



***Tentative Agenda for Committee of
Council***

Monday, November 23, 2020 @ 6:30 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – November 23, 2020 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – October 26, 2020**
- 6. Business Arising from Minutes – October 26, 2020**
- 7. Staff Reports**
 - a. Chief Administrative Officer's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Bills List – Town
 - f. Bills List – Water and Pollution Control Corporation
 - g. Summary Income Statement
 - h. Credit Union Centre Report
- 8. New Business**
 - a. COC Memo – Active Transportation System Extensions Project
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session)**
- 12. Adjournment**

**Town of Kensington
Committee of Council Meeting
Monday, October 26, 2020
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering
Councillors: Bernard, Gallant, Toombs, Spencer and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the agenda for the October 26, 2020 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve the Committee of Council meeting minutes from September 28, 2020. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to receive and recommend approval to Town Council of the adoption of the October 2020 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to recommend to Town Council the adoption of the September 2020 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the September 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to receive the October 2020 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to recommend to Town Council the approval of the General Bills List for September 2020 in the amount of \$221,926.51. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Mann to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for September 2020 in the amount of \$6,088.87. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for September 2020, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the Credit Union Centre Report for September 2020, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Development Permit Application – 12 Park Road

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to recommend to Town Council the approval of the development permit application from Building Blocs to construct a 16'x33' addition to the existing building located at 12 Park Road.*

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley noted that details pertaining to the 2020 Remembrance Day service is not confirmed at this time.

9.2 Mr. Baker provided an update on the Municipal Restructuring Application to IRAC.

10. Correspondence

10.1 A donation request from the Kensington Moase Plumbing and Heating Vipers.

Following Council discussions, it was determined that the request be tabled for consideration at the November Council Meeting on November 9, 2020.

Jason Simmonds excused himself from the Council Chamber at 7:30 pm.

Mr. Baker excused himself from the Council Chamber at 7:30 pm and returned at 7:31 pm.

Deputy Mayor Pickering excused herself from the Council Chamber at 7:31 pm and returned at 7:33 pm.

11. In-Camera (Closed Session)

11.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to enter into an in-camera session pertaining to three items pursuant to Section 119 (b) & (e) of the Municipal Government Act. at 7:33 PM.*

11.2 *Moved by Councillor Toombs, seconded by Councillor Spencer to come out of an in-camera session at 8:29 PM.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:29 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - November 2020		
Item #	Project/Task	Status
1	Exempt Staffing Policy	The exempt staffing policy is nearing completion in draft form. The policy will be sent out to Councillors over the next two weeks. It is planned to come forward at the January Committee of Council meeting for formal consideration.
2	COVID-19 Pandemic	We continue to implement all facility plans until such time as the Public Health Office advises otherwise. Staff are currently reviewing the plans for required updates, i.e. mandatory masks in all public places. Updated plans around the operation of the Credit Union Centre has been posted on the CPHO website. Updated plans will be posted to the Town's website as they are updated.
3	Victoria Street West Sidewalk Replacement	I am informed that the project is near completion. Paving and sidewalk installation should be completed the week of November 23rd.
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	NO UPDATE I was requested by the consultant to return any asset management sheets to him, to address some deficiencies within them. The consultant is currently working on incorporating storm water management ponds and natural assets within the work sheets. The project is currently delayed by approximately two months. I would anticipate that within the next month or so, the (consultant) project will be completed.
6	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	The desludging portion of the project has been completed. Some additional dredging may be required prior to substantial completion. The settling lagoon water level was lowered to the required 800mm and that inlet baffle on the outlet pipe has been installed. The contractor has begun stripping the lagoon berms to prepare for the installation of the rock lining.
7	2019-2024 Gas Tax Capital Investment Plan	Another re-profiling of the Town's Capital Investment Plan is required. It is likely to be after the new year before this is completed and presented to Town Council.
8	Emergency Warming/Reception Centre	The operational guideline is still in development. Staff have applied for the \$20,000 in funding support as committed to by the Minister of Communities.
9	Fire Department Rescue Vehicle	The construction of the new rescue vehicle remains on its original schedule. It is apparent the vehicle will be delivered towards the end of November/early December.
10	Wastewater Treatment Plant Blowers	Funds have been included in the 2020/21 Capital Budget to replace the existing sensors associated with the Blower #1 Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2. While staff were preparing a recommendation for the September Council meeting, it was determined that Gas Tax may be a more appropriate funding source to complete the project. Another re-profiling of the Town's Capital Investment Plan is required of which this project will form a part. It is likely to be after the new year before this is completed and presented to Town Council.
11	Water and Wastewater Bylaw	NO UPDATE I have begun drafting the required Bylaw to allow the town to operate the water and wastewater system as a department of the town. It will be presented to Town Council for consideration once completed.
12	Kensington Area Soccer Club - Clubhouse	Construction of the Clubhouse has begun. The foundation has been installed and walls have been erected. I continue to work with the Province to provide for a formal agreement for the water and sewer line routing.
13	Municipal Restructuring	The interrogatories requested from IRAC resulting from the Public Hearing have all been addressed. The Town's responses are now posted on the IRAC website. It is understood that the deadline for the IRAC report to the Minister of Communities is November 30, 2020. The Town will receive a copy of the report when it is submitted to the Minister.
14	Police Study/Service Model Review	The Police Study Report has been approved by Town Council and placed on the Town's website. Staff are working on an associated implementation plan for the report.
15	Senior Centre Paving	The paving of the Seniors Centre has been completed.

Item #	Project/Task	Status
16	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The SCADA panel and chlorine analyser have been mounted and all conduit run. The remaining work for these items includes wiring the equipment into the existing system and plumbing the 19 mm service into the chlorine analyzer. The contractor has been prompted to have the equipment wired and made operational as soon as possible. The generators and supporting equipment are delayed and will hopefully be operational by the end of the year. There is some delay in the shipping of the required materials. Electrical work to facilitate the generator installation is ongoing.
17	Railyards Garbage Receptacle Area	Commercial Construction have removed the top soil from the grassed area behind the freight shed. A tenant has expressed some resistance to relocating their garbage receptacle. More information will be brought before Town Council for discussion as the situation progresses.
18	Development Control Bylaw Amendment - Third Accessory Structure	Staff are preparing the amendment for submittal to the Minister of Communities as time permits.
19	Water and Sewer Rate Application	The application to IRAC was submitted on August 13, 2020. The application has been posted on IRAC's website and in the local newspaper as required. It is anticipated that the new rates will be able to be implemented by January 1, 2020.
20	Railyards Fence Replacement	NO UPDATE I am informed that the cost shared portion of this project will not be completed until the Spring of 2021 due to unavailability of materials.
21	Utility Trailer - Broadway Street North	The utility transport container was supposed to have been removed by October 24, 2020. The property owner has requested a further extension to the end of December 2020 which has been granted.
22	Disposal of Police Vehicle	The 2016 Dodge Charger was sold on November 12, 2020 for \$4,950.00.
23	Vehicle Speeding Issues - Various Areas	Chief Sutherland and his staff have been paying closer attention to areas of the community where traffic flow has increased due to the construction along Victoria Street West, particularly the School Street and Sunset Drive areas.

