



***Tentative Agenda for Committee of
Council Agenda***

Monday, April 23, 2018 @ 6:30 PM

55 Victoria Street
Kensington, PEI
C0B 1M0

Phone: (902) 836-3781

Fax: (902) 836-3741

Email: mail@townofkensington.com

Web Site: www.kensington.ca

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – April 23, 2018 – 6:30 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

- a. Robert McCarthy and Retired Staff Sergeant Carol Richard have requested to provide a presentation to Committee of Council regarding the recent tragedy in Humboldt, SK.

5. Adoption of Previous Meeting Minutes – February 26, 2018

6. Business Arising from Minutes – February 26, 2018

7. Staff Reports

- a. CAO's Report
- b. Fire Department Statistical Report
- c. Police Department Statistical Report
- d. Development Permit Summary Report
- e. Bills List
- f. Summary Income Statement
- g. Credit Union Centre Report

8. New Business

- a. COC Memo - Credit Union Centre Zamboni Replacement
- b. COC Memo - Town of Kensington Borrowing Bylaw
- c. COC Memo - Town of Kensington Wellfield Protection Plan
- d. COC Memo - Victoria Street West Sidewalk Replacement

9. Councillor Issues/Inquiries

10. Correspondence

11. In-Camera (Closed Session) - *Nil*

12. Adjournment

**Town of Kensington
Committee of Council Meeting
Monday, February 26, 2018
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Pickering, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Colin MacLean – Journal Pioneer
Juanita Boucher – KISH Girls Volleyball
Linda MacLeod – KISH Girls Volleyball

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the agenda for the February 2018 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 Nil

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from January 22, 2018. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Spencer noted that the lower end of Pleasant Street by Broadway Street North had been repaired, however it has since been washed out again. Mr. Baker

will notify the Department of Transportation.

- 6.2** Councillor Spencer inquired about the Fitplex door which provides access to the arena remains locked. Mr. Baker will speak with the Community Gardens Complex Manager regarding the matter to determine what can be done.

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Councillor Mill, seconded by Councillor Spencer to receive the February 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to recommend to Town Council the adoption of the January 2018 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to recommend to Town Council the adoption of the January 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Pickering, seconded by Councillor MacLean to receive the Development Permit Summary Report for February 2018 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

Colin MacLean joined the Council Chamber at 6:36 PM.

7.5 Financial Report (Summary Income Statement & Bills List)

- 7.5.1** *Moved by Deputy Mayor Mann seconded by Councillor Doucette to recommend to Town Council the approval of the General Bills List for January 2018 in the amount of \$170,622.72. Unanimously carried.*
- 7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to recommend to Town Council the approval of the Water and Pollution Control Bills List for January 2018 in the amount of \$4,418.34 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.6 Community Gardens Complex Report

7.6.1 *Moved by Councillor Mill, seconded by Councillor Pickering to recommend to Town Council the adoption of the Community Gardens Complex Report for January 2018, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2018-19 Financial Plan

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council the approval of the 2018/19 Financial Plan as presented. Unanimously carried.*

Juanita Boucher and Linda MacLeod joined the Council Chamber at 7:00 PM

8.2 KISH Volleyball Donation Request

8.2.1 Juanita Boucher and Linda MacLeod presented to Committee of Council their donation request on behalf of the KISH AAA Girls Volleyball Team's upcoming trip to Edmonton for a National Volleyball Tournament from May 17-23, 2018.

8.3 Tax Rate Groups Bylaw

8.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette BE IT RESOLVED that Committee of Council recommend that Town Council give first reading and approval to the Town of Kensington Tax Rate Groups Bylaw. Unanimously carried.*

9. Councillor Issues/Inquiries

9.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to recommend to Town Council a \$1,000 donation to the KISH AAA Girls Volleyball Team to assist in travel expenses to Edmonton, AB for the National Volleyball Tournament. Unanimously carried.*

10. Correspondence

10.1 A letter from the Kensington Skating Club requesting a financial donation.

Moved by Councillor Spencer, seconded by Councillor Doucette to recommend to Town Council the purchase a 1/2 page ad in the 50th Annual Kensington Ice Show Program for \$500.00. Unanimously carried.

10.2 A letter from the PCH Foundation with updates on current goals and projects.

10.3 A donation request from Team PEI Booster Club Fundraising Campaign for Team PEI Special Olympics.

Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council a \$250.00 donation to Team PEI Booster Club Fundraising Campaign in support of Team PEI Special Olympics. Unanimously carried.

11. In-Camera (Closed Session)

11.1 *Nil*

12. Adjournment

12.1 *Moved by Councillor MacLean, seconded by Councillor Pickering to adjourn the meeting at 7:23 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

| | | |
|---|---|--|
| Town of Kensington | | |
| CAO Monthly Report for Committee of Council - April 2018 | | |
| | | |
| | | |
| Item # | Project/Task | Status |
| 1 | Emergency Measures Organization | NO UPDATE I have not, at this point had an opportunity to reach out to the EMO Coordinator to determine when a meeting will be scheduled. I will update Council as further information becomes available. |
| 2 | Exempt Staffing Policy | NO UPDATE - A draft policy has been provided to the CAO. CAO to finalize prior to presentation to Council. |
| 3 | Town Hall Flooring Replacement | A contract has been awarded to Town and Country Carpet One. Work is scheduled to begin on May 18 and end on May 20. |
| 4 | Relocation of "Welcome to Kensington" Sign - Charlottetown Road | This will be completed in the Spring of 2018. |
| 5 | Fire Hydrant Adoption Recognition Policy | NO UPDATE |
| 6 | Financial Policy Development | The Deputy Administrator continues to work on financial related policy development as time permits. Policies will be brought forward to Town Council as they are completed. |
| 7 | Wellfield Protection Plan | A memo has been circulated with the tentative agenda package requesting a recommendation to Town Council to award the project to the Kensington North Watershed Association. |
| 8 | Procedural Bylaw | Required under the new MGA. The Town currently possesses a Procedural Bylaw however it will need to be reviewed and updated to comply with the MGA. The Bylaw will be reviewed and updated by staff and presented to Town Council upon completion. |
| 9 | Crossing Guard Volunteers | NO UPDATE Direction was provided by Town Council to contact three volunteers who have expressed interest in the volunteer crossing guard positions. To date, this has not been completed. |
| 10 | Fire Department Policy Development | NO UPDATE Work continues on this project. It is expected to be completed prior to May's regular meeting of Town Council. |
| 11 | Zamboni Replacement | A memo has been circulated with the tentative agenda package requesting a recommendation to Town Council to award the purchase of a Zamboni from Saunders Equipment Ltd. |
| 12 | Conflict of Interest Bylaw | Required under the new MGA. The Bylaw will be drafted by staff and presented to Town Council upon completion. |
| 13 | Street Transfer to Province of PEI | All required information has been provided to the Province of PEI. We continue to wait for the transfer documents to be completed. |
| 14 | CGC Naming Rights | Signage should arrive shortly. Three signs are proposed, one for the façade of the rink, one for the lit sign at the road and another for the wall in the rink below the fitplex. I have had an initial discussion with the manager of the MBCU in regards to an official unveiling however at this point in time nothing firm has been scheduled. |
| 15 | Tax Rate Groups Bylaw | The Tax Rate Groups Bylaw has been formally approved and adopted by Town Council and will be processed for submittal to the Province. |
| 16 | Council Code of Conduct Bylaw | Council currently possesses a Code of Conduct however it is not in Bylaw form. Staff will draft the necessary Bylaw and present to Town Council upon completion. |
| 17 | BST Multi Unit Development | NO UPDATE It is understood that this project will move forward in 2018. All permitting for the water and sewer connection has been completed by the developer though IRAC and the Provincial Department of Environment. |
| 18 | Rail Yards Clock Repair | NO UPDATE A copy of the wiring schematic for the clock has been provided to the electrician. He will review the information provided and determine how to make (and keep) the clock operational. |
| 19 | Canada Post Sign - Corner of Victoria/Broadway | Correspondence has been received from Canada Post indicating that a new sign is expected to be installed by the end of June, 2018. I am informed that a firm date will be provided once it is confirmed. The Province has committed to staying on top of this issue. |
| 20 | Access to Information and Protection of Privacy Bylaw | NO UPDATE The Town currently possesses an Access to Information Bylaw however it will be required to be re-drafted to ensure it complies fully with the new Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. |
| 21 | Records Retention and Disposition Bylaw | Required under the new MGA. The Bylaw will be drafted by staff and presented to Town Council upon completion. |
| 22 | Letter to Contractors Re: Development Permits | A letter has been drafted and finalized however it was identified that it may be beneficial to include information from the Architects Association of PEI on their development requirements. I have reached out to the Association however I have not heard back as of the writing of this report. |

| Item # | Project/Task | Status |
|--------|--|---|
| 23 | Strategic Plan Development | A Request for Proposals was issued on April 16th and is scheduled to close on May 2, 2018. Approximately 10 consultants have been provided a copy of the RFP at this point in time. |
| 24 | Flag and Proclamation Policy | NO UPDATE Staff are working on a Flag Policy and Proclamation Policy. It was initially thought that a draft could be brought to February's Committee of Council meeting however time did not permit this. Some initial research has been completed however nothing has been drafted to date. |
| 25 | Procurement Bylaw | The Town currently possesses a Procurement Policy however it will need to be re-drafted in Bylaw form. The Policy will be reviewed and re-drafted in the form of a Bylaw and presented to Town Council upon completion. |
| 26 | Signage | The map stop sign at the Rail Yards has been upgraded with a new roof and will be painted as soon as the weather permits. The Province are in the process of changing the graphics on their side of the sign. The Town will have to review and update their side as well. No work has been done in this regard as of yet. Sign Station are currently working on a mock-up for a re-design of the main railyards sign. The Province has committed to providing new purposed blue signs at the entrances to town to provide visitors with an indication of the types of services in the town. |
| 27 | Employee Code of Conduct | A Code of Conduct for staff will be drafted and presented to Town Council for approval upon completion. |
| 28 | Various MGA Immediate Requirements | The Tax Rate Bylaw has been completed. Work continues on other Bylaws required under the new MGA |
| 29 | Annexation of Lands of M.S. Woodside's Ltd. | The annexation application has been drafted and provided to IRAC and Municipal Affairs. |
| 30 | Pam James Re-Zoning Application | The Bylaw amendment has been processed and provided to the Minister of Communities. |
| 31 | KISH Fuel Tank | It is understood that the Public Schools Branch continues to seek an alternative location for the fuel tank located at the KISH property. |
| 32 | Immigration - PNP Community Endorsement | Several meetings have been held since my last report. This continues to consume my time however I have limited the number of meetings due to other competing priorities. |
| 33 | Collective Bargaining Negotiations | It is expected that the 2017-2021 CBA will be ready to sign shortly. |
| 34 | Official Plan and Zoning Bylaw 5 Year Review | The funding application to the Municipal Strategic Component of the Gas Tax Program has been submitted to the Province. To date, no response to the application has been received. Once (and if) funding approval is received a RFP will be drafted to move the project forward. |
| 35 | Public Works Roof Replacement | Contract has been awarded to Mallet Exteriors as per Town Council's direction. |
| 36 | Borrowing Bylaw | Given first reading and approval at the April regular meeting of Town Council. A memo is circulated with the COC tentative agenda package requesting a recommendation that Council give the Bylaw second reading and formal adoption. |
| 37 | Letter of Condolence to Humboldt, SK | The letter has been provided and all flags in the town have been set to half mast. |
| 38 | Motion 167 - Rural Crime Rate | A statement of support has been provided in support of the Motion as directed by town council. |
| 39 | 2018 Municipal Election | Information will be brought to the May meeting of Town Council regarding the specific requirements around the upcoming municipal elections. An Election Bylaw is required to be adopted by Town Council by August of 2018. At minimum, town council will be required to appoint a Municipal Electoral Officer at their May meeting. |

[illegible]

[illegible]

[illegible]

Police Report March 2018

KPS received 3 false alarms during the month.

March 3 @0800hrs – Post office, patrol attended and it was found that the property owner was showing clients the property.

March 3 @0944hrs – K9 Cuts, alarm cancelled and patrol did not attend.

March 8 @0731 – Kensington Legion, patrol attended, could not locate or make contact with keyholder.

