



***Tentative Agenda for Committee of
Council Agenda***

Monday, October 23, 2017 @ 6:30 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – October 23, 2017 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – September 25, 2017**
- 6. Business Arising from Minutes – September 25, 2017**
- 7. Staff Reports**
 - a. CAO's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Bills List
 - f. Summary Income Statement
 - g. Community Gardens Complex Report
- 8. New Business**
 - a. COC Memo – Kensington Intermediate High School Fuel Storage Tanks
 - b. School Street Parking Lot Layout and Capital Cost Estimate – Preliminary Discussion
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session) - Nil**
- 12. Adjournment**

**Town of Kensington
Committee of Council Meeting
Monday, September 25, 2017
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Mill, Pickering and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff.

2. Adoption of Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the agenda for the September 2017 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the Committee of Council meeting minutes from June 27, 2017 with the amendment to item 9.9 to read Kensington Fire Association. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Spencer inquired if there were any updates on the re-painting of the Canada Post sign. Mr. Baker noted that he referred the matter to the Provincial Department of Transportation and Infrastructure Renewal and to date there has been no reply.

6.2 Councillor Spencer requested an update on the repair of the eavestroughs at the

Community Gardens Complex. Mr. Baker will speak with staff to evaluate what work is required and report back to Council.

- 6.3** Councillor Mill inquired about any feedback on the Kensington Summer Music Series which was held at the Kensington Railway Gazebo during the months of July and August. Mayor Caseley commented that there was positive feedback on the event and noted that it will hopefully see further growth next summer.

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to receive the September 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Pickering noted that there is a large hole located near the sidewalk between the properties at 49 Broadway Street and 53 Broadway Street. Mr. Baker will have the Public Works Department evaluate and repair the issue.

7.1.3 Councillor Doucette inquired about the volunteer crossing guards. Mr. Baker confirmed that a T4 would have to be issued to any volunteer whose honorarium exceeds \$500 a year. Mr. Baker has sent an email to the QEES Home and School Association to determine if there is interest in this being a fundraising opportunity.

7.1.4 Mr. Baker noted that he has a meeting scheduled within the next week with David Elliott regarding the emergency measures plan.

7.1.5 Councillor Spencer inquired if the associated costs of installing catch tees in the Brookins Drive subdivision would be the responsibility of the developers of the subdivision. Mr. Baker will confirm and provide updates to Town Council.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Mill, seconded by Councillor Pickering to recommend to Town Council the adoption of the August 2017 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to recommend to Town Council the adoption of the August 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Spencer noted that the fine revenue for the month was significantly lower than normal.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to receive the Development Permit Summary Report for September 2017 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

- 7.5.1** *Moved by Deputy Mayor Mann seconded by Councillor MacLean to recommend to Town Council the approval of the General Bills List for August 2017 in the amount of \$219,031.93. Unanimously carried.*
- 7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to recommend to Town Council the approval of the Water and Pollution Control Bills List for August 2017 in the amount of \$15,473.62 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*
- 7.5.3** *Moved by Deputy Mayor Mann seconded by Councillor Pickering to recommend to Town Council the adoption of the Summary Income Statements for August 2017, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*
- 7.5.4** Deputy Mayor Mann requested that Council be provided a break down of Harvest Festival Events outlining the cost and revenues earned. Mr. Baker will speak with Mr. Wood to compile a report.

7.6 Community Gardens Complex Report

- 7.6.1** *Moved by Councillor Pickering, seconded by Councillor Mill to recommend to Town Council the adoption of the Community Gardens Complex Report for August 2017, as prepared by CGC Manager, Robert Wood. Unanimously carried.*
- 7.6.2** Councillor Pickering inquired on the status of the CGC naming rights. Mr. Baker noted that a name change was recently proposed to the Credit Union Board and then will be presented to Town Council for consideration. More information will be presented to Councillors when available.

8. New Business

8.1 Commercial Street Safety Concerns

- 8.1.1** Council discussed the report prepared by Mr. Baker on the Commercial Street/Broadway Street North intersection. Council determined that relocating the parking lines on Broadway Street North may provide sufficient space to improve sight lines while entering onto Broadway Street from Commercial

Street. The parking line adjustments will be made as part of the town's 2018 line painting program.

8.2 Craig Walsh/Soccer Team Funding Request

- 8.2.1** Council deferred the request from Craig Walsh until more information was available.

8.3 Indian River Festival Sponsorship Proposal

- 8.3.1** Council discussed the sponsorship proposal from the Indian River Festival. Mr. Baker and Mayor Caseley were directed to continue discussions with the Indian River Festival to develop a proposal which would meet both party's requirements and bring forward a recommendation to Town Council for consideration.

8.4 Kensington Girl Guides and Pathfinders Sponsorship Request

- 8.4.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to recommend that Kensington Town Council approve a donation to the Kensington Girl Guides/Pathfinders Group for their upcoming education tour to Ottawa and Toronto, in the amount of \$2,000.00. Unanimously carried.*

Councillor Spencer declared a conflict and excused himself from the Council Chamber at 7:56 pm.

8.5 Canadian Student Leadership Conference Sponsorship Request

- 8.5.1** *Moved by Councillor Doucette, seconded by Councillor Mill to recommend to Town Council the approval of a \$100 donation to each student who is a resident of the Town of Kensington, to attend the Canadian Student Leadership Conference. Motion carried. 4 for – 1 opposed (MacLean)*

Councillor Spencer returned to the Council Chamber at 8:16 pm.

9. Councillor Issues/Inquiries

- 9.1** Deputy Mayor Mann and Councillor Mill noted that the electrical poles in the downtown area have long grass around them and requested that it be cut.
- 9.2** Councillor Spencer requested that the temporary fencing on the lawn located at 2 Linwood Drive, across from the postal super box, be removed as it doesn't allow pedestrians to safely move off the roadway when there is oncoming traffic.
- 9.3** Councillor Spencer noted that there is grass encroaching on sidewalks around town, specifically the walkway from Garden Drive to the Community Gardens Complex.

9.4 Councillor MacLean inquired if there was a change in lighting in front the of Train Station, he noted that the area appears to be darker than before. Mr. Baker will look into the matter.

9.5 Deputy Mayor Mann requested staff to get quotations for the purchase of bicycle racks for the train station area.

10. Correspondence

10.1 A Thank-You card from the late Shane Cormier's family for the Town's donation in his memory.

11. Other

11.1 *Nil*

12. In-Camera (Closed Session)

12.1 *Moved by Councillor Pickering, seconded by Councillor Mill to commence into a Committee of the Whole meeting at 8:24 PM. Unanimously carried.*

12.2 *Moved by Councillor Doucette, seconded by Councillor Mill to come out of the Committee of the Whole meeting at 8:31 PM. Unanimously carried.*

13. Adjournment

13.1 *Moved by Councillor Pickering, seconded by Councillor Mill to adjourn the meeting at 8:33 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

Town of Kensington
Town Council
Updated Project/Task List

Item #	Project/Task	Status
1	Unsightly Property - 21 Barrett Street	Correspondence has been received from Key Murray Law that the Town's Application in regards to 21 Barrett Street has been scheduled for Wednesday, November 1, 2017 at 9:30 am.
2	Emergency Measures Organization	A meeting is scheduled with David Elliott on Thursday, October 26 at 7:00 Pm to discuss the Town's Emergency Measures Plan.
3	Exempt Staffing Policy	**NO UPDATE** A draft policy has been provided to the CAO. CAO to finalize prior to presentation to Council.
4	Annual Sewer Maintenance	It is anticipated that the annual sewer preventative maintenance program will be undertaken within the next two weeks. Areas to be completed this year include Victoria Street West, Stewart Street, Garden Drive, Lion's Drive, Barrett Street, Douglas Street, Rosewood Drive, Industrial Park. Notifications will be delivered to all affected property owners prior to commencing the work.
5	5 Year Capital Plan	Departmental managers have provided draft plans and Geoff to finalize prior to consideration by Town Council. Capital Plans will be provided as part of the 2018 Budget deliberations.
6	Relocation of "Welcome to Kensington" Sign - Charlottetown Road	**NO UPDATE**
7	Fire Hydrant Adoption Recognition Policy	Administrative Assistant, Kim Caseley has reached out to hydrant sponsors and have confirmed their intention to clear the hydrants during 2017/18 winter season. She will place another Facebook post to determine if other hydrants can be sponsored.
8	Financial Policy Development	**NO UPDATE**
9	Wellfield Protection Plan	**NO UPDATE** Waiting on application process for the Clean Water and Wastewater funding program.
10	Provincial Adoption of National Building Code	**NO UPDATE**
11	Crossing Guard Volunteers	The QEES Home and School Association has indicated that they will not be taking on crossing guard duties. Information will be provided for Church bulletins.
12	Fire Department Policy Development	**NO UPDATE** All required information has been provided to the consultant. The consultant has informed the CAO that a draft outline of the fire department Master Plan will be completed by the end of October with a final draft by the end of November. It is expected that the project (master plan and standard operating guidelines) will be complete by the end of 2017.
13	Provincial Policing Review	*NO UPDATE* Town Council agreed to have CAO sit on Provincial Committee. Updates to be provided to Town Council as discussions progress. Four meetings have been held thus far centring primarily around the need for a singular radio system to enable all emergency service organizations to maintain contact in an emergency situation. A joint meeting of the steering and leadership committees was held on October 5 where a number of short term policing priorities were discussed.
14	Indian River Festival Partnership Request	The Indian River Festival has agreed to the sponsorship terms as proposed by Town Council. I have drafted a Memorandum of Understanding which is expected to be signed within the next week.
15	Street Transfer to Province of PEI	I have been informed that the Province will be taking over all maintenance responsibilities for Town owned streets on November 1, 2017. A meeting has been scheduled for Monday, October 23 to discuss any outstanding issues, review mapping, etc.
16	Garden Drive No Parking on East Side	**NO UPDATE** CAO to provide a letter to the Province requesting consideration to have no parking along the east side of Garden Drive. To date no response has been received.
17	Town Hall Roof Replacement	Work is scheduled to begin on the morning of October 23, 2017.
18	Mural Light - Lodge Hall	**NO UPDATE** The mechanism for the light replacement was suppose to arrive from the manufacturer on September 22nd. However as of the drafting of this report the part has not arrived. I will attempt to determine what is holding the process up and will provide any information. The light replacement is covered under a manufacturers warranty.
19	KNWSA Curb Stop Locations	**NO UPDATE** Field work has been completed. We are waiting on the processed data to enable the information to be installed on the VueWorks system. Further, a number of curb stops have been identified for repair. These repairs are ongoing and will be worked on by Public works staff as time permits.
20	Brookins Drive Drainage Issue	**NO UPDATE** PW staff met with a contractor on site to determine what can be done to alleviate water pooling on a section of Brookins Drive. A catch tee (catch basin) will be installed to catch storm water and direct it to the existing storm sewer system.
21	Public Parking Lot Development - North Street	Parking lot layout and capital cost estimate has been circulated with the tentative agenda package. A preliminary discussion is recommended.
22	BST Multi Unit Development	**NO UPDATE** Subdivision has been approved and submitted to Province. Re-Zoning completed and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by IRAC. Derek French contracted by Town to oversee development process, development agreement, etc.
23	Craig Walsh Soccer Team Funding Request	**NO UPDATE** Additional information has been requested from Mr. Walsh as directed by Committee of council. To date this additional information has not been received.
24	Rail Yards Clock Repair	**NO UPDATE** Spoke to the electrical contractor and it was indicated that the required part has arrived however he is currently extremely busy. He will repair the clock as soon as his schedule allows.

Town of Kensington
Town Council
Updated Project/Task List

Item #	Project/Task	Status
25	Canada Post Sign - Corner of Victoria/Broadway	Provided a second request to the Provincial Department of Transportation and Infrastructure Renewal to address the condition of the sign. To date no response has been received.
26	Municipalities Act Implementation	**NO UPDATE** CAO has begun to review deficiencies and will provide update at a future Committee of Council meeting on implementation requirements, short falls, etc. Draft regulations have been put forward for consultation and have been provided to Town Council for review and comment. All effort will be made to provide a comprehensive report to Committee of Council for their regular November meeting.
27	Collective Bargaining Negotiations	Councillors in attendance at the September 7th Special Meeting have been updated on current status of negotiations. Further information to be provided as process progresses.
28	Public Works Vehicle Replacement	Staff will issue a Request for Quotations (RFQ) to solicit quotations on replacing the vehicle. Minor repairs were made to the vehicle to allow it to pass inspection at a cost of less than \$1,000. It is anticipated that the purchase of a new vehicle will be delayed until early 2018.
29	Bicycle Rack Quotes	Staff will solicit quotes to purchase bike racks in time for the 2018 season.
30	Harvest Festival Detailed Income Statement	Included with the Committee of Council tentative agenda under the CGC Report.
31	Police Act Consultations	I attended a meeting with Chief Sutherland on October 18 to consult on proposed amendments to the Police Act. Further detail will be provided as it becomes available.
32	Revenue Sharing	I attended a meeting with other CAO's, FPEIM and the Province on October 16 to discuss issues surrounding the proposed revenue sharing agreement. Further information will be provided as it becomes available.
33	Kensington App and Mobile Website	Attended a meeting with Don Ramsay to discuss issues around the Kensington App and mobile website. There were issues with some of the menu items not being accessible. Discussion was held around the possibility of adding all AED locations in the Town.
34	Letter to Contractors Re: Development Permits	A letter will be drafted to local contractors advising on town development permit requirements.

Police Department Occurrence Report Summary 2017														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	2	1	2		1							7	1.19%
Abandon Vehicle		2											2	0.34%
Abduction													0	0.00%
Alarms	4	3		5	1	8	3	2	2				28	4.76%
Animal Calls					1		2	4	2				9	1.53%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon								1					1	0.17%
Assaults (Level 1)					1		1						2	0.34%
Assistance Calls	12	13	11	10	14	16	18	11	11				116	19.73%
Breach of Peace					1		1						2	0.34%
Breach of Recognizance													0	0.00%
Break and Enter (business)	1												1	0.17%
Break and Enter (other)													0	0.00%
Break and Enter (residence)								1					1	0.17%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare				1				1					2	0.34%
Coroner's Act		1						1	1				3	0.51%
Crime Prevention													0	0.00%
Criminal Harassment	1			1	1				1				4	0.68%
Dangerous Driving							1	1					2	0.34%
Disturbing the Peace							1						1	0.17%
Dog Act			1	1		1	1	3					7	1.19%
Driving while disqualified							1	1	2				4	0.68%
Drug Charges		1		2									3	0.51%
Excise Act													0	0.00%
Fail to Comply Probation								1					1	0.17%
Fail to comply undertaking							1						1	0.17%
Fail to remain at scene of accident							2		1				3	0.51%
Family Relations Act	1	2			1								4	0.68%
Fingerprints taken													0	0.00%
Fire Prevention Act													0	0.00%
Firearm Act		1		1		1		1					4	0.68%

Police Department Occurrence Report Summary 2017														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Forcible confinement													0	0.00%
Fraud		1	1	1			5	1					9	1.53%
Harrassing Phone Calls	2			1			2		1				6	1.02%
Impaired Driver			1	1	3	3	1	2	1				12	2.04%
Information Files			2	2	2	1	2						9	1.53%
Injury Accidents													0	0.00%
Liquor Offences	1		1			1	1	2					6	1.02%
Litter Act			1				1						2	0.34%
Lost and Found			1			3	4	5	3				16	2.72%
Luring Minors													0	0.00%
Mental Health Act	3	2	2	2		1	2		2				14	2.38%
Mischief					2	4	2	3	1				12	2.04%
Motor Vehicle Accidents	3	3		2	7	1	4	1	3				24	4.08%
Motor Vehicle Act	8	4	2	2	7	4	11	7	4				49	8.33%
Municipal Bylaws					6	4	4	3					17	2.89%
Off Road Vehicle Act							1	1					2	0.34%
Other Criminal Code			1			1							2	0.34%
Person Reported Missing		1						1					2	0.34%
Possession of restricted weapon													0	0.00%
Property Check	1		3		2	1	3	1	1				12	2.04%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference		1			1								2	0.34%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1		1	1	2	1	4	2	1				13	2.21%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000		2			4	2	1	3	1				13	2.21%
Traffic Offences						3							3	0.51%
Trespass Act		2											2	0.34%
Trespass at Night													0	0.00%
Uttering Threats	1	1		1	2		1	3					9	1.53%

[illegible]

Police Report September 2017

KPS received 2 false alarms during the month and here is the following breakdown of what occurred.

