

Tentative Agenda for Committee of Council Agenda

Monday, May 28, 2018 @ 6:30 PM

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Town of Kensington Committee of Council Meeting Monday – May 28, 2018 – 6:30 PM

- 1. Call to Order
- 2. Adoption of Agenda (Additions/Deletions)
- 3. Declaration of Conflict of Interest
- 4. Delegations, Special Speakers and Public Input
- 5. Adoption of Previous Meeting Minutes April 23, 2018
- 6. Business Arising from Minutes April 23, 2018
- 7. Staff Reports
 - a. CAO's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Bills List
 - f. Summary Income Statement
 - g. Credit Union Centre Report
- 8. New Business
 - a. COC Memo COC Memo Liquor License Request A&R Adventures Inc
 - b. COC Memo COC Memo Fitplex Equipment Purchase
- 9. Councillor Issues/Inquiries
- 10. Correspondence
- 11. In-Camera (Closed Session) Nil
- 12. Adjournment

Town of Kensington Committee of Council Meeting Monday, April 23, 2018 6:30 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Mann, Councillors

Spencer, Doucette, Pickering, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy

Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Lewie Sutherland, Police Chief

Visitors: Colin MacLean – Journal Pioneer

Carol Richards – Retired Staff Sargent, RCMP

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 Moved by Councillor Doucette, seconded by Councillor Mill to approve the agenda for the April 2018 Committee of Council meeting with the addition of item 8.e – PID 880880 Lot Consolidation. Unanimously carried.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 Carol Richards, a retired RCMP Staff Sargent made a presentation to Town Council on the recent bus accident involving the Humboldt Broncos Hockey Team in Saskatchewan. Ms. Richards provided a list of options that the Town and residents could do to support the victims and first responders of this tragedy.

5. Adoption of Previous Meeting Minutes

5.1 Moved by Councillor MacLean, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from February 26, 2018. Unanimously carried.

6. Business Arising from Minutes

7. Staff Reports

7.1 CAO's Report

- 7.1.1 Moved by Councillor MacLean, seconded by Councillor Spencer to receive the April 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.
 - **7.1.1.1** Mayor Caseley requested that thank-you cards be sent the Adopta-Hydrant volunteers.
 - **7.1.1.2** Mr. Baker provided further updates on the current annexation request for M.S Woodside Ltd. on Barrett Street.

7.2 Fire Department Statistical Report

7.2.1 Moved by Councillor Mill, seconded by Councillor Spencer to recommend to Town Council the adoption of the March 2018 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.

7.3 Police Department Statistical Report

7.3.1 Moved by Councillor Doucette, seconded by Councillor MacLean to recommend to Town Council the adoption of the March 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.

7.4 Development Permit Summary Report

7.4.1 Moved by Councillor Pickering, seconded by Councillor Spencer to receive the Development Permit Summary Report for April 2018 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.

7.5 Financial Report (Summary Income Statement & Bills List)

- 7.5.1 Moved by Deputy Mayor Mann seconded by Councillor Pickering to recommend to Town Council the approval of the General Bills List for March 2018 in the amount of \$253,668.06. Unanimously carried.
- 7.5.2 Moved by Deputy Mayor Mann, seconded by Councillor Pickering to recommend to Town Council the approval of the Water and Pollution Control Bills List for March 2018 in the amount of \$13,334.62 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.

7.6 Summary Income Statement

7.6.1 Moved by Deputy Mayor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income

Statements for February 2018, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.

7.7 Community Gardens Complex Report

7.7.1 Moved by Councillor Doucette, seconded by Councillor Pickering to recommend to Town Council the adoption of the Community Gardens Complex Report for March 2018, as prepared by CGC Manager, Robert Wood. Unanimously carried.

8. New Business

- 8.1 Credit Union Centre Zamboni Replacement
 - 8.1.1 Moved by Councillor Doucette, seconded by Councillor Mill

THAT Committee of Council recommend to Town Council the purchase of a new 2018 Zamboni 446 Ice Resurfacer (propane) from Saunders Equipment Ltd. at their quoted price of \$96,375.00 plus applicable taxes;

AND THAT a strategy be developed by staff for the resale/trade-in of the 2007 Zamboni Ice Resurfacer.

Unanimously carried.

- 8.2 Town of Kensington Borrowing Bylaw
 - 8.2.1 Moved by Councillor Spencer, seconded by Councillor Doucette THAT Committee of Council recommend to Town Council that second reading, approval and formal adoption be given to the town of Kensington Borrowing Bylaw (Bylaw # 2018-02). Unanimously carried.
- 8.3 Town of Kensington Wellfield Protection Plan
 - 8.3.1 Moved by Councillor Pickering, seconded by Councillor Mill THAT Committee of Council recommend to Town Council the award of a contract to the Kensington North Watersheds Association for the development of a Wellfield Protection Plan at their quoted price of \$12,650.00. Unanimously carried.
- 8.4 Victoria Street West Sidewalk Replacement
 - 8.4.1 Moved by Councillor Spencer, seconded by Councillor Pickering
 THAT Committee of Council recommend to Town Council that the 20142019 Gas Tax Capital Investment Plan be amended to remove the Pleasant
 Street Asphalt Re-Surfacing Project and to add the Victoria Street West
 Sidewalk Replacement Project. Unanimously carried.
- 8.5 Lot Consolidation of Lands of GP Developments Inc PID 880880

8.5.1 Moved by Councillor Mill, seconded by Councillor Doucette
THAT Committee of Council recommend to Town Council the
consolidation of Lot 1B and Parcel A, as indicated on Plan of Survey,
Drawing No. 1824 - 1, drawn by Derek A. French Professional Services
Inc. Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1 Councillor Mill addressed concerns regarding the current condition of the dog park and requested that staff contact the Country Store to determine whose signage requires repair. It was also noted that streets and sidewalks require sweeping.
- 9.2 Councillor Spencer noted that the lights at the railyards are not scheduled to turn on and off at the appropriate times. Mr. Baker will have the public works department look into the matter. Councillor Spencer also inquired if the seaport storage container located at the Kensington Legion is permitted under the Town's bylaw.
- 9.3 Mr. Baker provided an update regarding the construction occurring at 47 Victoria Street. It was indicated that a full report would be presented to Town Council at the regular May Council Meeting regarding the proposed development.
- 9.4 Councillor Pickering inquired if raising chickens and/or ducks would be permitted under the current Town Bylaws. Mr. Baker confirmed that there is currently no bylaw specific to the request but would be reviewed under the Town's Nuisance Bylaw. Mr. Baker requested that residents send their requests to the Town Hall for further evaluation.