Year To Date Approved Development Permits Summary Report
2018

| Development Permit Category | January | February | March | April | May | June | July | August | September | October | November | December | | Total | |
|-------------------------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|--|-------|--|
| Addition Single Family Dwelling | | | | 1 | | | | | | | | | | 1 | |
| New Residential Accessory Structure | 1 | | | | | | | | | | | | | 1 | |
| New Semi Detached Dwelling | | | | 1 | | | | | | | | | | 1 | |
| Total: | | | | 1 | | | | | | | | | | 3 | |

| |
|---------------------------------------|
| Total Estimated Construction Value |
| \$45,000.00 |
| \$10,000.00 |
| \$300,000.00 |
| \$355,000.00 |

DEVELOPMENT PERMITS REPORT
For the period April 10, 2018 to April 20, 2018

| Permit Number | Date Permit Issued | PID | Applicant's Name & Address | Telephone Number | Permit Status | Work Type | Type of Construction | | Value | Estimated Start | Estimated Finish |
|------------------------|--------------------|--------|-------------------------------------|------------------|---------------|-----------|------------------------|--------------------------------------|-------------|-----------------|------------------|
| | | | Property Address | | | | | | | | |
| Single Family Dwelling | | | | | | | | | | | |
| 03-18 | 04/17/2018 | 801590 | Jason & Tammy Rice - 9 Sunset Cres. | 902-439-7991 | Approved | Addition | Single Family Dwelling | | \$45,000.00 | 04/30/2018 | 06/29/2018 |
| | | | 9 Sunset Cres. | | | | Description: | Construct an attached two car garage | | | |

Sub Total: \$45,000.00
Total: \$45,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

| For Office Use Only | |
|---------------------|---|
| Permit #: | 03-18 |
| Date Received: | April 13, 2018 |
| Date Approved: | April 17, 2018 |
| PEI Planning: | April 17, 2018 |
| Permit Fee: \$ | 200.00 <input checked="" type="checkbox"/> Paid |

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 9 Sunset Cres. Property Tax Number (PID): 814590-000
Lot No.: _____ Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House, fence, pool, play structure.
Land Purchased from: _____ Year Purchased: _____

| Location of Development | Property Size |
|---|--|
| <input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West | Road Frontage: _____ Acreage: _____ Property Depth: _____ Area sq. ft.: _____ |

2. Contact Information

APPLICANT Name: Jason & Tammy Rice Address: PO BOX 935 Kensington
Phone: 439-7991 Cell: 439-1274 9 Sunset Cres.
Email: jrice@bellaliant.net Postal Code: C0B 1M0
Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
CONTRACTOR, ARCHITECT OR ENGINEER Name: John Kelly Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other _____

| | | | |
|---|--|---|--------------------------------|
| <input type="checkbox"/> Single Family (R1) | <input type="checkbox"/> Commercial (C1) | <input type="checkbox"/> Public Serv./Institution (PSI) | <input type="checkbox"/> Other |
| <input type="checkbox"/> Semi-Detached (R2) | <input type="checkbox"/> Industrial (M1) | <input type="checkbox"/> Accessory Building | |
| <input type="checkbox"/> Multi-Unit Res. (R3) | <input type="checkbox"/> Mini Home (RM1) | <input type="checkbox"/> Decks/Fence/Pools | |

| Type of Foundation | External Wall Finish | Roof Material | Chimney |
|---|--|---|---------------------------------|
| <input checked="" type="checkbox"/> Poured Concrete | <input type="checkbox"/> Vinyl Siding | <input checked="" type="checkbox"/> Asphalt | <input type="checkbox"/> Brick |
| <input type="checkbox"/> Slab | <input type="checkbox"/> Wood Shingles | <input type="checkbox"/> Steel | <input type="checkbox"/> Prefab |
| <input type="checkbox"/> Pier | <input type="checkbox"/> Steel | <input type="checkbox"/> Other | <input type="checkbox"/> Other |
| <input type="checkbox"/> Other | <input type="checkbox"/> Other | | |

| Number of Stories | Number of Bedrooms | Number of Bathrooms | Ground Floor (ft) |
|-------------------|--------------------|---------------------|----------------------------------|
| <u>1</u> | <u>3</u> | <u>2</u> | Width <u>26</u> Length <u>23</u> |

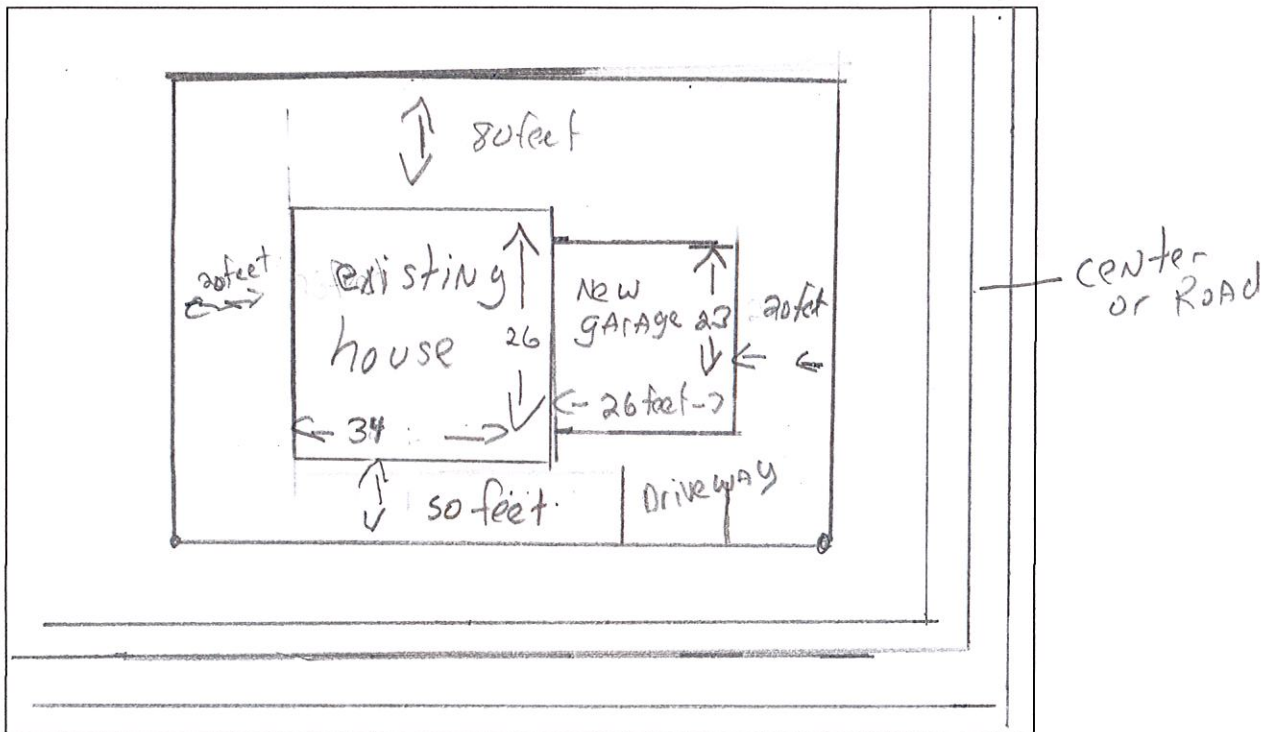
Detailed Project Description: 2 car garage

Estimated Value of Construction (not including land cost): 45,000

Projected Start Date: end of April Projected Date of Completion: end of June

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant T. Rice Date: Apr. 13, 2018

Town of Kensington Bills List March 2018

| | | |
|-----------------------------|-----------------|------------|
| ACT Hydraulics | 1257 | \$386.92 |
| ACT Hydraulics | 1262 | \$499.12 |
| Amalgamated Dairies Limited | 4918058024 | \$39.23 |
| Amalgamated Dairies Limited | 4918062010 | \$30.52 |
| Amalgamated Dairies Limited | 4918065026 | \$30.76 |
| Amalgamated Dairies Limited | 4918078022 | \$18.73 |
| Amalgamated Dairies Limited | 4918075023 | \$53.04 |
| Amalgamated Dairies Limited | 4918071020 | \$33.73 |
| Amalgamated Dairies Limited | 4918082023 | \$34.58 |
| ADL Foods | 2339123 | \$459.62 |
| ADL Foods | 2339722 | \$1,029.69 |
| ADL Foods | 2340363 | \$955.26 |
| ADL Foods | 2341634 | \$685.61 |
| ADL Foods | 2340993 | \$618.60 |
| Aliant | 5963655 | \$30.48 |
| Aliant | 5960570 | \$228.02 |
| Anderson Automotive | 40603 | \$621.00 |
| Anderson Automotive | 40667 | \$1,103.83 |
| Andrew Griffin | MARCH 2018 RRSP | \$826.30 |
| Atlantic Mayors' Congress | APR - MAR 2019 | \$750.00 |
| Bell Mobility | 2-378857 | \$201.25 |
| Bell Mobility | 2-378318 | \$201.25 |
| Bell Mobility | 2-1006123 | \$494.50 |
| Brenda MacIsaac | MARCH 2018 RRSP | \$409.50 |
| Capital "T" Electric | 491 | \$396.96 |
| Capital "T" Electric | 499 | \$181.23 |
| Centennial Practicar | 14042 | \$178.19 |
| Centennial Practicar | 14012 | \$257.38 |
| Combat Computer Inc | 38003 | \$575.00 |
| Combat Computer Inc | 38275 | \$43.13 |
| Combat Computer Inc | 37732 | \$43.13 |
| Combat Computer Inc | 37853 | \$345.00 |

| | | |
|--|--------------------|------------|
| Commercial Construction | APRIL 1, 2018 | \$5,150.85 |
| Cumings Fire & Safety Equipment Ltd | 90870 | \$325.45 |
| Canadian Union of Public Employees | MARCH 2018 | \$723.19 |
| D Alex MacDonald | 55104 | \$19.01 |
| Davtech Analytical Services (Canada) Inc | 101993 | \$714.86 |
| Doug Killam | 14007 HOODIE | \$41.48 |
| DV8 Consulting | DV8-18-K01 | \$388.13 |
| Eastlink | 04605502 | \$133.08 |
| Eastlink | 04659745 | \$71.78 |
| Eastlink | 04713315 | \$66.07 |
| Eastlink | 04838812 | \$23.00 |
| Eastlink | 04838174 | \$600.53 |
| Eastlink | 04866082 | \$129.84 |
| Eastlink | 04838489 | \$83.89 |
| Elizabeth Hubley | Feb & Mar Rent | \$1,540.00 |
| Frito Lay Canada | 43759019 | \$155.49 |
| Frito Lay Canada | 43759117 | \$121.08 |
| Frito Lay Canada | 43758811 | \$119.00 |
| Geoff Baker | MARCH 2018 MILEAGE | \$326.38 |
| Girl Guides of Canada | 2018 DONATION | \$2,000.00 |
| Battlefield Equipment Rentals | 5323023 001 | \$81.45 |
| Battlefield Equipment Rentals | 5324364 001 | \$120.15 |
| Battlefield Equipment Rentals | 5325408 001 | \$80.11 |
| Battlefield Equipment Rentals | 5326511 001 | \$116.10 |
| Holland College | 540355 | \$2,400.00 |
| Holland College | 540349 | \$126.50 |
| Irving Oil | 185720 | \$211.54 |
| Irving Oil | 121974 | \$493.73 |
| Irving Oil | 400683 | \$92.35 |
| Irving Oil | 646078 | \$405.98 |
| Irving Oil | 726419 | \$421.87 |
| Irving Oil | 746223 | \$466.58 |
| Irving Oil | 741497 | \$291.87 |
| Irving Oil | 800820 | \$269.77 |

| | | |
|---------------------------------------|--------------------|------------|
| Irving Oil | 273050 | \$60.83 |
| Irving Oil | 265276 | \$332.73 |
| Irving Oil | 447302 | \$462.67 |
| Irving Oil | 244937 | \$675.29 |
| Irving Oil | 482436 | \$299.37 |
| Irving Oil | 650309 | \$462.67 |
| Irving Oil | 531551 | \$219.72 |
| Irving Oil | 32303445 | \$501.63 |
| Irving Oil | 32297578 | \$191.62 |
| Irving Oil | 1242/1524 | \$1,115.90 |
| Irving Oil | 32309626 | \$156.78 |
| Irving Oil | 001702 | \$11.50 |
| Irving Oil | 0461231 | \$354.20 |
| Irving Oil | 23731 | \$360.13 |
| Irving Oil | 32321337 | \$535.32 |
| Irving Oil | 32315467 | \$160.28 |
| Island Petroleum | 7618 | \$502.38 |
| Island Petroleum | 0088 | \$470.94 |
| Island Petroleum | 8200 | \$372.56 |
| Island Petroleum | 1453 | \$514.65 |
| Island Petroleum | 6332 | \$185.15 |
| Island Petroleum | 4779 | \$365.70 |
| Island Petroleum | 3529 | \$473.36 |
| Island Technology Professionals | 816 | \$140.00 |
| Johnstons Towing & Wrecker Service | 23188 | \$184.00 |
| K&D Pratt | 156242 | \$552.00 |
| Kays Wholesale | Z02044 | \$393.56 |
| Kays Wholesale | Z02038 | \$299.23 |
| Kays Wholesale | Z02029 | \$538.73 |
| Kelly's Carpentry & Seamless Gutters | 040 | \$498.26 |
| Kensington Agricultural Services | 4571 | \$27.76 |
| Kensington Figure Skating Association | KENS CASH MARCH 18 | \$500.00 |
| Kensington Minor Hockey | KEN CASH MARCH 18 | \$500.00 |
| Kent Building Supplies | 1038392 | \$103.63 |

| | | |
|--|----------------------|------------|
| Kent Building Supplies | 1038673 | \$12.16 |
| Kim Mullett | APA - MILEAGE | \$31.96 |
| Kensington Intermediate Senior High School | VOLLEYBALL DONATION | \$1,000.00 |
| Kensington Metal Products Inc | 41573 | \$714.43 |
| Langille Sharpening Service Inc | 59925 | \$103.50 |
| Langille Sharpening Service Inc | 59763 | \$103.50 |
| Lewis Sutherland | MARCH 2018 RRSP | \$971.76 |
| Lewis Sutherland | MAR 6 BRIDGE & FEES | \$55.00 |
| Lewis Sutherland | MAR 2018 MILEAGE | \$133.01 |
| MacInnis Express (1983) Ltd | 190376 | \$98.14 |
| MacInnis Express (1983) Ltd | 189850 | \$98.14 |
| Maritime Electric | STREET LIGHTS MAR 18 | \$2,942.69 |
| Maritime Electric | FIRE HALL MAR 2018 | \$396.06 |
| Maritime Electric | ART CO-OP MAR 2018 | \$264.58 |
| Maritime Electric | SPEED RADAR MAR 2018 | \$105.13 |
| Maritime Electric | EVK POOL MAR 2018 | \$65.45 |
| Maritime Electric | LIBRARY MAR 2018 | \$225.57 |
| Maritime Electric | TOWN HALL MAR 2018 | \$1,230.07 |
| Maritime Electric | SENIOR CENTRE MAR 18 | \$56.29 |
| Maritime Electric | CUC SIGN MAR 2018 | \$59.75 |
| Maritime Electric | CUC RINK MAR 2018 | \$7,954.99 |
| Maritime Electric | CUC BALLFIELD MAR 18 | \$28.26 |
| Maritime Electric | PW SHOP MAR 2018 | \$260.31 |
| Maritime Electric | 20 STEWART ST MAR 18 | \$61.03 |
| Maritime Electric | TRAIN STN MARCH 2018 | \$596.41 |
| Maritime Electric | CAR CHARGER MAR 18 | \$44.92 |
| Martin's River Auto Limited | MARCH 5, 2018 | \$6,325.00 |
| Malpeque Bay Credit Union | MARCH 2018 RRSP | \$2,197.78 |
| Medacom Atlantic Inc | 9639 | \$251.16 |
| Mid Isle Electric | 6843 | \$127.31 |
| Mid Isle Electric | 6840 | \$202.40 |
| Mid Isle Electric | 6811 | \$297.16 |
| Mid Isle Electric | 6860 | \$3,277.50 |
| Minister of Finance | CUC CANTEEN LICENCE | \$75.00 |

