



***Tentative Agenda for Committee of
Council***

Monday, January 23, 2023 @ 6:30 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – January 23, 2023 – 6:30 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

- a. A presentation to Police Chief Sutherland from Mayor Caseley to recognize his years of service.

5. Adoption of Previous Meeting Minutes – November 28, 2022

6. Business Arising from Minutes – November 28, 2022

7. Staff Reports

- a. Chief Administrative Officer's Report
- b. Fire Department Statistical Report
- c. Police Department Statistical Report
- d. Development Permit Summary Report - Nil
- e. Bills List – Town
- f. Bills List – Water and Sewer Utility
- g. Consolidated Summary Income Statement
- h. Credit Union Centre Report

8. New Business

- a. COC Memo - COC Memo - Street Lighting Improvements
- b. COC Memo - Kensington and Area Chamber of Commerce 2023 Sponsorship Opportunity
- c. COC Memo - 2023 Exempt Staff Wage Increase

9. Councillor Issues/Inquiries

10. Correspondence

11. In-Camera (Closed Session) – Nil

12. Adjournment

**Town of Kensington
Committee of Council Meeting
Monday, November 28, 2022
6:30 PM**

Council Members Present: Mayor, Rowan Caseley
Councillors: MacRae, Toombs, Spencer, Gallant and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Municipal Clerk, Kim Caseley; Deputy Police Chief, Landon Yuill

Regrets: Deputy Mayor Pickering

Visitors: Councillor Elect – Tyler Doucette

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members, staff, and visitors to the November Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the agenda for November 28, 2022, Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Committee of Council meeting minutes from October 24, 2022. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the November 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the October 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the October 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of November as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the General Bills for October 2022 in the amount of \$210,746.09. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Capital Expenditures for October 2022 in the amount of \$237,501.68. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Spencer to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for October 2022 in the amount of \$25,301.44. Unanimously carried.*

Deputy Chief Yuill excused himself from the Council Chamber at 6:39 pm.

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for October 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for October 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2022 Credit Union Centre Upgrades

8.1.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council intends to undertake and complete the Kensington Credit Union Centre Upgrades capital project over 2022 and 2023 valued at \$2,032,077.19, with the Federal government funding 40% of the project, the Provincial government funding 33% of the project, and the Town of Kensington funding 26.67% of the project;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$500,000.00 from the Scotiabank, under the following terms:

- i i repayable in full by Town Council over an amortization period up to 25 years.*
- ii at an interest rate, as negotiated with the lender, with interest payable monthly.*
- iii advances repayable on demand.*

Unanimously carried.

Councillor Mann declared a conflict and excused himself from the Council Chamber at 6:48 pm.

8.2 Kensington Junior (U7) Vipers Ice Time Donation Request

8.2.1 Moved by Councillor Gallant, seconded by Councillor Toombs

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the ice time rental donation request for the Kensington and Area Minor Hockey Association's 2022 Under 7 Jamboree Tournament being held at the Kensington Credit Union Centre on December 27, 2022, be hereby approved.

Unanimously carried.

Councillor Mann returned to the Council Chamber at 6:50 pm.

8.3 MBS Radio – 2022 Christmas Greeting

8.3.1 Moved by Councillor Spencer, seconded by Councillor Gallant

BE IT RESOLVED THAT Committee of Council authorize the CAO to proceed with a contract with MBS Radio to facilitate 28 – 15 second Christmas greetings on the following radio stations: MAX 93.1, SPUD FM and CFCY, as per MBS Radio's quote in the amount of \$532.00 plus HST.

Unanimously carried.

8.4 Town Council Laptop Replacement

8.4.1 Moved by Councillor Spencer, seconded by Councillor Toombs

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the contract for the replacement of six laptops be awarded to Combat Computers as per their quote dated October 20, 2022 in the amount of \$7,133.94 plus HST and ACES.

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Mayor Caseley reminded members of Council that the Annual Christmas Parade will be held on Sunday, December 4th at 5:00 pm and the Town float will be collecting non-perishable food items in aid of the Kensington Lions Club Food Bank.
- 9.2** Mayor Caseley confirmed the Annual Christmas Dinner for Council and staff will be held at Family & Friends Restaurant on Monday, December 5, 2022, at 6:30 pm.

- 9.3** A reminder there will be no Committee of Council meeting in December.
- 9.4** The Mayor's Annual New Years Levee will be held between 11:30 am – 1:00 pm at Family & Friends Restaurant.
- 9.5** The swearing-in ceremony for Council will take place at the Council Chamber on December 7, 2022, at 7:00 pm.

10. Correspondence

- 10.1** A letter to Chief Lewie Sutherland, from Premier Dennis King, recognizing his 18 years of service as a member of the Law Enforcement community on Prince Edward Island.
- 10.2** Kids Help Phone Donation Letter – *Monthly contributions previously approved.*
- 10.3** A letter from the Kensington Senior Surfers requesting the Town to consider the purchase, installation, and maintenance of an Automated External Defibrillator (AED), fire extinguisher, smoke detectors, and carbon monoxide detectors.

Mayor Caseley reported that adequate fire extinguishers, smoke detectors, and carbon monoxide detectors have been addressed. Council is asked to consider the purchase of the AED unit.

Moved by Councillor Spencer, seconded by Councillor MacRae to purchase an Automated External Defibrillator (AED) unit for the Kensington Senior Centre. Unanimously carried.

- 10.3.1** Committee of Council further discussed the AED inventory at other Town-owned facilities. Staff will evaluate the purchase of a portable AED unit for the Public Works department, and in the meantime, the AED unit from the EVK Swimming Pool will be utilized there during the closed months.
- 10.3.2** Councillor Spencer requested that EPI Pens be purchased and made available at the Kensington Emergency Reception Centre (Murray Christian Centre) and at the Credit Union Centre. Mr. Baker will investigate having these purchased.
- 10.4** A request from the Native Council of PEI for donations towards their Youth Christmas Gift Event.
- Moved by Councillor Spencer, seconded by Councillor Mann the approval of a \$250.00 donation to the Native Council of Prince Edward Island in support of their Youth Christmas Gift Event. Unanimously carried.***