September 6th 1735hrs hrs Valley Truss – Patrol attended business was still open and operating.

September 24th 0229hrs Food Basket – Patrol attended and not sure why the alarm sounded.

Chief Sutherland

Year To Date Approved Development Permits Summary Report 2017

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Commercial					1									1	
Addition Residential additions/alterations					1	1								2	
Addition Residential Deck/Fence/Pools								1						1	
Demolition						1								1	
New Modular/Mobile Home		1					1							2	
New Multi-unit Family Dwelling								1						1	
New Other				1										1	
New Residential Accessory Structure	1					1	1	1	1	1				6	
New Residential Deck/Fence/Pools				1	1	1	1							4	
New Semi Detached Dwelling					2									2	
Other Modular/Mobile Home					1									1	
Other Residential Deck/Fence/Pools					1									1	
Renovation Commercial						1								1	
Total:						1								24	

Total Estimated Construction Value
\$1,500.00
\$39,000.00
\$7,000.00
\$4,500.00
\$800,000.00
\$300,000.00
\$6,000.00
\$14,350.00
\$48,000.00
\$600,000.00
\$400.00
\$2,500.00
\$60,000.00
\$1,883,250.00

Town of Kensington Bills List Sept 2017

Arsenault Best Cameron Ellis	TW0172	\$1,035.00
Amalgamated Dairies Limited	4917258020	\$34.72
Amalgamated Dairies Limited	4917254020	\$38.15
Amalgamated Dairies Limited	4917265027	\$43.55
Amalgamated Dairies Limited	4917272021	\$53.04
ADL Foods	2323165	\$365.62
ADL Foods	2320923	\$357.75
ADL Foods	2320181	\$549.69
ADL Foods	2322088	\$539.75
Aliant	5536257	\$218.23
Aliant	5539746	\$30.48
Andrew Griffin	SEPT 2017 RRSP	\$722.08
Brenda MacIsaac	SEPT 5, 2017 MEETING	\$47.00
Brenda MacIsaac	SEPT 2017 RRSP	\$274.96
Canadian Tire	SEPT 26, 2017	\$70.10
Capital Foodservice	2141333	\$627.45
Capital Foodservice	2144727	\$650.65
Capital "T" Electric	423	\$675.80
CIMCO Refrigeration	90589599	\$1,998.47
Coles Doors	2576	\$199.53
Combat Computer Inc	32834	\$575.00
Combat Computer Inc	33199	\$150.94
Combat Computer Inc	33295	\$582.19
Combat Computer Inc	33296	\$215.63
Combat Computer Inc	33297	\$560.63
Combat Computer Inc	33298	\$301.86
Combat Computer Inc	33167	\$766.96
Canadian Union of Public Employees	SEPT 2017 UNION DUES	\$479.98
Eastlink	03266256	\$23.00
Eastlink	03265907	\$83.89
Eastlink	032655585	\$592.58
Eastlink	03314249	\$132.79

Elizabeth Hubley	SEPT 2017 LIBRARY	\$805.00
Frito Lay Canada	43756653	\$115.39
Frito Lay Canada	43756781	\$94.31
Frito Lay Canada	43756556	\$138.53
Geoff Baker	SEPT 2017 MILEAGE	\$313.96
Hewitt Rentals Inc	5286313 001	\$142.50
Hewitt Rentals Inc	5289061 001	\$71.25
Hewitt Rentals Inc	5291365 001	\$106.87
Holland College	539996	\$113.84
Holland College	540006	\$52.82
Holland College	540009	\$70.43
Ideal Auto Parts Ltd	117767	\$342.70
Irving Oil	32020083	\$166.96
Irving Oil	1444421	\$210.40
Irving Oil	731797	\$773.78
Irving Oil	634109	\$234.83
Irving Oil	438976	\$99.69
Irving Oil	32056036	\$253.29
Irving Oil	32049963	\$191.37
Irving Oil	32043588	\$264.05
Island First Aid Service	SI-8111	\$103.50
Island Hot Tubs & Pools	18073	\$211.58
Island Hot Tubs & Pools	18061	\$211.53
Island Hot Tubs & Pools	17215	\$41.38
Island Hot Tubs & Pools	17263	\$32.19
Island Hot Tubs & Pools	17282	\$37.94
Island Petroleum	21089	\$192.86
Island Petroleum	21139	\$366.10
Island Petroleum	5221978308	\$27.13
JVI Provincial Transportation and Safety Academy	WHMIS TRAINING	\$241.50
Kensington Agricultural Services	96982	\$47.15
Kensington Agricultural Services	96921	\$19.54
Kensington Agricultural Services	4238	\$6,440.00
Kensington Agricultural Services	96155	\$44.82

Kensington Wild Hockey Club	2017 DONATION	\$750.00
Kent Building Supplies	999020	\$24.77
Kent Building Supplies	997709	\$16.97
Kent Building Supplies	999273	\$72.04
Kent Building Supplies	1002900	\$33.41
Kent Building Supplies	1000658	\$16.42
Kent Building Supplies	1001210	\$24.63
Kent Building Supplies	1004628	\$14.36
Kent Building Supplies	1004730	\$94.59
Kent Building Supplies	1004246	\$54.05
Key Murray Law	228942	\$2,525.89
Langille Sharpening Service Inc	58457	\$126.50
Leigh Adams	SEPT 7, 2017 50/50	\$410.00
Lewis Sutherland	SEPT 17 MILEAGE	\$114.21
Lewis Sutherland	SEPT 2017 RRSP	\$613.48
MacInnis Express (1983) Ltd	186222	\$95.78
Maritime Electric	FIRE HALL SEPT 2017	\$424.15
Maritime Electric	ST LIGHTS SEPT 17	\$3,077.07
Maritime Electric	ART COOP SEPT 17	\$223.15
Maritime Electric	EVK POOL SEPT 17	\$668.01
Maritime Electric	20 STEWART SEPT 17	\$58.89
Maritime Electric	PW SHOP SEPT 17	\$140.81
Maritime Electric	CGC BALLFIELD SEP 17	\$28.26
Maritime Electric	CGC RINK SEPT 17	\$8,660.20
Maritime Electric	SENIOR COOP SEPT 17	\$45.63
Maritime Electric	TOWN HALL SEPT 17	\$1,538.53
Maritime Electric	LIBRARY SEPT 17	\$111.58
Maritime Electric	TRAIN STN SEPT 17	\$963.60
Maritime Electric	CAR CHARGER SEP 17	\$34.78
Maritime Electric	SPEED RADAR SEP 17	\$102.78
Mary's Bake Shoppe	AUG 23, 2017	\$116.25
Malpeque Bay Credit Union	SEPT 2017 RRSP	\$1,539.82
MD Charleton Co Ltd	53641	\$1,429.89
Medacom Atlantic Inc	001	\$25.00

MJS Marketing & Promotions	2606010	\$51.75
MJS Marketing & Promotions	2608017	\$51.75
Moase Plumbing & Heating	27057	\$158.34
Moase Plumbing & Heating	27021	\$263.76
Orkin Canada	7980676	\$62.10
Orkin Canada	7981442	\$28.75
Owen MacDonald	915727	\$46,164.73
Pepsico	20216453	\$1,338.37
Petty Cash	SEPT 13, 2017	\$230.15
Pitney Bowes	3200569571	\$194.55
Road Trax Sales and Service	164391	\$602.75
Road Trax Sales and Service	164432	\$565.72
Road Trax Sales and Service	164447	\$932.88
Robert Wood	OCT 2017 MILEAGE	\$150.00
Saltwire Network	4665	\$401.06
Saltwire Network	SM00004527	\$401.06
Mikes Independent	01 9288	\$41.93
Mikes Independent	01 1356	\$10.00
Mikes Independent	01 5186	\$6.00
Scotia Securities	DOUG K SEPT 17 RRSP	\$309.32
Sommers Motor Generator Sales Ltd	40000863-00	\$1,104.00
Spring Valley Building Centre Ltd	182334	\$208.73
Spring Valley Building Centre Ltd	K83209	\$57.43
Suncor Energy Products Partnership	SEPT 11, 2017	\$741.00
Superior Sanitation	620934	\$80.50
Superior Sanitation	620935	\$80.50
Superior Sanitation	620936	\$184.00
Superior Sanitation	620937	\$230.00
Superior Sanitation	620938	\$207.00
Superior Sanitation	623854	\$207.00
Superior Sanitation	623853	\$230.00
Superior Sanitation	623852	\$184.00
Superior Sanitation	623851	\$16.10
Superior Sanitation	623850	\$80.50

Telus	SEPT 2017	\$743.87
Vail's Fabric Services Ltd	289703	\$104.42
Water & Pollution Control Corporation	SEPT 2017	\$303.91
Workers Compensation Board of PEI	SEPT 29, 2017	\$358.79
Wendy MacKinnon	SEPT 2017 MILEAGE	\$75.20
Yellow Pages Group	17-4936898	\$22.08
Subtotal		<hr/> \$106,936.16
Sept Payroll		\$81,388.78
Total Sept Bills		<hr/> \$188,324.94 <hr/>

Water and Pollution Control Corporation Bills List Sept 2017

Aliant	5496720	\$126.27
Aliant	5539015	\$111.78
Atlantic Purification Systems Ltd	165962	\$2,478.25
Campbell's Concrete Ltd	232978	\$622.04
Doug Killam	WWC COURSE MILEAGE	\$66.83
East Coast Plumbing and Heating	1197	\$207.00
Kensington Country Store	02810018993	\$101.33
Kensington Septic Service	2369	\$258.75
Kings County Construction Ltd	41079	\$4,657.50
Maritime Electric	PUMP CNT BLDG SEP 17	\$60.04
Maritime Electric	PUMP EAST #2 SEPT 17	\$28.45
Maritime Electric	WATER TOWER SEPT 17	\$140.21
Maritime Electric	SEWAGE TREAT SEPT 17	\$77.68
Maritime Electric	WELL #3 SEPT 17	\$37.54
Maritime Electric	SEWAGE PUMP SEP 17	\$94.21
Maritime Electric	PUMP WEST #1 SEPT 17	\$1,565.28
Maritime Electric	LIFT STN SEP 17	\$144.95
Minister of Finance	170906041	\$368.00
MPWWA	WASTEWATER COURSE	\$258.75
Nancy Adams	W&S REFUND CHEQ	\$174.82
Rogers Plumbing & Heating	12293	\$213.21
Sommers Motor Generator Sales Ltd	40000864-00	\$1,104.00
Sommers Motor Generator Sales Ltd	40000862-00	\$1,104.00
Toombs Plumbing & Heating Ltd	55191	\$437.00
Toombs Plumbing & Heating Ltd	55320	\$1,401.14
Total W&S Bills		\$15,839.03

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for Sept 2017

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$94,508.34	\$93,287.00	\$1,221.34	\$837,424.43	\$808,750.00	\$28,674.43	\$1,081,858.00	77%
Police Service	\$1,738.50	\$4,000.00	-\$2,261.50	\$15,602.10	\$36,000.00	-\$20,397.90	\$48,000.00	33%
Town Hall Rent	\$7,852.96	\$7,830.00	\$22.96	\$70,676.64	\$70,470.00	\$206.64	\$93,960.00	75%
Recreation	\$0.00	\$1,000.00	-\$1,000.00	\$2,250.00	\$4,500.00	-\$2,250.00	\$4,500.00	50%
Sales of Service	\$35,475.70	\$35,400.00	\$75.70	\$334,250.30	\$267,750.00	\$66,500.30	\$359,950.00	93%
Subtotal Revenue	\$139,575.50	\$141,517.00	-\$1,941.50	\$1,260,203.47	\$1,187,470.00	\$72,733.47	\$1,588,268.00	79%
GENERAL EXPENSES								
Town Hall	\$11,078.45	\$11,054.00	\$24.45	\$106,665.66	\$108,982.00	-\$2,316.34	\$146,118.00	73%
General Town	\$33,566.21	\$32,534.00	\$1,032.21	\$398,319.03	\$397,450.00	\$869.03	\$528,502.00	75%
Police Department	\$31,183.31	\$35,281.00	-\$4,097.69	\$324,972.99	\$319,901.00	\$5,071.99	\$431,072.00	75%
Public Works	\$13,734.30	\$12,045.00	\$1,689.30	\$208,550.30	\$185,103.00	\$23,447.30	\$237,433.00	88%
Train Station	\$1,647.87	\$1,685.00	-\$37.13	\$20,628.11	\$20,415.00	\$213.11	\$27,795.00	74%
Recreation & Park	\$1,291.63	\$3,325.00	-\$2,033.37	\$61,047.75	\$66,725.00	-\$5,677.25	\$72,250.00	84%
Sales of Service	\$15,391.59	\$13,553.00	\$1,838.59	\$148,686.90	\$136,049.00	\$12,637.90	\$184,382.00	81%
Subtotal Expenses	\$107,893.36	\$109,477.00	-\$1,583.64	\$1,268,870.74	\$1,234,625.00	\$34,245.74	\$1,627,552.00	79%
Net Income (Deficit)	\$31,682.14	\$32,040.00	-\$357.86	-\$8,667.27	-\$47,155.00	\$38,487.73		
Community Gardens Complex								
Community Gardens Revenue	\$28,173.34	\$44,200.00	-\$16,026.66	\$285,046.57	\$294,100.00	-\$9,053.43	\$402,900.00	71%
Community Gardens Expenses	\$28,638.46	\$27,383.00	\$1,255.46	\$249,430.19	\$268,002.00	-\$18,571.81	\$363,616.00	69%
Net Income (Deficit)	-\$465.12	\$16,817.00	-\$17,282.12	\$35,616.38	\$26,098.00	\$9,518.38		
Fire Department								
Fire Revenues	\$20,613.25	\$20,214.00	\$399.25	\$186,194.25	\$181,926.00	\$4,268.25	\$242,568.00	77%
Fire Department Expenses	\$15,759.03	\$16,713.00	-\$953.97	\$154,108.29	\$168,182.00	-\$14,073.71	\$242,568.00	64%
Net Income (Deficit)	\$4,854.22	\$3,501.00	\$1,353.22	\$32,085.96	\$13,744.00	\$18,341.96		
Consolidated Net Income (Deficit)	\$36,071.24	\$52,358.00	-\$16,286.76	\$59,035.07	-\$7,313.00	\$66,348.07		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$47,111.10	\$46,297.00	\$814.10	\$424,158.37	\$416,746.00	\$7,412.37	\$555,637.00	76%
Water & Sewer Expenses	\$55,085.56	\$50,453.00	\$4,632.56	\$428,638.68	\$404,807.00	\$23,831.68	\$555,637.00	77%
Water & Sewer Net Income (Deficit)	-\$7,974.46	-\$4,156.00	-\$3,818.46	-\$4,480.31	\$11,939.00	-\$16,419.31		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CGC MANAGER
SUBJECT: SEPTEMBER 2017 COMMUNITY GARDENS COMPLEX REPORT
DATE: OCTOBER 10, 2017
ATTACHMENT: STATISTICAL REPORT
HARVEST FESTIVAL REVENUE/EXPENDITURE
BREAKDOWN

September 2017

Fitplex

Programming: Aerobics Programming

Chair Fit	Mondays and Wednesdays 10-11am Seniors
Hi Lo	Tuesdays 6.30pm
Boxerfit	Thursdays 6.30pm

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Arena

- Opened arena to rentals on September 11, 2017.
- Ice plant issues with regards to warm temperatures and start-up. Replaced main electrical panel which overheated and burned electrical wires. Compressor oil seal and leak repaired. There was an issue with one of the dehumidifiers needing a heating element replaced.
- Zamboni serviced and new tires ordered.