| | | |
|-----------------------------------|----------------------|-------------|
| Minister of Finance | 2015-SCF-008 REPAY | \$40,804.88 |
| Minister of Finance | 299127 | \$286.42 |
| Minister of Finance | 299785 | \$20.00 |
| MJS Marketing & Promotions | 2621019 | \$51.75 |
| MJS Marketing & Promotions | 26260037 | \$51.75 |
| MJS Marketing & Promotions | 26260027 | \$115.00 |
| Orkin Canada | 8356165 | \$28.75 |
| Orkin Canada | 8357143 | \$62.10 |
| Orkin Canada | 1297233 | \$458.85 |
| PEI Womens Institute | GALA DINNER - MAYOR | \$75.00 |
| Pepsico | 30576753 | \$1,225.46 |
| Pitney Bowes | 3200726126 | \$33.53 |
| Pitney Bowes | 3200717880 | \$161.01 |
| Pitney Bowes | MARCH 6, 2018 POSTAG | \$1,500.00 |
| Poirier Heating & Cooling Inc | 06039 | \$1,477.75 |
| Princess Auto | 194848 | \$64.35 |
| Revolution Media | 1800-2018 | \$23.00 |
| Robert Hartlen | MARCH 2018 MILEAGE | \$79.90 |
| Robert Wood | MARCH 2018 MILEAGE | \$159.40 |
| Rowan Caseley | MARCH 2018 MILEAGE | \$14.10 |
| Saltwire Network | 9497 | \$182.85 |
| Saunders Equipment Ltd | 71381 | \$26.34 |
| Mikes Independent | 01 3142 | \$28.45 |
| Mikes Independent | 03 7729 | \$14.99 |
| Mikes Independent | 03 6866 | \$23.90 |
| Mikes Independent | 01 5737 | \$21.56 |
| Mikes Independent | 01 9099 | \$20.09 |
| Mikes Independent | 03 5287 | \$12.16 |
| Scotia Securities | DOUG K MAR 2018 RRSP | \$604.30 |
| Scotiabank Visa | 1800086 | \$23.00 |
| Socan | MARCH 2018 | \$212.83 |
| Special Olympics PEI | 2018 DONATION | \$250.00 |
| Spring Valley Building Centre Ltd | 189266 | \$53.96 |
| Staples | 5502245870 | \$523.81 |

| | | |
|---------------------------------------|---------------|---------------------------------|
| Summerside Chrysler Dodge (1984) Ltd | WS12228 | \$57.44 |
| Suncor Energy Products Partnership | MARCH 2018 | \$881.49 |
| Superior Sanitation | 638667 | \$80.50 |
| Superior Sanitation | 638668 | \$184.00 |
| Superior Sanitation | 638669 | \$230.00 |
| Superior Sanitation | 638670 | \$207.00 |
| T & K Fire Safety Equipment Ltd | 236018 | \$262.20 |
| T & K Fire Safety Equipment Ltd | 235448 | \$195.00 |
| T & K Fire Safety Equipment Ltd | 236263 | \$476.79 |
| T & K Fire Safety Equipment Ltd | 235858 | \$879.75 |
| Team Ferguson | 2018 DONATION | \$125.00 |
| Team Schut | 2018 DONATION | \$125.00 |
| Telus | MARCH 2018 | \$801.45 |
| Vail's Fabric Services Ltd | 303118 | \$104.42 |
| Vail's Fabric Services Ltd | 301168 | \$104.42 |
| Water & Pollution Control Corporation | MARCH 2018 | \$231.96 |
| Yellow Pages Group | 18-5725099 | \$22.08 |
| Subtotal | | <hr/> \$126,621.38 |
| Mar Payroll | | \$127,046.68 |
| Total Mar Bills | | <hr/> \$253,668.06 <hr/> |

Water and Pollution Control Corporation Bills List March 2018

| | | |
|-------------------------------|----------------------|--------------------|
| Alan MacEwen | 566039 | \$325.00 |
| Aliant | 5924258 | \$126.27 |
| Aliant | 5963030 | \$117.54 |
| Campbell's Concrete Ltd | 237273 | \$1,368.57 |
| Campbell's Concrete Ltd | 237275 | \$680.57 |
| Doug Killam | W&S TRAINING BOOK | \$122.28 |
| Kensington Country Store | 02810032466 | \$101.33 |
| Kensington Septic Service | 2630 | \$345.00 |
| MacInnis Express (1983) Ltd | 190328 | \$22.46 |
| Maritime Electric | LIFT STN MAR 2018 | \$218.86 |
| Maritime Electric | SEWER PUMP MAR 2018 | \$44.52 |
| Maritime Electric | WELL #3 MAR 2018 | \$554.15 |
| Maritime Electric | SEWER TREAT MAR 2018 | \$113.20 |
| Maritime Electric | WATER TOWER MAR 2018 | \$168.27 |
| Maritime Electric | PUMP EAST#2 MAR 18 | \$228.41 |
| Maritime Electric | PUMP WEST#1 MAR 18 | \$484.05 |
| Maritime Electric | PUMP CNT BLDG MAR 18 | \$197.12 |
| Minister of Finance | 180301046 | \$368.00 |
| Minister of Finance | 180329070 | \$556.60 |
| Moase Plumbing & Heating | 27878 | \$735.36 |
| Rogers Plumbing & Heating | 12490 | \$396.75 |
| Sansom Equipment Ltd | INV-FR-330 | \$4,050.99 |
| Scotiabank Visa | REG ANNUAL SEM DOUG | \$299.12 |
| Toombs Plumbing & Heating Ltd | 56542 | \$1,710.20 |
| Total W&S Bills | | \$13,334.62 |

Income Statement Comparison of Actual to Budget for Mar 2018

| GENERAL REVENUE | Current Month | | | Year to Date | | | Annual Budget | % Full Year |
|---|---------------|--------------|--------------|--------------|--------------|--------------|----------------|-------------|
| | Actual | Budget | Variance | Actual | YTD Budget | Variance | | |
| General Revenues | \$80,380.29 | \$78,405.00 | \$1,975.29 | \$242,916.04 | \$238,905.00 | \$4,011.04 | \$1,316,202.00 | 18% |
| Police Service | \$1,504.75 | \$4,000.00 | -\$2,495.25 | \$6,974.55 | \$12,000.00 | -\$5,025.45 | \$60,000.00 | 12% |
| Town Hall Rent | \$8,362.15 | \$7,842.00 | \$520.15 | \$23,886.45 | \$23,526.00 | \$360.45 | \$117,630.00 | 20% |
| Recreation | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,250.00 | 0% |
| Sales of Service | \$35,560.80 | \$37,000.00 | -\$1,439.20 | \$99,585.10 | \$110,000.00 | -\$10,414.90 | \$548,900.00 | 18% |
| Subtotal Revenue | \$125,807.99 | \$127,247.00 | -\$1,439.01 | \$373,362.14 | \$384,431.00 | -\$11,068.86 | \$2,044,982.00 | 18% |
| GENERAL EXPENSES | | | | | | | | |
| Town Hall | \$14,274.40 | \$12,485.00 | \$1,789.40 | \$37,674.23 | \$35,985.00 | \$1,689.23 | \$181,802.00 | 21% |
| General Town | \$37,715.81 | \$52,241.00 | -\$14,525.19 | \$98,666.01 | \$166,295.00 | -\$67,628.99 | \$642,995.00 | 15% |
| Police Department | \$55,128.69 | \$49,545.00 | \$5,583.69 | \$121,232.37 | \$109,777.00 | \$11,455.37 | \$553,994.00 | 22% |
| Public Works | \$17,397.19 | \$19,712.00 | -\$2,314.81 | \$50,202.30 | \$48,490.00 | \$1,712.30 | \$246,897.00 | 20% |
| Train Station | \$2,486.85 | \$2,685.00 | -\$198.15 | \$6,807.91 | \$7,905.00 | -\$1,097.09 | \$35,700.00 | 19% |
| Recreation & Park | \$6,537.60 | \$7,025.00 | -\$487.40 | \$9,290.18 | \$9,075.00 | \$215.18 | \$81,825.00 | 11% |
| Sales of Service | \$17,620.34 | \$19,424.00 | -\$1,803.66 | \$38,079.65 | \$46,870.00 | -\$8,790.35 | \$233,563.00 | 16% |
| Subtotal Expenses | \$151,160.88 | \$163,117.00 | -\$11,956.12 | \$361,952.65 | \$424,397.00 | -\$62,444.35 | \$1,976,776.00 | 18% |
| Net Income (Deficit) | -\$25,352.89 | -\$35,870.00 | \$10,517.11 | \$11,409.49 | -\$39,966.00 | \$51,375.49 | | |
| Community Gardens Complex | | | | | | | | |
| Community Gardens Revenue | \$40,606.10 | \$40,600.00 | \$6.10 | \$115,560.48 | \$108,800.00 | \$6,760.48 | \$510,700.00 | 23% |
| Community Gardens Expenses | \$43,154.85 | \$45,613.00 | -\$2,458.15 | \$105,501.41 | \$107,533.00 | -\$2,031.59 | \$479,186.00 | 22% |
| Net Income (Deficit) | -\$2,548.75 | -\$5,013.00 | \$2,464.25 | \$10,059.07 | \$1,267.00 | \$8,792.07 | | |
| Fire Department | | | | | | | | |
| Fire Revenues | \$20,770.33 | \$20,613.00 | \$157.33 | \$62,311.04 | \$61,839.00 | \$472.04 | \$309,195.00 | 20% |
| Fire Department Expenses | \$19,300.62 | \$20,079.00 | -\$778.38 | \$62,844.14 | \$61,687.00 | \$1,157.14 | \$309,195.00 | 20% |
| Net Income (Deficit) | \$1,469.71 | \$534.00 | \$935.71 | -\$533.10 | \$152.00 | -\$685.10 | | |
| Consolidated Net Income (Deficit) | -\$26,431.93 | -\$40,349.00 | \$13,917.07 | \$20,935.46 | -\$38,547.00 | \$59,482.46 | | |
| | | | | | | | \$99,720.00 | |
| Water and Pollution Control Corporation | | | | | | | | |
| Water & Sewer Revenue | \$47,960.26 | \$47,762.00 | \$198.26 | \$143,793.45 | \$143,286.00 | \$507.45 | \$716,503.00 | 20% |
| Water & Sewer Expenses | \$50,739.29 | \$46,440.00 | \$4,299.29 | \$147,280.23 | \$139,320.00 | \$7,960.23 | \$712,537.00 | 21% |
| Water & Sewer Net Income (Deficit) | -\$2,779.03 | \$1,322.00 | -\$4,101.03 | -\$3,486.78 | \$3,966.00 | -\$7,452.78 | | |
| | | | | | | | \$3,966.00 | |

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CGC MANAGER
SUBJECT: MARCH 2018 CREDIT UNION CENTRE REPORT
DATE: APRIL 20, 2018
ATTACHMENT: STATISTICAL REPORT

March 2018

Fitplex

Programming: Aerobics Programming

| | |
|------------|--------------------------------|
| Hi Lo | Tuesdays 6.30pm |
| Boxer-fit | Thursdays 6.30pm |
| Multi -fit | Saturday 8.30am |
| Chair fit | Tuesdays and Thursdays 11.00am |

Hours

| | |
|---------------|-------------------------------------|
| Key FOB Entry | 5:45 AM – 12:00 Midnight Daily |
| Staffed | 4:00 PM – 8:00 PM Monday – Thursday |

BH Treadmill was shorting out and Spartan Athletics was in to repair. They ordered the required parts from the US and should be in mid-April. Covered under warranty.

Arena

-Hosted Provincials for Pee wee A and held a Novice A tournament

-Figure Skating ice show was held in March.

-Zamboni had a grease line jam in the vertical auger during Viper playoff game and Summerside lent a Zamboni until it was fixed. It was able to be used for the second and third periods.

-Vipers were eliminated from playoffs in the first round

Kensington Cash

| | |
|-------------|-------------------------|
| March, 2018 | \$210.00 |
| | \$220.00 |
| | \$220.00 |
| | <u>\$230.00</u> |
| | <u>Total \$880.00</u> |

Ball Fields

Nothing to report.