11. In-Camera (Closed Session)

- 11.1** *Nil.*

12. Adjournment

- 12.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to adjourn the meeting at 7:14 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - January 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The draft Official Plan and Bylaw have been received. The Mayor, Municipal Clerk and CAO are currently reviewing the drafts and will provide comments back to the consultant. A meeting with Town Council will be scheduled following this review to present the documents. Councillors will have an opportunity to provide input into the updated documents at that time, which will be incorporated prior to final drafts being completed. Once the final drafts are completed, a legislatively required meeting will be scheduled to present the updated documents to the public. The current proposed schedule would see the public meeting being held in the month of March.
2	Business Park	We continue to work with prospective purchasers and providing information as required.
3	Wastewater Treatment Plant Mechanical Upgrades	The project is substantially complete. The DO lagoon sensor has been relocated and appears to be working correctly. The two junction boxes required for the extended cabling that was required to relocate the sensor was received and installed. An issue was identified with one of the air lines leaking between the blowers and the aerated lagoon. A contractor was hired to complete a repair on the line which was completed On January 18, 2021.
4	Credit Union Centre Upgrades	A meeting was held on December 13, 2022 with WSP to review the project and the public tendering requirements. Each unique project component will require separate tendering processes. We anticipate the ice plant tender to be advertised by Tuesday, January 24th and the rest being advertised shortly thereafter.
5	Street Light Review	A memo has been circulated with the tentative agenda package recommending additional street lighting for the town.
6	Woodleigh Drive Sidewalk	The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Outdoor Ice Hockey Rink/ Dog Park Lights	Direction has been given to proceed with the installation of additional lights at the out door ice rink and a light at the Kensington Country Store Dog Park.
8	Commercial Street/Broadway Street Intersection	Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
9	Confederation Trail Road Crossings	A lighted beacon sign has been installed at the Victoria Street East school road crossing. In a discussion with Provincial Department of Transportation staff, I am informed that they planned on installing the Victoria Street East crosswalk (near the town hall) to facilitate a confederation trail road crossing in November of this year but could not find a contractor to complete the work. I have been given a commitment that the crosswalk will be installed in the Spring of 2023. I am further informed that the Confederation Trail crossing across Broadway Street North will be installed in 2023 as well.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	(I don't anticipate any further updates on this project until construction recommences in the Spring of 2023) Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Ford Taurus Police Interceptor	We have advertised the salvageable parts for sale and will dispose of as purchase offers are made.
12	Relocation of Town of Kensington Signs	All signs have been relocated and repaired except for the Barrett Street Sign. We have are working with a property owner further south on the Kelvin Grove road to relocate the sign to their property. The sign will be relocated as soon as possible in the Spring of 2023.
13	Electric Vehicle (EV) Chargers	All of the EV Chargers have been installed and commissioned. We are currently in the process of setting up the appropriate accounts and administration system. Staff will install signs as directed by Town Council while we wait for the proper markings to be placed on the asphalt parking stalls. Currently, the chargers can be used to charge EV's.
14	PEI ATV Federation 'Share the Road' Pilot Project Request	A public consultation session has been scheduled for March 8, 2023 at 7:00 PM at the Murray Christian Centre. The ATV Federation has agreed to provide a presentation during the session. Following the session, I will draft a complete report and recommendation to Town Council in regards to the proposed pilot project.
15	Website	A draft site plan was received before the holidays, it has been reviewed and sent back to the developer with some modifications. Staff and the developer continue to work on content for the site. We are anticipating that the website will be ready to launch early in the second quarter of 2023.
16	Dog Bylaw	Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
17	Flag Repair and Replacement	All repair/replacement work of flagpoles has been completed. In discussions with Credit Union staff and the Mayor, it is being considered that the current flag compliment (three) at the Credit Union Centre be removed and replaced with a singular Canadian Flag. The flags at the CUC are telescopic and cannot be masted properly when required.
18	Broadway Street South Sidewalk Replacement	The tender for this project has been awarded to Curran and Briggs and will be completed in the Spring of 2023.
19	ACOA Rediscover Main Street Project	The Mainstreet project is near substantial completion. The boardwalk extension and shade pergola portion of the project has been completed. The contractor is continuing to work on the two vendor stands. Work on the town hall cenotaph was completed in early November. The summer music series improvements and programming was successfully completed in the summer of 2022. Some funds remain in the project and we are seeking ways to utilize remaining funding to help offset the cost of website content development, being primarily related to video and photographs.
20	Brookins Drive Multi-Unit Residential Development	A development permit application has been received for the development of 18 additional residential units at the end of Brookins Drive (North of the existing multi unit residential development). The application was reviewed by the Town's planning consultant and we are working with the developer to address issues related to parking, traffic circulation, waste bin location, etc.

Item #	Project/Task	Status
21	Sewer/Septic Issue - 130 Broadway Street North	A cost estimate to complete a sewer connection to this property was received in the amount of just over \$85,000. It included approximately 32 metres of sewer main extension, installation of 2 manholes, approximately 12 metres of service line and associated civil works (asphalt reinstatement, etc.). I have discussed the quote with the property owner and it was determined that any work will be delayed to 2023 to allow the Town to consider a larger water and sewer extension project into this area. Staff are reviewing this now and researching funding options for a potential 2023 project. I have had a discussion with the property owners plumber and it was determined that the current on-site septic system located on the property should be sufficiently operational for the winter months. I have committed that should there be any maintenance issues with the current septic system, that the Town would cover any associated costs.
22	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. All of the downed trees have now been cleaned up and removed and several others impacting infrastructure have been removed. In total 18 tress around the community were removed. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and will avail of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31, 2022 to dump storm debris (leaves, branches, trees, etc.). Staff have tracked all costs associated with the hurricane and will claim to the disaster financial assistance and through insurance.
23	35 Garden Drive Sewer Issue	We have encountered several sewer back ups on this property over the past couple of months. The line was videoed on January 4, 2023 and it's apparent that the service lateral intrusion into the main line protrudes too far into the main (at least 6 inches) and is causing an interruption in the main line flow which is backing up into the home. Work to repair the intrusion will be completed in the Spring of 2023. The line will be videoed again in a month or so to ensure flow is being maintained adequately.
24	Establishment of a Part Time Fire Chief Position	I am in the process of reviewing and completing a report/recommendation to Town Council for the formal establishment of a senior level part time Fire Chief position for the Kensington Fire Department. I anticipate the report to be completed in the first quarter of 2023 to allow a new position to coincide with the beginning of the 2023/24 fiscal year. The Fire Chief is supportive of the position being created and has provided me with a detailed list of duties that can be completed through the part time position.
25	Black History Month - Flag Raising	The Black Cultural Society of Prince Edward Island has issued a request, through the Federation of Prince Edward Island Municipalities, for Municipalities to consider raising a Pan-African flag to recognize Black History Month in 2023. I have discussed this with Mayor Caseley and have been in communication with the Black Cultural Society and have confirmed that the Town would be pleased to participate. A flag raising ceremony will be scheduled between February 1st and 3rd. More information will be provided to Town Council as plans are confirmed.
26	Meeting with Kensington North Watershed Association (KNWSA)	A meeting was held on January 3, 2023 with the KNWSA in regards to tree planting on the eco-gifted property along Woodleigh Drive (vicinity of wellfield). A funding application is being developed by the KNWSA to fund the tree planting project, and if possible, a clean-up and formalization of the walking trails in the existing wooded area. Staff have contacted Environment Canada in regards to the use of the eco-gifted property to ensure that the planned work can proceed.
27	Civic Re-Numbering	We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.

Kensington Fire Department
Occurrence Report 2022

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	2	5	0	2	2	3	4	5	3	2	2	33	22.15%
Motor Vehicle Accident	7	1	5	1	1	4	5	3	1	8	3		39	26.17%
Emergency Response - Fuel Spill, etc	1	0	0	0				1	2	3			7	4.70%
Fire Related														
Smoke Investigation	2	0	1	0	0	0	0	0	0	0	1	2	6	4%
Outside Fire - Brush, Grass, Utility Pole, etc.		1	0	0	1	0	1	1	2	1	0	1	8	5%
Structure Fire - House, Building, Vehicle, etc.	1	0	3	1	4	1	4	4	8	2	1	2	31	21%
Alarms	1	3	2	0	1	2	3	4	3	2	2	0	23	15%
Total Fire Related	4	4	6	1	6	3	8	9	13	5	4	5	68	
Total Incidents	15	7	16	2	9	9	16	17	21	19	9	7	147	
Mutual Aid Call Out							1			1			2	1%
Total Incidents (Including Mutual Aid Provided by KFD)	15	7	16	2	9	9	17	17	21	20	9	7	149	100%
Mutual Aid Call In														
Firefighter Attendance	13	11	13	17	13	14	15	15	13	11	13	16	14	13.67
Regular Monthly Training - No. of Firefighters		19	18	19	21	14	20		24	18	23	20	20	20
Training School/Association Meeting/Department Meeting		21	19	21	24	22	23	23	26	21	25	24	23	23
Call Area														
Kensington	3	2	5	0	2	2	5	3	5	4	5	2	38	25.50%
Malpeque CIC	4	1	1	0	4	1	7	7	4	5	2	3	39	26.17%
Zone's 1 to 5	8	4	10	2	3	6	4	7	12	10	2	2	70	46.98%
Other							1			1			2	1.34%

December 2022

The Kensington Fire Department responded to **7** calls in December and the average attendance for the fire calls was **16**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Dec. 5 17:53 pm	Trees on fire	Darnley	14	2
Dec. 6 10:07 am	Flue fire	Hamilton	16	2
Dec. 9 11:05 am	Sight of smoke	Kensington	18	2
Dec. 16 09:30 am	Commercial accident - trapped victim	Traveller's Rest	18	3
Dec. 16 18:55 pm	Sight of smoke	Spring Valley	16	4
Dec. 20 16:28 pm	MFR	Kensington	9	1 stand down enroute
Dec. 23 06:30 am	Vehicle fire	Indian River	21	2

Dec. 2 - One fire truck participated in the Summerside Christmas parade.

