

Town of Kensington
Minutes of Regular Council Meeting
Tuesday, April 10, 2012
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp

Absent: Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the April 10, 2012 regular meeting of Town Council with the addition of Item #9 – Annexation Study Contract award and Item #3 – Presentation by Barry Folland, Emergency Measures Officer, Office of Public Safety to be rescheduled for the May monthly meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Caseley, seconded by Councillor Mill to approve the minutes for the March 12, 2012 regular Council Meeting. Unanimously carried.*

3.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the minutes from the March 29, 2012 Public Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from March 12, 2012 Regular Council Meeting

4.1.1 Mayor Coffin advised that the Finance and Administration Committee will provide oversight for the development of the new Town Website.

4.1.2 Luc Van Hul of Genivar is scheduled to review the drainage issues in the Linwood Drive/Maple Lane/Broadway Street North area later this week. Details will be brought to Town Council once available.

4.2 Minutes from the March 29, 2012 Public Council Meeting

4.2.2 Nil.

5. Committee Reports

5.1 Police Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the March 2012 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

5.1.2 Councillor MacLean reported that the new police emergency vehicle is scheduled to arrive on May 1, 2012.

5.1.3 Police Chief Lewis Sutherland will continue to work with the Community of Borden Carlton during their transition to the RCMP to ensure that all current files are completed. Any work completed by Chief Sutherland beyond the expiration of the current agreement is to be paid for by the Community Borden Carleton.

5.2 Property Committee Report

5.2.1 The Property Committee will review the Draft copy of the “Tobacco Free Indoor and Outdoor Recreation Properties Policy” and report back to Council at the May meeting.

5.3 Parks and Recreation

5.3.1 *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the March 2012 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

5.4 Public Works Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the March 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 Councillor Spencer will contact the local Scout and Cadet groups in town to determine which dates would be suitable for the Annual Town Clean-up day.

5.4.3 Council discussed the damaged Stop sign located at the end of Second Street. The Jeannie Lynn Trailer Park is privately owned, including the roads; therefor the responsibility of the current owners.

Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to have the Public Works Department complete the required repairs and bill the Jeannie Lynn Trailer Park owners. 1 for – 5 against. Motion defeated.

5.4.4 Town Council discussed damages caused by a broken culvert located in a parking area at 8 Park Road. The repairs are considered the responsibility of the current owners, being Valley Truss and Metal. The Town is intent on completing repairs to the roadway in the area in the Summer of 2012.

5.5 Fire Report

5.5.1 *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the March 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

5.5.2 *Moved by Councillor Gallant, seconded by Deputy Mayor Chessman*

BE IT RESOLVED that the Kensington Town Council approve the Fire department's purchase of six (6) sets of bunker gear, including helmets, decals and flash hoods from T&K Fire Equipment Ltd. as per their quote dated February 6, 2012 in the amount of \$8,881.80.

Unanimously carried.

5.5.3 Deputy Mayor Chessman expressed concerns regarding the Fire Department Budget. Councillor Gallant, Chair of the Fire Committee, will meet with the Fire Chief and the two Deputy Fire Chief's regarding their budget and get a list of what's required and prioritize the list.

5.6 Finance and Administration Report

5.6.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of March 2012, as presented by Councillor Caseley. Unanimously carried.*

5.6.2 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve a \$20,000.00 donation to the QEES Fund It Together (F.I.T) Committee's Playground Fund. Unanimously carried.*

5.6.3 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman*

THAT Kensington Town Council approve an operating line of credit of \$325,000 from the Scotiabank for the General Account # 10793 00034 17. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

5.6.4 *Moved by Councillor Caseley, seconded by Councillor Spencer*

THAT Kensington Town Council approve an operating line of credit of \$160,000 from the Scotiabank for the Water and Pollution Control Corporation Account #10793 00625 10. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

5.6.5 Moved by Councillor Caseley, seconded by Councillor Spencer to approve the March 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.

5.6.3 Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$132,589.10 for the month of March 2012. Unanimously carried.

5.7 Community Gardens Complex Committee

5.7.1 Moved by Councillor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for March 2012 as presented by Councillor Caseley. Unanimously carried.

5.7.2 Moved by Councillor Caseley, seconded by Councillor Mill to give final approval to the 2012 Community Gardens Complex Budget Estimates with revenues of \$338,895.00 and expenses of \$363,955.60. Unanimously carried.