OCTOBER 2020

The Kensington Fire Department responded to 8 calls in October and the average attendance for the fire calls was 14. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Oct. 11	Appliance fire	North Freetown Rd.	10	3
Oct. 14	Utility pole/tree fire	Clermont Rd.	10	2
Oct. 23	Commercial fire alarm	Kensington - Garden Dr.	10	2
Oct. 26	Commercial fire alarm	Kensington - Broadway St.	15	2
Oct. 27	MVC - single vehicle	Rte. 2	16	2
Oct. 27	MVC - multiple vehicles	Rte. 2 Springfield	18	3
Oct. 28	Garage fire	Indian River	18	4
Oct. 28	Truck fire	Indian River	14	3

Training was held on October 20 with 17 firefighters present.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2020														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act			2	3	1	3	2	3	1				15	2.53%
Abandon Vehicle									1	1			2	0.34%
Abduction													0	0.00%
Alarms	1	1	2	5	3	3	2	1	3				21	3.54%
Animal Calls				1			1	1					3	0.51%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	3				3	1	2	1	1				11	1.85%
Assistance Calls	10	8	7	8	24	29	29	20	14	7			156	26.26%
Breach of Peace	1						1						2	0.34%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	1							1					2	0.34%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare						1							1	0.17%
Coroner's Act						2	1		1				4	0.67%
Crime Prevention													0	0.00%
Criminal Harassment						1		2					3	0.51%
Dangerous Driving		1							3				4	0.67%
Disturbing the Peace	2			1	1	2	3	1					10	1.68%
Dog Act		3	2	1			1	1	1	2			11	1.85%
Driving while disqualified	1				1	1		1	1	1			6	1.01%
Drug Charges		1											1	0.17%
Excise Act													0	0.00%
Fail to Comply Probation	1		1										2	0.34%
Fail to comply undertaking	1	1							2				4	0.67%
Fail to remain at scene of accident		1						1					2	0.34%
Family Relations Act					2		3		1	1			7	1.18%
Fingerprints taken													0	0.00%
Fire Prevention Act	1			1	2	2		2					8	1.35%

Police Department Occurrence Report Summary 2020														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act													0	0.00%
Forcible confinement													0	0.00%
Fraud				2		2	2						6	1.01%
Harrassing Phone Calls		1	1				1	1					4	0.67%
Impaired Driver	1		1		3	1	4	2	4				16	2.69%
Information Files	1	2	2			2			1				8	1.35%
Injury Accidents													0	0.00%
Liquor Offences		2	1	1									4	0.67%
Litter Act													0	0.00%
Lost and Found	1				2	2	4	1	2	3			15	2.53%
Luring Minors						1							1	0.17%
Mental Health Act	2	1			1	2	1	1					8	1.35%
Mischief	2		1	1	2	2	1		2	1			12	2.02%
Motor Vehicle Accidents	3	1	2			6	1	1	1				15	2.53%
Motor Vehicle Act	3	4	1	2	8	7	7	4	7	7			50	8.42%
Municipal Bylaws		1		1		1	9	2	1	2			17	2.86%
Off Road Vehicle Act		1		1		1	1		1	1			6	1.01%
Other Criminal Code													0	0.00%
Person Reported Missing													0	0.00%
Possession of restricted weapon													0	0.00%
Property Check	1			1									2	0.34%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1							1					2	0.34%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	2	1	3	1		1		4	2	5			19	3.20%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000		3	1	2	2	2	5	2		1			18	3.03%
Traffic Offences													0	0.00%
Trespass Act							2	1	2	1			6	1.01%

[illegible]

Police Report October 2020

There are no alarm calls to report for this month and no COVID 19 related files.

October assistance to other agencies

Oct 9 – RCMP recovered stolen property

Oct 9 – RCMP erratic driving complaint

Oct 9 – RCMP impaired driver

Oct 12 – S'Side took statement from Kensington resident

**Year To Date Approved Development Permits Summary Report
2020**

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Industrial						1					1			2	
Addition Residential additions/alterations								1						1	
Addition Residential Deck/Fence/Pools						1								1	
Demolition								1						1	
New Commercial								1						1	
New Institutional		1												1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure		1	1		2	3		2	2					11	
New Residential Deck/Fence/Pools						1	1	1	1					4	
New Semi Detached Dwelling							1							1	
New Single Family Dwelling		1			2		1	1		1				6	
Other Commercial	1	1									1			3	
Other Residential additions/alterations											1			1	
Renovation Commercial						1								1	
Renovation Residential Deck/Fence/Pools						1	1							2	
Total:						1	1							37	

Total Estimated Construction Value
\$80,000.00
\$300.00
\$3,500.00
\$5,000.00
\$3,500.00
\$220,000.00
\$1,947,000.00
\$46,300.00
\$14,500.00
\$400,000.00
\$1,487,500.00
\$25,700.00
\$98,000.00
\$2,000.00
\$19,000.00
\$4,352,300.00

DEVELOPMENT PERMITS REPORT

For the period November 09, 2020 to November 19, 2020

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Commercial

36-20	11/09/2020	77859	Al MacEwen - 1-2 Maple Lane, Kensington		Approved	Other	Commercial		\$15,000.00	11/01/2020	01/01/2021
			49 Broadway Street				Description:	Convert space into a sandwich bar			

Sub Total: \$15,000.00

Industrial

37-20	11/09/2020	675124	Clark Waite - 12 Park Road		Approved	Addition	Industrial		\$10,000.00	10/19/2020	06/01/2021
			12 Park Road				Description:	Construct 16'x33' addition			

Sub Total: \$10,000.00

Residential additions/alterations

35-20	11/09/2020	817361	James Patterson - 35 Barrett Street		Approved	Other	Residential additions/alterations		\$98,000.00	11/14/2020	05/15/2021
			35 Barrett Street				Description:	Convert shed into accessory structure			

Sub Total: \$98,000.00

Total: \$123,000.00

Town of Kensington Bills List October 2020

ADL Foods	2433749	\$496.43
Advance Rentals	1212772 TRACKLESS HOSE	\$54.58
Aliant	7919008	\$30.48
Aliant	7916521	\$233.79
Aliant	50379528	\$234.50
Aliant	7978479	\$30.48
Andrew Griffin	OCT 2020 RRSP	\$565.50
Bell Mobility	2-395027	\$201.25
Bev Semple	SEPT 2020 CROSSWALK	\$60.00
Bev Semple	CROSSWALK OCT 2020	\$100.00
Brenda MacIsaac	OCT 2020 RRSP	\$295.56
Centennial Practicar	OCT 31, 2020 RENTAL	\$74.58
Clark Waite	SETTLEMENT CLAIM OCT 2020	\$10,000.00
Clark Waite	SETTLEMENT CLAIM OCT 20	\$3,500.00
Cogsdale	MN0003925	\$8,263.72
Combat Computer Inc	67910	\$15.24
Combat Computer Inc	68621	\$23.46
Combat Computer Inc	68624	\$23.67
Combat Computer Inc	68627	\$36.05
Combat Computer Inc	68628	\$62.34
Combat Computer Inc	68771 POL SER CALL FOR EMAIL	\$172.50
Combat Computer Inc	68914 JAN-MAR BACKUPS	\$465.58
Combat Computer Inc	68990 POL MOVED CAMERA	\$287.49
Combat Computer Inc	67818 POL SER CALL PRINTING	\$129.38
Combat Computer Inc	67909	\$14.27
Combat Computer Inc	67908	\$17.31
Combat Computer Inc	67907	\$21.11
Combat Computer Inc	67906	\$29.00
Combat Computer Inc	67905	\$13.60
Combat Computer Inc	67904	\$10.58
Combat Computer Inc	67770 ANTIVIRUS	\$621.00
Combat Computer Inc	67771 ANTIVIRUS	\$138.00

Combat Computer Inc	67772 ANTIVIRUS	\$69.00
Combat Computer Inc	67769 ANTIVIRUS	\$276.00
Combat Computer Inc	67817 POL WATCHGUARD	\$3,991.13
Commercial Construction	OCT 2020 FREIGHT SHED	\$1,472.00
Canadian Union of Public Employees	OCT 2020 UNION DUES	\$510.56
Curran & Briggs Ltd	45925 FREIGHT SHED	\$1,446.05
Diversified Divers Inc	33373 FIRE AIR FOR SCBA	\$584.20
Eastlink	13738246	\$23.00
Eastlink	OCT 2020	\$755.93
Eastlink	13815230	\$145.94
Eastlink	13737988	\$97.69
Eastlink	13871916	\$104.59
Elizabeth Hubley	OCT 2020 RENT	\$805.00
Family & Friends	03 FIRE HALLOWEEN MEALS	\$474.32
Federation of PEI Municipalities	3356 MEETING REGISTRATION	\$207.00
Frontline Outfitters	49649 POL BOOTS	\$222.46
Geoff Baker	OCT 2020 MILEAGE	\$297.98
Green Diamond	1894975 PW OIL FOR EQUIPMENT	\$512.90
Holland College	541958 POL BOOTS & UNIFORM	\$835.28
Callbeck's Home Hardware	174457 KUBOTA PAINT	\$93.09
Ideal Auto Parts Ltd	128946 PW TRACKLESS BATTERY	\$136.79
Irving Oil	33622616	\$224.22
Irving Oil	33644490	\$109.17
Irving Oil	830748	\$132.33
Irving Oil	452580	\$65.10
Irving Oil	33651228	\$99.86
Irving Oil	239351	\$829.71
Irving Oil	33658301	\$195.05
Irving Oil	25392	\$225.93
Irving Oil	OCT 13, 2020	\$8.05
Irving Oil	2986	\$94.30
Irving Oil	33665050	\$147.31
Irving Oil	621092	\$78.32
Irving Oil	127043	\$98.32

Irving Oil	126520	\$387.54
Irving Oil	749941	\$17.58
Irving Oil	222087	\$92.00
Island First Aid Service	SI-12384	\$30.75
Island First Aid Service	12731	\$22.99
Island First Aid Service	12737	\$50.54
Island Hot Tubs & Pools	8806	\$288.65
Island Petroleum	9591	\$114.27
Island Petroleum	9590	\$338.01
Island Petroleum	9592	\$268.37
Island Petroleum	9593	\$161.83
Island Petroleum	9594	\$429.95
Jack Spencer	SEPT 2020 CROSSWALK	\$90.00
Jack Spencer	OCT 2020 CROSSWALK	\$60.00
Jamie Perry	SEPT 2020 CROSSWALK	\$190.00
Jamie Perry	OCT 2020 CROSSWALK	\$240.00
Kensington Agricultural Services	53624	\$22.52
Kensington Agricultural Services	55448	\$34.05
Kensington Agricultural Services	55932	\$80.64
Kensington Agricultural Services	56072	\$94.88
Kensington Agricultural Services	56449	\$76.45
Kent Building Supplies	1304571 TOWN HALL	\$75.49
Kent Building Supplies	1307436	\$9.65
Kent Building Supplies	73997	\$47.14
Kent Building Supplies	1306629	\$18.38
K'Town Auto Parts	31746/5	\$145.04
K'Town Auto Parts	31933/5	\$53.37
K'Town Auto Parts	32169/5	\$69.03
Langille Sharpening Service Inc	654933 CUC ZAMBONI	\$552.58
Lewis Sutherland	LSEXPSEPT20	\$145.23
Lewis Sutherland	OCT 2020 RRSP	\$655.52
Liftow Limited	533661 BOB CAT BACK WINDOW	\$1,038.16
MacInnis Express (1983) Ltd	212055	\$190.29
Malpeque Fine Iron Products Inc	102920 RESTRING CHRISTMAS LIGHTS	\$1,707.75

Maritime Electric	PW SHOP OCT 20	\$110.35
Maritime Electric	CUC BALLFIELD OCT 20	\$28.26
Maritime Electric	CUC SIGN OCT 2020	\$166.03
Maritime Electric	CUC RINK OCT 20	\$10,970.28
Maritime Electric	SENIOR CNT OCT 20	\$166.44
Maritime Electric	LIBRARY OCT 2020	\$112.59
Maritime Electric	TRAIN STATION OCT20	\$910.57
Maritime Electric	ART CO-OP OCT20	\$266.82
Maritime Electric	SPEED RADAR OCT20	\$105.13
Maritime Electric	ST LIGHT OCT20	\$2,821.32
Maritime Electric	CAR CHRGR OCT20	\$38.62
Maritime Electric	FIRE OCT20	\$350.95
Maritime Electric	EVK POOL OCT20	\$114.01
Maritime Electric	TOWN HALL OCT 20	\$1,500.35
Mary's Bake Shoppe	45	\$33.50
Mary's Bake Shoppe	OCT49	\$15.00
Malpeque Bay Credit Union	OCT 2020 RRSP	\$1,372.18
MDC	4020424 POL SUPPLIES	\$89.63
Meals on Wheels	DONATION OCT20	\$2,000.00
Medacom Atlantic Inc	12117	\$251.16
Minister of Finance	SKILLS PEI OCT 2, 20	\$253.59
Minister of Finance	320560 POL ANSWERING SERVICE	\$6,000.00
MJS Marketing & Promotions	2706040	\$276.00
MJS Marketing & Promotions	2707008	\$51.75
New London Fire Company	20200931 FIRE TRAINING COURSE	\$250.00
Orkin Canada	2206476	\$44.28
Orkin Canada	2207219	\$28.75
Orkin Canada	2206319	\$73.30
Owen MacDonald	056386 PW SIDEWALK REPAIRS	\$35,707.50
PEI Firefighters Association	3712 FIRE TRAINING WORKBOOKS	\$339.48
Princess Auto	436321	\$104.52
Purolator Courier Ltd	445837562 POL	\$86.32
Purolator Courier Ltd	445774593 POL	\$71.66
Robert Wood	RWEXP SEPT20	\$141.00

Robert Wood	EXP RW OCT20	\$169.20
Rowan Caseley	OCT 2020 MILEAGE	\$135.36
Saltwire Network	31278	\$342.70
Saunders Equipment Ltd	82123 ZAMBONI BLADE & CLOTH	\$1,333.72
Mikes Independent	02 7429	\$37.30
Mikes Independent	02 3526	\$34.14
Mikes Independent	02 3989	\$54.34
Mikes Independent	036918	\$22.76
Mikes Independent	018616	\$11.80
Scotia Securities	OCT 2020 RRSP	\$407.68
Scotiabank Visa	DAKOTA TRAINING	\$575.00
Scotiabank Visa	MAKE A WISH DONATION	\$100.00
Scotiabank Visa	HOME DEPO SEPT 20	\$78.02
Scotiabank Visa	ZOOM OCT 2020	\$23.00
Scotiabank Visa	WHMIS TRAINING LES	\$28.69
Scotiabank Visa	WHMIS TRAINING DOUG	\$28.69
Scotiabank Visa	KIDS HELP PHONE OCT	\$50.00
Scotiabank Visa	OCT ANNUAL FEE ROWAN	\$75.00
Scotiabank Visa	ANNUAL FEE ROBERT OCT 20	\$75.00
Sharpe Construction Ltd	996 3 JUNIPER SIGN POSTS PUBLIC FOREST	\$207.00
Sherry's Heating Service	2755 FIRE FURNACE REPAIR	\$569.25
Sign Station Inc	63417 CUC COVID SIGNS	\$75.85
Sommers Generator System	2603-00	\$1,142.76
Spartan Fitness	329727 CUC FITPLEX	\$57.50
Spartan Fitness	327181 CUC FITPLEX	\$419.75
Spring Valley Building Centre Ltd	217947	\$68.31
Spring Valley Building Centre Ltd	217772	\$68.31
Spring Valley Building Centre Ltd	870858 CUC DISINFECTANT SPRAYER	\$2,197.65
Spring Valley Building Centre Ltd	218269	\$68.31
Spring Valley Building Centre Ltd	874815	\$68.31
Standard Auto Glass	8821-473461 EDYTH CAR WINDOW	\$278.30
Greater Summerside Chamber of Commerce	158731	\$46.00
Summerside Chrysler Dodge (1984) Ltd	WS38192 POL VEHICLE	\$241.34
Suncor Energy Products Partnership	OCT 2020	\$714.46

Superior Sanitation	722887	\$207.00
Superior Sanitation	722886	\$230.00
Superior Sanitation	722885	\$184.00
Superior Sanitation	722884	\$80.50
Superior Sanitation	726157	\$207.00
Superior Sanitation	726156	\$230.00
Superior Sanitation	726155	\$184.00
Superior Sanitation	726154	\$80.50
T & K Fire Safety Equipment Ltd	258842 FIRE FIGHTING FOAM	\$569.25
T & K Fire Safety Equipment Ltd	2505 FIRE HOSES & GLOVES	\$1,410.58
T & K Fire Safety Equipment Ltd	258406 PW SERVICE FIRE EXT	\$255.88
Tanya Beairsto	17 POL VEHICLE	\$200.00
Telus	OCT 2020	\$929.09
Thomson Reuters Canada	843154626 POL CRIMINAL CODE	\$117.60
Toombs Plumbing & Heating Ltd	64449 EVK POOL DRAINING	\$345.00
Toshiba Finance	OCT 2020 PHOTOCOPIER	\$607.20
Unisync Group Limited	101001 FIRE UNIFORMS	\$4,656.35
Water & Pollution Control Corporation	SEPT 2020	\$877.03
Water & Pollution Control Corporation	OCT 2020	\$827.11
Yellow Pages Group	1219133	\$23.17
Yellow Pages Group	1273737	\$17.65
Subtotal		<hr/> \$136,284.43 <hr/>

Payroll		\$81,245.46
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Capital

AJL General Contractors Ltd	Oct 3, 20 ICIP WELLFIELD UPGRADES	\$104,493.60
Bay Winds Consulting	10-20 TRAIN STATION	\$20,240.00
Black & McDonald Limited	80-1137452 RGI ICE PLANT UPGRADES	\$11,299.93
Capital "T" Electric	804 PW LIGHTS FOR SHOP	\$1,955.00
Carpenters Inc	SI-15 TRAIN STATION BOARDWALK	\$66,868.67
Carpenters Inc	SI-16 TRAIN STATION UPGRADES	\$52,197.33
Combat Computer Inc	68773 POL CAR COMPUTERS	\$31,442.15

Curran & Briggs Ltd	46068 GAS TAX SENIOR CNT PAVING	\$30,371.50
Kildare Construction Ltd	230 ICIP LAGOON UPGRADES	\$145,249.60
WSP Canada Inc	0956225 ICIP WELLFIELD UPGRADES	\$281.75
WSP Canada Inc	0956224 ICIP LAGOON UPGRADES	\$13,718.67
Subtotal Capital		<hr/> \$478,118.20
Total Bills		<hr/> \$695,648.09 <hr/>

Water and Pollution Control Corporation Bills List October 2020

Aliant	7918515	\$175.68
Aliant	7945003	\$138.46
Aliant	7977989	\$175.68
Campbell's Concrete Ltd	261948 CHLORINE (200 PKG)	\$132.48
Curran & Briggs Ltd	46022 VICTORIA ST REPAIR SANITARY LINE	\$531.53
Island Sprinkler	9484 FIRE HYDRANT FLOW TEST	\$632.50
Kensington Country Store	2810117490	\$113.75
Kensington Septic Service	4471 CLEANED LAGOON PIT	\$743.71
Kensington Metal Products Inc.	53392 FIRE HYDRANT KEY WRENCH	\$107.71
Kildare Construction Ltd	2020-210 REPAIR LAGOON ROAD	\$9,775.00
Maritime Electric	PUMP EAST #2 OCT 20	\$284.71
Maritime Electric	PUMP CNT BLDG OCT 20	\$91.25
Maritime Electric	WATER TOWER OCT 20	\$117.06
Maritime Electric	WELL #3 OCT 20	\$533.01
Maritime Electric	SEWER TREAT OCT 20	\$82.32
Maritime Electric	LIFT STATION OCT 20	\$174.16
Maritime Electric	SEWAGE PUMP OCT20	\$134.73
Maritime Electric	PUMP W1 OCT20	\$566.95
Minister of Finance	201002105	\$1,216.70
Minister of Finance	201002084	\$276.00
Purolator Courier Ltd	445592144 TO AGAT LAB	\$58.63
Service Master of PEI	17505 INS DEDUCT 70 BROADWAY	\$5,000.00
Sommers Generator System	2604-00	\$1,217.28
Sommers Generator System	2601-00	\$973.25
Sommers Generator System	2602-00	\$1,140.80
Total W&S Bills		\$24,393.35

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: OCTOBER 2020 CREDIT UNION CENTRE REPORT
DATE: OCTOBER
ATTACHMENT: STATISTICAL REPORT

OCTOBER 2020

Fitplex

- Hours of operation – 6:00 am – 9:00 pm daily.
- New outdoor LED light was installed above entrance door to replace the old one.
- Extra lighting has been installed in entrance way.

Arena

- 4 Cohorts have been approved by the Public Health Office; one group on ice, one group in dressing room areas, and two groups in the stands area. These groups are to be kept separate and are not allowed to intermingle. To achieve this, we have staggered entry and exit times and locations for each group and has run smoothly to date.
- Canteen service is not possible at this point in time due to the above plan. Options are being considered once games begin to see if a delivery service can be implemented to the separate cohorts. Staff are currently evaluating the logistics involved and whether or not such a service would be financially feasible.
- Weekly staff meetings are held to discuss any concerns staff may have.
- The Vipers and Wild plan on starting league games early in November (100 fans per game currently permitted).
- The entrance/egress location at the South side of the CUC has been paved and Cody Flood of Copper Shore Electric donated (including installation) a new exit light above the door to improve the new exit.

Kensington Cash

Oct 7	210.00
Oct 14	216.00
Oct 24	214.00
Oct 31	<u>220.00</u>
Total	<u>\$860.00</u>

Ball Fields

Kensington Minor Ball and Kensington Recreational League wrapped up their seasons and playoffs in October.

Senior Center

Sewing Classes being held on the bottom floor on Tuesday, Wednesday and Saturday.

Seniors center parking lot has been paved.

Central Community PEI Navigator

Minutes to follow.

Town of Kensington
Credit Union Centre Monthly Statistical Data
2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	265	245	245	245	200	204	200	215	220			2309
Attendance	1490	1550	700	0	0	872	866	836	934	953			8201
Day Passes Sold	28	22	10	0	0	6	10	12	20	21			129
Memberships Sold	42	33	12	0	0	32	36	30	35	35			255
Monthly Payment Memberships	54	52	51	0	0	40	37	38	40	48			360
Arena													
Hours Rented	158	169	62	0	0	0	0	0	47	150			586
Preschool (Free)	3	4	2	0	0	0	0	0	0	0			9
Adult Skate	3	4	2	0	0	0	0	0	0	0			9
Donated Ice Time	0	10	0	0	0	0	0	0	0	0			10
Total Hours Rented	164	187	68	0	0	0	0	0	47	150			616
Storm Days (no rentals)	4	2	0	0	0	0	0	0	0	0			6

2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Members	270	262	258	250	242	230	218	215	226	245	255	260	2931
Attendance	1525	1420	1200	1140	1080	950	875	820	1011	1225	1350	1300	13896
Day Passes Sold	26	18	20	22	20	22	20	15	21	25	24	20	253
Memberships Sold	44	32	25	22	20	21	18	19	22	37	24	30	314
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50	51	52	52	619
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58	158	175	140	1069
Preschool (Free)	4	4	3	0	0	0	0	0	0	0	4	4	19
Adult Skate	4	4	3	0	0	0	0	0	0	0	4	4	19
Donated Ice Time	0	10	0	7	0	0	0	0	0	0	0	0	17
Total Hours Rented	157	162	141	117	0	0	0	0	58	158	183	148	1124
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11	0	0	0	17.5

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL

FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER

SUBJECT: PRINCE EDWARD ISLAND ACTIVE TRANSPORTATION FUND –
ACTIVE TRANSPORTATION SYSTEM EXTENSIONS PROJECT

DATE: 2020-11-20

ATTACHMENTS: PRINCE EDWARD ISLAND ACTIVE TRANSPORTATION
FUND FY 2020/21 – FY 2024/25 GUIDELINES AND CRITERIA

Background

The Active Transportation Fund was announced in late 2019 as part of the Province of PEI Sustainable Transportation Action Plan. The primary intent of the fund is to help build new walking and bike paths, install paved shoulders/sidewalks, and to better connect existing walking and cycling trails to improve and grow PEI's active transportation network. The fund is part of a 5-year program that will provide \$5 million per year for active transportation projects across PEI.

Town Councillors, at their regular November meeting directed me to develop an Active Transportation project, and subsequent funding application, for their consideration at November's Committee of Council meeting. While I believe it is imperative that Town Council move towards the development of a long term active transportation plan for the Town (and area) in the next year to enable a planned approach to active transportation, there are some project which could be completed immediately that will improve the safety of residents using active transportation, enhance the connectivity of the community, reduce greenhouse gas emissions, improve air quality, and increase resident's physical activity levels and promote overall healthy living.

The deadline for applications to the fund is December 4th to allow a project to be considered for the next fiscal year.

Proposed Project

The project will generally include the design and construction of approximately 685 metres of sidewalk which will provide neighbourhood connectivity and connectivity to the Confederation Trail and the John Hogg Public Forest Trail System. More specifically, the project will include the design and installation of concrete sidewalk, ditch infilling where required, asphalt cutting and resurfacing, rock excavation, installation of appropriate granular material and surveying. Specific project areas are proposed to include:

- along Victoria Street East from Brookins Drive to the Queen Elizabeth Elementary School;
- along Barrett Street from Garden Drive to Broadway Street South; and

- along Broadway Street South from Barrett Street to the Confederation Trail (Broadway Street South access)

The total cost estimate to complete the required project(s) is as follows (\$695.00 per metre):

Victoria Street East	\$86,875.00
Barrett Street	\$208,500.00
Broadway Street South	\$180,700.00
Total	\$476,075.00

Cost estimates include HST, Engineering (10%) and Contingency (15%).

The cost estimates do not include the provision for replacement or construction of any storm sewer infrastructure or curb and gutter. (Curb is integrated into a type 2 sidewalk).

It is proposed that the project would be cost shared between the Province's Active Transportation Fund (50%) and the Town of Kensington's Gas Tax allotment (50%). I am currently awaiting confirmation that the two funds can be stacked together. If approved, this would require another re-profiling of the Town's Gas Tax Capital Investment Plan.

Policy Support

The proposed project is supported by both the Town's 10 Year Strategic Vision and Official Plan document.

The Town's 10 Year Strategic Vision states that Town Council will employ the following strategies to help attain a goal of enhancing and promoting a safe, walkable and thriving community:

<u>Strategy 2.1</u>	Promote a safe and walkable community where people can lead healthy lives
2.1.2	Ensure sidewalks are adequately maintained and extended in new areas, where feasible.
2.1.4	Promote and enhance public spaces and trails.
2.1.5	Promote and facilitate community access to the right mix of recreational opportunities that meet the needs of the population.
2.3.1	Promote and support recreational activities and events for families and youth.
2.3.3	Continue to support and promote senior friendly facilities and opportunities.

Strategy 3.1 Ensure sustainability principles are a part of the Town decision-making processes.

3.1.2 Encourage and promote innovative, environmentally conscious approaches.

Strategy 3.3 Prioritize investments in infrastructure modernization and technology advancements that will positively impact future generations.

The Town's Official Plan contains goals and objectives for the Town throughout the 5-year life of the Plan. The goals relevant to the current proposed project are as follows:

Goal 4.3.2 To foster social interaction and healthy lifestyles for all residents of the Town.

Goal 4.3.4 To encourage the maintenance of a safe and efficient vehicular and pedestrian circulation system in the Town.

Goal 4.3.5 To protect our air quality.

Section 5.8 Parks and Recreation

Objectives

1. To promote active transportation in and around the Town.
2. To continue to offer a variety of facilities and programs to foster healthy lifestyles.
3. To promote improved active play areas within easy and safe access of residential neighbourhoods throughout the Town.

Recommendation

It is recommended that Committee of Council consider the preceding information and direct staff to complete the required online application to the Active Transportation Fund through the following resolution:

WHEREAS Town Council are intent on extending sidewalks to provide connectivity and safe access to the Town's active transportation system including the Confederation Trail and John Hogg Public Forest Trail systems;

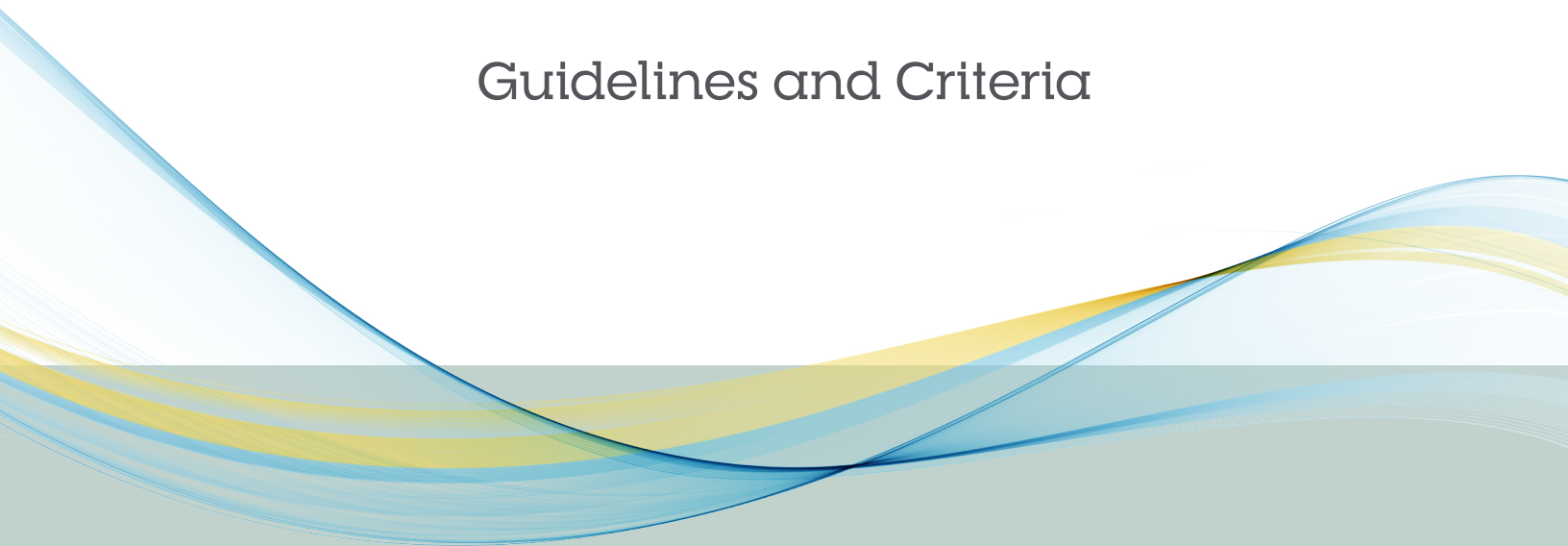
AND WHEREAS Town Council's '10-year Strategic Vision' and 'Official Plan' policies support active transportation, connectivity and environmental stewardship;

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to complete an application to the Province of Prince Edward Island Active Transportation Funding Program to fund a portion of the Town of Kensington Active Transportation System Extensions project.



Prince Edward Island Active Transportation Fund FY 2020/21 - FY 2024/25

Guidelines and Criteria



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BACKGROUND

Active Transportation is any self-propelled, human-powered form of transportation including walking, using a wheelchair, running, hiking, cycling, rollerblading, and skateboarding.

In November 2019, the Government of Prince Edward Island announced the five-year, \$5M/year Active Transportation (AT) Fund. The AT Fund will accept applications from municipalities, Indigenous communities, and community groups across the province and will run from April 1st, 2020 to the end of the 2024-25 fiscal year.

The AT Fund aims to promote and facilitate active transportation for the residents of PEI by making walking, cycling and other forms of AT safer and more connected and convenient to use. By increasing the number of Islanders using active transportation, there will be an increase in physical activity levels, fewer car trips taken, a reduction in greenhouse gas (GHG) emissions and traffic congestion.

The Active Transportation Working Group (Working Group) manages the AT fund. The Working Group consists of representatives from the Departments of Health and Wellness; Environment, Water and Climate Change; Economic Development and Tourism; and Transportation, Infrastructure and Energy.



FUNDING CATEGORIES

To advance active transportation in the province, the AT Fund will provide funding in the following areas:

- Cost shared projects and programs with municipalities (up to 50%)
- Cost shared projects and programs with Indigenous communities (up to 75%)
- Cost shared or fully funded projects and programs with community groups that advance the actions identified in the PEI Active Transportation Strategy (i.e., learn to bike programs, promotional campaigns, AT infrastructure, etc.) in unincorporated areas or that benefit a wider region that includes multiple municipalities.
- Fully funded projects and programs to advance provincial priorities around AT (i.e., development of a provincial AT network, working with schools to increase AT by students and staff, increasing access and connectivity to public facilities, monitoring and surveillance programs, etc.).

The AT Fund will primarily contribute to projects that improve AT access for Islanders. These are projects that will:

- provide opportunities for people to use active transportation instead of a vehicle to get to their destinations,
- improve connectivity between existing networks,
- further develop an area's AT network, or
- build the competence and confidence of Islanders to choose active means of travel.
 - The AT Fund may also contribute up to 5% of the total available funds to recreational projects (such as recreational walking or biking trails).

Successful applicants may use AT funding in addition to any other Federal or Provincial funding subject to any stacking rules or policies inherent to other programs.

PROJECT ELIGIBILITY

The AT Fund supports projects that enhance active transportation across the province. This includes infrastructure directly related to active transportation as well as any auxiliary infrastructure or equipment that promotes or facilitates the use of active transportation. In addition, there will be consideration for projects that look at the development of a long-term active transportation plan for a jurisdiction.

3.1 Eligible Expenditures

The following list includes, but is not limited to, eligible expenditures under the AT Fund:

- Accessibility equipment/infrastructure
- Audible warnings and message systems
- Benches and rest stops
- Bicycle and pedestrian counters
- Bicycle lanes: protected, buffered, painted, advisory, accessible shoulders
- Bicycle racks and other storage equipment
- Bicycle ramps
- Bicycle repair stations
- Bridges or overpasses/underpasses specifically for active transportation purposes
- Concrete barriers and other raised barriers
- Curb extensions
- Curb ramps
- Development of an Active Transportation Plan
- Engineering and design work
- Fencing (only where required for safety)
- Intersections/crossings
- Lighting
- Overhead pedestrian flashers
- Paved/widened shoulders
- Pavement markings (excluding decorative markings)
- Pedestrian and/or cycling actuated signals (e.g. sensors and push buttons)
- Project management (up to 15% of total eligible project costs)
- Railings or lean bars
- Raised crossings
- Rapid flashing beacon or other side mounted flashing beacon
- Restoration landscaping
- Retaining walls
- Separated multi-use paths (biking, walking, hiking, etc.)
- Sidewalks (smooth surface, in places where multi-use paths are not preferred)
- Signage
- Skateboard rack
- Stairs
- Stormwater system
- Tactile attention indicators and tactile direction indicators for the visually impaired
- Traffic calming devices
- Traffic lights
- Trees
- Utility relocation
- Washrooms
- Water stations



3.2 Ineligible Expenditures

The following list includes expenditures that are ineligible for grant funding:

- Any projects considered as maintenance of existing infrastructure
- Costs incurred prior to the approval of the project
- Infrastructure not available for public use
- Land acquisition
- Projects that contravene the *Highway Traffic Act*
- Projects that are deemed to be unsafe (ie. projects that result in inadequate starting or finishing locations, or bike lane disappears and cyclists merge with traffic in an unsafe way)
- Taxes for which the ultimate recipient is eligible for a rebate

APPLICATION SUBMISSIONS

Apply to the [Active Transportation Fund](#). Proponents should review the sample application form in Schedule A to ensure that they have the necessary project information to complete the online application.

Applications can be submitted anytime during the year, however only those applications submitted by the first Friday in December will be considered for the next fiscal year. Applications received after this deadline will be considered and evaluated for the following application deadline. This deadline allows adequate time for the Working Group to fully assess and consider all projects prior to granting approval.

Projects put forward for funding should clearly indicate the issue, the results if no action occurs, the proposed solution, and the expected results. Submissions should clearly state how the project will achieve the expected results.

There are eight sections on the application form:

Section 1: Contact Information

Applicants must provide contact info such as address, phone and email, as well as provide a contact name for the individual who will be the point person on the project.

Section 2: Project Information

Applicants must provide a clear and accurate description of what the project entails, and where it is located. Please provide PIDs for properties where no addresses have been assigned. If the project involves a trail extending beyond the boundaries of a single property, please provide nearest start/end points.

Section 3: Project Priority

When submitting multiple applications for consideration, applicants must assign a priority rating to each individual project.

Section 4: Estimated Costs

Applicants must provide detailed estimates of the eligible/ineligible costs for the project.

Section 5: Proposed Sources of Funding

If funding is being sourced from multiple levels

of government, or additional funding programs, applicants must indicate the amounts from other sources and whether these amounts have been approved.

Section 6: Project Timelines

Applicants must provide estimated start/end dates for the project.

Section 7: Beneficial Impact of Project

Applicants must demonstrate what outcomes the project will address. A list of outcomes can be found in Section 7 of this document. Applicants are to select all outcomes that the project will address and list them in their application starting with the outcomes relevant to the project.

Section 8: Project Endorsements

If the project has an endorsement of any kind from a not-for-profit, community group (petition), neighboring municipality, etc., then it can be included in this section.



PROJECT EVALUATION AND SELECTION

The following evaluation criteria guide the Working Group in ranking and prioritizing project applications and approving eligible projects. There are five categories:

- A. Improving the safety of people using active transportation
- B. Enhancing the connectivity of the community
- C. Reducing greenhouse gas emissions and improving overall air quality
- D. Increasing physical activity levels and overall healthy living
- E. Project governance alignment

Each project application will be evaluated and receive a score out of 100. The following is a breakdown of the weighted scores for each category, as well as the associated outcomes:

Value	Outcomes and Criteria
35	A. Improving the safety of active commuters <ul style="list-style-type: none"> i. Project improves transportation corridors for active transportation users, particularly in areas where safety concerns have been raised. ii. Installing traffic signals, additional lighting, signage or road painting to increase the visibility of active transportation users. iii. Where necessary and possible, physical separation from motor vehicles iv. Plans and designs take into account all ages and abilities.
25	B. Enhancing the connectivity of the community <ul style="list-style-type: none"> i. Project takes into consideration natural routes to get people to travel between important community destinations. ii. Joins existing routes to expand the overall active transportation network. iii. Linkages with existing transit options should they exist.
20	C. Reducing greenhouse gases and improving overall air quality <ul style="list-style-type: none"> i. Project has the potential to shift a number of vehicle commuters to being active commuters thus reducing the number of trips taken by car.
5	D. Increasing physical activity levels and overall healthy living <ul style="list-style-type: none"> i. Project has the ability to get more people using human powered forms of transportation for both utilitarian travel and recreation. ii. Ability to get more Islanders and tourists into nature to gain a greater appreciation for walking, running, cycling and other forms of active transportation.
15	E. Project governance alignment <ul style="list-style-type: none"> i. Widespread benefits to the region applying and to areas outside the region. ii. Highest self-ranking of projects from a community or region if there are multiple projects from an area. iii. The project planning and costing is complete and the project can be carried out within the fiscal year the project was funded. iv. An accompanying plan, long-term strategy, or strong community endorsement for the suggested work.

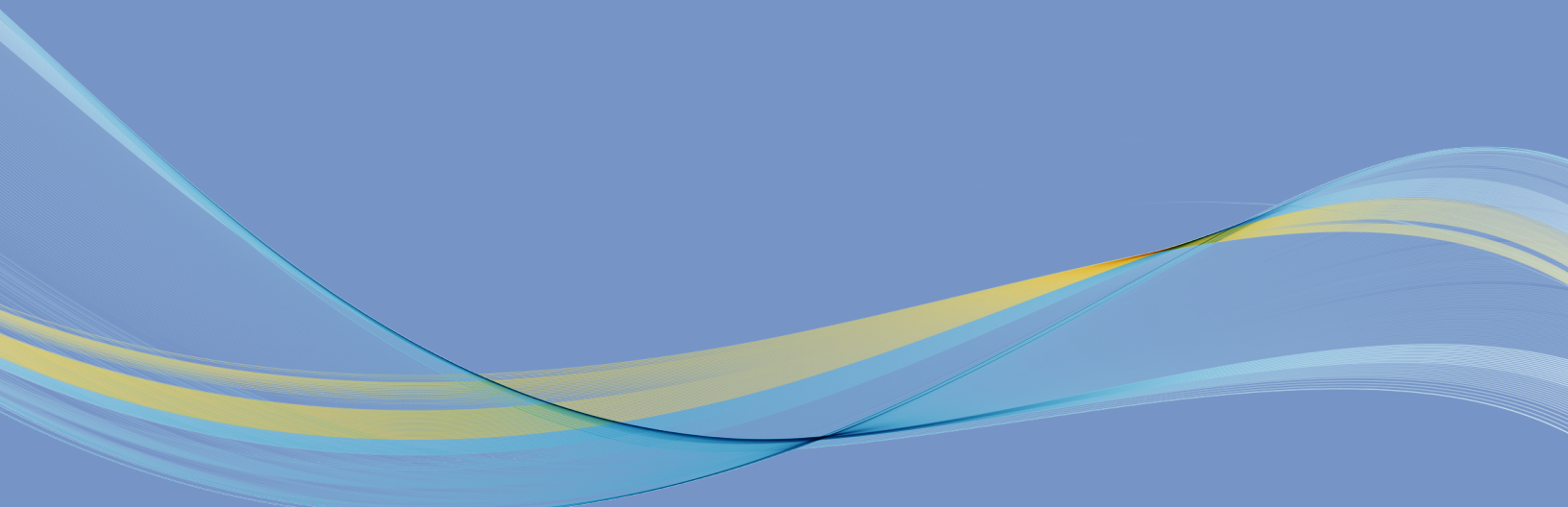
PAYMENT PROCESS

In order to receive AT funding, all applicants must enter into a funding agreement with the Province and complete a Payee Registration Form. To obtain a sample Funding Agreement, contact the Active Transportation Working Group at ATPEI@gov.pe.ca

A 50% initial payment will be made on receipt of the signed Funding Agreement and the submission of tender information and award details. The final 50% payment will be made on the receipt of a Solemn Declaration of Completion signed by the contact person as named on the original application form, and on submission of paid invoices and proof of payment.

In the event that a project is completed under budget, the AT Fund will cover only the eligible expenses incurred. The AT Fund will not cover any cost overruns and it will be up to the recipient to complete the project in a responsible and timely manner.

If the recipient fails to complete the project as originally approved, or abandons the project prior to completion, the recipient will be required to repay all of the funding granted back to the Province.





Transportation,
Infrastructure and Energy

Active Transportation Fund Project Application Form

Project Title

1. Contact Information

Name of Applicant/Organization			
Street Address/P.O. Box			
City/Town		Postal Code	
Contact Name			
Tel		Email	

2. Project Information

Brief Project Description <i>(if required, longer descriptions, proposals, design drawings, etc. can be attached to the application form)</i>			
Project Location (Street Address or PID)		City/Town	
Nearest Start/End Intersections or PIDs or Civic Addresses (if not one location)			
Start		End	

Total km of AT network being constructed (if applicable)

3. Project Priority

IF THIS GROUP/MUNICIPALITY/NOT-FOR-PROFIT HAS SUBMITTED MORE THAN ONE PROJECT, PLEASE INDICATE THIS PROJECTS PRIORITY WITH RESPECT TO OTHER PROJECTS SUBMITTED. IF LEFT BLANK, PRIORITY RANKINGS WILL BE ASSIGNED IN ORDER OF PROJECTS RECEIVED.

Project Priority Ranking

4. Estimated Project Costs

AT FUNDING WILL BE BASED ON ELIGIBLE COSTS. PLEASE IDENTIFY ALL OTHER COSTS

4.1 Eligible Cost Breakdown	Amount
Design/Engineering	\$
Construction	\$
Contingency	\$
Other (Specify)	\$
Other (Specify)	\$
Total Eligible Costs	\$

4.2 Ineligible Cost Breakdown	Amount
Land Acquisition	\$
Legal Fees	\$
Taxes for which the recipient is eligible for a rebate	\$
applicant will be asked to include Business #/HST # if applicable	
Other (Specify)	\$
Other (Specify)	\$
Total Ineligible Costs	\$

4.3 TOTAL COSTS	Amount
4.1 ELIGIBLE COSTS	\$
4.2 INELIGIBLE COSTS	\$

TOTAL PROJECT COSTS	\$
----------------------------	-----------

5. Proposed Sources of Funding

PROJECTS INVOLVING FUNDING FROM OTHER SOURCES REQUIRE CONFIRMATION THAT THE FUNDING HAS BEEN APPROVED.

Project Funding Sources	Confirmed (Yes/No)	Amount
Provincial Active Transportation Fund		
Applicant's Share		
Other Provincial Source (Specify)		
Other Federal Source (Specify)		
Other (Specify)		
Other (Specify)		
	Total	

6. Project Timelines

ESTIMATED PROJECT TIMELINES

Activity	Start Date	Completion Date
Design and Planning		
Project Tendering		
Construction Start/Completion Dates		

7. Beneficial Impact of Project

REFER TO SECTION 5 OF THE GUIDELINES FOR A LIST OF APPLICATION PROJECT OUTCOMES. PLEASE INCLUDE ALL APPLICABLE OUTCOMES

Outcome Category (Enter Letter)	Project Outcome

8. Project Endorsements

PLEASE INDICATE WHETHER YOUR PROJECT HAS ANY ENDORSEMENTS FROM THE MUNICIPALITY, LOCAL COMMUNITY GROUP, ORGANIZATION, ETC. LETTERS OF ENDORSEMENT (IF AVAILABLE) MAY BE ATTACHED TO THE APPLICATION FORM.

Endorsement	Endorsement Group Contact

9. Signatures

APPLICATIONS MUST BE ACCOMPANIED BY A SIGNATURE OF THOSE WITH SIGNING AUTHORITY OF THE APPLYING PARTY. MUNICIPAL APPLICANTS MAY BE REQUESTED TO SUBMIT A COUNCIL RESOLUTION.

I hereby declare that all information contained in and/or attached to this application is true and accurate to the best of my knowledge.

Signing Authority

Date



Prince Edward Island Active Transportation Fund
FY 2020/21 - FY 2024/25

Guidelines and Criteria



204-420 University Avenue
Charlottetown, PE C1A 7Z5

Ph: 902-892-5331
Email: dfpei@dfpei.pe.ca

October 2, 2020

Kensington Fire Department
c/o Rodney Hickey
P.O. Box 418
Kensington, PE C0B 1M0

Dear Chief Rodney,

Dairy Farmers of PEI wishes to thank you and all the members of your department for the protection you provide each and every day. Your support and dedication let dairy producers achieve their day to day goals with the knowledge that you will be there in times of need. Please accept this donation to support your operations, which is offered in recognition of your department's value to our community.

Respectfully,

Gordon MacBeath
Chair

\$500.00

SENATE
The Honourable Percy E. Downe, Senator
Charlottetown, Prince Edward Island



CANADA

SÉNAT
L'honorable Percy E. Downe, Sénateur
Charlottetown, Île-du-Prince-Édouard

Tuesday, November 10, 2020

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Subject: Public consultation process for the broadcasting licence renewal of the CBC

Dear Mr. Mayor:

The decision by the Canadian Broadcasting Corporation (CBC) to discontinue *Compass*, the local dinnertime television news broadcast, made at the beginning of the pandemic, serves as yet another example of a national institution ignoring the needs of the regions and the smaller provinces. The CBC decision, made at their headquarters in Toronto, could not be overruled by the Prime Minister or the Heritage Minister, because CBC is an arms-length organization, independent of government oversight or direction; even though the broadcaster receives over 70% of its funding from the federal government.

However, every Canadian broadcaster, including the CBC, must possess a license from the Canadian Radio-television and Telecommunications Commission (CRTC) in order to continue to operate. The CBC is now requesting a renewal of their license and must meet certain commitments in order to retain that license. For example, in the case of the CBC, during their last license renewal, they committed to “at least 7 hours of local programming per week”, the only exceptions being special sporting events or statutory holidays. Moreover, the CRTC noted that “the CBC cannot reduce the level of local programming under seven hours without Commission approval following a public process.” The CBC violated both of these conditions with their decision to cancel local TV news, as there was neither public process nor CRTC approval.

As a result of CBC's independence, the only recourse open to Prince Edward Islanders who wish to ensure that a similar cancellation does not recur in a future crisis, is the public consultation process currently being undertaken by the CRTC to decide if CBC's broadcast license should be renewed.

Given the importance of this issue to Prince Edward Islanders, I believe that the CRTC must ensure that the CBC explain its justification for its decision in March, and more importantly, provide guarantees that it will live up to the commitments in its licensing agreement and not cancel local news in any future crisis. And the CRTC itself must not allow the CBC to cancel local news.

Therefore, if you are interested in supporting *Compass* for many more years, you and your constituents may be interested in writing directly to the CRTC, using the information in the enclosed sheet. By way of background information, I am also enclosing a copy of a recent opinion piece published in *Policy Magazine*, which explains this issue in greater detail.

Sincerely,

A handwritten signature in blue ink, reading "Percy Downe". The signature is fluid and cursive, with the first name "Percy" and last name "Downe" clearly distinguishable.

Percy Downe
Senator

Enclosure

c.c.: Councillors of the Town of Kensington

Canadian Radio-Television and Telecommunications Commission (CRTC)
public hearing into the renewal of the broadcast license of the Canadian
Broadcasting Corporation (CBC)
(REFERENCE NUMBER: 2019-379)

In an attempt to prevent a future cancellation of the CBC evening TV news show *Compass*, write a letter to the Secretary General of the CRTC.

That letter **must** include:

- The **hearing** you wish to participate in (the CBC broadcast license renewal, including the Reference Number, in this case **2019-379**);
- The **issue** you wish to raise (the **CBC's suspension** of the *Compass* local TV news program without public consultation, as required by the conditions of its broadcast license issued by the CRTC, and the **CRTC's failure** to penalize the CBC for that violation of their licensing agreement. Requesting a commitment from CBC, as a condition of any future licence approval, that they guarantee local dinnertime TV newscast will continue in Prince Edward Island);
- Whether you are simply **submitting comments** to be included in the record of this hearing or you are also **applying to testify** before the Commission; and,
- **Why you did not** submit your comments/application during the normal public consultation period. (In this case the explanation is simple. The issue you wish to comment on did not arise until after the formal period had expired. However, given the pandemic, the CRTC has now extended the submission period).

Letters are to be submitted to:



Mr. Claude Doucet
Secretary General
Canadian Radio-Television and
Telecommunications Commission
Les Terrasses de la Chaudière
Central Building
1 Promenade du Portage
Gatineau, QC J8X 4B1



(fax)
819-994-0218

BACKGROUND

Public hearings into the CBC's broadcast license renewal has been postponed until January 11, 2021. Although there is no formal deadline for submissions, the earlier you submit your comments, the better, particularly if you are asking to appear.

The CBC is a Pandemic Lifeline. The CRTC Should Treat it Like One.

In the early weeks of the COVID-19 pandemic, the CBC shut down local news shows just when news and information had become a matter of life and death. Local coverage was reinstated, but the CBC, the CRTC and Canadians need to learn from the experience.

Percy Downe

October 26, 2020

The notion of a global village has been driven home this year, as a worldwide pandemic has had an impact unprecedented in the living memory of Canadians. Through lockdown, gradual reopening and further setbacks, and as concerns mount over what comes next, we have watched as countries the world over continue to deal with this situation. Some have been more successful than others, but the interconnectedness of our world makes us appreciate the global reach of COVID-19, and the global response to the challenge it represents.

Notwithstanding the value of a worldwide perspective, what is important now is what is happening in our own country and our own communities. We need to know what is safe in our own neighbourhoods and what actions our own public health authorities are recommending. Are things around us getting better or worse? It's good to hear about ongoing work on a treatment or vaccine, but that doesn't tell us whether we can meet with loved ones in person or on Zoom. Or whether we can invite our neighbours over instead of waving over the fence. For many of us, even with the world at our fingertips, that world seems to have gotten much smaller these last few months, making information about local conditions all the more important.

In many parts of the country, especially in remote and northern communities, the Canadian Broadcasting Corporation (CBC) is the only lifeline for local news and information. Which is why it was especially disappointing when, on March 20th, at the start of the COVID-19 pandemic, the CBC announced that it had suspended

local TV evening news broadcasts. At a time when even the CBC acknowledged that “Canadians everywhere are desperate for good information and the latest developments as this crisis mounts”, the decision seemed nonsensical. Its impact was felt most acutely in places like Prince Edward Island, where *CBC Compass* is the only local evening TV news broadcast produced in the province.

CBC Compass has done an outstanding job informing Islanders about the decisions their provincial health officials have made to address the pandemic. As a province with some of the worst internet connections in the country and a higher-than-average proportion of the population identified as seniors, the information provided by *Compass* has been essential for Islanders to prepare for and cope with the pandemic. Although they did indeed restore local news within the week in the face of public pressure — including a [petition launched by Friends of Canadian Broadcasting](#) and signed by more than 6,000 people — a dangerous precedent had been set.

All television broadcasters in Canada operate with a license granted by the federal government; consequently, the CBC operates under guidelines set out by the Canadian Radio-Television and Telecommunications Commission (CRTC) as part of its license. Under these guidelines, the public broadcaster committed to “at least 7 hours of local programming per week”, the only exceptions being special sporting events or statutory holidays. Moreover, the CRTC noted that “the CBC cannot reduce the level of local programming under seven hours without Commission approval following a public process.”

In many parts of the country, especially in remote and northern communities, the CBC is the only lifeline for local news and information. Which is why it was especially disappointing when, on March 20th, at the start of the COVID-19 pandemic, the CBC announced that it had suspended local TV evening news broadcasts.

However, prior to the CBC’s announcement, there was neither a public process nor CRTC approval. Perhaps the broadcaster decided it was easier to ask forgiveness than get permission. In that respect, they were proven correct, for although the Commission determined the CBC had acted in breach of its license agreement, it would face no penalty for doing so. It’s not as if the Commission is powerless to respond, or this was some sort of unforeseeable eventuality.

The Broadcasting Act, the legislation that governs the relationship between the CBC and the CRTC, prescribes a course of action if the CBC does not live up to its commitments. [Section 18\(3\)](#) of the Act states:

“The Commission may hold a public hearing, make a report, issue any decision and give any approval in connection with any complaint or representation

made to the Commission or in connection with any other matter within its jurisdiction under this Act if it is satisfied that it would be in the public interest to do so."

Section 25(1) is even more explicit in the case of a contravention by the CBC itself:

"Where the Commission is satisfied, after a public hearing on the matter, that the (Canadian Broadcasting) Corporation has contravened or failed to comply with any condition of a license referred to in the schedule, any order made under subsection 12(2) or any regulation made under this Part, the Commission shall forward to the Minister a report setting out the circumstances of the alleged contravention or failure, the findings of the Commission and any observations or recommendations of the Commission in connection therewith."

This grants the Commission considerable latitude to act in such cases. I therefore wrote directly to the CRTC inquiring as to why they were not requiring the CBC to comply with the licence agreement. That they have plainly chosen not to is troubling to say the least.

Therefore, unless the Federal Minister of Heritage is prepared to intervene directly with the CRTC, the only recourse for Canadians will be the public hearings that the Commission will hold in January 2021 for the CBC license renewal application.

The CBC is not just another television network. It receives more than \$1.2 billion in funding from Canadian taxpayers in order to fulfil its mandate. Part of that mandate is to keep Canadians informed, in good times and bad. For the CRTC to merely wave away the requirements of the Broadcasting Act is unacceptable.

This isn't just a matter of the CBC facing consequences for its decisions in the early weeks of the pandemic. Canada is now facing a second wave, with the same worry and uncertainty as the first. Canadians know that at the start of the pandemic, the CBC and CRTC failed them. In a future crisis, what will happen if our national institutions do not hold, but crumble at the first sign of trouble?

Percy Downe is the Senator for Charlottetown.



Mayor Rowan Caseley
Town of Kensington
Box 418
Kensington, PE
C0B 1M0

November 16, 2020

Dear Rowan,

As discussed at our recent Chamber of Commerce breakfast meeting I would like Frosty 2 Dairy Bar (the Old Johnny's) to be included in the town of Kensington zone.

Sincerely,

Warren Ellis

Owner

Frosty Treat Dairy Bars
(902)853-7160

townmanager@townofkensington.com

From: Ryan <ryansimmonds390@hotmail.com>
Sent: November 16, 2020 1:12 PM
To: townmanager@townofkensington.com
Subject: Rezoning Lions Drive Lot

Good afternoon Geoff,

I was speaking with Kim this morning and wanted to send you an email to put a request forward to council in regards to rezoning Lot#8 which i own at the end of Lions Drive. It is currently an R1 and I would like to have it rezoned to an R2. Please let me know if you require any additional information.

Thanks in advance

Ryan



SEASON'S GREETINGS FROM YOUR BUSINESS TO PRINCE
EDWARD ISLAND

THE HOLIDAY SEASON IS A WONDERFUL TIME TO THANK YOUR CUSTOMERS FOR
THEIR PATRONAGE AND TO WISH THEM ALL THE BEST IN 2020.

YOUR INVESTMENT

- 15 x 15 second Christmas Greetings on Q93
- 15 x 15 second Christmas Greetings on CFCY
- 15 x 15 second Christmas Greetings on SPUD FM

Investment: \$349.00

SCRIPT FROM 2019

THIS IS ROWAN CASELY, MAYOR OF THE TOWN OF KENSINGTON. ON BEHALF OF THE COUNCIL AND STAFF I'D LIKE WISH YOU ALL A MERRY CHRISTMAS. HOPE YOU CAN JOIN US FOR OUR ANNUAL NEW YEARS DAY LEVEE AT FAMILY AND FRIENDS RESTAURANT BETWEEN NOON AND 1PM. FOR MORE INFORMATION VISIT KENSINGTON.DOT.CA.

