



***Tentative Agenda for Committee of
Council***

Monday, November 28, 2022 @ 6:30 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – November 28, 2022 – 6:30 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

- a. Former Summerside Police Chief Dave Poirier will be in attendance to receive a presentation from Police Chief Sutherland and Mayor Caseley.

5. Adoption of Previous Meeting Minutes – October 24, 2022

6. Business Arising from Minutes – October 24, 2022

7. Staff Reports

- a. Chief Administrative Officer's Report
- b. Fire Department Statistical Report
- c. Police Department Statistical Report
- d. Development Permit Summary Report
- e. Bills List – Town
- f. Bills List – Water and Sewer Utility
- g. Consolidated Summary Income Statement
- h. Credit Union Centre Report

8. New Business

- a. COC Memo - 2022 Credit Union Centre Upgrades - Borrowing Resolution
- b. COC Memo - KAMHA U7 Jamboree Ice Time Donation Request
- c. COC Memo - MBS Radio - 2022 Christmas Greeting
- d. COC Memo - Town Council Laptop Replacement

9. Councillor Issues/Inquiries

10. Correspondence

11. In-Camera (Closed Session) – Nil

12. Adjournment

**Town of Kensington
Committee of Council Meeting
Monday, October 24, 2022
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor Pickering
Councillors: MacRae, Toombs, Spencer, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Municipal Clerk, Kim
Caseley; Police Chief, Lewie Sutherland

Regrets: Councillor Gallant

Visitors: Nick Andrews & Peter Mellish – PEI ATV Federation

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members, staff, and visitors to the October Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the agenda for October 24, 2022, Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 Peter Mellish and Nick Andrews from the PEI ATV Federation made a presentation to Committee of Council on developing ATV trail strategies within the Town boundary.

Councillor Spencer joined the Council Chamber at 6:42 pm.

Nick Andrews and Peter Mellish excused themselves from the Council Chamber at 7:19 pm.

5. Adoption of Previous Meeting Minutes

- 5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from June 27, 2022. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** *Nil.*

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the October 2022 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the September 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the September 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

Chief Sutherland excused himself from the Council Chamber at 7:23 pm.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the Development Permit Summary Report for the month of October as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the General Bills for September 2022 in the amount of \$165,889.39. Unanimously carried.*
- 7.5.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to receive and recommend Town Council's approval to adopt the Capital*

*Expenditures for September 2022 in the amount of \$74,615.40.
Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Spencer to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for September 2022 in the amount of \$18,554.53.
Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for September 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for September 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2022 Exempt Staff Christmas Bonus

8.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

THAT Committee of Council recommend to Town Council that the CAO be authorized to administer a 2022 Christmas bonus to all exempt staff in the amount of \$400.00 net to each employee.

Unanimously carried.

8.2 Disposal of 2018 Ford Taurus Police Interceptor

8.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT REOLVED THAT Committee of Council recommend that Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor in the following manner:

- Strip the vehicle of any usable or sellable parts.*
- Have the vehicle crushed.*
- Dispose of any usable parts through a public tendering process.*

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Mayor Caseley wished everyone the best in the upcoming election.
- 9.2** Mayor Caseley invited members of Council to attend a small gathering and farewell to Corporal Andrew Griffin on Wednesday, October 26 at 12:30 pm in recognition of his years of service.
- 9.3** Councillor Spencer expressed concern that the construction of a fire escape at 47 Broadway Street N. and if the rail system meets the National Building Code standards. Staff will confirm a Building Permit Application has been obtained and approved by the Province of PEI.
- 9.4** Councillor Spencer thanked the Public Works department for their efforts in collecting debris following hurricane Fiona. Mr. Baker confirmed that the Town debris drop-off location will remain open until October 31, and by scheduled appointment thereafter.
- 9.5** Councillor MacRae congratulated Mayor Caseley on his next four-year term as Mayor.

10. Correspondence

- 10.1** *Nil.*

11. In-Camera (Closed Session)

- 11.1** *Nil.*

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:47 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report - November 2022		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The project continues to progress. We are hopeful to move forward to a public meeting in the January/February timeframe. The consultant continues to work on the draft Plan and Bylaw and has committed to dedicating more time to the project as her current employment contract comes to an end.
2	Business Park	The work by the Provincial Government to widen the highway and install turning lanes has been completed. The official opening of the Business Park was held on November 18th and was well attended. We continue to work with prospective purchasers. Currently we are in discussions with 3 different developers on the purchase of multiple lots.
3	Wastewater Treatment Plant Mechanical Upgrades	We are in the process of relocating the dissolved oxygen sensor to a more suitable, longer term location. The sensor seems to be working properly and it is expected that electricity usage should normalize over the next month or so. The blowers have been operating at about 50% of the capacity that they were working prior to the relocation of the sensor. I have recently signed off on an addition to the contract to allow the sensor to be relocated inside a manhole onsite which should allow the sensor to work properly throughout the winter months. Additional cabling and trenching was required to relocate the sensor to a more suitable location.
4	Wastewater Treatment Plant Wind Turbine	The wind turbine has been repaired and appears to be working normally. My thanks to Public Works employee Les Thomas for taking the lead on the repairs.
5	Police Study/Service Model Review	NO UPDATE I have begun to put together the formal implementation plan around the Policing Study that was completed in 2020. It is noted that a lot of the recommendations provided in the report have already been implemented, however no formal strategy was put in place at the time to inform Council on the implementation of specific items. I hope to have it completed over the next month or so, as time permits.
6	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Town Hall Chair Lift	NO UPDATE A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
8	Commercial Street/Broadway Street Intersection	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. We are hopeful to see some action on this issue and others in the short term.
9	Confederation Trail Road Crossings	I have been informed by the Department of Transportation that they remain intent on installing crosswalks at the school crossing and Victoria Street East this year. The crosswalk for Broadway Street North will be delayed to the Spring of 2023 to allow the department to undertake further evaluation of the area.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Ford Taurus Police Interceptor	The vehicle has been crushed and all salvageable parts removed. The parts are currently being stored at the Public Works shop. A tender will be drafted and issued publicly the week of November 28th.
12	Relocation of Town of Kensington Signs	NO UPDATE All signs have been relocated and repaired except for the Barrett Street Sign. We are working with a property owner further south on the Kelvin Grove road to relocate the sign. We are hopeful to have the sign relocated in 2022.
13	Electric Vehicle (EV) Chargers	Two of the EV chargers have been installed to date (Railyards by old charger and CUC). The final two locations (town hall and freight shed area) will be installed within the next week or so. Electricity has not been provided to the two installed locations which also should be completed over the next week or so. Within two weeks we expect that all locations will be operational. Signs have been placed at the two current installed locations to indicate that they are not currently active.
14	QUAD Trax ATV Club	The QUAD Trax ATV Club made a presentation to Committee of Council at their October meeting. I am currently researching and working on a report and recommendation for Town Council.
15	Website	NO UPDATE A kick-off meeting was held with Results Marketing on September 22, 2022. The goal has to have the new website launched by the end of January 2023.
16	Dog Bylaw	NO UPDATE Staff continue to work on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw". Changes are currently being proposed for the Provincial <i>Dog Act</i> which may impact the timeline around the Town's proposed Bylaw.
17	Flag Repair and Replacement	The base has been installed for the Town Hall Flag replacement. The base has to cure for a week or so. Once properly cured the new flag pole will be installed.
18	Broadway Street South Sidewalk Replacement	NO UPDATE The tender was awarded to Curran and Briggs. Effort was made to have the project started in 2022, however based on the Contractors current schedule the sidewalk will not be replaced until the spring of 2023.
19	ACOA Rediscover Main Street Project	NO UPDATE The project applied for includes an expansion of the Summer Music Series, planting of additional gardens in the rail yards area, installation of shade sails, flagpole installation and replacement (various locations), additional banner flags for the rail yards area, expansion of the existing boardwalk for the installation of a local vendor stand and the addition of live wood carving demonstrations by local indigenous artists. We are trying to locate a contractor who can provide the shade sails and recommended locations. A contractor has been secured for the boardwalk extension and work will begin as soon as the marine grade materials are received. The materials were ordered on the day of approval and have still not arrived. The installation of a vendor stand will be completed following the boardwalk extension completion.
20	Credit Union Centre Upgrades	The funding announcement for the CUC upgrades was formally announced on November 18, 2022. Funding agreements have been received and signed. Staff will move forward with the development of appropriate bid documents and tender the project accordingly.