10. Correspondence

- **10.1** A letter of appreciation from the Kensington Rangers and Guides.
- 10.2 A letter from the Canadian Mental Health Association requesting the Town to proclaim May 7-13, 2018 as Mental Health Week in Kensington. *Request approved*
- **10.3** A letter from Jeff Thompson, owner of 47 Victoria Street E requesting a rezoning of the property.
- **10.4** A letter from Jim Brown on behalf of the Stanley Bridge Centre requesting the Town to advertise in their website. *Request declined*
- 10.5 A letter from Senator, Diane Griffin requesting the Town to proclaim the first Saturday in June as National Health and Fitness Day. *Request approved*

11. In-Camera (Closed Session)

11.1 *Nil*

12. Adjournment

12.1	•	Moved by Councillor Pickering, seconded by Councillor MacLean to adjourn the meeting at 7:48 PM. Unanimously carried.								
Wendy Mack	Kinnon,		Rowan Caseley,							
Deputy Adm	inistrator		Mayor							

CAO Mo	Kensington nthly Report for Committee of Council - May 2018	
Item #	Project/Task	Status
iteiii #	Project/ rask	Status
		I will attempt to bring an update to the June Council or Committee of
1	Emergency Measures Organization	Council meeting as time permits.
2	Everyt Staffing Policy	NO UPDATE - A draft policy has been provided to the CAO. CAO to finalize
2	Exempt Staffing Policy	prior to presentation to Council. The flooring has been replaced at the town hall. Project is substantially
3	Town Hall Flooring Replacement	complete.
		The location of the sign has been marked and approved by both the
		Province and the affected property owner. I have been in touch with the
	Relocation of "Welcome to Kensington" Sign -	contractor to physically relocate the sign. The hieght of the sign will have to
4	Charlottetown Road	be increased due to the low elevation of the ditch.
		The requesting property owner has been advised of Town Council's
		decision not to allow back yard chicken coops at this point in time. Initial
-	Kanadan Badasad Chidasa	research suggests that currently no Island municipality currently allows
5	Keeping Backyard Chickens	back yard chickens in residential areas. NO UPDATE The Deputy Administrator continues to work on financial
		related policy development as time permits. Policies will be brought
6	Financial Policy Development	forward to Town Council as they are completed.
_	Wallfield Death of the Disc	The project has been awarded to the Kensington North Watershed
7	Wellfield Protection Plan	Association. Work has commenced on the project.
		I have started the draft of the Bylaw however it is not currently ready for
		consideration by Committee of Council. All effort will be made to provide
8	Procedural Bylaw	the Bylaw for Council's review at their regular June meeting.
		NO UPDATE Direction was provided by Town Council to contact three volunteers who have expressed interest in the volunteer crossing guard
9	Crossing Guard Volunteers	positions. To date, this has not been completed.
	erossing educativolumeers	Drafts of both the Standard Operating Guidelines and the Fire Department
		Master Plan have been provided by the consultant. It is hoped that the
		final draft can be presented to Town Council for approval June Committee
10	Fire Department Policy Development	of Council meeting. The documents are currently being reviewed in detail by the Chief and Deputy Chief.
	Prie Department Policy Development	A request for decision has been circulated with the tentative agenda
11	Zamboni Replacement	package.
		NO UPDATE Required under the new MGA. The Bylaw will be drafted by
12	Conflict of Interest Bylaw	staff and presented to Town Council upon completion.
		NO UPDATE All required information has been provided to the Province of
		PEI. We continue to wait for the transfer documents to be completed. The
		Province have been out to review the Town's Street Sweeper to determine
13	Street Transfer to Province of PEI	whether or not they will consider its purchase.
14	CGC Naming Rights	Signage has been installed by the Malpeque Bay Credit Union.
		The Zender's has been ended and the lide of a wild to late A cont. The
15	Credit Union Centre Zamboni Replacement	The Zamboni has been ordered and should arrive mid to late August. The 2007 Zamboni has been disposed of to the South Shore Actiplex.
	2. 23. C. Seria C Zamboni reprocentient	NO UPDATE Council currently possesses a Code of Conduct however it is
		not in Bylaw form. Staff will draft the necessary Bylaw and present to Town
16	Council Code of Conduct Bylaw	Council upon completion.
		NO LIDDATE It is understood that this project will make forward in 2019. All
		NO UPDATE It is understood that this project will move forward in 2018. All permitting for the water and sewer connection has been completed by the
17	BST Multi Unit Development	developer though IRAC and the Provincial Department of Environment.
_		
		NO UPDATE A copy of the wiring schematic for the clock has been provided
18	Rail Yards Clock Repair	to the electrician. He will review the information provided and determine how to make (and keep) the clock operational.
10	nan raras crock ricpan	non to make fand keep) the clock operational.
		Correspondence has been received from Canada Post indicating that a new
19	Canada Post Sign - Corner of Victoria/Broadway	sign is expected to be installed by the end of June, 2018.
		The Town currently possesses an Access to Information Bylaw however it
		will be required to be re-drafted to ensure it complies fully with the new
		Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. It is understood that the Province of PEI are currently in the
	Access to Information and Protection of Privacy	process of reviewing their Freedom of Information and Protection of
_	Bylaw	Privacy Act.
20	Dyla	Required under the new MGA. The Bylaw will be drafted by staff and

Item #	Project/Task	Status
22	Letter to Contractors Re: Development Permits	NO UPDATE A letter has been drafted and finalized however it was identified that it may be beneficial to include information from the Architects Association of PEI on their development requirements. I have reached out to the Association however I have not heard back as of the writing of this report.
		The contract has been awarded to MRSB. The letter of intent and PO number has been provided to MRSB. Letter of rejection have been forwarded to the unsuccessful proponents. It is anticipated that the project
23	Strategic Plan Development	kick-off meeting will be held the week of May 28th.
24	Flag and Proclamation Policy	NO UPDATE Staff are working on a Flag Policy and Proclamation Policy. It was initially thought that a draft could be brought to February's Committee of Council meeting however time did not permit this. Some initial research has been completed however nothing has been drafted to date.
25	Procurement Bylaw	The Town currently possesses a Procurement Policy however it will need to be re-drafted in Bylaw form. The Policy will be reviewed and re-drafted in the form of a Bylaw and presented to Town Council upon completion.
		NO UPDATE The map stop sign at the Rail Yards has been upgraded with a new roof and will be painted as soon as the weather permits. The Province are in the process of changing the graphics on their side of the sign. The Town will have to review and update their side as well. No work has been done in this regard as of yet. Sign Station are currently working on a mock-up for a re-design of the main railyards sign. The Province has committed to providing new purposed blue signs at the entrances to town to provide
26	Signage	visitors with an indication of the types of services in the town.
27	Employee Code of Conduct	A Code of Conduct for staff will be drafted and presented to Town Council for approval upon completion.
28	Various MGA Immediate Requirements	The Tax Rate Bylaw has been completed. Work continues on other Bylaws
29	Annexation of Lands of M.S. Woodside's Ltd.	required under the new MGA IRAC have posted the required notice in the Journal Pioneer requesting
23	Afficación of Editas of Wils. Woodside s Eta.	written comments on the application for a 30 day period. If no objections are received it is anticipated that no public hearing would be required and the application can proceed.
30	Victoria Street West Sidewalk Replacement	NO UPDATE The required application, reprofiling the town's gas tax allotment has been provided to the Infrastructure Secretariat to move funds from the Pleasant Street Resurfacing Project to the Victoria Street West Sidewalk Replacement Project. I have met with WSP to determine project requirements, alignment, etc. Further information will be provided once approval of the fund reprofiling has been approved.
31	KISH Fuel Tank	Town Council has agreed to allow the bus re-fueling tank at KISH to be relocated to the QEES property. While it is Council's opinion that this is not an ideal solution we will continue to encourage the ELSB to have busses refueled at local service stations as a longer term solution.
32	Immigration - PNP Community Endorsement	Several meetings have been held since my last report. This continues to consume a considerable amount of time however I have limited the number of meetings due to other competing priorities. It is hoped that a meeting will be held over the next month or two with the Province to discuss the program including any potential opportunity to allow the municipality to recover costs associated with administering the program. It is understood that several municipalities have expressed concern regarding the volume of time required to accommodate the meetings.
33	Collective Bargaining Negotiations	the 2017-2021 CBA has still not been signed. The drafts have been reviewed and approved by each party. Signing will be scheduled as quickly as possible.
34	Official Plan and Zoning Bylaw 5 Year Review	The funding application to the Municipal Strategic Component of the Gas Tax Program has been submitted to the Province. To date, no response to the application has been received. Once (and if) funding approval is received a RFP will be drafted to move the project forward.
35	Bunker Gear - Fire Department	I understand the purchase has not yet been made.
36	Public Works Roof Replacement	Contract has been awarded to Mallet Exteriors as per Town Council's direction. Work has not begun however it is expected to begin shortly.
37	Borrowing Bylaw	The Bylaw will be processed for submittal to the Province within the next week.