Dec. 4 - Fire trucks helped with traffic control and participated in the Kensington Christmas parade.

Dec. 6 - Association meeting with 24 present.

Dec. 19 - Two trucks assisted with the Cananda Winter Games torch relay.

Dec. 20 - Training was held with 20 present.

Rodney Hickey
Chief

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1						1	1			3	0.34%
Firearm Act			1		1								2	0.23%
Forcible confinement												1	1	0.11%
Fraud	2	6	2	2	3		3		1		1		20	2.30%
Funeral Escorts	2	1		2	3	2	2	4	2		4	1	23	2.64%
Harrassing Communication			1	4	1	2	1						9	1.03%
Impaired Driver	1	2	1	3	3	3	2	2		2	1		20	2.30%
Information Files			4	4	3		1		2	2	2		18	2.07%
Injury Accidents													0	0.00%
Liquor Offences		1	1		1	1		1					5	0.57%
Litter Act			1										1	0.11%
Lost and Found	3	1	1	1	2	3	4	5	1		1	3	25	2.87%
Luring Minors													0	0.00%
Mental Health Act	6	1		2		1	1	3	2	4			20	2.30%
Mischief	1	1	1	3	3	2	3	4	1	2		2	23	2.64%
Motor Vehicle Accidents	4	2	2	3	1	2	4	4	2	1	2	2	29	3.33%
Motor Vehicle Act	7	6	6	8	8	4	10	6	7	4	5	2	73	8.39%
Municipal Bylaws					2	3			1	2	3	1	12	1.38%
Off Road Vehicle Act		2	1			4							7	0.80%
Other Criminal Code											1		1	0.11%
Person Reported Missing				1				1	1				3	0.34%
Possession of restricted weapon			1										1	0.11%
Property Check			1	2	1				1		1	2	8	0.92%
Resist Arrest													0	0.00%
Roadside Suspensions	1						1						2	0.23%
Robbery													0	0.00%
Sexual Assaults / Interference									1				1	0.11%
STEP (Integrated Traffic Enforcement)					1			1		1			3	0.34%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	4	2	4	2	2	2	1	4	23	2.64%
Theft Of Motor Vehicle							1						1	0.11%
Theft Over \$5000						1							1	0.11%
Theft Under \$5000		1	3	1		1	5	4	4	2		1	22	2.53%

[illegible]

Police Report December 2022

There were 2 alarm calls to report for this month.

Dec 1 @ 0747hrs – Vet Clinic, member did not attend.

Dec 14 @ 1005hrs – Maritime harness, member did not attend.

Assistance files for the month consisted of:

KPS had to serve documents for an NS police agency.

KPS had to assist with placing an ankle monitoring system.

KPS assist RCMP

Dec 10 Assist with an assault

Dec 11 Assist with a break and enter

Town of Kensington Bills List December 2022

2023 Canada Games Host Society Inc	INV280	\$5,000.00
Happy Hookin Towing and Recovery	TRACKLESS TOW	\$172.50
Amalgamated Dairies Limited	CUC CANTEEN	\$1,071.98
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$43.13
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$43.13
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$82.33
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$37.38
ADL Foods	CUC CANTEEN FOOD	\$1,129.49
ADL Foods	CUC CANTEEN FOOD	\$678.55
ADL Foods	CUC CANTEEN FOOD	\$64.52
ADL Foods	CUC CANTEEN FOOD	\$64.52
ADL Foods	CUC CANTEEN FOOD	\$882.79
ADL Foods	CUC CANTEEN FOOD	\$680.26
Aliant	CUC RINK DECEMBER 22	\$362.73
Aliant	POLICE DECEMBER 22	\$30.48
Aliant	LAGOON DECEMBER 22	\$201.67
Barry Campbell	2ND PLACE CLASSIC	\$30.00
Kensington Bedford Hockey Exchange	DEC 2022 DONATION	\$1,500.00
Betty Millar	2ND PLACE TEAMWORK	\$30.00
Bev Semple	2022 CROSSWALK	\$60.00
Bev Semple	DEC 2022 CROSSWALK	\$60.00
Bill Bryanton	406413 ROSS'S PLACE	\$512.03
Black & McDonald Limited	CUC ICE PLANT REPAIR	\$782.00
The Branch Manager	FIONA DAMAGE CLEANUP	\$6,555.00
The Branch Manager	BALLFIELD NET REMOVAL	\$270.25
Brenda MacIsaac	DEC 2022 RRSP	\$468.12
Building Blocs Home Improvements	MAJOR CRIME FILE	\$1,462.95
Building Blocs Home Improvements	TRAIN STATION DOOR REP	\$224.09
Building Blocs Home Improvements	BOARDWALK EXTENSION	\$14,546.59
C&B Corner Cafe	TORCH RELAY SOUP	\$287.50
CFCY 95.1	773-21250	\$322.00
Charlene & Ron Gill	1ST PLACE CLASSIC	\$50.00

CHLQ Charlottetown	772-9241	\$161.00
CIBC Securities Inc	DEC 2022 RRSP	\$632.64
CJRW Summerside	774-9244	\$128.80
Combat Computer Inc	COUNCIL COMPUTER	\$48.88
Combat Computer Inc	MS OFFICE RENEWAL	\$220.80
Combat Computer Inc	FITPLEX KEY FOB	\$575.00
Combat Computer Inc	COPIES	\$120.51
Copper Shore Electric	CHRISTMAS LIGHTS	\$625.22
Credit Union Financial Management	DEC 2022 RRSP	\$1,287.64
Canadian Union of Public Employees	DEC 2022 RRSP	\$841.15
Curran & Briggs Ltd	00050615 ROSS'S PLACE	\$468.92
D Alex MacDonald	POLICE SUV MAINTENANCE	\$173.51
D.W Mechanical	PW HYDRAULIC ORING	\$138.00
David Woodside	TORCH RELAY ENTERTAINMENT	\$250.00
Driveline Truck & Trailer Inc	FIRE TRUCK CORE SHIPPING	\$287.50
Eastlink	LIBRARY DECEMBER 22	\$120.69
Eastlink	CUC DECEMBER 22	\$23.00
Eastlink	CELL DECEMBER 2022	\$894.53
Eastlink	TOWH HALL DECEMBER 22	\$174.00
Eastlink	FIRE HALL DEC 22	\$118.38
Elizabeth Hubley	DEC 22 LIBRARY RENT	\$805.00
Enman's Audio Video	AUDIO SYSTEM CANADA GAMES	\$2,127.50
Family & Friends	CHRISTMAS PARTY LUNCH	\$184.82
Family & Friends	2ND PLACE WINNER	\$30.00
Frito Lay Canada	CUC CANTEEN CHIPS	\$193.68
Frito Lay Canada	CUC CANTEEN CHIPS	\$326.36
G. LeBlanc Fire Truck Repair Ltd	FIRE TRUCK REPAIR	\$591.66
G. LeBlanc Fire Truck Repair Ltd	FIRE TRUCK REPAIR	\$1,078.62
Garth Harris	1ST PLACE TEAMWORK	\$50.00
Geoff Baker	DEC 2022 MILEAGE	\$351.00
Green Diamond	97 TRACKLESS OIL	\$296.47
HMS Office Supplies Ltd	TORCH RELAY PROMOTIONAL ITEMS	\$160.54
Ideal Auto Parts Ltd	PUBLIC WORKS SHOP SUPPLIES	\$33.34
Irving Oil	319315	\$254.69