- The Kensington Wild's first home game was held on September 16, 2017. The Kensington Vipers first home game will be held on October 1, 2017.

Kensington Cash 50/50

September 2017	\$240.00
	\$220.00
	\$220.00
	<u>\$230.00</u>
<u>Total</u>	<u>\$910.00</u>

Ball Fields

The Kensington Recreation League will begin playoffs in September and will be finished the first week of October.

Harvest Festival:

A wrap-up meeting will be held with the Organizing Committee in October to review this years Festival.

Senior Center

Local seniors continue to utilize the facility on a regular basis. A request was received from the seniors to have the parking area upgraded prior to the winter season. The Mayor and CAO have been working on this.

Upcoming Events

- Matrix Jamboree Hockey Tournament Oct 6-8
- Christmas Parade
- Bedford Exchange 50th Anniversary

Town of Kenisngton
Community Gardens Complex Monthly Statistical Data
2016

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	214	235	230	211	218	210	198	192	210	220	225	235	2598
Attendance	1250	1066	1105	998	889	788	672	724	766	825	996	996	11075
Day Passes Sold	57	70	48	48	38	16	8	12	30	38	31	31	427
Memberships Sold	38	31	16	31	29	20	20	22	36	36	27	27	333
Monthly Payment Memberships	20	31	35	36	46	46	46	46	48	50	50	52	506
Arena													
Hours Rented	176	155	115	37	0	0	0	0	100	132	162	152	1029
Preschool (Free)	4	4	4	2	0	0	0	0	0	0	4	4	22
Adult Skate	8	8	8	2	0	0	0	0	0	0	4	4	34
Donated Ice Time		10	12	5	0	0	0	0	0	0	0	2	29
Total Hours Rented	188	177	139	46	0	0	0	0	100	132	170	162	1114
Storm Days (no rentals)	3	2	2	0	0	0	0	0	0	0	0	3.5	10.5

Town of Kenisngton
Community Gardens Complex Monthly Statistical Data
2017

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	280	270	260	265	245	230	230	220	225				2225
Attendance	1571	1227	1300	1100	1056	816	699	726	890				9385
Day Passes Sold	32	25	20	40	19	12	15	16	20				199
Memberships Sold	55	26	32	41	29	21	23	20	22				269
Monthly Payment Memberships	54	55	49	49	54	54	50	50	46				461
Arena													
Hours Rented	159	157	145	35	0	0	0	0	101				597
Preschool (Free)	4	4	4	0	0	0	0	0	0				12
Adult Skate	4	4	4	0	0	0	0	0	0				12
Donated Ice Time	2	10	2	5	0	0	0	0	0				19
Total Hours Rented	169	175	155	40	0	0	0	0	101				640
Storm Days (no rentals)	2	3	0	0	0	0	0	0	0				5

Harvest Festival Revenue/Expenditure Breakdown

Revenue:	
Sponsorship	\$13,100.00
Grants	\$4,466.00
Golf Tournament	\$10,226.00
Dance	\$3,837.00
Road race	\$1,520.00
Gate\other events	\$6,059.00
Total	\$39,208.00

Expenditures:	
Golf Tournament	\$4,956.52
Dance	\$2,525.58
Road Race	\$1,269.46
Kids Day	\$2,212.00
Entertainment	\$2,175.00
WI	\$300.00
Parade	\$575.75
Production\fees\other	\$1,946.00
Total	\$15,960.31

Note: \$1,500 grant still to be received.

TOWN OF KENSINGTON - MEMORANDUM

TO: COMMITTEE OF COUNCIL
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: KISH FUEL TANKS
DATE: 2017-10-20
ATTACHMENTS: CORRESPONDENCE PACKAGE
FUEL STORAGE TANK AERIAL
FUEL STORAGE TANK PHOTOGRAPHS
WELL HEAD PROTECTION ZONES MAP

INTRODUCTION

The Town of Kensington has been working very closely with the Kensington North Watershed Association (KNWSA) in regards to water issues in and around the Town. While a number of initiatives have been undertaken to improve water safety throughout the Town, the diesel fuel storage tank at the Kensington Intermediate High School (KISH) still remains as a high level of concern for both organizations because of its proximity to the Town's wellfield. It is felt that there is inadequate protection in the case of a collision or other catastrophic failure of the tank.

It is the Town's understanding that an underground heating oil storage tank was replaced in the summer of 2016 with a new above ground, fenced in, double wall, steel tank. It is further understood that the heating oil tank was relocated away from the diesel tank and in closer proximity to the school. At the same time, additional barricades (2 small jersey barriers) were placed around the above ground diesel fuel storage tank to provide additional protection. We have been provided no information on the decommissioning of the former underground heating oil storage tank.

BACKGROUND

On February 23, 2016, Mayor Caseley sent a letter to the Hon. Paula Biggar, Minister of Transportation, Infrastructure and Energy, expressing concern with the fuel storage tanks because of their proximity to the town's wellfield. The letter was copied to the Hon. Robert Mitchell, Minister of Communities, Land and Environment. The letter expressed a significant concern that the tanks were exempt from any monitoring and/or inspection regulations and contained little to no protection from a potential collision and possessed no secondary containment. A response was received from Minister Biggar on February

29, 2016 indicating that she had referred the matter to John Cummings, Director of Corporate Services at the English Language School Board.

A response was received from Minister Mitchell on March 8, 2016 providing detailed information on each storage tank and a recommendation to Minister Biggar's Department that both tanks be upgraded to meet current regulations, including secondary containment with leak detection capabilities. CAO, Geoff Baker received a telephone call from Mr. Cummings shortly thereafter indicating that the tanks are inspected and monitored, that the underground tank was of a fibreglass construction and that the last inspection of the tanks took place in 2014/15.

In early 2017, Mayor Caseley sent another letter to Mr. Cummings further confirming the Town's concern with the fuel storage tanks and requesting further details on what action has been taken to ensure the protection of the Town's water supply. Mr. Cummings responded on May 2, 2017 indicating that the heating fuel tank at KISH was replaced in the summer of 2016 with a new above ground, double wall, steel tank. Further, additional barricades were placed around the diesel fuel tank to provide enhanced protection. The tanks were inspected in the fall of 2016 by an independent environmental company and the tanks located at KISH (and Queen Elizabeth Elementary School (QEES)) were found to be in good working order. Mayor Caseley was further advised that the heating fuel tank and fuel lines at QEES were replaced in 2015. It was felt by Mr. Cummings that these actions taken by the ELSB adequately addressed the concerns of the Town and the KNWSA.

In recent discussions between the Town and the KNWSA, it was determined that a significant concern still exists with the above ground diesel fuel tank at KISH. It is understood that this tank is used primarily (and perhaps solely) for the re-fueling of school buses servicing both KISH and QEES. As indicated earlier, additional concrete barricades have been placed around the tank however, this does not adequately address the protection of the Town's watershed. The tank sits within the 5 -year Kensington wellfield zone and closely borders the 250-day zone of influence. However, because of the steep downhill grade between the tank and the town's wellfield it is felt that the potential severe risk of contamination of the Town's water supply requires a greater level of protection. One only needs to consider the recent fuel spills at a school in Rustico (2014) and at Three Oaks in Summerside (2016) to see that such a spill at KISH could have a catastrophic effect on the Town of Kensington's sole source of water supply.

RECOMMENDATION

As indicated, it is felt that the above ground diesel fuel storage tank requires a greater degree of protection than currently exists. Potential solutions include installing additional concrete barricades around the tank and fencing similar to the above ground heating oil storage tank (short-term), relocating the tank to the QEES property (short term), removal and relocation of the tank to another area of the Town (medium term), removal of the

tank and have school buses re-fuel at one of the commercial fuel suppliers in town (long term). Commercial tanks face a higher degree of scrutiny, monitoring and protection than non-commercial tanks such as exists on the KISH property.

It is recommended by staff that Committee of Council bring the following resolution forward to the November meeting of Town Council:

WHEREAS a diesel fuel storage tank is currently located on the Kensington Intermediate High School property;

AND WHEREAS it is Town Council's opinion that inadequate protection exists to protect the Town's water supply in the event of a catastrophic failure of the tank, a fuel spill during re-fueling operations and/or a vehicle collision with the tank;

AND WHEREAS Town Council is appreciative of actions taken, to date, by the Provincial Government and the English Language School Board to protect the Town's water supply from a spill, accident or failure of the tank, including the installation of additional concrete barricades to safeguard against a potential collision of a school bus or other vehicle with the tank;

AND WHEREAS the Town of Kensington and the Kensington North Watershed Association are working closely to ensure the safety of the Town's water supply system and have identified this fuel storage tank as a source of immediate concern;

BE IT RESOLVED that town staff draft a joint letter from the Town of Kensington and the Kensington North Watershed Association identifying the immediate concerns with the fuel storage tank recommending solutions to ensure the long-term safety and viability of the town's water supply, including, but not limited to:

- ***Installation of additional protection around the diesel fuel tank;***
- ***Relocation of the diesel fuel tank to the Queen Elizabeth Elementary School Property;***
- ***Relocation of the diesel fuel tank to another area deemed not to place the Town's water supply at unnecessary risk;***
- ***Removal of the diesel fuel tank with school buses being re-fueled at one of the local commercial diesel fuel suppliers.***



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

February 23, 2016

Honourable Paula J. Biggar
Minister of Transportation, Infrastructure and Energy
PO Box 2000, Charlottetown, PE C1A 7N8

Dear Minister Biggar;

I want to bring to your attention an issue of concern in the Town of Kensington and ask that your department investigate the issue and advise what steps can be taken to minimize any risk to the municipal central water supply.

It has come to our attention that there are two fuel storage tanks located on the Kensington Intermediate Senior High School property in Kensington. We understand these storage tanks are currently exempt from any monitoring and/or inspection regulations.

One of the tanks is above ground and is used to supply diesel fuel for school buses. To our knowledge there is no secondary containment in the event of a spill. Furthermore, we are concerned about a possible accident whereby it could be struck by a vehicle as it is located beside a parking area and no barriers are evident to protect the tank. The second tank is located underground and used to store furnace oil. We are not sure how long it has been there and what procedures are in place to identify if a leak occurs. If by chance it was installed at the time the initial school was built then it was installed in the late 60's.

Could you please advise if our facts are correct and if so, what steps are being considered to minimize any risk? They are located in close proximity and sit directly uphill from our municipal central water supply. We are very concerned that should a leak occur our water supply could become contaminated in a very short period of time. These storage tanks sit within the 5 year Kensington wellfield zone of influence and closely border the 250 day zone of influence.

I appreciate your attention to this matter. If it does not fall under your mandate then I trust you will forward it to the appropriate person and advise me of such.

Best Regards;

Rowan Caseley
Mayor

Cc Geoff Baker, CAO
Barry Murray, Kensington North Watershed Association
Honourable Robert Mitchell, Minister of Communities, Land and Environment



Transportation,
Infrastructure
and Energy

Transports,
Infrastructure
et Énergie



Office of the Minister
PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre
C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

February 29, 2016

Rowan Caseley, Mayor
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Mayor Caseley:

This will acknowledge receipt of your letter regarding the concern you have with the two fuel storage tanks located on the property of Kensington Intermediate Senior High School in Kensington.

I have forwarded your letter to John Cummings, Director Corporate Services at the English Language School Board. The School Board is responsible for the operations and maintenance of the schools.

Thank you.

Sincerely,

Paula Biggar
Minister

cc: John Cummings, Director English Language School Board
Minister Robert Mitchell, Communities, Land & Environment
Alan Maynard, Director Public Works and Planning



Communities,
Land and
Environment

Communautés,
Terres et
Environnement



Office of the Minister

PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

March 8, 2016

His Worship
Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Mayor Caseley:

Re: Risks to Kensington's Central Water Supply

Thank you for copying me on your recent letter to the Minister of Transportation, Infrastructure and Energy (TIE). Your concerns about possible petroleum contamination to the municipal water supply from the two petroleum storage tanks located at the Kensington Intermediate Senior High School property are valid.

I have the following tank details to share with you and TIE:

- The 1996, 10,000 litre above-ground petroleum storage tank, used to fuel school buses, is of double wall construction with an interstitial space with vacuum monitoring. Presently, the greatest danger to this tank is accidental vehicle contact. It is my Department's recommendation to TIE that the vehicle protection for this tank be upgraded to meet the 2015 NFPA 30 Code.
- The 1987, 13,640 litre fiberglass underground petroleum storage tank, which provides heating fuel to the school boilers, does not have any leak detection capabilities and it is my Department's recommendation to TIE that this tank be upgraded to the current underground petroleum regulations that would include secondary containment with leak detection capabilities.