Item #	Project/Task	Status
38	P&G Developments Lot Consolidation	The lot consolidation has been completed and processed by staff.
39	Speed Radar Sign	The Summerside Road Speed Limit sign has been repaired and is now fully operational.
40	2018 Municipal Election	Council have appointed the CAO and Deputy Administrator as the Municipal Electoral Officer and Deputy Electoral Officer. An Elections Bylaw is in the process of being drafted and will be provided for Council's consideration once it is complete.
41	Transport Container on Legion Property	NO UPDATE I have reached out to the Kensington Legion in regards to the transport container located on their property. Further information will be provided as it becomes available.
42	Signage on Dog Park Fence	The signage has been re-installed as requested. Thanks to the Co-Op manager for addressing the issue so quickly following the request.
43	Bell Aliant Phone Booth	The phone booth at the corner of Woodleigh/Victoria Street E has been removed by Bell Aliant Staff. Thanks to Paul Montgomery for having it removed so quickly following the request.
44	Annexation of Lands of Ken and Jeanne Thibodeau	No action has been taken on this item to date. It is hoped that the application will be completed and submitted the week of May 28th.
45	Development Control Bylaw and Official Plan Amendment - Lands of Jeff Thompson	The public meeting has been scheduled for June 7 at 6:00 PM. The ad was placed in the Journal Pioneer on May 26th.
46	EVK Pool Repairs	Staff met with Island Hot Tubs and Pools to review the minimum requirements to enable the pool to open for July 1, 2018. Some invasive digging will be required around the pool decking to determine the state of the pipes below the deck. Information will be provided to Town Council as things progress.
47	Street Sweeper Disposal	The Province looked at the sweeper and have indicated that they will not be purchasing. As such, staff will tender the sweeper as per Council's direction. To date nothing has been completed.
48	Credit Union Centre Warm Room	Additional information has been requested from the KMHA as requested by Town Council. To date, this information has not been received. I have also requested the Architects Association to review the project to determine whether or not an architect is required on the project. No response at this point.
49	KPS Bicycle Rodeo and Fishing Derby	The Annual KPS Fishing Derby has been tentatively scheduled for June 9th and 10th. The Annual bicycle Rodeo has been tentative scheduled for June 16th at the Credit Union Centre. The awards are scheduled to be handed out on June 18th.

Fire Department Occurrence Report 2017

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	1	2	2										5	19.23%
Motor Vehicle Accident	1	2	5	1									9	34.62%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1			1									2	8%
Outside Fire - Brush, Grass, Utility Pole, etc.				1									1	4%
Structure Fire - House, Building, Vehicle, etc.	2	1	3	1									7	27%
Alarms			1	1									2	8%
Total Fire Related	3	1	4	4	0	0	0	0	0	0	0	0	12	
Total Incidents	5	5	11	5	0	0	0	0	0	0	0	0	26	
Mutual Aid Call Out													0	0%
Total Incidents (Inclduding Mutual Aid Provided by KFD)	5	5	11	5	0	0	0	0	0	0	0	0	26	100%
Mutual Aid Call in													0	
Average Firefighter Attendance	13	13	13	15										
Regular Monthly Training - No. of Firefighters	13	21	21	21										
Training School - Level 1, etc No. of Firefighters														
Call Area	•	•	-	•	•	-		•			•	•	-	
Kensington	2	2	2	1									7	26.92%
Malpeque CIC			1	1									2	7.69%
Zone's 1 to 5	3	3	8	3									17	65.38%
Other													0	0.00%

Police Department Occurrence Report Su	ımmary 2018													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		1		1									2	1.00%
Abandon Vehicle													C	0.00%
Abduction													C	0.00%
Alarms	2	2	. 3	1									8	4.00%
Animal Calls	1												1	0.50%
Arson													O	0.00%
Assault PO													O	0.00%
Assault with Weapon													O	0.00%
Assaults (Level 1)	1	-	1										2	1.00%
Assistance Calls	8	10	17	18									53	26.50%
Breach of Peace	1	-	1	1									3	1.50%
Breach of Recognizance			1	2									3	1.50%
Break and Enter (business)													O	0.00%
Break and Enter (other)													O	0.00%
Break and Enter (residence)			1										1	0.50%
Carry concealed weapon													O	0.00%
Child Pornography			1										1	0.50%
Child Welfare													C	0.00%
Coroner's Act	1	. 3	1										5	2.50%
Crime Prevention													C	0.00%
Criminal Harassment													O	0.00%
Dangerous Driving		1	. 1										2	1.00%
Disturbing the Peace			1	1									2	1.00%
Dog Act			1										1	0.50%
Driving while disqualified													C	0.00%
Drug Charges	1	. 1											2	1.00%
Excise Act													C	0.00%
Fail to Comply Probation													C	0.00%
Fail to comply undertaking													C	0.00%
Fail to remain at scene of accident			1										1	0.50%
Family Relations Act	1	. 1		1									3	1.50%
Fingerprints taken													C	0.00%
Fire Prevention Act			1										1	0.50%

Police Department Occurrence Report Sur	mmary 2018													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act													0	0.00%
Forcible confinement													0	0.00%
Fraud	2	2											2	1.00%
Harrassing Phone Calls	1	L		1									2	1.00%
Impaired Driver		1	. 1										2	1.00%
Information Files		2	. 1										3	1.50%
Injury Accidents													0	0.00%
Liquor Offences				1									1	0.50%
Litter Act													0	0.00%
Lost and Found	1	1	. 1	2									5	2.50%
Luring Minors													0	0.00%
Mental Health Act				4									4	2.00%
Mischief		1	. 3	1									5	2.50%
Motor Vehicle Accidents	1	1 2	. 3										6	3.00%
Motor Vehicle Act	8	3	6	6									23	11.50%
Municipal Bylaws			3	1									4	2.00%
Off Road Vehicle Act	1	1											1	0.50%
Other Criminal Code													0	0.00%
Person Reported Missing			1										1	0.50%
Possession of restricted weapon													0	0.00%
Property Check			1										1	0.50%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference													0	0.00%
STEP (Integrated Traffic Enforcement)				1									1	0.50%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	. 2	1									5	2.50%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000		1 1		1									6	3.00%
Traffic Offences													0	0.00%
Trespass Act													0	0.00%

Police Department Occurrence Report Sumi	mary 2018													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass at Night													0	0.00%
Uttering Threats	1		2	1									4	2.00%
SOTS Issued	13	2	10	8									33	17%
Total Incidents	49	33	65	53									200	100%
HTA Warnings	4	1	3										8	
Fine Revenue	\$4,100.00	\$1,070.00	\$1,460.00	\$1,642.00									8,272.00	
Foot Patrols in hours	6	4	2	5.5									17.5	
Community policing school	7	7	4	4.5									22.5	
Record Checks A (BC)	14,263	13,116	15,082	17,131									59,592	
Record Checks B (NB)	309	316	492	463									1580	
Record Checks C (KPS)	7	8	7	6									28	

Police Report April 2018

KPS received 1 false alarm during the month.

