



***Tentative Agenda for Committee of
Council Agenda***

Monday, January 28, 2019 @ 6:30 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – January 28, 2019 – 6:30 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

- a. Shelley Cole, from the Kensington Scouting Group, has requested to present information to Town Council on their upcoming 'Good Turn Week' being held from April 15th to April 21st, 2019. The following website was provided by Ms. Cole to provide Councillors with helpful information around what 'Good Turn Week' is (<http://one.scouts.ca/goodturnweek/>).

5. Adoption of Previous Meeting Minutes – October 22, 2018

6. Business Arising from Minutes – October 22, 2018

7. Staff Reports

- a. CAO's Report
- b. Fire Department Statistical Report
- c. Police Department Statistical Report
- d. Development Permit Summary Report - *Nil*
- e. Bills List – Town
- f. Bills List – Water and Pollution Control Corporation
- g. Summary Income Statement
- h. Credit Union Centre Report

8. New Business

- a. COC Memo - Dangerous and Unsightly Property Bylaw - Draft
- b. COC Memo – Indian River Festival Sponsorship Proposal
- c. COC Memo - Fire Department Capital Purchases

9. Councillor Issues/Inquiries

10. Correspondence

11. In-Camera (Closed Session) - *Nil*

12. Adjournment

**Town of Kensington
Committee of Council Meeting
Monday, October 22, 2018
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Rodney Mann;
Councillors: Spencer, Doucette, Pickering, MacLean and
Mill

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Caseley

Visitors: Barry Murray & Johanna Kelly – Kensington North
Watersheds Association

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the agenda for the October 2018 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 Barry Murray, former Executive Director of the Kensington North Watersheds Association, provided Committee of Council with a presentation and update on the Kensington Wellfield Protection Plan.

Barry Murray and Johanna Kelly excused themselves from the Council Chamber.

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from September 24, 2018. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to receive the October 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to recommend to Town Council the adoption of the September 2018 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to recommend to Town Council the adoption of the September 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to receive the Development Permit Summary Report for October 2018 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Deputy Mayor Mann seconded by Councillor Doucette to recommend to Town Council the approval of the General Bills List for September 2018 in the amount of \$267,522.36. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for September 2018 in the amount of \$11,397.03. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for September 2018, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacLean, seconded by Councillor Mill to recommend to Town Council the adoption of the Credit Union Centre Report for September 2018, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

7.7.2 Mr. Baker noted he had received a complaint of stray baseballs landing in a neighbouring yard across Stewart Street.

8. New Business

8.1 KFD Policy and Standard Operating Guidelines

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

THAT Committee of Council recommend that Town Council give approval to the KFD Policy and Standard Operating Guidelines at the regular November 12, 2018 meeting.

Unanimously carried.

8.2 Accounts Receivable Policy

8.2.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

THAT Committee of Council recommend that Town Council give approval to the Accounts Receivable Policy at the regular November 12, 2018 meeting.

Unanimously carried.

8.3 Investing in Canada Infrastructure Program – Expressions of Interest

8.3.1 *Moved by Councillor Pickering, seconded by Councillor Spencer*

THAT Committee of Council recommend that Town Council submit the Investing in Canada Infrastructure Program - Expressions of Interest applications with the addition of a solar panel project for the Credit Union Centre. Final copies of the Expressions of Interest shall be presented to Town Council for review and approval. Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Deputy Mayor Mann inquired about the replacement of the emergency exit door between the Fitplex and the Credit Union Centre arena. Council directed staff to proceed with having the emergency exit door installed.

9.2 Mayor Caseley announced that the Town's Christmas Party will be held at Broadway 45 on Monday, December 3 at 6:00pm.

9.3 Mayor Caseley reminded Council that the Annual Christmas Parade is Sunday, December 2 at 5:00, everyone is encouraged to attend.

10. Correspondence

10.1 A memo from FPEIM with request for a host community for their Semi-Annual meeting in January. – *No action.*

10.2 A donation request from the IWK Foundation.

Moved by Councillor Spencer, seconded Councillor Doucette to recommend to Town Council that they approve a \$200.00 donation to the IWK Foundation. Unanimously carried.

10.3 Information from FPEIM regarding the FCM guide for municipalities on the elimination of the tax exemption for municipal officers.

11. In-Camera (Closed Session)

11.1 *Nil*

12. Adjournment

12.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:30 PM. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Committee of Council - January 2019		
Item #	Project/Task	Status
1	Emergency Measures Organization	An electrician has been contacted regarding costing a generator and any other electrical requirements around creating a warming centre at the Murray Christian Centre. Councillors have been requesting to consider and submit names of individuals who may be interested in taking on the Emergency Measures Coordinator.
2	Exempt Staffing Policy	Deferred to the 2019/20 fiscal year.
3	Strategic Tourism Expansion Program (ACOA) Application	I have requested the Chairperson of the STEP Working Committee to remove me from the Committee. The Working Committee will require considerable time and effort and as such, I felt it was more prudent to dedicate my time to Town owned projects.
4	Unsightly Premises Bylaw	A copy of the draft 'Dangerous and Unsightly Property Bylaw' has been circulated with the tentative agenda package. Review and a recommendation to Town Council to give the Bylaw first reading at the February regular meeting of Town Council is requested.
5	Financial Policy Development	Financial policies are being drafted by staff as time permits.
6	Access to Information and Protection of Privacy Bylaw	The deadline for the adoption of this Bylaw has been extended to June 23, 2019. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline. There was a great presentation provided at the recent semi-annual meeting of the FPEIM that will help guide staff through the process.
7	Records Retention and Disposition Bylaw	The deadline for the adoption of this Bylaw has been extended to June 23, 2019. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline.
8	Procurement Bylaw	The Bylaw is required under the new Municipal Government Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. In the interim staff will continue to work according to the Procurement Policy approved by Council.
9	Signage	Both map stop signs have now been installed at the rail yards. The 'slats' for the main roadside sign have all been manufactured and are currently being stored at the freight shed. The new signs will be installed and modifications made as soon as weather permits.
10	Wellfield Protection Plan	A draft of the Wellfield Protection Plan has been submitted by the Kensington North Watersheds Association and is currently being reviewed by staff. Once the document is in final draft form it will be circulated to Town Council for review and approval.
11	Strategic Plan Development	Work continues on the development of the Strategic Plan. Councillors are reminded of the upcoming session scheduled for Thursday, January 31st, 2019.
12	Victoria Street West Sidewalk Replacement	A meeting was held on Monday, January 14th with Stephen Yeo of the Provincial department of Transportation. We are informed that the project will proceed in the 2020 construction season (and will be completed prior to July 1). The province has agreed to design and tender the project on behalf of the town as they will be completing a storm sewer project at the same time.
13	Official Plan and Zoning Bylaw 5 Year Review	The project has been awarded to DV8 Consulting. A project kick-off meeting with the consultant is scheduled for Tuesday, January 29, 2019.
14	Asset Management	Work will continue on the development of an Asset Management Policy for the Town. It is hoped that a draft of the policy will be brought forward to the February Committee of Council meeting. It was originally intended to bring forward a draft policy to this meeting (January COC) however time did not permit its completion.
15	Indian River Festival MOU for Office Space	A memo and draft MOU have been circulated with the tentative agenda package.
16	Ballfield Batting Cages	The ball field batting cages were destroyed as a result of a winter storm in November of 2018. The cages were built by volunteers at some point in the past. Discussions have been held with the local minor ball association and further information will be brought forward for Council's consideration as discussions progress. It is apparent that the minor ball association does use the cages.
17	Snow and Ice Control Policy	It is intended that the Snow and Ice Control Policy will be reviewed by staff and brought to the February Committee of Council meeting for Committee's consideration.
18	Family and Friends Liquor License Transfer Request	The request was approved by Town Council and the letter of support was provided as directed.

Item #	Project/Task	Status
19	Ice time Donation - KAMHA Initiation Tournament	The President of the Minor Hockey Association has been advised that Town Council has approved the donation request.
20	Icy Parking Conditions at Credit Union Centre	I have spoke to Credit Union Centre staff about keeping an eye on the parking area and to advise public works staff when salt is required. It is hoped that this will alleviate any slippery conditions in the parking area. The contractor who clears snow at the Credit Union Centre spreads sand but does not salt.
21	Pleasant Street Icy Conditions (bottom)	Concerns were brought forward at January's Council meeting in regards to ice build-up at the bottom of Pleasant Street. Staff contacted the Department of Transportation about salting this area. Public Works staff will continue to monitor the area and will also salt as required.
22	Damage to Industrial Park Signs	Several slats have been removed from the sign and are slated for repair.
23	Replace Stop Sign at Town Hall Parking Lot	The stop sign coming out of the Town Hall Parking Lot was removed and will be replaced as the weather permits.
24	Concerns from the Men's Recreational Hockey League	A letter was drafted and forward to the President of the Men's Rec League. A copy of the letter has been provided to each Councillor.
25	Eating Disorder Awareness Week Proclamation	The proclamation has not yet been drafted. It will be completed and signed the week of January 28th.