Item #	Project/Task	Status
21	Sewer/Septic Issue - 130 Broadway Street North	We are working with a different contractor to ensure this sewer connection is completed prior to the winter months. Staff are working as quickly as possible to ensure this work is completed.
22	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. A number of trees were blocking streets which have been cleared. Some of the trees have been cleaned up however more remains to be done. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and plan on availing of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31st to dump storm debris (leaves, branches, trees, etc.). We continue to open the yard as required for residents. Staff continue to collect information in regards to damages and potential claims to the disaster financial assistance program and through our insurance.
23	2022 Annual Sewer Main Line Maintenance	The 2022 annual sewer maintenance was completed the week of November 21, 2022.
24	Establishment of a Part Time Fire Chief Position	I am in the process of reviewing and completing a report/recommendation to Town Council for the formal establishment of a senior level part time Fire Chief position for the Kensington Fire Department. I anticipate the report to be completed in the first quarter of 2023 to allow a new position to coincide with the beginning of the 2023/24 fiscal year. The Fire Chief is supportive of the position being created and has provided me with a detailed list of duties that can be completed through the part time position.

Kensington Fire Department
Occurrence Report 2022

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	2	5	0	2	2	3	4	5	3			29	21.80%
Motor Vehicle Accident	7	1	5	1	1	4	5	3	1	8			36	27.07%
Emergency Response - Fuel Spill, etc	1	0	0	0				1	2	3			7	5.26%
Fire Related														
Smoke Investigation	2	0	1	0									3	2%
Outside Fire - Brush, Grass, Utility Pole, etc.		1	0	0	1		1	1	2	1			7	5%
Structure Fire - House, Building, Vehicle, etc.	1	0	3	1	4	1	4	4	8	2			28	21%
Alarms	1	3	2	0	1	2	3	4	3	2			21	16%
Total Fire Related	4	4	6	1	6	3	8	9	13	5	0	0	59	
Total Incidents	15	7	16	2	9	9	16	17	21	19	0	0	131	
Mutual Aid Call Out							1			1			2	2%
Total Incidents (Including Mutual Aid Provided by KFD)	15	7	16	2	9	9	17	17	21	20	0	0	133	100%
Mutual Aid Call In														
Firefighter Attendance	13	11	13	17	13	14	15	15	13	11			14	13.50
Regular Monthly Training - No. of Firefighters		19	18	19	21	14	20		24	18			19	19
Training School/Association Meeting/Department Meeting		21	19	21	24	22	23	23	26	21			22	22
Call Area														
Kensington	3	2	5	0	2	2	5	3	5	4			31	23.31%
Malpeque CIC	4	1	1	0	4	1	7	7	4	5			34	25.56%
Zone's 1 to 5	8	4	10	2	3	6	4	7	12	10			66	49.62%
Other							1			1			2	1.50%

October 2022

The Kensington Fire Department responded to **20** calls in October and the average attendance for the fire calls was **11**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Oct. 6 00:52 am	Structure Fire - mutual aid for New London FD	Long River	10	2
Oct. 6 10:54 am	MVC	Traveller's Rest	10	2
Oct. 9 01:22 am	MVC	Traveller's Rest	13	2
Oct. 9 14:18 pm	Vehicle Fire	Darnley	8	8
Oct. 9 22:17 pm	Trees on fire	Kensington	4	1
Oct. 10 08:53	Residential fire alarm	Darnley	stand down at hall	
Oct. 11 12:54 pm	MVC	Margate	12	3
Oct. 12 06:31 pm	MVC	North Bedeque	12	2
Oct. 13 18:57 pm	MVC	Blue Shank Rd.	14	2
Oct. 16 03:16 am	MFR	New Annan	6	1
Oct. 17 00:50 am	Trapped victim	Traveller's Rest	10	2

Oct. 17 07:21 am	MFR	Kensington	7	1
Oct. 17 08:50 am	MFR	Sea View	9	1
Oct. 19 17:46 pm	MVC	North Bedeque	16	3
Oct. 21 12:30 pm	Appliance fire	Kensington	8	2
Oct. 22 09:24 am	MVC	Traveller's Rest	11	2
Oct. 22 12:27 pm	Pot left on stove	Kensington	17	2
Oct. 23 12:24pm	MVC	Lower Freetown	17	2
Oct. 26 16:31pm	Potato harvester struck phone lines	Springfield	10	2
Oct. 29 11:44am	Residential Fire Alarm	Darnley	Stand down at hall	

Oct. 4 - Association meeting with 21 present.

Oct. 8 - The chief and 2 firefighters went to the Kensington Community Care Home to discuss emergency evacuation plans.