Senior Center

Nothing to report

Upcoming Events

Aaron Doyle Rec Tournament
High School Hockey Tournament
Canada Day
Harvest Festival

Town of Kenisngton

Credit Union Centre Monthly Statistical Data

2018

[illegible]

**Town of Kenisngton
Credit Union Centre Monthly Statistical Data
2017**

[illegible]

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CREDIT UNION CENTRE MANAGER
SUBJECT: ZAMBONIE REPLACEMENT PROJECT
DATE: APRIL 17, 2018
ATTACHMENT: SAUNDERS EQUIPMENT LTD. QUOTATIONS
WARRANTY INFORMATION

Introduction

The current Zamboni at the Credit Union Centre has reached the end of its useful life and is in need of replacement. A quote has been requested from Saunders Equipment Ltd. Copies of the quotes are attached to this memo.

General Information

- Replacement Zamboni included in the 2018/19 Capital Budget.
- Existing Zamboni was purchased in the year 2007 (funds were raised through fundraising efforts, Zamboni advertising and proceeds from sale of old Zamboni).
- Current Zamboni is seeing an increase in maintenance requirements. Fortunately, we have been able to repair without cancelling or missing rental times but as it continues to age extended down times are likely.
- Zamboni suffered mechanical failure recently and a used machine was borrowed from the City of Summerside. Zamboni was repaired and placed back in operation.
- Staff requested quotes from one company (Saunders Equipment Ltd.) to provide pricing on a new Zamboni.
- Please note that Saunders Equipment Ltd. is the sole supplier of the Zamboni machine in Atlantic Canada.
- Quotes were provided on a propane and electric powered Zamboni.

Discussion

- Both machines (electric and propane) perform in a similar manner. They are both equipped with the latest technology for flooding ice. Copies of the quotes and specifications are being circulated with this memo.
- Saunders Equipment Ltd. quotes are attached to this memo.
- The total budget allocation approved by Town Council for this purchase is \$100,000.
- It was proposed that the \$100,000 be accessed through long term borrowing.
- Approximately \$11,000 to \$13,000 will be recoverable through the sale or trade-in of the current Zamboni, which should be applied against cost of purchase.
- Saunders Equipment have offered \$11,000 trade-in value for the current Zamboni however interest has been expressed by several communities on the Island to purchase.
- Net cost of Zamboni purchase is estimated at approximately \$85,000.00 (quoted amount minus HST (fully recoverable) and trade-in or re-sale allowance).
- Further discussion is required on whether the current Zamboni should be sold or traded in.
- Warranty information (applicable to both machines quoted) is attached to this memo.

Quotes

Saunders Equipment Ltd.

1 – New 2018 Zamboni 650 Electric Ice Resurfacer Front Dump \$157,750.00 + HST

- Specifications attached to this memo
- Delivery time – Approx. 6 – 8 Months

1 – New 2018 Zamboni 446 Ice Resurfacer Front Dump (Propane) \$96,375.00 + HST

- Specifications attached to this memo
- Delivery time – Approx. 5 – 6 Months

Recommendation

THAT Committee of Council recommend to Town Council the purchase of a new 2018 Zamboni 446 Ice Resurfacer (propane) from Saunders Equipment Ltd. at their quoted price of \$96,375.00 plus applicable taxes;

AND THAT a strategy be developed by staff for the resale/trade-in of the 2007 Zamboni Ice Resurfacer.



57 Pepin Road
Vanier Industrial Park
Fredericton, NB E3B 8J9
Ph. (506) 458-9460 Fax (506) 458-0186
Website: www.saundersequipment.com

Date: October 26, 2017

To: Community Gardens Arena
Robert Wood

Phone: 902-439-9726

Email: cgardens@pei.aibn.com

From: Saunders Equipment Ltd.
Bill Thomas

Phone: 506-461-2450

Email: bthomas@saundersequipment.com

Pages: 1

Subject: Quote – Zamboni 446

1- New 2018 Zamboni 446 Ice Resurfacer Front Dump \$ 96,375.00 + Hst
Propane Powered, Mitsubishi 2.4 Litre, 4 Cylinder Fuel Efficient Engine
Hydrostatic Transmission
Four Wheel Drive
Front Guide Wheel and Conditioner Guide Rail
Board Brush
Gauge Package
Propane Low Indicator Light
Water Level Sight Gauge
Ice Making Drain Valve
Mechanical Parking Brake
Low Oil/High Water Temp Auto Engine Shutdown System
3-Way Catalytic Converter/Lambda Fuel Management System
Audible Alarm – High Temperature/Low Oil
Ice Making Water Tank (Poly Non-Rusting 627 Litres)
Wash Water System (218 Litre Tank)
Snow Tank Capacity 2.66 m³
Paint – Standard Zamboni Blue & White or Choice of Up to 2 Colors
15" Tires & Rims (White) with 1- Spare
(2) Blades, (1) Spreader Cloth, (1) Parts & Service Manual

Options (Not Included in Zamboni Price):

Back-Up Alarm (Add \$ 600.00)

Aluminum Wheels (Add \$ 870.00)

Tire Wash System (Add \$ 1,325.00)

Extra Blades (Add \$ 385.00 Ea)

Single Latec Level Ice Laser Levelling System [Installed] (Add \$ 20,615.00 + Travel if Applicable)

All prices quoted, plus HST. Quote valid for 30 days. FOB – Kensington, PEI

Current Delivery = Approx. 5 - 6 Months

Training Provided on the operation and maintenance of the Zamboni by our factory trained, propane licensed technician upon delivery. (RFANS Trainer)

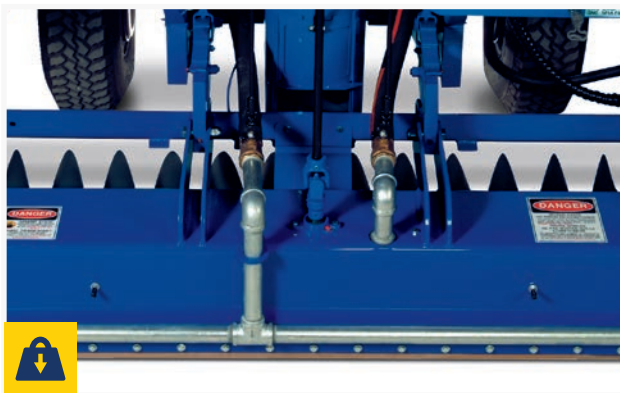




POWER WITH EXCEPTIONAL MANEUVERABILITY

The powerful high-output compact engine introduces a new era of fuel efficiency, providing significant savings and a cleaner arena environment.

**MODEL
446**



Reduced fuel consumption without compromise of performance



Ease of operation with familiar automobile style controls and gauges



Exceptional results from our unrivaled down pressure system

MODEL 446

Saunders Equipment Ltd.

Ph. 506-458-9460

www.saundersequipment.com

Email: sales@saundersequipment.com

This brochure has been prepared only as a general guide for the customer. Every effort has been made to assure that the information presented is correct. Some features described or shown may be optional at extra cost. Prices, colors, materials, specifications and models are subject to change. For current product information, please contact the Zamboni Company.



POWER AND EFFICIENCY

The compact 2.4 L engine can be configured for gasoline, propane or CNG. On-board diagnostics with programmed oil change and maintenance intervals.



TRANSMISSION

Continuously variable hydrostatic pump and motor are axial-piston type, providing superior on-ice power with maximum drawbar pull. Full hydrodynamic braking.



DRIVETRAIN

Four-wheel drive. Rugged Dana Spicer® axles combine with an innovative hydrostatic transmission, providing the most reliable drivetrain in the industry.



HYDRAULICS

Efficient double pump delivers full power and speed to the augers, even while the machine slows for corners. Easy access to high quality, low maintenance filters.



CONSTRUCTION

Robust hand-welded steel tubing chassis. Premium primer/paint and rust-free poly ice-making water tank for corrosion resistance in the harsh environment it will call home.



GLOBAL SERVICE AND SUPPORT

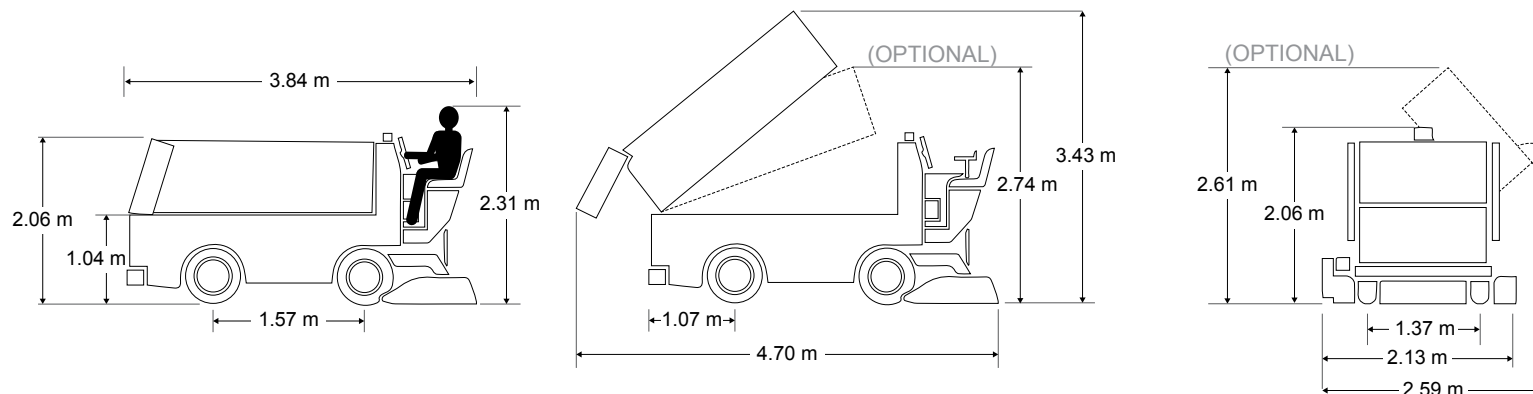
Zamboni Customer Service and a network of Zamboni Authorized Distributors provide exceptional and accessible service and support worldwide.

ZAMBONI®

zamboni.com

ZAMBONI and the configuration of the Zamboni® ice resurfacing machine are registered trademarks of Frank J. Zamboni & Co., Inc.
© Zamboni 2016

MODEL 446



CAPACITIES

Snow Tank

| | | |
|---------------|---------------------|-------------|
| Actual Volume | 2.66 m ³ | 94 cu. ft. |
| Compacted | 3.17 m ³ | 122 cu. ft. |

Water

| | | |
|------------|-------|----------|
| Ice Making | 627 L | 166 gal. |
| Wash Water | 218 L | 58 gal. |
| Total | 845 L | 224 gal. |

| | | |
|---------------|------|---------|
| Hydraulic Oil | 72 L | 19 gal. |
|---------------|------|---------|

POWERTRAIN

| | |
|------------------|--|
| Four-Wheel Drive | |
| Engine | Mitsubishi® 2.4 L / 59 HP at 3000 RPM Four Cylinder Liquid Cooled |
| Transmission | Continuously variable hydrostatic pump and motor are axial-piston type. |
| Hydraulics | Powerful single pump for the vertical and horizontal augers. Hydraulic down pressure for optimal resurfacing results. |

Axles

| | | |
|-------|---------|---------|
| Front | 1950 kg | 4300 lb |
| Rear | 2177 kg | 6400 lb |

| | |
|--------|---------------------------|
| Brakes | Full Hydrodynamic Braking |
|--------|---------------------------|

DIMENSIONS

| Overall | L | W | H | L | W | H |
|----------------|----------|---------|---------|---------|--------|---------|
| Snow Tank Down | 3.84 m | 2.13 m | 2.06 m | 151 in. | 84 in. | 81 in. |
| Snow Tank Up | 4.70 m | 2.13 m | 3.43 m | 185 in. | 84 in. | 135 in. |
| Shaving Blade | L | W | H | L | W | H |
| | 195.6 cm | 12.7 cm | 1.27 cm | 77 in. | 5 in. | 0.5 in. |

Clearance

| | | |
|-----------------------------------|----------|--------|
| Minimum Operator Height Clearance | 2.31 m | 91 in. |
| Snow Pit Clearance | 104.1 cm | 41 in. |

Conveyor System

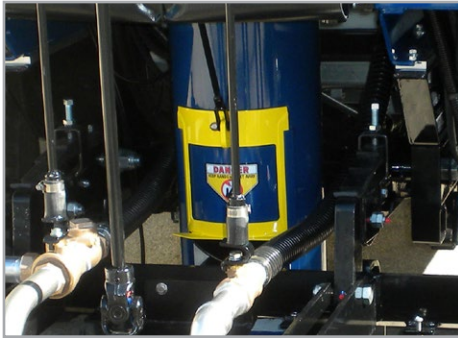
| | | |
|---------------------------|---------|--------|
| Horizontal Auger Diameter | 25.4 cm | 10 in. |
| Vertical Auger Diameter | 25.4 cm | 10 in. |

Manueverability

| | | |
|-------------------------------|--------|--------|
| Wheelbase | 1.57 m | 62 in. |
| Wheel Track | 1.37 m | 54 in. |
| Turning Radius at Conditioner | 4.57 m | 15 ft. |

Weight

| | | |
|------------|---------|---------|
| Empty | 2660 kg | 5860 lb |
| with Water | 3285 kg | 7240 lb |



Automatic Snow Breaker

Eliminates the need for manual control of the snow breaker by the machine operator.



Zamboni Power Brush™

Wider brush path reaches higher on the dasher board kick plate for superior cleaning power.



Ergonomic Seat

Designed with the operator in mind, our premium seat has optimal adjustability.

MODEL 446

Saunders Equipment Ltd.