Kensington Fire Department
Occurrence Report 2018

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	1	2	2			2	2		2	1	1		13	12.38%
Motor Vehicle Accident	1	2	5	1	4		5	2	2	3	2	2	29	27.62%
Emergency Response - Fuel Spill, etc							1		1	2	4	1	9	8.57%
Fire Related														
Smoke Investigation	1			1	1				1	1			5	5%
Outside Fire - Brush, Grass, Utility Pole, etc.				1	1	1		4					7	7%
Structure Fire - House, Building, Vehicle, etc.	2	1	3	1	2		2	3	3	1	1	2	21	20%
Alarms			1	1	1		4	4	1	1	4	2	19	18%
Total Fire Related	3	1	4	4	5	1	6	11	5	3	5	4	52	
Total Incidents	5	5	11	5	9	3	14	13	10	9	12	7	103	
Mutual Aid Call Out							1				1		2	2%
Total Incidents (Including Mutual Aid Provided by KFD)	5	5	11	5	9	3	15	13	10	9	13	7	105	100%
Mutual Aid Call in													0	
Average Firefighter Attendance	13	13	13	15	13	8	14	13	12	13	12	18		
Regular Monthly Training - No. of Firefighters	13	21	21	21	21	15	18	0	19	23	15	24		
Training School - Level 1, etc. - No. of Firefighters														
Call Area														
Kensington	2	2	2	1	2	1	2	1	4	2	2	2	23	22.33%
Malpeque CIC			1	1			5	4	1	1	2	1	16	15.53%
Zone's 1 to 5	3	3	8	3	7	2	7	8	5	6	7	4	63	61.17%
Other											1		1	0.97%

Police Department Occurrence Report Summary 2018														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		1		1				1		3	3		9	1.17%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	2	2	3	1	3	1	2	3	3	4	4	4	32	4.16%
Animal Calls	1					2	2	2	2				9	1.17%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	1		1		1	1			2	2		1	9	1.17%
Assistance Calls	8	10	17	18	13	11	19	20	13	8	14	16	167	21.69%
Breach of Peace	1		1	1				2		1			6	0.78%
Breach of Recognizance			1	2		1			1				5	0.65%
Break and Enter (business)					1					1			2	0.26%
Break and Enter (other)													0	0.00%
Break and Enter (residence)			1							1			2	0.26%
Carry concealed weapon													0	0.00%
Child Pornography			1							1			2	0.26%
Child Welfare						2							2	0.26%
Coroner's Act	1	3	1							1			6	0.78%
Crime Prevention						2							2	0.26%
Criminal Harassment					1		1						2	0.26%
Dangerous Driving		1	1				1	3					6	0.78%
Disturbing the Peace			1	1	1						1		4	0.52%
Dog Act			1		1	1		2		2			7	0.91%
Driving while disqualified											1	1	2	0.26%
Drug Charges	1	1								1		2	5	0.65%
Excise Act													0	0.00%
Fail to Comply Probation								1	1				2	0.26%
Fail to comply undertaking					1		2			1			4	0.52%
Fail to remain at scene of accident			1										1	0.13%
Family Relations Act	1	1		1		1							4	0.52%
Fingerprints taken													0	0.00%
Fire Prevention Act			1										1	0.13%
Firearm Act					1	2					1		4	0.52%

Police Department Occurrence Report Summary 2018														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Forcible confinement													0	0.00%
Fraud	2				1		1						4	0.52%
Harrassing Phone Calls	1			1	1		1		1				5	0.65%
Impaired Driver		1	1		2			1	4	1	1	1	12	1.56%
Information Files		2	1		1	1			1				6	0.78%
Injury Accidents													0	0.00%
Liquor Offences				1	1	1	1			2			6	0.78%
Litter Act													0	0.00%
Lost and Found	1	1	1	2	3	2	5	2		4	3	3	27	3.51%
Luring Minors													0	0.00%
Mental Health Act				4	1	3	1	3	2	3	1	4	22	2.86%
Mischief		1	3	1		2	1	2	2	1	1	1	13	1.69%
Motor Vehicle Accidents	1	2	3		3	1	2	2	2	2	4	3	25	3.25%
Motor Vehicle Act	8	3	6	6	5	5	8	8	6	6	3	3	67	8.70%
Municipal Bylaws			3	1		2	5	2	1	1		1	16	2.08%
Off Road Vehicle Act	1				1						1		3	0.39%
Other Criminal Code					1		1		1				3	0.39%
Person Reported Missing			1										1	0.13%
Possession of restricted weapon													0	0.00%
Property Check			1		2		2				1		6	0.78%
Resist Arrest													0	0.00%
Roadside Suspensions												1	1	0.13%
Robbery													0	0.00%
Sexual Assaults / Interference					1								1	0.13%
STEP (Integrated Traffic Enforcement)				1	2	1	1			1		2	8	1.04%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	2	1	2	1	1	2	1	2	2		16	2.08%
Theft Of Motor Vehicle											3		3	0.39%
Theft Over \$5000													0	0.00%
Theft Under \$5000	4	1		1	3		4	2	3	1	2	3	24	3.12%
Traffic Offences													0	0.00%
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats	1		2	1	1	1			1	2			9	1.17%

[illegible]

Police Report December 2018

KPS received 4 false alarms during the month.

December 2nd @ 2248hrs – Subway, member attended.

December 19th @ 0402 – KISH, member did not attend.

December 19th @ 1644hrs – KISH, member attended.

December 22nd @ 0021hrs – Subway, member attended.

Town of Kensington Bills List Dec 2018

Aaron Adams	TRAINING EXPENSE	\$116.75
ACT Hydraulics	1856	\$145.50
Amalgamated Dairies Limited	4918341024	\$59.26
Amalgamated Dairies Limited	4918348022	\$55.02
Amalgamated Dairies Limited	4918361014	\$29.65
Amalgamated Dairies Limited	4918355019	\$55.02
ADL Foods	2369721	\$914.78
ADL Foods	2370333	\$485.85
ADL Foods	2370592	\$152.68
ADL Foods	2370713	\$183.46
ADL Foods	2369723	\$521.41
ADL Foods	2369097	\$823.72
Aliant	6593255	\$30.48
Aliant	6590413	\$237.04
Andrew Griffin	DEC 2018 RRSP	\$505.98
Kensington Bedford Hockey Exchange	2019 DONATION	\$750.00
Bell Mobility	2-383211	\$201.25
Bell Mobility	2-1010680	\$51.75
Betty Miller	2018 DECORATING	\$40.00
Bev Semple	DEC CROSSWALK	\$60.00
Big Boot Shooting Club	174148	\$248.40
Brenda MacIsaac	DEC 2018 RRSP	\$284.08
Brenda MacIsaac	DEC 12 MILEAGE	\$47.00
Broadway 45 Catering	31759	\$1,298.70
Caitlyn Pocock	DEC CROSSWALK	\$10.00
Capital "T" Electric	635	\$568.21
CFCY 95.1	5573	\$125.06
CFCY 95.1	5199	\$124.20
CFCY 95.1	12838	\$124.49
Cheryl Simmonds	2018 DECORATING	\$40.00
Coast Tire & Auto Service	50705	\$594.48

Cogsdale	3028	\$7,139.35
Combat Computer Inc	047817	\$129.38
Commercial Construction	DEC 2018	\$3,133.75
Controls & Equipment	38428	\$543.95
Cory Montgomery	2018 DECORATING	\$25.00
Cumings Fire & Safety Equipment Ltd	CO68750	\$43.70
Canadian Union of Public Employees	DEC 2018 DUES	\$568.98
D.W Mechanical	1695	\$201.25
D.W Mechanical	1696	\$120.75
D.W Mechanical	1697	\$563.50
Eastlink	07276858	\$91.88
Eastlink	07277145	\$23.57
Eastlink	07276544	\$667.73
Eastlink	07118643	\$99.99
Eastlink	06993859	\$89.64
Eastlink	07065140	\$135.59
Eastlink	07175972	\$66.07
Eddie Arsenault	646060	\$1,150.00
Elizabeth Hubley	JAN 2019 RENT	\$805.00
FCM	15041-T9B6S4	\$462.00
Frito Lay Canada	43752649	\$163.83
Frito Lay Canada	43752778	\$151.34
Frontline Outfitters	39951	\$189.96
Frontline Outfitters	39702	\$219.71
Frontline Outfitters	39701	\$592.24
Frontline Outfitters	39592	\$323.61
Frontline Outfitters	39591	\$535.91
G. LeBlanc Fire Truck Repair Ltd	11725	\$1,165.68
G. LeBlanc Fire Truck Repair Ltd	11724	\$1,164.25
Garth Toombs	2018 DECORATING	\$40.00
Geo Net Technologies Inc	2441	\$5,750.00
Geoff Baker	DEC 2018 MILEAGE	\$308.32
GeoLinc	DEC 5, 2018	\$100.00
Greco Pizza	DEC 19, 2018	\$39.09