Oct. 18 - Training was held with 18 present

Rodney Hickey
Chief

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1						1	1			3	0.41%
Firearm Act			1		1								2	0.27%
Forcible confinement													0	0.00%
Fraud	2	6	2	2	3		3		1				19	2.58%
Funeral Escorts	2	1		2	3	2	2	4	2				18	2.45%
Harrassing Communication			1	4	1	2	1						9	1.22%
Impaired Driver	1	2	1	3	3	3	2	2		2			19	2.58%
Information Files			4	4	3		1		2	2			16	2.17%
Injury Accidents													0	0.00%
Liquor Offences		1	1		1	1		1					5	0.68%
Litter Act			1										1	0.14%
Lost and Found	3	1	1	1	2	3	4	5	1				21	2.85%
Luring Minors													0	0.00%
Mental Health Act	6	1		2		1	1	3	2	4			20	2.72%
Mischief	1	1	1	3	3	2	3	4	1	2			21	2.85%
Motor Vehicle Accidents	4	2	2	3	1	2	4	4	2	1			25	3.40%
Motor Vehicle Act	7	6	6	8	8	4	10	6	7	4			66	8.97%
Municipal Bylaws					2	3			1	2			8	1.09%
Off Road Vehicle Act		2	1			4							7	0.95%
Other Criminal Code													0	0.00%
Person Reported Missing				1				1	1				3	0.41%
Possession of restricted weapon			1										1	0.14%
Property Check			1	2	1				1				5	0.68%
Resist Arrest													0	0.00%
Roadside Suspensions	1						1						2	0.27%
Robbery													0	0.00%
Sexual Assaults / Interference									1				1	0.14%
STEP (Integrated Traffic Enforcement)					1			1		1			3	0.41%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	4	2	4	2	2	2			18	2.45%
Theft Of Motor Vehicle							1						1	0.14%
Theft Over \$5000						1							1	0.14%
Theft Under \$5000		1	3	1		1	5	4	4	2			21	2.85%

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act					1					1			2	0.27%
Trespass at Night													0	0.00%
Uttering Threats				1		1			2				4	0.54%
Wellbeing Check	3		1		1	1			5	2			13	1.77%
SOTS Issued	19	18	19	11	23	7	20	35	20	27			199	27%
Total Incidents	70	54	71	66	80	61	91	89	83	71			736	100%
HTA Warnings		4		2	1	1	8	28	3	40			87	
Fine Revenue	\$3,520.50	\$3,220.00	\$1,925.00	\$1,607.50	\$2,665.50	\$938.00	\$2,746.00	\$3,394.50	\$1,575.00	\$2,494.00			24,086.00	
Foot Patrols in hours	2	4	3	3	2	4	4	5	4	6			37	
Community policing school		8	7	8	4	5			5	4				
Record Checks A (BC)	11,564	9,221	14,662	12,861	15,023	14,370	11,621	14,042	12,440	10,767			126,571	
Record Checks C (KPS)	3	4	9	12	8	23	10	7	5	10			91	
KPS assisting other agencies	2	1		4	1	3		2	1				14	
Other agencies assisting KPS										1			1	

Police Report October 2022

There were no alarm calls to report for this month.

Assistance file for the month consisted of:

Police stand by while someone retrieved their belongings.

RCMP assisted KPS October 30th with Mental Health Call

Year To Date Approved Development Permits Summary Report
2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools					1									1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure				1	1	3		1						6	
New Residential Deck/Fence/Pools				1	1	1			1					4	
New Semi Detached Dwelling							1							1	
Other Commercial							1							1	
Renovation Residential additions/alterations				3										3	
Residential Deck/Fence/Pools				1										1	
Total:				1										18	

Total Estimated Construction Value
\$3,500.00
\$1,236,600.00
\$35,500.00
\$59,000.00
\$450,000.00
\$5,000.00
\$175,000.00
\$1,964,600.00

Town of Kensington Bills List October 2022

Adam MacDonald	OCTOBER MILEAGE 22	\$470.28
Amalgamated Dairies Limited	4922279009	\$44.22
Amalgamated Dairies Limited	4922288009	\$28.75
Amalgamated Dairies Limited	4922294023	\$28.75
ADL Foods	2504346P	\$1,337.32
ADL Foods	2505649P	\$743.54
Aliant	INV9312626	\$362.83
Aliant	INV9314247	\$30.48
Andrew Griffin	OCT 2022 RRSP	\$559.00
Bell Mobility	2-407902	\$201.25
Biggar Overhead Doors	2 DOOR PANELS FIRE HALL	\$2,019.40
Black & McDonald Limited	80-1360173 CUC ICE PLANT REPAIR	\$1,219.74
Black & McDonald Limited	80-1363589 CUC ICE PLANT REPAIR	\$3,422.01
Black & McDonald Limited	CUC ICE PLANT REPAIR	\$2,418.98
Brenda MacIsaac	OCT 2022 RRSP	\$312.08
Capital "T" Electric	PW SHOP FURNACE REPAIR	\$115.00
CIBC Securities Inc	OCT 2022 RRSP	\$485.04
Cogsdale	MN0004516 ANNUAL FEE	\$9,327.63
Combat Computer Inc	POLICE MS OFFICE	\$106.26
Combat Computer Inc	POLICE EMAIL	\$48.88
Combat Computer Inc	COUNCILLOR LAPTOP REPAIR	\$314.79
Combat Computer Inc	B&W COPIES	\$87.42
Commercial Construction	FIONA CLEANUP	\$5,071.50
Credit Union Financial Management	OCT 2022 RRSP	\$917.50
Cumings Fire & Safety Equipment Ltd	FIRE UNIFORM REPAIR	\$213.79
Canadian Union of Public Employees	OCT 2022 RRSP	\$568.58
D Alex MacDonald	POLICE CRUISER KEY	\$32.18
D.W Mechanical	BOBCAT REPAIR	\$138.00
Dalmac Print - Signs- Cresting	COUNCIL BALLOTS	\$409.88
Diversified Divers Inc	FIRE RECHARGE CASCADES	\$549.24
Driveline Truck & Trailer Inc	FIRE TRUCK TRANSMISSION	\$6,632.31