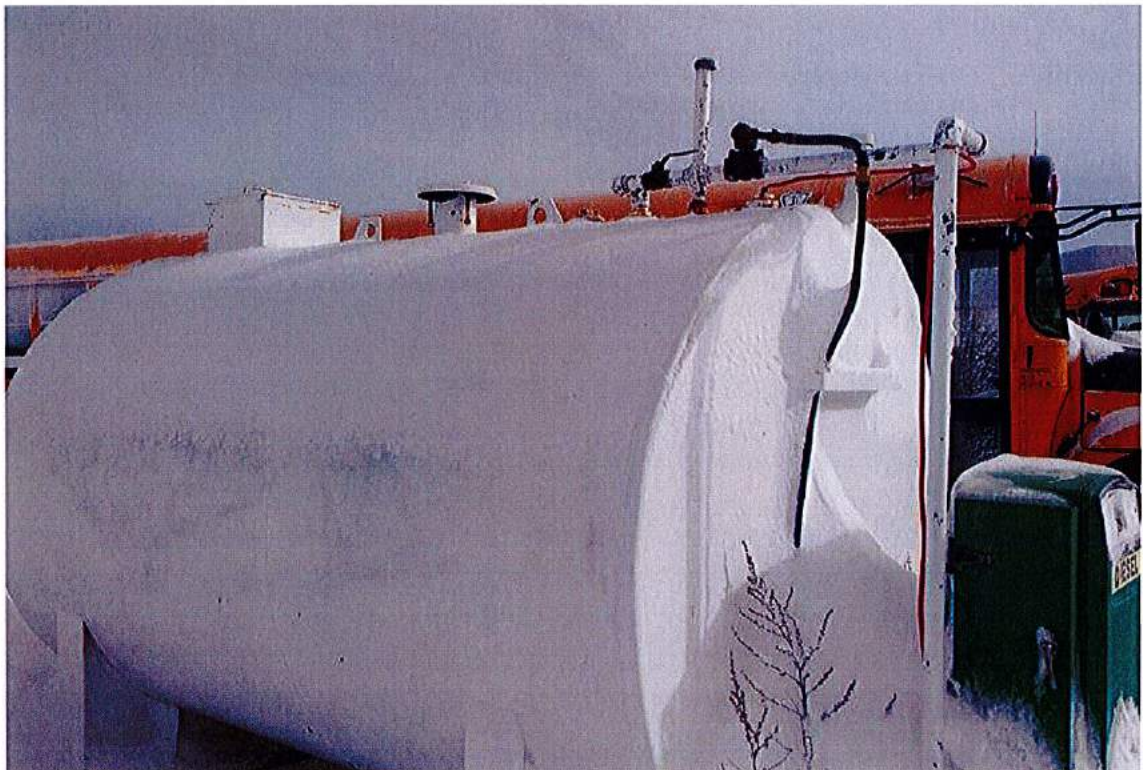
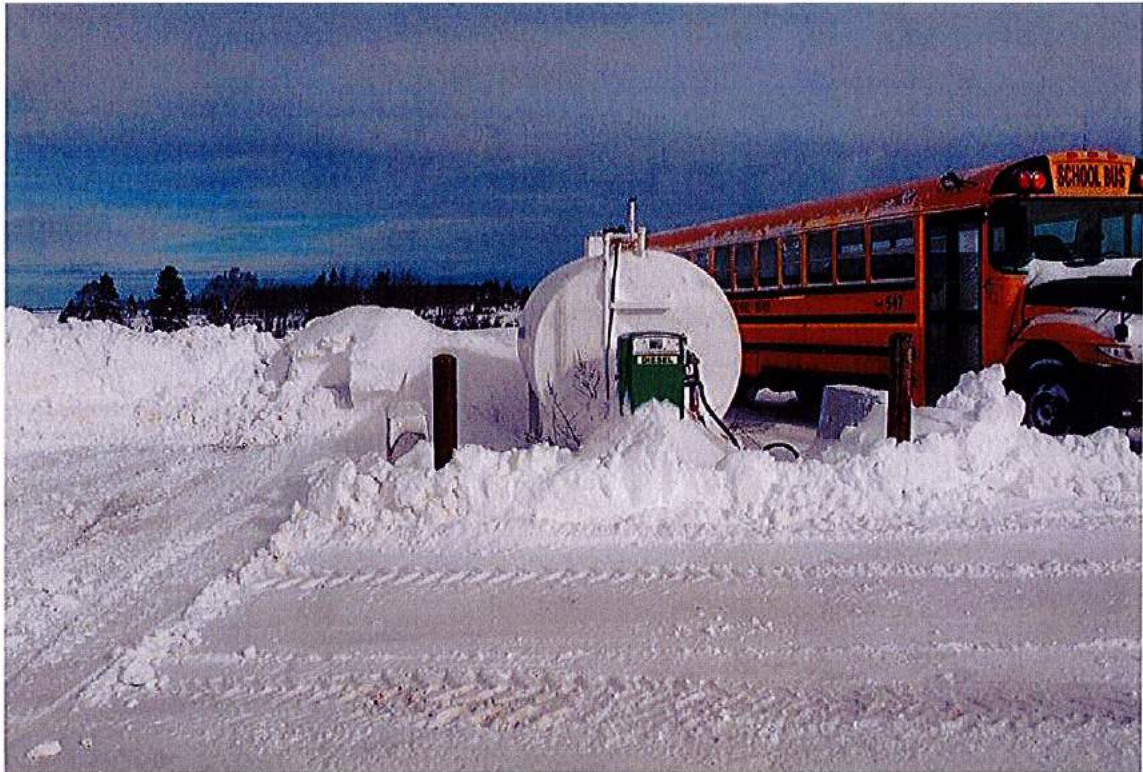
I appreciate your concerns for the environment and look forward to any input you may have that will enhance the protection of the Island's water supply.

Sincerely,

Robert Mitchell
Minister

cc Hon. Paula Biggar, Minister of Transportation, Infrastructure and Energy
R. Andrews, Acting Superintendent of English School Board







Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

Mr. John Cummings
Director Corporate Services
English Language School Board
P O Box 8600
Charlottetown, PE C1A 8V7

Dear Mr. Cummings;

On February 23, 2016, I wrote a letter to Minister Biggar bringing to her attention our concern with the fuel storage tanks at the Schools in the Town of Kensington. I received a reply from her on February 29, 2016 which was copied to you as the person responsible for such matters. I did receive a letter from Minister Mitchell on March 8, 2016 on the same matter where he brought to our attention some specific information with regards to the fuel tanks in question.

You may not be aware that these fuel tanks reside approximately 200 meters directly upstream from our Town of Kensington Municipal Water Supply. Should a leak occur it would not only be a great concern with cleanup of a fuel spill but would also put our municipal water supply at extreme risk. This would without doubt, have a devastating on our Town.

I am aware you contacted Kensington CAO, Mr. Geoff Baker shortly after receipt of the reply letter from Minister Biggar and informed him the tanks are monitored and inspected, the underground tank is fibreglass and the last inspection took place in 2014/2015. Since it is over a year since we have expressed our concern, I am wondering what other steps have been taken to minimize this risk and what steps are being taken in the future? I am aware that Minister Mitchell recommended the protection protocol be upgraded to meet 2015 NFPA 30 code and underground storage tank regulations. I am not aware of what these requirements are or if they are sufficient to minimize our risk. However I would appreciate being advised what steps have been considered and implemented.

I look forward to hearing back from you on what has been done and what is being considered.

Best Regards;

Rowan Caseley
Mayor

Cc Minister Robert Mitchell, Communities, Land and Environment
Mr. Barry Murray, Kensington North Watersheds Association
Mr. Geoff Baker, CAO Town of Kensington

Public Schools Branch

Stratford Office • PO Box 8600 • Charlottetown PE C1A 8V7 • 902-368-6990 (T) • 902-368-6960 (F)
Summerside Office • 250 Water Street, Suite 201 • Summerside PE C1N 1B6 • 902-888-8400 (T) • 902-888-8449 (F)

May 2, 2017

Mr. Rowan Casey, Mayor
Town of Kensington
PO Box 418
Kensington PE C0B 1M0

Dear Mayor Casey:

This is in response to your recent letter regarding the status of the oil tank at Kensington Intermediate Senior High School (KISH). I am pleased to advise that the heating fuel tank at KISH was replaced in the summer of 2016 with a new above ground, double wall, steel tank. Also, additional barricades were placed around the diesel fuel tank to provide enhanced protection. The Public Schools Branch (PSB) had all of its fuel tanks inspected by an independent environmental company in the fall of 2016 and the tanks located at KISH and Queen Elizabeth Elementary School are deemed to be in good working order.

The PSB has taken steps to upgrade our fuel tank infrastructure in the Kensington area, in the last few years. The heating fuel tank and fuel lines at Queen Elizabeth Elementary were replaced in the summer of 2015.

I believe this work addresses the concerns you had expressed in your correspondence. Please contact me at (902)368-6845, if you would like to discuss this matter in more detail.

Best Regards,



John Cummings
Director of Corporate Services

CC. Minister Robert Mitchell, Communities, Land and Environment
Mr. Barry Murray, Kensington North Watershed Association
Mr. Geoff Baker, CAO Town of Kensington

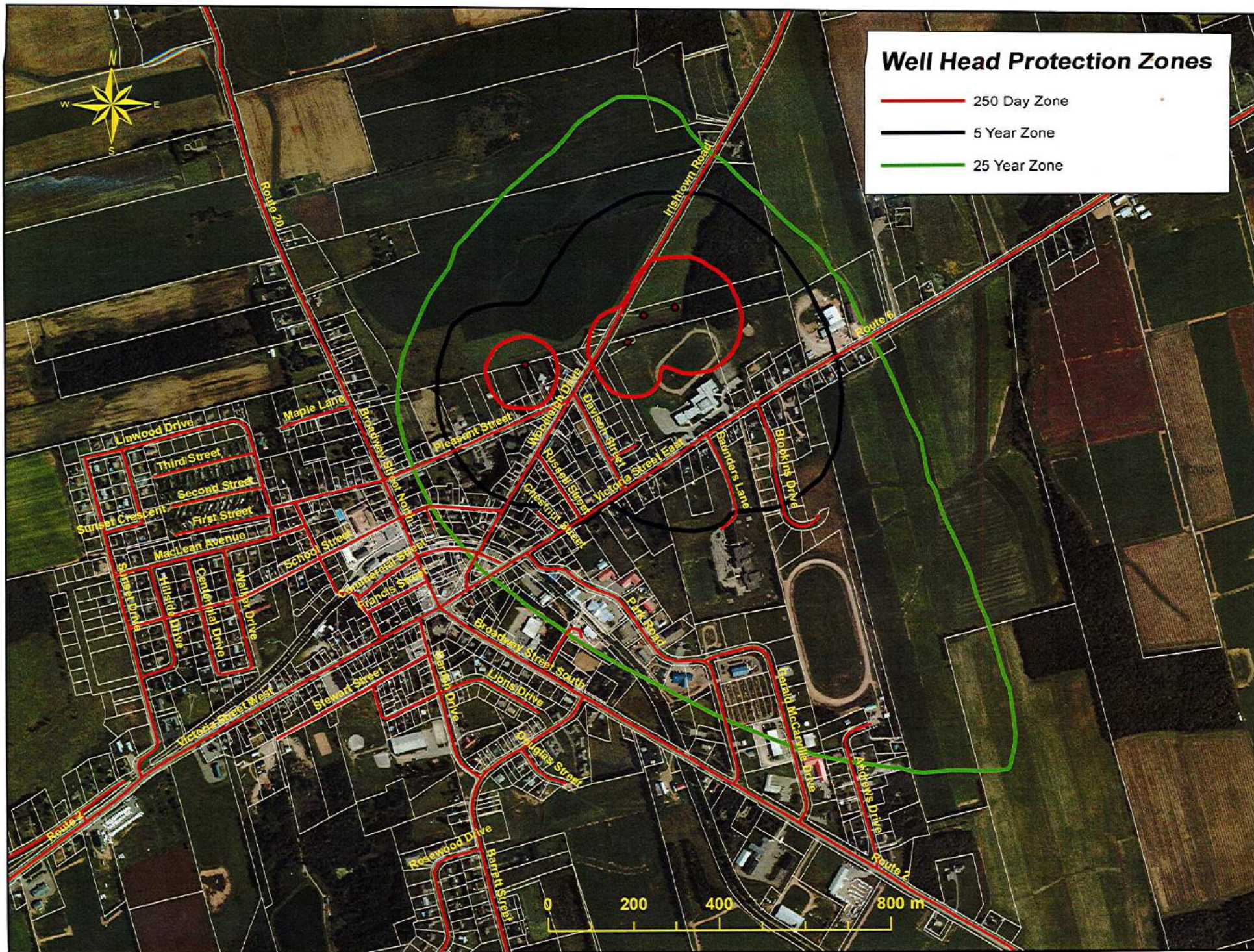
KISH Fuel Tank



Approximate Distance
520 feet







**Town of Kensington
Proposed Parking Lot - School Street
Preliminary Cost Estimate**



August 24, 2017

Item	Description	Estimated Quantity	Rate	Amount
1	Excavation	1,600 m3	\$5.00	\$8,000.00
2	Premium Borrow (450 mm thick)	800 m3	\$20.00	\$16,000.00
3	Class A Gravel	550 t	\$40.00	\$22,000.00
4	Asphalt Base (65 mm)	180 t	\$130.00	\$23,400.00
5	Asphalt Seal (45 mm)	125 t	\$130.00	\$16,250.00
6	Prime / Tack	1,000 m2	\$2.00	\$2,000.00
7	Compaction/Fine Grading	1,000 m2	\$2.00	\$2,000.00
8	Driveway (6 m wide)	1 L.S.	\$20,000.00	\$20,000.00
9	Topsoil & Sod	500 m2	\$10.00	\$5,000.00
10	Catchbasins	4 units	\$3,500.00	\$14,000.00
11	525 mm dia. Pipe	140 m	\$350.00	\$49,000.00
12	Asphalt Patching (School St.)	180 m2	\$150.00	\$27,000.00
13	Line Marking	1 L.S.	\$1,000.00	\$1,000.00
14	Materials Testing / Layout	1 L.S.	\$5,000.00	\$5,000.00
15	Traffic Control	1 L.S.	\$10,000.00	<u>\$10,000.00</u>

Subtotal = \$220,650.00

Contingency (10%) = \$22,065.00

Subtotal = \$242,715.00

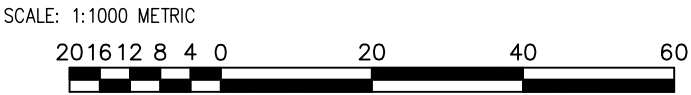
Engineering 10%) = \$24,271.50


Subtotal = \$266,986.50

HST (15%) = \$40,047.98

Total Estimated Amount = \$307,034.48

Rounded to \$300,000.00



<div><div><div>WSP Canada Inc.</div><div>195 MacEwen Road</div><div>Summerside</div><div>Prince Edward Island</div><div>Canada, C1N 5Y4</div><div>T 902-436-2009</div><div>F 902-436-8601</div><div>www.wspgroup.com</div></div></div> <td data-kind="parent" data-rs="4">PROJECT:<div>KENSINGTON PARKING LOT</div></td> <td data-kind="parent" data-rs="4">DRAWING:<div>PROPOSED CONCEPT</div></td> <td>0</td> <td>ISSUED FOR REVIEW</td> <td>JUNE 12, 2017</td>	PROJECT: <div>KENSINGTON PARKING LOT</div>	DRAWING: <div>PROPOSED CONCEPT</div>	0	ISSUED FOR REVIEW	JUNE 12, 2017
	DRAWN BY: SM	DATE: JUNE 12, 2017			
	APPROVED BY:	SCALE: 1:1000			
	PROJECT No. XXX-XXXXX	DRAWING No. SK-1			

Correspondence

Geoff Baker

From: Jamie Mackay <youcancontactmeat@gmail.com>
Sent: October 15, 2017 11:57 PM
To: Geoff Baker; Mayor
Subject: Red Cross update

Geoff and Rowan

In case you want to update council on the doings of Red Cross out of the office you donate free of charge.