Irving Oil	346198	\$286.95
Irving Oil	525130	\$242.01
Irving Oil	452389	\$785.74
Irving Oil	32676848	\$196.83
Irving Oil	32706429	\$233.76
Irving Oil	225014	\$653.55
Irving Oil	235704	\$60.16
Irving Oil	626111	\$107.60
Irving Oil	625049	\$432.27
Irving Oil	730585	\$128.17
Irving Oil	729886	\$84.66
Irving Oil	731071	\$10.91
Irving Oil	32699946	\$141.76
Irving Oil	32712956	\$209.74
Irving Oil	320036	\$212.98
Irving Oil	26902	\$600.17
Irving Oil	25306	\$215.60
Irving Oil	655299	\$261.91
Irving Oil	352642	\$474.80
Irving Oil	525122	\$513.39
Irving Oil	523970	\$355.24
Irving Oil	152020	\$759.01
Irving Oil	123084	\$450.47
Irving Oil	949459	\$650.78
Irving Oil	947238	\$138.81
Irving Oil	747913	\$347.99
Irving Oil	143391	\$88.76
Island First Aid Service	SI-9859	\$52.67
Island Petroleum	9495	\$500.14
Island Petroleum	9496	\$367.40
Island Petroleum	9498	\$282.61
Island Petroleum	9497	\$647.73
Island Petroleum	9501	\$434.04
Island Petroleum	9502	\$355.87

Island Petroleum	9499	\$388.04
Island Petroleum	9500	\$192.06
Jack Spencer	DEC CROSSWALK	\$60.00
Jamie Perry	DEC 2018 CROSSWALK	\$100.00
Kays Wholesale	Z02489	\$269.94
Kensington Agricultural Services	19694	\$6.14
Kensington Agricultural Services	19603	\$38.24
Kent Building Supplies	1118295	\$3.27
Kent Building Supplies	1118442	\$5.92
Kent Building Supplies	1116538	\$33.76
Kent Building Supplies	1117262	\$21.02
Kent Building Supplies	1121158	\$10.73
Kent Building Supplies	1120849	\$66.63
Kenway Inc	2018 DECORATING	\$40.00
K'Town Auto Parts	14901/5	\$13.47
K'Town Auto Parts	14807/5	\$32.04
Langille Sharpening Service Inc	61815	\$172.50
Lt. Col. E. W Johnstone Branch 9	506158	\$175.00
Lewis Sutherland	DEC 2018 RRSP	\$628.20
Lewis Sutherland	DEC 2018 MILEAGE	\$124.55
Linkletter's Welding Ltd	401189	\$33.82
MacInnis Express (1983) Ltd	196569	\$213.90
Maritime Electric	SPEED RADAR DEC 18	\$105.13
Maritime Electric	CAR CHARGER DEC 18	\$30.90
Maritime Electric	TRAIN STN DEC 18	\$610.64
Maritime Electric	STREET LIGHTS DEC 18	\$2,912.82
Maritime Electric	FIRE HALL DEC 18	\$380.62
Maritime Electric	EVK POOL DEC 18	\$68.08
Maritime Electric	ART CO-OP DEC 18	\$304.42
Maritime Electric	LIBRARY DEC 18	\$228.62
Maritime Electric	TOWN HALL DEC 18	\$1,532.17
Maritime Electric	SENIOR CO-OP DEC 18	\$55.28
Maritime Electric	CUC SIGN DEC18	\$92.67
Maritime Electric	CUC RINK DEC 18	\$8,639.12

Maritime Electric	CUC BALLFIELD DEC 18	\$28.26
Maritime Electric	PW SHOP DEC 18	\$257.88
Maritime Electric	20 STEWART ST DEC18	\$71.24
Mary's Bake Shoppe	23	\$24.10
Mary's Bake Shoppe	DEC 1, 2018	\$265.50
Mary's Bake Shoppe	20 DEC 5, 2018	\$62.80
Mary's Bake Shoppe	31	\$32.00
Malpeque Bay Credit Union	DEC 2018 RRSP	\$1,613.80
Medacom Atlantic Inc	10372	\$251.16
Metro Distributing	8958	\$718.75
Mid Isle Electric	7610	\$582.13
Minister of Finance	305804	\$225.00
Minister of Finance	ORIENTATION SESSION	\$230.00
Minister of Finance	305479	\$86.25
Minister of Finance	305655	\$86.25
MJS Marketing & Promotions	2652007	\$690.00
MJS Marketing & Promotions	2651013	\$51.75
MJS Marketing & Promotions	2651024	\$287.50
Orkin Canada	8980972	\$67.28
Orkin Canada	8981042	\$28.75
PEI Association of Exhibitions	122	\$400.00
Pitney Bowes	3200993350	\$33.53
Pitney Bowes	3200978953	\$161.01
Prince County Trophy	011579	\$59.80
Princess Auto	235677	\$185.07
Princess Auto	235674	\$287.49
Robert Wood	DEC 2018 MILEAGE	\$150.00
Rogers Electrical Wholesale Ltd	253459	\$137.97
Rowan Caseley	DEC 2018 MILEAGE	\$122.49
Saltwire Network	17319	\$172.50
Saltwire Network	SM00017142	\$235.75
Saunders Equipment Ltd	74213	\$1,168.54
Saunders Equipment Ltd	74145	\$351.10
Mikes Independent	01 0009	\$47.15

Mikes Independent	01 7309	\$39.63
Scotia Securities	D KILLAM DEC 18 RRSP	\$422.42
Scotiabank Visa	PIC MONKEY 54363	\$47.88
Scotiabank Visa	TIM HORTONS DEC 5	\$43.68
Scotiabank Visa	ANNUAL FEE DEC 2018	\$75.00
Scotiabank Visa	LOTUS GARDEN DEC 19	\$69.00
Scotiabank Visa	SUBWAY DEC 19, 2018	\$57.68
Scotiabank Visa	CANADIAN TIRE DEC 18	\$90.78
Scotiabank Visa	ISLAND STONE PUB DEC	\$203.55
Scotiabank Visa	FIRST DATA PAPER	\$69.00
Sherry's Heating Service	2478	\$367.50
Spring Valley Building Centre Ltd	199623	\$83.49
Spring Valley Building Centre Ltd	763646	\$129.15
Spring Valley Building Centre Ltd	200064	\$83.49
Spring Valley Building Centre Ltd	200171	\$83.49
Spring Valley Building Centre Ltd	199920	\$35.62
Spring Valley Building Centre Ltd	199824	\$83.49
Staples	550308-2958A	\$446.03
Staples	550299-8792V	\$248.64
Staples	DEC 5, 2018	\$270.24
Steven Harding	2018 DECORATING	\$40.00
Stuart Brookins	2018 DECORATING	\$40.00
Suncor Energy Products Partnership	DEC 2018	\$932.23
Superior Sanitation	663305	\$207.00
Superior Sanitation	663304	\$230.00
Superior Sanitation	663303	\$184.00
Superior Sanitation	663302	\$80.50
Telus	DEC 2018	\$788.87
Traci Campbell	DEC AEROBICS	\$286.00
Vail's Fabric Services Ltd	315145	\$104.42
Vail's Fabric Services Ltd	318958	\$104.42
Vicki MacEachern	DEC 10 MILEAGE	\$47.00
Water & Pollution Control Corporation	DEC 2018	\$243.87
Yellow Pages Group	18-6751860	\$22.08

Subtotal		<div><div></div><div>\$79,996.37</div><div></div></div>
Dec Payroll		\$115,766.83
Capital Purchases		
Combat Computer Inc	047815	\$3,528.42
HMS Office Supplies Ltd	760936	\$2,988.85
Subtotal Capital		<div><div></div><div>\$6,517.27</div><div></div></div>
Total Dec Bills		<div><div></div><div>\$202,280.47</div><div></div></div>

Water and Pollution Control Corporation Bills List Dec 2018

Eldon Champion	003140	\$8.72
Aliant	6592670	\$123.28
Aliant	6554740	\$138.46
Aliant	6621922	\$138.46
Campbell's Plumbing and Heating	10080	\$172.50
Combat Computer Inc	047816	\$107.81
Kensington Country Store	02810056184	\$72.35
Kensington Country Store	02810056188	\$31.05
Kensington Septic Service	3226	\$805.00
Kensington Septic Service	3211	\$172.50
Maritime Electric	SEWER PUMP DEC 18	\$92.47
Maritime Electric	SEW LIFT STN DEC 18	\$277.18
Maritime Electric	WELL #3 DEC 18	\$534.36
Maritime Electric	SEWER TREAT DEC 18	\$91.57
Maritime Electric	WATER TOWER DEC 18	\$167.45
Maritime Electric	PUMP EAST #2 DEC 18	\$248.73
Maritime Electric	PUMP WEST #1 DEC 18	\$573.05
Maritime Electric	PUMP CNT BLDG DEC 18	\$218.45
Minister of Finance	181203070	\$368.00
Moase Plumbing & Heating	29335	\$1,265.00
MPWWA	7443	\$134.23
Rogers Plumbing & Heating	12920	\$224.25
Total W&S Bills		\$5,964.87

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Dec 2018

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$89,679.44	\$103,464.00	-\$13,784.56	\$1,104,931.02	\$1,055,613.00	\$49,318.02	\$1,316,202.00	84%
Police Service	\$1,527.35	\$4,000.00	-\$2,472.65	\$27,550.05	\$48,000.00	-\$20,449.95	\$60,000.00	46%
Town Hall Rent	\$7,762.15	\$7,842.00	-\$79.85	\$98,517.59	\$94,104.00	\$4,413.59	\$117,630.00	84%
Recreation	\$0.00	\$0.00	\$0.00	\$3,885.00	\$2,250.00	\$1,635.00	\$2,250.00	173%
Sales of Service	\$24,071.80	\$36,200.00	-\$12,128.20	\$428,473.40	\$438,900.00	-\$10,426.60	\$548,900.00	78%
Subtotal Revenue	\$123,040.74	\$151,506.00	-\$28,465.26	\$1,663,357.06	\$1,638,867.00	\$24,490.06	\$2,044,982.00	81%
GENERAL EXPENSES								
Town Hall	\$14,024.36	\$12,222.00	\$1,802.36	\$167,503.05	\$145,817.00	\$21,686.05	\$181,802.00	92%
General Town	\$50,760.72	\$38,955.00	\$11,805.72	\$485,523.31	\$476,700.00	\$8,823.31	\$642,995.00	76%
Police Department	\$40,103.74	\$54,263.00	-\$14,159.26	\$496,258.40	\$444,217.00	\$52,041.40	\$553,994.00	90%
Public Works	\$17,829.15	\$21,517.00	-\$3,687.85	\$161,870.27	\$198,407.00	-\$36,536.73	\$246,897.00	66%
Train Station	\$2,277.24	\$2,385.00	-\$107.76	\$32,755.41	\$27,795.00	\$4,960.41	\$35,700.00	92%
Recreation & Park	\$2,824.20	\$1,525.00	\$1,299.20	\$74,872.15	\$72,750.00	\$2,122.15	\$81,825.00	92%
Sales of Service	\$17,673.27	\$21,519.00	-\$3,845.73	\$196,537.28	\$186,693.00	\$9,844.28	\$233,563.00	84%
Subtotal Expenses	\$145,492.68	\$152,386.00	-\$6,893.32	\$1,615,319.87	\$1,552,379.00	\$62,940.87	\$1,976,776.00	84%
Net Income (Deficit)	-\$22,451.94	-\$880.00	-\$21,571.94	\$48,037.19	\$86,488.00	-\$38,450.81		
Credit Union Centre								
Credit Union Centre Revenue	\$36,506.13	\$34,100.00	\$2,406.13	\$385,337.08	\$391,900.00	-\$6,562.92	\$510,700.00	75%
Credit Union Centre Expenses	\$38,097.00	\$31,740.00	\$6,357.00	\$354,517.40	\$363,536.00	-\$9,018.60	\$479,186.00	74%
Net Income (Deficit)	-\$1,590.87	\$2,360.00	-\$3,950.87	\$30,819.68	\$28,364.00	\$2,455.68		
Fire Department								
Fire Revenues	\$20,770.33	\$20,613.00	\$157.33	\$249,244.01	\$247,356.00	\$1,888.01	\$309,195.00	81%
Fire Department Expenses	\$21,786.30	\$18,987.00	\$2,799.30	\$239,343.29	\$247,356.00	-\$8,012.71	\$309,195.00	77%
Net Income (Deficit)	-\$1,015.97	\$1,626.00	-\$2,641.97	\$9,900.72	\$0.00	\$9,900.72		
Consolidated Net Income (Deficit)	-\$25,058.78	\$3,106.00	-\$28,164.78	\$88,757.59	\$114,852.00	-\$26,094.41		
							\$99,720.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,762.19	\$47,762.00	\$1,000.19	\$578,538.64	\$573,144.00	\$5,394.64	\$716,503.00	81%
Water & Sewer Expenses	\$46,260.72	\$46,277.00	-\$16.28	\$584,990.12	\$573,217.00	\$11,773.12	\$712,537.00	82%
Water & Sewer Net Income (Deficit)	\$2,501.47	\$1,485.00	\$1,016.47	-\$6,451.48	-\$73.00	-\$6,378.48		
							\$3,966.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: DECEMBER 2018 CREDIT UNION CENTRE REPORT
DATE:
ATTACHMENT: STATISTICAL REPORT

December 2018

Fitplex

Programming: Aerobics Programming

Tuesday	6.30pm	Hi Lo	Traci Campbell
Thursday	6.30pm	Boxer Fit	Traci Campbell
Saturday	8.30am	Multi Fit	Traci Campbell

Mondays and Wednesdays Kensington Wild off Ice training 6.00-7.00pm

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Capital Requirements for Fitplex: (In priority order with estimated approximate costs)

1. Emergency exit door with crash bar (\$2000.00 - \$2500.00)
2. Cable Cross over Machine: (replacement of current unit which is over 30 years old) (\$5100.00)
3. Recumbent Bike (\$2500.00)
4. Upright Bike (\$2300.00)
5. Replace current lighting with LED units (Cost TBD) (currently 28 fixtures)

6. Replace Carpet at entrance with rubber matting similar to aerobics flooring. (\$6500.00 plus installation)

Arena

- Two storm days in December in which the arena was not opened.
- Kensington Wild played 4 home games in Dec
- Kensington Vipers played 4 home games in Dec
- Warm room construction was completed and has been a popular place since opening, with large numbers using during minor hockey times and has regular use during Wild and Vipers Games. No issues with regards to disrespecting the space.
- Outdoor light above the credit union Centre sign was replaced with a LED fixture by Mid Isle Electric.
- Saunders equipment is looking into a fix for the Zamboni auger as the noise level is loud at times, it is a warranty item and when a fix is determined they will replace.
- Electrical Panel upgrade is being priced by Mid Isle Electric as current panel is full and breakers are tripping when additional electric heat or power is added. (heater for penalty box during tournaments, heater in area where music is played for games, for example)

Capital Requirements for Arena: (In priority order with estimated approximate costs)

1. Electrical Panel Upgrade (Cost TBD) Mid Isle Electric quoting
2. Ice Plant - New Condenser (replacing current unit which is 20 years old) recommended by Black and MacDonald (Cost TBD) (current model costed \$30,000.00)
3. Compressor number 1 motor rebuilt in off-season.(six years old but used 8 months a year compared to 6 months on old compressors) recommended by Black and MacDonald (Cost TBD)
4. Score Clock replacement (\$9700.00 plus installation)
5. Repair to exterior above window siding pulled out (Cost TBD)
6. Rebuild home and away bench areas (\$5000.00)
7. Replace Arena lighting with LED fixtures (Cost TBD) Mid Isle quoting

8. New Boards replace current wood model with metal (\$150,000.00)
9. Gutter replacement on Arena and roof assessment (Cost TBD)
10. Paint exterior of Building (Cost TBD)
11. Parking lot re-paved (Cost TBD)

Kensington Cash

December, 2018	\$200.00
	\$210.00
	\$210.00
	<u>\$220.00</u>

Total \$840.00

Ball Fields

- Minor Balls Pitching cage has completely collapsed and damaged in wind and snow storm in November. Minor ball has indicated that the cage was used by their teams to warmup the pitchers and realize it was built by minor ball volunteers years ago. They are meeting in January 2019 and will respond with a direction for Town Council to consider.

Capital List for Ballfields: (In priority Order with estimated approximate costs)

1. Regrade and add rock dust to Don Clark field (\$6000.00)
2. Rebuild Pitching cage (Cost TBD)
3. Higher Fencing on Don Clark Field to reduce home run balls going into neighbours yards (Cost TBD) Being quoted by Eastern Fencing.

Senior Center

Nothing to report

Capital List for Seniors Center: (In priority Order with estimated approximate costs)

1. Heat Pump\ furnace upgrade (\$4500.00 heat pump and \$4000.00 new furnace)

Upcoming Events

Midget 'A' Tournament Jan 18-20,2019

Bedford Exchange end of Jan 2019

ADL Ice competition Feb 2019

Minor Hockey Provincials Tournament March 2019

Novice 'A' Tournament Booked for April 2019

Atom 'A' Tournament Booked for April, 2019

Kensington Vipers Jr b Team will be hosting the Don Johnson Memorial Cup Atlantics in April 23-28, 2019.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2018

[illegible]

Town of Kensington Credit Union Centre Monthly Statistical Data 2017

[illegible]

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: DANGEROUS AND UNSIGHTLY PROPERTY BYLAW
DATE: 2019-01-22
ATTACHMENTS: **DANGEROUS AND UNSIGHTLY PROPERTY BYLAW - DRAFT**

Background

At the regular monthly Council meeting in December of 2018, Council directed staff to draft a new Dangerous and Unsightly Property Bylaw for the town that is compliant with the new *Municipal Government Act*.

Section 180 of the *Act* states that:

“A council may pass bylaws and provide services for municipal purposes respecting

- (i) Nuisances, loitering, dangerous and unsightly property, noise pollution and waste in or on public or private property.”*

The current “Town of Kensington Unsightly Premises Bylaw” was found to be in non-compliance with the current (and former) legislation primarily because it afforded an Inspector authorization to enter privately owned property to take certain actions, however the enabling legislation did not provide the Town with that level of authority. Entering private property to enable an action could only be provided through an appropriate court order.

The new *Municipal Government Act* provides Council with the appropriate authorities to take certain actions in relation to an unsightly property, including, by resolution, authorizing an Inspector to enter a property.

Legislative Authority

The following sections of the Municipal Government Act apply to the enforcement of, among other bylaws and regulations, a Dangerous and Unsightly Property Bylaw:

236. Notice for inspection and enforcement

(1) Where this or another Act or a bylaw authorizes or requires an enforcement officer or an employee of a municipality to

- (a) inspect anything;
- (b) remedy anything;

- (c) enforce anything; or
- (d) do anything required to be done by the municipality,

the enforcement officer or employee of the municipality may, after giving not less than 24 hours' notice to the owner or occupier of land or a building or other structure, take an action specified in subsection (2).

Powers

(2) An enforcement officer or employee of a municipality may, on notice in accordance with subsection (1),

- (a) enter the land, building or structure referred to in subsection (1) at any reasonable time and carry out the inspection, enforcement or action authorized or required by this or another Act or bylaw;
- (b) require that anything be produced to assist in the inspection, remedy, enforcement or action; and
- (c) make copies of anything related to the inspection, remedy, enforcement or action.

238. Order by municipality to remedy contravention

(1) Where an enforcement officer or employee referred to in section 236 determines that a person is contravening a provision of a bylaw or this or another Act that the municipality is authorized to enforce, the enforcement officer or employee may, in writing,

- (a) order the person to stop doing something, or to change the way in which the person is doing it;
- (b) order the person to take any action or measure necessary to remedy the contravention of the Act or bylaw, and, if necessary, to prevent a *re*-occurrence of the contravention;
- (c) if authorized by a resolution of council, order the removal or demolition of a building or other structure that has been erected or placed in contravention of a bylaw;
- (d) state a time within which the person shall comply with the order; and
- (e) state that if the person does not comply with the order within a specified time, the municipality shall take the action or measure at the expense of the person.

Recommendation

That Committee of Council review the draft “Dangerous and Unsightly Property Bylaw” and recommend that first reading be given to the Bylaw at the February regular meeting of Council.



**DANGEROUS AND UNSIGHTLY PROPERTY BYLAW
BYLAW # 2019-01**

**A BYLAW TO REGULATE DANGEROUS AND UNSIGHTLY PROPERTY IN
THE TOWN OF KENSINGTON, PROVINCE OF PRINCE EDWARD ISLAND.**

BE IT ENACTED by the Council of the Town of Kensington, in the Province of Prince Edward Island, as follows:

1. Citation

- 1.1 This bylaw may be cited as “The Town of Kensington Dangerous and Unsightly Property Bylaw”.

2. Scope

- 2.1 This Bylaw shall apply to all property in the Town of Kensington.

3. Authority

- 3.1 Section 180 of the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1 authorizes Town Council to pass a bylaw respecting dangerous and unsightly property in the Town of Kensington.

4. Definitions

- 4.1 In this bylaw:
- a) “Act” means the *Municipal Government Act*, R.S.P.E.I. 1988, c M-12.1.
 - b) “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Kensington as appointed by Council under clause 86(2)(c) of the *Municipal Government Act*.

- c) "Council" means the Mayor and other members of the Council of the Town of Kensington.
- d) "Dangerous Building" includes:
- i. A building where the walls or other vertical structural members list, lean or buckle to such an extent that it presents a danger to the occupants or other persons or property;
 - ii. A building which shows clear damage or deterioration of the foundation supporting member or members;
 - iii. A building which has improperly distributed loads upon the floor or roofs or structural supporting members or in which the same are overloaded, or which has insufficient strength to be reasonably safe for the intended use or occupation;
 - iv. A building which has:
 - A. Become dangerous to life, safety, or the health and welfare of the occupants or the general public; or
 - B. Deteriorated so as to substantially depreciate the value of the property in the vicinity; or
 - C. Become a detriment to the general appearance of the Town.
- e) "Derelict Motor Vehicle" means a used motor vehicle or the body or chassis of a used motor vehicle that:
- i. Is not in operating condition, by reason of removed wheels, motor, transmission or functioning equipment necessary for its operation; or
 - ii. Is rusted, wrecked or partly wrecked, or is dismantled or partly dismantled; and is not insured and/or registered under the Highway Traffic Act, R.S.P.E.I. 1988, c. H-5 and does not have a current, valid license plate attached to it; and has been entirely or partially located outside of a building for more than one month.
- f) "Inspector" means the person who is designated to carry out the duties assigned by Council pursuant to this bylaw.
- g) "Litter" means any rubbish, refuse, garbage, waste materials, papers, packages, containers, bottles, cans or parts thereof and any article, product, machinery, mobile homes, or other manufactured goods which are dumped, discarded, abandoned or otherwise disposed of.

- h) “Owner” means a person or corporation listed as the property owner in the Assessment Roll, as amended from time to time, and includes a part owner, joint tenant, tenant-in-common, executor, administrator, trustee, agent or other person managing a property for the registered property owner, but does not include a lessee or renter.
- i) “Property” means a parcel of land and includes all or any part of trees, buildings, structures, foundations, scaffolding, fences, excavations, depressions, drains, ditches, culverts, wells, or loose impediments.
- j) “Town” means the Town of Kensington.
- k) “Unsightly Property” means any property or part thereof upon which there is visual evidence of a lack of general maintenance and upkeep due to the presence of litter, derelict motor vehicle(s) or dangerous buildings or structures.
- l) “Vacant Building” means any building which is unoccupied for a period of twelve (12) consecutive months.

5. Administration

- 5.1 Council may appoint one or more inspectors to administer this Bylaw, who shall report to the Chief Administrative Officer.

6. Property Standards

- 6.1 No Owner of a property shall permit the property or any building thereon to be or become unsightly, a fire hazard or otherwise dangerous.
- 6.2 Grass on any property, except for that property or any part thereof being used for agricultural purposes, natural parklands, trails or ditches, shall be maintained at a height of 20 centimetres (8 inches) or less.
- 6.3 No derelict motor vehicle shall be parked, stored or left on any property.
- 6.4 All property shall be kept clean and free of:
 - a) Objects and conditions that may create fire, health, dangerous, or accident hazards; and
 - b) Litter.
- 6.5 All doors, windows and other openings on vacant buildings shall be secured and locked to prevent unauthorized entry.

- 6.6 In the event property damage or unauthorized entry occurs after the measures in section 6.5 above have been implemented, Council may issue a Notice to the owner requiring the doors and windows or other openings to be covered with a solid wooden material or to secure the land upon which the vacant building is located with a fence at least 1.5 metres in height.
- 6.7 Where wooden material is used to secure a vacant building, it shall be painted to match the trim colour or exterior wall colour of the vacant building and all material used to cover the openings must properly fit inside the outer window, door trim or other opening.
- 6.8 Where a property or building has been secured pursuant to section 6.6 for more than eighteen (18) months, Council may order the building to be repaired or demolished in accordance with Part 7 of this Bylaw.

7. Standard for Repair, Vacation or Demolition

- 7.1 The following standards shall be applied by Council in ordering the repair, vacation or demolition of Property:
- a) Any property that is in a condition that makes it dangerous to the health, safety or general welfare of its occupants, or has a dangerous building, shall be ordered vacated;
 - b) And property that can reasonably be brought into compliance with the requirements of this bylaw shall be ordered repaired;
 - c) And property that cannot reasonably be repaired or that has been ordered repaired but repairs have not been completed by the deadline set out in the Notice made pursuant to subsection 8.3, or before the expiration of any extension period granted pursuant to section 8.7, shall be ordered demolished.
- 7.2 In addition to any Notice which may be issued pursuant to Part 8, the Inspector shall place the following “Dangerous Building Notice” on any building that Council has determined is a dangerous building:

“This Building has been found to be a Dangerous Building pursuant to the Town of Kensington Dangerous and Unsightly Property Bylaw. Pursuant to the Bylaw, this Notice is to remain on this building until it is vacated, repaired, or demolished in accordance with the Notice which has been given to the Owner of this Building. It is unlawful to remove this Notice until such Notice is complied with.”

8. Enforcement Standards

- 8.1 The Inspector or his designate may enter onto and inspect any property where, in the inspector's opinion such property violates any of the provisions of this Bylaw.
- 8.2 Where, in the opinion of the Inspector or his designate, any property does not meet the requirements of this bylaw, the Inspector or his designate shall issue a Notice pursuant to section 8.3.
- 8.3 The Notice shall be issued to the owner and shall:
- a) Be in writing;
 - b) State in which respect(s) the property does not meet the requirements of this Bylaw and what must be done to the property to bring it into compliance with the requirements of this Bylaw; and
 - c) State the date in which the property shall be brought into compliance with the requirements of this Bylaw, which date is not to exceed thirty (30) days from the date the Notice is deemed to be served pursuant to section 8.5.
- 8.4 The notice shall be served:
- a) By personal delivery of the Notice to the owner; or
 - b) By depositing the notice in the mail by certified letter to the address of the owner; or
 - c) By posting the Notice in a conspicuous place on the property.
- 8.5 The date of service of the notice is deemed to be:
- a) In section 8.4(a), the date of delivery of the Notice to the owner;
 - b) In section 8.4(b), the date stated in an acknowledgement card received from Canada Post for a registered letter which indicates the date the card is receipted;
 - c) In Subsection 8.4(c), the date the Notice is posted on the property.
- 8.6 Proof of personal service of the Notice under subsection 8.4(a), or proof of the posting of the Notice under subsection 8.4(c), may be an affidavit of the person serving or posting the notice, which affidavit shall set forth the manner in which service was made and the time and date of service.

- 8.7 The Inspector may extend the time for compliance with any Notice issued pursuant to this part, provided there is evidence of intent to comply with any such Notice and reasonable cause exists to prevent immediate compliance.

9. Non-Compliance

- 9.1 Where the owner of the property upon whom a Notice pursuant to section 8 has been served, does not comply with the requirements of such Notice the Inspector shall immediately notify Council who may, by resolution, authorize it's Inspector, or a contractor directed by the Inspector, to enter the property without written warrant or other legal process, and thereupon carry out any and all works as stated in the Notice in order to bring the property into compliance with the requirements of this Bylaw.
- 9.2 A resolution passed by Council under section 9.1 shall be in effect for twenty-four (24) months from the date of passing and enables the Inspector to re-enter the property at any time to remedy a recurring condition.
- 9.3 The Inspector or his designate shall cause the costs of such vacation, repair or demolition or other work done to be charged to the owner, and failing receipt of payment within thirty (30) days therefrom from the owner, such costs shall be charged against the property as a municipal lien or to be recorded in a law suit against the owner.

10. Severability

- 10.1 It is the intention of Council that each separate provision of this Bylaw shall be deemed independent from all other provisions of this Bylaw, such that if any provision of this Bylaw is deemed invalid, all other provisions of this Bylaw shall remain valid and enforceable.

11. Penalties for Disregarding Notices

- 11.1 Any owner who fails to comply with all terms of any "Dangerous Building Notice" issued pursuant to Section 7.2 of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine of not less than \$100 and not exceeding \$500.
- 11.2 Any owner who fails to comply with all the terms of any Notice issued under this Bylaw other than a "Notice of Dangerous Building" issued pursuant to section 7.2 of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine in an amount not to exceed \$1,000 for each offence, and where an offence under this Bylaw is committed or continued to be committed for more than one

week, the person who committed the offence is liable to be convicted for a separate offence for each week the offence is committed or continued.

12. Repeal

12.1 All previous Bylaws of the Town of Kensington pertaining to Dangerous or Unsightly Property are hereby repealed.

13. Effective Date

13.1 This Dangerous and Unsightly Property Bylaw, Bylaw #2019-01, shall be effective on the date of approval and adoption by Council.

First Reading:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was read a first time at the Council meeting held on the _____ day of _____, 2019.

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Second Reading:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was read a second time at the Council meeting held on the _____ day of _____, 2019.

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Approval and Adoption by Council:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was adopted by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Signatures:

Rowan Caseley, Mayor

Geoff Baker, CAO

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 adopted by the Council of the town of Kensington on _____ is certified to be a true copy of the original as seen by me.

Geoff Baker
Chief Administrative Officer
Town of Kensington
55 Victoria Street East
Kensington, PE
C0B 1M0
(902) 836-3781

DRAFT

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: INDIAN RIVER FESTIVAL MOU EXTENSION
DATE: 2019-01-22
ATTACHMENTS: **PROPOSED 2019/2020 MEMORANDUM OF UNDERSTANDING**
2011 RENTAL AGREEMENT
2017 MEMORANDUM OF UNDERSTANDING

Background

The Indian River Festival rents two offices on the top floor of the Town Hall Building. In late 2017, the Town and the Indian River Festival (IRF) signed a Memorandum of Understanding (MOU) which saw the rental rate being paid by IRF reduced by 50% (for 2017 and 2018) to \$1,089.72 per year in exchange for the following in-kind services:

- Name listed in Festival Season Program as a community partner (valued at \$1,000), includes a specific performance event as being presented in partnership with the Town of Kensington.
- Full page ad in 2019 and 2020 Festival Season Program (valued at \$2,000).
- Town Logo in Festival Season Program (valued at \$500)
- Mention on social media platforms, year-round (valued at \$500)
- Two recognitions from the stage (for sponsored event, i.e. Open house, Open Stage, Fundraisers) (valued at \$1,000)
- Recognition in sponsored event press releases (valued at \$500)
- Website link to the Town's website (valued at \$500)
- Invitation to all special receptions
- Opportunity for on-site booth display (specific concert date and/or Open house in June (valued at \$500.00)
- Opportunity for team building experiences – use of pavilion or church (2 rentals per year, subject to availability) (valued at \$1,000)

The current MOU expired on December 31, 2018. Therefore, it is requested that Town Council consider extending the MOU for 2019 and 2020 under the same terms and conditions.

Discussion

The Indian River Festival offers a summer long series of concerts in the beautiful St. Mary's Church. The internationally recognized Festival, has been twice named by the Globe and Mail as one of the best summer music festivals in Canada. It presents

outstanding performances from some of the biggest names in Canadian music and exciting emerging talents. The Festival just finished its 23rd season, attracting audiences of over 7,000 people.

The Town has enjoyed a great partnership with the Indian River Festival since its inception. As previously indicated, the Town Hall houses the Festival's administration offices and, at one point, their main ticket office was located in the historic Train Station. Seeking ways to enhance the partnership is seen as a great benefit to the Town and its businesses. Anticipated benefits include:

- Generation of additional traffic in the Town resulting in more money spent at local businesses, i.e. gas stations, restaurants, etc.
- Will provide a greater level of support and exposure for the Indian River Festival and the Town of Kensington.
- Can be promoted as a partnership.
- Provides a greater level of support for the Arts in the wider community of Kensington and area.

Reducing the rental rate for the Indian River Festival result's in a loss in rental revenue of approximately \$1,090.00 per year over the life of the MOU, however, it is felt that the perceived benefits of this partnership will outweigh the corresponding loss in revenue.

Recommendation

That Committee of Council accept and consider the information presented in this memo and provide a recommendation to Town Council.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this ____ day of _____, 2019.

BETWEEN:

**Town of Kensington
(Landlord)**

AND

**Indian River Festival
(Tenant)**

WHEREAS the Indian River Festival rents two suites on the second floor of the Kensington Town Hall building subject to the terms of a rental agreement dated May 1, 2011;

AND WHEREAS the Indian River Festival has requested the Town of Kensington's consideration for a fifty percent (50%) reduction in their rental rate in exchange for certain in-kind services;

AND WHEREAS the Town of Kensington has agreed to reduce the rental rate by fifty percent (50%) in exchange for in-kind services, as listed in this Memorandum of Understanding;

AND WHEREAS the Town of Kensington and the Indian River Festival have established a long standing mutually beneficial relationship;

NOW THEREFORE, THE PARTIES TO THIS MEMORANDUM OF UNDERSTANDING UNDERTAKE AND AGREE AS FOLLOWS:

PURPOSE:

The purpose of this *Memorandum of Understanding* is to establish a formal arrangement between the Town of Kensington and the Indian River Festival providing for a fifty percent (50%) reduction in the rental rate paid by the Indian River Festival in exchange for in-kind services;

Adjusted Rental Rate Terms

1. It is understood that the Town of Kensington has agreed to reduce the Indian River Festival's rental rate for Suite 18 and Suite 19 by fifty percent (50%), resulting in a rental rate of \$1,089.72 per year in exchange for the following in-kind services to be provided by the Indian River Festival to the Town of Kensington:
 - a. Town of Kensington listed in the 2019 and 2020 Indian River Festival Season Program as a community partner.
 - b. Town of Kensington to be provided with a full-page ad in the 2019 and 2020 Indian River Festival Season Program.
 - c. Town of Kensington Logo in the 2019 and 2020 Indian River Festival Season Program.
 - d. Town of Kensington mention on Indian River Festival social media platforms.
 - e. 2 recognitions of the Town of Kensington from the Indian River Festival stage in each year, 2019 and 2020.
 - f. Recognition of the Town of Kensington in sponsored event press releases.
 - g. Website link to Town of Kensington website (and vice versa).
 - h. Invitation to Kensington Mayor and Town Council to all special Indian River Festival receptions.
2. Excepting the terms as stipulated in this Memorandum of Understanding, the rental agreement between the Town of Kensington and the Indian River Festival, dated May 1, 2011, shall remain in full force and effect.

3. This Memorandum of Understanding shall expire on December 31, 2020 unless it is extended by mutual written consent of both Parties.

IN WITNESS WHEREOF the Parties have executed this **MEMORANDUM OF UNDERSTANDING**.

Town of Kensington

Indian River Festival

Signature

Signature

Name (Printed)

Name (Printed)

Date

Date

RENTAL AGREEMENT

By this agreement made at Kensington, Prince Edward Island,

BETWEEN:

The Town of Kensington

hereinafter called the "Landlord"

- and -

The Indian River Festival Association Inc.

hereinafter called the "Tenant"

agree as follows:

1. PROPERTY

As consideration for this agreement, the "Landlord" agrees to rent to the "Tenant" and the "Tenant" agrees to rent from the "Landlord" for use solely as a/an administration office, the premises located at:

Suite 18 & Suite 19
Kensington Town Hall
55 Victoria Street East
Kensington, PE
C0B 1M0

2. TERMS AND RENT

"Tenant" agrees to pay in advance \$163.50 per month plus applicable taxes on the 1st day of each month beginning on May 1, 2011. This agreement shall continue on a month to month tenancy until either party terminates this agreement by giving written notice of intention to terminate at least sixty (60) days prior to the date of termination. Future annual rental increases, unless otherwise agreed, shall accord to the annual increase approved by the Island Regulatory and Appeals Commission for heated residential units.

3. UTILITIES/SERVICES

The "Landlord" agrees to provide the following utilities and services:

- a. Electricity
- b. Water/Sewer
- c. Heat
- d. Snow Removal
- e. Garbage Collection
- f. Shared Washrooms
- g. Janitorial Services

4. THE PARTIES AGREE

- a. The "Tenant" shall keep the premises in a good state of repair and fit for use during the tenancy notwithstanding any state of non-repair that may have existed at the time this agreement was entered into.
- b. The "Tenant" agrees to provide insurance to cover any and all claims arising from its use of the premises that may be made by it, or against it, for liability of any cause

including loss of property, employee health and protection of visitors. The "Landlord" shall be shown as a named insured on such policy. A copy of the certificate of insurance shall be provided to the "Landlord".

- c. The "Tenant" shall not assign the premises without the written consent of the "Landlord".
- d. Except in the case of an emergency and the provision of janitorial services, the "Landlord" shall not enter the premises without the consent of the "Tenant" unless the "Landlord" has served written notice stating the date and time of the entry to the "Tenant" at least twenty-four hours in advance of the entry and the time stated is between the hours of 8:30 a.m. and 4:30 p.m.
- e. The "Landlord" agrees to regularly maintain the building and grounds in a clean, orderly, and neat manner.
- f. The "Tenant", and any person admitted to the premises by the "Tenant", shall conduct themselves in such a manner as not to interfere with the possession, occupancy or quiet enjoyment of other Tenants.
- g. The "Tenant" shall, upon termination of this agreement, vacate and return the premises in the same condition that it was received, less reasonable wear and tear, and other damages beyond the "Tenants" control.
- h. Any alteration to this Agreement shall be in writing and signed by all properties.
- i. ~~Included in this rental agreement shall be the western portion of the Historic Train Station for its use as a Festival Box Office. The "Landlord" will provide heat, electricity and maintenance to this facility. All provisions of this agreement excepting rent and utilities, shall apply to the western portion of the Historic Train Station.~~

IN WITNESS THEREOF the "Landlord" and "Tenant" through its duly designated officers have affixed their signatures this 3rd day of May, 2011.


LANDLORD


Signature

Gordon Coffin - Mayor
Name (Printed)

April 8, 2011
Date

TENANT


Signature

Christine Ballant
Name (Printed)

May 3/2011
Date

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this 24 day of October, 2017.

BETWEEN:

**Town of Kensington
(Landlord)**

AND

**Indian River Festival
(Tenant)**

WHEREAS the Indian River Festival rents two suites on the second floor of the Kensington Town Hall building subject to the terms of a rental agreement dated May 1, 2011;

AND WHEREAS the Indian River Festival has requested the Town of Kensington's consideration for a fifty percent (50%) reduction in their rental rate in exchange for certain in-kind services;

AND WHEREAS the Town of Kensington has agreed to reduce the rental rate by fifty percent (50%) in exchange for in-kind services, as listed in this Memorandum of Understanding;

AND WHEREAS the Town of Kensington and the Indian River Festival have established a long standing mutually beneficial relationship;

NOW THEREFORE, THE PARTIES TO THIS MEMORANDUM OF UNDERSTANDING UNDERTAKE AND AGREE AS FOLLOWS:

PURPOSE:

The purpose of this *Memorandum of Understanding* is to establish a formal arrangement between the Town of Kensington and the Indian River Festival providing for a fifty percent (50%) reduction in the rental rate paid by the Indian River Festival in exchange for in-kind services;

Adjusted Rental Rate Terms


1. It is understood by both Parties that the current reduced rental rate being paid by the Indian River Festival for Suite 18 and Suite 19 in the Kensington Town Hall building is \$2,179.44 per year, subject to annual increases as indicated in the May 1, 2011 rental agreement (such annual increase is hereby waived for 2018).
2. It is understood that the Town of Kensington has agreed to further reduce the Indian River Festival's rental rate for Suite 18 and Suite 19 by an additional fifty percent (50%) resulting in a rental rate of \$1,089.72 per year in exchange for the following in-kind services to be provided by the Indian River Festival to the Town of Kensington:
 - a. Town of Kensington listed in the 2018 Indian River Festival Season Program as a community partner.
 - b. Town of Kensington to be provided with a half page ad in the 2017 Indian River Festival Season Program.
 - c. Town of Kensington to be provided with a full-page ad in the 2018 Indian River Festival Season Program.
 - d. Town of Kensington Logo in the 2018 Indian River Festival Season Program.
 - e. Town of Kensington mention on Indian River Festival social media platforms.
 - f. 2 recognitions of the Town of Kensington from the Indian River Festival stage in 2018.
 - g. Recognition of the Town of Kensington in sponsored event press releases.
 - h. Website link to Town of Kensington website (and vice versa).
 - i. Invitation to Kensington Mayor and Town Council to all special Indian River Festival receptions.

3. Excepting the terms as stipulated in this Memorandum of Understanding, the rental agreement between the Town of Kensington and the Indian River Festival, dated May 1, 2011, shall remain in full force and effect.
4. This Memorandum of Understanding shall expire on December 31, 2018 unless it is extended by mutual written consent of both Parties.

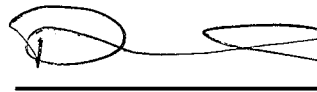
IN WITNESS WHEREOF the Parties have executed this **MEMORANDUM OF UNDERSTANDING**.

Town of Kensington

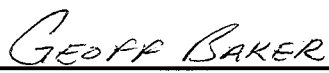
Indian River Festival




Signature



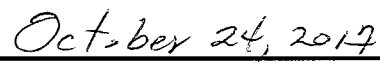
Signature



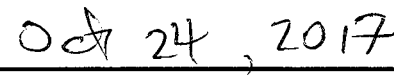
Name (Printed)



Name (Printed)



Date



Date

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: FIRE DEPARTMENT CAPITAL PURCHASES
DATE: 2019-01-25
ATTACHMENTS: T&K FIRE EQUIP. LTD. BUNKER GEAR QUOTATION
COMBAT COMPUTERS QUOTATION

Fire Chief Rodney Hickey has requested Town Council's consideration of two sole-sourced capital purchases:

1. 5 sets of Innotex Energy Bunker Gear
2. Various electronic equipment to facilitate training exercises and use of the 'I Am Responding' software program.

Bunker Gear

Town Council has authorized the sole source purchase of bunker gear for approximately the past 6 years. In all instances the bunker gear has been purchased through T&K Fire Safety because of its compatibility with existing equipment and it is the preferred gear by firefighters. T&K are a local firm in comparison with the other fire supply companies capable of providing bunker gear (off-island).

Some Councillors will recall that even though the Town's practise has been to sole source the purchase of bunker gear, that in 2018 quotes were requested from three different companies, to confirm that competitive pricing was being received for the gear. An updated quote from T&K Fire Equipment Ltd. for the current purchase proposal is circulated with this memo.

Electronic Equipment

The Fire Chief has requested Council's consideration of purchasing two tv's and a computer to aid in training and in the use of the I Am Responding software. One of the TV's will be placed in the garage bays to replace the current tv which is not in working order. The other TV (and computer) will be placed in the departments boardroom to assist in fire fighter training. A quote from Combat Computers for the aforementioned equipment and peripherals is being circulated with this memo. It is being proposed this purchase be sole sourced to Combat Computers as the garage bay tv will need to be connected with the I Am Responding computer and the training computer and tv monitor will also need to be inter-connected. Combat Computers installed the initial I Am Responding computer and perform all IT maintenance on the town's computer systems.

Recommendation

It is recommended that Committee of Council consider the request from the Fire Chief and direct staff to proceed accordingly. If the purchases are received a Request for Decision will be brought forward to February's regular Council meeting for consideration.



Sales Quote

16 Walker Drive
Charlottetown PE, C1A 8S6
(902) 368-3016 bus
(902) 368-3942 fax
Sales@tkfire.com

Quotation Number: TK01221901
Quotation Date: 01/22/19
Salesman: Brad Hickey
Customer: Kensington FD
ATTN: Rodney Hickey

QTY	Description	Price	Amount
5	Innotex Energy Bunker Gear Kensington FD Specs	2442.00	12,210.00
	PLEASE NOTE PRICING LISTED ABOVE DOES NOT INCLUDE HST		

Prices quoted above do NOT include applicable taxes (HST)

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 60 days. Thereafter it is subject to change without notice. Thank you.

By Brad Hickey Accepted _____ Date _____

Re: Quote

Attn: Fire Dept

I take this opportunity to thank you for allowing us to provide this quote. If you have any questions please let me know.

- To provide and install one Samsung 50in TV
- To provide and install one Articulating Mount
- To provide and install one Samsung 32in TV
- To provide and install one Lenovo Mount
- To provide and Install One Lenovo Tiny Desktop
- To provide and Install Microsoft Office 365 1yr subscription
- To provide and install one wireless keybd/Mouse kit
- To provide one HDMI Screen Share device

Total Package Price \$2949.00 plus HST/Aces

Upgrades..

Add AP Ac LR Wireless access device if needed \$250.00

Please review and let me know,

Best Regards,

Steve

Correspondence



PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

Mayor Rowan Caseley
Community of Kensington
P.O. Box 418
Kensington PE C0B 1M0

Jan. 20th, 2019

PEI Crime Stoppers Request for Support - 2019

Dear Mayor Caseley:

We reach out to you again this year for your support of our non-profit, volunteer organization and the work we do to contribute to PEI's public safety network. Our business processes used to hinge on our anonymous tips coming in through our 1-800-222-TIPS contact number from landlines. In 2019 this traditional method only accounts for 20% of our tips and we are adapting to the demands and costs of new media. Our new Tips App is becoming our main source of public contact and our challenge is to introduce the wider Islander population to the potential of this public safety engine.

We need your help to accomplish this transition from our traditional contact methods to today's more effective mobile ones. We have initiated a two-sided sticker program that we hope to have on the doors of businesses in communities Island-wide. All of our contact points are on the sticker and as Islanders become aware of our policy of having our contact information posted on business doors it is our hope that our tips will increase and the presence of the information may also act as a deterrent to crime.

We are hiring a summer student to help distribute these stickers, but we also want your help to promote this contact with the business community in your area. We would also ask you to partner with us and provide a link to our new Tips App on your own website. We know what we have contributed to PEI public safety over the years (see insert) and we're certain we can do more. We ask you to contribute as you can to help us cover the costs of our work, but we also want to hear your ideas and work with you to make PEI an even safer place to live, learn, and do business.

Respectfully:

Alan Harrington
President
PEI Crime Stoppers

Scott Lundrigan
Provincial Coordinator
PEI Crime Stoppers

PEI Crime Stoppers

Highlights of PEI Crime Stoppers Program since its inception in 1989:

- \$3.2 Million in recovered drugs, property and cash
- 9825 tips received
- 1300 cases cleared.
- 950 Arrests.
- \$55,900.00 in tip pay outs

Notables for 2018 in PEI:

- Charlottetown Police Service (CPS): A tip was received about an on-going internal theft at a retail store. Neither the store nor CPS were aware of the theft. Combined with CPS's investigation, an internal audit was taken, and the value of the theft was believed to be between 10 and 15 thousand dollars. Charges laid and an award was paid out.
- Queens District RCMP had a hit and run involving a cyclist and a pick-up truck. The only lead was a video of a suspect vehicle on a surveillance camera from a local business. Within two hours of posting the video on our Facebook page, multiple tips were received identifying the company that owned the vehicle. The driver called the detachment and turned himself in and was subsequently charged.
- A tip was received providing detailed information on a pair dealing drugs in the downtown core of Charlottetown. CPS's Street Crime Unit took lead and within a week, with continued information being supplied via our tip system, made an arrest, seized drugs, and charged the pair with Possession for the Purpose of Trafficking (PPT). The next week additional tips came in that the two had not stopped and another investigation was conducted, with the assistance of the tips provided, and they were re-arrested for additional charges of PPT and a weapons offence. An award was paid out.
- Prince District Joint Forces Operation (JFO) were provided with a tip on an individual selling drugs in a residential area to people who drove up and exchanges were made before the drivers drove off. JFO did surveillance and arrested the individual during a transaction and he was charged.
- Prince District JFO used information contained in a Crime Stoppers tip in an Information to Obtain for a CDSA warrant. The warrant was executed in Wellington and two people were arrested, cash, drugs, and score sheets were seized and two counts of PPT were laid. An award was paid out.

Contact Info: Scott Lundrigan / Provincial Coordinator PEI Crime Stoppers

E-Mail: coordinator@peicrimestoppers.com

Office: 902-566-7081

Cell: 902-626-5624

Correspondence

Geoff Baker

From: Community Gardens <cgardens@pei.aibn.com>
Sent: January 22, 2019 7:10 PM
To: rcaseley@townofkensington.com; townmanager@townofkensington.com

I would like to say thank you to so many people for making the Dave Martin Memorial Tournament possible. Firstly, I'd like to thank my mom for her incredible vision; to think about how to best pay tribute to dad. This was the best possible way to honour him. He truly loved hockey and it was part of who he was.

I'd like to thank my sister for making the trip from Ottawa, for this weekend to be part of the ceremonies and to just spend time with us.

I can't say enough about Michelle DesRoche, who was the most incredible tournament organizer I've ever seen. This truly was a first class tournament. No details were spared.

The 1980-81 provincial Midget champions; thank you for honouring dad. It was special to see so many of you together. You truly were a special team and dad talked about you all a lot. Your attendance was greatly appreciated.

Paul Montgomery, you did an amazing job of speaking about "Coach Dave". It was a beautiful tribute.

Robert Wood and the Credit Union Centre staff, you were incredible to work with. You took great care of us and made us feel so welcome at the rink this past weekend.

There were so many people behind the scenes that did so much. We really appreciated it.

I'd also like to thank Jason Simmons and the Journal Pioneer for the amazing article and coverage of this tournament.

As well, the tournament sponsors were a key component to success of this event. Without you, much of this would not have been possible.

Lastly, I'd like to thank all the friends, family, and fans who came out to watch some incredible hockey. The players and coaches put on quite a show this weekend. We were fortunate to see such tightly matched teams, who played their hearts out.

The community of Kensington is a special place and is very near and dear to my heart and always will be.

Thank you everyone!

From Nick Martin and Midget A tournament

Very nice

Sent from my iPhone

Correspondence

Geoff Baker

From: Rowan Caseley <mayor@townofkensington.com>
Sent: January 24, 2019 2:57 PM
To: Geoff Baker
Subject: Fwd: PEI Humane Society Cupcake and Bake Day

Can you add this to correspondence please

Rowan

Sent from my iPhone

Begin forwarded message:

From: "Keirstead, Rachel" <Keirstead.Rachel@cavendish-agri.com>
Date: January 24, 2019 at 2:18:40 PM AST
To: "mayor@townofkensington.com" <mayor@townofkensington.com>
Subject: PEI Humane Society Cupcake and Bake Day

Hi, my name is Rachel and I'm a volunteer at the PEI Humane Society. I am emailing organizations across PEI to see if they are participating in the PEI Cupcake & Bake day, Monday, March 11th. Will you be pawing for a break and baking a difference this year to help homeless animals?

What is PEI Cupcake & Bake day? PEI Cupcake & Bake day is different than National Cupcake day (OSPCA). This unique event ensures 100% of the proceeds stay right here on PEI, saving more Island animals. This special day will see the Island community come together to host a treat day baking cupcakes and other goodies on Monday, March 11 and throughout the week. Bring your sweet things to work or other places like family gatherings and ask people to leave a donation for the PEI Humane Society. Funds can be submitted online or at the shelter at 309 Sherwood Road. It's an easy way to help the only companion animal shelter on PEI!

We would love for the town of Kensington to participate in this year's event! Participating can be as easy or as elaborate as you would like it to be. For example, at a town hall meeting a volunteer could bake or buy and bring cupcakes to the meeting. These cupcakes can then be sold, and all funds raised donated to the Humane Society. Another way to be involved would be to have someone bake or buy and bring in cupcakes to the office one day, and then all funds from selling cupcakes can be donated. This event does not need to take place on March 11th, but we ask that it does happen within a few weeks of that date.

For more information or to register, please do not hesitate to contact.

*PEI Cupcake & Bake Day
Monday, March 11th, 2019
For the Love of Paws from Tip-to-Tip & Nose-to-Tail
community@peihumanesociety.com*