

Town of Kensington
Minutes of Regular Council Meeting
Monday, August 13, 2012
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

Visitors: Mike and Julie Taylor – GeoSurf
John Allen – GeoNet
Sue Urquhart and Penny Walshe McGuire – 2014 PEI Inc.
Kevin and Christine Dymment & Family
Ms. Ayane Yogio

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the tentative agenda for the August 13, 2012 regular meeting of Town Council with the following amendments : Presentations by the Dymment Family and 2014 – Celebrating 150 years of PEI as Item No. 3&4. Item No. 7 will be GIS - Based Asset and Work Management Solution. Unanimously carried.*

3. Presentation from Ms. Ayane Yogio

3.1 Kevin and Christine Dymment from Kensington are the host family to Ms. Ayane Yagio from the City of Nishinomiya, Japan. A letter was read to Town Councillors and presented to Mayor Coffin from Masahiro Kouno, Mayor of Nishinomiya.

4. Presentation by the 2014 PEI Incorporated

4.1 Penny Walshe McGuire and Sue Urquhart from 2014 PEI Incorporated presented to Town Council on the upcoming 2014 PEI celebrations and discussed a funding program being developed for community celebrations. More information will be made available on the funding program throughout the last quarter of 2012.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the*

minutes for the July 9, 2012 regular Council Meeting. Unanimously carried.

5.2 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes from the July 25, 2012 Special Council Meeting. Unanimously carried.*

5.3 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes from the August 6, 2012 Special Council Meeting. Unanimously carried.*

6. Business Arising from Minutes

6.1 Minutes from July 9, 2012 Regular Council Meeting

6.1.1 Certificates of Appreciation for the Community Sponsors who continue to support the Annual Police Service Bike Rodeo will be completed in the Fall of 2012.

6.2 Minutes from the July 25, 2012 Special Council Meeting

6.2.1 Nil

6.3 Minutes from the August 6, 2012 Special Council Meeting

6.3.1 The Town was recently offered a free EV Charger from Sun Country Highway as part of a limited fund that was developed specifically for municipalities across Canada. CAO, Geoff Baker will follow up with Sun Country Highway and report to Council.

6.3.2 A discussion was had regarding the art mural that was donated to the Town of Kensington by the Kensington Art Co-op. Staff will discuss with the Artist to determine if a sign of recognition should be added to the piece. A letter of thanks will be sent to the artists on behalf of the Town of Kensington.

6.3.3 CAO, Geoff Baker presented council with the estimates of two proposed options for the parking area located at 28 Garden Drive. It was determined that the existing material would be re-graded and paving would be considered during the 2013 budget deliberations.

7. GIS Based Asset and Work Management Solution

7.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Gallant to award the contract for the GIS-Based Asset and Work Management Solution to GeoNet Technologies Inc. as per their proposal dated May 4, 2012 in the amount of \$31,140.00 plus GST. Unanimously carried.*

8. Committee Reports

8.1 Police Report

- 8.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the July 2012 Police Committee Report as prepared by Police Chief Sutherland. Unanimously carried.*
- 8.1.2** A request has been received from Vicwest located in the Kensington Industrial Park to have a crosswalk installed between their two properties at 7 & 8 Park Road. A MOU has been developed by the CAO and will be forwarded to VicWest for review.
- 8.1.3** Police Chief Lewis Sutherland has proposed a change to the speed limit on all Town owned streets from 50 km/h to 40 km/h. The CAO will draft a bylaw and RFD for the consideration of Police Committee.
- 8.1.4** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve \$1,000 to Rev. Al Meloche, the local police Chaplain, to assist with travel expenses to Ontario for the upcoming Canadian Chaplains Conference. Unanimously carried.*
- 8.1.5** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a \$1,000 Honorarium to Police Cadet Cst. Zachery McBriarty who served with the Town of Kensington Police Services during the summer. Unanimously carried.*
- 8.1.6** *Moved by Councillor Spencer, seconded by Councillor MacLean to donate \$250 to the Run for Wishes Campaign which will be in Kensington on August 25, 2012 at 8:00 AM. Unanimously carried.*
- 8.1.7** A public meeting will be held on September 12, 2012 to discuss the potential options for the development of the lands located at 1 & 2 North Street and 56 Woodleigh Drive.