Irving Oil	939338	\$155.01
Irving Oil	340235	\$568.86
Irving Oil	745508	\$358.33
Irving Oil	652303	\$514.10
Irving Oil	646235	\$862.09
Irving Oil	847929	\$346.28
Irving Oil	46437	\$594.88
Irving Oil	45403	\$299.54
Irving Oil	43715	\$846.72
Irving Oil	337255	\$404.52
Irving Oil	636168	\$177.48
Irving Oil	626404	\$147.55
Irving Oil	440763	\$159.76
Irving Oil	928713	\$408.12
Irving Oil	25913	\$1,067.99
Irving Oil	424974	\$368.74
Irving Oil	744256	\$227.85
Irving Oil	637315	\$235.85
Irving Oil	636467	\$75.47
Irving Oil	636904	\$99.00
Irving Oil	318942	\$451.62
Irving Oil	425549	\$692.73
Irving Oil	129718	\$311.98
Irving Oil	620376	\$526.61
Irving Oil	34773947	\$536.07
Irving Oil	34794857	\$476.88
Irving Oil	34802996	\$481.57
Irving Oil	34810388	\$240.23
Irving Oil	34817313	\$323.68
Island First Aid Service	DEFIBRILLATOR PADS	\$98.84
Island First Aid Service	AED SENIOR CENTER DONATION	\$2,581.35
Island First Aid Service	KIT EXCHANGES	\$335.89
Island Petroleum	CUC FURNACE OIL	\$1,132.31
Island Petroleum	CUC FURNACE OIL	\$851.26

Island Petroleum	CUC FURNACE OIL	\$307.63
Island Petroleum	CUC FURNACE OIL	\$678.70
Island Petroleum	CUC FURNACE OIL	\$496.60
Island Petroleum	CUC FURNACE OIL	\$821.92
Island Petroleum	SENIOR CENTER FURANCE OIL	\$796.33
Island Petroleum	CUC FURNACE OIL	\$321.68
Island Petroleum	CUC FURNACE OIL	\$944.78
Island Petroleum	CUC FURNACE OIL	\$181.87
Ivan Gallant	DECEMBER 22 MILEAGE	\$58.50
Jack Spencer	NOV 2022 CROSSWALK	\$90.00
Jack Spencer	DEC 2022 CROSSWALK	\$50.00
James Gotell	FIRST AID COURSE 22	\$42.61
Jamie Perry	NOV 2022 CROSSWALK	\$220.00
Jamie Perry	DEC 2022 CROSSWALK	\$160.00
Joni Arsenault Photography	TORCH RELAY	\$600.00
Karen's Barber Shop	1ST PLACE LIGHTS	\$50.00
Kays Wholesale	CUC CANTEEN CHOCOLATE	\$911.46
Ken Fornetran	15 TORCH RELAY SOUND	\$250.00
Kensington Agricultural Services	KUBOTA WIRING REPAIR	\$80.41
Kensington Agricultural Services	CUC LAWN MOWER BALL JOINT	\$86.23
Kensington Metal Products Inc.	BOBCAT BUCKET REPAIR	\$237.12
Kensington Metal Products Inc.	INDUSTRIAL PARK SIGN REPAIR(FIONA)	\$854.21
Kent Building Supplies	OUTDOOR LIGHT TIMER	\$45.53
Kent Building Supplies	PUB DOOR PARTS	\$69.09
Kent Building Supplies	FIRE HALL WREATH	\$27.90
Ketchum Manufacturing Inc	DOG TAGS 2023	\$186.69
K'Town Auto Parts	POLICE 12V JUMP STARTER	\$304.12
K'Town Auto Parts	TRACKLESS LAMP	\$15.08
K'Town Auto Parts	KUBOTA FRONT TIRE	\$32.59
K'Town Auto Parts	TRACKLESS SCREW	\$3.15
K'Town Auto Parts	KUBOTA COTTER PIN	\$1.27
Kensington & Area Chamber of Commerce	COFFEE/FOOD DONATION	\$100.00
Lewis Sutherland	DEC 2022 RRSP	\$1,070.10
Lotus Garden Restaurant	CHRISTMAS PARTY LUNCH	\$215.57

MacAusland's Excavation Services	INV0125 SIDEWALK REPAIR	\$13,052.50
Maritime Electric	EVK POOL DEC 22	\$176.22
Maritime Electric	014034 EV CHARGERS	\$86.34
Maritime Electric	LIBRARY DECEMBER 22	\$249.87
Maritime Electric	TOWN HALL DEC 22	\$1,621.80
Maritime Electric	CUC RINK DECEMBER 22	\$10,468.31
Maritime Electric	POLICE CAMERA DEC 22	\$13.42
Maritime Electric	SPEED RADAR DEC 22	\$110.70
Maritime Electric	CAR CHARGER DEC 22	\$98.83
Maritime Electric	STREET LIGHTS DEC 22	\$2,850.49
Maritime Electric	FIRE HALL DEC 22	\$468.49
Maritime Electric	FREIGHT SHED DEC 22	\$332.28
Maritime Electric	TRAIN STATION DEC 22	\$1,119.07
Maritime Electric	SENIOR CENTER DEC 22	\$254.18
Maritime Electric	CUC SIGN DECEMBER 22	\$30.41
Maritime Electric	BALL CANTEEN DEC 22	\$28.68
Maritime Electric	PW SHOP DECEMBER 22	\$330.77
Mary's Bake Shoppe	JORDAN BDAY PIE	\$28.00
Mary's Bake Shoppe	MARY'S BAKE SHOP	\$168.75
Mary's Bake Shoppe	PARADE COOKIES	\$168.75
Mary's Bake Shoppe	SWEARING IN FOOD	\$131.10
Mary's Bake Shoppe	TORCH RELAY SWEETS	\$65.95
Malpeque Bay Credit Union	DEC 2022 RRSP	\$2,976.62
Malpeque Bay Credit Union	KIM M SEPT 2022 RRSP	\$447.20
Medacom Atlantic Inc	INV014079	\$261.63
Megan Smith	TORCH RELAY MC	\$50.00
Minister of Finance	2023 ROYAL GAZETTE	\$86.25
Minister of Finance	BULK SALT	\$1,392.56
MJS Marketing & Promotions	CHRISTMAS DECORATING CONTEST AD	\$373.75
MJS Marketing & Promotions	ELIJAHU CENTER CONGRATULATIONS	\$402.50
MJS Marketing & Promotions	MAYORS LEVEE 2022	\$799.25
Mont-Carmel Church Cemetery Fund	MEMORIAL DONATION	\$50.00
Nicholson Group Inc	00002063 FIRE LIABILITY INSURANCE	\$1,626.00
Orkin Canada	PUBLIC WORKS SHOP	\$105.46