Over the spring and summer i have responded to a number of disasters, helping people out after housefires. Also the police dept has borrowed cots when needed. In addition to the cots, there are hygiene kits, blankets and bottled water stored.

In addition to the Red Cross depot i have personally gathered supplies to be made available in case of a disaster such as pillows, blankets, used clothing, a walker and wheelchair. I have also made these available to anyone in need who could not access these items in a time of need. I was also contacted by a church womans group and was given a number of handmade quilts which i have been giving out to disaster victims to help with grief.

In late summer i volunteered to go to BC with Red Cross to assist with the wildfires that were out of control. I represented Kensington PEI along with a crew made up of volunteers from NFLD, Ontario, Manitoba, B.C and Colarado. We worked out of a temp office in Cache Creek, a small town devistated by wildfires. A fire that consumed 450,000 acres and was about 15km away when i arrived. We dealt one on one with people, helping them out with food, water, clothing etc. I worked daily with a community where 47 of 49 homes burnt down, most being very low income and had no insurance, sat with a single mother and her 2 little kids while they cried from hunger and not knowing where they would live or how they would go to school without any supplies. Spent a whole afternoon with a man who was threatening suicide because he had nothing left to live for. I told everyone who asked where i was from that i was from Kensington PEI. I even had a small town PEI discussion with the newly elected premier of BC when he came in and sat at my make shift desk to personally thank me for our service. I almost was deployed a second time to Quebec to help with the refugees but because its all volunteer based, i could not afford to go again after the 3 weeks in BC.

I want to say thank for the space, the only storage/office space on PEI besides the head office in ChTown.

Jamie Mackay

Geoff Baker

From: Wendy MacKinnon <mail@townofkensington.com>
Sent: October 18, 2017 1:44 PM
To: 'Geoff Baker'
Subject: FW: ATTN: Geoffrey Baker - GHG Feasibility Study : West Prince Solar Inc.
Attachments: Completed Array #1.1.JPG; Municipal Info Package.pdf

From: WestPrinceSolar-Chris Randall [mailto:chrisrandall@westprincesolar.ca]
Sent: October 18, 2017 1:36 PM
To: mail@townofkensington.com
Cc: sararoachlewis@gmail.com
Subject: ATTN: Geoffrey Baker - GHG Feasibility Study : West Prince Solar Inc.

Call for Our no cost Complete Municipal Information Package and On-site review. (902) 786-7418 West Prince Solar Inc.

Greeting's From West Prince Solar Inc.,

I'm contacting Municipalities in PEI offering the service of providing a custom feasibility study of their properties highlighting GHG reduction, and also provide the price quotes for each recommendation. GHG reduction comes in many forms as you know so we look at electrical consumption, heating oil, domestic hot water, climate control equipment to name a few and recommend measures that would reduce GHG. We also provide a detailed analyses of the energy producing potential of the property's and include the GHG reduction of installing a Photovoltaic Energy System.

Sara Roach Lewis (Municipal Project Management) is now working with West Prince Solar Inc. to provide the custom and detailed report needed for your review and potential funding available for your properties. Funding is available for a GHG Reduction Study as well as capital cost projects highlighted in our report.

I've included a picture of our latest ground mount photovoltaic energy system installed here in PEI and if you have an interest in seeing more I have project photos of each step of the process and the engineering data of structure. This system uses locally sourced material and local contractors for the installation.

Contact me anytime if you need more information or want to schedule a meeting to receive our full program package and review your property.

Best regards, C. Randall West Prince Solar Inc.

chrisrandall@westprincesolar.ca (902) 786-7418

The details of the 2 grants are as follows:

1- Feasibility study

- 80% of eligible costs up to \$175,000
- Applications are accepted year-round until January 2020
- The application form can be found

<https://fcm.ca/home/programs/municipalities-for-climate-innovation-program/climate-change-plans-and-studies-grants/energy---climate-mitigation-studies-funding.htm>

2- Capital Project (a feasibility study is required)

- 80% of eligible costs up to \$1M
- Applications are accepted year-round until January 2020
- The application form can be found

<https://fcm.ca/home/programs/municipalities-for-climate-innovation-program/climate-change-capital-project-grants/energy-climate-mitigation-capital-project-grants.htm>

WANT TO REDUCE GHGs WE CAN HELP

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DID YOU KNOW?

The Federation of Canadian
Municipalities has a new fund:
Municipalities for Climate
Innovation.

WEST PRINCE SOLAR INC

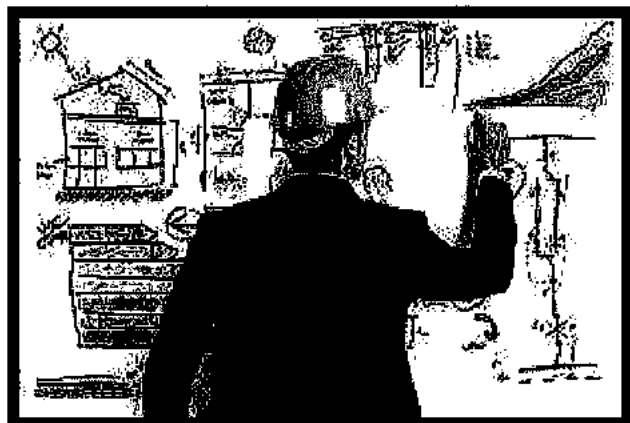
ENERGY SERVICES

West Prince Solar Inc is a small business with a big impact. With more than 30 years of experience in the energy systems field, we branched out into renewable energy, including installing photovoltaic systems five years ago. Since then, we've been leading the field on PEI, including installing the first municipal photovoltaic energy system in Cardigan, Prince Edward Island. We assess municipalities, businesses and residential customers' needs and provide comprehensive and customized solutions.

It's all part of West Prince Solar's commitment to keeping up with the latest technology and sustainable energy expertise, so we can offer our customers the very best at the very best prices.

Our satisfied customers include office and retail buildings, residential developers, municipalities, and of course, homeowners. Our business is keeping people and the environment healthy, comfortable, and happy knowing that they've made responsible choices in their fuel and energy consumption.

**All of our energy experts are
highly trained, certified,
licensed, insured, and
bonded.**



OUR TEAM



Chris Randall, President and CEO

Chris Randall, an interprovincial red-seal electrician, an electrical contractor and a certified solmetric technician in PEI. Chris has been installing and designing power systems for over 35 years. Now, he's the leading expert in domestic and commercial solar energy in this region.

He also conducts site surveys and feasibility studies to provide customers with a suite of solutions to reduce their GHG emissions.



Sara Roach Lewis, Project Manager

Sara is the bridge between your energy project and our office. She provides independent research and collaborates with Chris to create a comprehensive feasibility study based on your identified needs and goals. She has more than 15 years experience in Project Management, planning and writing studies across a number of sectors.

OUR WORK

Custom design and installation of commercial solar energy system including:

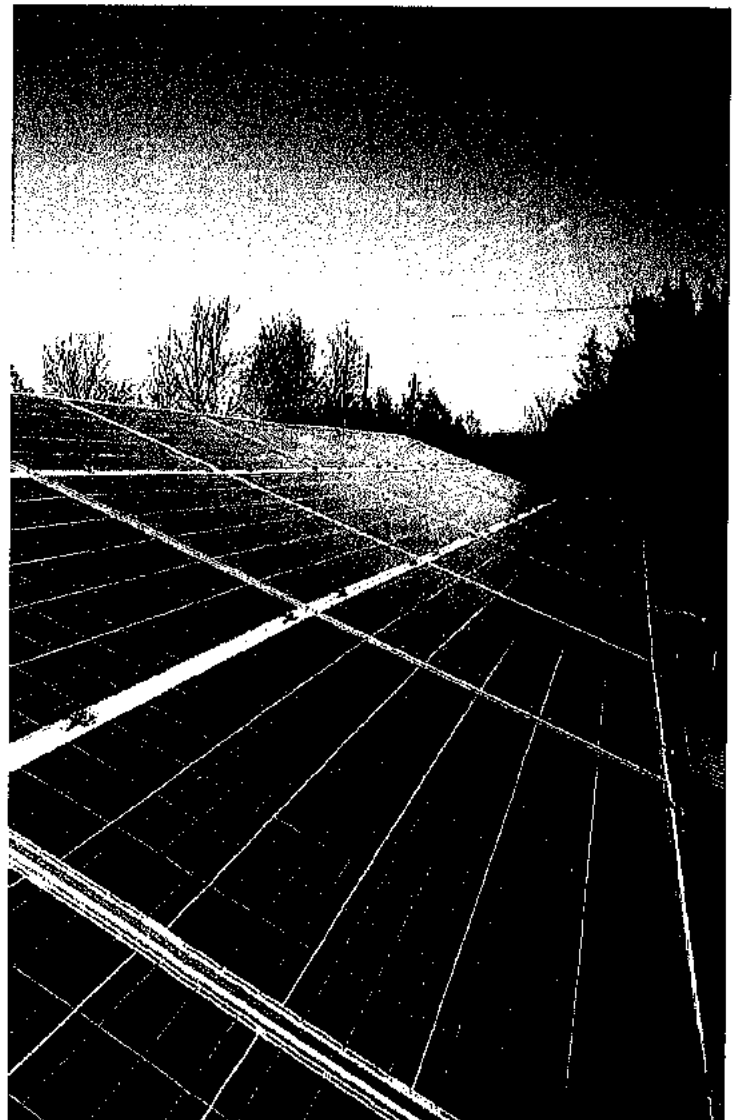
- **INSTALLING LED LIGHTING IN THE WAREHOUSE AND OFFICE AREA TO REDUCE OVERALL CONSUMPTION OF ELECTRICAL ENERGY**
- **INSTALLING SOLAR ENERGY SYSTEM**

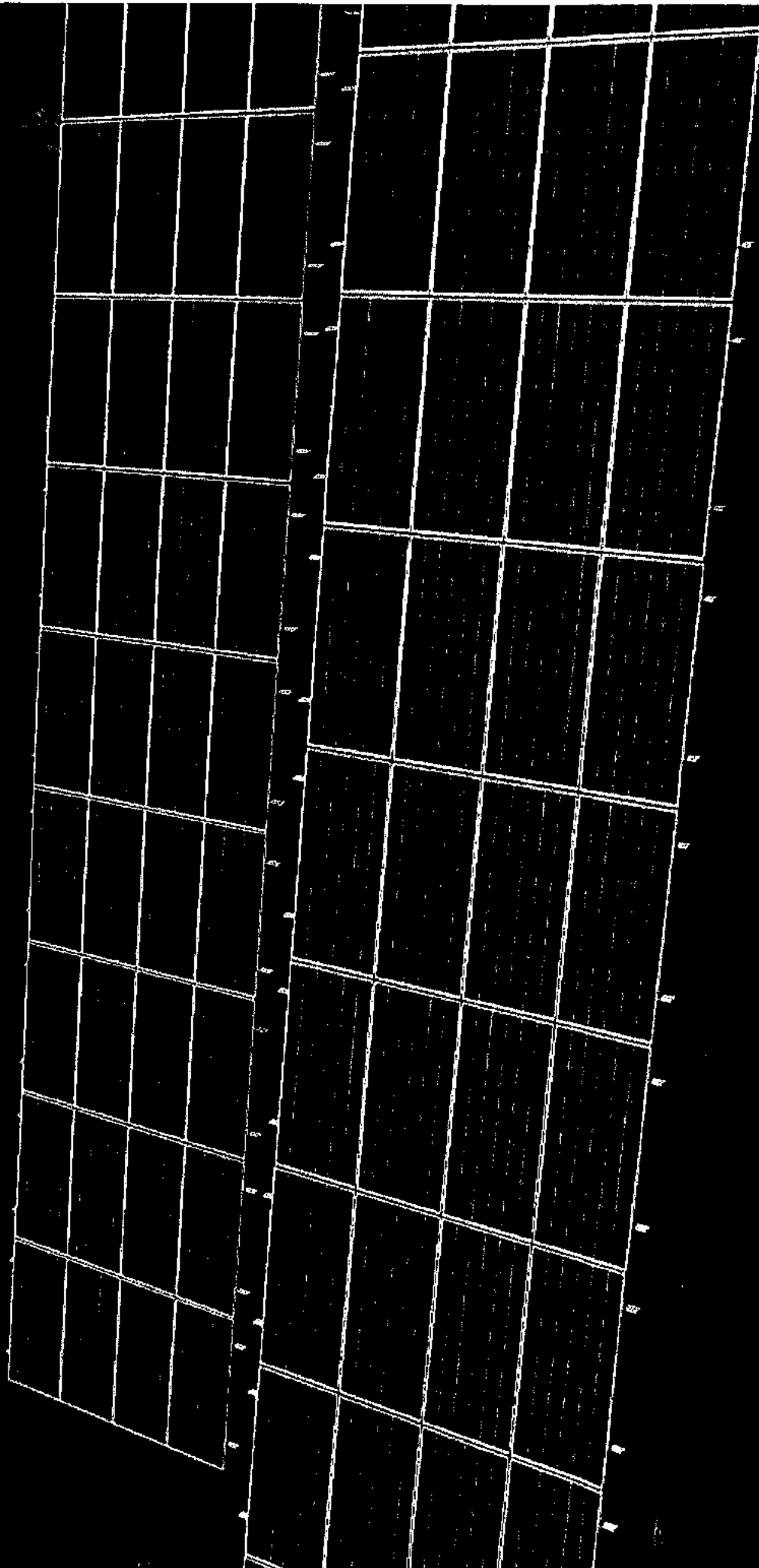
Factoring in the cost of electricity now and increases in the future, this customer, **Roger's Electric** of PEI, will see a total Return on Investment in about 6 years.

Custom design and installation of first municipal photovoltaic energy system on PEI, including:

- **INSTALLING SOLAR ROOF MOUNT 10KW SYSTEM THAT WILL PRODUCE AN ESTIMATED 13,322 KWH PER YEAR**

The Community of Cardigan used their gas tax revenues to install this photovoltaic system.





since Solar Inc.

INCLUSION & ACCESS - NATIONAL RECREATION FRAMEWORK GOAL #2



We envision a Canada in which every citizen is engaged in meaningful, accessible recreation experiences that foster individual, community and environmental well-being. The 'Framework for Recreation in Canada: Pathways to Wellbeing' is our pathway to that goal.

The Framework for Recreation in Canada is the guiding document for public recreation providers in Canada. We have an opportunity to work together in ways that will enable all Canadians to enjoy recreation and outdoor experiences in supportive physical and social environments.