Eastlink	18973670	\$124.40
Eastlink	18973902	\$23.71
Eastlink	18973164	\$903.75
Eastlink	19026524	\$114.94
Eastlink	19013702	\$168.94
Elizabeth Hubley	OCT 2022 RENT	\$805.00
Frito Lay Canada	CUC CANTEEN	\$154.02
Frito Lay Canada	CUC CANTEEN	\$205.86
Frito Lay Canada	CUC CANTEEN	\$224.16
Geoff Baker	OCT 2022 MILEAGE	\$350.96
Holland College	POLICE BODY ARMOUR PATCH	\$24.81
Holland College	POLICE UNIFORM	\$908.78
Holland College	POLICE UNIFORM	\$530.37
Irving Oil	229108	\$92.00
Irving Oil	346508	\$435.47
Irving Oil	34689691	\$426.67
Irving Oil	28640	\$721.12
Irving Oil	454177	\$233.90
Irving Oil	34710728	\$180.13
Irving Oil	34715944	\$518.41
Irving Oil	732093	\$460.79
Irving Oil	732911	\$654.27
Irving Oil	34725313	\$342.63
Irving Oil	TOWN HALL OCT 2022	\$331.64
Island First Aid Service	FIRST AID KIT EXCHANGE	\$299.17
Island Petroleum	00205221999694	\$339.11
Island Petroleum	00205221999695	\$1,491.92
Island Petroleum	00205221999696	\$507.35
Island Petroleum	00205221999697	\$29.55
Island Petroleum	00205221999698	\$1,041.37
Kays Wholesale	CUC CANTEEN	\$573.21
Kensington Agricultural Services	94283	\$86.41
Kensington Agricultural Services	CAP FOR VENT SAW	\$28.45
Kensington Agricultural Services	BOBCAT PARTS	\$114.36

Kensington Country Store	CUC ICE PLANT CALCIUM CHLORINE	\$183.91
Kensington Country Store	02810190843	\$8.62
Kensington Food Basket	55 PLUS GAMES BBQ	\$250.00
Kensington Septic Service	EVK POOL DRAIN WATER	\$920.00
Kensington Vipers	2 PLAYERS SPONSORSHIP	\$750.00
Kent Building Supplies	3001930397	\$13.56
Kent Building Supplies	3002015348	\$11.37
Kent Building Supplies	3002055851	\$79.34
Key Murray Law	KENSINGTON CORPORATE SEAL	\$85.47
K'Town Auto Parts	51029/5	\$12.85
K'Town Auto Parts	51105/5	\$5.66
K'Town Auto Parts	51135/5	\$22.61
K'Town Auto Parts	51659 /5	\$33.93
Kensington & Area Chamber of Commerce	VOLUNTEER OF THE YEAR AWARD	\$1,000.00
Landon Yuill	OCTOBER 22 MILEAGE	\$49.82
Landon Yuill	DRE TRAINING OCT 22	\$54.99
Lewis Sutherland	OCT 2022 RRSP	\$713.40
Liftow Limited	BOBCAT TRACTOR PARTS	\$622.22
Maritime Electric	TOWN HALL OCT 22	\$1,281.04
Maritime Electric	RINK OCT 22	\$9,907.76
Maritime Electric	EVK POOL OCT 2022	\$274.90
Maritime Electric	POLICE CAMERA OCT 22	\$13.42
Maritime Electric	ST LIGHTS OCT 22	\$2,845.76
Maritime Electric	LIBRARY OCT 22	\$98.61
Maritime Electric	CUC SIGN OCT 22	\$158.44
Maritime Electric	SENIOR CENTER OCT 22	\$187.47
Maritime Electric	CANTEEN OCT 22	\$33.64
Maritime Electric	PW SHOP OCT 22	\$112.39
Maritime Electric	SPEED RADAR OCT 22	\$110.70
Maritime Electric	CAR CHARGER OCT 22	\$113.68
Maritime Electric	FIRE NOVEMBER 22	\$239.34
Maritime Electric	FREIGHT SHED NOV 22	\$193.94
Maritime Electric	TRAIN STATION NOV 22	\$982.30
Mary's Bake Shoppe	EDYTH BIRTHDAY PIE	\$28.00

Mary's Bake Shoppe	07 GEOFFS BIRTHDAY	\$28.00
Mary's Bake Shoppe	GRIFFINS PARTY CAKES	\$37.00
Malpeque Bay Credit Union	OCT 2022 RRSP	\$1,090.66
McInnes Cooper	2022026233 LEGAL FEES	\$422.06
McInnes Cooper	2022026100 LEGAL FEES	\$2,201.36
Medacom Atlantic Inc	INV013945	\$261.63
Mid Isle Electric	CUC DRESSING ROOM UPGRADE	\$914.83
Minister of Finance	LOCK UP JULY-SEPTEMBER	\$25.00
Minister of Finance	POLICE ANSWERING SERVICE	\$6,000.00
Minister of Finance	EASEMENT REGISTRATION	\$77.25
Minister of Finance	CUC BOILER INSPECTION	\$345.00
MJS Marketing & Promotions	FIRE SAFETY AD	\$373.75
MJS Marketing & Promotions	HALLOWEEN CURFEW AD	\$138.00
MJS Marketing & Promotions	FIONA HURRICANE AD	\$799.25
MJS Marketing & Promotions	RUSTICO WELLNESS AD	\$402.50
Orkin Canada	C-3710177	\$105.46
Orkin Canada	C-3710175	\$31.05
Orkin Canada	C-3710195	\$53.02
Pepsico	CUC CANTEEN	\$1,019.00
Prince County Trophy	POLICE - ANDREW GRIFFIN PLAQUE	\$172.50
Princess Auto	PW SHOP SUPPLIES	\$77.02
Right on Board Locksmith	POLICE / TOWN HALL KEYS	\$173.08
Robert Wood	OCTOBER MILEAGE 22	\$228.15
Rogers Plumbing & Heating	WINTERIZE EVK POOL WASHROOM	\$120.00
Rona Burt	POLICE UNIFORM ALTERATIONS	\$75.00
Rona Burt	POLICE UNIFORM ALTERATIONS	\$28.00
Rowan Caseley	OCT 2022 MILEAGE	\$150.26
Saltwire Network	ELECTION NOMINATION NOTICE AD	\$563.50
Saltwire Network	HALLOWEEN CURFEW AD	\$227.70
Saltwire Network	ELECTION AD	\$563.50
Saunders Equipment Ltd	2003 TRACKLESS PARTS	\$260.39
Mikes Independent	CUC CANTEEN SUPPLIES	\$42.40
Mikes Independent	ANDREW GRIFFIN GIFT	\$263.73
Mikes Independent	ANDREW GRIFFIN PARTY SUPPLIES	\$169.23

Mikes Independent	14733	\$12.78
Scotia Securities	OCT 2022 RRSP	\$1,384.90
Scotiabank Visa	3730450 TOWN HALL LIGHT BULBS	\$136.57
Scotiabank Visa	ADRIEN WEDGE WORK BOOTS	\$195.49
Scotiabank Visa	TOWN HALL OFFICE CHAIR MAT	\$192.41
Scotiabank Visa	KIDS HELP PH NOV 22	\$50.00
Scotiabank Visa	PREMIERS BREAKFAST	\$115.00
Scotiabank Visa	KENSINGTON FOOD BASK	\$250.00
Scotiabank Visa	ROBERT ANNUAL FEE	\$75.00
Scotiabank Visa	LOTUS GARDEN 22 ANDREW GRIFFIN'S PARTY	\$143.46
Scotiabank Visa	SUBWAY 22 ANDREW GRIFFIN'S PARTY	\$62.08
Scotiabank Visa	GRECO ANDREW GRIFFIN'S PARTY	\$60.35
Scotiabank Visa	GEOFF ANNUAL FEE 22	\$75.00
Scotiabank Visa	ISLAND STONE ELECTION MEAL	\$85.01
Scotiabank Visa	ISLAND STONE ELECTION MEAL	\$94.67
Sherry's Heating Service	CUC BOILER BURNER REPAIR	\$212.75
Sherry's Heating Service	PW FURNACE REPAIR	\$184.00
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Skir Enterprises	HAND SANITIZER	\$310.73
Source for Sports	SI0005299 CUC - BALLFIELD MARKER	\$437.00
Spring Valley Building Centre Ltd	CUC PROPANE	\$137.76
Spring Valley Building Centre Ltd	CUC PROPANE	\$137.76
Spring Valley Building Centre Ltd	233531	\$45.92
Spring Valley Building Centre Ltd	CUC PROPANE	\$91.84
Staples	OFFICE SUPPLIES	\$73.60
Staples	OFFICE SUPPLIES	\$1,509.17
Suncor Energy Products Partnership	OCTOBER 2022	\$674.94
DBA GFL ENVIRONMENTAL	0000786490	\$98.90
DBA GFL ENVIRONMENTAL	0000786491	\$79.21
DBA GFL ENVIRONMENTAL	0000786492	\$224.25
DBA GFL ENVIRONMENTAL	0000786493	\$280.60
DBA GFL ENVIRONMENTAL	0000786494	\$251.85

DBA GFL ENVIRONMENTAL	EH0000799011	\$98.90
DBA GFL ENVIRONMENTAL	EH0000799012	\$98.21
DBA GFL ENVIRONMENTAL	EH0000799013	\$224.25
DBA GFL ENVIRONMENTAL	EH0000799015	\$251.85
DBA GFL ENVIRONMENTAL	EH0000799014	\$280.60
T & K Fire Safety Equipment Ltd	FIRE UNIFORM	\$550.56
T & K Fire Safety Equipment Ltd	FIRE EXTINGUISHER SERVICE	\$178.48
Telus	OCTOBER 2022	\$1,356.98
Thompson's Appliance Service	PHYSIOTHERAPY DRYER REPAIR	\$149.50
Toshiba Finance	OCT 11, 2022	\$607.20
Town of Kensington	108906	\$656.73
Vail's Fabric Services Ltd	410774	\$215.46
Women's Institute	GALA DINNER OCT 22	\$100.00
Zackary Pendleton	KACC DONATION	\$180.00
Subtotal		\$103,955.65
Payroll		\$106,790.44
Subtotal Bills and Payroll		\$210,746.09
Capital		
Curran & Briggs Ltd	VICTORIA STREET SIDEWALK	\$20,414.00
WSP Canada Inc	1153351 VICTORIA ST SIDEWALK	\$51.75
WSP Canada Inc	1152049 BUSINESS PARK	\$825.13
WSP Canada Inc	1152055 LAGOON UPGRADE	\$103.50
WSP Canada Inc	1153208 ICIP BROADWAY ST W&S	\$5,361.21
Subtotal Capital		\$26,755.59
Total Bills		\$237,501.68

Water and Sewer Utility Bills List October 2022

Aliant	INV9285240	\$152.26
Aliant	INV9313965	\$201.67
Atlantic Purification Systems Ltd	232272 SEWER SENSOR	\$815.72
Curran & Briggs Ltd	WATER MAIN REPAIR	\$2,178.81
Hansen Electric	LAGOON OXYGEN SENSOR	\$359.24
Hansen Electric	TURBINE REPAIR	\$3,780.05
Hansen Electric	LAGOON SENSOR REPAIR	\$248.39
Hansen Electric	TURBINE REPAIR	\$672.75
Kensington Septic Service	LIFT STATION / LAGOON	\$690.00
Maritime Electric	SEWAGE TREATMENT OCT	\$2,007.74
Maritime Electric	WELL 3 OCT 22	\$686.01
Maritime Electric	SEWAR LIFT OCT 22	\$65.48
Maritime Electric	PUMP 1 NOVEMBER 22	\$714.41
Maritime Electric	SEWAGE PUMP NOV 22	\$204.91
Maritime Electric	PUMP CONTROL OCT 22	\$122.92
Maritime Electric	WATER TOWER OCT 22	\$117.12
Maritime Electric	ADD LIFT OCT 22	\$173.71
Maritime Electric	PUMP EAST 2 OCT 22	\$222.25
Maritime Electric	PUMP EAST #2 OCT 22	\$222.55
Minister of Finance	WATER ANALYSIS	\$357.65
Minister of Finance	WATER ANALYSIS	\$552.00
PowerGrid Partners Ltd	WIND TURBINE PARTS	\$3,852.90
PowerGrid Partners Ltd	WIND TURBINE PARTS	\$6,422.30
Spring Valley Building Centre Ltd	YELLOW ROPE FOR LAGOON	\$51.75
UPS Canada	WIND TURBINE PARTS CUSTOMS	\$12.56
UPS Canada	WIND TURBINE PARTS CUSTOMS	\$12.63
Kensington Country Store	CHLORINE	\$303.32
Rogers Plumbing & Heating	MURRAY CHRISTIAN CNT MOVE WATER METER	\$100.34
Total W&S Bills		\$25,301.44

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for October 2022

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$266,502.04	\$103,403.00	\$163,099.04	\$1,079,281.54	\$931,071.00	\$148,210.54	\$1,420,136.00	76%
Police Service	\$24,054.53	\$27,376.00	-\$3,321.47	\$171,450.44	\$198,507.00	-\$27,056.56	\$339,618.00	50%
Town Hall Rent	\$12,420.57	\$8,500.00	\$3,920.57	\$64,913.54	\$61,000.00	\$3,913.54	\$105,800.00	61%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$25,931.93	\$36,125.00	-\$10,193.07	\$217,420.39	\$249,075.00	-\$31,654.61	\$412,700.00	53%
Subtotal Revenue	\$328,909.07	\$175,404.00	\$153,505.07	\$1,535,275.91	\$1,444,153.00	\$91,122.91	\$2,282,754.00	67%
GENERAL EXPENSES								
Town Hall	\$10,819.66	\$11,837.00	-\$1,017.34	\$99,320.93	\$87,960.00	\$11,360.93	\$155,930.00	64%
General Town	\$36,257.75	\$33,855.00	\$2,402.75	\$348,218.87	\$375,051.00	-\$26,832.13	\$601,802.00	58%
Police Department	\$53,256.36	\$43,822.00	\$9,434.36	\$363,598.88	\$350,255.00	\$13,343.88	\$612,005.00	59%
Public Works	\$34,191.56	\$29,244.00	\$4,947.56	\$216,530.86	\$261,107.00	-\$44,576.14	\$439,805.00	49%
Train Station	\$3,589.55	\$4,605.00	-\$1,015.45	\$35,022.01	\$33,450.00	\$1,572.01	\$60,290.00	58%
Recreation & Park	\$4,899.95	\$6,545.00	-\$1,645.05	\$82,966.03	\$89,050.00	-\$6,083.97	\$106,905.00	78%
Sales of Service	\$12,048.74	\$16,001.00	-\$3,952.26	\$93,974.03	\$118,697.00	-\$24,722.97	\$207,619.00	45%
Subtotal Expenses	\$155,063.57	\$145,909.00	\$9,154.57	\$1,239,631.61	\$1,315,570.00	-\$75,938.39	\$2,184,356.00	59%
Net Income (Deficit)	\$173,845.50	\$29,495.00	\$144,350.50	\$295,644.30	\$128,583.00	\$167,061.30		
Credit Union Centre								
Credit Union Centre Revenue	\$50,733.63	\$41,250.00	\$9,483.63	\$202,019.71	\$201,250.00	\$769.71	\$395,000.00	51%
Credit Union Centre Expenses	\$44,979.04	\$35,846.00	\$9,133.04	\$254,658.84	\$193,210.00	\$61,448.84	\$386,958.00	66%
Net Income (Deficit)	\$5,754.59	\$5,404.00	\$350.59	-\$52,639.13	\$8,040.00	-\$60,679.13		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$174,899.00	\$164,899.00	\$10,000.00	\$282,684.00	62%
Fire Department Expenses	\$32,509.81	\$22,856.00	\$9,653.81	\$174,959.83	\$159,242.00	\$15,717.83	\$313,322.00	56%
Net Income (Deficit)	-\$8,952.81	\$701.00	-\$9,653.81	-\$60.83	\$5,657.00	-\$5,717.83		
Consolidated Net Income (Deficit)	\$170,647.28	\$35,600.00	\$135,047.28	\$242,944.34	\$142,280.00	\$100,664.34		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$56,500.41	\$56,665.00	-\$164.59	\$396,028.99	\$396,655.00	-\$626.01	\$687,180.00	58%
Water & Sewer Expenses	\$83,074.53	\$79,134.00	\$3,940.53	\$480,757.96	\$441,738.00	\$39,019.96	\$743,308.00	65%
Water & Sewer Net Income (Deficit)	-\$26,574.12	-\$22,469.00	-\$4,105.12	-\$84,728.97	-\$45,083.00	-\$39,645.97		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: OCTOBER 2022

SUBJECT: OCTOBER 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

October 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm - 8:00 pm.
- Day passes are allowed.
- KISH is starting a weightlifting team at school and will be having a training session once a week starting in November from 11am-12 am for up to 15 team members.
- The Fitplex staff is predicting a strong fall\winter season and a need for an after-hours part-time cleaner is being reviewed. After hours will allow the staff to be able to navigate with no users to avoid. (Mopping, sanitizing equipment and locker rooms will be their focus) Looking at 12-15 hours per week starting off.

Arena

- The arena opened to rentals on October 6, 2022.
- A minor Brine Leak was repaired in October, with no other issues to report.
- A number of user groups started in October including 10 Kensington Minor Hockey teams, 5 Gulf Storm Hockey Teams, 2 Mid Isle Matrix teams, Jr B Vipers and Major Midget Wild hockey teams. Figure Skating includes Can-Skate program, Adult Skating Program, 2 power skating programs in

addition to their Figure skating programs. Two Pickup\recreational\old-timers groups use the facility twice a week as well.

- Starting in November CUC will be offering Pre-school skating, Adult skating, Board Hockey for Oldtimers and family skates.
- Outdoor activities will include the skate park with a new addition of a half pipe, ball hockey area and at KISH pickle ball, tennis, and basketball.
- Outdoor electric charging stations due to be installed in November.
- Wild Dressing room automatic switches changed to regular on-off flip switches and two plugs installed as well, as requested by Duane Richards their GM.

Kensington Cash Draw

• Oct 6	185.00
• Oct 13	182.00
• Oct 20	184.00
• Oct 27	188.00
Total	739.00

Ball Fields

- Damage from Hurricane Fiona consisted of one dugout destroyed, the safety netting ripped and dislodged, damage to one power box on a light pole behind the dugout, and the snow (safety Fence has minor damage waiting on Insurance and disaster fund to begin repairs

Senior Center

- New safety railing for the wheel chair ramp will be installed by Building Blocs in early December and a damaged window will be replaced as well. Pricing for new electric furnace and LED lighting was priced for the RGI program.

Tennis \ Pickleball Courts KISH

- Wind screens were taken down before the Hurricane and placed in storage for the season.

Central Community PEI Navigator

- Nothing to report

Upcoming Events

- Lighting the Town Event- lighting the Town's Christmas Tree and all the street Christmas lights will be done on November 24, 2022 at 5.00 pm.
- The Town Christmas Parade will return to its regular route with a reception and entertainment at the Murray Christian Centre after the parade from 5:30 – 7:00 pm.
- Caseley Classic Hockey Tournament December 23, 2022.
- U 7 Jamboree December 27, 2022.
- Dave Martin Memorial U18 'A' Tournament January 13 - 15, 2023.
- Bedford Exchange January 27 – 29, 2023.
- ADL Figure Skating Competition February 11, 2023.
- KAFSC Ice Show February 17, 2023.
- KAMHA Islander Day Tournament February 20, 2023.
- Aaron Doyle Mardi's Gras Tournament March 31 – April 2, 2023.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: 2022 CREDIT UNION CENTRE UPGRADES – BORROWING RESOLUTION
DATE: 2022-11-24
ATTACHMENTS:

Background

In February of 2022, Town Council authorized staff to submit a funding application to the Canada-PEI Infrastructure Secretariat for upgrades to the Credit Union Centre, including the following project elements:

- Installation of a 100kw solar panel system for electricity generation to allow for a more efficient operation and reduce our carbon footprint.
- Ice Plant Replacement - The current ice plant is in need of immediate replacement, including 2 compressors, a chiller, evaporator, and brine pump.
- Heat Reclamation Tanks - Will allow for the heating of water through residual heat that would otherwise be wasted.
- LED Lights over Ice Surface - Better and more efficient lighting.
- Ice Surface Enclosure Boards - Replacement of boards, glass, and netting.
- Ice Jet Water Purification - Provide a better quality, and clearer ice surface.

- Parking Lot Pavement Re-surfacing - Provide a safer parking area for users.
- Exterior Painting - Will give the facility a fresh coat of paint.

The project approval was officially announced on November 18, 2022 in a joint funding announcement held at the Credit Union Centre. Funding agreements have been received and signed. The total project value approved for funding is \$2,032,077.19, cost shared as follows:

- Federal Government : \$875,073.91
- Provincial Government: \$729,155.34
- Town of Kensington: \$427,847.94

When the original authorization was given to make the funding application, Town Council also provided their approval, in principle, to fund their contribution to the project. A borrowing resolution is required to allow the town's portion to be funded.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolution recommending approval to Town Council of the following borrowing resolution:

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council intends to undertake and complete the Kensington Credit Union Centre Upgrades capital project over 2022 and 2023 valued at \$2,032,077.19, with the Federal government funding 40% of the project, the Provincial

government funding 33% of the project, and the Town of Kensington funding 26.67% of the project;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$500,000.00 from the Scotiabank, under the following terms:

- i repayable in full by Town Council over an amortization period up to 25 years.*
- ii at an interest rate of Prime, less 0.3% per annum with interest payable monthly.*
- iii advances repayable on demand.*

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: KENSINGTON JUNIOR (U7) VIPERS ICE TIME DONATION REQUEST
DATE: 2022-11-23
ATTACHMENTS: REQUEST LETTER

Background

The Kensington and Area Minor Hockey Association (KAMHA) are hosting a ‘Under 7’ Jamboree Tournament on December 27th at the Kensington Credit Union Centre. The tournament, which has typically been held on Islander Day, has not been held for the past two years due to the COVID-19 pandemic.

The Town supported and donated the ice time to the KAMHA’s Initiation Tournament in 2017, 2018 and 2019. It has provided an opportunity for Kensington Town Council to support youth from the Kensington area. Further, it has been an opportunity for the town to support the growth of our local minor hockey association. The tournament is typically a large draw for the Credit Union Centre and town as the event attracts up to 160 initiation aged players (four to seven years old) and their families. The event provides an opportunity for these young players to participate in a tournament style event for the very first time and provides an opportunity to experience the excitement and friendship that accompanies the sport of hockey.

The request is for 8 hours in total at a value of approximately \$1,040.00. The donation can be accommodated through Town’s annual Donations and Grants budget.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolution recommending approval of the donation request:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the ice time rental donation request for the Kensington and Area Minor Hockey Association's 2022 Under 7 Jamboree Tournament being held at the Kensington Credit Union Centre on December 27, 2022, be hereby approved.

November 15, 2022



Dear: Town of Kensington

The Kensington and Area Minor Hockey Association are hosting a U7 jamboree on December 27th. This tournament has been held on Islander Day in the past, although we have not had it in 2 years due to COVID. This tournament has been a great success and wonderful opportunity and experience for these young hockey players.

In the past, the Town of Kensington has donated the ice time rental for this tournament. The KAMHA is asking if the town of Kensington would be able to donate this ice rental for that day again this season.

Thank you for your consideration.

Sincerely;

Jenna Reeves

Jenna Reeves
U7 Manager

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: MBS RADIO – 2022 CHRISTMAS GREETING
DATE: 2022-11-24
ATTACHMENTS: REQUEST LETTER

Background

For at least the past ten years, the Mayor has done a radio Christmas greeting through MBS Radio. MBS Radio includes the following radio stations: MAX 93.1, SPUD FM, and CFCY. The greeting typically includes a 15 second Christmas Greeting from the Mayor on behalf of Town Council and staff, and an invitation to the Mayor's Levee on New Year's Day.

A quote (attached) has been provided by MBS radio as follows:

28 – 15 second greetings per station (4 per day for 1 week) - \$532.00 plus HST
42 – 15 second greetings per station (3 per day for 2 weeks) - \$735.00 plus HST
56 – 15 second greetings per station (4 per day for 2 weeks) - \$896.00 plus HST

In 2021, The Town did the 28-greeting package at a cost of \$436.00 plus HST.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolution:

BE IT RESOLVED THAT Committee of Council authorize the CAO to proceed with a contract with MBS Radio to facilitate 28 – 15 second Christmas greetings on the following radio stations: MAX 93.1, SPUD FM and CFCY, as per MBS Radio's quote in the amount of \$532.00 plus HST.



Christmas Greetings

CFCY - MAX 93.1 – SPUD FM

Elf Plan

- ✓ 28 x :15 second commercials on all 3x properties (4per day for 1 week)

Investment \$532 per station

- ✓ 42 x :15 second commercials on all 3x properties (3 per day for 2 weeks)

Investment \$735 per station

Santa Plan (2 Weeks)

- 56 x :15 second commercials on all 3x properties (4 per day for 2 weeks)

Investment \$896 per Station

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: TOWN COUNCIL LAPTOP REPLACEMENT
DATE: 2022-11-24
ATTACHMENTS: REQUEST LETTER

Background

The current Town Councillor laptops are 6 to 8 years old and have effectively reached the end of their useful life. With the onset of a new 4-year term of office it was determined that it was time for a full replacement. It is recommended that only the Councillors laptops be replaced at this time as the Mayor's laptop was replaced in 2021 when Administration computers were replaced.

A quote was requested from Combat Computers for Council's consideration. A copy of the quote is attached. The quote includes the initial capital upgrade cost as well as the addition of Microsoft Office 365 Business Standard at a cost of \$192.00 per year per user, and Managed Bitdefender Licences of \$60.00 each per year per user.

The computers being recommended carry the following specifications:

Lenovo 15.6 laptop with 6gb 256gb Windows PRO.

1. It is proposed that the contract be awarded as a sole sourced contract.

The Town's procurement policy states:

Purchases may be made from a single source without quotations or tenders where:

1. The compatibility of a purchase with existing equipment and/or facilities is of paramount consideration and that purchase must be made from a single source;

.....

5. Notwithstanding any provision of this policy, Town Council determines that such a procurement method is fair and reasonable.

Recommendation

It is recommended that Committee of Council consider and adopt the following resolution:

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the contract for the replacement of six laptops be awarded to Combat Computers as per their quote dated October 20, 2022 in the amount of \$6,599.94 plus HST and ACES.



Attn: Wendy

Oct 20, 2022

Re: Laptop Quote

I take this opportunity to thank you for allowing us to provide this quote. This is the quote as requested . You can check out the specs and let me know. I can make whatever changes you would like. If you have any questions or budget in mind let me know.

To provide ⁶ ~~7~~ Lenovo 15.6 Laptops with 8gb 256gb Windows Pro \$1099.99ea x ⁶ ~~7~~ = [#] 6,599.94 ~~\$7699.93~~ plus
hst/aces

To add Microsoft Office 365 Business Standard \$192.00 per year per user

To add Managed Bitdefender Licences \$60.00 ea per User

Any questions let me know..

Jamie

*Premier of
Prince Edward Island*



*Premier ministre de
l'Île-du-Prince-Édouard*

Hon. Dennis King
Office of the Premier
95 Rochford Street, PO Box 2000
Charlottetown, PE C1A 7N8

November 14, 2022

Chief Lewie Sutherland
188 Murphy Rd.
Clermont, PE C0B 1M0

Dear Chief Lewie Sutherland,

I wanted to congratulate you on 18 years of service as a member of our law enforcement community on Prince Edward Island and recognize the contributions you have made to our province throughout your career.

The last few years have been challenging for many reasons; but leaders like you have been the beacon of hope for many Islanders whether it was during a hurricane, a pandemic, or any other the other challenges we have faced as a province.

During times of uncertainty, our law enforcement community found ways to instill confidence in Islanders and reassure our province that we would safe, that we would weather the storm, and we would come together as a community, and as a province, to rebound and rebuild.

I want to thank you for everything you have contributed to our province not only as a police officer, but as a person. While your work while in uniform is important, I also know that the work you do to build a safer and more resilient place for Islanders to live, work, and raise a family, goes beyond the hours you are in uniform. Whether it's volunteering with local community groups, coaching, mentoring, or simply lending a helping hand to a neighbour – your service as a person, who I know cares deeply about our province and our people, should also be recognized and celebrated during this milestone achievement.

Thank you for your service.

Sincerely,

Hon. Dennis King
Premier of Prince Edward Island

November 11, 2022

Town of Kensington
PO Box 418
Kensington PE COB 1M0

Content Warning:

This letter contains details relating to suicide that may be difficult or triggering for some readers.

Dear Friends,

Have you ever felt like you couldn't handle one more bad day?

It's a sentiment I hear all too frequently from the young people who reach out to Kids Help Phone. Unfortunately, fear and stigma around mental health can keep youth from seeking support until they're at the limits of their ability to cope.

That's why, with *your* generosity, we're working towards a future where youth feel able to access help before things escalate to the point of crisis.

We want to create a more supportive Canada for young people like Brandon... Who had already written his suicide note by the time he first texted Kids Help Phone.

Living in an abusive home, each day felt harder for Brandon than the one before. His pain went unseen by those he desperately wished would notice.

I told him that I noticed. That I could hear his struggle, and that I cared. After we'd spoken for a while, I asked if he would share his location and allow me to contact emergency services. Fortunately, he agreed.

I'm so thankful I was able to get Brandon the help he needed that day. And it was only possible because of exceptional monthly donors like **you**. Thank you! Your regular gifts are especially important at this time of year, when the holidays mean our text service, phone lines, and online chat options are even busier than usual.

Today, you can further your generosity to ensure youth like Brandon are able to reach out in the way that makes sense for them, and get the caring support they need.

Will you make a special one-time gift of \$65 or even \$75 to Kids Help Phone so every young person who reaches out this holiday season can be heard, supported, and encouraged?

Many young people like Brandon are profoundly struggling, and Kids Help Phone is seeing an increase in the texts and calls we're receiving about suicide. Youth have made it to the other side of a global pandemic, and now they're trying to find their footing again – but sometimes, there's not enough stability for them to feel safe and secure.

Date: November 23, 2022

From: Kensington Senior Surfers

Dear Mayor Rowan Caseley and council members,

I am sending this letter on behalf of the Kensington Senior Surfers Club. We are wondering if you would consider purchasing, installing, and maintaining a few safety devices in the Kensington Senior's Building - specifically:

1. An AED - Automated External Defibrillator
2. A Fire Extinguisher
3. A Smoke Detector
4. A Carbon Monoxide Detector

An AED is easy to use and it should be noted that combined with cardiopulmonary resuscitation (CPR) within the first few minutes of a sudden cardiac arrest, can more than double a victim's chance of survival. Onsite AEDs save precious treatment time and can improve survival odds because they can be used before emergency medical service (EMS) personnel arrive.

At least one Fire Extinguisher might be installed in the Kitchen area and perhaps a Smoke and Carbon Monoxide Detector in the main meeting room of the Senior's Centre.

We are so very grateful to the Town of Kensington for all their support with our Senior's Centre and your quick attention to our concerns. We thought you might like to be made aware that these items are not currently installed at the Kensington Senior's Center, and maybe you might be willing to help us with this.

Sincerely,

Kathy McQuaid

Secretary, Kensington Senior Surfer's Club

902-303-0176

Ktownseniorsurfers@gmail.com



Native Council of Prince Edward Island

~ Uniting Today for our Tomorrow ~

Addictions

Affordable Housing

Covid-19 Support

Elder Programming

Employment Support

Environment

Family Programming

Gladue Writing

Historical Research

Homelessness

Indigenous Courtworker

Kelewatl Harvesting

Knowledge Gathering

Language & Drumming

Media Promotions

Membership

Mental Health

MMIWG

Mobile Harm Reduction

Policy Analysis

Skills Training

Tenant Support

Youth Employment

Youth Justice

Youth Programming

Mayor Rowan Caseley
PO Box 418, 55 Victoria Street
Kensington PE C0B 1M0

November 14th, 2022

To Whom It May Concern:

Christmas Gift Donations

The Native Council is the organization which provides programs and services to all Indigenous people within PEI who do not live on a reserve. PEI's current off-reserve population is approximately 2,230 (Statistics Canada, 2016).

We are contacting you today in hopes you would be interested in donating items for our Youth Christmas Gift Event. This annual event held by the Native Council of PEI is to provide youth members from each of our Zones with Christmas gifts donated by the community and local businesses like yours.

On average, NCPEI provides between 80 to 100 Christmas gifts to babies, toddlers, and youth up to the age of 16 years. With donations from local businesses like yours, we can make the holidays a little brighter for our members during the Christmas season.

If you have any questions or would like more information about who we are and what we do, please feel free to contact our office at 902-892-5314. We look forward to hearing from you. Merry Christmas, from The Native Council of PEI.

Respectfully,

Lisa Cooper, B.A., B.Ed., M.Ed. President and Chief

The Native Council of PEI (NCPEI) is the self-governing Indigenous Representative Organization for Indigenous people residing off-reserve across ancestral Mi'kmaq territory in PEI (Epekwitk). NCPEI's membership exceeds 1,050 rights-holding Indigenous people, comprising of Status and Non-Status Mi'kmaq, Métis, and Inuit among other Nations.