Orkin Canada	FIRE HALL	\$31.05
Orkin Canada	TOWN HALL	\$53.02
Pepsico	20668910	\$1,257.15
Petty Cash	DEC 2022	\$635.76
Princess Auto	PUBLIC WORKS SHOP SUPPLIES	\$141.41
Princess Auto	PUBLIC WORKS SHOP SUPPLIES	\$42.51
Purolator Courier Ltd	POLICE ALCO SHIPPING	\$75.17
Richard Pellissier-Lush	TORCH RELAY HONORARIUM	\$120.00
Robert Wood	DECEMBER MILEAGE 22	\$163.80
Ronald Gallant	1ST PLACE WINNER	\$50.00
Rowan Caseley	DECEMBER MILEAGE 22	\$122.85
Saltwire Network	CHRISTMAS DECORATING CONTEST AD	\$373.75
Saltwire Network	CHRISTMAS DECORATING CONTEST AD	\$247.25
Mikes Independent	CHRISTMAS PARTY GIFT CARDS	\$100.00
Mikes Independent	PUBLIC WORKS SHOP WATER	\$11.80
Mikes Independent	STAFF PARTY PRIZES	\$180.05
Mikes Independent	TORCH RELAY	\$35.40
Mikes Independent	CEREMONY WATER	\$22.14
Mikes Independent	CUC JANITORIAL	\$36.82
Scotia Securities	DEC 2022 RRSP	\$2,066.24
Scotiabank Visa	KIDS HELP PHONE DE22	\$50.00
Scotiabank Visa	CONFEDATION BRIDGE	\$50.25
Scotiabank Visa	LOTUS GARDEN	\$215.57
Scotiabank Visa	ISLAND STONE PUB 22	\$210.86
Scotiabank Visa	JANEWAY CHILDRENS	\$50.00
Scotiabank Visa	CANADA GAMES PROMOTIONAL	\$160.54
Scotiabank Visa	TORCH RELAY GIFT CARDS	\$225.00
Scotiabank Visa	MAYOR ANNUAL FEE 22	\$75.00
Scotiabank Visa	405489 FAM & FRIENDS	\$2,369.13
Scotiabank Visa	CANADA GAME COOKIES	\$180.00
Scotiabank Visa	BLOOM HOUSE 2022	\$273.70
Scotiabank Visa	TIM HORTONS DEC 7 22	\$67.24
Scotiabank Visa	CUC HOCKEY NET PEGS	\$378.51
Scotiabank Visa	ZOOM DEC 2022	\$23.00

Sean MacIsaac	1ST PLACE TEAMWORK	\$50.00
Shelley Moase	CHRISTMAS DINNER	\$100.00
Sisters Cleaning	TOWN HALL CLEANING	\$539.70
Sisters Cleaning	TOWN HALL CLEANING	\$872.91
Sisters Cleaning	TOWN HALL CLEANING	\$809.55
Sommers Generator System	MC GENERATOR	\$1,643.93
Sommers Generator System	TOWN HALL GENERATOR	\$1,643.93
Spring Valley Building Centre Ltd	ZAMBONI PROPANE	\$91.84
Spring Valley Building Centre Ltd	ZAMBONI PROPANE	\$91.84
Spring Valley Building Centre Ltd	ZAMBONI PROPANE	\$240.22
Spring Valley Building Centre Ltd	ZAMBONI PROPANE	\$91.84
Stephen Harding	2ND PLACE WINNER	\$30.00
Stuart Brookins	2ND PLACE TEAMWORK	\$30.00
Summerside Chrysler Dodge (1984) Ltd	POL SUV TIRES	\$1,431.75
Suncor Energy Products Partnership	POLICE GAS NOV 22	\$1,059.46
GFL Environmental Services Inc	TOWN HALL GARBAGE DEC 22	\$251.85
GFL Environmental Services Inc	CUC RINK GARBAGE DEC 22	\$280.60
GFL Environmental Services Inc	PW SHOP GARBAGE DEC 22	\$224.25
GFL Environmental Services Inc	EVK POOL GARBAGE DEC 22	\$38.56
GFL Environmental Services Inc	FIRE HALL GARBAGE DEC 22	\$98.90
T & K Fire Safety Equipment Ltd	FIRE HOSE / GLOVES/ LITHIUM	\$1,980.30
Telus	DECEMBER 2022	\$1,671.42
Town of Kensington	TRAIN STATION DEC 22	\$62.68
Town of Kensington	SENIOR CENTER DEC 22	\$116.17
Town of Kensington	CUC RINK DEC 22	\$701.63
Town of Kensington	FIRE HALL DEC 22	\$156.19
Vail's Fabric Services Ltd	FLOOR MATTS DECEMBER 22	\$215.46
Wet n' Wild Car Wash	POLICE CAR WASH	\$110.00
Subtotal		\$143,906.22
Payroll		\$196,486.01
Subtotal Bills and Payroll		\$340,392.23

Capital

AJL General Contractrors Ltd	KBP - SODDING	\$10,925.00
Combat Computer Inc	NEW COUNCIL COMPUTERS	\$6,973.07
Combat Computer Inc	NEW COUNCIL COMPUTERS	\$2,062.78
Copper Shore Electric	EV CHARGERS	\$39,100.00
Minister of Finance	340455 BARRETT ST SIDEWALK	\$107,000.85
WSP Canada Inc	1164559 VICTORIA ST SIDEWALK	\$51.75
WSP Canada Inc	1165180 BROADWAY ST W&S	\$16,551.64
WSP Canada Inc	1165168 BROADWAY ST SIDEWALK	\$414.00
WSP Canada Inc	1165172 BROADWAY ST SIDEWALK	\$319.13
WSP Canada Inc	1172892 BUSINESS PARK	\$103.50
WSP Canada Inc	1172893 SEW LAGOON	\$425.50
WSP Canada Inc	1172967 BROADWAY ST W&S	\$7,992.50
WSP Canada Inc	1163610 SEW LAGOON	\$612.38
Subtotal Capital		<hr/> \$192,532.10

Total Bills

\$532,924.33

Water and Sewer Utility Bills List December 2022

Aliant	INV9388840	\$156.83
Aliant	INV9416840	\$201.67
Curran & Briggs Ltd	WATER SERVICE REPAIR	\$1,825.14
David Gallant	SEWER REFUND	\$614.19
Hansen Electric	WIND RECTIFIER	\$299.00
Hansen Electric	TURBINE CIRCUIT BOARD	\$373.75
Hansen Electric	LAGOON OXYGEN SENSOR	\$373.75
Kensington Country Store	CHLORINE	\$454.99
Maritime Electric	SEWER TREATMENT DEC 2022	\$241.38
Maritime Electric	WELL 3 DEC 22	\$656.32
Maritime Electric	SEWER LIFT DEC 22	\$137.77
Maritime Electric	PUMP 2 DEC 22	\$231.81
Maritime Electric	PUMP CONTROL DEC 22	\$302.81
Maritime Electric	PUMP 1 DEC 22	\$589.64
Maritime Electric	WATER TOWER DEC 22	\$148.96
Maritime Electric	SEWAGE PUMP DEC 22	\$89.37
Maritime Electric	LIFT STATION DEC 22	\$326.47
Minister of Finance	WATER ANALYSIS	\$276.00
Moase Plumbing & Heating	SEWER LINE REPAIR	\$138.00
Moase Plumbing & Heating	WATER SHUT OFF REPAIR	\$512.14
Scotia Tech Fluid Service	WATER METERS	\$1,244.67
Sommers Generator System	LAGOON GENERATOR	\$1,643.93
Sommers Generator System	LIFT STATION GENERATOR	\$1,644.21
Total W&S Bills		\$12,482.80