The Framework has 5 goals. Goal #2 is 'Inclusion and Access' - recreation has the ability to reach all citizens and bring people together. No matter who you are, where you are, or your ability, all Canadians should have access to a variety of recreational opportunities and be able to participate in inclusive activities that celebrate their diversity.

This newsletter will focus on the great stories of inclusion and access that are happening across PEI.



Goal 2: Inclusion and Access
Increase inclusion and access to recreation for populations that face constraints to participation.



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PLAY FINDS A WAY – 3 NEW JUMPSTART PROGRAMS



The Jumpstart Community Accessibility Grants support capital costs of construction and renovations related to improving physical accessibility to recreation facilities in Canadian communities.

There are two funding opportunities available to improve these facilities:

Accessibility Funding: Provides up to \$50,000 for projects designed to adapt and enhance existing facilities to promote accessibility

Inclusivity Innovation Funding: Provides between \$250,000 and \$1,000,000 for projects designed to enhance existing building plans for sport and recreation spaces with uniquely innovative solutions for inclusion and accessibility for children of different abilities.

Jumpstart's vision is to create large-scale, accessible playgrounds in every province and territory across Canada. Leveraging universal design principals, Jumpstart's goal (mission) is to ensure that these playgrounds become the standard for inclusivity by creating imaginative and accessible spaces where children of all abilities can share in the magic of play. Jumpstart has always been committed to supporting local communities and it is our hope that these playgrounds will become a destination - a gathering place - for communities to unite around play.

Jumpstart will work with selected municipalities in every province and territory to design and build inclusive playgrounds for kids of all abilities. Jumpstart's goal is to ensure that these playgrounds become the standard for inclusive play, and create community spaces where kids of all abilities can play side-by-side. At least one playground will be built in every province and territory.



(...CONTINUED) PLAY FINDS A WAY – 3 NEW JUMPSTART PROGRAMS

The Parasport Jumpstart Fund, a partnership between Jumpstart and the Canadian Paralympic Committee (CPC), helps families whose children have physical disabilities gain access to funds so they can participate in a variety of parasport activities.

Eligible organizations have access to three streams of funding:

Paralympic Sport Funding: Provides support for single sports in the Paralympic Sport program.

Parasport Funding: Provides support for sports that are not in the Paralympic program, like wheel dance, waterski, wakeboard, para golf, para sailing, and more.

Multi-sport Funding: Provides support to both Paralympic and non-Paralympic sports.



Congratulations to the organizations who received a grant in 2017 – check back regularly as applications for 2018 funding will open in June 2018. For more information on these programs please visit: jumpstart.canadiantire.ca.

SENIORS' MOBILITY PROGRAM CONTINUES TO SPREAD ACROSS PEI

Following another successful year of programming, the Seniors' Mobility Program will expand into even more new locations this fall. The Mount Continuing Care Community, Andrew's of Charlottetown, Andrew's of Stratford, and South Shore Villa have all signed on to deliver the go! PEI branded activity program at their facilities. The program is designed to give more physical activity options to seniors living in community care residences, nursing homes and manors.

One of the program's components focuses on walking/wheeling: Residents set personal goals related to walking or propelling in a wheelchair and strive toward that goal over a period of eight to twelve weeks. Residents are encouraged to work with other residents or family members for support. Staff and volunteers are also available to assist in setting and reaching goals which are based on distance, time or frequency walked/wheeled.

Another component is based around physical activity and functional mobility. It includes fitness equipment designed specifically for the needs of the seniors and is aimed to help maintain and improve flexibility, strength, dexterity, etc. The equipment is made available for family members, volunteers and staff to use which will enable visits with residents to be more active and engaging.



WHEELCHAIR BASKETBALL JUNIOR PROGRAM

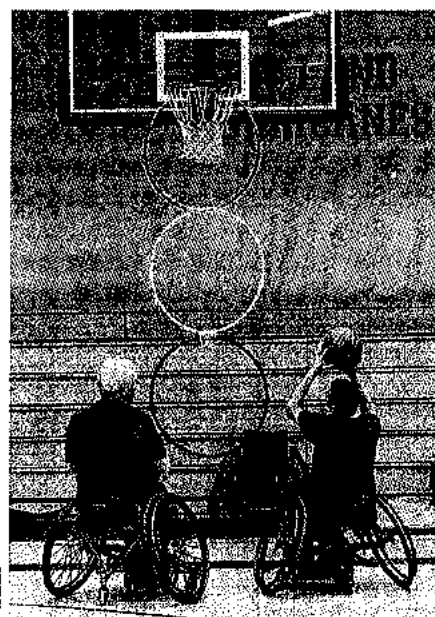
ParaSport and Recreation PEI is a charitable organization that provides recreation and sport opportunities to Islanders with a physical disability. It is also the provincial governing body for most Paralympic sports that are offered on PEI such as wheelchair basketball, sledge hockey, goalball, target shooting, etc.

Wheelchair Basketball is one of the most popular Paralympic sports. It is the same as stand up basketball with the exception of two rules, traveling and player advantage foul. A traveling violation occurs if the player takes more than two pushes while in possession of the ball and not dribbling. A player advantage foul will be called if an athlete uses their legs to raise themselves in their seats, steer their chairs or balance themselves in any way to gain advantage.

ParaSport and Recreation PEI now has two wheelchair basketball programs, the PEI Mustangs Competitive Program and the NEW Wheelchair Basketball Junior Program. The Junior Program is for youth between the ages of 6 and 15. It's offered weekly and will begin this fall in Charlottetown. The program will introduce youth to the fundamentals of wheelchair basketball and will teach basic sport wheelchair skills. While the sport is designed for people with a physical disability, we encourage our participants to bring a friend (or sibling) with them. It is more fun playing with a friend and we believe this creates a more comfortable environment so participants do not feel overwhelmed when trying a new sport.

For more information about the Wheelchair Basketball Junior Program or any of our programs visit: www.parasportpei.ca.

Tracy Stevenson
Executive Director
ParaSport and Recreation PEI



CPRA - ACCESSIBILITY CERTIFICATION PROGRAM WEBINAR



Canadian Parks and Recreation Association (CPRA) presents a webinar with the Rick Hansen Foundation - Accessibility Certification Program.

Wednesday October 25, 2017 12:00 - 1:00 pm EST

CPRA ACPL Presenter - Brad McCannell, Vice President, Access and Inclusion

Join us for this FREE webinar where you will learn about The Rick Hansen Foundation Accessibility Certification™ (RHFAC) program which works to help improve accessibility of the built environment – the places where we live, work, and play – in Canada through three main areas: Rating & Certification, Professional Training, and Accessibility Services.

For more information or to register please contact info@cpra.ca or visit www.cpra.ca

ACTIVE LIVING ALLIANCE FOR CANADIANS WITH A DISABILITY

For almost 30 years The Active Living Alliance for Canadians with a Disability has delivered nationally coordinated leadership, support, information and promotion to ensure Canadians with disabilities can lead active and healthy lives. The Active Living Alliance is the only Canadian organization dedicated to the wellness of all citizens through active living, sport and recreation.

The Active Living Alliance is a trusted source for powering the movement to get Canadians with a disability moving - a 'go to' source for knowledge, insight and understanding. We believe that physical activity, sport and recreation has the ability to change community attitudes about disability by placing the emphasis on ability rather than disability; encourage those with a disability to see themselves in a positive light while being an active member of their community and promoting physical health and mental wellness.

At the Active Living Alliance we strive to collaborate with partners, affiliates, members, supporters and stakeholders. We operate through consensus and consultation to achieve our common goal.



Our objective is to build a strong national network of member organizations and individuals in various sectors including health, sport, recreation, rehabilitation, education, disability and consumer groups.

We believe this approach will allow Canadian communities to be inclusive of people with disabilities and help build better programs, campaigns and policies.

For more information regarding the many benefits of becoming a member of the Active Living Alliance network - including the many initiatives, programs and membership services please visit our updated website at www.ala.ca



ACTIVE
LIVING
ALLIANCE
FOR CANADIANS
WITH A DISABILITY

ALLIANCE
DE VIE
ACTIVE
POUR LES CANADIENS/
CANADIENNES AYANT
UN HANDICAP

PHYSICAL ACTIVITY FOR CANADIANS WITH DISABILITY/CHRONIC DISEASE

For Canadians with a disability, regular physical activity may be even more important than it is for the rest of the population. For a person with a disability, an active lifestyle can open doors to increased health, social inclusion and self-empowerment - doors which might otherwise remain closed. Access to physical activity can eliminate the likelihood of acquiring secondary health conditions like diabetes, high blood pressure or heart disease. Being active builds resiliency and can provide an all-important outlet for a person with a disability.

ALACD tip sheets are designed to provide general information in support of Canada's Physical Activity Guidelines, developed by the Canadian Society for Exercise Physiology, and include such topics as; Tips for Getting Active – Active Living Alliance for Canadians with a Disability, Teaching and Communication Technique, Physical Activity Tips and Modifications. Visit the website (www.ala.ca) for these tip sheets.

SPECIAL OLYMPICS PEI

Special Olympics PEI is a non-profit, charitable sport organization and is dedicated to enriching lives through sport. We are able to bring 18 official sports, as well as Active Start and FUNdamentals programs, to over 500 athletes Island-wide in both school and community settings. Our volunteers are the backbone of our organization and allow us to provide high quality programming.

Reaching more Islanders that can benefit from our programs is one of our goals. To do so we have made strong community partnerships and have collaboratively come together for this common goal. We are proud of the over 40 community partnerships we have made to bring Special Olympics programs to more Islanders.

The benefits of these partnerships are many. Shared resources, bringing new programming to our athletes, expanding the sphere of Islanders who have the opportunity to see the abilities of our athletes are just a few of benefits our partners experience.

Charity Sheehan
Executive Director
Special Olympics Prince Edward Island

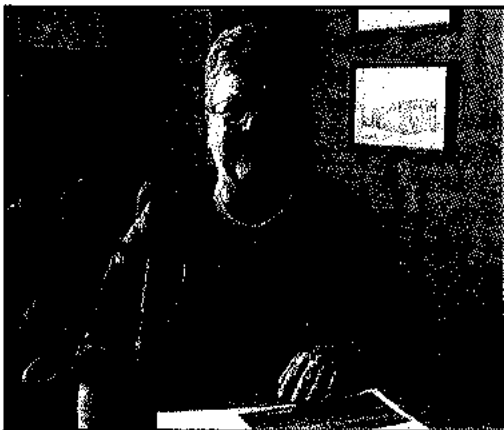


Pictured here are athletes Kolton Doucette & Paul Phillips with a CrossFit enthusiast. One of the many examples of our partners is our relationship with CrossFit groups. CrossFit PEI has evolved into a true friend of the Special Olympics movement by helping to raise funds & by attending competitions our athletes compete in weekly.

INCLUSIVENESS OF TRANSGENDER STUDENT-ATHLETES

Public school recreational and competitive activities inclusive of transgender student athletes.

"All students in all PEI public schools have the right to learn, play, and compete in a safe, welcoming, and respectful environment," says Julia Gaudet, Director of Student Services at the Public Schools Branch. "Among other things, this means transgender student-athletes have the right to participate in recreational and competitive activities in ways that reflect their lived identity."



Brenda Picard, Executive Director of the PEI Human Rights Commission reviews 'Guidelines for Best Practices: Creating Learning Environments that Respect Diverse Sexual Orientations, Gender Identities and Gender Expressions'.

Brenda Picard, Executive Director of the PEI Human Rights Commission, welcomes Gaudet's statement. "In my view, educational organizations have a special responsibility to combat the prejudices and stereotypes that underlie discrimination," says Picard. "I am pleased to know PEI students who are transgendered can be who they are and have the opportunity to try out for and, if successful, represent their schools in athletic competitions."

The PEI Human Rights Act prohibits discrimination on the basis of gender identity in such areas as accommodations, employment and services and facilities available to the public.

To learn more about your human rights, please contact the Commission by phone (902.368.4180) or visit our website (www.peihumanrights.ca).

NEWCOMERS BOLDLY DANCE FOR CHANGE

The PEI Association for Newcomers to Canada (PEIANC) constantly strives to create an inclusive environment for all Islanders. PEIANC's programs and events encourage newcomers to be active, both in the sense of physical recreation and involvement in the community.



PEI ASSOCIATION FOR
NEWCOMERS
TO CANADA

One event that satisfied this goal was the Be Bold for Change participatory dance demonstration held in partnership with the PEI Advisory Council on the Status of Women and a number of community organisations and unions (listed below). Part of International Women's Day celebrations, the event featured group dance demonstrations from a variety of different cultures that creatively expressed bold action to bring about solidarity between and equity for women everywhere. Everyone, regardless of age, gender, or nationality, was encouraged to participate.



Guest speaker Sandy Kowalik discussed the sociopolitical power of dance by evoking the words of American dancer Agnes de Mille: "the truest expression of a people is in its dance and in its music. Bodies never lie." Dance calls upon citizens not only to be active, but also and accepting—dance is both a recreational activity and an expression of one's unique identity within society.

The PEI Association for Newcomers to Canada is honoured to have been part of such an inclusive recreational event, and hopes that all Islanders, new and established, will continue to dance for fun, for exercise, and for change!

(Additional community partners were: Cooper Institute, Canadian Union of Public Sector Employees, Federation of Labour, Public Service Alliance Regional Women's Committee, PEI Advisory Council on the Status of Women, PEI Interministerial Women's Secretariat, and Women's Network.)

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Recreation PEI Inc. is a not-for-profit, volunteer driven, non-government organization. It primarily is a community/facility based membership of those who have an interest in delivering and promoting recreation and physical activity opportunities and programs.

Some things we do:

- Help communities to become healthier and more physically active
- Educate program leaders and facility directors on current issues
- Promote risk management and safety measures to programs and facilities

RECREATION PEI BOARD & STAFF MEMBERS:

President	Sean Murphy
Vice Pres.	Dean Lund
Past Pres.	Andrew Avery
Treasurer	Kevin Crozier
Secretary	Nancy McMinn
Directors	Adam Ross
	Dale McIsaac
	Paula Sark
	Trent Williams
	J.M. Beauchesne
Exec-Director	Beth Grant
go!PEI	Vicki Tse
Rec. Projects	Jamie Gosbee
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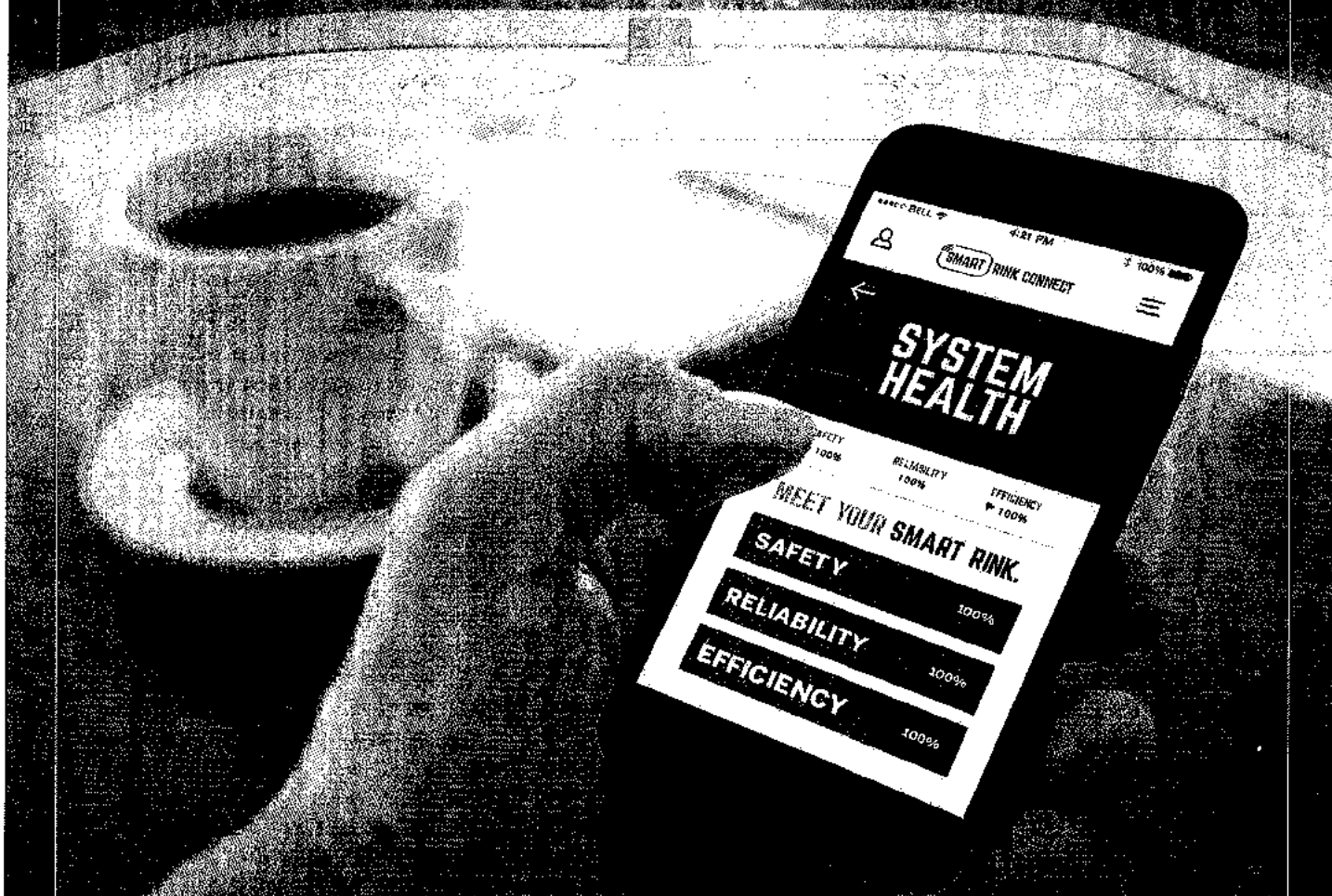


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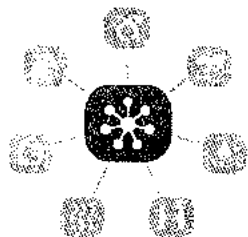
The world is changing. Everywhere around us, we are becoming closer and more connected to the products that we use everyday. For ice rink refrigeration, the challenge in adapting to this new connected world is that the systems are made up of several different components from various manufacturers that communicate through their own methods.

Driven by a group of like-minded industry leaders who are challenging the norms, **Smart Rink Connect** integrates all the components of the refrigeration system into a single control center – and delivers it right to your smartphone in a simple, easy to use app.

This unprecedented level of access to the ice rink refrigeration system gives arena managers ultimate control to help them budget more accurately, lower operating costs, and meet environmental goals and safety standards.

Working together intelligently to make your system

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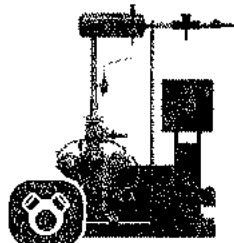


Smart Hub

The Smart Hub provides higher level intelligence to a SmartRink Connect system through an easy and intuitive user interface.

The self-learning central hub analyses operating data to optimize system efficiency, predict equipment maintenance, and improve refrigeration plant safety.

Like a great coach, it takes individual players and makes them a winning team.

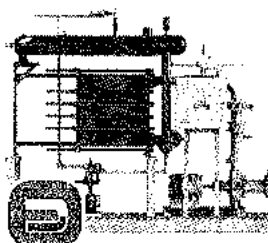


Mycom Smart M

The Mycom Smart M is the most efficient reciprocating compressor available.

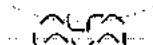
No more guessing about how to maintain your compressor. It tells you when it's time for an oil change or overhaul and lets you know how efficiently you are operating.

The compressor is the heart of the system. It costs the most to operate. The onboard intelligence carefully monitors operating conditions, reports deviations from optimal operation, and advises on upcoming service requirements.



Alfa Laval Smart Turn

The Alfa Laval Smart Turn enhances the safety of your facility by reducing the refrigerant charge. It's like having an engineer monitoring your engine room, letting you know when it is time to drain oil, reporting fluid levels, and monitoring efficiency.

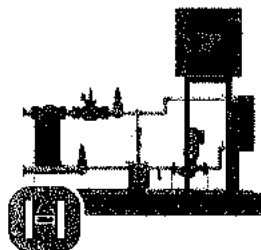


Shaler Smart Additive

The Shaler Smart Additive is like hiring an inside agent to put contaminants in check and stop leaks.

Over time, contaminants enter the system – reducing efficiency and increasing operating costs. The Shaler Smart Additive is the first product to remove this build up and keep your system running at peak performance.

Smart Additive also prevents leaks by assessing the insides of your pipes and filling in pits, pin holes, and inconsistent areas.

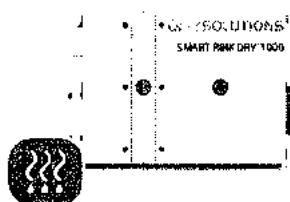


Alfa Laval Smart Heat

The Alfa Laval Smart Heat is the first industrial desuperheater with a robust design built specifically for the demands of ice rinks.

The by-product of the refrigeration system is heat. Instead of wasting the 'free' heat outside, why not use it where you need it?

The Alfa Laval Smart Heat will provide free heat for your showers, Zamboni water and other hot water needs at your facility.

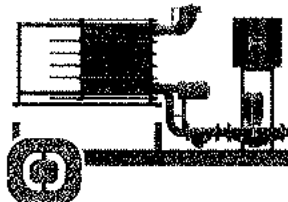


Dry Solutions Smart Rink Dry

The Smart Rink Dry strikes the perfect humidity balance to maintain a quality playing surface.

Smart Rink Dry reduces the ambient load added to the refrigeration system by continually monitoring and maintaining the environment in the arena at optimal condition.

It also sends maintenance and operating data to staff so they can know what is going on without risk.

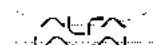


Alfa Laval Smart Contain

The Alfa Laval Smart Contain is the single most effective component you can add to your system to reduce the refrigerant charge. With an Alfa Laval Smart Contain, all of the refrigerant will be within the refrigeration room.

Systems with a Smart Contain can lower the overall charge by 70% - reducing risk, increasing safety and improving efficiency.

The onboard intelligence will continually monitor how efficiently the unit is operating and provide early warning of issues. In addition, the Smart Contain will set you up for future green opportunities.



Evapco Smart Condense

The Evapco Smart Condense is the most environmentally responsible evaporative condenser available.

It monitors water consumption, provides feedback on overall condenser operation, and advises the user about maintenance requirements.



LEARN MORE AT SMARTRINKCONNECT.CA

Geoff Baker

From: Kensington and Area Chamber of Commerce
<info=kensingtonchamber.ca@mail152.sea22.mcdlv.net> on behalf of Kensington and Area Chamber of Commerce <info@kensingtonchamber.ca>
Sent: October 10, 2017 2:45 PM
To: townmanager@townofkensington.com
Subject: !Shout Out!: Small Business Week is Almost Here!

October 10 Shout Out | Business Luncheon Tickets on Sale &
Business Award Nominations Extended Until Friday

[View this email in your browser](#)

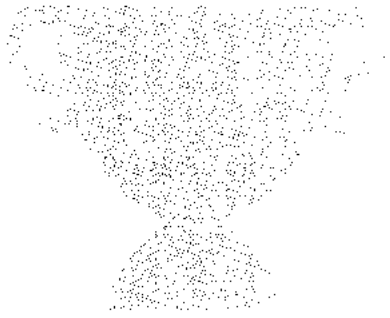


October 10, 2017 Shout Out

Our weekly Shout Outs provided Kensington & Area Chamber of Commerce Members with information and updates on Chamber events and news, as well as events, sales and news of Chamber members. Members are welcome to share any updates they'd like. Send submissions by Friday to be included in the next edition. First come, first serve!

[Submit Your Updates](#)

KACC News & Updates



2013 BUSINESS
AWARDS GALA

EXTENDED TO FRIDAY, OCTOBER 13TH

STILL ACCEPTING NOMINATIONS FOR:

BEST NEW BUSINESS
EMPLOYEE OF THE YEAR
COMMUNITY IMPACT
BEST WEBSITE

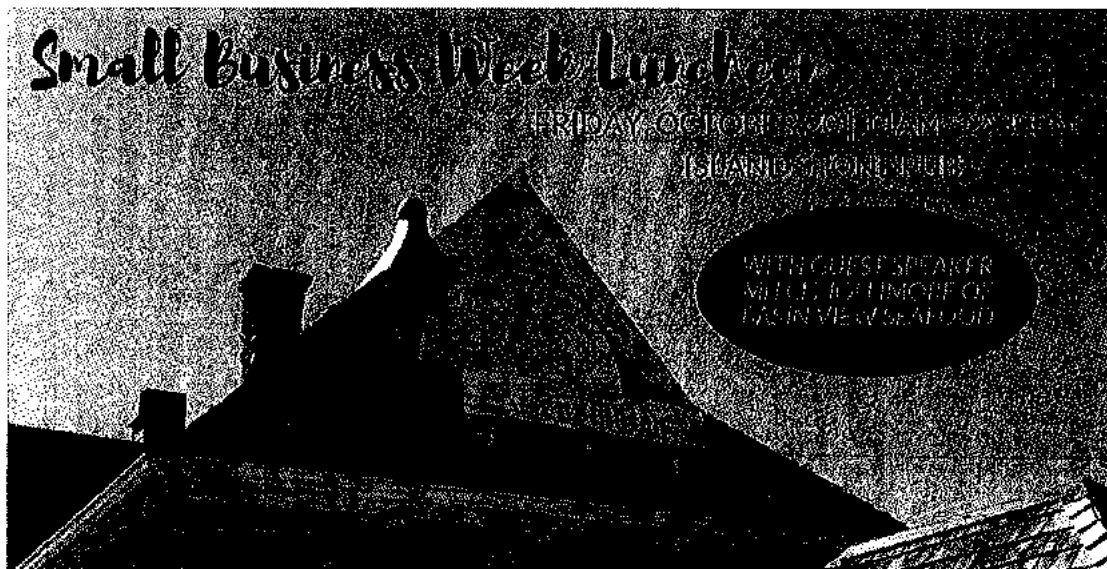
Business Awards - Still Accepting Nominations for 4 Categories

We have some extraordinary businesses in the Kensington area, and what better way to recognize them than by nominating them for a business award! Thank you to everyone who nominated a business or individual. We have extended nominations for 4 categories:

- Best New Business
- Employee of the Year
- Community Impact
- Best Website

Award description and nomination form is available on our [website](#) and must be in by October 13. ***Did you know that you can nominate your own business? Be your own best advocate!***

This year's Awards Gala will be held on November 14 at the New London Community Complex. Tickets will go on sale October 23 and more info will be released soon on prices.



Small Business Week Luncheon

We are excited to announce a luncheon for Small Business Week on October 20th at the Island Stone Pub. Mitch Jollimore of Basin View Seafood will be speaking and sharing his small business story. Tickets are \$20+HST and can be reserved at kensingtonchamber.ca/events/event/small-business-week-luncheon/.

Only 17 seats remaining so act fast!



**Buy a
2018 membership now
&
get the remainder
of 2017 free!**

KENSINGTON
and Area Chamber of Commerce

www.kensingtonchamber.ca

Not a Member? Join Now!

From now until December 20, when you join the Kensington Chamber, just pay for your 2018 membership and receive the remainder of 2017 **free!** Sign up online or contact the office for more info.

#StandUpForSmallBusiness

Although Minister Morneau did not extend the time for recommendations regarding the proposed tax changes, Chambers across Canada are continuing to have their voices heard. If you want to see the federal government rethink these changes and consult with small business, please sign the Candian Chamber of Commerce's [petition](#).

You can also still [fill out the form](#) developed by your PEI Chambers to have your thoughts heard by Minister Morneau and all four Island MPs.

Upcoming Events

Member Appreciation Night

October 19, 2017 - 4:30-6:30pm

Malpeque Bay Credit Union

1 Commercial Street, Kensington

Small Business Week Luncheon

October 20, 2017 - 11am-12:30pm

Island Stone Pub

62 Broadway Street, Kensington

Business Awards Gala

November 14, 2017 - TIME TBA

New London Community Complex

10227 Route 6, New London

Christmas Mixer

December 13, 2017 - 5:00-7:00pm

Broadway 45

45 Broadway Street, Kensington

Lunch and Learns

Wednesday, October 18, 2017 12-1pm: [Content Marketing - What to Say and How to Say It](#)

Monday, October 30, 2017 12-1pm: [Drive New Business with Social Media](#)

Tuesday, November 14, 2017 12-1pm: [Harness the Power of Mobile Technology](#)

Friday, December 1, 2017 12-1pm: [Events to Drive Action and New Business](#)

All Lunch & Learns will be held in the Boardroom at the Kensington Town Hall. More info on each session available at kensingtonchamber.ca

Member News & Updates

Kensington Scouts Receive \$725.00 in Donations



The Kensington Scouting Groups recently received a \$475.00 cheque from Trailside Bottle Exchange from proceeds that community members dropped off at the Scouts beverage recycle bin. As well a, \$250.00 cheque from Jerry Wigmore & Bradley Ramsay who collected refundable recyclables throughout the year then brought them to the Trailside Bottle Exchange to be donated to the Scouting groups. This is an extraordinary way to see local people supporting Scouting in our community. These funds will allow the youth involved to do more program events on and off the Island.

This is a great way to support local groups, just takes seconds to throw your refundable recyclables into a separate container to be donated and is also environmentally friendly as well. Two great reasons to recycle beverage containers.

Thank you to all community donors, as well a big thank you to Jerry Wigmore and Bradley Ramsay

Beverage container donations to the Kensington Scouts are an on-going fundraiser and can be dropped off can at the Scouts bin at trailside Bottle exchange.

