain on disposal of | 114,063                                | 20,819  |                            | 370,576               |                                 | 5,477  | 374,224                                | 374,224<br>114,063<br>370,576<br>20,819<br>63,557   | 565,135                                 | (15,000)          | 359,224<br>114,063<br>370,576<br>20,819<br>63,557<br>509,191 |
| tangible capital assets   | 41,926                                 | •   | •                          |                       |                                 | 1  | 1                                      | 41,926  | 1                                       | -                 | 41,926   |
|   | 879,233                                | 110,819   | 202,471                    | 370,576               | 130,970                         | 5,477  | 374,224                                | 2,073,770   | 565,135                                 | (70,944)          | 2,567,961  |
| Expenditures Salaries and benefits Goods and services Amortization Interest Other                     | 195,542<br>291,913<br>49,081<br>42,827 | 340,787<br>43,020<br>25,824<br>437                | 93,111<br>72,029<br>15,417 | 173,213 4,093         | 99,966<br>94,489<br>82,713<br>- | 16,546<br>39,956<br>8,585<br>1,530<br>14,490 | 203,634<br>186,846<br>20,529<br>10,149 | 1,029,688<br>753,428<br>258,761<br>70,634<br>14,490 | 105,139<br>334,896<br>103,164<br>55,872 | (70,944)          | 1,134,827<br>1,017,380<br>361,925<br>126,506<br>14,490       |
|   | 579,363                                | 410,068   | 180,557                    | 177,306               | 277,442                         | 81,107                                       | 421,158                                | 2,127,001   | 599,071                                 | (70,944)          | 2,655,128  |
|   | 299,870                                | (299,249)   | 21,914                     | 193,270               | (146,472)                       | (75,630)                                     | (46,934)                               | (53,231)  | (33,936)                                | ı                 | (87,167)   |



Town of Kensington

Consolidated Schedule of Segment Disclosures

For the year ended December 31, 2014

| For the year ended December 31, 2014   | nded Dece                              | mber 31, 20                        | 14                         |                                  |                                     |  | į.                                     |   |   |             | Schedule 1  |
|--|--|------------------------------------|----------------------------|----------------------------------|-------------------------------------|--|--|---|---|-------------|---|
| •  | General<br>Government<br>\$            | Police<br>S                        | Fire<br>\$                 | Ta<br>Sales of<br>Services<br>\$ | Transportation<br>& Public<br>Works | Parks &<br>Recreation<br>\$                  | Community<br>Gardens<br>Complex        | Total<br>General<br>\$                              | Water and<br>Sewer Utility              | Elimination | 2014<br>Consolidated<br>\$                                    |
| Revenues Property taxes Government transfer Manicipal Support  | 529,905                                | ı                                  | ,                          | •                                | ľ                                   | •  | •                                      | 529,905   | •                                       | 1           | 529,905   |
| formulation of the community of the comm | 121,930<br>14,538                      | 90,001                             | -<br>-<br>198,645          | 1 1 1 1                          | 130,969                             | 1 1 1 1                                      | 1 1 1 1                                | 220,970<br>121,930<br>14,538<br>198,645             |   |             | 220,970<br>121,930<br>14,538<br>198,645                       |
| Complex Rental Sales of services Police fines Other revenue Water & Sewer utility  | 146,584                                | 35,871                             | 1 1 1 1 1 1                | 378,856                          |                                     | - 056'69                                     | 409,225                                | 409,225<br>146,584<br>378,856<br>35,871<br>113,046  | 529.938                                 | (15,000)    | 394,225<br>146,584<br>378,856<br>35,871<br>113,046<br>473,088 |
|  | 856,053                                | 125,872                            | 198,645                    | 378,856                          | 130,969                             | 69,950                                       | 409,225                                | 2,169,570   | 529,938                                 | (70,950)    | 2,628,558   |
| Expenditures Salaries and benefits Goods and services Amortization Interest Other  | 204,022<br>298,527<br>56,084<br>47,981 | 324,643<br>47,647<br>21,648<br>828 | 79,009<br>73,249<br>17,588 | 189,711<br>8,812                 | 70,360<br>107,918<br>68,664<br>936  | 15,224<br>43,791<br>7,245<br>1,368<br>96,440 | 212,273<br>191,908<br>20,033<br>11,255 | 1,016,233<br>777,612<br>246,923<br>79,956<br>96,440 | 130,317<br>288,809<br>103,312<br>59,115 | (70,950)    | 1,146,550<br>995,471<br>350,235<br>139,071<br>96,440          |
|  | 606,614                                | 394,766                            | 169,846                    | 198,523                          | 247,878                             | 164,068                                      | 435,469                                | 2,217,164   | 581,553                                 | (70,950)    | 2,727,767   |
|  | 249,439                                | (268,894)                          | 28,799                     | 180,333                          | (116,909)                           | (94,118)                                     | (26,244)                               | (47,594)  | (51.615)                                |             | (60 2 06)   |



For the year ended December 31, 2015 Town of Kensington Schedule of Tangible Capital Assets

Schedule 2

|   |           |                 |                               | Cost 2015   |                 | Acci               | Accumulated amortization 2015 | tion 2015    | 2015                   |
|---|-----------|-----------------|-------------------------------|-------------|-----------------|--------------------|-------------------------------|--------------|------------------------|
| Beginning Seginning Seginning S               | aing<br>S | Additions<br>\$ | Disposals/<br>Transfers<br>\$ | Ending<br>S | Beginning<br>\$ | Amortization<br>\$ | Disposals/<br>Transfers       | Ending<br>\$ | Net book<br>value<br>S |
| 4,004,914                                     | 914       | 67,233          | 268,506                       | 3,803,641   | 1.376.795       | 55.979             | 25 432                        | 1 407 342    | 2 306 200              |
| Streets and sidewalks 1,128,634               | 534       | 270,190         |                               | 1,398,824   | 941,810         | 122.865            | , ();<br>1                    | 1,164,675    | 33.4 1.40              |
| 132,303                                       | 303       | 41,844          | ı                             | 174,147     | 100,623         | 23,155             | ı                             | 123.778      | 50.360                 |
| 810,421                                       | 121       | .1              | ı                             | 810,421     | 485,739         | 39 420             |                               | 525,170      | 600,00                 |
| Signs and equipment 1,127,627                 | 527       | 44,146          | ı                             | 1,171,773   | 159,363         | 17.692             | ı <b>i</b>                    | 177 055      | 202,202                |
| Water & sewer systems and equipment 6,041,984 | 984       | 38,053          | 9                             | 6,080,037   | 1,540,574       | 103,650            | •                             | 1,644,224    | 4,435,813              |
| 13,245,883                                    | \$83      | 461,466         | 268,506                       | 13,438,843  | 4,604,904       | 362,761            | 25,432                        | 4.942.233    | 8.496.610              |



For the year ended December 30, 2014 Town of Kensington Schedule of Tangible Capital Assets

Schedule 2

|  |                 |                 |                               | Cost 2014  |                 | Ac                           | Accumulated amortization 2014 | rtization 2014 | 2014                    |
|--|-----------------|-----------------|-------------------------------|------------|-----------------|------------------------------|-------------------------------|----------------|-------------------------|
|  | Beginning<br>\$ | Additions<br>\$ | Disposals/<br>Transfers<br>\$ | Ending \$  | Beginning<br>\$ | Beginning Amortization<br>\$ | Disposals/<br>Transfers<br>\$ | Ending<br>\$   | Net book<br>Value<br>\$ |
| Land, buildings and wind turbine       | 3,979,762       | 25,152          | ,                             | 4.004.914  | 1 315 917       | 878 09                       | 1                             | 1 276 705      | 0776                    |
| Streets and sidewalks                  | 1,092,353       | 36,281          | ı                             | 1,128,634  | 836,782         | 105 028                      |                               | 041 810        | 2,028,119               |
|  | 142,211         | 3,701           | 13,609                        | 132,303    | 92,995          | 21.237                       | 13.609                        | 100 623        | 31 680                  |
| ire vehicles                           | 810,421         | i               | •                             | 810,421    | 446,319         | 39,420                       |                               | 485 730        | 224.680                 |
| Signs and equipment                    | 1,003,496       | 124,131         | 1                             | 1,127,627  | 139,003         | 20,360                       | 1                             | 159,363        | 968,264                 |
| water & sewer systems<br>and equipment | 6,031,461       | 10,523          |                               | 6,041,984  | 1,437,261       | 103,313                      | 1                             | 1,540,574      | 4,501,410               |
|  | 13,059,704      | 199,788         | 13,609                        | 13,245,883 | 4,268,277       | 350,236                      | 13,609                        | 4,604,904      | 8,640,979               |