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for December 2022

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$107,414.43	\$111,803.00	-\$4,388.57	\$1,283,266.69	\$1,139,627.00	\$143,639.69	\$1,420,136.00	90%
Police Service	\$25,482.03	\$31,345.00	-\$5,862.97	\$258,262.00	\$257,228.00	\$1,034.00	\$339,618.00	76%
Town Hall Rent	\$8,495.83	\$8,500.00	-\$4.17	\$81,905.20	\$80,300.00	\$1,605.20	\$105,800.00	77%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$21,510.41	\$31,125.00	-\$9,614.59	\$264,009.41	\$313,325.00	-\$49,315.59	\$412,700.00	64%
Subtotal Revenue	\$162,902.70	\$182,773.00	-\$19,870.30	\$1,889,653.30	\$1,794,980.00	\$94,673.30	\$2,282,754.00	83%
GENERAL EXPENSES								
Town Hall	\$15,939.93	\$14,601.00	\$1,338.93	\$142,622.68	\$117,948.00	\$24,674.68	\$155,930.00	91%
General Town	\$59,545.50	\$46,133.00	\$13,412.50	\$471,751.56	\$484,251.00	-\$12,499.44	\$601,802.00	78%
Police Department	\$71,050.96	\$72,422.00	-\$1,371.04	\$489,545.60	\$471,599.00	\$17,946.60	\$612,005.00	80%
Public Works	\$66,134.77	\$45,135.00	\$20,999.77	\$316,330.92	\$338,329.00	-\$21,998.08	\$439,805.00	72%
Train Station	\$4,278.60	\$5,060.00	-\$781.40	\$44,512.09	\$44,175.00	\$337.09	\$60,290.00	74%
Recreation & Park	\$10,052.82	\$3,645.00	\$6,407.82	\$109,193.37	\$97,470.00	\$11,723.37	\$106,905.00	102%
Sales of Service	\$18,725.50	\$24,264.00	-\$5,538.50	\$122,502.98	\$159,062.00	-\$36,559.02	\$207,619.00	59%
Subtotal Expenses	\$245,728.08	\$211,260.00	\$34,468.08	\$1,696,459.20	\$1,712,834.00	-\$16,374.80	\$2,184,356.00	80%
Net Income (Deficit)	-\$82,825.38	-\$28,487.00	-\$54,338.38	\$193,194.10	\$82,146.00	\$111,048.10		
Credit Union Centre								
Credit Union Centre Revenue	\$52,073.17	\$37,250.00	\$14,823.17	\$297,963.67	\$277,250.00	\$20,713.67	\$395,000.00	75%
Credit Union Centre Expenses	\$67,496.00	\$44,144.00	\$23,352.00	\$363,387.74	\$272,130.00	\$91,257.74	\$386,958.00	94%
Net Income (Deficit)	-\$15,422.83	-\$6,894.00	-\$8,528.83	-\$65,424.07	\$5,120.00	-\$70,544.07		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$222,013.00	\$212,013.00	\$10,000.00	\$282,684.00	79%
Fire Department Expenses	\$29,911.74	\$23,856.00	\$6,055.74	\$262,806.74	\$238,104.00	\$24,702.74	\$313,322.00	84%
Net Income (Deficit)	-\$6,354.74	-\$299.00	-\$6,055.74	-\$40,793.74	-\$26,091.00	-\$14,702.74		
Consolidated Net Income (Deficit)	-\$104,602.95	-\$35,680.00	-\$68,922.95	\$86,976.29	\$61,175.00	\$25,801.29		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$56,018.56	\$56,665.00	-\$646.44	\$511,280.52	\$509,985.00	\$1,295.52	\$687,180.00	74%
Water & Sewer Expenses	\$71,417.08	\$60,134.00	\$11,283.08	\$641,357.00	\$562,906.00	\$78,451.00	\$743,308.00	86%
Water & Sewer Net Income (Deficit)	-\$15,398.52	-\$3,469.00	-\$11,929.52	-\$130,076.48	-\$52,921.00	-\$77,155.48		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: DECEMBER 2022

SUBJECT: DECEMBER 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

December 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm - 8:00 pm
- Equipment was serviced and inspected.

Arena

- A number of user groups used the arena in December including 10 Kensington Minor Hockey teams, 4 Gulf Storm Hockey teams, 2 Mid Isle Matrix teams, 2 Mid Isle Wildcats female teams, 1 Western Wind U13 AAA female team, Jr. B Vipers and Major U18 Wild hockey teams. Figure Skating includes the Can-Skate program, Adult Skating Program, and 2 power skating programs in addition to their Figure skating programs. PEI Figure Skating Sectionals rented the facility and two Pickup \recreational\old-timers groups twice a week.
- In December CUC Offered Pre-school skating, adult skating, Board Hockey for Oldtimers, and family skates.
- Moase Plumbing and Heating will be sponsoring all family skates in January 2023.

- Outdoor activities include a ball hockey area and the addition of the outdoor ice surface (weather dependent). Maritime Electric has been contacted to place two additional lights on the existing poles to further light up the outdoor ice surface.
- Wild hosted 6 games in December and the Vipers hosted 1 game in December.
- Kensington-Bedford planning committee is planning on hosting Bedford the last weekend of Jan 28-29, 2023.
- In December the arena hosted U7 Jamboree, Coseley's Classic Rec Hockey tournament, Santa Skate Sponsored by MLA Matthew MacKay, Boxing Day game with the Wild, and a goalie clinic.
- The arena's sound system needed a new amplifier which was ordered through Enmans Audio who originally updated the system 8 years ago.
- The Christmas Parade returned to the regular route with a reception and entertainment at the Murray Christian Centre after the parade from 5:30 – 7:00 pm. The parade had 38 entries and a large crowd attended the entertainment afterward.

Kensington Cash Draw

• Dec 1	184.00
• Dec 8	182.00
• Dec 15	190.00
• Dec 22	186.00
• Dec 29	184.00
Total	926.00

Ball Fields

- Ballfield netting was removed by Branch Manager.

Senior Center

- T&K Fire and Safety installed fire extinguishers and carbon monoxide smoke detectors for both levels.

Tennis \ Pickleball Courts KISH

- Nothing to report

Upcoming Events

- Kensington-Bedford Hockey Exchange January 27-29, 2023
- ADL Figure Skating Competition February 11, 2023
- KAFSC Ice Show March 24, 2023
- U9 Hockey Jamboree March 3, 2023
- Aaron Doyle Mardi's Gras Tournament March 31 – April 2, 2023
- Shane Cormier Memorial April 7-9, 2023

Town of Kensington Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: STREET LIGHTING
DATE: 2023-01-20
ATTACHMENTS:

Background

The placement of streetlights generally provides for and ensures a certain level of safety and security for vehicular and pedestrian traffic.

At the December 2022 meeting of Town Council, Councillors requested that staff complete a street light review for the town. More specifically, staff were requested to review areas that were annexed inside the town during the 2021 boundary restructuring, and several other “dark” areas in the community.

Staff surveyed the Town on the evening of Monday, January 16th. Generally the town was found to be effectively lit however some areas have been noted for improvement. A list of recommended improvements and streetlighting for newly annexed areas is being circulated with this memo (see below). In all areas noted, 50-watt LED lighting is recommended.

Further to the recommended lighting improvements, six streetlights were reported to Maritime Electric for repair.

In addition to the recommended streetlighting improvements, it is recommended that Town Council consider a Street Lighting Policy to govern future lighting placement,

including new development and infill areas. With Council's direction, staff will begin to draft a Street Lighting Policy for consideration.

Cost

The current monthly cost for a single 50-watt LED streetlight is \$12.93. The Town currently has 131 - 50-watt LED streetlights installed throughout the Town at a cost of \$1,693.83 per month, plus HST. Based on the recommended additional lighting of 25 – 50-watt LED streetlights the anticipated cost increase is \$323.25 per month or \$3,879.00 annually, plus HST.

Item	Pole Number	Civic Address - Location Description	Watts	Type
1	28583	Well 3 - Wellfield	50	LED
2	28533	143 Irishtown Road	50	LED
3	28565	31 Garden Drive	50	LED
4	29435	161 Kelvin Road	50	LED
5	29470	Across road from 190 Kelvin Road	50	LED
6	29406	215 Kelvin Road	50	LED
7	178473	22 Park Road - Northwest corner of property	50	LED
8	28272	15 Andrews Drive	50	LED
9	28280	31 Andrews Drive	50	LED
10	28176	53 Andrews Drive	50	LED
11	28230	72 Andrews Drive	50	LED
12	12398	45 Pleasant Street	50	LED
13	28220	311 Old Summerside Road	50	LED
14	29520	233 Old Summerside Road	50	LED
15	29557	277 Old Summerside Road	50	LED
16	29555	265 Old Summerside Road	50	LED
17	28508	138 Route 20	50	LED
18	30300	154 Route 20	50	LED
19	28498	186 Route 20	50	LED
20	28496	208 Route 20	50	LED
21	199132	4B Maple Lane	50	LED
22	20049	12 Imperial Street	50	LED
23	30298	Wastewater Treatment Access Road	50	LED
24	30190	Wastewater Treatment Access Road	50	LED
25	30262	Wastewater Treatment Access Road	50	LED

** Bolded and italicized rows indicate newly annexed areas where streetlights do not currently exist.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolutions:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that authorization be provided to the CAO to proceed with the placement of 25 additional streetlights throughout the town and in newly annexed areas, as recommended by staff.