The people in the picture are as follows:

Tawnia Craig, Cub leader -top left
 Harrison Craig, Cub - in front of Tawnia
 Leader
 Thomas Peters, Beavers - in front of Harrison
 Kevin Cook, Beaver leader
 Logan Cook, Beaver

Logan Cook - Beaver (right)
 Kevin Cook - Beaver

Jerry Wigmore
 Bradley Ramsay

Small Business Week October 16-20

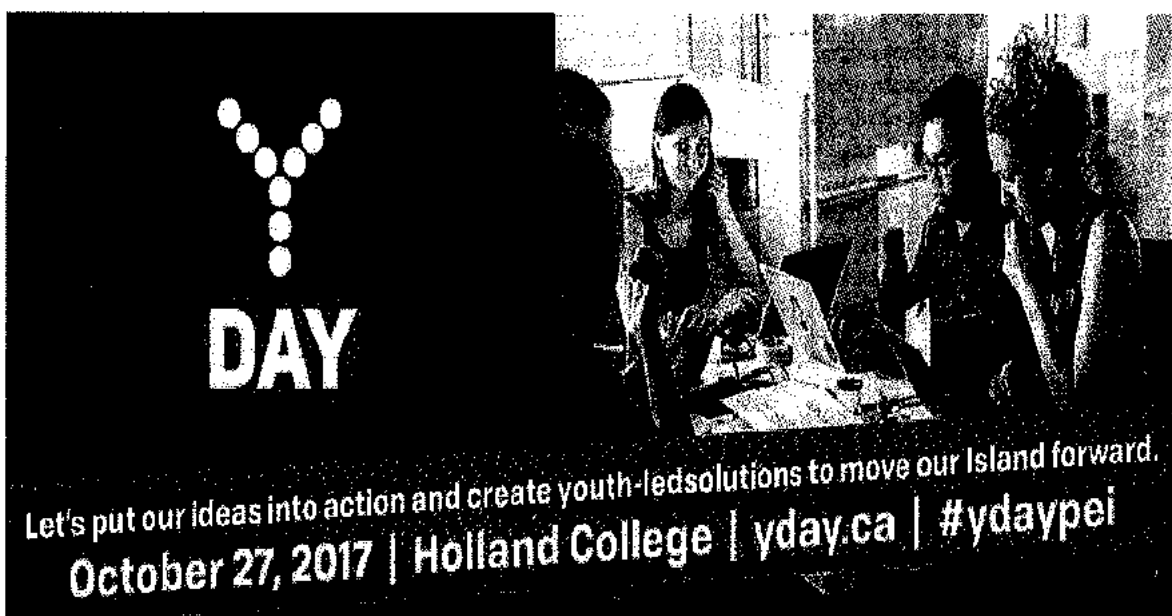
"In 1979, the Business Development Bank of Canada (BDC) business centres in British Columbia's Lower Fraser Valley pooled their resources to organize a week of activities for entrepreneurs.

Two years later, BDC decided to launch BDC Small Business Week™ across Canada.

The initiative was quickly adopted by Canada's business community and BDC Small Business Week™ has become a not-to-be-missed annual event for entrepreneurs." [Innovation PEI]

Check out Innovation PEI's website for a full list of events happening all across the Island.

YDAY PEI is Back on October 27



YDAY is back again!

This year it's about putting ideas into action to move PEI forward. At YDAY 2017 participants will develop youth-led solutions for the issues raised last year.

The initial deadline for registrations and nominations was Oct 6th . We now have over 100 applicants, and due to popular demand, we are opening up more spots up until the event (27th of October) in order to broaden our impact and reach. We want to build a better PEI with partners, and your contributions would be very useful to help ensure we have a vibrant gathering that represents the many voices of our Island's youth.

Register as a Youth Participant or a Stakeholder at www.ypei.ca

Twin Shores Announces IWK Fundraising Week Total



Twin Shores Camping Area announced their grand total from their IWK Fundraising week, held August 6-12, 2017. This year's total was \$14, 909! Thank you to everyone who supported this year's events.

Biz 2 Biz Expo on October 19 in Charlottetown

The Greater Charlottetown Area Chamber of Commerce is hosting their Biz 2 Biz Expo on Thursday October 19 at the Eastlink Centre. Biz 2 Biz is Atlantic Canada's premier Business to Business showcase. Free to attend! Find out more at charlottetownchamber.com.

Did you know

Geoff Baker

From: Enman, Wade <Wade.Enman@wsp.com>
Sent: October 20, 2017 11:47 AM
To: Enman, Wade
Subject: Larry McQuaid - Retirement from WSP

Hello,

It is with mixed emotions that we would like to inform you that, after 34 years of service, Larry McQuaid has decided to retire from his position at WSP. We would like to acknowledge the invaluable service that Larry has provided, not only to WSP, but also to his clients over the years.

Going forward, our local WSP offices will continue to provide an exceptional level of service and dedication to your ongoing and future projects. Please do not hesitate to reach out to Wade Enman (wade.enman@wsp.com) or Luc Van Hul (luc.vanhul@wsp.com) for questions or inquiries.

We look forward to our continued working relationship.

Regards,
Wade

Wade Enman, P.Eng.
Manager – Prince Edward Island
Infrastructure



T+ 1 902-436-2669
F+ 1 902-436-8601
M+ 1 902-954-0636

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Geoff Baker

From: Peggy Miles <peggy@centralcoastalpei.com>
Sent: October 11, 2017 12:55 PM
To: Undisclosed-Recipient;;
Subject: Plan to attend on Tues, Oct. 24: Kensington Area Tourism Roundtable

Hello Kensington & Area Tourism Stakeholders,

I hope you all had a successful 2017 tourism season. Now that fall is here, it provides us with an opportunity to reflect on our successes, and to begin the planning cycle for next year.

The Central Coastal Tourism Partnership (CCTP), Kensington Area Chamber of Commerce, and the Town of Kensington have come together to initiate a gathering for tourism operators and stakeholders of the Greater Kensington Area. You are invited to the:

Kensington & Area Tourism Roundtable

Tuesday, October 24, 2017

9 am

The Pavilion at St. Mary's Church ~ Indian River Festival

1374 Hamilton Rd, Kensington

Thank you to Don Quarles of the Indian River Festival for hosting, as well as for agreeing to Chair the meeting. Agenda will include a chance for everyone to provide a brief summary of their business activities, and discussion on potential projects and collaborations moving forward.

Roundtable forums in the past have proven beneficial to helping operators form partnerships with one another, learn about other business happenings within the community, and to consider ways to promote area businesses as a community collective.

Tea/coffee and light refreshments will be available.

Please RSVP to the event on Facebook at:

[https://www.facebook.com/events/143196569629283/?acontext=%7B%22ref%22%3A%223%22%2C%22ref_newsfeed_story_type%22%3A%22regular%22%2C%22feed_story_type%22%3A%2279%22%2C%22action hi story%22%3A%22null%22%7D](https://www.facebook.com/events/143196569629283/?acontext=%7B%22ref%22%3A%223%22%2C%22ref_newsfeed_story_type%22%3A%22regular%22%2C%22feed_story_type%22%3A%2279%22%2C%22action_history%22%3A%22null%22%7D)

Look forward to seeing you there. Thanks again to the Chamber, Town and to Don at the Indian River Festival for their partnership on this initiative.

Peggy Miles
Tourism Development Manager
Central Coastal Tourism Partnership
peggy@centralcoastalpei.com

Geoff Baker

From: Central Coastal Tourism Partnership <peggy@centralcoastalpei.com>
Sent: October 19, 2017 12:11 PM
To: townmanager@townofkensington.com
Subject: CCTP Update ~ October 19, 2017

Explore everything to *love* about
Prince Edward Island

CENTRALCOASTALPEI.COM

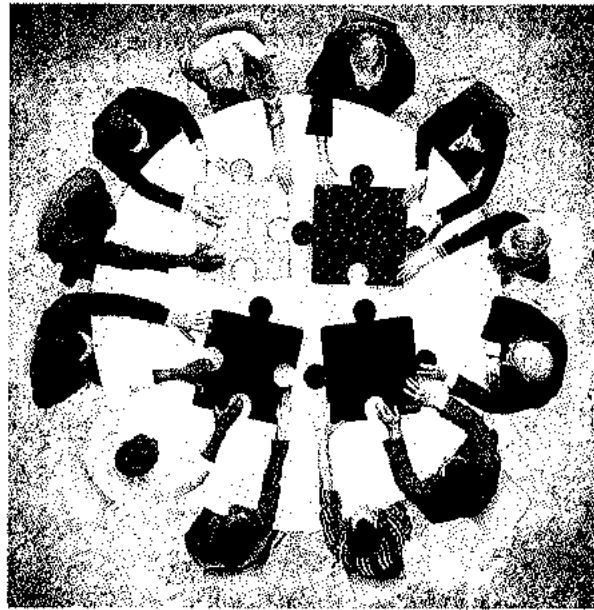


*You are receiving this communication from the Central Coastal Tourism Partnership as a tourism stakeholder of PEI's Central Coastal Region. The **Central Coastal Tourism Partnership (CCTP)** is a membership based organization established in 2011 to create one strong regional tourism association to represent central Prince Edward Island in its entirety. The CCTP is directed by a group of volunteer board members from all over the region.*

In this issue...

Opportunities to connect, be inspired, learn and grow - **a few new details and events added below.**

Champion Partnerships | Empower Growth.



"Networking is all about connecting with people. But then again, isn't that what life is about? The more time you can find to get out of the office and build true friendships, the farther your startup will go. Entrepreneurs need to remember to spend as much time working on their business as they do in their business." ~ Jay Samit

[Click here to RSVP NOW!](#)

Wednesday, November 15

9:15 am

CCTP Fall Meeting & Panel

(Semi Annual Meeting)

The Grand Victorian, Victoria by the Sea



A STELLAR morning is planned:

LEARN about happenings in Central Coastal communities, recent training opportunities provided to members, the Anne/LM Montgomery initiative, 2017 festival delivery, promotional activities, and collaborations with industry organizations. We will also elect our 2018 Board of Directors.

Be INSPIRED by our panel, which is themed on 'The Importance of Fun...How it relates to your staff, your product offering, health & wellbeing, and your bottom line.'

We have a fantastic line up of panelists, including:

Al Douglas, Murphy Group

Bruce MacNaughton, Prince Edward Island Preserve Co.

Moyna Matherson, Samuel's Coffee House/Doughnuts by Design

Ken Meister, Holman's Ice Cream Parlour

Members and Non-Members are welcome. This event supports the CCTP's mission of championing partnerships and empowering growth.

Tuesday, October 24

9 am

Kensington & Area Tourism Roundtable

Hosted by the CCTP, Kensington Chamber & Town of Kensington

St. Mary's Church (Pavilion) at the Indian River Festival

RSVP [HERE](#).

Wednesday, October 25

4:30 - 6:30 pm

Mixer at the

Prince Edward Island Preserve Company, New Glasgow

Hosted by TIAPEI and Meetings & Conventions PEI

RSVP [HERE](#).

Wednesday, November 1

Afternoon Session for Stakeholders of

Anne of Green Gables / L.M. Montgomery

Hosted at UPEI

Details to be confirmed very soon.

Join the Anne/LMM Facebook Group for updates:

<https://www.facebook.com/groups/128249121026101/>

Thursday, November 2

1-4 pm

Collaborative Session for Restaurants, Experience Providers and Food Producers

North Rustico Lions Club

Hosted by the CCTP with involvement from the Food Island Partnership.

This opportunity is being offered first to members of the Central Coastal Tourism Partnership.

The event may be opened up to non-members (if space is available) after this Monday, Oct. 23,

so if you are a member, it is suggested you register as early as possible, as space is limited.

Info & Registration [HERE](#).

Tuesday, November 7

8 am - 5:30 pm

Meetings & Conventions AGM & Conference

PEI Brewing Company, Charlottetown

Register [HERE](#).

Wednesday, November 8

6 - 8 pm

Fall General Meeting

Hosted by Tourism Cavendish Beach

Cavendish Visitor Information Centre

Wenesday, November 15

9:30 am

CCTP Fall Meeting & Panel

(Semi Annual Meeting)

The Grand Victorian, Victoria by the Sea

RSVP [HERE](#).

Wednesday, November 22

6 - 10 pm

Awards Gala

Hosted by TIAPEI

Delta Prince Edward, Charlottetown

Info [HERE](#).

Thursday, November 23

8 am

2017 Annual Tourism Conference

Hosted by TIAPEI

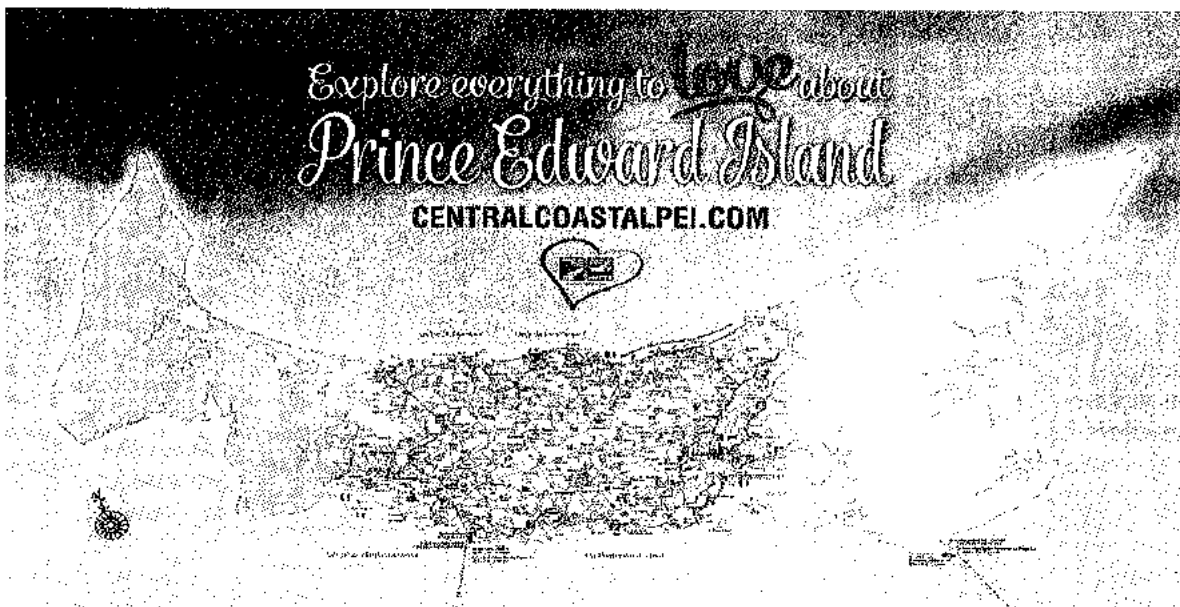
Delta Prince Edward, Charlottetown

Info [HERE](#).

October is Small Business Month, and there are a number of training sessions and events taking place across the Province.

Check with your Chamber of Commerce and Rural Action Centre for upcoming events.

Rustico - a roundtable meeting is in development - stay tuned!



CONNECT WITH US AT:

www.centralcoastalpei.com

facebook.com/CentralCoastalPEI

Twitter.com/WeLovePEI

peggy@centralcoastalpei.com

(902) 963-3613

The CCTP Office is located at the Cavendish Visitor Information Centre.

1-7591 Cawnpore Lane
RR#2 Hunter River, PEI C0A 1N0
Canada

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