5.7.3 Moved by Councillor Caseley, seconded by Councillor MacLean to approve a \$1,000.00 contribution from the Harvest Festival organizing committee towards the 2012 Cattle Penning event. It is understood that the \$1,000.00 contribution may be offset through sponsorship. Unanimously carried.

5.7.4 Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to set the 2012 opening date of the Community Gardens Complex Arena as September 10, 2012. Unanimously carried.

5.8 Mayor's Report

5.8.1 Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to approve the Mayor's Report as prepared by Mayor Gordon Coffin for the Month of March 2012. Unanimously carried.

5.8.2 Moved by Councillor Caseley, seconded by Councillor MacLean to direct the CAO to initiate the process of deeding an approximately 4 acre parcel of land from PID No. 668137 to the Peoples Cemetery with a requirement that the People's Cemetery provide a minimum of one year's notice for access to the property as the lands will continue to be farmed in the interim. Unanimously carried.

- 5.8.3 *Moved by Deputy Mayor Chessman, seconded by Councillor Mill to donate \$500.00 to the Island Champions, Kensington Vipers, to assist with travel costs to play in the Don Johnson Cup, Atlantic Junior B Hockey Championship in Torbay, Newfoundland from April 17-22, 2012. Unanimously carried.*

Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to recess for 10 minutes at 9:25 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:35PM.

6. Brookins Property/PID No. 77271 – Zoning and Subdivision Control Bylaw Amendment

- 6.1 *Moved by Councillor Spencer, seconded by Councillor Gallant*

THAT Town Council approve first reading to amend the Town of Kensington Zoning and Subdivision Control Bylaw to re-zone Property No. 77271 from single family residential (R1) to multi-family residential (R3).

5 for 1 abstention (Councillor MacLean declared a conflict of interest and left the Council Chambers prior to deliberation).

7. 73 & 75 Victoria Street West PID No.'s 76562 & 765288 Zoning and Subdivision Control Bylaw Amendment – Rainbow Valley Ltd.

- 7.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman*

THAT Town Council approve first reading to amend the Town of Kensington Zoning and Subdivision Control (Development) Bylaw to re-zone 2 properties located at 73 and 75 Victoria Street West (PID No. 76561 & 76588) from single family residential (R1) to Commercial (C1).

Unanimously carried.

8. Town of Kensington Annexation Study/Strategy

- 8.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to award the contract for the Provision of Planning Services for the Completion of an Annexation Study/Strategy for the Town of Kensington to Genivar Consulting as per their proposal dated April 5, 2012 in the amount of \$13,000 plus applicable taxes.*

Unanimously carried.

9. Correspondence

- A letter from Clinton Shane Ekdahl, Founder of “Day of the Honey Bee” requesting that the Town of Kensington proclaim May 29, 2012 as “Day of the Honey Bee”
- A letter from Woodworks Atlantic requesting that the Town advise them of any upcoming projects that are using wood as the material of choice.
- KISH Newsletter
- PEI Council of People with Disabilities Newsletter
- An invitation from the Kensington and Area Chamber of Commerce to their 50th Annual Presidents Dinner.

Moved by Councillor Gallant, seconded by Councillor Spencer to purchase tickets for Town Council and spouses to attend the 50th Annual Presidents Dinner for the Kensington and Area Chamber of Commerce. Unanimously carried.

- The agenda for the FPEIM 55th Annual Meeting on April 23, 2012.

10. Other Matters

10.1 *Moved by Councillor Gallant, seconded by Councillor Mill to support the nomination of Chief Lewis Sutherland for the PEI Crime Stoppers “Police Officer of the Year Award”. Unanimously carried.*

10.2 Mayor Gordon Coffin declared a conflict and excused himself from the Council Chambers. Deputy Mayor Paul Chessman assumed the Chair position.

Information was presented by the CAO in regards to a variance request for a property at 14 Lions Drive, being lands owned by Robert and Helga Jorgensen. General support was given to the request however further information is required.

Mayor Gordon Coffin returned to the Council Chamber and resumed his position as Chair.

11. Adjournment

Moved by Councillor Spencer, seconded by Councillor Caseley to adjourn the meeting at 10:25 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor