

# Tentative Agenda for Committee of Council

Monday, November 22, 2021 @ 6:30 PM

55 Victoria Street Kensington, PEI COB 1M0

Phone: (902) 836-3781 Fax: (902) 836-3741

Email: mail@townofkensington.com Web Site: www.kensington.ca

Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

#### Town of Kensington Committee of Council Meeting Monday – November 22, 2021 – 6:30 PM

- 1. Call to Order
- 2. Adoption of Agenda (Additions/Deletions)
- 3. Declaration of Conflict of Interest
- 4. Delegations, Special Speakers and Public Input
- 5. Adoption of Previous Meeting Minutes October 25, 2021
- 6. Business Arising from Minutes October 25, 2021
- 7. Staff Reports
  - a. Chief Administrative Officer's Report
  - b. Fire Department Statistical Report
  - c. Police Department Statistical Report
  - d. Development Permit Summary Report
  - e. Bills List Town
  - f. Bills List Water and Sewer Utility
  - g. Summary Income Statement Town and Water & Sewer Utility
  - h. Credit Union Centre Report

#### 8. New Business

- a. COC Memo Kensington Wild Major Midget Hockey Club 2021-22 Sponsorship Request
- 9. Councillor Issues/Inquiries
- 10. Correspondence
- **11. In-Camera** (Closed Session) One item under Section 119(1)(e) of the Municipal Government Act
- 12. Adjournment

#### Town of Kensington Committee of Council Meeting Monday, October 25, 2021 6:30 PM

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Pickering

Councillors: Gallant, MacRae, Toombs, Spencer and

Mann.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy

Administrator, Wendy MacKinnon; Administrative

Assistant, Kim Caseley

\_\_\_\_\_

#### 1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, and staff. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

#### 2. Adoption of Agenda

2.1 Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the agenda for the October 25, 2021 Committee of Council meeting with the removal of the in-camera (closed session). Unanimously carried.

#### 3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

#### 4. Delegations, Special Speakers and Public Input

**4.1** *Nil.* 

#### 5. Adoption of Previous Meeting Minutes

5.1 Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from September 27, 2021. Unanimously carried.

#### 6. Business Arising from Minutes

**6.1** *Nil*.

#### 7. Staff Reports

#### 7.1 CAO's Report

- 7.1.1 Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend approval to Town Council the adoption of the October 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.
- **7.1.2** Council discussed item #12 Chair lift request at the Town Hall. Councillor Mann suggested that a chair lift also be considered at the Credit Union Centre. Town staff will research information on potential solutions and research possible funding sources.

#### 7.2 Fire Department Statistical Report

7.2.1 Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the September 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.

#### 7.3 Police Department Statistical Report

7.3.1 Moved by Councillor Spencer, seconded by Councillor Gallant to receive and recommend to Town Council the adoption of the September 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.

#### 7.4 Development Permit Summary Report

7.4.1 Moved by Councillor Spencer, seconded by Councillor MacRae to receive the October 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.

#### 7.5 Financial Report - Bills List

- 7.5.1 Moved by Councillor Spencer, seconded by Councillor Mann to receive and recommend to Town Council the approval of the General Bills List for September 2021 in the amount of \$539,961.07. Unanimously carried.
- 7.5.2 Moved by Councillor Mann, seconded by Councillor MacRae to receive, and recommend to Town Council the approval of the Water & Sewer Utility Bills List for September 2021 in the amount of \$9,191.92. Unanimously carried.

#### 7.6 Summary Income Statement

7.6.1 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the adoption of the Summary Income Statements for September 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.

#### 7.7 Credit Union Centre Report

7.7.1 Moved by Councillor Toombs, seconded by Councillor Gallant to receive and recommend to Town Council the adoption of the Credit Union Centre Report for September 2021, as prepared by CUC Manager, Robert Wood.

Unanimously carried.

**7.7.2** Councillor Gallant inquired if unpaid signage at the Credit Union Centre is removed. Mr. Baker will confirm with the Credit Union Centre Manager, Robert Wood.

#### 8. New Business

- 8.1 Former Blacksmith Shop/Go!Fish Eatery
  - 8.1.1 Moved by Deputy Mayor Pickering, seconded by Councillor MacRae,

WHEREAS a fire occurred at a town owned building, formerly the James Mullally Blacksmith Shop and the Go! Fish Eatery, located at 29 Commercial Street, on May 16, 2021;

AND WHEREAS Coles Associates were retained by PE Claims Services Inc. to provide engineering services to conduct an independent review and to offer an opinion on the current structural condition of the burnt structure;

AND WHEREAS it is the opinion of Coles Associates Ltd. that the building's structural elements are severally damaged by the fire, should not be salvaged, and would require a full replacement;

AND WHEREAS the Town of Kensington retained the services of WSP Engineers to provide engineering services to conduct an independent review and to offer a second opinion on the structural integrity of the structure;

AND WHEREAS it is the opinion of WSP Engineers that the floor system, three of the four walls and roof system all have significant fire damage which has resulted in section loss and reduced structural capacity of the main structural components of the building and that the structural systems cannot be rehabilitated and require full structural replacement;

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with having the former James Mullally Blacksmith Shop, located at 29 Commercial Street, demolished, and removed, through its insurance company as quickly as reasonably possible.

Unanimously carried.

8.1.2 Councillor Gallant requested that a section of shingles be removed and saved for future use, and to commemorate the building. Council discussed and agreed that the shingles and forage would be saved if possible.

#### 9. Councillor Issues/Inquiries

- 9.1 Mayor Caseley noted that November 6, 2021 is the FPEIM Semi-Annual meeting. Council members wishing to attend should contact Mrs. MacKinnon to RSVP.
- **9.2** Mayor Caseley discussed having a Love Local window display created on the front windows of the Town Hall/Council Chamber between November 22 and the first week of January. *Council agreed*.
- **9.3** Mayor Caseley announced the Town Christmas Party will be held on Monday, December 6, 2021, more details to follow.
- **9.4** Deputy Mayor Pickering inquired about the potential of an outdoor rink. Mr. Baker confirmed that staff have discussed this, but nothing has been confirmed at this point.
- **9.5** Councillor Spencer noted that the Supreme Court of Canada recently ruled that municipal snow removal activities are subject to negligence and liability claims.

#### 10. Correspondence

- **10.1** A Thank You note from the Kensington Artisan Market.
- 11. In-Camera (Closed Session) One item under Section 119(1)(d) of the Municipal Government Act
  - **11.1** *Nil*.

#### 12. Adjournment

12.1 Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 7:21 pm. Unanimously carried.

Geoff Baker,	Rowan Caseley,
CAO	Mayor

		Town of Kensington CAO's Report for Town Council - November 2021
		In .
Item #	Project/Task	Status
1	Xplornet Internet Antenna	No schedule has been provided at this point in time as to when the antenna will be installed.
2	Property Taxation Issues	A meeting is scheduled for Thursday, November 25th, with the FPEIM, other Municipal CAO's, and representatives of the Province of PEI to discuss issues and to gain clarity around commercial and non-commercial property taxation, more specifically, around the methodology associated with property tax assessments, timing of assessments and access to timely information to facilitate budget development.
3	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE We have been advised by the Province that amendments are forthcoming to the Provincial Planning Act and as such are being encouraged to delay the update of the Bylaw and Official Plan review. Further information will be provided to Town Council as the Provincial amendments are made. Unfortunately this will result in a further delay to this project.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Business Park Lot Sales	We continue to progress towards the sale of Business Park Lots. A, process, an application, and a purchase and sale agreement template has been developed and should be available for public viewing shortly. We are working towards the commissioning of the water and sewer systems, power systems, communications, etc. to facilitate development permitting.
6	Wastewater Treatment Plant Mechanical Upgrades	The tender for the project was scheduled to close on November 18th. In anticipation that no bids were forthcoming, an addendum was issued to extend the closing date to November 24th. Contractors were contacted by WSP and encouraged to submit bids on the project. It is anticipated that bids will be received by the 24th.
7	Municipal Restructuring - Frosty Treat 2	Approval of the boundary restructuring application has been received. Staff will work towards including the property within the Town's land use plan through the Official Plan and Development Control Bylaw Updates project.
8	Police Study/Service Model Review	NO UPDATE Other project work and requirements have consumed the greater majority of my time in recent months. I have begun working on the implementation plan for Town Council's consideration, however at this point I have not found an opportunity to complete it. I will continue to dedicate time and resources to this project as other priority items are completed.
9	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The project is nearing substantial completion. The generators and related components are all installed and operational, the Chlorine Analyzer has been adjusted and appears to be working correctly such that the chlorine injection rate can be monitored continuously and remotely. The new SCADA system has been installed and is working correctly. Staff have been provided training on the use of all systems.
10	Federal MP Constituency Office	A request was received from Federal MP, Heath MacDonald for office space in Kensington to allow him to maintain a constituency office in the community. The current space, on the top floor of the town hall, allocated to the Red Cross, has been made available for this purpose. The Red Cross are moving in to the former MADD office space and MADD are relocating from the town hall permanently as we understand their Prince County Chapter to be no longer operational.
11	Active Transportation Fund	NO UPDATE The Victoria Street East portion of the project was awarded to Curran and Briggs. It is likely that this work will not proceed until the spring of 2022. We were initially advised by the Provincial Department of Transportation that the Barrett Street portion of the project would proceed in 2021, however we have been recently informed that it will not proceed until the Spring of 2022 due to the volume of projects they have to complete before the end of the 2021 construction season. The Broadway Street South portion of the project will be further planned once we receive official word on the Town's Funding application to the ICIP Funding program for the installation of water and sewer along the same stretch of Broadway Street South. The Mayor provided correspondence to Barrett Street residents to inform them of the Province delaying the project to next Spring.
12	Town Hall Chair Lift	A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Mayor Caseley and I have a meeting scheduled for November 22nd with the Provincial Elevator/Lift inspector to review potential options to improve accessibility at the Town Hall.
13	Commercial Street/Broadway Street Intersection	NO UPDATE At a meeting held on March 8, 2021 with Stephen Yeo and Alan Aitken of the Provincial Department of Transportation, a commitment was made that the Province would review the parking layout at the Commercial Street/Broadway Street Intersection. Several requests have been for updates on the review process, however to date, no response has been received.
14	Confederation Trail Road Crossings	NO UPDATE The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. It was committed that the signs would be installed by the end of May, 2021. The beacon signs were proposed to be installed at the Victoria Street East road crossing and the Broadway Street North road crossing. Additional signage may be installed in the future at other crossings in the Town. To date none of the signs have been installed, nearly six months after they were committed to being installed. I have made several requests to the Department of Transportation for a status update on when the signs will be installed to which I have received no response.
15	Kensington Business Park	Road A Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection from Road B intersection to Sta. 0+240 (MH 5). Watermain, Hydrants and services completed including pressure testing from Road B Intersection to Victoria Street intersection. Placement of Watermain from Road A to existing main to be completed next week. Sewer Force main has been installed and tested from Road B intersection to Sta. 0+280. Storm main and catch basins are completed to Sta. 0+240 (CB 4). Road has been constructed to gravel grade from Road C intersection to Sta. 0+285, fine grading to be completed. Curb placement currently in progress to be completed by November 19th. Road A will be curbed to Sta. 0+290. Asphalt base to be placed next week from Road C intersection to Sta. 0+290. ROW through Brown property has been stripped and foundations removed. Road B - Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection. Watermain, Hydrants and services competed including pressure testing. Disinfection to be completed. Storm main and catch basins completed. Curb has been placed from Road C intersection to Sta. 0+050. Remaining curb to be completed with Road A by the end of this week. Asphalt Seal Placed from Road C intersection to Sta. 0+050. Remainder of Road B has been constructed to gravel grade and asphalt base will be placed next week with Road A. Road C - Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection. Watermain, Hydrants and services completed including pressure testing. Disinfection to be completed. Storm man and catch basins completed. Curb has been completed. Asphalt seal has been placed. New Driveways to Trailside Plaza/Bottle Exchange currently under construction to be completed this week. The lift station chamber installation has been completed but no piping, pumps, or electrical yet.
16	Mandatory Vaccination Policy	The Vaccination Policy has been implemented as approved by Town Council. Several "proof of vaccinations" have been received, to date.

Item #	Project/Task	Status
17	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	The application was submitted prior to the required deadline. We await formal approval of the project.
18	Blacksmith Shop/Go! Fish	The Blacksmith Shop was demolished and removed on Tuesday, November 9 as directed by Town Council.
19	Collective Bargaining Agreement Negotiations	Negotiations were held over four days September 27, 28 and October 1 and 15. While no agreement has been reached at this point in time, significant progress was made and only a couple of issues remain outstanding. With some Police department staff accepting positions with other organizations recently, the Local's bargaining committee requires reorganization. It is anticipated that discussions will begin in January of 2022.
20	Relocation of Town of Kensington Signs and Speed Radar signs	NO UPDATE Public Works staff are busy completing other maintenance items currently. The signs will be relocated as expeditiously as possible. I have scouted new locations for the signs and will discuss these with the Province, as we are placing the signs within their right of way.
21	Rural Growth Initiative Funding Application	The application has been submitted. At this point in time we have not received any indication as to whether or not the project will be approved for funding. Staff made a subsequent application for the project through an ACOA funding program, which we hope to receive word on shortly. We are hopeful that we will receive formal notification on the applications prior to the holiday season.
22	Water Meter Upgrades Project	The contractor has installed the required software and 95 of the 222 radio transmitters have been installed. It is expected that the remaining radio transmitters will be installed throughout November and December. The installed radio transmitters have been working as expected and has created efficiency in the meter reading process.
23	Development Control Bylaw and Official Plan Amendments - Section 10.8, 13.1, and map amendments	All documentation to facilitate the completion of the five Bylaw amendments and the Official Plan amendment have been prepared and submitted to the Minister of Communities for approval.
24	Annual Sewer Line Cleaning and Video Inspection	The annual maintenance has been completed with no major problems reported.
25	Fire Department Tanker Truck	The tender closed on November 17th with two proposals received. The proposals are being evaluated by representatives of the Fire Department, myself and Mayor Caseley. It is anticipated that an award recommendation will be presented to Town Council at their regular December meeting.
26	Rural Municipality of Malpeque Bay - Emergency Measures - Reception Center	Information will be presented to Town Council with respect to the potential for sharing the Murray Christian Centre as an emergency reception center.
27	Senior Center Renovation	The wall separating the upper and lower floors of the Senior's Center facility will be installed in the next 3 to 4 weeks.

## Kensington Fire Department Occurrence Report 2021

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder		3	1	1				3	1	1			10	13.33%
Motor Vehicle Accident	4		4			4	2	2	2	2			20	26.67%
Emergency Response - Fuel Spill, etc					1		1						2	2.67%
Fire Related														
Smoke Investigation							1		2				3	4%
Outside Fire - Brush, Grass, Utility Pole, etc.				2	1		1						4	5%
Structure Fire - House, Building, Vehicle, etc.	3	1	1	2	3	3		4					17	23%
Alarms	2	2		1	3	1	2	4		3			18	24%
Total Fire Related	5	3	1	5	7	4	4	8	2	3	0	0	42	
Total Incidents	9	6	6	6	8	8	7	13	5	6	0	0	74	
Mutual Aid Call Out										1			1	1%
Total Incidents (Inclduding Mutual Aid Provided by KFD)	9	6	6	6	8	8	7	13	5	7	0	0	75	100%
Mutual Aid Call in														
Firefighter Attendance	15		17	14	17	12	12	14	15	15			15	14.56
Regular Monthly Training - No. of Firefighters	19		24		20	18	0	0		20			14	14
Training School/Association Meeting/Department Meeting			22	20	18	21	0	0	24	0				
Call Area	•	•			•	•		•	•		•	•	•	
Kensington	3	1	1		1		2	1	1	3			13	17.33%
Malpeque CIC	1		1	2	6	3	1	4	2	1			21	28.00%
Zone's 1 to 5	4	5	4	4	1	5	4	8	2	3			40	53.33%
Other	1												1	1.33%

## **OCTOBER 2021**

The Kensington Fire Department responded to 5 (plus 2 stand down) calls in October. The average attendance for the fire calls was 15. Following is the breakdown of calls:

			#	#
Date	Call Details	Location	Firefighters	Trucks
Oct. 4	Single Vehicle MVC	Springfield	12	2
Oct. 14	Commercial Fire Alarm	Kensington	12	2
Oct. 18	Single Vehicle MVC	Norboro	19	2
Oct. 19	Residential Fire Alarm	Kensington	stand down	
Oct. 20	Commercial Fire Alarm	Kensington	stand down	
Oct. 20	ATV Rollover	Emerald	16	3
Oct. 25	Assist RCMP in missing person search	Hamilton	17	2

No Association meeting was held this month.

Training was held on **October 26** with 20 members present.

Rodney Hickey Chief

Police Department Occurrence Report Su	ummary 2021													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1			1	,		2	1		1			6	0.85%
Abandon Vehicle		1								1			2	0.28%
Abduction													(	0.00%
Alarms	3	1	1	5	3	1	3	3	4	7			31	4.37%
Animal Calls						1		1	2				4	0.56%
Arson													(	0.00%
Assault PO													(	0.00%
Assault with Weapon													(	0.00%
Assaults (Level 1)		2	1	2		1	1		1				8	1.13%
Assistance Calls		2	2	2	3		1	2	3	1			16	2.25%
Bank Runs	2	2	2	3	3	1	2	4	2	3			24	3.38%
Breach of Peace	1					1							2	0.28%
Breach of Recognizance													(	0.00%
Break and Enter (business)													(	0.00%
Break and Enter (other)													(	0.00%
Break and Enter (residence)					1		2	1					4	0.56%
Carry concealed weapon													(	0.00%
Child Pornography		1											1	0.14%
Child Welfare										1			1	0.14%
Coroner's Act													(	0.00%
Crime Prevention													(	0.00%
Criminal Harassment							1						1	0.14%
Dangerous Driving			1		2	2		1	3	2			11	1.55%
Disturbing the Peace	2								1	2				0.70%
Dog Act	1									1			2	0.28%
Driving while disqualified		2			2	2	2		1	1			10	1.41%
Drug Charges			1					1					2	0.28%
Excise Act													(	0.00%
Fail to Comply Probation													(	
Fail to comply undertaking		1											1	0.14%
Fail to remain at scene of accident		2	1				1	1						0.70%
Family Relations Act	1	1	1	1	2	1	1	1	1	2			12	1.69%
Fingerprints taken													(	0.00%

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act	1	1			1			1					4	0.56
Firearm Act						1							1	0.14
Forcible confinement													0	0.00
Fraud	2	1		2		1		1	1	1			9	1.27
Funeral Escorts	1	2	1	1	1	2	1	3	2	2			16	2.25
Harrassing Communication						1	1	1	3				6	0.85
Impaired Driver	1	1	1	2				5	1	1			12	1.69
Information Files	1									4			5	0.70
Injury Accidents													0	0.00
Liquor Offences	1			1		1			2				5	0.70
Litter Act			1										1	0.14
Lost and Found	2		3		1	1	2	3	3	3			18	2.54
Luring Minors													0	0.00
Mental Health Act	2		2				1			2			7	0.99
Mischief		2	1	2		2		3	1	2			13	1.83
Motor Vehicle Accidents	2		2	4		1	2	2	3	1			17	2.39
Motor Vehicle Act	4	5	5	5	9	3	6	5	8	11			61	8.59
Municipal Bylaws	2	1	1	1		1	5	2					13	1.83
Off Road Vehicle Act		3	1					3		2			9	1.27
Other Criminal Code			1			1							2	0.28
Person Reported Missing					1				2				3	0.42
Possession of restricted weapon													0	0.00
Property Check							1						1	0.14
Resist Arrest													0	0.00
Roadside Suspensions						2		1					3	0.42
Robbery													0	0.00
Sexual Assaults / Interference													0	0.00
STEP (Integrated Traffic Enforcement)		1				3				1			5	0.70
Sudden Death													0	0.00
Suspicious Persons / Vehicle				2	2	1	2	2	1	1			11	1.55
Theft Of Motor Vehicle		1					1						2	0.28
Theft Over \$5000							1						1	0.14
Theft Under \$5000	3	1	1				4	2	1				12	

Police Department Occurrence Report Sumi	mary 2021													
Description	lan	r.h	Man	A	Mari	liva	11	A	Com	Oct	Nevi	Doo	VTD	% Total
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
Trespass Act	1							1		3			5	0.70%
Trespass at Night					2								2	0.28%
Uttering Threats						1	1						2	0.28%
Wellbeing Check	2	1	2			2	2		1	1			11	1.55%
SOTS Issued	17	23	24	26	45	32	49	35	27	27			305	43%
Total Incidents	53	58	56	60	78	66	95	86	74	84			710	100%
HTA Warnings	12	3	20	2	1	2	2	1	12	11			66	
Fine Revenue	\$2,712.50	\$3,207.00	\$3,808.00	\$5,142.00	\$7,196.00	\$4,901.00	\$5,864.00	\$5,054.50	\$3,260.50	\$4,247.50			45,393.00	
Foot Patrols in hours	2	2	3	2	3	4	4.00	3	4	3			30	
Community policing school	6	4	6	7	6	9			8	15				
Record Checks A (BC)	9,403	8,280	12,310	15,656	9,800	10,437	10,298	10,875	12,814	12,070			111,943	
Record Checks C ( KPS )	6	4	3	16	8	8	10	8	15	11			89	
KPS assisting other agencies		1		1				2		1			5	
Other agencies assisting KPS		2	3										5	

## **Police Report October 2021**

There were 7 alarm calls to report for this month.

October 1 @ 2100hrs Kensington Ag – member attended.

October 16 @ 2300hrs Kensington Co-op – member attended.

October 17 @ 0001hrs Kensington Co-op – member attended.

October 18 @ 0535hrs Bakin Donuts – member attended.

October 21 @ 1800hrs Kensington Co-op – member attended.

October 22 @ 2000hrs Kensington Co-op – member attended.

October 23 @ 1900hrs 85 Broadway Street – member attended.

The 1 assistance file was taking a statement for Halifax Police.

Assist RCMP Oct 23 – Possible suicidal person

## Year To Date Approved Development Permits Summary Report 2021

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Residential additions/alterations			1			1							2
Addition Residential Deck/Fence/Pools									1				1
New Industrial									1				1
New Multi-unit Family Dwelling							1						1
New PSI				1									1
New Residential Accessory Structure	2			1	1			3		2			9
New Residential Deck/Fence/Pools						2		1					3
New Semi Detached Dwelling							1						1
New Single Family Dwelling	1	1	2	1		1				3			9
Renovation Commercial						1		1					2
Renovation Multi-unit Family Dwelling									1				1
Total:									1				31

Total Estimated Construction Value
\$117,000.00
\$5,000.00
\$50,000.00
\$1,500,000.00
\$200,000.00
\$116,800.00
\$47,200.00
\$360,000.00
\$2,739,000.00
\$96,000.00
\$30,000.00
\$5,261,000.00

## **Town of Kensington Bills List October 2021**

Adam MacDonald	SECONDMENT EXP OCT21 REIMBURSABLE	\$2,002.21
Amalgamated Dairies Limited	4921288020	\$47.82
Amalgamated Dairies Limited	4921303014	\$33.19
ADL Foods	2470177	\$227.84
ADL Foods	2469975	\$1,421.79
Aliant	8668934	\$30.48
Aliant	8667052	\$231.28
Andrew Griffin	OCT 2021 RRSP	\$538.90
Bell Mobility	2-401360	\$201.25
Bev Semple	SEPT 2021 CROSSWALK	\$60.00
Bev Semple	OCT 2021 CROSSWALK	\$80.00
Black & McDonald Limited	80-1241008 CUC ICE PLANT START UP	\$6,198.07
Brenda MacIsaac	OCT 2021 RRSP	\$304.52
Capital "T" Electric	911 PW INSTALL SHOP LIGHT	\$235.75
Capital "T" Electric	898 TOWN HALL REPAIR CENATAPH LIGHT	\$460.00
Capital "T" Electric	907 TOWN HALL PHOTO EYE FOR SIGN	\$179.40
Caseley's	82537 TENT RENTAL	\$770.50
Cavendish Agri Sevices Limited	888955 CUC	\$95.45
CIBC Securities Inc	OCT 2021 RRSP	\$474.36
Combat Computer Inc	79478 SENIOR CENTRE INTERNET	\$559.38
Combat Computer Inc	80388 CUC UPS REPLACEMENT	\$350.74
Combat Computer Inc	80780 TOWN HALL SET UP KIM'S OFFICE	\$950.52
Combat Computer Inc	80387 TOWN HALL SERVICE CALL FOR TV	\$86.25
Combat Computer Inc	80390 POL CAR SERVICE CALL	\$189.74
Combat Computer Inc	79996 COPIES	\$156.02
Combat Computer Inc	80386 POL SERVICE CALL FOR MONITOR	\$291.50
Combat Computer Inc	79479 POL SERVICE CALL FOR SET UP	\$107.81
Copper Shore Electric	1287 RECEPTACLE FOR TV IN CHAMBER	\$189.95
Credit Union Financial Management	OCT 2021 RRSP	\$759.08
Cummins Sales and Service	AT-41038 PW EQUIPMENT PARTS	\$43.02
Canadian Union of Public Employees	OCT 2021 UNION DUES	\$567.88
Dakota VanColen	SECONDMENT EXP OCT21 REIMBURSABLE	\$1,194.87

Dan's Muffler Signs & Decals	53657 JANITOR SHIRTS	\$70.15
Eastern Fence Products	5380 KISH TENNIS COURT	\$4,830.00
Eastlink	17397442	\$161.81
Eastlink	17359471	\$112.12
Eastlink	17359721	\$23.69
Eastlink	17409866	\$110.34
Eastlink	17358946	\$870.43
Enman's Audio Video	30984 TV COUNCIL CHAMBER	\$2,472.48
Family & Friends	OCT 31, 21 FIRE MEAL FOR HALLOWEEN	\$517.50
Family & Friends	OCT 25, 21 MAYOR/GEOFF MEETING	\$78.56
Firstonsite Restoration Ltd	ATSU-BA21065 HST REIMBURSABLE	\$178.79
Frito Lay Canada	43541003	\$134.65
Frito Lay Canada	43540810	\$178.18
Geo Net Technologies	2594	\$50.60
Geoff Baker	OCT 2021 MILEAGE	\$310.67
Graeme Young	WORK BOOTS OCT 2021	\$103.49
Green Diamond	2105663 PW EQUIPMENT OIL	\$399.13
Irving Oil	321924	\$39.47
Irving Oil	947464	\$381.14
Irving Oil	845702	\$784.34
Irving Oil	325506	\$309.28
Irving Oil	321334	\$418.53
Irving Oil	34162618	\$634.95
Irving Oil	34177913	\$452.31
Irving Oil	225606	\$92.00
Irving Oil	34185164	\$1,348.69
Irving Oil	3501	\$76.02
Irving Oil	34192092	\$268.85
Island First Aid Service	SI-15302	\$22.99
Island First Aid Service	SI-14696	\$22.99
Island Hot Tubs & Pools	9129 EVK POOL CLOSING	\$287.50
Island Petroleum	9642	\$419.58
Island Petroleum	9640	\$19.36
Island Petroleum	9641	\$305.26

Jack Spencer	SEPT 2021 CROSSWALK	\$60.00	
Jack Spencer	OCT 2021 CROSSWALK	\$90.00	
Jamie Perry	SEPT 2021 CROSSWALK	\$220.00	
Jamie Perry	OCT 2021 CROSSWALK	\$190.00	
Johnstons Towing & Wrecker Service	32309 POL VEHICLE TOWING	\$172.50	
Jonah MacDougall	JONAHM EXP OCT21	\$14.41	
Karen Murphy	LIGHTS FOR PUMPKIN STANDS	\$78.15	
Kays Wholesale	Z09361 CUC	\$710.56	
Kensington Agricultural Services	75992 CUC EQUIPMENT R&M	\$219.12	
Kensington Agricultural Services	48907 PW KUBOTA TRACTOR R&M	\$185.22	
Kensington Metal Products Inc.	57533 PW EQUIPMENT R&M	\$40.88	
Kensington Metal Products Inc.	57564 PW EQUIPMENT R&M	\$38.99	
Kensington Metal Products Inc.	57367 CUC ICE PLANT PART	\$132.23	
Kent Building Supplies	3000527361	\$87.84	
Kent Building Supplies	2000415718	\$45.99	
Kent Building Supplies	2000408628	\$89.50	
Kent Building Supplies	30000534530	\$23.90	
Kent Building Supplies	2000403898	\$121.97	
Kent Building Supplies	3000575587	\$29.88	
K'Town Auto Parts	41668 PW TRACKLESS PARTS	\$145.03	
K'Town Auto Parts	41662/5 FIRE PAPER TOWELS	\$130.50	
K'Town Auto Parts	41979/5 PW TRACKLESS PARTS	\$28.28	
Kensington & Area Chamber of Commerce	75217 DONATION	\$1,000.00	
Landon Yuill	LYUILL SEPT21	\$43.24	
Langille Sharpening Service Inc	659060	\$230.00	
Lewis Sutherland	OCT 2021 RRSP	\$668.60	
Lewis Sutherland	LSUTHERLANDEXPSEPT21	\$135.36	
MacAusland's Excavation Services	17 CUC ICE PLANT R&M - CONCRETE SONO'S	\$690.00	
MacAusland's Excavation Services	0019 PW SIDEWALK R&M	\$19,205.00	
MacInnis Express (1983) Ltd	221584	\$17.80	
MacInnis Express (1983) Ltd	221527	\$183.36	
MacMillan Counselling Services	486451 POL DEBRIEFING	\$270.00	
Malpeque Fine Iron Products Inc	101921 CHRISTMAS LIGHTS	\$103.50	
Maritime Electric	TRAIN STN OCT21	\$997.49	

Maritime Electric	ST LIGHTS OCT21	\$2,838.23
Maritime Electric	CAR CHRGR OCT21	\$166.60
Maritime Electric	RADAR OCT21	\$108.27
Maritime Electric	LIFT STN OCT21	\$179.02
Maritime Electric	POL CAM OCT21	\$13.42
Maritime Electric	ART CO-OP OCT 2021	\$226.61
Maritime Electric	EVK POOL OCT 2021	\$121.53
Maritime Electric	FIRE HALL OCT 2021	\$491.07
Maritime Electric	PUB WRKS OCT21	\$129.96
Maritime Electric	CUC BALLFIELD OCT21	\$33.10
Maritime Electric	CUC RINK OCT 21	\$8,142.46
Maritime Electric	CUC SIGN 25 GRDN OCT21	\$186.81
Maritime Electric	SR CENTRE OCT21	\$116.28
Maritime Electric	TOWN HALL OCT21	\$1,263.39
Maritime Electric	LIBRARY OCT21	\$113.95
Mary's Bake Shoppe	29MARY'S 81021	\$18.00
Mary's Bake Shoppe	31 OCT 20, 2021	\$15.00
Malpeque Bay Credit Union	OCT 2021 RRSP	\$648.08
McInnes Cooper	2021027956 UNION NEGOTIATIONS	\$13,992.41
Kensington Meals on Wheels	DONATION SEPT21	\$2,000.00
Medacom Atlantic Inc	012968	\$251.16
Minister of Finance	330332 CUC BOILER INSPECTION	\$258.75
Minister of Finance	328876 POL LOCK UP FEES	\$100.00
MJS Marketing & Promotions	2766015	\$316.25
MJS Marketing & Promotions	2767009	\$51.75
Moase Plumbing & Heating	33629 SENIOR CENTRE R&M	\$89.84
ON THE GO PROPERTY MAINTENANCE INC	203239 PARK & REC	\$1,265.00
Orkin Canada	2901094	\$48.30
Orkin Canada	2901079	\$96.03
Orkin Canada	2901075	\$29.90
Pepsico	09423253	\$1,915.67
Perry Glass Inc.	13258 CUC HARWARE FOR ENTRY DOOR	\$977.50
Princess Auto	1514924 FIRE SUPPLIES	\$131.08
Princess Auto	1514930 FIRE SUPPLIES	\$86.24

Robert Wood	RWOODEXP OCT21	\$188.00
Rogers Plumbing & Heating	14456 EVK POOL CLOSING	\$143.75
Rowan Caseley	OCT 2021 EXPENSES	\$211.98
Saltwire Network	IN24280 HALLOWEEN CURFEW AD	\$227.70
Saunders Equipment Ltd	85878 CUC ZAMBONI R&M	\$164.08
Mikes Independent	IND20211012 PW WATER	\$11.80
Mikes Independent	IND20211027 TOWN HALL JANITOR SUPPLIES	\$55.84
Mikes Independent	02 4366 POL WATER	\$34.14
Mikes Independent	03 8391 BIRTHDAY	\$20.95
Mikes Independent	IND20211013 POL WATER	\$34.14
Mikes Independent	01 5239 CUC HARVEST FESTIVAL	\$115.54
Mikes Independent	03 5148 POL WATER	\$22.76
Scotia Securities	OCT 2021 RRSP	\$415.80
Scotiabank Visa	IRVING OIL	\$11.50
Scotiabank Visa	KIDS HELP PH OCT 21	\$50.00
Scotiabank Visa	DELTA - MAYOR CONF	\$171.58
Scotiabank Visa	ROBERT ANNUAL FEE	\$75.00
Scotiabank Visa	OCT 4, 21 CUC FLEX SEAL WATER PIPES	\$90.79
Scotiabank Visa	WAJAX 6280415 PW PARTS	\$50.16
Scotiabank Visa	ZOOM OCT 2021	\$23.00
Sherry's Heating Service	2904 CUC FURNACE REPAIR	\$611.25
Sign Station Inc	66863 CUC	\$167.07
Spring Valley Building Centre Ltd	939414 SENIOR CENTRE R&M	\$243.75
Spring Valley Building Centre Ltd	226656 CUC R&M	\$135.13
Spring Valley Building Centre Ltd	226774 CUC PROPANE	\$120.68
Spring Valley Building Centre Ltd	226653 CUC PROPANE	\$40.23
Spring Valley Building Centre Ltd	26490 PW TOOLS	\$79.14
Spring Valley Building Centre Ltd	936517 TOWN HALL CHAMBER PAINT	\$98.85
Spring Valley Building Centre Ltd	226407 CUC PROPANE	\$160.91
Spring Valley Building Centre Ltd	227016 CUC PROPANE	\$41.75
Spring Valley Building Centre Ltd	226360 TOWN HALL HAND RAIL	\$32.78
Staples	5506233758	\$467.83
Staples	OCT 13, 2021 CUC	\$55.04
Suncor Energy Products Partnership	OCT 2021	\$1,359.58

Superior Sanitation 760912	\$230.00
Superior Sanitation 760911	\$184.00
Superior Sanitation 760910	\$80.50
T & K Fire Safety Equipment Ltd 266926 FIRE EQUIPMENT FOR NEW FIREFIGHTER	\$1,390.35
T & K Fire Safety Equipment Ltd 267034 PW FIRE EXTINGUISHER SERVICE	\$166.41
Telus OCT 2021	\$1,217.12
Thomson Reuters Canada 845162946 POL CRIMINAL CODE BOOK	\$123.90
Toshiba Finance OCT 9, 2021	\$607.20
Uniform Works Limited 42397 POL UNIFORM	\$1,156.61
Walmart OCT 13, 21 FITPLEX	\$136.65
Water & Pollution Control Corporation W&S OCT 2021	\$868.87
Water & Pollution Control Corporation SEPT 2021	\$687.01
Workers Compensation Board of PEI OCT 31, 2021	\$504.82
Worth Consulting Group OCT 12, 21 MAYOR/GEOFF MEETING	\$190.00
Yellow Pages Group 02294798	\$19.09
Subtotal	\$111,848.41
Payroll	\$89,380.56
Hummingbird Creative 2690 BUSINESS PARK	\$1,294.76
WSP Canada Inc 1047862 GAS TAX SEWER LAGOON UPGRADES	\$3,481.63
WSP Canada Inc 1048669 ICIP WELLFIELD	\$230.00
WSP Canada Inc 1048849 BUSINESS PARK	\$17,561.94
WSP Canada Inc 1048851 BUSINESS PARK	\$384.79
Subtotal Capital	\$22,953.12
Total Bills	\$224,182.09

## Water and Sewer Utility Bills List October 2021

Aliant	8668584	\$178.67
Aliant	8637581	\$138.46
Atlantic Purification Systems Ltd	222272 UV INTENSITY SENSOR	\$3,415.39
Building Blocs Home Improvements	850811 BACKHOE RENTAL WATER LINE KENMAC AUTO	\$281.75
Capital "T" Electric	896 UV LIGHTS FIXED PLUG ENDS	\$139.15
Capital "T" Electric	908 LAGOON PHOTO EYE	\$83.95
Cogsdale	CT0005724 SET UP FOR WATER METER UPGRADES	\$966.00
Environmental Training Institute	DOUG W&S EXAM PREP	\$569.25
Kensington Country Store	02810155618 WATER CLORINATION	\$392.89
Kensington Septic Service	5135 PUMPER TRUCK	\$172.50
Kool Breeze Farms	GCT058935 SOD FOR LAWN	\$27.23
Kool Breeze Farms	GCT058936 SOD FOR LAWN	\$34.04
Maritime Electric	PUMP E 2 OCT21	\$377.58
Maritime Electric	WATER TOWER OCT21	\$123.22
Maritime Electric	WELL#3 OCT21	\$650.05
Maritime Electric	SEW PUMP OCT21	\$113.11
Maritime Electric	PUMP CTRL BLDG OCT21	\$107.01
Maritime Electric	PUMP WEST #1 OCT 21	\$490.23
Maritime Electric	SEWAGE TREAT OCT 21	\$2,724.17
Minister of Finance	211001111 WATER ANALYSIS	\$447.35
Pickering Plumbing & Heating	1035 SEWER PLUG DEAN THOMPSON	\$230.00
Rogers Plumbing & Heating	14455 FIX WATER LINE KENMAC AUTO	\$820.24
Rogers Plumbing & Heating	14419 DIG UP VALVE BOX 14 PARK RD	\$172.50
Total W&S Bills		\$12,654.74

#### TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for October 2021

<u>-</u>		Current Month			Year to Date			
GENERAL REVENUE								a. = 11
Constant	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$94,490.69	\$78,346.00	\$16,144.69	\$653,139.47	\$575,970.00	\$77,169.47	\$985,860.00	66%
Police Service	\$19,568.12	\$17,260.00	\$2,308.12	\$142,613.84	\$127,520.00	\$15,093.84	\$213,820.00	67%
Town Hall Rent	\$8,187.88	\$8,309.00	-\$121.12	\$57,599.16	\$59,463.00	-\$1,863.84	\$99,508.00	58%
Recreation	\$0.00	\$0.00	\$0.00	\$4,802.19	\$4,500.00	\$302.19	\$4,500.00	107%
Sales of Service	\$30,017.89	\$36,000.00	-\$5,982.11	\$216,263.93	\$248,200.00	-\$31,936.07	\$411,200.00	53%
Subtotal Revenue	\$152,264.58	\$139,915.00	\$12,349.58	\$1,074,418.59	\$1,015,653.00	\$58,765.59	\$1,714,888.00	63%
GENERAL EXPENSES								
Town Hall	\$10,485.06	\$12,570.00	-\$2,084.94	\$86,919.11	\$91,763.00	-\$4,843.89	\$162,041.00	54%
General Town	\$32,662.72	\$23,339.00	\$9,323.72	\$234,262.16	\$252,628.00	-\$18,365.84	\$422,085.00	56%
Police Department	\$50,281.91	\$37,546.00	\$12,735.91	\$325,225.71	\$299,157.00	\$26,068.71	\$522,689.00	62%
Public Works	\$28,719.69	\$11,834.00	\$16,885.69	\$120,934.73	\$118,002.00	\$2,932.73	\$202,561.00	60%
Train Station	\$3,542.54	\$3,880.00	-\$337.46	\$32,631.67	\$29,290.00	\$3,341.67	\$51,795.00	63%
Recreation & Park	\$9,898.46	\$3,525.00	\$6,373.46	\$78,330.15	\$77,930.00	\$400.15	\$95,785.00	82%
Sales of Service	\$11,725.17	\$14,480.00	-\$2,754.83	\$99,989.97	\$112,490.00	-\$12,500.03	\$196,340.00	51%
Business Park	\$2,139.37	\$2,056.00	\$83.37	\$9,326.58	\$14,392.00	-\$5,065.42	\$24,672.00	38%
Subtotal Expenses	\$149,454.92	\$109,230.00	\$40,224.92	\$987,620.08	\$995,652.00	-\$8,031.92	\$1,677,968.00	61%
Net Income (Deficit)	\$2,809.66	\$30,685.00	-\$27,875.34	\$86,798.51	\$20,001.00	\$66,797.51		
			Credit	Union Centre				
Credit Union Centre Revenue	\$34,004.21	\$38,200.00	-\$4,195.79	\$159,500.12	\$150,800.00	\$8,700.12	\$329,300.00	48%
Credit Union Centre Expenses	\$35,868.79	\$32,768.00	\$3,100.79	\$166,148.76	\$188,057.00	-\$21,908.24	\$367,536.00	45%
Net Income (Deficit)	-\$1,864.58	\$5,432.00	-\$7,296.58	-\$6,648.64	-\$37,257.00	\$30,608.36		
			Fire I	Department				
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$164,899.00	\$164,899.00	\$0.00	\$282,684.00	58%
Fire Department Expenses	\$20,451.39	\$20,662.00	-\$210.61	\$138,394.36	\$141,984.00	-\$3,589.64	\$280,844.00	49%
Net Income (Deficit)	\$3,105.61	\$2,895.00	\$210.61	\$26,504.64	\$22,915.00	\$3,589.64		
Consolidated Net Income (Deficit)	\$4,050.69	\$39,012.00	-\$34,961.31	\$106,654.51	\$5,659.00	\$100,995.51		
							\$524.00	
			Water a	nd Sewer Utility				
Water & Sewer Revenue	\$53,352.99	\$55,285.00	-\$1,932.01	\$377,171.02	\$386,995.00	-\$9,823.98	\$669,510.00	56%
Water & Sewer Expenses	\$58,417.60	\$55,535.00	\$2,882.60	\$397,248.19	\$390,545.00	\$6,703.19	\$669,120.00	59%
Water & Sewer Net Income (Deficit)	-\$5,064.61	-\$250.00	-\$4,814.61	-\$20,077.17	-\$3,550.00	-\$16,527.17		
							\$390.00	

#### TOWN OF KENSINGTON - MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: OCTOBER 2021

SUBJECT: OCTOBER 2021 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

### October 2021

#### **Fitplex**

- Hours of operation are 5:00 am 9:00 pm daily.
- Starting on October 5, 2021, gym users were required to show proof of vaccine, all users are updated on the computer system who have shown their proof of vaccination and any members who have not, have had their memberships frozen until proof is shown.
- Any new members show their proof of vaccination and are updated as a membership is sold.

#### Arena

- The new Ice Plant Condenser has been shipped and is at Black and MacDonald headquarters in Moncton. It will be shipped and stored at the Town Maintenance building behind the locked gate until the spring, when it will be installed.
- Startup was easier on the ice plant due to colder temperatures and rentals started a couple days earlier than excepted. The Arena was open on October 15, 2021.

- Cohorts for the Arena are 50 people in the dressing rooms, 50 people on the ice surface and 200 people in the stands with the implementation of the Vaccination Pass. Vaccination Pass Attendants
   (4) have been hired to check for proof of vaccination at the door of the arena.
- The Arena Canteen is open and hours will be determined based on customer use.
- Attendance for the Wild and Vipers games have been low to start the season with the Wild averaging approximately 80 spectators (3 games) and the Vipers averaging approximately 120 spectators (3 games).
- The Kensington\Bedford exchange will be held this season with 2<sup>nd</sup> year U-13 and 1<sup>st</sup> year U-15 players who missed last years exchange due to covid restrictions.

#### **Kensington Cash Draw**

- October 7 194.00
- October 14 190.00
- October 21 192.00
- October 28 188.00
- Total 768.00

#### **Ball Fields**

• Ballfields are closed for season.

#### **Senior Center**

- The Kensington North Watershed Association moved into the bottom level of the Senior's Center on October 15, 2021
- Seniors group have weekly meetings and classes.

#### **Outdoor Ice Surface\ Other Town Venues**

- Pricing has been requested for re-surfacing the old ice surface with a 6-inch curb around it which
  would open up further usage of the area, including a small section of it in the winter for an outdoor
  ice surface, and possible summer usage of a Skate-Board Park and ball hockey zone and possible
  other users.
- Lines have been painted at the Kensington Intermediate High School Tennis Courts to include tennis, pickleball and a walking track. Wind screens were ordered and have arrived. Netting options are being looked at for the spring.
- The Kensington Pickleball group have been utilizing the high school facility.
- Plans for 2 sledding hills for this winter season are also being considered with a small children's size hill and a larger hill as well.

#### **Central Community PEI Navigator**

• Meeting was held in October and minutes to follow when made available.

#### **Upcoming Events**

• The Town of Kensington Annual Christmas Parade will be modified in 2021 due to COVID-19 restrictions. The parade will be held on December 5, 2021 and will include a Santa's convoy, featuring Kensington Police vehicles, a Kensington Fire Truck, the Town Float, and Santa himself. Spectators will be encouraged to welcome Santa to the Town from their residence (where possible). In place of our traditional parade food drive in support of the Kensington Lions Club, food donations can be dropped off at the Credit Union Centre until December 22nd or directly to the Food Bank at 30 Garden Drive.

## Town of Kensington Credit Union Centre Monthly Statistical Data

### 2021

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex	•	•	•	•	•	•	•	•	•	•	•	•	•
Total Members	235	240	245	250	253	250	254	245	230	245			2447
Attendance	1465	1447	1455	1650	1295	1228	1174	901	1003	944			12562
Day Passes Sold	15	10	12	14	16	15	10	14	16	0			122
Memberships Sold	40	42	45	46	42	40	41	32	30	40			398
Monthly Payment Memberships	58	56	58	60	60	59	55	53	55	52			566
Arena													
Hours Rented	182	145	120	11	0	0	0	0	0	85			543
Preschool (Free)	4	4	4	0	0	0	0	0	0	0			12
Adult Skate	4	4	4	0	0	0	0	0	0	0			12
Donated Ice Time	0	1	0	0	0	0	0	0	0	0			1
Total Hours Rented	190	154	128	11	0	0	0	0	0	85			568
Storm Days\Covid Shutdown (no rentals)	0	3	4	0	0	0	0	0	0	0			7

#### 2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	265	245	245	245	200	204	200	215	220	225	220	2754
Attendance	1490	1550	700	0	0	872	866	836	934	953	973	731	9905
Day Passes Sold	28	22	10	0	0	6	10	12	20	21	18	12	159
Memberships Sold	42	33	12	0	0	32	36	30	35	35	40	25	320
Monthly Payment Memberships	54	52	51	0	0	40	37	38	40	48	52	52	464
Arena													
Hours Rented	158	169	62	0	0	0	0	0	47	150	166	99	851
Preschool (Free)	3	4	2	0	0	0	0	0	0	0	4	3	16
Adult Skate	3	4	2	0	0	0	0	0	0	0	4	3	16
Donated Ice Time	0	10	0	0	0	0	0	0	0	0	0	0	10
Total Hours Rented	164	187	68	0	0	0	0	0	47	150	174	106	896
Storm Days (no rentals)	4	2	0	0	0	0	0	0	0	0	0	11	17

#### TOWN OF KENSINGTON - MEMORANDUM

**TO:** COMMITTEE OF COUNCIL

**FROM:** GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER

**SUBJECT:** KENSINGTON WILD MAJOR MIDGET HOCKEY CLUB - 2021/22

SPONSORSHIP REQUEST

**DATE:** 2021-11-17

ATTACHMENTS: LETTER OF REQUEST

#### **Background**

A request has been received from Kensington Wild Major Midget Hockey Club President, Mike Gallant, for the Town to consider sponsoring the team for their 2021/22 season. In each of the past approximately eight seasons the Town has been a "Jersey Sponsor" for the team at a cost of \$750.00 annually.

In exchange for the \$750.00 sponsorship the Town receives its name on a home and away jersey, recognition in their game programs and 2 season passes, and an advertising presence on their web advertising and social media. In past years, the Town has given away the season passes on an individual game basis, i.e. passes to each game throughout the season. This is typically done through social media contests.

The Kensington Wild have provided three options for sponsorship, for the Town's consideration, as follows:

Jersey Sponsor - \$750.00

Company/organization name on home and away jersey

Company/organization name in game program

2 season passes

Web Advertising, Social Media

#### Board Sponsor - \$750.00

Advertising company/organization on a rink board at the Credit Union Centre Company/organization name in our game program
Web Advertising, Social Media
2 season passes

#### <u>Game Sponsor - \$250.00</u>

Company/organization name in program

1 home game recognition as game day sponsor

10 free tickets to your game night

#### Recommendation

It is recommended that Committee of Council consider recommending to Town Council the adoption of the following resolution, to facilitate a 2021/22 Jersey Sponsorship for the Kensington Wild Major Midget Hockey Club:

BE IT RESOLVED THAT Kensington Town Council approve a "Jersey Sponsorship" for the Kensington Wild Major Midget Hockey Club for the 2021/22 hockey season in the amount of \$750.00.



Kensington Wild Hockey Club PO BOX 835 Kensington .PE C0B-1M0

Jown of KENSINGTON

Dear Potential Sponsor,

On behalf of the Kensington Wild Major Midget Hockey Club, we would like to extend an invitation to you and your company / organization to become a sponsor for our 2221/2022 season. Let me take this opportunity to introduce you to the Kensington Wild. The Wild franchise is entering its 9th year in the NB/PEI Major U-18 League. Our team plays host to and travels to Moncton, Fredericton, St John, Bathurst, and Charlottetown. We compete in a 40-game schedule; attend major tournaments in Moncton and Halifax, and a couple others in the Maritimes, that will bring Scouting attention for Major team's such as QMJHL, University, and MJHL. The Wild will play home games at the Community Gardens in Kensington.

The Kensington Wild team will consist of 20 players from across Pei. This team hosts the future talented and committed, dedicated players that will go on to be drafted in the Major Junior (QMJHL), Junior A (MHL) and at the University level. It's our plan to continue to be a part of our community and to provide an exciting environment for our players, fans and sponsor.

The Wild Hockey Club looks forward to building a strong partnership with your company / organization. Operating these team have large **financial commitments** as well as commitment by our volunteers. With your sponsorship and by working together we truly believe that we can help develop these young athletes, bring them to the next level. Your involvement while investing in today's players would significantly contribute a lot in the players future endeavors.

We are a team that represents the communities of Prince Edward Island.

Thank you once again for your time and consideration, look forward in forming a partnership.



Jersey Sponsor.

Company / organization name on home and away jersey Company / organization name in our game program 2 season passes Web Advertising, social media.

\$750.00

#### **Board Sponsor.**

Advertising your company / organization On the rink board at the Kensington Community Gardens. Company / organization name in our game program Web Advertising, social media. 2 season passes \$750.00

#### Game day Sponsor.

Company / Organization name in our program 1 home game for you to be recognized as game day sponsor 10 free tickets to your game night. \$250

Wes Echlin Phone: (902) 786-9506 pei.wildhockey@hotmail.com

Mike Gallant (President) Phone; (902)-439-3565 pei.wildhockey@hotmail.com

Cheque made payable to: Kensington Wild, 4 Linwood Drive, Kensington PE C0B1

#### cao@kensington.ca

**From:** mayor@kensington.ca

Sent: Thursday, November 18, 2021 12:54 PM

To: cao@kensington.ca

**Subject:** FW: Thank you for supporting the 2021 Census! / Merci d'avoir appuyé le Recensement

de 2021!

FYI

Rowan Caseley
Mayor – Town of Kensington
P O Box 418
55 Victoria Street East
Kensington, PE COB 1M0

Office 902-836-3781 Home 902-836-5445 Cell 902-432-4492

Web <u>www.kensington.ca</u>
Email <u>mayor@kensington.ca</u>

Connect with us on: Facebook and Twitter

From: Statistics Canada / Statistique Canada <statcan.census-recensement.statcan@canada.ca>

Sent: Thursday, November 18, 2021 12:42 PM

To: mayor@kensington.ca

Subject: Thank you for supporting the 2021 Census! / Merci d'avoir appuyé le Recensement de 2021!

(la version française suit)

Hello,

I would like to thank you and your team for supporting the 2021 Census. Together, we celebrate the collective efforts of all Canadians who completed their census questionnaire. Your municipality played an important role in facilitating census collection encouraging your employees and the public they serve to participate in this national exercise. Your active support in sharing our content including emails, newsletters, social media content, and web features helped motivate and remind Canadians to complete their census questionnaire.

Participation across the country was simply outstanding. Thanks to your steadfast support, we achieved an <u>overall collection response rate</u> of 98.0% and an online response rate of 84.1%. This represents a new record for online response. The success of this campaign wouldn't have been possible without your assistance and the encouragement of your municipality.

Your support has had a direct impact on gathering the data needed to plan, develop and evaluate programs and services that affect all Canadians. Census data supports numerous municipal programs related to infrastructure and public transportation, and are used to measure Canada's sustainable development and environmental goals. Information from the 2021 Census will be particularly crucial, as it will help all levels of government evaluate the impact of the COVID-19 pandemic and plan for the future.

Now that the 2021 Census cycle is complete, we are looking ahead to our census data release plan. We are proud to present "Your census, your stories: Canada's portrait". Our upcoming releases will provide Canadians their data in meaningful ways, including themed data sets. You can find the data release schedule on our 2021 Census dissemination planning web page.

Statistics Canada remains committed to supporting all levels of government with accurate and detailed sociodemographic data to inform public policy and program development. New quality indicators will be included with the data products, helping users to better assess the data quality and determine how well the available information meets their needs. Dissemination products for the 2021 Census will include more value-added features and tools for you to benefit from, such as analytical products, reference materials, data visualizations, geography products and custom services.

We previously sent you the Community Supporter Toolkit and we want to hear your feedback. We're interested in learning how you shared our tools to spread the word about the 2021 Census. Which products did you find useful? Do you have any recommendations for how we could improve? Please let us know by emailing our Census Communications team at <a href="mailto:statcan.census-recensement.statcan@statcan.gc.ca">statcan.census-recensement.statcan@statcan.gc.ca</a>.

For the latest 2021 Census information and developments, I invite you to visit our <u>Census of Population</u> and <u>Census Engagement</u> web pages and follow us on <u>social media</u>.

To highlight your support of the 2021 Census, I've attached a supporter badge that you can use in emails, presentations and share with your networks on your website or social media platforms.

Thank you again for your significant support in ensuring the success of the 2021 Census and please pass along my thanks to your staff.

Sincerely,

Anil Arora Chief Statistician of Canada Statistics Canada / Government of Canada

#### Bonjour,

Je tiens à vous remercier, vous et votre équipe, d'avoir appuyé le Recensement de 2021. Ensemble, nous honorons les efforts collectifs de tous les Canadiens et Canadiennes qui ont rempli leur questionnaire du recensement. Votre municipalité a joué un rôle important dans la facilitation de la collecte des données du recensement en encourageant vos employés et le public qu'ils servent à participer à cet exercice national. Votre appui actif par la diffusion de notre contenu, y compris des courriels, des bulletins, du contenu sur les médias sociaux et des composantes Web, a contribué à motiver la population canadienne et à lui rappeler de remplir le questionnaire du recensement.

D'un océan à l'autre, la participation a été tout simplement exceptionnelle. Grâce à votre soutien inébranlable, nous avons atteint un <u>taux de réponse global à la collecte</u> de 98,0 %, et un taux de réponse en ligne de 84,1 %. Ce taux de réponse en ligne n'a jamais été aussi élevé. Le succès de cette campagne n'aurait pas été possible sans votre aide et l'encouragement de votre municipalité.

Votre appui a directement contribué à la collecte des données nécessaires à la planification, à l'élaboration et à l'évaluation de programmes et de services qui touchent tous les Canadiens. Les données du recensement appuient de nombreux programmes municipaux liés à l'infrastructure et aux transports publics, et servent à mesurer les objectifs du Canada en matière de développement durable et d'environnement. Les renseignements tirés du Recensement de 2021

seront particulièrement importants parce qu'ils aideront tous les ordres de gouvernement à évaluer les répercussions de la pandémie de COVID-19 et à planifier l'avenir.

Maintenant que le cycle du Recensement de 2021 est terminé, nous nous tournons vers le plan de diffusion des données du recensement. Nous sommes fiers de présenter « Votre recensement, vos récits : portrait du Canada ». Nos prochaines diffusions fourniront aux Canadiens des données en formats utiles, y compris des ensembles de données thématiques. Vous trouverez le calendrier de diffusion des données sur notre page Web <u>Planification de la diffusion du Recensement de 2021</u>.

Statistique Canada demeure déterminé à appuyer tous les ordres de gouvernement en fournissant des données sociodémographiques précises et détaillées pour éclairer l'élaboration des politiques et des programmes publics. De nouveaux indicateurs de qualité seront inclus avec les produits de données, ce qui aidera les utilisateurs à mieux évaluer la qualité des données et à déterminer dans quelle mesure les renseignements disponibles répondent à leurs besoins. Les produits de diffusion pour le Recensement de 2021 comprendront davantage de fonctionnalités et d'outils à valeur ajoutée, notamment des produits analytiques, des documents de référence, des visualisations de données, des produits géographiques et des services personnalisés.

Nous vous avons déjà envoyé la Trousse de soutien à la collectivité et nous voulons entendre vos commentaires. Nous souhaitons savoir comment vous avez partagé nos outils pour aider à faire connaître le Recensement de 2021. Quels produits avez-vous trouvé utiles? Avez-vous des recommandations sur la façon dont nous pourrions nous améliorer? Veuillez nous le faire savoir en envoyant un courriel à notre équipe des communications du recensement à l'adresse statcan.census-recensement.statcan@statcan.gc.ca.

Pour obtenir les derniers renseignements et les dernières nouvelles sur le Recensement de 2021, je vous invite à consulter nos pages Web du <u>Recensement de la population</u> et de la <u>Sensibilisation au recensement</u> et à nous suivre sur les médias sociaux.

Pour souligner le soutien que vous avez apporté au Recensement de 2021, j'ai ajouté un insigne de soutien en pièce jointe à ce message. Vous pouvez l'utiliser dans vos courriels, vos présentations et le partager avec votre réseau en l'affichant sur votre site Web ou sur vos comptes des médias sociaux.

Je vous remercie encore une fois de votre précieuse contribution au succès de Recensement de 2021 et je vous prie de transmettre mes remerciements à votre personnel.

Veuillez agréer mes sincères salutations.

Anil Arora Statisticien en chef du Canada Statistique Canada / Gouvernement du Canada

#### cao@kensington.ca

**From:** jmcmurrer@fpeim.ca

Sent: Friday, November 19, 2021 10:32 AM

**To:** jmcmurrer@fpeim.ca

**Subject:** Free Heat Pump program - please share information with your residents

Attachments: Income Qualified Heat Pump Rebates Info Sheet.pdf

#### Good morning,

EfficiencyPEI has a new Free Heat Pump Program for income qualified Islanders beginning December 1, and they have asked us to share information on this program with the municipalities.

Please find attached information that you can share with residents. The website can be found at <a href="https://www.princeedwardisland.ca/en/information/free-heat-pumps-for-income-qualified-islanders">https://www.princeedwardisland.ca/en/information/free-heat-pumps-for-income-qualified-islanders</a>

Thank you and have a great weekend.

Julie

Julie McMurrer Administrative Assistant Federation of PEI Municipalities



1 Kirkdale Road Charlottetown PE C1E 1R3

Tel: (902) 566-1493 Fax: (902) 566-2880