BE IT FURTHER RESOLVED THAT the CAO be directed to draft a Street Lighting Policy for Town Council's consideration.

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: KENSINGTON AND AREA CHAMBER OF COMMERCE
SPONSORSHIP OPPRTUNITY
DATE: 2023-01-20
ATTACHMENTS:

Background

The Kensington and Area Chamber of Commerce's (Chamber) mission is to promote and improve trade and commerce and the economic, civil, and social welfare of Kensington and surrounding areas.

The Chamber has been an effective partner to the Town over the years, including the recent Heart of PEI Committee initiatives which has seen several tourism and economic development related projects completed in the Town over the past several years; murals, interpretive panels, railyards improvements, etc. The Town and the Chamber enjoy a mutually beneficial relationship and it is of tremendous importance that this partnership continue, with the Town advancing on new commercial and industrial growth in the new business park. It is also important that the Town provide leadership support to the Chamber and our local business community,

The Chamber has developed a new annual corporate sponsorship program for 2023 to provide them a predictable level of funding to allow them to continue to operate effectively. They are proposing a one-time sponsorship (annually) at varying levels to their membership. A copy of their sponsorship packages and associated benefits is attached and circulated with this memo. The sponsorship levels are indicated as Bronze (\$1,000 annually), Silver (\$2,000 annually), Gold (\$3,500 annually), Platinum (\$4,000

annually), and Executive (1 available, \$5,000 annually). Each sponsorship level includes a commensurate annual benefit package.

The Town's current (typical) annual sponsorships with the Chamber of Commerce includes the following:

- In-Kind (rental rate subsidy, administrative support, etc.) - \$1500.00
- Golf tournament - \$500.00
- Golf Tournament Hole Sponsor - \$100.00
- Various Event Sponsorships - \$300.00
- Business Award - \$1000.00
- Total Typical Sponsorship – Approximately \$3,400.00

While the level of sponsorship varies from year to year, the preceding amount is what has typically been approved by Town Council and the CAO.

It is recommended that Town Council consider the singularly available Executive Level Sponsorship (\$5,000 annually – net increase of \$1,600), and that an agreement be considered to provide the sponsorship level for a 10-year period, similar to the sponsorship agreements currently in place with the Prince County Hospital (\$5,000 annually), IWK Hospital (\$1,000 annually), and Kids Help Phone (\$600.00 annually). This will provide budget predictability to the Town for the next 10 years, in that the sponsorship amount will be fixed for a specified period of time. Providing the Executive Level Sponsorship exemplifies the Town's role as a leader in the local and area business community and shows support to our small business community.

Benefits included at the Executive Sponsorship Level include:

- Recognition in all printed and electronic communication for event sponsored.

- Company name and link on Chamber website.
- Complimentary promotion in e-newsletters.
- Title sponsor for one morning mixer/training session.
- Hole Sponsor for Annual Golf Tournament.
- No additional membership dues to be paid during the year.
- Includes one golf team of 4 annual Golf Tournament.
- Two tickets to Chamber Signature Events (Business Awards Gala and Presidents AGM)
- Complimentary Advertising on Signature Events (Business Awards Gala, Golf Tournament and Presidents Dinner).
- Event Sponsorship for Presidents Dinner.
- Small Business Week Sponsorship
- Award Sponsorship for Business Awards Gala
- Opportunity to speak at an event.
- Title Sponsor for an after-hours business mixer.
- Title Sponsor for President's Event.

Cost

As previously indicated, the Town's current sponsorship level is in the vicinity of \$3,400 annually, spread throughout different events and activities. It is worth noting that the typical past sponsorship level provided above does not include any specific events that the Town would typically purchase tickets for, or project related activities, such as contributions made to specific Heart of PEI initiatives and are not included in the current multi-year sponsorship opportunity.

Based upon the recommended \$5,000 annual sponsorship, this will result in an increased sponsorship from the Town of approximately \$1,600 (\$5,000 - \$1,900 (events/awards) - \$1,500 (in-kind)) annually.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolution:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the Town of Kensington sponsor the Kensington and Area Chamber of Commerce at their Executive Level for a 10-year period beginning in 2023 and ending in 2032, at a cost of \$5,000 annually.

2023

Annual Corporate Sponsorship



















































Contact: Julie Corbett

Kensington & Area Chamber of
Commerce

kensingtonandareachamber@gmail.com

902-836-3209

Thank you for your support over the past years. This year we would like to request a one-time sponsorship and you will know which events your organization is part of and what you get from each of them! Please review the levels and choose which is best for you and your business. Start building brand recognition and new relationships with key community business leaders throughout Kensington and Area by sponsoring one or more of our Chamber events! (All levels include HST)

BENEFIT	Bronze \$1000	Silver \$2000	Gold \$3500	Platinum \$4000	Executive \$5000 *1 available
Recognition in all printed and electronic communication for event sponsored					
Company name and link on Chamber website					
Complimentary promotions in e-newsletters annually	1	2	3	4	4
Title sponsor for one morning mixer/training session/AGM					
Includes Hole Sponsor for Annual Golf Tournament					
No additional membership dues to be paid during the year					
Includes one Golf Team of 4 for annual Golf Tournament					
Two tickets to Chamber Signature Events (Awards Gala & President's AGM)					
Complimentary advertising on Signature Events (Awards Gala, Golf Tournament & President's Event)					
Event Sponsorship for President's Dinner					
Includes Small Business Week sponsorship - sponsor a session/prizes etc.					
Award Sponsorship for Business Awards Gala					
Opportunity to speak at an event					
Title sponsor for After Hours Business Mixer (opportunity to host at location if interested)					
Title sponsor for President's Event					

- For those that have purchased a golf team in 2022, the total sponsorship price will be deducted by \$500 for 2023 since the tournament was postponed till June 1, 2023

Kensington & Area Chamber of Commerce

SPONSORSHIP OPPORTUNITIES 2023

Business Excellence Awards gala (late november)

The Chamber's Biggest Night of the Year!

Award Sponsor – No opportunity available at this time

Event Sponsor – opportunities (cash or in kind contribution)

PRESIDENT'S event (April-May)

An opportunity to welcome our new President and Board of Directors.

Title Sponsor – opportunity.

Event Sponsors - opportunities (cash or in-kind contribution)

Golf tournament (June 1st)

Recognize and show appreciation to Chamber Members, while building community connections.

Title Sponsor – no opportunity available at this time..

Hole in One Sponsor - opportunities

Hole Sponsors - opportunities

Morning coffee mixers or training sessions

Small, engaging, learning-based sessions, facilitated by industry experts.

Title Sponsor – opportunity.

Presenter – contact Julie to inquire about presenting at a Coffee Mixer.

Host - contact Julie if you would like to host a mixer or session at your business location

Business After Hours mixers

Unwind after a busy workday in a casual environment, exchange ideas and have some fun with other members of the community.

Title Sponsor – opportunities available

Host a Business After Hours - opportunities available

Prize donations

We like to promote our member's as much as we can and we can do this by using their merch or products/services as prizes or thank you gifts at events.

If you have items or gift certificates that you are able to contribute, this would give your business exposure at the events and the winner of the item would be able to appreciate your product.

Please contact Julie if you have items for donations and she can arrange to pick up.