Ph. 506-458-9460

www.saundersequipment.com

sales@saundersequipment.com

STANDARD FEATURES

| | |
|--|--|
| 2 Year Warranty | Power Steering |
| Chassis: Strong All Welded Steel Tubing | Replaceable Poly Conditioner Side Plates |
| Conditioner Safety Guards | Rugged Dana Spicer® Axles |
| Digital Training and Reference Materials | Rust-Free Poly Ice Making Water Tank |
| Engine: CAN Bus System | Snow Tank Safety Stand |
| Engine: EPA and CARB Certified | Stainless Steel Hardware |
| Familiar Automobile-Style Foot Controls | Steering Wheel Spinner Knob |
| Four-Wheel Drive | Touch-Up Paint Kit |
| Fuel Options: CNG, Gasoline, Propane | Tungsten Carbide Studed Tires |
| Full Hydrodynamic Braking | Under Seat Storage |
| Guide Wheel | Wide Spectrum of Premium Automotive Paint Colors |
| Headlights and Tail Light (for Off Ice Travel) | |
| High Quality 10 and 25 Micron Filters | |
| High Speed Vertical Auger | |
| Hydraulic Oil Level Sight Gauge | |
| Load Sensing Engine Governor | |
| Multi-Function Display | |
| On-Dash Diagnostics | |
| Parking Brake | |

OPTIONS

| | |
|---|---|
| 400 Micron Wash Water Deep Filter Bag | Side Snow Tank Dump |
| Automatic Snow Breaker | Snow Melting Kit |
| Back Up Alarm | Snow Tank Dump Height Restriction |
| Blade Change System | Snow Tank Light |
| Chrome Wheels | Snow Tank Non-Stick Liner |
| Conditioner: Galvanized | Tire Wash System |
| Electric Water Level Gauge | Wash Water to Ice Making Water Transfer |
| Engine Diagnostic Computer Interface Tool | Water Level Sight Gauge |
| FastICE® Advanced Ice Making System | |
| Fire Extinguisher | |
| Heated Ergonomic Comfort Design Seat | |
| • Armrest | |
| • Seatbelt | |
| Hydraulic Oil Cooler Kit | |
| IceCaps® Wheel Advertising System | |
| Level Ice™ Laser Leveling System | |
| Low Fuel Light | |
| Premium Black Acrylic Spreader Towel | |
| Rotating Beacon Light | |

ZAMBONI®

Some features described or shown may be optional at extra cost and prices, colors, materials, specifications and models are subject to change. Some options are required in combination with other options. ZAMBONI and the configuration of the Zamboni® ice resurfacing machine are registered trademarks of Frank J. Zamboni & Co., Inc. © Zamboni 2016 Rev 10/25/2016



57 Pepin Road
Vanier Industrial Park
Fredericton, NB E3B 8J9
Ph. (506) 458-9460 Fax (506) 458-0186
Website: www.saundersequipment.com

Date: October 26, 2017

To: Community Gardens Arena
Robert Wood

Phone: 902-439-9726

Email: cgardens@pei.aibn.com

From: Saunders Equipment Ltd.
Bill Thomas

Phone: 506-461-2450

Email: bthomas@saundersequipment.com

Pages: 1

Subject: Quote – Zamboni 650

1-New 2018 Zamboni 650 Electric Ice Resurfacer Front Dump \$ 157,750.00 + Hst
Battery Powered – Includes (2) 600 Amp Hour Batteries
Green Charger – Customer's Responsibility to Install (Licensed Electrician Required)
Hydrometer, Automatic Watering System & Deionizer Water System
Non Rusting Fibreglass Body
Four Wheel Drive
Conditioner Poly Side Plates
Board Brush
Ice Making Water Tank (Polyethylene Non-Rusting 757 Litres)
Water Level Sight Gauge
Wash Water System – Polyethylene Tank 227 Litres
Stainless Steel Water Distribution Pipe
Aluminum Wheels
LED Lighting
Mechanical Parking Brake
Sevcon Next Generation Electronic AC Motors & Controls
On Board Diagnostics
Sauer-Danfoss Hydraulic System
Automatic Snow Breaker
Fiberglass Snow Tank – Standard White (3 Cu. Metre Capacity, 3.74 Compacted)
Paint – Standard Zamboni Blue & White or Conditioner and Bottom – Choice of 2 Colors
(2) Blades, (1) Spreader Cloth, (1) Parts & Service Manual

Options (Not Included in Zamboni Price) –

Paint Snow Tank Lid Color Other Than White (Add \$ 775.00)
Galvanized Conditioner (Add \$1,660.00)
Back-Up Alarm (Add \$ 795.00)
Tire Wash System (Add \$ 1,580.00)
Single Latec Level Ice Laser Levelling System [Installed] (Add \$ 20,615.00 + Travel if Applicable)

All prices quoted, plus HST. Quote valid for 30 days. FOB – Kensington, PEI

Current Delivery = Approx. 6 - 8 Months

Training Provided on the operation and maintenance of the Zamboni by our factory trained technician upon delivery.





ALL IT LEAVES BEHIND IS PERFECT

The next generation of electric powered ice resurfacing. High capacity batteries and low maintenance AC motors easily handle the endurance demands of the busiest arena schedules.

**MODEL
650**



Microprocessor controlled chargers deliver increased battery life



Platform redesigned with a focus on safety, comfort and ease of operation



Exceptional results from our unrivaled down pressure system



BATTERY AND CHARGER

Industry proven battery technology provides optimal performance. An innovative chassis design accommodates heavy duty battery capacities up to 770Ah.



ELECTRONIC CONTROLS

Dependable Sevcon® Gen4 AC controls. On-dash diagnostics provide real-time management of machine functions and status updates.



DRIVETRAIN

Four-wheel drive. Rugged Dana Spicer® axles combine with a 24 hp AC traction motor, providing the most reliable drivetrain in the industry.



HYDRAULICS

The redesigned hydraulic system provides optimum power and reduced energy consumption for smooth and consistent operation. 11 hp AC pump motor.



CONSTRUCTION

A clean sheet design with strategic component placement for efficiency. Fiberglass body panels, premium paint and robust hand-welded steel tubing chassis.



GLOBAL SERVICE AND SUPPORT

Zamboni Customer Service and a network of Zamboni Authorized Distributors provide exceptional and accessible service and support worldwide.

ZAMBONI

zamboni.com

ZAMBONI and the configuration of the Zamboni® ice resurfacing machine are registered trademarks of Frank J. Zamboni & Co., Inc.
© Zamboni 2016

MODEL 650

Saunders Equipment Ltd.

Ph. 506-458-9460

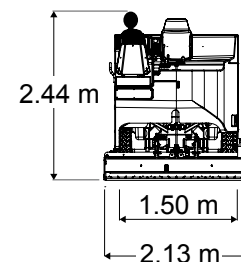
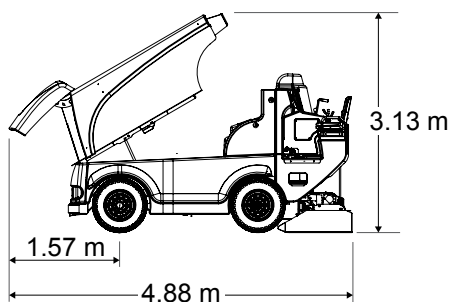
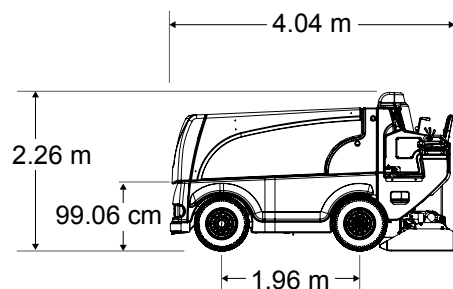
www.saundersequipment.com

Email: sales@saundersequipment.com

This brochure has been prepared only as a general guide for the customer. Every effort has been made to assure that the information presented is correct. Some features described or shown may be optional at extra cost. Prices, colors, materials, specifications and models are subject to change. For current product information, please contact the Zamboni Company.



MODEL 650



Saunders Equipment Ltd.
57 Pepin Road
Fredericton, NB E3B 8J9
Ph. 506-458-9460
www.saundersequipment.com
sales@saundersequipment.com

CAPACITIES

Snow Tank

| | | |
|---------------|---------------------|-------------|
| Actual Volume | 3.0 m ³ | 106 cu. ft. |
| Compacted | 3.74 m ³ | 132 cu. ft. |

Water

| | | |
|------------|-------|----------|
| Ice Making | 757 L | 200 gal. |
| Wash Water | 227 L | 60 gal. |
| Total | 984 L | 260 gal. |

Hydraulic Oil

| | |
|------|---------|
| 91 L | 24 gal. |
|------|---------|

POWERTRAIN

Four-Wheel Drive

Motors

| | | |
|-------------------------|---------|-------|
| AC Hydraulic Pump Motor | 8.2 kW | 11 HP |
| AC Traction Motor | 17.9 kW | 24 HP |

Battery Accommodates a variety* of battery options up to 770Ah

Axles

| | | |
|-------|---------|---------|
| Front | 2903 kg | 6400 lb |
| Rear | 2903 kg | 6400 lb |

DIMENSIONS

Overall

| | L | W | H | L | W | H |
|----------------|--------|--------|--------|---------|--------|---------|
| Snow Tank Down | 4.04 m | 2.13 m | 2.26 m | 159 in. | 84 in. | 89 in. |
| Snow Tank Up | 4.88 m | 2.13 m | 3.13 m | 192 in. | 84 in. | 123 in. |

Shaving Blade

| | L | W | H | L | W | H |
|-------------------------|----------|---------|---------|--------|-------|---------|
| 195.6 cm 77 in. Blade | 195.6 cm | 12.7 cm | 1.27 cm | 77 in. | 5 in. | 0.5 in. |

Clearance

| | | |
|-----------------------------------|----------|--------|
| Minimum Operator Height Clearance | 243.8 cm | 96 in. |
| Snow Pit Clearance | 99.06 cm | 39 in. |

Conveyor System

| | | |
|---------------------------|---------|--------|
| Horizontal Auger Diameter | 25.4 cm | 10 in. |
| Vertical Auger Diameter | 25.4 cm | 10 in. |

Manueverability

| | | |
|-------------------------------|--------|---------------|
| Wheelbase | 1.96 m | 77 in. |
| Wheel Track | 1.50 m | 59 in. |
| Turning Radius at Conditioner | 4.83 m | 15 ft. 10 in. |

Weight

| | | |
|------------|---------|----------|
| Empty | 4853 kg | 10700 lb |
| with Water | 5670 kg | 12500 lb |

ZAMBONI®

*Varies by region/market. Contact Zamboni or your Zamboni Authorized Distributor for details.

Some features described or shown may be optional at extra cost and prices, colors, materials, specifications and models are subject to change. Some options are required in combination with other options. ZAMBONI and the configuration of the Zamboni® ice resurfacing machine are registered trademarks of Frank J. Zamboni & Co., Inc. © Zamboni 2016 Rev 10/25/2016



Automatic Snow Breaker

Eliminates the need for manual control of the snow breaker by the machine operator.



Zamboni Power Brush™

Wider brush path reaches higher on the dasher board kick plate for superior cleaning power.



Ergonomic Seat

Designed with the operator in mind, our premium seat has optimal adjustability.

**MODEL
650**

STANDARD FEATURES

| | |
|--|--|
| 2 Year Warranty | Hydraulic Oil Level Sight Gauge |
| 400 Micron Wash Water Deep Filter Bag | On-Dash Diagnostics |
| Aluminum Alloy Wheels | Operator Area Storage Bins |
| Automatic Snow Breaker | Parking Brake |
| Battery Charger: Microprocessor Controlled | Power Steering |
| Brushless AC Motors | Premium Black Acrylic Spreader Towel |
| Chassis: Strong All Welded Steel Tubing | Replaceable Poly Conditioner Side Plate |
| Conditioner Safety Guards | Rugged Dana Spicer® Axles |
| Dependable Sevcon® Gen4 Controls | Rust-Free Poly Ice Making Water Tank |
| Digital Training and Reference Materials | Rust-Free Poly Wash Water Tank |
| Dual Water Fill Pipes | Single Point Battery Watering System |
| Electric Water Level Gauge | Snow Tank Safety Stand |
| Familiar Automobile-Style Foot Controls | Stainless Steel Water Distribution Pipe |
| Four-Wheel Drive | Steering Wheel Spinner Knob |
| Guide Wheel | Touch-Up Paint Kit |
| Headlights and Tail Light (for Off Ice Travel) | Tungsten Carbide Stud Tires |
| High Quality 9 Micron Filter | Wide Spectrum of Premium Automotive Paint Colors |
| High Speed Vertical Auger | Zamboni Power Brush™ Board Brush System |

OPTIONS

Advanced Water System (AWS™)

- Back Up Alarm
- Blade Change System
- Board Spray
- Conditioner: 96" Blade
- Conditioner: Galvanized
- Heated Ergonomic Comfort Design Seat
 - Armrest
 - Seatbelt
- IceCaps® Wheel Advertising System
- Rotating Beacon Light
- Snow Tank Light
- Tire Wash System
- Wash Water to Ice Making Water Transfer

ZAMBONI®

Some features described or shown may be optional at extra cost and prices, colors, materials, specifications and models are subject to change. Some options are required in combination with other options. ZAMBONI and the configuration of the Zamboni® ice resurfacing machine are registered trademarks of Frank J. Zamboni & Co., Inc. © Zamboni 2016

Rev 10/25/2016



57 Pepin Road
Vanier Industrial Park
Fredericton, NB E3B 8J9
Phone (506) 458-9460 Fax (506) 458-0186
Website www.saundersequipment.com

Your Exclusive Zamboni Dealer in Atlantic Canada

ZAMBONI

MANUFACTURER'S WARRANTY

THE FRANK J. ZAMBONI AND CO. LTD. warrants all parts and materials installed on the ice resurfacer to be free from defects in material and workmanship under normal use for a period of two (2) years or 2,000 hours, whichever comes first, following shipment from our facility to the original user.