April 17 0450hrs – Petro Can alarm went off. Member attended found back door open, unsure if staff didn't close properly or if wind blew it open.

Year To Date Approved Development Permits Summary Report 2018

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Single Family Dwelling				1									1
New Residential Accessory Structure	1			1									2
New Residential Deck/Fence/Pools				1	1								2
New Semi Detached Dwelling				1									1
Total:				1									6

Total Estimated Construction Value
\$45,000.00
\$12,500.00
\$7,000.00
\$300,000.00
\$364,500.00

Town of Kensington Bills List April 2018

Amalgamated Dairies Limited	4918099019	\$32.74
ADL Foods	2341899	\$192.38
ADL Foods	2344354	\$179.97
ADL Foods	2342926	\$203.33
Aliant	6029215	\$228.11
Aliant	6032298	\$30.48
Alleymar Enterprise Ltd	14111	\$98.90
Andrew Griffin	APRIL 2018 RRSP	\$630.82
Battlefield Equipment Rentals	5329114 001	\$73.35
Battlefield Equipment Rentals	5333958 001	\$74.01
Battlefield Equipment Rentals	5327969 001	\$38.70
Bell Mobility	2-1006546	\$159.56
Big Boot Shooting Club	174131	\$488.75
Big Boot Shooting Club	174132	\$1,591.02
Brenda MacIsaac	MILEAGE - COM MEETING	\$14.10
Brenda MacIsaac	APRIL 2018 RRSP	\$342.76
Brentt Mills	EXP30APR18	\$273.31
Building Blocs Home Improvements	1231	\$451.95
Building Blocs Home Improvements	1228	\$566.48
C & M Inc.	678	\$603.75
Canadian Tire	115	\$105.50
Canadian Tire	62	\$228.18
Capital "T" Electric	507	\$1,215.58
Central Development Corporation	952486	\$2,500.00
Commercial Construction	APRIL 30, 2018	\$713.00
Cooke Insurance Agency Ltd.	466587	\$47,106.00
Cooke Insurance Agency Ltd.	466588	\$11,308.00
Canadian Union of Public Employees	APRIL 2018 DUES	\$590.76
Dale Paynter	K'TOWN CASH APR 5,18	\$1,180.00
Eastlink	05064682	\$665.19
Eastlink	05064994	\$83.89
Eastlink	05065334	\$23.00

Eastlink	04917234	\$49.82
Eastlink	04971447	\$66.07
Elizabeth Hubley	APRIL RENT 2018	\$805.00
Federation of PEI Municipalities	ANNUAL MEETING REGIS	\$414.00
Frito Lay Canada	43759327	\$90.83
G & Cy's Welding & Manufacturing	326509	\$115.00
Geoff Baker	APRIL 2018 MILEAGE	\$340.18
Greco Pizza	1008	\$68.21
Irving Oil	32343657	\$289.55
Irving Oil	312321337	\$535.32
Irving Oil	105643	\$221.22
Irving Oil	236542	\$521.79
Irving Oil	235963	\$656.24
Irving Oil	626316	\$191.62
Irving Oil	535097	\$564.85
Irving Oil	835096	\$353.84
Irving Oil	251495	\$697.32
Irving Oil	45353	\$541.88
Irving Oil	438722	\$638.54
Irving Oil	32355742	\$195.43
Irving Oil	32349520	\$370.28
Island Petroleum	1114	\$529.64
Island Petroleum	6214	\$83.35
Island Petroleum	7429	\$721.28
Island Petroleum	7315	\$778.52
Kensington Agricultural Services	5913	\$146.20
Kensington Agricultural Services	5740	\$55.61
Kensington Country Store	02810034442	\$19.55
Kensington Country Store	02810034433	\$6.90
Kensington Country Store	02810034836	\$88.52
Kevin Stewart	DRIVERS MEDICAL	\$75.00
Kilbride Drywall & Seamfilling	0660	\$753.25
Kim Mullett	MILEAGE APRIL 2018	\$45.12
Kim Mullett	DRE COURSE EXPENSES	\$682.64

K'Town Auto Parts	9344/5	\$574.75
Langille Sharpening Service Inc	60112	\$103.50
Lewis Sutherland	APRIL 2018 RRSP	\$628.20
Lewis Sutherland	MILEAGE30APR18	\$139.12
MacInnis Express (1983) Ltd	190905	\$49.46
Maritime Electric	LIBRARY APR 18	\$223.13
Maritime Electric	EVK POOL APR 18	\$52.03
Maritime Electric	ART CO-OP APR 18	\$242.03
Maritime Electric	TRAIN STN APR 18	\$734.80
Maritime Electric	FIRE HALL APR 18	\$399.51
Maritime Electric	STREET LIGHTS APR 18	\$2,935.97
Maritime Electric	RADAR SIGNS APR 18	\$105.13
Maritime Electric	CAR CHARGER APR 18	\$40.45
Maritime Electric	TOWN HALL APR 18	\$1,304.39
Maritime Electric	SENIOR CNT APR 18	\$48.58
Maritime Electric	CUC SIGN APRIL 2018	\$63.81
Maritime Electric	CUC RINK APRIL 2018	\$6,771.04
Maritime Electric	CUC BALLFIELD APR 18	\$28.26
Maritime Electric	PW SHOP APRIL 2018	\$233.69
Maritime Electric	20 STEWART APR 18	\$65.00
Malpeque Bay Credit Union	APRIL 2018 RRSP	\$2,061.32
Medacom Atlantic Inc	9729	\$251.16
Medacom Atlantic Inc	9773	\$251.16
MJS Marketing & Promotions	2628035	\$51.75
MJS Marketing & Promotions	2627018	\$207.00
Moase Plumbing & Heating	27959	\$491.74
Orkin Canada	8436807	\$62.10
Orkin Canada	8436829	\$28.75
Prince County Hospital Foundation	MAY 2018 INSTALLMENT	\$3,000.00
PEI Chiefs of Police	2017-6-01	\$50.00
Petty Cash	APRIL 2018	\$347.99
Princess Auto	207438	\$75.23
Princess Auto	515867	\$21.83
Recreation PEI Inc	1670	\$115.00

Rogers Electrical Wholesale Ltd	239639	\$57.11
Rowan Caseley	APRIL 2018 MILEAGE	\$72.85
Saultos Gymnastics Club Inc	APR 2018 DONATION	\$300.00
Mikes Independent	01 7239	\$34.14
Mikes Independent	0614	\$26.38
Mikes Independent	01 0925	\$16.22
Scotia Securities	DOUG K APR 18 RRSP	\$390.68
Scotiabank Visa	IRVING - FPEIM GIFT	\$50.00
Scotiabank Visa	WINNERS- FITPLEX	\$28.74
Scotiabank Visa	ANNUAL FEE APR 18	\$75.00
Scotiabank Visa	APR 10, 18 WAT COOLER	\$218.49
Sherry's Heating Service	2400	\$1,656.01
Slemon Park Corporation	35218	\$124.23
Spartan Fitness	339003	\$230.00
Spring Valley Building Centre Ltd	190845	\$126.25
Spring Valley Building Centre Ltd	726848	\$1,406.29
Standard Auto Glass	8821-410941	\$494.50
Staples	069691	\$98.87
Staples	5502367815	\$454.13
Staples	MAY 17, 2018	\$24.12
Greater Summerside Chamber of Commerce	157327	\$17.25
Summerside Chrysler Dodge (1984) Ltd	APRIL 12, 2018	\$35,960.95
Suncor Energy Products Partnership	APRIL 9, 2018	\$675.41
Superior Sanitation	641085	\$230.00
Superior Sanitation	641086	\$207.00
Superior Sanitation	641084	\$184.00
Superior Sanitation	641083	\$80.50
Telus	APRIL 2018	\$807.35
Vistaprint	917	\$40.21
Water & Pollution Control Corporation	APRIL 2018	\$295.48
Wet n' Wild Car Wash	492977	\$90.00
Yellow Pages Group	18-5850888	\$22.08
Subtotal		\$149,958.26

April Payroll \$88,966.75

\$238,925.01

Total April Bills

Water and Pollution Control Corporation Bills List April 2018

Cyril Gallant	WATER & SEWER REFUND	\$396.53
Aliant	6031666	\$117.54
Aliant	5992655	\$126.27
Doug Killam	MPWWA CONF MEAL	\$20.70
Doug Killam	MPWWA PARKING	\$34.50
EMCO Corporation	16508680-00	\$74.75
Kensington Country Store	02810034432	\$101.33
Maritime Electric	LIFT STN APR 18	\$231.86
Maritime Electric	SEWER PUMP APR 18	\$40.45
Maritime Electric	WELL #3 APR 18	\$599.27
Maritime Electric	SEWER TREAT APR 18	\$212.05
Maritime Electric	WATER TOWER APR 18	\$162.98
Maritime Electric	PUMP EAST #2 APR 18	\$248.53
Maritime Electric	PUMP WEST #1 APR 18	\$446.05
Maritime Electric	PUMP CNT APR 18	\$171.32
Minister of Finance	DOUG K EXAM REGISTRA	\$50.00
Precise Plumbing & Heating	APRIL 2, 2018	\$201.25
Sansom Equipment Ltd	438	\$305.85
Total W&S Bills		\$3,541.23

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Apr 2018

_	Current Month Year to Date							
GENERAL REVENUE								
	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$90,718.94	\$87,748.00	\$2,970.94	\$333,634.98	\$326,653.00	\$6,981.98	\$1,316,202.00	25%
Police Service	\$1,666.95	\$4,000.00	-\$2,333.05	\$8,641.50	\$16,000.00	-\$7,358.50	\$60,000.00	14%
Town Hall Rent	\$7,762.15	\$7,842.00	-\$79.85	\$31,648.60	\$31,368.00	\$280.60	\$117,630.00	27%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0%
Sales of Service	\$40,122.20	\$37,000.00	\$3,122.20	\$139,707.30	\$147,000.00	-\$7,292.70	\$548,900.00	25%
Subtotal Revenue	\$140,270.24	\$136,590.00	\$3,680.24	\$513,632.38	\$521,021.00	-\$7,388.62	\$2,044,982.00	25%
GENERAL EXPENSES								
Town Hall	\$15,626.81	\$11,300.00	\$4,326.81	\$53,301.04	\$47,285.00	\$6,016.04	\$181,802.00	29%
General Town	\$90,330.92	\$34,337.00	\$55,993.92	\$188,996.93	\$200,632.00	-\$11,635.07	\$642,995.00	29%
Police Department	\$39,425.90	\$35,526.00	\$3,899.90	\$160,658.27	\$145,303.00	\$15,355.27	\$553,994.00	29%
Public Works	\$8,395.28	\$14,689.00	-\$6,293.72	\$58,597.58	\$63,179.00	-\$4,581.42	\$246,897.00	24%
Train Station	\$1,911.51	\$2,435.00	-\$523.49	\$8,719.42	\$10,340.00	-\$1,620.58	\$35,700.00	24%
Recreation & Park	\$677.58	\$2,375.00	-\$1,697.42	\$9,967.76	\$11,450.00	-\$1,482.24	\$81,825.00	12%
Sales of Service	\$18,691.07	\$13,723.00	\$4,968.07	\$56,770.72	\$60,593.00	-\$3,822.28	\$233,563.00	24%
Subtotal Expenses	\$175,059.07	\$114,385.00	\$60,674.07	\$537,011.72	\$538,782.00	-\$1,770.28	\$1,976,776.00	25%
Net Income (Deficit)	-\$34,788.83	\$22,205.00	-\$56,993.83	-\$23,379.34	-\$17,761.00	-\$5,618.34		
			Community	Gardens Complex				
Community Gardens Revenue	\$25,798.84	\$20,100.00	\$5,698.84	\$141,359.32	\$128,900.00	\$12,459.32	\$510,700.00	28%
Community Gardens Expenses	\$24,017.67	\$32,625.00	-\$8,607.33	\$129,519.08	\$140,158.00	-\$10,638.92	\$479,186.00	27%
Net Income (Deficit)	\$1,781.17	-\$12,525.00	\$14,306.17	\$11,840.24	-\$11,258.00	\$23,098.24		
			Fire D	Department				
Fire Revenues	\$20,770.33	\$20,613.00	\$157.33	\$83,081.37	\$82,452.00	\$629.37	\$309,195.00	27%
Fire Department Expenses	\$17,381.16	\$19,129.00	-\$1,747.84	\$80,225.30	\$80,816.00	-\$590.70	\$309,195.00	26%
Net Income (Deficit)	\$3,389.17	\$1,484.00	\$1,905.17	\$2,856.07	\$1,636.00	\$1,220.07	, ,	
Consolidated Net Income (Deficit)	-\$29,618.49	\$11,164.00	-\$40,782.49	-\$8,683.03	-\$27,383.00	\$18,699.97		
							\$99,720.00	
			Water and Polluti	on Control Corporation			<i>433,.</i> 20.00	
Water & Sewer Revenue	\$47,599.04	\$47,762.00	-\$162.96	\$191,392.49	\$191,048.00	\$344.49	\$716,503.00	27%
Water & Sewer Expenses	\$43,298.88	\$46,440.00	-\$3,141.12	\$190,579.11	\$185,760.00	\$4,819.11	\$712,537.00	27%
Water & Sewer Net Income (Deficit)	\$4,300.16	\$1,322.00	\$2,978.16	\$813.38	\$5,288.00	-\$4,474.62		
							\$3,966.00	

TOWN OF KENSINGTON - MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CREDIT UNION CENTRE MANAGER

SUBJECT: APRIL 2018 CREDIT UNION CENTRE REPORT

DATE: MAY 25, 2018

ATTACHMENT: STATISTICAL REPORT

April 2018

Fitplex

Programming: Aerobics Programming

Hi Lo Tuesdays 6.30pm Boxer-fit Thursdays 6.30pm

Hours

Key FOB Entry 5:45 AM – 12:00 Midnight Daily

Staffed 4:00 PM - 8:00 PM Monday - Thursday

Spartan athletic serviced all fitness center equipment and repaired BH Treadmill under warranty

For discussion: Attached quotes: new equipment suggestions for Fitplex, 50\50 account has \$18,476.73 in account which is designated for Fitplex upgrades and I recommend to get three pieces of equipment and resurface aerobics floor, and then resurface rest of the flooring in 2019.

Arena

- -Hosted KISH High School tournament
- -Shut down ice plant April 14,2018.

Kensington Cash

April, 2018		\$200.00
		\$215.00
		\$220.00
		\$ <u>210.00</u>
	Total	\$845.00

Ball Fields

Ballfields are drying out and first rentals will be in May7.

Repairs and maintenance to fields and fencing will be done by the first week of May.

Netting to be put up before play begins.

Senior Center

Repaired furnace flu.

Upcoming Events

Canada Day Harvest Festival Fishing Derby Dog Show Bike Rodeo

Town of Kensington Credit Union Centre Monthly Statistical Data 2018

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex			-										•
Total Members	265	270	267	265									1067
Attendance	1620	1450	1400	1200									5670
Day Passes Sold	30	25	22	20									97
Memberships Sold	40	30	25	25									120
Monthly Payment Memberships	53	54	54	54									215
Arena	•	•	•	•	•	•	•	•	•	•	•	•	•
Hours Rented	150	152	130	48									480
Preschool (Free)	4	4	2	0									10
Adult Skate	4	4	2	0									10
Donated Ice Time	0	10	4	5									19
Total Hours Rented	158	170	138	53									519
Storm Days (no rentals)	3	1	3	0									7

Town of Kensington Credit Union Centre Monthly Statistical Data 2017

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	280	270	260	265	245	230	230	220	225	230	235	242	2932
Attendance	1571	1227	1300	1100	1056	816	699	726	890	1110	1240	1270	13005
Day Passes Sold	32	25	20	40	19	12	15	16	20	22	20	21	262
Memberships Sold	55	26	32	41	29	21	23	20	22	24	25	26	344
Monthly Payment Memberships	54	55	49	49	54	54	50	50	46	46	48	50	605
Arena													
Hours Rented	159	157	145	35	0	0	0	0	101	135	158	161	1051
Preschool (Free)	4	4	4	0	0	0	0	0	0	0	4	3	19
Adult Skate	4	4	4	0	0	0	0	0	0	0	4	3	19
Donated Ice Time	2	10	2	5	0	0	0	0	0	0	0	0	19
Total Hours Rented	169	175	155	40	0	0	0	0	101	135	166	167	1108
Storm Days (no rentals)	2	3	0	0	0	0	0	0	0	0	0	1	6

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL

FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER

SUBJECT: LIQUOR LICENSE LETTER OF SUPPORT REQUEST - A&R

ADVENTURES INC. ON BEHALF OF BARNONE BREWERY - 49

BROADWAY STREET NORTH

DATE: 2018-05-25

ATTACHMENTS: REQUEST LETTER

Please see the attached request from A&R Adventures Inc. (on behalf of Barnone Brewery) requesting Town Council's support for a Special Premises and Retail Outlet liquor license for their property located at 49 Broadway Street North (The Old Anchor – former Coulson Realty Building). It is indicated in the request that Barnone Brewery will be leasing the former fish market/pub space located within the building. I am informed that food service will continue from the location and the hours of operation will be daily from 11 AM to 3 PM with Thursday to Saturday operations from 11 AM to 8 PM.

A letter of support is required from Town Council to enable an application to the PEI Liquor Control Commission (PEILCC).

Recommendation

It is requested that Committee of Council authorize and direct the CAO to draft a letter for Barnone Brewery to the PEI Liquor Control Corporation supporting their intended operation of a retail outlet (growler filling station and to sell Barnone and other manufacturers product) out of a property located at 49 Broadway Street North.

.

A&R Adventures Inc.

Box 249, 49 Broadway Street, Kensington, PE COB 1M0

Town of Kensington Kensington, PE COB 1MO

RE: Shanty liquor license

We are writing this letter to the Town of Kensington for your support to allow our Shanty to apply to the PEI Liquor Commission for the following licenses under the name of Barnone Brewery:

- 1. Special premise license
- 2. Retail outlet license

Although we have a special premise license now, we will be requesting it be cancelled due to the following change in business direction.

We have partnered with Barnone to have a growler filling station at the Shanty and to sell Barnone products under the Retail Outlet License. For this to happen, Barnone will be leasing the Shanty going forward. The license applications to PEILCC will be made by Barnone Brewery.

We require your approval to make application to the PEI Liquor Commission. This is a time sensitive issue so that we may open at the earliest possible time in June.

If you do find that you can support our request, Please issue a letter to Barnone Brewery in support of our applications to the PEILCC.

If you require further information, please contact Paul at 836-4043.

Thanks for your assistance.

Sincerely,

Paul Arsenault Controller

Roberts Group of Companies

902-836-4043

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL

FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER **SUBJECT:** FITPLEX EQUIPMENT – NEW AND REPLACEMENT

DATE: 2018-05-25

ATTACHMENTS: SPARTAN FITNESS QUOTATION

Staff requested a quote from Spartan Fitness to add three pieces of gym equipment to the Fitplex. Two of the pieces (Hoist Fitness 3-way Olympic Bench & Hoist Fitness Back Hyper Extension Bench) would replace older models that will be taken out of service. One of the pieces (Hoist fitness MiSmith Machine) would be a new piece that currently does not exist at the Fitplex.

The cost for each piece of equipment is as follows:

Hoist Fitness MiSmith Machine - \$2,639.20 plus HST Hoist Fitness 3 Way Olympic Bench - \$2,319.20 plus HST Hoist Fitness Back Hyper Extension Bench - \$995.17 plus HST

Delivery and Installation are priced separately at a total of \$750.00.

<u>Total Package Price - \$6,703.57 plus HST (\$1,005.54) = \$7,709.11. HST is fully recoverable</u>

It is proposed that the equipment will be funded through the Malpeque Bay Credit Union 50/50 account. Currently there is \$18,476.73 in the account.

Information on the equipment including cost, and equipment details are included on the attached quotation.

Recommendation

It is requested that Committee of Council recommend to Town Council that they proceed with the purchase of a Hoist Fitness MiSmith Machine, a Hoist Fitness 3 Way Olympic Bench, and a Hoist Fitness Back Hyper Extension Bench from Spartan Fitness as per their quote dated May 9, 2018 in the amount of \$7,709.11 including HST.



FROM
Chris Moore
Spartan Fitness
321 Cityview Blvd.
Vaughan ON L4H 3S7
www.spartanfitness.ca

PHONE 647-874-1426

FOR

Kensington Fitplex

TO

Robert Woods

QUOTE NUMBER

2365

DATE

May 9, 2018

VALID UNTIL

June 8, 2018 at 8:09pm

Hoist MiSmith and Benches

HFMISMITH

HOIST Fitness MiSmith Machine

The HOIST MiSmith Dual Action Smith is perfect for users of all levels. Now, get ready for the next big innovation in home strength with three new HOIST products from the "Mi Series" of home gyms. The Ultra-lite Lifting System™ reduces the bar weight to 30 lbs. allowing a wider range of exercise options. While this gym is engineered to offer maximum power and efficiency to your workout, its sleek and minimalist design offers a luxurious appeal to any individual looking to take their fitness to the next level.

Commercial quality components including linear bearings and shafting for frictionless guided motion. Polyurethane covered rack outs for silent racking and protection of bar

Non-marring feet to protect flooring. Compact, walk-through design requires minimal floor space. Ultra-Lite Lifting System™ that reduces Smith bar weight to a mere 30 lbs.

Adjustable safety tiers on Smith. Free HOIST Strength app download which features dozens of exercise tutorials and workout plans for the MiSmith

http://www.hoistfitness.com/consumer/equipment/mismith_dual-action-smith#





3,299.00 20% discount 2,639.20 HFCF2179B

Hoist Fitness 3 Way Olympic Bench

2,899.00 20% discount 2,319.20

Combining European styling with American engineering, HOIST® takes commercial free weight equipment to a whole new level. The new CF Line features the same aesthetic distinction and durable construction as the popular HOIST ROC-IT™ line.

Spotter stand provides more leverage and better positioning

Maximum storage weight: 870 lbs. (395 kg)

10 adjustable back pad positions from -15° to 30° in 5° increments to accommodate incline, flat and decline bench exercises

16 adjustable linear adjustments to accommodate the varying user heights Integrated dual position foot rests to accommodate proper exercise positions Incorporates 12 weight plate holders for easy storage

Product Width: 65.00" (165 cm) Product Height: 56.25" (143 cm) Product Length: 79.00" (201 cm) Machine Weight: 384 lbs. (174 kg)



ef-2179b_3-wayolybench

HFCF3663

Hoist Fitness Back Hyper Extension Bench

1,199.00 17% discount 995.17

Combining European styling with American engineering, HOIST® takes commercial free weight equipment to a whole new level. The new CF Line features the same aesthetic distinction and durable construction as the popular HOIST ROC-IT™ line.

4 adjustable ratcheting angle positions ranging from 35° to 50° in 5° increments 10 adjustable ratcheting thigh pad positions to accommodate varying user heights Contoured foot rests and leg roller pads provide lower body stabilization





🎒 cf-3663_backhyper

Delivery and Installation

accessories. Warehouse client pick up available.

*Additional travel charges apply to locations >50kms from the closest Spartan Fitness Warehouse. Delivery and installation does not apply to rubber flooring, structural anchoring or inflating

600.00

Delivery by 3rd party	150.00
Subtotal, includes discount of 1,443.43	6,703.57
HST 15%	1,005.54
Total CAD including HST	\$7,709.11

Hoist Strength

Robert,

lan informed me that you were looking for the above items for the Fitplex, please let either of us know if you have any questions.

Your Partner in Fitness,

Chris Moore Spartan Fitness 902-220-4496 cmoore@spartanfitness.ca



Dear **Members**

Your FCM Board of Directors is taking steps to propel local governments to new heights through Federal Election 2019, and the crucial months following. This needs to be our biggest effort ever. That's why, in March, your Board approved a Special Advocacy Fund to help make that happen.

As you know, FCM has a long track-record of delivering gains for municipalities, like the permanent Gas Tax Fund. Starting with Election 2015, we've shaped game-changing investments in local priorities like never before, and we've achieved new levels of influence for local governments. Now more than ever, all federal parties understand that local solutions tackle national challenges.

Our Election 2015 breakthrough has created new opportunities, and new expectations. To seize this moment — and to build on our historic gains — we need the right tools. We can't risk seeing federal parties move on from local priorities. Election 2019 is our vital opportunity to make municipal progress "the new normal," and to keep our priorities front-and-centre for years to come.

Enclosed you'll find more information about the Special Advocacy Fund, as well as your municipality's voluntary invoice. As the order of government closest to daily life, Canadians count on us to build more vibrant and livable communities. This is our moment. With your support, we can continue to deliver.

Herbasi

JENNY GERBASI **FCM President**















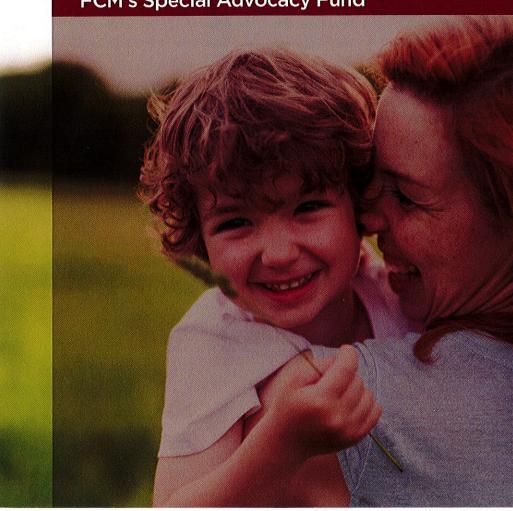
To learn more about FCM's Special Advocacy Fund, visit

fcm.ca/advocacyfund



Seizing Our Moment, **Securing Our Future**

FCM's Special Advocacy Fund



FCM delivers for municipalities

Starting with our Election 2015 breakthrough, FCM's hard work and influence has significantly shaped historic gains for local governments, including:

- ▶ The Investing in Canada infrastructure plan — a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- Canada's first-ever national housing strategy, including key commitments to repair and build affordable housing across the country.
- A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- A predictable federal allocation model for transit expansions that puts municipalities in the driver's seat.

- ▶ A \$2 billion rural and northern infrastructure fund the biggest investment of its kind in a generation.
- broadband through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- New capacity-building programs on asset management and climate change — led by FCM — as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

Now we need to take the next step

▶ What is the Special Advocacy Fund?

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

What will the fund be used for?

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2019, as well as in the crucial first months of a new government.

Is the fund mandatory?

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.



"Our choice in the next federal election is simple: either we continue to move forward as local governments, or we fall back. If we get this right, we'll see federal parties competing to support municipal priorities. We'll see a federal government that understands why full partnership with municipalities is the only way forward. Election 2019 is our opportunity to make that happen. We can't leave anything to chânce."

Don Iveson
Mayor, Edmonton, AB



"FCM has proven that it can deliver for communities of all sizes. We saw this in the last election, when our work put local issues on the federal map. We've seen it since then through the unprecedented federal investments that FCM has helped secure. Now we need to take this advocacy to the next level, to build our local priorities into the heart of the next government's mandate."

Ray Orb

Reeve, Rural Municipality of Cupar No. 218, SK

To learn more about FCM's Special Advocacy Fund, visit **fcm.ca/advocacyfund**



FEDERATION OF CANADIAN MUNICIPALITIES FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

Special Advocacy Fund

Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Baker, Geoffrey
Town of Kensington
55 Victoria St PO Box 418
Kensington, Prince Edward Island C0B 1M0
Canada

INVOICE/FACTURE: ORD-18659-N6M3Y1

DATE: 05/04/2018

ACCOUNT/COMPTE: 352

HST # / No. de TVH: 11891 3938 RT0001 QST # / No. de TVQ: 1202728231 TQ 0001

RATE/TAUX	TAX/TAXE	TOTAL
\$50.00	\$7.50	\$57.50
\$50.00	\$7.50	\$57.50
	\$50.00	\$50.00 \$7.50

SUBTOTAL/SOUS-TOTAL: \$100.00

HST/TVH: \$15.00

TOTAL: \$115.00

Learn all about FCM's Special Advocacy Fund and your voluntary contribution: http://fcm.ca/advocacyfund

PAYMENT / PAIEMENT By cheque payable to / Par chèq	ue à l'ordre de	By Electronic Funds Tr Par transfert de fonds			
Federation of Canadian Municipali	ties	Royal Bank of Cana	da (RBC)		
Fédération canadienne des munici	palités	90 Sparks St, Ottaw	a, ON K1P 5T7		
		Transit Number/Nun	néro de transit: 00	0006	
		Account Number/Nu	méro de compte:	1006063	
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Option 2	- Partial payment / paiement parti	el			
	Due immediately - Ye Échéance immediate - con				
	Due April 1st, 2019 - Ye Échéance le 1er avril 2019 - con				

Kensington & Area Christian Council PO Box 760, Kensington PE, C0B-1M0

May 2018

Town of Kensington PO Box 418, Kensington PE, C0B-1M0

To Town Council Members,

Remembrance Day, November 11th, is a significant day in the lives of many people within the town of Kensington and the surrounding countryside. There is a growing attendance at the Memorial Service at the Royal Canadian Legion and at the Cenotaph in Kensington. It is a time to honour and give thanks to God for those who lost their lives during wartime so that we benefit from the resulting freedom.

To respect these fallen soldiers, the Kensington & Area Christian Council asks the Kensington Town Council to close the Credit Union Center on November 11th until after 12 noon, each year. This would provide players, coaches, and parents the opportunity to take part in the Remembrance Day Memorial Service.

Thank you for considering this request. Hopefully, you, the Council, will make a decision regarding this request soon and people can be informed. This is important for the fall schedule preparations.

May God's Blessings be upon you.

Respectfully,
The Reverend Margie Fagan,
on behalf of the Kensington & Area Christian Council



Town of Kensington, Mayors Office

Ships Company at HMCS Queen Charlotte, would like to extended sincere thanks and gratitude for hosting this year's Battle of the Atlantic Ceremony. Your generosity in support and providing a wonderful reception following the parade was appreciated and enjoyed by all. Please extend a special thank you, to all the ladies and gentleman that help put together the delicious sandwiches, treats and refreshments. Keeping the memory alive of all the sailors, merchant marines and air man that lost their lives is in that great battle, was made possible again, with your hearts and help.

Kind Regards,

HMCS Queen Charlotte



REEL TALENT SCHOL OF DANCE

(Summerside or Charlottetown)



To Whom it May Concern;

I am writing to you concerning a sponsorship of 15 Island Step Dance students to participate in Dance World Cup taking place in Mont Tremblant QC July 6th - 9th 2018. Reel Talent School of Dance has a competitive team of dancers ranging in age from 8-21 who have garnered the craft of traditional Scottish Step Dance. The dancers take pride in their hard work, give of their time and talent, and enjoy sharing in this important Island tradition.

March 3rd-4th 2018 the competitive team took to the stage at Dance World Cup qualifier *5678 Showtime* dance competition held in Charlottetown. Dancers from across the Maritimes competed in several styles of dance over the course of the weekend. Reel Talent qualified in 10 events and scored the highest group, duo/trio, and solo marks of the entire competition weekend.

We are seeking financial assistance to pay for the costs associated with participating in the event so we are able to bring PEI Step Dance to the world stage. Among those costs are:

Travel: Bus Rental Approx \$5000-\$7000

Accommodations: \$900/Room Approx: \$7500-\$9000

Competition Fees: \$1600

These young ladies always conduct themselves with professionalism and decorum whether in competition or sharing the stage at an event. They are the perfect ambassadors for Prince Edward Island in their manner and their immense Celtic talent. I am confident they will be the best to represent PEI on the World Cup stage and that you will be proud to have help them do so.

Sponsorship packages are enclosed on second page however we'd love to work with you to build your desired package if they don't suit your needs.

Please see third page outlining selected awards and performances of the Reel Talent Dance Company.

Thank You for your time and consideration and please don't hesitate to contact me with any questions.

Jennifer Carson BA, MBATD Director Reel Talent School of Dance

(902) 314-6386; reeltalentschoolofdance@gmail.com

SPONSORSHIP PACKAGES

BRONZE PACKAGE: \$250.00

Social Media (Facebook, Twitter, Instagram)/Print Media advertising Logo representation on back page of programs of Reel Talent events 4x6 logo representation on Reel Talent banner (hung behind dancers at 2018/2019 performances

Thank You photo featuring competing dancers and business signage Thank You video featuring one (1) Dance World Cup number

SILVER PACKAGE: \$550.00

Social Media (Facebook, Twitter, Instagram)/Print Media advertising Logo representation in programs of Reel Talent events 5x7 logo representation on Reel Talent banner (hung behind dancers at 2018/2019 performances

Thank You photo featuring competing dancers and business signage Thank You video featuring two (2) Dance World Cup numbers One 20 minute performance featuring 4 dancers to be booked at your leisure

GOLD PACKAGE: \$800.00

Social Media (Facebook, Twitter, Instagram)/Print Media advertising Logo representation on front page of programs of Reel Talent events 5x7 logo representation on Reel Talent banner (hung behind dancers at 2018/2019 performances

Thank You photo featuring competing dancers and business signage Thank You video featuring Four (4) Dance World Cup numbers One 30 minute performance featuring 5 dancers to be booked at your leisure

PLATINUM PACKAGE: \$1250.00

Social Media (Facebook, Twitter, Instagram)/Print Media advertising Logo representation on front page of programs of Reel Talent events 8x10 logo representation on Reel Talent banner (hung behind dancers at 2018/2019 performances

Thank You photo featuring competing dancers and business signage Thank You video featuring six (6) Dance World Cup numbers One 45 minute performance featuring 5+ dancers to be booked at your leisure

Amounts above and beyond Platinum sponsorship will have custom built package.

Selected List of Awards and Performances

2018 5678 Showtime Overall High Score Group 2018 5678 Showtime Overall High Score Duo/Trio 2018 5678 Showtime Overall High Score Solo
2017 Daniel O'Donnell Performance 2017 PEI Shellfish Festival Performance 2017 Pop Up Ceilidhs 2017 Lobster Carnival Step Dance Champions 2017 Limelight Spirit Award (Most supportive team) 2017 Limelight "The Vault" invitation
 2016 The Island Fringe Festival: Ceilidh by the Coast 2016 Lobster Carnival Step Dance Champions 2016 BATD Traditional Rosebowl: Most Outstanding in Traditional Dance: Maritime Province 2016 BATD Open Step Dance Champions 2016 BATD Celtic Cabaret Champions
2015 Chataqua Performance 2015 Thunderstruck Highest Scoring Group 2015 BATD Open Step Dance Champions
2014 Chataqua Celebration of Song and Dance PEI 2014 Event 2014 Lobster Carnival Step Dance Champion 2014 Thunderstruck Highest Scoring Group 2014 BATD Open Step Dance Champions
 2013 Island Fringe Festival: A Celtic Cabaret 2013 Lobsterbowl Step Dance Champion 2013 Highland Gathering Dancer of the Day 2013 BATD Celtic Cabaret Champions 2013 BATD Open Solo Champion 2013 BATD Intermediate Solo Champion 2013 Eastern Canadian Tap/Step Champions 2013 Eastern Canadian Championships Highest Mark of the Day
2012 Island Fringe Festival: A Celtic Cabaret 2012 Disney Performance Award Eastern Canadian Dance Championships 2012 BATD Intermediate Group Step Dance Champions 2012 BATD Intermediate Solo Champion 2012 BATD Open Solo Champion:
2011 East Coast Music Awards Gala Performance 2011 East Coast Music Awards International Brunch Performance 2011 Eastern Canadian Dance Champions Character

2011 Eastern Canadian Dance Champions Jr. Solo 2011 Confabulation Conference featuring Gene Simmons Performance

2011 Eastern Canadian Dance Champions Tap