8.2 Property Committee Report

- 8.2.1** *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to give preliminary approval of the Brookins Meadows Residential Subdivision Concept Plan for PID No. 77271. Unanimously carried.*

Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to recess for 10 minutes at 9:25 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:35 PM.

8.3 Parks and Recreation

- 8.3.1** *Moved by Councillor Mill, seconded by Councillor Caseley to approve the Parks and Recreation report for the month of July. Unanimously carried.*

8.4 Public Works Report

8.4.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to adopt the July 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

8.4.2 A discussion ensued regarding the recent cost related to a sewer blockage located at 45 Broadway Street (Greco) due to the failure to comply with the requirement to install a grease trap. Costs incurred by the Town due to the blockage will be billed to the property owner.

8.5 Fire Report

8.5.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Chessman to adopt the July 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

8.5.2 *Moved by Councillor Gallant, seconded by Councillor MacLean to approve the purchase of 5 Motorola pagers and 5 year maintenance plan from Bell Aliant as per their quote dated August 7, 2012 in the amount of \$3000.00 plus applicable taxes. Unanimously carried.*

8.5.3 *Moved by Councillor Gallant, seconded by Councillor Caseley THAT the Town of Kensington move forward with the necessary repairs to the 2002 Freightliner (Truck No. 3) as per Johnston's Complete Service Centre's quote in the amount of \$3,914.35. Unanimously carried.*

8.5.4 Councillor Gallant has been asked by the Kensington Fire Department to attend the regular Fire Association meetings.

8.5.5 CAO, Geoff Baker will research how many defibrillators are available in other Island Fire Departments and report to Council.

8.6 Finance and Administration Report

8.6.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of July 2012, as presented by Councillor Caseley. Unanimously carried.*

8.6.2 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$183,746.09 for the month of July 2012. Unanimously carried.*

8.6.3 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the July 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

8.7 Community Gardens Complex Committee

8.7.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the Community Gardens Complex Committee report for July 2012 as presented by Councillor Caseley. Unanimously carried.*

8.8 Mayor's Report

8.8.1 *Moved by Councillor Spencer, seconded by Councillor Mill to appoint Deputy Administrator Wendy MacKinnon as Returning Officer and Administrative Assistant Kim Verhulp as Poll Clerk for the upcoming Municipal Elections scheduled for November 5, 2012. Unanimously carried.*

8.8.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the Mayor's report for the month of July, 2012. Unanimously carried.*

9. Correspondence

- A letter from the Tammy Pickering on behalf of the Make a Wish Foundation requesting a police escort through Kensington for Hailey, a make-a-wish child who is visiting Prince Edward Island for her wish experience. – *Police escort will be provided.*
- A Thank You card from the Town of Georgetown with appreciation for the Town's donation of T-Shirts for their Centennial Summer Days Celebrations.
- A Thank You letter from the Prince County Hospital Foundation for the Towns annual donation.
- A letter from Susan Doucette regarding a walk across PEI to raise money for the Canadian Diabetes Association.
- A letter from Mike James requesting a \$2,500.00 subsidy for each newly developed lot in the Brookins Meadows subdivision. – *Referred to Finance and Administration.*
- A Thank You letter and donation from the Kensington Lion's Club for the use of the Towns barbeque at the PEI Lions Cavalcade for Diabetes.
- A donation request from the Summerside Bantam AAA Chevy's baseball team. *Request denied.*
- A letter from Ryan Simmons on behalf of the Miss Community Gardens 2012 participant to attend the Trinity Bay Conception Fall Fair in Harbor Grace Newfoundland from September 21 – 23rd, 2012. *It was agreed to sponsor \$199.50 to assist with travel expenses.*

10. Other Matters

10.1 A letter of appreciation will be sent to the PEI Museum and Heritage Foundation for their contribution to the recent upgrades to the train and rail yards. .

10.2 An unsightly premises letter will be written to the current owners of 2 Hillside Drive.

11. Adjournment

Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to adjourn the meeting at 10:52 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor