



***Tentative Agenda for Committee of
Council***

Monday, April 26, 2021 @ 6:30 PM

55 Victoria Street
Kensington, PEI
C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – April 26, 2021 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – March 22, 2021**
- 6. Business Arising from Minutes – March 22, 2021**
- 7. Staff Reports**
 - a. Chief Administrative Officer's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Bills List – Town
 - f. Bills List – Water and Sewer Utility
 - g. Summary Income Statement – Town and Water & Sewer Utility
 - h. Credit Union Centre Report
- 8. New Business**
 - a. COC Memo – 2021 Gas Tax Re-Profiling
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session) – *One item under Section 119(1)(b) of the Municipal Government Act***
- 12. Adjournment**

**Town of Kensington
Committee of Council Meeting
Monday, March 22, 2021
6:22 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering
Councillors: Gallant, Toombs, Spencer and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Caseley.

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:22 pm and welcomed Council members, staff, and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the agenda for the March 22, 2021 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from February 22, 2021. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend approval to Town Council the adoption of the March 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the adoption of the February 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the February 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the March 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the approval of the General Bills List for February 2021 in the amount of \$178,811.79. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to receive, and recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for February 2021 in the amount of \$18,943.32. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Summary Income Statements for February 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the Credit Union Centre Report for February 2021, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Development Permit Application - Fun Times Childcare Centre (PID No. 902494 - 28 Garden Drive)

8.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant*

That Committee of Council recommend to Town Council the approval of a development permit application from Fun Times Childcare Centre located at PID No. 902494 – 28 Garden Drive, to facilitate the installation of a 16 ft x 75 ft commercial modular unit designed for use as a childcare centre.

Unanimously carried.

8.2 Subdivision of Lands of St. Mary's Holy Family Roman Catholic Parish Inc.

8.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

That Committee of Council recommend to Town Council the approval of subdivision plan # 21036-S01 as the plan of subdivision of lands of St. Mary's Holy Family Roman Catholic Parish Inc.

Unanimously carried.

8.2.2 *Moved by Councillor Gallant, seconded by Councillor Toombs*

To direct Town Staff to proceed with scheduling a Public Meeting for the Re-zoning application from St. Mary's Holy Family Roman Catholic Parish Inc. for Lot 21-1 (30 Pleasant Street) from PSI (Public Service and Institutional) to R3 (Multi-Unit Residential) zone.

Unanimously carried.

8.3 Residential Water Meters – Discussion

8.3.1 Mayor Caseley spoke to Committee of Council members regarding their interest in installing water meters for residential properties on a voluntary basis and requiring water meters on all new construction.

Councillor Gallant expressed his opinion that residential water meters would not be beneficial to residents and does not feel residents will support it either. He addressed concerns that the installation of water meters will increase the cost for water utility customers.

Councillor Toombs expressed concern that by installing water meters, residents would use less water and therefore cause water rates to spike.

Councillor Spencer supported the initiative and noted that water meters may make users be more aware of their water usage and conserve the resource.

Deputy Mayor Pickering can see both sides of the debate but would like further information on the impact of residential water meters on residents. Inquired if there has been any consultation with local developers and available funding options.

Councillor Mann proposed that residential water meters be installed in new builds to collect data only.

8.3.2 *Moved by Councillor Spencer, seconded by Councillor Mann*

To require water meters in all new construction (residential) and that property owners be charged by according to their usage. 2 for - 3 against (Gallant, Toombs, Pickering)

Motion defeated.

9. Councillor Issues/Inquiries

9.1 Councillor Gallant noted that the sidewalk in front of the Frosty Treat Dairy Bar located at 109 Victoria Street is being obstructed by parked vehicles. Mr. Baker will discuss the issue with Chief Sutherland.

9.2 Councillor Spencer requested that the grass/dirt be cut back from the Victoria Street E sidewalk along the section from the Anglican church to Davison Street, as it is growing over the sidewalk pads.

10. Correspondence

10.1 Information on the PTGA Driving for Change Golf Tournament, requesting financial contribution or team entry.

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

That Committee of Council recommend that Town Council make a donation to the Post Traumatic Growth Association in the amount of \$150.00.

Unanimously carried.

10.2 An email from Margaret McCullough, Founder of Puppy Mill Free Canada, requesting the Town to sign a petition to strengthen and update the laws regarding the required living conditions of animals. – *Received for information*

10.3 An email from Scott Gaudet, with information on the “Delivering Community Power” campaign, and a letter from Jan Simpson, National President for the Canadian Union of Postal Workers. – *Received for information.*

10.4 An email from Kari Car Service expressing interest in servicing the Kensington area.

11. In-Camera (Closed Session)

11.1 *Nil.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:46 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - April 2021		
Item #	Project/Task	Status
1	COVID-19 Pandemic	Staff continue to follow the advice of the Chief Public Health Office in the operation of all town facilities; contact tracing, wearing masks, maintaining appropriate distance, hand sanitizing, etc. An operational plan has been developed and implemented for the upcoming by-election.
2	Outdoor Furniture Construction	Approval was provided by Town Council to proceed with having the KISH Industrial Arts Class build two outdoor covered seating decks. One has been constructed thus far and the other is in the process of being constructed.
3	Official Plan and Zoning Bylaw 5 Year Review	I have discussed with the planning consultant, the reinstigation of this project. I will provide more information to Councillors as these discussions progress. We continue to face constraint around public meetings/work shops due to the COVID-19 Pandemic so we are discussing ways to consult meaningfully while still completing with pandemic restrictions.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	NO UPDATE The project has reached substantial completion. The contractor will be required to come back to site in the spring to perform final reinstatement of the site and some other minor works. The Town continues to retain the Guaranteed Maintenance Holdback until December 18, 2021, once all remaining deficiencies are rectified.
6	2019-2024 Gas Tax Capital Investment Plan	A copy of the re-profiling proposal has been circulated with the tentative agenda package. The Committee's consideration and a recommendation of approval to Town Council is requested.
8	Wastewater Treatment Plant Blowers	The project has been included in the Gas Tax re-profiling proposal circulated with the tentative agenda package. The project includes the installation of a new VFD, replacement of a pressure gauge, installation of a new wall mounted display unit, installation of a new PLC and a new panel, installation of a new SCADA system, installation of a new roof and gutter, and replacement of the stairs and platform in the UV Chamber.
10	Kensington Area Soccer Club - Clubhouse	NO UPDATE Work continues on the soccer clubhouse. The ROW agreement for the water and sewer connections is still being worked on with the Province of PEI.
11	Municipal Restructuring	The Province approved the Town's annexation application on March 23rd, to take effect on May 1, 2021. An information package is being circulated to all impacted property owners. The information package was sent to Council by email for information. Staff will be attending a meeting on Tuesday, April 27th with representatives from Municipal Affairs and Provincial taxation to discuss any potential issues around property taxation implementation.
12	Police Study/Service Model Review	NO UPDATE Staff continue to work towards the development of an implementation plan emanating from the Review. It is anticipated that the Plan will be completed and presented in May of 2021. Specific recommendations from the review have been implemented by staff.
13	Lion's Drive Re-Zoning Application and Variance Request - Ryan Simmonds	The Bylaw amendment was given second reading and formal adoption at the regular April meeting of Town Council. The amendment documentation is currently being prepared to be submitted to the Minister of Communities.
14	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The chlorine pumps and analyzer have been properly calibrated. The back-up generators have been installed and commissioned at the controls building and wells. The only outstanding item remaining is the commissioning of the SCADA system. The sub-contractor from New Brunswick is having difficulty getting to the Island due to pandemic restrictions and as such we have requested a local contractor be engaged to complete the required work. It is expected that we will receive substantial completion notification shortly.

Item #	Project/Task	Status
15	Railyards Garbage Receptacle Area	NO UPDATE Commercial Construction have removed the top soil from the grassed area behind the freight shed. A tenant has expressed some resistance to relocating their garbage receptacle. More information will be brought before Town Council for discussion as the situation progresses. One waste container, which was initially moved to the area, has since been moved back to a parking space for the winter months. The owner has committed to moving the container back to the cleared area in the Spring.
16	Town of Kensington Harassment Policy	NO UPDATE Staff have begun a review of the Town's Harassment Policy with the intent to amend it to include non-employees (volunteers, temporary employees, contractors working on behalf of the Town, etc.)
17	WWTP Wind Turbine	The turbine is not currently operational. It is apparent that a faulty computer terminal is the primary issue. A new computer has been ordered and should arrive on Monday, April 26th. The turbine should be back up and operational shortly thereafter.
18	Railyards Fence Replacement	Approval has been given by Town Council to proceed with the project as soon as possible in 2021 at the increased price provided to us by KENT Building Supplies. We are informed that the project will be completed before the end of May.
19	Transport Container - Victoria Street East	The property owner committed to having the transport container removed from the property by the end of April 2021.
20	Active Transportation Fund	The Town's application has been approved by the Province of Prince Edward Island to facilitate the installation of sidewalks along Barrett Street, Broadway Street South and Victoria Street East. It is proposed that a portion of the Town's Gas Tax be allocated towards the project as well.
21	Town Council By-Election	The advanced poll is scheduled for April 24, 2021 from 9:00 am to 3:00 pm with Election Day on May 3, 2021 from 9:00 am to 7:00 pm. Two candidates have declared their candidacy. It is anticipated that a new Councillor will be sworn in and be able to attend the May regular meeting of Town Council.
22	Official Plan and Zoning Bylaw Amendment - Roman Catholic Parish	The public meeting to facilitate the re-zoning process was held on April 22, 2021. The application will be reviewed by DV8 Consulting. It is anticipated that a report from DV8 will be available for May's regular meeting of Town Council to allow Town Council to formally consider the application.
23	Commercial Street/Broadway Street Intersection	NO UPDATE The Town recently purchased a convex mirror as a potential solution to provide additional site distance for motorists and pedestrians egressing from Commercial St on to Broadway St N. In a meeting with Department of Transportation engineers we were requested not to install the mirror until such time as the department has an opportunity to review the parking layout in the area as well as to have a transportation consultant review the effectiveness of the mirror.
24	Confederation Trail Road Crossings	NO UPDATE The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. They will be installed in the May 2021 timeframe. The beacon signs will be installed at the Victoria Street East road crossing and the Broadway Street North crossing. Additional signage may be installed in the future at other crossings in the Town.
25	Barrett Street Sidewalk	NO UPDATE The Province has committed to designing a storm sewer system along Barrett Street to facilitate the installation of a sidewalk by the Town. It is anticipated that this project will be able to proceed in the summer of 2021.
26	Annexation of PID No. 76174 (Frosty Treat)	I have been informed by the Island Regulatory Appeals Commission that a new application will have to be made for the annexation of the Frosty Treat 2 property due to the Town's recent boundary change. I am awaiting a new boundary map to facilitate the new application.
27	Kensington Business Park	The tender for the construction of the Business Park was issued on April 21, 2021. It is anticipated that a subdivision plan will be brought before Town Council at their regular May meeting to formally approve the subdivision of the land.

Item #	Project/Task	Status
28	Town Hall Siding Replacement	The current siding on the Town Hall has faded in colour. The siding manufacturer has agreed to replace all of the siding on the building under warranty. While a formal schedule has not been contemplated, it is expected that this work will be completed over the summer months.
29	EMO Bylaw and Plan	A revised Emergency Measures Bylaw and Plan has been developed in draft form by the Town's Emergency Measures Coordinator. It is anticipated that the revised Bylaw will be brought forward to the May meeting of Town Council for first reading.
30	PEI 55+ Games	Council decided that they would not host a modified games in 2021 and opted to host the full game sin 2022. The 55+ Games Board of directors have been notified of the Town's decision. They are supportive of the town continuing to host the games in 2022.
31	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	Town Council authorized staff to make the necessary application to facilitate the project for 2022/23. The application is near completion and will be submitted prior to the deadline of April 30, 2021.
32	C&B Café Liquor License Letter of Support	The letter of support was provided as directed by Town Council.

Kensington Fire Department Occurrence Report 2021

[illegible]

MARCH 2021

The Kensington Fire Department responded to 6 calls during the month of March and the average attendance for the fire calls was 17. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Mar. 1	MVC - single vehicle	Rte. 2 Kensington	13	2
Mar. 1	Flue fire	Margate	16	4
Mar. 2	MVC - multiple vehicles	Norboro	24	3
Mar. 2	MVC - multiple vehicles	Kelvin Grove	24	2
Mar. 6	MFR - cardiac arrest	Clermont Rd.	8	1
Mar. 27	MVC	New Annan	16	stand down

March 1 - Firefighters met at the hall to get the old rescue unit ready for the buyers in Ontario.

March 3 - Old rescue unit departed for Ontario on a flat bed trailer.

March 9 - The Firemen's Association met at 7pm for their monthly meeting - 22 firefighters in attendance.

March 13 - Two firefighters attended an ice rescue course at the fire school in Charlottetown. They indicated it was the best course they had ever attended.

March 16 - A simulated snowmobile accident was staged in Spring Valley, involving Island EMS, Kensington Police, RCMP and Kensington Fire with help from the local snowmobile club. This was our training session for the month of March. 24 firemen were in attendance. A debrief was held after at the fire hall with pizza and pop provided by the Firemen's Association.

March 25 - A gas detection course was held at the fire hall with an instructor from the fire school in Charlottetown. 15 firefighters attended.

The Firemen's Association bought station-wear for all firemen at a cost of \$4270.00

Rodney Hickey
Chief

[illegible]

[illegible]

[illegible]

Police Report March 2021

There is 1 alarm call to report for this month.

Mar 3 @ 1603hrs – Frosty Treat, member attended.

Assistance to other agencies

N/A

Assistance calls on report

Both assistance calls were of power lines down across the roadway and member had to contact appropriate companies to come and deal with the down line.

Year To Date Approved Development Permits Summary Report
2021

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential additions/alterations			1											1	
New PSI				1										1	
New Residential Accessory Structure	2													2	
New Single Family Dwelling	1	1	2	1										5	
Total:	1	1	2	1										9	

Total Estimated Construction Value
\$77,000.00
\$200,000.00
\$57,800.00
\$1,290,000.00
\$1,624,800.00

DEVELOPMENT PERMITS REPORT

For the period April 12, 2021 to April 23, 2021

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
PSI											
09-21	04/12/2021	902494	Shelley Moase (Fun Times) - 28 Garden Drive	[REDACTED]	Approved	New	PSI		\$200,000.00	05/03/2021	06/30/2021
			28 Garden Drive				Description:	Placement of a commercial modular unit for additional child care centre.			

Sub Total: \$200,000.00

Total: \$200,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 28 Garden Drive Property Tax Number (PID): 902494
Lot No.: _____ Subdivision Name: _____ Current Zoning: Commercial

Are there any existing structures on the property? ☐ No ☒ Yes, please describe:

3,700 sq ft building operating a childcare Centre for 50 children and 20 staff.
A garage for storage, freezer etc and a fenced in back storage building for outside toys, bikes etc.

Land Purchased from Town of Kensington Year Purchased 2017?

Location of Development		Property Size	
<input checked="" type="checkbox"/> North	<input checked="" type="checkbox"/> East	Road Frontage <u>160'</u>	Acreage _____
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth <u>381'</u>	Area sq. ft. <u>1017 sq.ft.</u>

2. Contact Information

Name: Shelley Moase Address: _____
APPLICANT Phone: _____ Cell: _____
Email: _____ Postal Code: COB 1M0

Same as Above: ☒

Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Name: Kenny Moase / Barry Tombs Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Name: Jamie Clow Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other Commercial Modular Unit

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input checked="" type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other <u>none</u>
<input checked="" type="checkbox"/> Other <u>NONE</u>	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>2</u>	<u>3</u>	Width <u>16</u> Length <u>75</u>

①

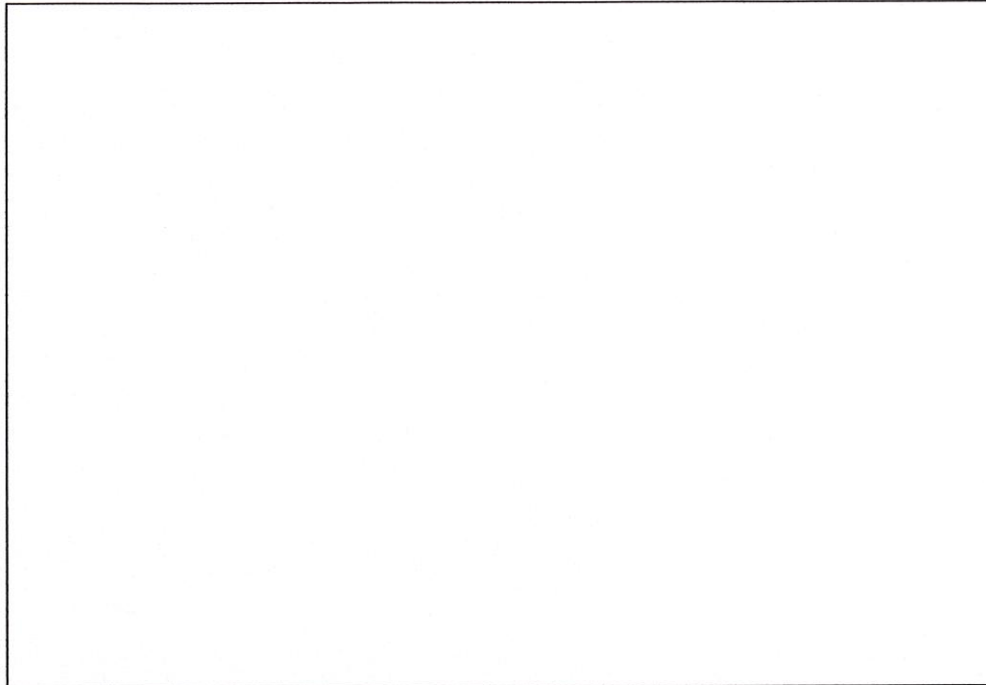
Detailed Project Description: This is a commercial modular unit
designed as a child care Centre.

Estimated Value of Construction (not including land cost): \$ 200,000.

Projected Start Date: Spring 2021 Projected Date of Completion: June 30, 2021

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



Date:

March 17, 2021

PID No. 780189
NOW OR FORMERLY
LANDS OF
ROYAL CANADIAN LEGION KENSINGTON BRANCH

PARK LAND

GARDEN DRIVE

LEGION

BUILDING

PID 902494

LOT 02-1

AREA = 1.26 ACRES±
(INCLUDES PARCEL R-1)

EXISTING
PARKING

PARCEL R-1
RIGHT-OF-WAY
AREA = 0.04 ACRES±

PROPOSED
16'X75' MODULAR UNIT

CVC #28
FUN TIMES CHILDCARE CENTRE

EDGE OF GRASS
CENTRE LINE OF BROOK

H.P.

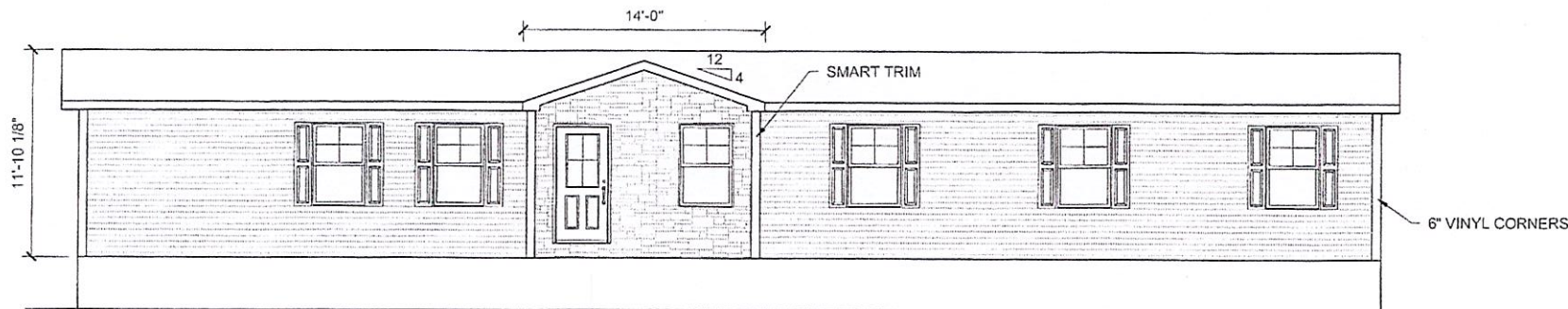
2339
Fd.

6793
Fd.

(3)

Fun Times 4

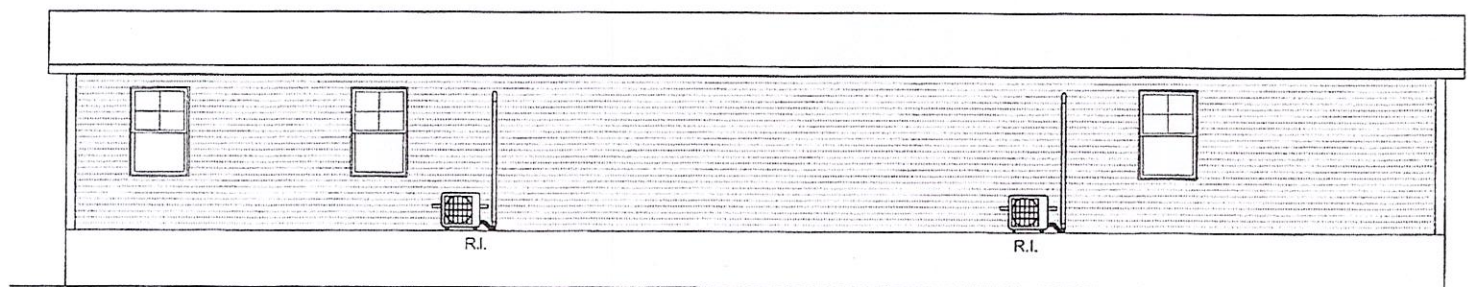
2020-03-03 - 14:42:05



FRONT ELEVATION

- SIDING AREAS
- VINYL SIDING
 - INSTONE
 - INSTONE (DORMER)

1280 S.F. + 20% = 1536 S.F.
67 S.F. + 25% = 84 S.F.
16 S.F. + 35% = 22 S.F.

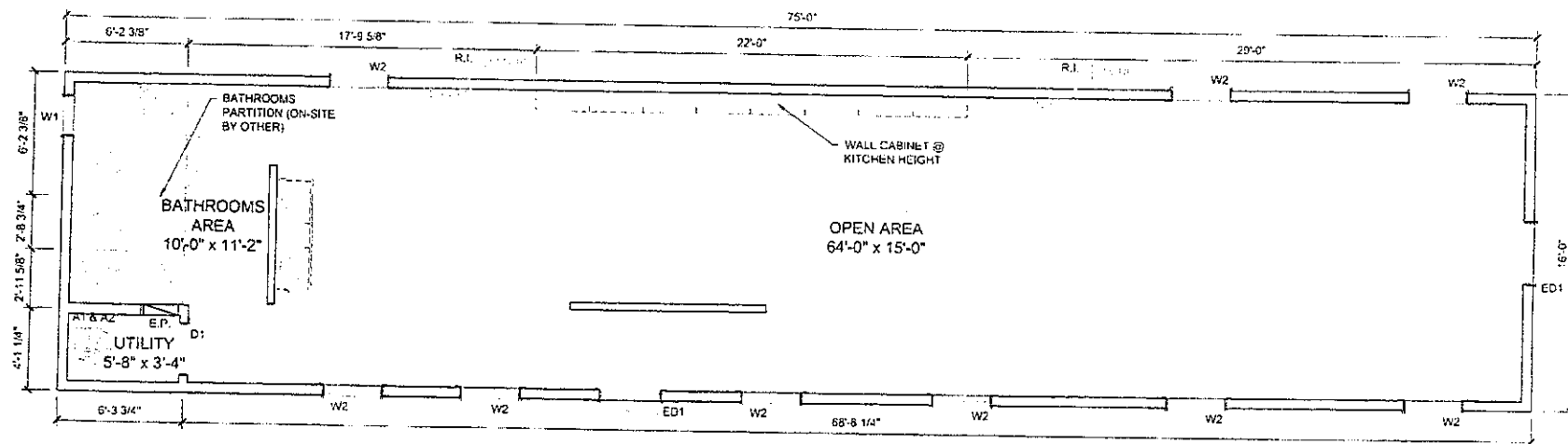


REAR ELEVATION

(WE) APPROVE THIS PLAN FOR CONSTRUCTION:

CLIENT:		CLIENT:		RETAILER:		SIGNATURE DATE:	
MSK/	RETAILER:	QUOTE# / CLIENT NAME(S):	TH 3-2-20	PRELIMINARY DRAWINGS:	SIZE:	DATE OF	DRAWINGS:
	TRAVELLER'S REST			MICHAEL BREAU	1200 S.F.		1/03/03
PAGE #	PURCHASING DRAWINGS:	KITCHEN DRAWINGS:	PRODUCTION DRAW.	PARTITIONS DRAWING:	SERIAL#	CSA#	
1							

2020-03-03 - 14:42:08



APPLIANCE SCHEDULE	
TAG	TYPE
A1	WATER HEATER
A2	HRV

INTERIOR DOOR SCHEDULE			
TAG	WIDTH	PANELS	TYPE
D1	30	1	PASSAGE

EXTERIOR DOOR SCHEDULE						
TAG	WIDTH	S.L.	TYPE	COLORS	B.M.	GLASS
ED1	36	-	OUT SWING	WHITE	1 1/4"	CLASSIC GRILLE 3/4"

WINDOW SCHEDULE						
TAG	W	H	PANELS	TYPE	COLORS	B.M.
W1	24	56	1	SINGLE HUNG	WHITE	1 1/4"
W2	36	56	1	SINGLE HUNG	WHITE	1 1/4"



I (WE) APPROVE THIS PLAN FOR CONSTRUCTION:

CLIENT:		CLIENT:		RETAILER:		SIGNATURE DATE:		3/16" = 1'-0" (11x17 FORMAT)	
WSH #	RETAILER:	QUOTE# / CLIENT NAME(S)	TH	PRELIMINARY DRAWINGS	SIZE	DATE OF FIRST DRAWINGS	CSA#	FLOOR PLAN	
PAGE #	PURCHASING DRAWINGS	KITCHEN DRAWINGS	PRODUCTION DRAWINGS	PARTITIONS DRAWING	SERIAL#	2020/03/03			

Fun Times 5

Town of Kensington Bills List March 2021

Adam MacDonald	AMACDONALDEXPMAR21	\$214.16
Aliant	8266542	\$231.05
Aliant	8268736	\$30.48
Aliant	8211741	\$30.48
Aliant	8209514	\$230.70
Andrew Griffin	MARCH 2021 RRSP	\$516.32
Atlantic Mayors' Congress	MARCH 13, 2021	\$750.00
Bell Mobility	2-397603	\$201.25
Bev Semple	MARCH 2021 CROSSWALK	\$50.00
Brenda MacIsaac	MAR 2021 RRSP	\$304.52
Canadian Tire	MAR 2, 2021 PW SHOP	\$74.69
Clean Heroes	SI-66 FIRE BUNKER GEAR INSPECTION	\$1,506.50
Combat Computer Inc	72763 MICROSOFT 365 & INSTALL	\$8,421.53
Combat Computer Inc	72891 COPIES	\$35.51
Combat Computer Inc	72893 COPIES	\$67.69
Combat Computer Inc	72647 SERVICE POL CAMERA'S	\$86.25
PEI Crime Stoppers	DONATION FEB21	\$350.00
Canadian Union of Public Employees	MARCH 2021 UNION DUE	\$569.50
Dakota VanColen	DVANCOLENEXPMAR21	\$60.00
DC Tire Sales & Service	110908 PW TRACKLESS R&M	\$683.06
Diversified Divers Inc	33468 FIRE RECHARGE BA'S	\$533.60
Dunk River Industries	14353 FIRE TRUCK R&M	\$760.28
Eastlink	15282483	\$97.69
Eastlink	15282733	\$23.00
Eastlink	15361309	\$145.94
Eastlink	15418493	\$110.34
Eastlink	15281966	\$821.76
Elizabeth Hubley	MAR 2021 RENT	\$805.00
Geo Net Technologies Inc	2577 GEOMATICS CONSULTING	\$151.80
Geoff Baker	MAR 21 MILEAGE	\$301.74
Green Diamond	1968766 TRACKLESS OIL	\$230.00
Homewood Health Inc	H382942 ANNUAL EAP	\$1,199.22

Irving Oil	150809	\$689.83
Irving Oil	22124	\$92.54
Irving Oil	237144	\$878.76
Irving Oil	253731	\$189.97
Irving Oil	322794	\$455.30
Irving Oil	336422	\$229.48
Irving Oil	521794	\$96.92
Irving Oil	533815	\$263.70
Irving Oil	639174	\$344.16
Irving Oil	641571	\$441.24
Irving Oil	675552	\$180.32
Irving Oil	818363	\$369.96
Irving Oil	829051	\$333.24
Irving Oil	918353	\$235.84
Irving Oil	921127	\$336.72
Irving Oil	932120	\$335.22
Irving Oil	67552A	\$862.50
Irving Oil	33842301	\$38.49
Irving Oil	348923	\$278.58
Irving Oil	240433	\$579.45
Irving Oil	222726	\$440.27
Irving Oil	33863265	\$430.17
Irving Oil	622664	\$374.78
Irving Oil	645244	\$81.09
Irving Oil	67552	\$180.32
Irving Oil	36869722	\$332.74
Irving Oil	33876465	\$64.16
Irving Oil	3177	\$86.54
Irving Oil	205221999630	\$215.43
Irving Oil	33882959	\$179.37
Irving Oil	33903841	\$262.92
Island First Aid Service	SI-13381	\$22.99
Island First Aid Service	SI-13522	\$46.00
Island Petroleum	205221999621	\$295.26

Island Petroleum	205221999622	\$116.70
Island Petroleum	205221999623	\$255.15
Island Petroleum	205221999624	\$508.29
Island Petroleum	205221999625	\$182.89
Island Petroleum	205221999626	\$304.98
Island Petroleum	205221999627	\$127.49
Island Petroleum	205221999628	\$238.54
Island Petroleum	205221999629	\$182.72
Island Petroleum	205221999630	\$215.43
Island Technology Professionals	1249	\$140.00
Jack Spencer	MARCH 2021 CROSSWALK	\$60.00
Jamie Perry	MARCH 2021 CROSSWALK	\$170.00
K&D Pratt Group Inc	196946 FIRE SBBA ANNUAL INSPECTION	\$644.00
Kensington Country Store	2810131719 PW	\$32.19
Kent Building Supplies	2000047650	\$9.18
Kent Building Supplies	2000052259	\$16.09
Kent Building Supplies	2000052978	\$225.24
Kent Building Supplies	2000053840	\$20.93
Kent Building Supplies	2000061653	\$20.69
Kim Mullett	EXP KMULLETT 16MAR21	\$94.00
Kensington Metal Products Inc	55001	\$3.80
K'Town Auto Parts	35207/5	\$34.25
K'Town Auto Parts	35294/5	\$48.94
K'Town Auto Parts	35317/5	\$17.74
K'Town Auto Parts	35378/5	\$50.90
K'Town Auto Parts	35641/5	\$12.34
K'Town Auto Parts	35373/5	\$26.38
Landon Yuill	EXPLYUILL8/3/21	\$38.54
Langille Sharpening Service Inc	656156	\$221.38
Lewis Sutherland	MAR 2021 RRSP	\$655.52
Linkletter's Welding Ltd	429199	\$2.53
MacKay's Automotive Ltd	88904 PW VEH R&M	\$1,199.31
MacMillan Counselling Services	MAR 15 &16, 2021	\$225.00
Maritime Electric	100W STLIGHTS MAR21	\$2,832.67

Maritime Electric	PW SHOP MAR 21	\$184.68
Maritime Electric	CANTEEN MAR21	\$28.26
Maritime Electric	CAR CHARGER MAR21	\$42.91
Maritime Electric	TRAIN STN MAR21	\$1,126.70
Maritime Electric	EVK POOL MAR21	\$66.48
Maritime Electric	FIRE HALL MAR21	\$499.84
Maritime Electric	FREIGHTSHED MAR21	\$274.53
Maritime Electric	LIBRARY MAR21	\$232.44
Maritime Electric	RADAR MAR21	\$108.06
Maritime Electric	RINK MAR21	\$8,367.91
Maritime Electric	SIGN CUC MAR21	\$99.26
Maritime Electric	SR CENTRE MAR21	\$173.97
Maritime Electric	TOWN HALL MAR 21	\$1,361.05
Maritime Electric	ST LIGHTS FEB21	\$2,859.94
Malpeque Bay Credit Union	MARCH 2021 RRSP	\$1,410.64
Medacom Atlantic Inc	12463	\$251.16
Minister of Finance	324200 POL ANSWERING SERVICE	\$6,000.00
Minister of Finance	324201 POL ANSWERING SERVICE	\$5,546.00
MJS Marketing & Promotions	2723014	\$51.75
MJS Marketing & Promotions	2723031	\$316.25
Orkin Canada	C-2481771	\$28.75
Orkin Canada	C-2481776	\$96.03
Orkin Canada	C-2481805	\$44.28
Petty Cash	MARCH 2021	\$167.71
Pickering Plumbing & Heating	796 FIRE HALL	\$92.00
Pitney Bowes	3201661240 POSTAGE METER	\$194.55
Pitney Works	MARCH 26, 2021 POSTAGE	\$2,300.00
Princess Auto	139353 PW TRACKLESS R&M	\$287.49
Provincial Auto Parts Ltd	996-616798	\$80.82
Provincial Auto Parts Ltd	996-615052	\$13.03
Receiver General for Canada	20210012259 POL RADIO FEE	\$280.88
Receiver General for Canada	20210012297 FIRE RADIO FEE	\$494.13
Robert Wood	RWOODEXP MAR21	\$169.20
Robert Wood	RWOODEXP FEB21	\$112.80

Rodney Hickey	STAPLES 69532	\$113.79
Rogers Plumbing & Heating	14069 MEDICAL CNT FAUCETS	\$74.75
Saunders Equipment Ltd	83914 PW TRACKLESS REPAIR	\$91.39
Saunders Equipment Ltd	84030 PW TRACKLESS REPAIR	\$90.71
Mikes Independent	IND 20210322	\$75.26
Mikes Independent	IND20210323	\$34.14
Scotia Securities	MARCH 2021 RRSP	\$460.54
Scotiabank Visa	KIDS HELP PHONE MAR	\$50.00
Scotiabank Visa	BIRTHDAY CAKE	\$43.21
Scotiabank Visa	MAR 17, 21 EXP POSTAGE	\$15.84
Scotiabank Visa	MAR 2021 DONATION	\$50.00
Scotiabank Visa	MAR 21 POSTAGE	\$29.59
Scotiabank Visa	SOURCE MAR 21 OFFICE SUPPLIES	\$104.58
Scotiabank Visa	ZOOM MARCH 2021	\$23.00
Scotiabank Visa	MAR 21 CANTEEN LICENCE	\$75.00
Sherry's Heating Service	2854 SENIOR CNT FURNACE REPAIR	\$388.13
Spence Communications and Custom Lighting	2116 FIRE TABLET IN 1/2 TON	\$80.50
Spring Valley Building Centre Ltd	896964	\$75.14
Spring Valley Building Centre Ltd	899150	\$78.94
Spring Valley Building Centre Ltd	221552	\$75.14
Spring Valley Building Centre Ltd	221629	\$37.57
Staples	550567-9715	\$495.18
Suncor Energy Products Partnership	SUPERPASS MAR21	\$645.15
Superior Sanitation	739952	\$80.50
Superior Sanitation	739953	\$184.00
Superior Sanitation	739954	\$230.00
Superior Sanitation	739955	\$207.00
Superior Sanitation	737479	\$207.00
Superior Sanitation	737478	\$230.00
Superior Sanitation	737476	\$80.50
Superior Sanitation	737477	\$184.00
T & K Fire Safety Equipment Ltd	2504 FIRE GAUGES, BATTERIES, HOODS	\$641.70
T & K Fire Safety Equipment Ltd	260977 TOWN HALL ANNUAL INSPECT	\$506.00
Telus	MARCH 2021	\$1,013.96

Tessa MacKinnon	EXP TMACKINNON 17032	\$30.94
Vail's Fabric Services Ltd	371476	\$215.46
Water & Pollution Control Corporation	MAR 2021	\$803.92
WSP Canada Inc	0990576 LAGOON STUDY	\$1,231.56
Yellow Pages Group	1764743	\$17.65
Yellow Pages Group	1791723	\$23.17
Yellow Pages Group	1712070	\$23.17
Subtotal		<hr/> \$81,253.71 <hr/>
Payroll		\$92,725.46
Capital		
WSP Canada Inc	0990362 BUSINESS PARK	\$31,334.63
WSP Canada Inc	0993129 ICIP LAGOON	\$402.50
WSP Canada Inc	0993133 ICIP WELLFIELD	\$120.37
WSP Canada Inc	0996252 ICIP LAGOON	\$258.75
WSP Canada Inc	0996262 ICIP LAGOON	\$1,461.41
WSP Canada Inc	0996274 BUSINESS PARK	\$23,438.20
Kildare Construction Ltd	FEB 2021 HOLDBACK LAGOON	\$74,329.67
Subtotal Capital		<hr/> \$131,345.53 <hr/>
Total Bills		<hr/> \$305,324.70 <hr/>

Water and Pollution Control Corporation Bills List March 2021

Aliant	8268294	\$175.68
Aliant	8211293	\$175.68
Aliant	8236648	\$138.46
Island Regulatory & Appeals Commission	20210183	\$7,075.97
Maritime Electric	143 IRISH WELL 3	\$389.43
Maritime Electric	143IRISH WELL3 MAR21	\$86.34
Maritime Electric	19SVIC SEWPUMP MAR21	\$152.72
Maritime Electric	28STEWART SEWERTREAT	\$1,551.37
Maritime Electric	ADDLIFTSTN MAR21	\$293.43
Maritime Electric	PUMP CONTBLDG MAR21	\$268.67
Maritime Electric	PUMP E#2 MAR21	\$526.05
Maritime Electric	PUMP WEST 1 MAR21	\$754.33
Maritime Electric	IND PK TOWER MAR21	\$152.20
Minister of Finance	210301041 WAT ANALYSIS	\$276.00
Sansom Equipment Ltd	7537 DELIVERY FEE	\$23.00
Scott Richards	REIMBURSEMENT FOR SEWER LATERALS	\$926.17
Total W&S Bills		\$12,965.50

Income Statement Comparison of Actual to Budget for March 2021

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$164,754.15	\$89,462.00	\$75,292.15	\$1,399,239.70	\$1,118,772.00	\$280,467.70	\$1,118,772.00	125%
Police Service	\$6,748.60	\$3,000.00	\$3,748.60	\$57,613.27	\$42,700.00	\$14,913.27	\$42,700.00	135%
Town Hall Rent	\$7,917.88	\$7,750.00	\$167.88	\$100,064.38	\$96,100.00	\$3,964.38	\$96,100.00	104%
Recreation	\$0.00	\$0.00	\$0.00	\$6,660.00	\$4,500.00	\$2,160.00	\$4,500.00	148%
Sales of Service	\$34,030.01	\$38,000.00	-\$3,969.99	\$273,598.43	\$457,200.00	-\$183,601.57	\$457,200.00	60%
Subtotal Revenue	\$213,450.64	\$138,212.00	\$75,238.64	\$1,837,175.78	\$1,719,272.00	\$117,903.78	\$1,719,272.00	107%
GENERAL EXPENSES								
Town Hall	\$11,769.56	\$12,410.00	-\$640.44	\$155,316.27	\$158,660.00	-\$3,343.73	\$158,660.00	98%
General Town	\$33,277.11	\$36,399.00	-\$3,121.89	\$489,961.97	\$544,852.00	-\$54,890.03	\$544,852.00	90%
Police Department	\$55,245.16	\$52,669.00	\$2,576.16	\$548,359.74	\$539,259.00	\$9,100.74	\$539,259.00	102%
Public Works	\$15,192.65	\$11,711.00	\$3,481.65	\$156,770.03	\$152,275.00	\$4,495.03	\$152,275.00	103%
Train Station	\$3,000.98	\$3,160.00	-\$159.02	\$39,224.05	\$39,560.00	-\$335.95	\$39,560.00	99%
Recreation & Park	\$6,572.05	\$7,045.00	-\$472.95	\$54,427.55	\$74,785.00	-\$20,357.45	\$74,785.00	73%
Sales of Service	\$8,924.54	\$13,130.00	-\$4,205.46	\$94,764.89	\$156,740.00	-\$61,975.11	\$156,740.00	60%
Business Park	\$3,429.42	\$4,418.00	-\$988.58	\$43,766.53	\$53,016.00	-\$9,249.47	\$53,016.00	83%
Subtotal Expenses	\$137,411.47	\$140,942.00	-\$3,530.53	\$1,582,591.03	\$1,719,147.00	-\$136,555.97	\$1,719,147.00	89%
Net Income (Deficit)	\$76,039.17	-\$2,730.00	\$78,769.17	\$254,584.75	\$125.00	\$254,459.75		
Credit Union Centre								
Credit Union Centre Revenue	\$42,027.00	\$51,200.00	-\$9,173.00	\$316,681.25	\$386,200.00	-\$69,518.75	\$386,200.00	82%
Credit Union Centre Expenses	\$27,086.60	\$34,743.00	-\$7,656.40	\$349,798.47	\$382,796.00	-\$32,997.53	\$382,796.00	91%
Net Income (Deficit)	\$14,940.40	\$16,457.00	-\$1,516.60	-\$33,117.22	\$3,404.00	-\$36,521.22		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$283,184.00	\$282,684.00	\$500.00	\$282,684.00	100%
Fire Department Expenses	\$24,461.30	\$22,065.00	\$2,396.30	\$319,285.15	\$282,680.00	\$36,605.15	\$282,680.00	113%
Net Income (Deficit)	-\$904.30	\$1,492.00	-\$2,396.30	-\$36,101.15	\$4.00	-\$36,105.15		
Consolidated Net Income (Deficit)	\$90,075.27	\$15,219.00	\$74,856.27	\$185,366.38	\$3,533.00	\$181,833.38		
							\$3,533.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$55,567.45	\$52,862.00	\$2,705.45	\$625,598.88	\$622,059.00	\$3,539.88	\$622,059.00	101%
Water & Sewer Expenses	\$59,772.07	\$56,455.00	\$3,317.07	\$723,920.44	\$688,160.00	\$35,760.44	\$688,160.00	105%
Water & Sewer Net Income (Deficit)	-\$4,204.62	-\$3,593.00	-\$611.62	-\$98,321.56	-\$66,101.00	-\$32,220.56		
							-\$66,101.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: MARCH 2021 CREDIT UNION CENTRE REPORT
DATE: MARCH 1, 2021
ATTACHMENT: STATISTICAL REPORT

March 2021

Fitplex

- Hours of operation are 5:00 am – 9:00 pm daily.
- COVID Restrictions closed facility February 28, 2021 and re-opened March 4th.
- Attendance numbers remained strong for the month.
- Spartan Fitness serviced equipment in March with no major issues.

Arena

- COVID restrictions cancelled ADL ICE Show on Feb 27 and Circuit Breaker Closed arena on Feb 28. Arena re-opened on March 4.
- 3 COVID circuit breaker days closed in March and 1 day lost to a power outage.
- Several family skates we hosted in March Break, and Pre school skates, Adult skates and pickup board hockey will remain until Arena closure.
- Kensington Wild played 2 home games in provincial finals and were eliminated.
- Mardi Gras Rec Tournament was hosted March 27-28 under CPHO guidelines
- Kensington Area Figure Skating Club also hosted for the first time a march break camp.
- Kensington Minor Hockey had several Provincial winning teams in the male and female divisions this year.

- Arena Last Day of the season will be April 3,2021

Kensington Cash

March 4 180.00

March 11 208.00

March 18 212.00

March 25 214.00

Total 814.00

Ball Fields

Nothing to report.

Senior Center

- Sewing Classes are on Tuesdays, Wednesdays and Saturdays
- Meetings have started in smaller groups.
- Heat Pumps at the building had a new outside unit replaced under warranty.
- Furnace also had to be repaired in March as well.

Central Community PEI Navigator

Meeting was cancelled in March and rescheduled for April.

Upcoming Events

Harvest Festival- Plans are being made to host smaller events for this year's festival under the CPHO guidelines. Tentatively scheduled events are the Road Race, Golf Tournament, Pageant, Youth Talent contest , and Lobster challenge . Other events are being explored and will be announced by the Harvest Festival committee.

KAFSC wrap up ice show in March has been rescheduled for April 3.

Minor Ball Tryouts

Fishing Derby

Canada Day

Town of Kensington
Credit Union Centre Monthly Statistical Data

2021

[illegible]

2020

[illegible]

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: GAS TAX RE-PROFILING
DATE: 2021-04-23
ATTACHMENTS: GAS TAX RE-PROFILING SPREADSHEET

Attached is the most recent re-profiling of the Town's Capital Investment Plan related to its Gas Tax Direct Allocation. Modifications are required to the Plan based on final project costs being determined for some projects, with some others being funded through other sources such as the Provincial Department of Transportation, the Active Transportation Fund, the Heritage Incentive Program and the 2021 one-time 'Top Up Funding' through the Town's Direct Allocation.

The following modifications are being proposed to the plan for Town Council's consideration:

1. Train Station/Boardwalk Upgrades and Replacement (\$350,095.17) – The project is substantially complete and project costs have been finalized.
2. Barrett Street/Broadway Street/Victoria Street Sidewalk Installation (\$476,075.00) – This is a new project that has been developed based on the Town's application and approval for funding through the Province's Active Transportation Fund. Councillors may recall that the Town's original Capital Investment Plan included a project titled Barrett Street/Broadway Street South Sidewalk. The Barrett Street portion of the original project has been included in the current project, and two other areas have been added; Broadway Street South from Barrett Street to the Confederation Trail Access and along Victoria Street East from Brookins Drive to the entrance to the Queen Elizabeth Elementary School (along south side of road). The Broadway Street South portion of the original project (Intersection to Barrett Street) has seen a modified scope and has moved into its own project.
3. Parks and Recreation Improvements – Various (\$86,558.69) – No modification is proposed to this project.
4. Wellfield Emergency Back-Up Power (\$42,500.00) – This project is substantially complete however no progress bill has been received at this point in time. The project budget is based on a tender price and no modification of the budget is being proposed.
5. Senior's Centre Paving (\$26,410.00) – This project is substantially complete and was completed utilizing the Municipality of Malpeque Bay's Gas Tax allocation.

6. Water Meter System Upgrade (\$65,000.00) – This is a new project and will generally include upgrading the Town’s water meter reading software to a smart reader system which will allow water meters to be read remotely from a vehicle on the street. The project budget is based on a quotation from the Town’s current software provider, Scotia Tech.
7. Sewage Lagoon Mechanical Upgrades (\$146,000.00) - This is a new Gas Tax project. The budget price is based on an engineering estimate. The project includes the installation of a new Variable Frequency Drive on blower #2, replacement of a pressure gauge, installation of a new wall mounted display and calibration kit, a new PLC, a new display panel for the lift pump control panel, installation of a new SCADA and communication system, installation of new steel roof and eaves troughing, and the replacement of the stairs and a new platform in the UV Chamber room.
8. Sidewalk Improvements and Replacement (\$351,144.68) – The budget price was developed by staff based on previous project costs and estimates. The project includes the replacement of the sidewalk between the Subway/Greco Building and Mike's Independent Grocer along Broadway Street South (East side of road). Project also includes the relocation of 16 utility poles and replacement of approximately 25 sidewalk pads where utility poles have encroached in the past, along Broadway Street South, School Street and Garden Drive.
9. Water Utility Model (\$50,000.00) – The budget price was developed by staff. The project includes the development of a water model for the Town, including current and anticipated capacity requirements and a pre-design brief for a new water tower.

Three projects have been removed from the original plan:

1. Victoria Street West Sidewalk Replacement – funded one hundred percent by the Provincial Department of Transportation as part of their Victoria Street West Street Upgrade project.
2. Wellfield Security Fencing – removed to allow funds to be profiled into other projects. Staff will continue to seek out an appropriate funding source to complete the project.
3. Overhead Crosswalks – as communicated by Mayor Caseley previously, the Province has agreed to light and sign two Confederation Trail Crossings in the Town, being Victoria Street East and Broadway Street North.

All projects are supported by the goals and priorities of the Town Council's Strategic Plan and Official Plan. A copy of the Gas Tax re-profiling spreadsheet is being circulated with this memorandum.

Recommendation

That Committee of Council review and consider the preceding and attached information and make a recommendation to Town Council that the re-profiled Capital Investment Plan for the Town's Direct Allocation under the Gas Tax Fund (New Deal for Cities and Communities) be approved.

Gas Tax - New Deal for Cities and Communities
2019/2024 Town of Kenisngton Capital Investment Plan
April 26, 2020

			Total	2014/2019 - Direct Allocation - Gas Tax	2019-2024 Direct Allocation - Gas Tax	2019 Top Up Gas Tax Funding	2021 Top up Gas Tax Funding	MSC	Town Funds	Malpeque Gas Tax Funds	Active Transportation Fund	Provincial Heritage Incetnive Program
	Project Title	Project Year										
1	Train Station/Boardwalk Upgrades and Replacement	2019/2020	\$ 350,095.17	\$ 169,461.54	\$ 95,404.17	\$ 82,229.46						\$ 3,000.00
2	Barrett St - Broadway St - Victoria St Sidewalk	2021	\$ 476,075.00		\$ 190,430.00				\$ 47,607.50		\$ 238,037.50	
3	Park and Recreation Improvements - Various	2020/21	\$ 86,558.69		\$ 20,689.15	\$ 65,869.54						
4	Wellfield Emergency Back-up Power	2020	\$ 42,500.00	\$ 15,400.00	\$ 3,600.00			\$ 19,250.00	\$ 4,250.00			
5	Seniors Centre Paving	2020	\$ 26,410.00							\$ 26,410.00		
6	Water Metre System Upgrade	2021/22	\$ 65,000.00		\$ 65,000.00							
7	Sewage Lagoon Mechanical Upgrades	2021/22	\$ 146,000.00		\$ 146,000.00							
8	Sidewalk Improvements and Replacement	2022/23	\$ 351,144.68		\$ 253,045.68		\$ 98,099.00					
9	Water Model and System Capacity Study (Includes tower pre-design)	2022/23	\$ 50,000.00				\$ 50,000.00					
	Total		\$ 1,593,783.54	\$ 184,861.54	\$ 774,169.00	\$ 148,099.00	\$ 148,099.00	\$ 19,250.00	\$ 51,857.50	\$ 26,410.00	\$ 238,037.50	\$ 3,000.00



April 21, 2021

Dear Kensington Town Council Members,

We are pleased with the initiatives and progress made to date, including the bilingual Welcome banners in the railyards, Hogg Trail signs, bench, picnic table, the Heart of PEI community signage, our fundraising initiatives & events and the art installations. We want to thank the town for its support and collaboration on these projects.

As you may already know, the Heart of PEI working committee is made up of volunteers that represent business and tourism operators in the region who have helped navigate these projects/ activities using the five year implementation plan as a guide. The goal of all Heart of PEI initiatives are to enhance the destination appeal, strengthen authentic and unique experiences, market the area as a destination and increase awareness of product offerings within the region.

The art installations identified in the first phase of this initiative included a 12 x 7 foot mural on the wall in the Gazebo in the railyards, created by local artist Scott O'Neil, as well as an 8 foot iron fiddle produced by Malpeque Fine Iron. We are grateful the Town has expressed interest and offered to support both projects and provide the additional funds required to complete the fiddle installation, if displayed on Town property. Although several locations have been discussed for the fiddle, including one beside the gazebo, it has been expressed by several on the working committee that it would be preferable to ensure it is not hidden from view and positioned in a location visible from both walking and driving traffic to gain the most benefit.

Although the Heart of PEI initiatives are intended to extend beyond the Town borders to other communities within the region, we are very pleased that much of the signage and beautification elements that have already been produced are within the Town limits and would prefer this fiddle art installation also be within the towns limits, to help direct and promote musical activities and culture to passersby.

Before the committee confirms the final spot for this installation, we are happy to explore all options on Town property in the hopes that this art installation can be located in a mutually beneficial space. It is our feeling that it needs to be prominently displayed and we are confident that a location suitable to all, can be found.

Thank you for your consideration,

Don Quarles

Don Quarles
Chair, Heart of PEI

From: mugford@pei.sympatico.ca
Sent: April 23, 2021 1:30 PM
To: cao@kensington.ca
Subject: Imperial Street

Good Afternoon Geoff,

As I sit here starting this email I am reminded of how important this issue is as I see the red and blue lights flashing from the town police car as they investigate an accident at this very moment.

As we spoke about very briefly when we were there speaking about the building permit I would like to request that Imperial street be closed and grassed back the way it used to be.

I have always felt the opening up of that area has been a drastic mistake. I have seen so many "almost accidents" at that corner. I also cannot count how many times I have been almost clipped at the intersection at the other end of school/imperial.

Donnie and I were talking and he came up with a good idea that I would like to get in motion. When you mentioned the path to connect to the walking trail I thought that was a great idea. Donnie suggested getting a bench placed there IMO my mother and grant. I would really like to do that.

I am hoping that with grading out the road and closing the road off completely will really work in everyone's favour. It really is a hellish area and it would be much safer for everyone!

I would like to work together on this so let me know if there is anything you need from me!!

Have a great weekend !

Sent from my iPhone

mail@kensington.ca

From: Karen Murphy <kjmurphy65@gmail.com>
Sent: April 18, 2021 10:37 AM
To: mail@kensington.ca
Subject: Go! Fish

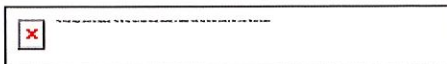
Hi Wendy, how are you?, I would like to put a request in for the window on the black smith building facing the gazebo. Due to Covid times I would like to put a take out window in that same spot and not disrupt the building. We found it very confusing for people to do the distancing inside. We would also like to make sure people are aware of the window and put a nice awning up over the window so there not standing in the rain. Can you please let me know what the thoughts of this would be.

Thank you,
Karen Murphy

mayor@kensington.ca

From: Kensington and Area Chamber Of Commerce
<kensingtonandareachamber@gmail.com>
Sent: April 16, 2021 1:31 PM
To: mayor@kensington.ca
Subject: KACC PRESIDENT'S DINNER INVITATION

Correspondence



April 15, 2021

Dear KACC Chamber Member

On behalf of the President and the Board of Directors of the Kensington and Area Chamber of Commerce, I would like to invite you to our Annual President's Dinner. The President's Dinner is an evening to celebrate and honor the President and the Board of Directors for all of their hard work and dedication and to get to know fellow Chamber members.

This years' event will be held on Thursday, May 13th at Clinton Hills from 6:00pm to 8:30pm. We will be holding the event within the regulations of the CPHO guidelines so a maximum of 50 tickets will be sold. Safety is a priority, so things will look a little different; we will be social distancing and will enjoy a meal and some networking safely. There will be some great items that you will have the opportunity to purchase tickets on and win at the end of the evening! If you have something that you would like to contribute towards this, please contact Julie!

The Kensington and Area Chamber of Commerce have been in operation since 1991 and the Board of Trade began in 1961. We are excited to celebrate these two milestones at this event and the members that make up the Chamber!

Wear your **KACC colours** to celebrate our **30th Anniversary** and join us for a fun evening! We would be honoured to have you and your business employees in attendance. **Early Bird tickets** are available until May 5th at a cost of \$55 (HST included) or a table of 6 for \$320 (HST included). If you are interested in purchasing tickets, please contact Julie at the Chamber office 902-836-3209; email kensingtonandareachamber@gmail.com, contact one of the Board members or purchased tickets [here](#).

Yours Sincerely,
Julie Corbett
Executive Director
Kensington and Area Chamber of Commerce

Presented for consideration:
Town of Kensington
 Mayor and Council

**Quality Care
 Close to Home**

Standing strong in
 the midst of
 uncertain times,
 equipped and ready
 to care for all
 Islanders.

Prince County
 Hospital is a
 certainty we all need.



The Heart of Our County

The Prince County Hospital (PCH) is truly the heart of our county and plays an essential role in the province. Each year, the number of patients coming through our doors is growing as is the need to stay current with technology upgrades and facility enhancements.

When you make a gift to the Prince County Hospital Foundation, you are investing in the people it serves. You are investing in your own community. In times of economic uncertainty, this is a sound investment. And you're showing your community that you care about them, their families, and their well-being, now and in the future.



Your hospital is a contributing factor in Prince County's prosperity. When deciding on a place to open a business or move your family, consideration is given to many things: proximity to schools, amenities, and hospitals are at the top of that list. We have a state of the art hospital, a jewel in the crown of our county. Hospital services continue to serve all Islanders and we continue to seek ways to grow and broaden our footprint in specialty services for patients. Some recent successes include:

- **Dialysis Unit at PCH** – Recent addition to PCH with increased beds and hours of services.
- **Ambulatory Care** – Added Space & Services. This project is now complete and offering more beds, increased privacy for the unit and the addition of a Women's Wellness component.
- **Surgical Services:** We have completely revamped our Operating Rooms at PCH with state of the art technology and in the last two years the hospital's Cardiac Monitoring System has been updated, as well.

We are always proud of advancements like this and the attentive staff and Physicians on hand that ensure our friends, neighbours and families are well cared for. It is important that we recognize that our hospital needs to continue to add new technologies and replace old ones if we are to consistently provide the type of care the people of Prince County and beyond expect and deserve.

Your GIFTS at work for Prince County Hospital

While 2020 brought great challenges in the world and in our own local communities, the generosity of Islanders was incredible, especially when it came to the needs of their hospital. The greatest needs throughout Prince County Hospital (PCH) topped \$1.5 million last year for a variety of important medical equipment. As the first quarter of the year brought much uncertainty, we cautiously looked ahead. Many of our regular fundraising activities were either postponed or cancelled while others were carefully planned with modifications. In the end, and thanks to the generosity of many people like you, the PCH Foundation succeeded in meeting the annual challenges of fulfilling the hospital's need for new and replacement medical equipment for patient care.

In April 2020, we changed gears for a short time to focus on additional equipment needed at PCH due to the potential impact of COVID-19. The list of needs was approximately \$70,000 and through our social media platforms we raised just over \$73,000. Funds raised were used for a Glidescope, Thermometers, a BiPap machine, an AirVo Unit and specialized Personal Protective Equipment.

The **Cardiac Monitoring System** was replaced over a two year period at a cost of \$820,000. The final phase in 2020 cost \$400,000 and focused on Maternal Child Care and the Endoscopy Unit.

The **PCH Laboratory** was in high demand last year, above and beyond their regular pace. The Lab requested a Complete Blood Count (CBC) Analyzer (\$300,000) as part of the 2020 campaign. A CBC is usually the first test requested by physicians to determine a patient's general health status.

OTHER IMPORTANT MEDICAL EQUIPMENT FOR PCH

- **PATIENT CHAIRS:** Emergency Dept chairs replaced - \$25,000.
- **DIALYSIS:** (1) treatment chair replaced every year - \$25,000.
- **HOSPITAL BEDS:** (3) Beds replaced - \$36,000.
- **MATERNAL CHILD CARE UNIT:** PCH welcomes an average of 500 babies each year. In 2020, the unit required \$116,100 for a Hearing Screener, a Birthing Bed, an Infant Warmer, Nitronox Wall Mount Blenders, and Sleeper Chairs for the suites.

REHABILITATION THERAPY: \$15,200 was needed in the Rehab Unit in 2020 including; a Bobath Table, Seating Assessment Kit and a Standing Frame used to support patients standing in 3 easy steps.

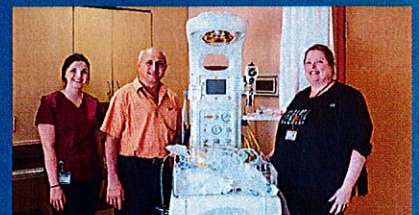
GENERAL NURSING CARE: There are many items ordered every year that benefit ALL patients, in all PCH units. For example we replaced all thermometers at PCH last year at a cost of \$30,000 along with a number of ceiling lifts.



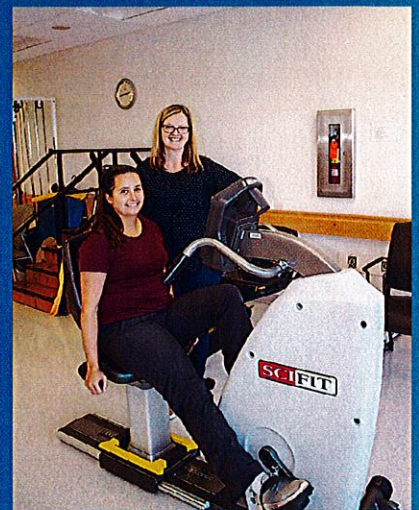
Patient beds



Dialysis Machine



Infant Warmer



Rehab Therapy

Impact of Your Giving

Since 2000, the Town of Kensington has been a staunch supporter of the Prince County Hospital Foundation. In total, you have made gifts to the tune of \$91,646. Your support was instrumental in opening the doors of the new Prince County Hospital with a significant leadership pledge of \$50,000 and to many initiatives thereafter. The Town of Kensington is acknowledged on our donor recognition wall under the category *Provider*. A more fitting name for your support could not be found.



Andrea Wile: Patient, Nurse Manager, and PCH Foundation Board Member. Andrea's story is told in Caring Connections (enclosed)

The Town's support has certainly been impactful at this hospital in every respect, much like this hospital has been for our community. Your support has not only led to the creation of our new hospital but it has a great bearing on the medical advancements made possible.

Following the completion of your pledge to the hospital's Capital Campaign, we were delighted for your commitment of \$30,000 over a ten year period. This pledge was fulfilled with the last payment made in 2020. The Town of Kensington has been a significant financial support over the past 21 years and we thank you.

In 2021, the greatest needs have been identified at PCH to the tune of **\$1,788,500** with focus is on multiple items needed throughout the hospital including:

- **Diagnostic Imaging** - Replacement of Digital Mammography Unit - \$600,000
- **Maternal Child Care Unit** - Needs an Infant Warmer and sleeper chairs - \$4,000
- **ECG Equipment** - \$125,000
- **Transport Ventilators** for various units - \$138,000

Enclosed in this package you will find a copy of our most recent newsletter – Caring Connections. Inside we have taken care to detail this year's Vital Signs appeal with a specific focus on Digital Mammography

MAKING A DIFFERENCE - TOGETHER

Sources of Funding

Prince County Hospital Foundation relies on the community for support in its fundraising efforts and many factors contribute to a successful fundraising year. At the PCH Foundation, we have a generous mix of fundraising programs, events and activities that collectively help us to equip our hospital. Each spring we organize a mail campaign that appeals to a large number of faithful donors. Our memorial giving program is another important way people choose to support PCH and we count on a variety of community events to ensure we are connecting with as many important and generous donors to this hospital as possible. And, we work closely each year with a number of businesses, organizations, service groups and community-minded individuals who choose to pledge to our hospital each year.

Importance of Your Support

Every dollar counts when facing significant medical equipment needs. Prince County Hospital has been a cornerstone in our county, impacting many lives across Prince Edward Island for over a century. Many thousands of patients are cared for at this hospital each year and with your help, we can ensure that your hospital continues to be outfitted with state of the art medical equipment.

Funding Request

The Town of Kensington has been a generous supporter of Prince County Hospital in the past. As we look to the future and the greatest needs in our hospital continue to grow, we would be delighted if you would continue your support by way of renewing a pledge and increasing your gift to **\$50,000 (over 10 years)** to help meet immediate and greatest needs, while impacting our plans for future years, as well.

And remember, 100% of your donation is used to ensure our hospital keeps pace with growing trends in technology and continues to provide quality care for all patients.

The Prince County Hospital helps the residents of Prince County in innumerable ways. In this time of uncertainty in the health care system, this pledged gift from the Town of Kensington will help to ensure that patients in our community have access to the best medical equipment possible, here at PCH, now and in the future.

We thank you sincerely for your help in the past and for your understanding of the importance of our healthcare initiatives which have such an impact in our community.



Heather Matheson
Managing Director

Prince County Hospital Foundation

About PCH Foundation: The Prince County Hospital Foundation exists solely to raise funds for the medical equipment needed at PCH. Serving patients from across Prince Edward Island, PCH is a major referral centre and it is imperative that we have up to date medical equipment. The Foundation is governed by a volunteer board of directors that represent geographical areas in Prince & Queens County. The Foundation's leadership is focused on ensuring that our hospital continues to provide first-rate health care and is dedicated to raising the much needed financial resources to support hospital services.