Please contact Julie at kensingtonandareachamber@gmail.com or 902-836-3209 by January 31st to get the full benefits out of your sponsorship for 2023! Please contact us if you would like to set up a meeting to discuss the sponsorship opportunities. Thank you for your continued support of the Kensington & Area Chamber of commerce!

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: 2023 EXEMPT STAFF WAGE INCREASE
DATE: 2023-01-20
ATTACHMENTS:

Background

Typically, Town Council approves an annual wage increase for exempt staff (except the CAO) according to the consumer price index for PEI. The 2022 CPI increase (December 2020 to December 2021), as indicated by Statistics Canada, is 7.7%.

The Town's Non-Union Employee Handbook states:

- All non-union employees shall be considered for cost of living increases effective January 1st of each year according to the previous year's (December 1 of previous year to December 1 of current year) all-in consumer price index change for Prince Edward Island from the previous calendar year. Such cost-of-living increases shall be approved by Town Council and subject to budget availability.
- All non-union employees will be considered for merit increases, by the CAO, effective April 1st of each year beginning one year after they commence employment in order to allow the employee to advance within their pay scale. Merit increases will only be provided where the employee has obtained a satisfactory performance appraisal form the previous fiscal year.

The wage increase will be applicable to non-union staff including the following positions: Deputy Administrator, Municipal Clerk, Administrative Assistant, Police Chief, Public Works Supervisor, Credit Union Centre Manager, and the Credit Union Centre Assistant Manager. The estimated cost of the proposed 7.7% increase is \$36,418.82.

Recommendation

It is requested that Committee of Council make a recommendation to Town Council that the CAO be authorized to proceed with a wage increase, effective January 1, 2023, for all exempt staff (excluding the CAO) up to 7.7%, according to the Non-Union Employee Handbook.



2023 Heart Month

February is Heart Month. Can we count on you to put your heart into the fight against heart disease?

January 2023

Dear Friends,

Last year, caring donors like you helped to make amazing progress with life-saving heart and stroke research. Thank you for playing a part in this crucial work.

But it has never been more urgent to accelerate research breakthroughs. Many people don't realize that every five minutes, someone in Canada dies from heart disease and stroke and vascular cognitive impairment.

You see, heart disease and stroke can affect anyone. Today, more than 3.5 million people across the country of all ages, ethnicities and genders are living with heart disease, stroke and vascular cognitive impairment.

And the suddenness of our diseases is traumatic. Heart attacks, cardiac arrests and strokes strike with no warning, far too often causing death or devastating, life-changing effects. This is why we must continue to push to fund research to save lives, treat damaged hearts and minimize the debilitating effects of stroke and vascular dementia.

Hundreds of researchers are currently working hard to uncover breakthroughs that will save the lives of Canadians. Here is an example of promising research that has already begun:

Problem: Too often, cardiovascular disease can progress undiagnosed for years or even decades before a heart attack or stroke occurs.

Solution: Dr. Kara Nerenberg is researching ways to prevent future heart disease and stroke in women who experience high blood pressure conditions during pregnancy, through screening and interventions to reduce their risk.

Hearts and brains are our business. We rally the best scientific minds around the most critical issues. Our work empowers every hospital, clinic, doctor, nurse, family and patient in Canada to stop the devastating impacts of heart disease and stroke. It's only thanks to your support that we've achieved so much together.

(over, please)



Heart & Stroke

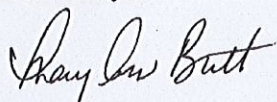
Email: donorinfo@heartandstroke.ca • Call Toll Free 1-877-882-2582

And as a way to thank you for your past support, I have included a medical card and pocket health diary for you. I hope that every time you use them, you are reminded of the incredible difference you are making through your donations.

When we beat as one, we achieve so much together.

With Heart Month almost upon us, I hope you will take a moment now to make your gift. Thank you so much.

Sincerely,



Mary Ann Butt
Senior Vice President, Prince Edward Island
Heart and Stroke Foundation

Thank you for helping!

P.S. You can do your part during Heart Month by accelerating research breakthroughs with your support. Help us save the lives of those we care most deeply about and send your best gift today! Please send your donation now or give online at www.heartandstroke.ca/donors.

**3 easy ways
to donate:**

Mail

Return the reply card in the envelope provided.

Online

heartandstroke.ca/donors

Look for your online ID number on your reply card.

Phone

1-877-882-2582

Dear Heart & Stroke,

I don't usually write letters like this, but I just had to share my story. I've been a donor for a number of years, and I received one of your medical card booklets in the mail. I filled it out and carried it in my purse - and I'm so glad I did!

I have a heart valve disorder. A couple of weeks ago I was out shopping for my granddaughter's birthday gift, and I collapsed in the middle of a shop. Fortunately, the paramedics found my medical card and knew right away about my condition and the medications I was taking - even though I couldn't tell them myself. I'm so grateful I had that card on me. It very possibly saved my life.

Thank you very much for sending the card and for all the great work you do on behalf of those of us with heart issues.

With gratitude,

Your medical card can save your life! Don't take
my word for it, please read this note.

Thank you!

**Your gifts are accelerating
research breakthroughs.**

Town Of Kensington
Po Box 418
Kensington, PE C0B 1M0

January 2023

Dear Friends,

Beat as one: We're energized knowing that together we lead the fight against heart disease and stroke. And that means protecting those we love.

Happy New Year! Thank you for your commitment to the 3.5 million people in Canada living with heart disease, stroke and vascular cognitive impairment. Your donations are driving crucial progress in every community across Canada, helping to prevent disease, repair damaged hearts, and minimize the effects of stroke.

I'm proud to enclose your **2023 Winter Impact Report**, a testament to how donors like YOU are funding life-saving breakthroughs. Inside you'll learn about:

A new direction for the heart-brain connection.

Our healthcare system has treated heart and brain conditions in isolation. Our cover article highlights the recipients of the HeartBrain Connection IMPACT Award – they're moving research forward in bold new ways – all thanks to donors like YOU.

Promise for preventing heart disease and stroke.

You'll also find out how you're advancing the research of Dr. Kara Nerenberg, whose research is exploring the reasons why women in their 50s and 60s suddenly have a stroke or are diagnosed with heart disease out of the blue. She's "incredibly proud and grateful" to donors for helping her in her work to change women's outcomes.

Hope for damaged hearts.

Heart damage can lead to heart failure. One of the fastest growing cardiovascular conditions in the world, 750,000 Canadians are living with heart failure, and 100,000 people are diagnosed every year. Supported by your donations, Dr. Emilio Alarcon's innovative research in repairing damaged heart tissue caused by a heart attack holds great promise for those affected.

February is Heart Month.

Five years ago we shone a spotlight on women's heart and brain health. Despite making progress, heart disease and stroke continue to be the leading cause of premature death for women in Canada. This Heart Month will focus on our mission to ensure all women across Canada get the balanced, equitable care they need.

(over, please)

Heart & Stroke




Email: donorinfo@heartandstroke.ca • Call Toll Free: 1-877-882-2582

☒ **YES!** I want to support Heart & Stroke research breakthroughs to save lives.

Enclosed is my best gift of:

☐ \$100 ☐ \$75 ☐ \$50 ☐ Other \$_____

 ☐ I have enclosed my cheque, payable to **Heart and Stroke Foundation**

☐ Please charge my gift to: ☐  ☐  ☐ 

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CARD #

EXPIRY

SIGNATURE

 **Heartandstroke.ca/impact**

 1-877-882-2582

Toll Free: 1-877-882-2582
Email: donorinfo@heartandstroke.ca

Charitable Registration Number
10684-6942 BR0001

Town Of Kensington
Po Box 418
Kensington, PE C0B 1M0

Receipts will be sent via email.

EMAIL _____

☐ I have included Heart & Stroke in my Will.

☐ Please send me information about making a gift in my Will.

☐ I would like a receipt for gifts under \$20. (Enter email above)

8-13308999

Join our Monthly Giving Program

430 137 005 9215

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