The obligation of FRANK J. ZAMBONI AND CO. LTD. , under this warranty, is limited to replacing at our facility or dealer, any parts supplied by us, which shall within the warranty period. Our examination shall disclose to our satisfaction that the parts have been defective. Any replacement part will carry the balance of the original warranty. This warranty being expressly in lieu of all other warranties expressed or implied, and of all other obligations or liabilities on our part.

FRANK J. ZAMBONI AND CO. LTD. neither assumes nor authorizes any other person to assume for us any other liability in connection with the sale. FRANK J. ZAMBONI AND CO. LTD. reserves the right to inspect service records for evidence of regular maintenance and proper care of the machine. The warranty will not apply to damages or failures resulting from misuse, negligence, accident, alteration or improper service.

FRANK J. ZAMBONI AND CO. LTD. reserves the right, at any time or times, to revise or modify, discontinue or change any models of the ice resurfacer, or any parts thereof, without notice, and without incurring any liability or obligation to the purchaser.

FRANK J. ZAMBONI AND CO. LTD.



ZAMBONI

AUTHORIZED DISTRIBUTOR

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: GEOFF BAKER, CAO
SUBJECT: TOWN OF KENSINGTON BORROWING BYLAW
DATE: APRIL 20, 2018
ATTACHMENT: BORROWING BYLAW

As part of the transition under the new Municipal Government Act (MGA) the Town is required to implement a “*Borrowing Bylaw*”. The bylaw sets the general parameters under which Town Council will borrow money (short term and long term).

First reading and approval of the Bylaw was given at the April 9, 2016.

Recommendation

It is recommended that Committee of Council recommend to Town Council that second reading, approval and formal adoption be given to the town of Kensington Borrowing Bylaw (Bylaw # 2018-02).



Town of Kensington
A Bylaw to Authorize Borrowing
Bylaw # 2018 – 02

BE IT ENACTED by the Council of the Town of Kensington as follows:

1. Title

1.1. This Bylaw shall be known and cited as the “Borrowing Bylaw.”

2. Authority

2.1. Sections 164 – 166 of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., enable municipalities to provide by Bylaw, for the borrowing of money for the purpose of capital expenditures and to finance operating expenditures on a short-term basis through the adoption of a Bylaw for those purposes.

3. Definitions

3.1. “Act” means the *Municipal Government Act*.

3.2. “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Kensington as appointed by Council under subsection 86(2)(c) of the *Municipal Government Act*.

3.3. “Council” means the Mayor and members of the Kensington Town Council.

3.4. “Municipality” means the Town of Kensington.

3.5. “Resolution” means a resolution duly made by Council in accordance with the Act during a regular meeting or a special meeting of Council.

4. Borrowing for Capital Expenditures

4.1. Pursuant to subsection 164(3) of the Act, Council shall only borrow money for capital expenditures where the amount borrowed does not increase the total capital debt of the Town of Kensington, including the capital debt of a controlled corporation, to an amount in excess of ten percent (10%) of the current assessed value of real property in the town.

4.2. In accordance with subsection 164(5) of the Act, where a contribution agreement has been signed between Council and the Government of Prince Edward Island or the Government of Canada, any

monies borrowed by the Council for capital expenditures made pursuant to the agreement shall not be included in calculations to determine the borrowing debt limit, to the extent of the contribution of monies coming from the Government of Prince Edward Island or the Government of Canada, as the case may be, to the municipality.

- 4.3. Pursuant to subsection 165(1) of the Act, Council shall use money borrowed for a capital expenditure only for the purpose that is stated in the resolution authorizing the borrowing of money for that capital project.
- 4.4. Despite subsection 4.3 of this Bylaw, upon completion of the capital project for which money was borrowed, Council may, by resolution, authorize that the unexpended balance of money for that capital project be used for another municipal purpose, in accordance with subsection 165(2) of the Act.

5. Short Term Borrowing

- 5.1 Pursuant to subsection 166(1) of the Act, Council may, from time to time and on a short-term basis, borrow money for the purpose of financing operating expenditures.
- 5.2 Pursuant to subsection 166(2) of the Act, Council shall only borrow money, in the short term, to finance operating expenditures where the amount borrowed does not exceed fifty percent (50%) of the total estimated revenues of the municipality as set out in the adopted operating budget contained in the financial plan for that fiscal year.

6. Resolution Required for the Purpose of Borrowing

- 6.1 Council is hereby authorized, by way of resolution, to borrow money as may reasonably be required from time to time for capital expenditures or short-term borrowing. The resolution shall, in accordance with section 168 of the Act, include at minimum:
- (a) the amount proposed to be borrowed;
 - (b) a statement that the amount borrowed will not cause the municipality to exceed its debt limit;
 - (c) the purpose of which the expenditure is to be made;
 - (d) the proposed term or terms and amortization of the loan;
 - (e) the estimated rate of interest and commissions or other costs payable on the loan;
 - (f) the method of repayment; and
 - (g) the security, if any to be given by the municipality for the repayment of the loan.

7. Severability

- 7.1 If any provision in the Bylaw is deemed to be invalid for any reason, then that provision shall be severed from this Bylaw and all remaining provisions shall remain valid and in force.

8. Repeal of Existing Bylaw

8.1. All previous Bylaws of the Town of Kensington pertaining to the regulating of borrowing are hereby repealed.

9. Effective Date

9.1. This General Borrowing Bylaw, Bylaw # 2018-02, shall be effective on the date of approval and adoption below.

First Reading:

This Borrowing Bylaw, Bylaw# 2018-02, was read a first time at the Council meeting held on the _____ day of _____, 2018.

This Borrowing Bylaw, Bylaw# 2018-02, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2018.

Second Reading:

This Borrowing Bylaw, Bylaw# 2018-02, was read a second time at the Council meeting held on the day of _____, 2018.

This Borrowing Bylaw, Bylaw# 2018-01, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2018.

Approval and Adoption by Council:

This Borrowing Bylaw, Bylaw# 2018-02, was adopted by a majority of Council members present at the Council meeting held on the _____ day of _____, 2018.

Signatures:

Mayor

Chief Administrative Officer

Town of Kensington Borrowing Bylaw

This Borrowing Bylaw adopted by the Council of the Town of Kensington is certified to be a true copy.

Chief Administrative Officer

Date

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: GEOFF BAKER, CAO
SUBJECT: TOWN OF KENSINGTON WELLFIELD PROTECTION PLAN
DATE: APRIL 19, 2018
ATTACHMENT: KENSINGTON NORTH WATERSHEDS ASSOCIATION PROPOSAL

Introduction

Mayor Caseley and I have been working with the Kensington North Watersheds Association (KNWSA) on the development of a practical Wellfield Protection Plan for the Town. A formal proposal has been received from KNWSA and is being circulated with this memo. The proposal provides background information, relevant deliverables, and detailed cost estimates.

A wellfield protection plan is required under the Environment Protection Act, Drinking Water and Wastewater Facility Operating Regulations.

Current Legislative Framework

The Environment Protection Act, Drinking Water and Wastewater Facility Operating Regulations state:

WELL FIELD PROTECTION REQUIREMENTS

Submission of well field protection plan

20. (1) Where a municipality is the owner of a public drinking water supply facility, the municipality shall, on or before January 1, 2006, develop and submit to the Minister for approval, a well field protection plan for the protection of the principal sources of drinking water supply of the municipality, including any well fields or wells that collectively provide two-thirds or more of the overall drinking water demand of the serviced area of the municipality.

Capture zones

(2) For the purposes of subsection (3), the Department

(a) may identify any areas of a municipality or the province as a 250-day, 5-year or 25-year capture zone of the well field of a municipality;

(b) shall advise the municipality of any capture zones the Minister identifies pursuant to clause (a); and

(c) may direct the municipality to take into consideration in the development of its well field protection plan such potential sources of contamination as the Minister considers appropriate.

Contents of plan

(3) A well field protection plan shall include

(a) a description of the proposed measures, including zoning bylaws, legally binding agreements, or the purchase or lease of sensitive lands, that the municipality intends to implement to prevent the contamination of ground water within any capture zone that has been identified by the Minister for the well field;

(b) an emergency response plan or contingency plan to address accidental releases of contaminants or other unplanned events that may threaten the quality of ground water within any capture zone that has been identified by the Minister for the well field;

(c) a copy of a map describing the area that includes the capture zones that have been identified by the Minister and that shows the boundaries of any land use control zones proposed for the protection of ground water quality;

(d) an inventory of all non-conforming land uses or activities identified within any capture zone that has been identified by the Minister for the well field;

(e) a description of measures and time frames proposed to address existing non-conforming land uses or activities within any capture zone that has been identified by the Minister for the well field;

(f) a description of any present or future bylaws intended for the control, restriction or elimination of future non-conforming land uses or activities within any capture zone of the well field that has been identified by the Minister for the well field.

Discussion

Municipal Wellfield Protection Plan requirements will be addressed through the new *Water Act*. The Act was passed in the PEI legislature in the fall of 2017. It is anticipated that the Act will be implemented once appropriate regulations have been drafted and passed. No timeline currently exists as to when the Act will be implemented however it is anticipated that it will occur throughout 2018 or early 2019.

A meeting was held with George Somers (Manager of Drinking Water and Wastewater Management, Department of Communities, Land and Environment) and we were informed that a technical based wellfield protection plan, as proposed, will generally comply with the new regulations as there are not expected to be significant changes from the existing regulation.

The total budget allocation approved by Town Council as part of the 2018/19 financial plan for the development of a wellfield protection plan was \$10,000.00. The required funds were planned to be transferred from operations. The proposal from KNWSA carries a cost of \$12,650.00. It is proposed that the transfer from operations (Consulting Services – General Government) be increased to the total cost of the project resulting in an increase of \$2,650.00. Additional funds were included in the 2018/19 consulting services budget to include any potential shortfall in the project.

It is expected that the wellfield protection plan will be completed and submitted to the town by October 31, 2018.

Recommendation

THAT Committee of Council recommend to Town Council the award of a contract to the Kensington North Watersheds Association for the development of a Wellfield Protection Plan at their quoted price of \$12,650.00.



Kensington North Watersheds Association
P.O. Box 187
Kensington, Prince Edward Island
C0B 1M0

902 432-4988
kensingtonnorthwatershed@gmail.com

April 3, 2018.

Geoff Baker, CAO
Town of Kensington
PO Box 418
Kensington, PE, C0B 1M0

Dear Mr. Baker,

Kensington North Watersheds Association is pleased to provide the following proposal to create a practical Wellfield Protection Plan for the Town of Kensington.

Do not hesitate to contact us if you need any additional information.

Regards,

A handwritten signature in dark ink, appearing to read "Barry Murray", written in a cursive style.

Barry Murray,
Assistant Projects Manager
Kensington North Watersheds Association

Proposal for the Creation of a Well Field Protection Plan for
the Town of Kensington

Kensington North Watersheds Association

April 2018.

There are practical reasons for the Town of Kensington to have a Well Field Protection Plan. The well fields for the Town are in close proximity to human activities that increase the risk of contamination of the water supply. This project will create a Well Field Protection Plan that will be a guide toward the security of the Town of Kensington's drinking water.

This Plan will concentrate on practical measures. A more formal Well Field Protection Plan may eventually be created to satisfy additional requirements that may be associated with the Water Act. A more formal document will contain legal language but will also require the practical portions of a Well Field Protection Plan, which may be adopted from this project. This project will reduce the cost of a future formal plan, plus permit the Town of Kensington to commence in applying well field protection measures.

Background information

The Environmental Protection Act, Drinking Water and Wastewater Facility Operating Regulations, Part V, Subsection 1 states that "where a municipality is the owner of a public drinking water supply facility, the municipality shall..... develop and submit to the Minister for approval, a well field protection plan for the protection of the principal sources of drinking water supply of the municipality..."

The new Water Act will be addressing Well Field Protection Plans. Our understanding is that there will not be significant changes in the requirements for a Well Field Protection Plan (WPP). A conversation with George Somers (Manager of Drinking Water and Wastewater Management, Dept. of Communities, Land and Environment) has revealed that a technical based WPP, which is what is being proposed for this project, will dovetail well with yet-to-be-written regulations with the new act.

Receivables: KNWSA Project Managers will have access to the following:

1. Kensington Fire Department inventories on hazardous materials in Town limits, plans and strategies currently in place for fire suppression that would have implications on water quality, especially in the identified protection zones
2. Access to Town of K staff for data and information required to create this WPP, such as water sample results, inventories, mapping requirements
3. Unforeseen, applicable requests for documents, assistance.

Deliverables:

The Wellfield Protection Plan created with this project shall include:

1). Map(s) describing the area that includes the capture zones that have been identified by the Minister, and the following layers:

- o Geology
- o Lithology
- o slopes,
- o noteworthy roads, ditches
- o land use (residential, commercial, industrial, recreational, agricultural, forestry, other)
- o ownership
- o Septic tanks/fields, existing and abandoned
- o crops and crop management
- o Existing private, industrial, and commercial wells
- o Any other above and below ground town assets and liabilities that pertain to water and water safety.

2. A description of the suggested measures that the Town of Kensington may implement to prevent the contamination of ground water within any capture zone that has been identified for the well field, including the following:

- a). A description of measures and time frames proposed to address existing non-conforming land uses or activities within any capture zone that has been identified by the Minister for the well field;
- b). A description of any present or future bylaws intended for the control, restriction or elimination of future non-conforming land uses or activities within any capture zone of the well field that has been identified by the Minister for the well field.

3). An inventory of all potential threats within the capture zones that have been identified by the Minister for the well field, such as private wells within town limits. The list of potential threats may include:

- bacteria,
- chemical fire related,
- not fire related (such as road salt, solvents, water soluble products)
- Mechanical – potential equipment/infrastructure failure
- Flooding risks (ice jams, infrastructure)

3). An emergency response plan or contingency plan to address accidental releases of contaminants or other unplanned events that may threaten the quality of ground water within any capture zone. In conjunction with the Town Manager, we will create a plan of action that will include call up lists of people to contact, manage suppression water from a high-risk fire for specific sites and situations and the processing of the contaminated water prior to environmental release, and other procedures as deemed necessary;

4). An investigation into the creation of a second well field. With the assistance of Dept. of Communities, Land and Environment and the above inventories, a potential second well field site shall be identified which could be developed over time. This will require the creation of inventory maps for a radius of 500 m beyond the Town of Kensington's boundaries.

5). An analysis of the chemistry history of water samples for each of Town's wells will be done (if it can be arranged) to look for trends such as Na

levels, associated with road salt, which may lead to recommendations. Water sampling charges may apply to this project, if not covered by the province.

6). A report of historical groundwater contaminations, and their potential implications for water quality will be examined and contained in the WPP if they can be associated with practical recommendations.

Cost:

Kensington North Watersheds Association project managers Gordon Jenkins and Barry Murray, assisted with geomatics by Dave Cody, will work for a combined total of 400 hours, collecting data and creating the WPP. The completed WPP will be delivered to the Town Manager on or before October 31, 2018.

| | |
|--|--------------------|
| 400 hours @ \$25/hr. | = \$10,000.00 |
| 2500 km of project related travel, @ \$0.40/km | = \$1000.00 |
| Miscellaneous costs, such as | |
| water sampling costs, PEI Analytical Lab | \$500.00 |
| Project administration | <u>1,150.00</u> |
| Total Project Cost | \$12,650.00 |

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: GEOFF BAKER, CAO
SUBJECT: GAS TAX CAPITAL INVESTMENT PLAN – RE-PROFILING
DATE: APRIL 19, 2018
ATTACHMENT:

Introduction

The town's Capital Investment Plan (CIP) for the years 2014-2019 was initially approved by Town Council in 2015. The Plan called for the completion of 5 projects funded through a variety of provincial and federal government funding programs and municipal revenues.

The five projects were:

1. Pleasant Street Lift Station Replacement (completed in 2016)
2. School Street Re-surfacing (completed in 2016)
3. Woodleigh Drive Sidewalk Replacement (completed in 2016)
4. Kensington Stormwater Management (cancelled)
5. Pleasant Street Re-Surfacing (planned for 2018 – subject of this memo)

Discussion

With the Province of PEI taking over maintenance responsibility and ultimately, ownership of town streets it is recommended that the Pleasant Street Re-surfacing project be removed from the CIP and any remaining gas tax funds be re-allocated to a Victoria Street West Sidewalk Replacement project. Correspondence has been submitted to the Province by Mayor Caseley (directly to the Minister of Transportation) to request that the Province continue with the Town's plan to re-surface Pleasant Street in 2018.

The removal of the Pleasant Street Re-surfacing project will leave \$184,863.00 of the town's gas tax revenues unallocated. It is proposed that these remaining funds be re-profiled and utilized to replace (to the greatest extent possible) the sidewalk along Victoria Street West.

Detailed cost estimates for the sidewalk project are not currently available however it is not expected that the remaining gas tax funds would facilitate the replacement of the entire length of sidewalk. It is proposed at this time that the sidewalk be replaced to the extent that the remaining gas tax funds will allow. If Town Council desires to reallocate the funds as proposed, staff will have the necessary budget estimates and project extents completed for submittal to the Province. Once the budget estimates are complete, Town Councillors may want to consider whether or not it is feasible to replace the entire length of the sidewalk, supplemented through general revenues and/or long-term borrowing.

The Victoria Street West Sidewalk is a highly used sidewalk in the town. It runs parallel to Highway 2 which is an extremely busy street. The sidewalk is very narrow in width (~3.5 ft) and poses a significant challenge for snow clearing operations. There are several areas of the sidewalk that have become badly deteriorated.

The total length of sidewalk along Victoria Street West is approximately 700 metres. Some Councillors may recall that the Town originally intended to complete a similar project in 2011. The 2011 project was estimated to cost approximately \$375,000 which included the replacement of the entire length of sidewalk, and the relocation of utility poles. The project did not proceed at the time due to cost.

In 2016 the Town made application to the Provincial Infrastructure Fund to replace the section of sidewalk from the main intersection to Imperial Street. The estimated cost to complete the project at the time was approximately \$65,000 and did not include any provision for the relocation of utility poles. Councillors may recall that the Town was approved for a \$35,000 contribution towards the project. The project was subsequently cancelled in favour of the replacement of the Woodleigh Drive Sidewalk.

Recommendation

THAT Committee of Council recommend to Town Council that the 2014-2019 Gas Tax Capital Investment Plan be amended to remove the Pleasant Street Asphalt Re-Surfacing Project and to add the Victoria Street West Sidewalk Replacement Project.

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: GEOFF BAKER, CAO
SUBJECT: CONSOLIDATION OF LANDS OF GP DEVELOPMENTS INC.
DATE: APRIL 23, 2018
ATTACHMENT: SURVEY PLAN NO'S 1824-1 AND 1738

A survey plan (Drawing No. 1824-1) has been received from Derek French, on behalf of P&G Developments Inc., along with a request for Town Council's consideration to consolidate Lot 1B and Parcel A (portion of Property No. 880880, as indicated on Drawing No. 1824), into a singular parcel, being Lot 18-1, as indicated on Drawing No. 1824-1 and 1738 (preliminary approval given by town council on April 10, 2017 – Lot 28).

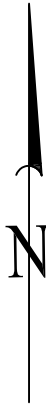
Survey Plan No.'s 1824 - 1 and 1738 are being circulated with this memo.

It remains the intention of the prospective purchaser of the properties to consolidate all parcels (newly formed 18-1, Lot 1C and Lot 00-1) into one singular parcel prior to any development being undertaken on the property.

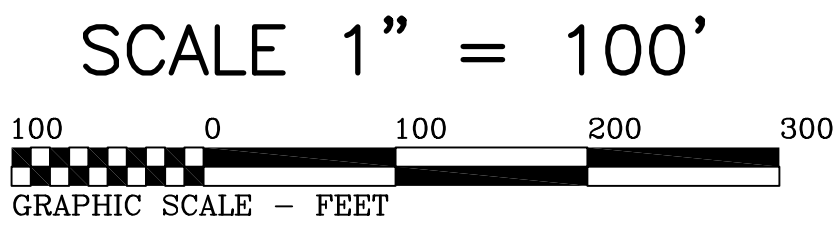
As Councillors are aware, Lot 28 (Lot 18-1, being a consolidation of Lot 1B and Parcel A) has been recently re-zoned by Town Council. We are currently waiting on the Province of PEI to provide formal approval.

Recommendation

THAT Committee of Council recommend to Town Council the consolidation of Lot 1B and Parcel A, as indicated on Plan of Survey, Drawing No. 1824 - 1, drawn by Derek A. French Professional Services Inc.



KEY PLAN (N.T.S.)

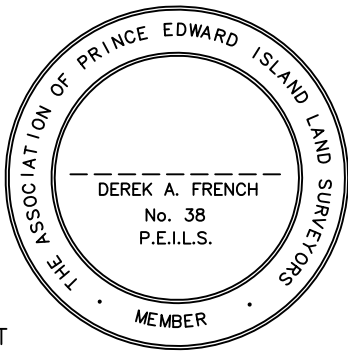


LEGEND
LANDS DEALT WITH BY THIS PLAN
TREE/HEDGE LINE

- NOTES**
1. ALL DIMENSIONS ARE GIVEN IN FEET, UNLESS NOTED.
 2. PROPERTY REGISTRY INFORMATION OBTAINED FROM THE GEOMATICS INFORMATION CENTRE, TAXATION AND PROPERTY RECORDS A DIVISION OF THE PEI DEPARTMENT OF FINANCE, ENERGY AND MUNICIPAL AFFAIRS.
 3. TOTAL AREA OF LANDS BEING DEALT WITH 40 ACRES +/-.

Prepared by:
Derek A. French Professional Services Inc.
DEREK A. FRENCH, P.E.I.L.S.
379 TCH, PO Box 580, CORNWALL, PEI, COA 1H0
t: 902-394-2945
f: 902-569-2944
dfrenchservices@gmail.com

PRELIMINARY PLAN SHOWING
LOTS 1 THROUGH 83
BEING A PROPOSED SUBDIVISION
OF LANDS OF
MAC PROPERTIES INC.
"Ranchland Estates"



KENSINGTON
PRINCE COUNTY
DRAWN BY: ACP
DRAWING No. 1738

PREPARED BY:

DEREK A. FRENCH P.E.I.L. LAND SURVEYOR

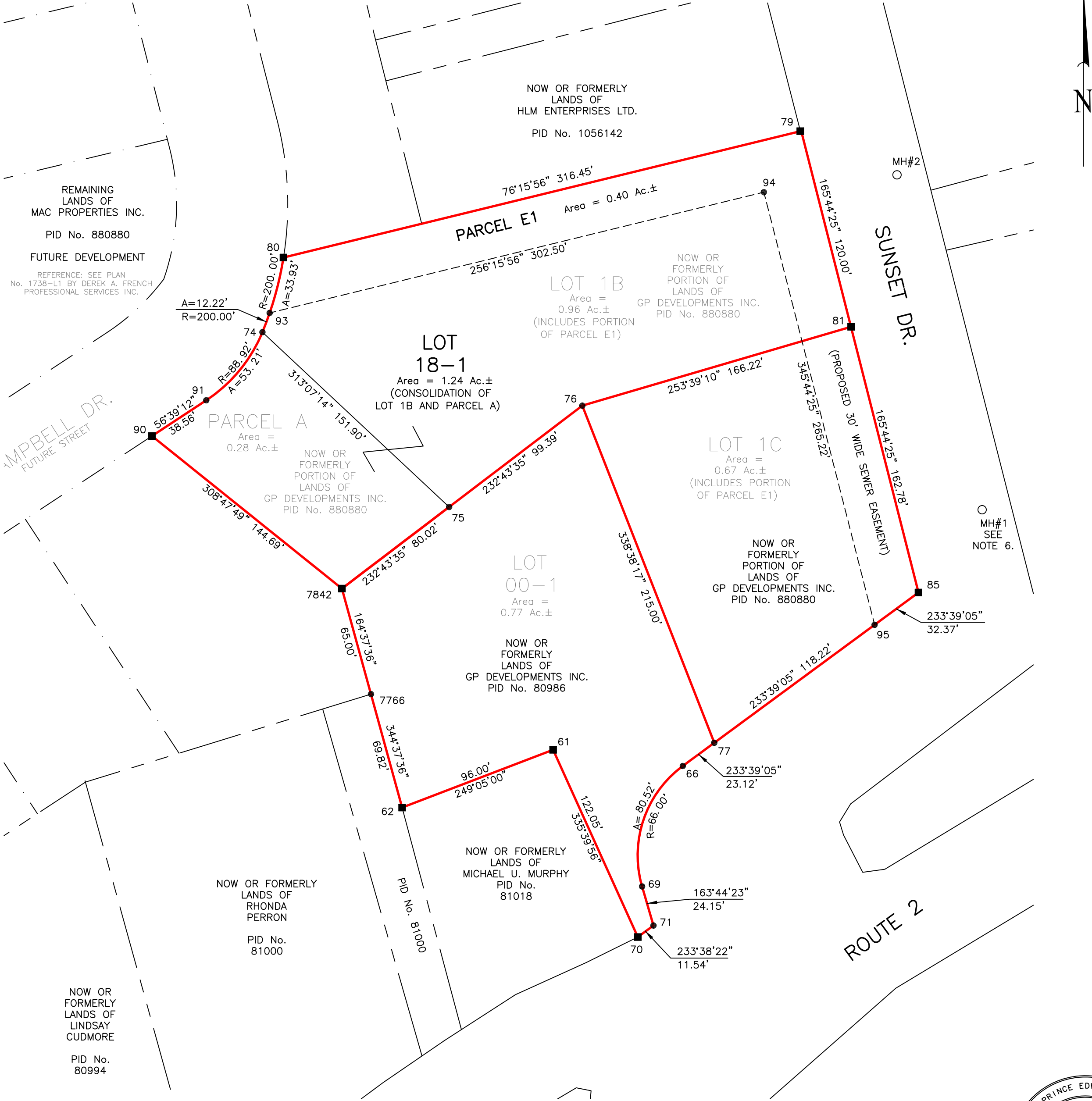
P.E.I.
P.I.D. No.s 880880
880986

APRIL 5, 2017
DATE

© COPYRIGHT

COORDINATE LIST
EXPRESSED IN (NAD27) FEET

| Point | Northing | Easting |
|-------|-----------|-----------|
| 61 | 402881.75 | 336739.31 |
| 62 | 402847.48 | 336649.63 |
| 66 | 402872.20 | 336816.36 |
| 69 | 402800.57 | 336792.13 |
| 70 | 402770.55 | 336789.60 |
| 71 | 402777.39 | 336798.89 |
| 74 | 403129.78 | 336566.69 |
| 75 | 403025.94 | 336677.56 |
| 76 | 403086.14 | 336756.65 |
| 77 | 402885.92 | 336834.98 |
| 79 | 403249.23 | 336886.60 |
| 80 | 403174.10 | 336579.20 |
| 81 | 403132.93 | 336916.16 |
| 85 | 402975.17 | 336956.25 |
| 90 | 403068.13 | 336501.12 |
| 91 | 403089.33 | 336533.34 |
| 93 | 403141.21 | 336571.00 |
| 94 | 403213.03 | 336864.84 |
| 95 | 402955.98 | 336930.17 |
| 7766 | 402914.80 | 336631.12 |
| 7842 | 402977.48 | 336613.89 |



LEGEND

- LANDS DEALT WITH BY THIS PLAN
FOUND SURVEY MARKER
PLACED SURVEY MARKER
CALCULATED POINT
LENGTH OF ARC
RADIUS
MANHOLE
- ●
●
●
●
●
○
- A=
R=
MH

NOTES

1. REFERENCE SURVEY PLAN No. 1738-L1 BY DEREK A. FRENCH PROFESSIONAL SERVICES INC.
2. AZIMUTHS ARE GRID DERIVED.
3. ALL DIMENSIONS ARE GIVEN IN FEET, UNLESS NOTED.
4. PROPERTY REGISTRY INFORMATION OBTAINED FROM THE GEOMATICS INFORMATION CENTRE, TAXATION AND PROPERTY RECORDS A DIVISION OF THE PEI DEPARTMENT OF FINANCE, ENERGY AND MUNICIPAL AFFAIRS.
5. LOT 18-1 IS THE CONSOLIDATION OF LOT 1B AND PARCEL A.
6. PARCEL E1, PROPOSED 30 FOOT WIDE SEWER EASEMENT IS REQUIRED TO ACCESS MANHOLE #1. MANHOLE #2 IS NOT DEEP ENOUGH IN ORDER TO ALLOW GRAVITY SERVICE FROM THE PROPOSED SEWER LINES.

Prepared by:
Derek A. French Professional Services Inc.
DEREK A. FRENCH, P.E.I.L.S.
379 TCH, PO Box 580, CORNWALL, PEI, COA 1H0
t: 902-394-2945
f: 902-569-2944
dfrenchservices@gmail.com

PLAN OF SURVEY SHOWING
LOT 18-1
BEING THE CONSOLIDATION OF
LANDS OF
GP DEVELOPMENTS INC.
ALSO SHOWING LOTS 00-1 & 1C

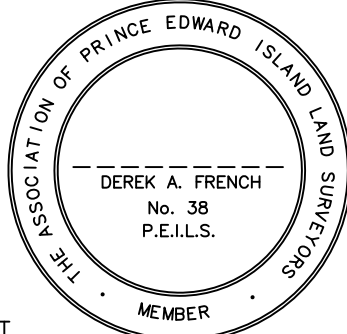
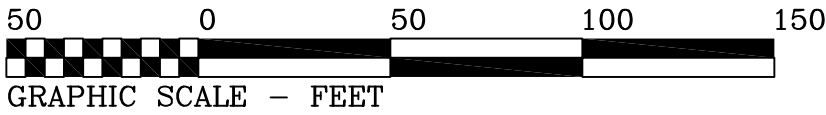
KENSINGTON Township No. 19
PRINCE COUNTY P.E.I.
DRAWN BY: DAF P.I.D. No.s 880880
DRAWING No. 1824-1 & 80986

I, DEREK A. FRENCH, PRINCE EDWARD ISLAND LAND SURVEYOR, DO
HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY
DIRECTION AND SUPERVISION, AND THAT THIS PLAN IS A TRUE AND
CORRECT REPRESENTATION OF SAID SURVEY.

PRELIMINARY

DEREK A. FRENCH P.E.I. LAND SURVEYOR APRIL 23, 2018
DATE

SCALE 1" = 50'



© COPYRIGHT

Dear Town Of Kensington,

This is a letter of appreciation to thank you for all you do for our community. Without you, things would fall apart and your work definitely does not go unnoticed. The Town of Kensington is our home, the place we will grow and is somewhere we will hold close to our heart no matter where our paths take us in the future. The beautiful, safe, and involved community we all love would be nothing like it is if you were not a part of it. Here is a token of appreciation as our way of giving thanks.

Yours in Guiding, The Kensington Rangers and Guides.

Cate

Jacklyn
Shelby

Emma

Rebecca * * Alexis

Ella

Chloe

Mariah

Sarah

Sophia

Zoey

Kathryn

Megan

KASSANDRA



**Canadian Mental
Health Association**
Prince Edward Island

Kensington Town Hall
P.O. Box 418
Kensington, PE C0B 1M0

April 17, 2018

Dear Mayor Caseley,

In 2018 the Canadian Mental Health Association (CMHA) is celebrating its 100th Anniversary. Part of the year long celebrations includes our National Mental Health Week held from May 7-13. We are writing to you today to request that you proclaim, along with other municipalities across PEI, May 7-13, 2018 as Mental Health Week in Kensington.

I am attaching an official proclamation for you to use. You can email signed proclamations to communications@cmha.pe.ca. Signed proclamations will be added to our CMHA-PEI website www.pei.cmha.ca for all constituents to see. Also, on Monday, May 7, the official start to Mental Health Week, we will be asking town/city halls, government buildings, businesses and households to further show their support by lighting up green for mental health. Our office will have green ribbons available by May 1st for you, your councillors and staff to wear in support of Mental Health Week. We will be getting in touch to see how many you would like.

On PEI, CMHA is planning a five day challenge (Monday-Friday) with themes for each day. The challenge will include events such as Kindness Day, Wear Green Day and Move for Mental Health Day on Wednesday, May 9 featuring a *Mental Health For All Walk and BBQ* from 12:00 noon – 1:15 pm at Confederation Landing Park in Charlottetown, at the Boardwalk in Summerside with the BBQ to follow at Notre Dame Place Clubhouse on Duke Street and in Alberton at the Hope Centre Clubhouse on College Street. All are welcome. More information about the challenge is also available on our web-site.

We hope you will join us in getting loud for mental health by proclaiming May 7-13, 2018 as Mental Health Week. A representative from our Mental Health Week planning team will be in touch with you soon, but if you require further information before then please contact Lori Morris at 902-628-3650. If you would like to download Mental Health Week materials and find out more about the campaign's key messages go to CMHA's National Mental Health Week web-site <https://mentalhealthweek.ca/>

CMHA-PEI has been offering community-based supports and services and promoting the mental health of all Islanders since 1959. The work of our organization directly impacts the lives of many individuals and their families struggling with their mental health. We exist to promote the mental health of all persons on the Island by working with individuals, groups and communities to increase control over and enhance their mental health. To learn more about what we do, please visit our web-site at: www.pei.cmha.ca

Sincerely,

Matt Younker, President
CMHA PEI

CMHA MENTAL HEALTH WEEK PROCLAMATION

- WHEREAS,** CMHA Mental Health Week promotes mental health awareness through education campaigns, activities and events held across PEI and offers practical ways to maintain and improve mental health and support recovery from mental illness.
- WHEREAS,** During Mental Health Week the Canadian Mental Health Association is asking everyone to “Get Loud” about what mental health really is. One in five Canadians live with mental health problems, mental illnesses or addiction. But the reality is, five in five of us have mental health, just like we all have physical health.
- WHEREAS,** Canadian Mental Health Association actively supports and encourages good mental health. We can all benefit from celebrating, promoting and acknowledging the role that good mental health plays in living a full and meaningful life. Everyone deserves to feel well, whatever their mental health experience and we all need a support system to lean on.

NOW THEREFORE BE IT RESOLVED THAT the town of Kensington hereby proclaims the week of May 7 to 13, 2018, as **CMHA MENTAL HEALTH WEEK**. I encourage all residents of Kensington to join me and Get Loud about what mental health really is.



Mayor Rowan Caseley
Town of Kensington



Canadian Mental
Health Association
Since 1918, we have
Mental health for all



years of
community

Correspondence

Geoff Baker

From: Jeff Thompson <CapitalTElectric@hotmail.com>
Sent: April 19, 2018 12:05 PM
To: Geoff Baker
Subject: Re: Nazarene Church Lot

As per our conversation earlier I would like to apply to get the church or the Nazarene which I recently purchased rezoned from institutional to the appropriate zoning so I can renovate and turn it into a 2 bedroom apartment and an office space out front for myself and my company . Thank you very much .

Sent from my iPhone

On Apr 17, 2018, at 12:10 PM, Geoff Baker <townmanager@townofkensington.com> wrote:

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

<Nazarene Church Lot.pdf>

Hope Parnham (DVS) contracted to
review application prior to Council
Direction.
JB

Geoff Baker

From: Jim Brown <peijim@hotmail.com>
Sent: April 11, 2018 1:27 PM
To: townmanager@townofkensington.com
Subject: Info for Jeff Baker on Stanley Bridge Centre ads

Hi Geoff:

Thanks for your interest in advertising on the non-profit Stanley Bridge Centre(SBC) website.

Basically there are a number of types of ads we can offer ranging from \$700 a year, to \$500 annually to \$150 (spot or seasonal ads, running three months).

We would like to offer a special feature for our readers on the work of the Kensington Police force. The feature will remain a work in progress and we will continue to tinker with the content and various design elements to make it more attractive.

We are confident both parties will benefit from the arrangement. The SBC will have money for its building renovation fund and will have increased its web traffic, which will draw more sponsors and advertisers, while the community will gain an efficient, cost-effective advertising vehicle.

The prices quoted are final, with no additional costs. We do not charge the HST since we are a non-profit operation.

Our organization is proud of the way the website has evolved over the past few years - to feature local, provincial, national and international news, in addition to promoting the important work of the SBC.

We are seeking funds to pay for as much as \$150,000 worth of renovations to the SBC building, a decommissioned century-old United Church that offers a superb venue for history circles, concerts, auctions, wedding receptions and farmer's markets, and much, much more..

Boosting advertising and sponsorships on the website is a big part of that fundraising drive.

My background includes more than 30 years in journalism, including close to nine years with the Journal Pioneer as a reporter-photographer and occasional editorial and column writer. I have been retired and a member of the Stanley Bridge Memorial Society's board of directors for several years.

I can be reached this email address and also at 1-902-886-2363 (land line) and 856-1870 (mobile). All the best,
Jim Brown

Background on the Stanley Bridge Centre and the Stanley Bridge Memorial Society

The Stanley Bridge Memorial Society Inc., is the non-profit operator of the Stanley Bridge Centre (SBC) website. The SBC website features more than 20 international news feeds, plus the CBC. It also carries local stories, photos and columns from the Stanley Bridge, New London, Cavendish, North Rustico, Kensington and Hunter River coverage area.

All payments go to the Stanley Bridge Memorial Society Inc.,

What is the Stanley Bridge Centre?

The SBC is an actual, physical building as well as a website. The building used to be a United Church, which was approximately a century old. It was decommissioned a decade ago and now serves multiple uses. In the summer it hosts a thriving farmer's market (Saturdays and Wednesdays) and is also used for history circles

and as an entertainment venue. The board of directors is hoping to raise up to \$150,000 to make necessary renovations, including repairing the foundation and moving the building to another part of the property to connect to sewer and water services.

If you have any questions or concerns feel free to contact me, Jim Brown, at 1-902-886-2363 (home) or 1-902-856-1870 (mobile). You can also reach me at my email at peijim@hotmail.com.

The Stanley Bridge Centre's website can be reached at <http://stanleybridgecentre.ca/#>

Stanley Bridge Centre – Stanley Bridge Centre

stanleybridgecentre.ca

The Stanley Bridge Centre is pleased to offer news from the Resort Municipality such as events, meetings, programs, housing and cottage developments, business openings.

Jim Brown
886-2363

Submit by Email

Print Form

Advertisement Reservation



Stanley Bridge Memorial Society

Stanley Bridge, Prince Edward Island, Canada

Mail to: PO Box 32011, Kensington, PE C0B 1M0

www.stanleybridgecentre.ca

Date:

Company:

Address:

State/Province:

Zip/Postal code:

Phone:

Type of advertisement

☐ Banner Ad @ \$700/year per page

☐ Tower Ad @ \$500/year per page

☐ Block Ad @ \$500/year per page

Yearly Ad start date:

Desired Page(s) - Select one or more

☐ Home Page

☐ Farmers Market Page

☐ News Page

☐ History Page

☐ Fundraising Page

Please Note: There is a separate charge for each page.

Total cost of **yearly** ads for all pages:

\$0

Deposit Due:

\$0

☐ Spot Ad @ \$25/month

☐ 4 months

☐ 12 months

Cost: \$0

Deposit Due: \$0

Spot Ad start date:

Total cost of **ALL** ads for all pages (includes HST):

\$0

Total Deposit Due:

\$0

Desired Location - Available on a first-come first-served basis

Banner Ad

First Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't Care ☐ N/A

Second Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't care ☐ N/A

If your first choice is taken, your second choice will be reserved. If neither is available we will contact you for advice.

Tower Ad

(Always in Sidebar)

First Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't care ☐ N/A

Second Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't care ☐ N/A

If your first choice is taken, your second choice will be reserved. If neither is available we will contact you for advice.

Block Ad

First Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't care ☐ N/A

Second Choice ☐ Near top of page ☐ Near middle of page ☐ At bottom of page ☐ Don't care ☐ N/A

If your first choice is taken, your second choice will be reserved. If neither is available we will contact you for advice.

Spot Ad locations are assigned by the website administrator in accordance with best design practices, considering both the design and content of the chosen page.

Authorized Company Representative:

Signature:

Reservation will be confirmed upon receipt of a deposit in the amount of 15% of the cost of the advertisement.

Office Use Only

Authorized By:

Deposit Paid

\$

Reservation Number: