



***Tentative Agenda for Committee of
Council Agenda***

Monday, October 28, 2019 @ 6:30 PM

55 Victoria Street
Kensington, PEI
C0B 1M0

Phone: (902) 836-3781

Fax: (902) 836-3741

Email: mail@townofkensington.com

Web Site: www.kensington.ca

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Committee of Council Meeting
Monday – October 28, 2019 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – September 23, 2019**
- 6. Business Arising from Minutes – September 23, 2019**
- 7. Staff Reports**
 - a. Chief Administrative Officer's Report
 - b. Fire Department Statistical Report
 - c. Police Department Statistical Report
 - d. Development Permit Summary Report
 - e. Bills List – Town
 - f. Bills List – Water and Pollution Control Corporation
 - g. Summary Income Statement
 - h. Credit Union Centre Report
- 8. New Business**
 - a. COC Memo – Annual Christmas Bonus - 2019
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session)**
- 12. Adjournment**

**Town of Kensington
Committee of Council Meeting
Monday, September 23, 2019
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

Visitors: Mayor Paul Brown – Community of Malpeque Bay
Deputy Mayor Herb Clark – Community of Malpeque Bay

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to approve the agenda for the September 2019 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 The Community of Malpeque's Mayor, Paul Brown and Deputy Mayor, Herb Clark spoke to the Committee regarding the potential of allocating some of their gas tax dollars to regional projects within the town. Discussions included potential collaborative projects that would benefit residents in both communities, including a warming station. Mayor Brown requested a further meeting with Mayor Caseley and CAO, Geoff Baker to discuss prospective projects.

Mayor Brown and Deputy Mayor Clark excused themselves from the Council Chamber at 6:59 pm.

5. Adoption of Previous Meeting Minutes

- 5.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from June 24, 2019. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** *Nil.*

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the September 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the adoption of the August 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Town Council the adoption of the August 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

- 7.3.2** Councillor Spencer noted that the foot patrols are not populating in the monthly report, Mr. Baker will confirm with Chief Sutherland and have the report updated.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to receive the September 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

- 7.5.1** *Moved by Councillor Spencer, seconded by Councillor Mann to recommend to Town Council the approval of the General Bills List for August 2019 in the amount of \$218,758.45. Unanimously carried.*

- 7.5.2** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for August 2019 in the amount of \$7,200.47. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for August 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for August 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 2019 – 2024 Proposed Capital Investment Plan

8.1.1 Council reviewed the Capital Investment Plan for their 2019-2024 Direct Allocation under the Gas Tax Program. Deputy Mayor Pickering inquired about the overhead crosswalk signage project. Mr. Baker will confirm the project details and will present the 2019-2024 Capital Investment Plan at the October Regular Council Meeting for consideration.

8.2 Subdivision of Lands of Gladys Hayman

8.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

THAT Committee of Council recommend to Kensington Town Council that approval be given to preliminary subdivision plan # PG-19-54 such that a final plan of subdivision can be submitted and approved at the October regular meeting of Town Council.

Unanimously carried.

8.3 Samaritans Purse Donation

8.3.1 *Moved by Councillor Gallant, seconded by Councillor Bernard*

THAT Committee of Council recommend to Kensington Town Council the approval of a \$2,000 donation to Samaritans Purse Relief Organization.

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1 Councillor Mann inquired about the current condition of the EVK Swimming Pool. Staff anticipate Island Hot Tubs & Pools to complete repairs to pump water lines in October.
- 9.2 Councillor Gallant inquired about the replacement of the John A. Hogg – Public Forest sign. Mr. Baker confirmed he spoke with the Province and anticipates the new sign to be installed by the winter months. It was also noted that the Province will look into the possibility of cleaning up the trails within the Public Forest.
- 9.3 Councillor Spencer addressed his concerns regarding the tree stumps located along the Confederation Trail behind the Haunted Mansion (81 Victoria Street W). It was suggested that they be trimmed down lower as they may pose a safety concern for snowmobiles during the winter months.
- 9.4 Deputy Mayor Pickering recently attended the 55+ Games in St. Peter's Bay and provided Committee of Council with updates on attendance numbers and committee structure. Deputy Mayor Pickering offered to take on the role as Chair or Co-Chair.

10. Correspondence

- 10.1 A sponsorship request from the Kensington Wild.

Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Kensington Town Council the approval of a "Jersey Sponsorship" for the Kensington Wild Major Midget Hockey Club for the 2019/20 hockey season in the amount of \$750.00. Unanimously carried.

- 10.2 A Thank You note from Lily Greenan for the Town's financial support in aid of her travel expenses to attend the Leadership Conference in Abbotsford, BC.
- 10.3 A letter from the Journal Pioneer with information on their Flyer Box/Tube Tree initiative. Committee of Council supported their request and staff will work on compiling a list of appropriate box locations.
- 10.4 A letter from PEI Coalition for Women in Government with information on their upcoming workshops on Advancing Equity and Inclusion for Municipalities.
- 10.5 A letter from the Kensington & Area Seniors Surfers' providing an update on their recent activities at the Kensington Seniors Centre.

11. In-Camera (Closed Session)

- 11.1 *Nil.*

12. Adjournment

- 12.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 8:25 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Committee of Council - October 2019		
Item #	Project/Task	Status
1	Exempt Staffing Policy	I have been provided with and have reviewed and provided comments on the draft exempt staffing policy. As the final draft is completed, I will forward a copy to Councillors by email with the expectation that it will come forward for discussion at the November Committee of Council meeting. I anticipate the final draft will be sent to Councillors during the week of October 28th.
2	Access to Information and Protection of Privacy Bylaw, Records Retention and Disposition Bylaw, Procurement Bylaw	I am still waiting on the draft regulations from the Province of PEI. I am informed by Municipal Affairs that the deadline for the Bylaws will be moved to March 2020, subject to the approval of the Minister.
3	Victoria Street West Sidewalk Replacement	The project has been included with the Town's 2019-2024 Gas Tax Capital Investment Plan. I am informed that WSP is completing the engineering on the project for the Province. Locus Survey's has begun the surveying portion of the project.
4	Official Plan and Zoning Bylaw 5 Year Review	The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	The Town continues to progress Asset Management on a couple of different fronts. We continue to work under the Provincial Cohort program which has provided a unique learning experience in asset management theory and implementation. Public Sector Partners continue to complete the actual asset management plan on the town's behalf. Mayor Caseley and I met with a representative from Public Sector Partners on Friday, October 18th. The project is expected to be completed on schedule. A funding application has been submitted to the Federation of Canadian Municipalities to offset 80% of the cost of the development of the Plan.
6	Ballfield Batting/Pitching Cages	The ground work has been completed. It is expected that the batting cage will be installed during the month of October.
7	Railyards/Boardwalk Renovation and Upgrade Project	The project was tendered under three separate projects; General Carpentry, Roof Replacement, and Mechanical (tender closing extended to September 6). The general carpentry portion of the project begun on October 25th (removal of fascia) to facilitate the roofing portion of the project which is scheduled to begin on November 4th. All facets of the project have been awarded. The roofing portion of the project is covered through insurance proceeds and gas tax. The general carpentry and mechanical portions of the project are funded completely through gas tax.
8	Investing in Canada Infrastructure Program (ICIP)	Engineering/design work continues on these projects. Staff are taking additional weekly sewer samples to support the lagoon project.
9	2019-2024 Gas Tax Capital Investment Plan	Town Council approved the proposed Capital Investment Plan at their regular October meeting. Seven funding application were drafted and submitted to the Canada-PEI Infrastructure Secretariat on October 23, 2019. We are informed that the generator for the emergency warming/reception centre project is actually not fundable through Gas Tax. Staff have begun searching for additional funding programs which may fund such a project. Further information will be provided as it is available.
10	Unightly Property - 105 Victoria Street West	An update was provided to Councillors by email On October 24th. A demolition contract was awarded to Waugh's Construction on October 24th. It is expected that the property will be cleared within a week of contract award.
11	Transport Container on Legion Property	The Legion has agreed to remove the transport container as requested by Town Council. As of the writing of this report the container remains on the property. I will attempt to get an update from the Legion prior to the Committee meeting.
12	Fire Department Rescue Vehicle	The order for the rescue vehicle was placed. Delivery date will be 11 to 12 months. The Fire District Committee provided the town with a \$78,000 contribution towards the truck.
13	Duplicate Power Poles	NO UPDATE A concern was brought forward prior to June's Council meeting that there are still some duplicate power poles located throughout the community. Staff have contacted Bell and they have indicated that they will be removing these poles, and maintaining others throughout the summer months.
14	Wastewater Treatment Plant Blowers	NO UPDATE A quote has been received from Sansom Equipment however I have not yet had the chance to review it in detail. Further information will be provided as it becomes available.
15	W&PCC Report	A report will be provided during the November Committee of Council meeting including a recommendation on proceeding with the dissolution of the Water and Pollution Control Corporation. Any dissolution will be structured to coincide with the Town's fiscal year end 2020.
16	Gas Tax Allotment - Community of Malpeque	A meeting was held on October 15th with representatives from the Community of Malpeque. Discussions will continue and information will be provided to Town Council as a project is developed and approved by Malpeque Town Council.
17	Kensington Fire Department 1/2 Ton Truck Procurement	The truck has been delivered to the Fire Department. The accessories (cap, lights, decals, etc.) have been installed. The truck will be placed into service shortly.

Item #	Project/Task	Status
18	Disaster Financial Assistance	Information for the claim to the Disaster Financial Assistance program is still being collected. Once insurance proceeds have been reconciled and all work has been completed and invoices received a final claim will be submitted. We would expect this to be completed over the next moth or so. It is difficult at this point in time to provide a firm timeline on the submittal of the claim.
19	Kensington Area Soccer Club - Clubhouse	I have provided the Soccer Association with the information requested from them. I have also provided as much information as I could at this point to the Province of PEI regarding easement requirements for the running of water and sewer lateral lines.
20	Train Station Basement	At the July Council meeting, direction was given to the CAO to proceed with the placement of gravel/stone in the basement of the Train Station. No action has been taken on this to date.
21	Train Station Roof	Work is expected to begin on November 4th.
22	Overhead Crosswalk Lights	The project will be included in the town's 2019-2024 Capital Investment Plan. It is anticipated that any physical work on the project will take place in the Spring of 2020.
23	Municipal Restructuring	The draft restructuring proposal is scheduled to be completed by November 1, 2019.
24	Credit Union Centre - Rural Growth Initiative Project	The batting cage and wheelchair accessible doors portions of the project are expected to be completed during the moth of October 2019.
25	Murray Christian Centre Warming Centre	WSP are currently preparing the necessary tender documents. As indicated in a previous item, we have been informed that the generator is not a fundable expense through the Town's Gas Tax Funding. Staff will attempt to secure additional funding sources for the generator.

Kensington Fire Department

Occurrence Report 2019

[illegible]

SEPTEMBER 2019

The Kensington Fire Department responded to 20 calls during the month of September and the average attendance for the fire calls was 13. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Sept. 6	Sight of smoke	Margate	12	1/controlled burn
Sept. 7	Commercial fire alarm	Town Hall	10	Stand down/checked by chief & deputy chief
Sept. 7	Trees on fire	Schurman's Pt.	14	1/called off enroute
Sept. 7	Power lines down	Kensington intersection	2	Used personal vehicle
Sept. 7	Residential fire alarm	New Annan	10	1
Sept. 7	Victims trapped in campers – 5 calls and rescued 31 people, 2 cats & 3 dogs	Crystal Beach Campground	14	2
Sept. 7	Roof blown off a trailer	First St. Kensington	4	1
Sept. 8	Victim trapped in camper – rescued 1 person	Crystal Beach Campground	8	1
Sept. 8	Roof blown off a cottage – unsure if someone in it	Darnley	10	2
Sept. 9	Trees on fire	North Bedeque	18	1
Sept. 9	Trees on fire	Rosewood Dr. Kensington	18	2
Sept. 9	Trees on fire	Second St. Kensington	18	2

Sept. 9	Power lines down, trees on fire	Emerald	18	1
Sept. 9	Structure fire	Norboro	23	Stand down/false alarm
Sept. 10	Residential alarm	Darnley	15	2
Sept. 10	Sight of smoke	Hamilton Rd.	11	Stand down/false alarm
Sept. 11	Trees on fire	Victoria St.	14	Stand down
Sept. 12	MFR	Freetown Rd.	13	1
Sept. 23	Vehicle fire	Kelvin Grove	10	1
Sept. 29	Commercial fire alarm – 3 separate alarms over 2 days	Park Rd. Kensington	11	1

An Association meeting and Fire Department meeting was held on September 3 with 22 firefighters in attendance.

Training was held on September 17 with 19 firemen participating.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	2		4		3	3	3	1					16	2.46%
Abandon Vehicle			1		1								2	0.31%
Abduction													0	0.00%
Alarms	2	1		4	2	2	7	2	10				30	4.61%
Animal Calls	1		1		1	1		1	2				7	1.08%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)		2		1		1		1					5	0.77%
Assistance Calls	17	14	11	11	17	20	22	10	18				140	21.51%
Breach of Peace	1		1			1	1		1				5	0.77%
Breach of Recognizance						1							1	0.15%
Break and Enter (business)													0	0.00%
Break and Enter (other)									1				1	0.15%
Break and Enter (residence)		1						1	3				5	0.77%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare					2	2							4	0.61%
Coroner's Act	1		1	2			1						5	0.77%
Crime Prevention													0	0.00%
Criminal Harassment	1												1	0.15%
Dangerous Driving			2			1		1					4	0.61%
Disturbing the Peace			1	1									2	0.31%
Dog Act			1		1	2							4	0.61%
Driving while disqualified			1			2	1						4	0.61%
Drug Charges			2				1						3	0.46%
Excise Act													0	0.00%
Fail to Comply Probation	1												1	0.15%
Fail to comply undertaking									1				1	0.15%
Fail to remain at scene of accident													0	0.00%
Family Relations Act				2	1		1		1				5	0.77%
Fingerprints taken													0	0.00%
Fire Prevention Act	1							1					2	0.31%

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act					1								1	0.15%
Forcible confinement													0	0.00%
Fraud	1		1	2	1	1							6	0.92%
Harrassing Phone Calls	1		1			2	1	1					6	0.92%
Impaired Driver	1			3	1	3	4	4	2				18	2.76%
Information Files				1			1						2	0.31%
Injury Accidents													0	0.00%
Liquor Offences				1					1				2	0.31%
Litter Act													0	0.00%
Lost and Found	1		2	3	2	2	7	4	1				22	3.38%
Luring Minors													0	0.00%
Mental Health Act	2	2		4	1	2	2	1	1				15	2.30%
Mischief	1		3	3	2	1	1	4					15	2.30%
Motor Vehicle Accidents	3	3		2		7	2	4					21	3.23%
Motor Vehicle Act	7	4	6	5	7	5	9	7	5				55	8.45%
Municipal Bylaws	2	1			1	1		1	2				8	1.23%
Off Road Vehicle Act	5		1		1								7	1.08%
Other Criminal Code							5	5	2				12	1.84%
Person Reported Missing		1		1			1						3	0.46%
Possession of restricted weapon													0	0.00%
Property Check			1						1				2	0.31%
Resist Arrest				1									1	0.15%
Roadside Suspensions							1						1	0.15%
Robbery													0	0.00%
Sexual Assaults / Interference				1	1								2	0.31%
STEP (Integrated Traffic Enforcement)						1	2		1				4	0.61%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	1		1		2	5	1				12	1.84%
Theft Of Motor Vehicle					1								1	0.15%
Theft Over \$5000							1	1	1				3	0.46%
Theft Under \$5000	1	2	4	2	4	1	2	4	4				24	3.69%
Traffic Offences													0	0.00%
Trespass Act	1	1	1	2	2		1		1				9	1.38%

[illegible]

Police Report September 2019

KPS received 10 false alarms during the month.

September 7 @ 1907hrs – Credit Union, member attended.

September 8 @ 0350hrs – Kensington Ag, member did not attend.

September 8 @ 0420hrs – Scotiabank, member did not attend.

September 9 @ 1846hrs – Maritime harness, member attended.

September 9 @ 1850hrs – Kensington Metal, member attended.

September 9 @ 2256hrs – Maritime Harness, member attended.

September 10 @ 0700hrs – AlleyMar, member attended.

September 10 @ 1811hrs – Firehall, member did not attend.

September 15 @ 0323hrs – Legion, member attended.

September 16 @ 0020hrs – Food Basket, member attended.

Year To Date Approved Development Permits Summary Report
2019

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools							1							1	
Demolition										1				1	
New Industrial				1										1	
New Institutional										1				1	
New Modular/Mobile Home									1					1	
New Residential Accessory Structure					2		2							4	
New Residential Deck/Fence/Pools						1	1							2	
New Semi Detached Dwelling					1									1	
Other Demolition						1								1	
Other Institutional					1									1	
Renovation Residential additions/alterations			1											1	
Renovation Residential Deck/Fence/Pools				1										1	
Renovation Single Family Dwelling					1									1	
Total:					1									17	

Total Estimated Construction Value
\$900.00
\$12,362.50
\$250,000.00
\$450,000.00
\$450,000.00
\$25,100.00
\$32,500.00
\$310,000.00
\$4,800.00
\$59,000.00
\$60,000.00
\$5,000.00
\$40,000.00
\$1,699,662.50

For the period October 07, 2019 to October 25, 2019

Demolition											
17-19	10/24/2019	76281	Town of Kensington - 55 Victoria Street E	902-836-3781	Approved		Demolition		\$12,362.50	10/31/2019	11/08/2019
			Description:				Demolition of house and clear lands				

16-19	10/15/2019	498220	AF Energy INC -	902-432-2322	Approved	New	Institutional	\$450,000.00	09/30/2019	12/31/2019
			2 Saunders Lane				Description:	Construct new building for wood chip boiler system		

Sub Total: \$450,000.00

Total: \$462,362.50



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	Aug 21, 2019
Date Approved:	
PEI Planning:	
Permit Fee: \$	100.00 <input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 2 Saunders Ln Property Tax Number (PID): 498220
Lot No.: _____ Subdivision Name: _____ Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Elementary School

Land Purchased from: _____ Year Purchased: _____

Location of Development		Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East		Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West		Property Depth _____	Area sq. ft. _____

2. Contact Information

Name: _____ Address: _____
APPLICANT Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Same as Above: ☐
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: AF Energy INC. (Dick Arsenault) Address: _____
CONTRACTOR, ARCHITECT, OR ENGINEER Phone: _____ Cell: 902-432-2322
Email: office@atlanticbioheat.com Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☒ Private Sewage System ☐ Municipal ☐ Private

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PS1)	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input checked="" type="checkbox"/> Prefab
<input type="checkbox"/> Pier <u>4ft</u>	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>			Width _____ Length _____

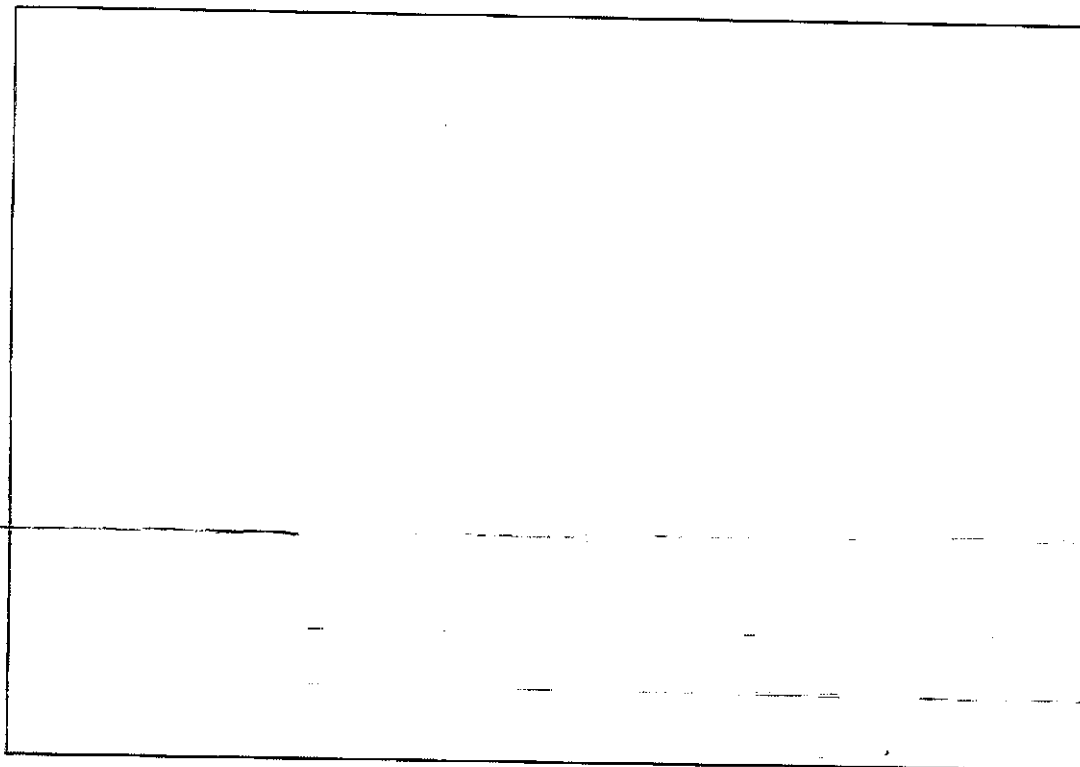
Detailed Project Description: Stand alone Woodchip Boiler building

Estimated Value of Construction (not including land cost): \$450,000

Projected Start Date: Aug 26, 2019 Projected Date of Completion: Oct 31, 2019

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: Aug 21/19



Tel 902 368 5160
Fax 902 368 5090
www.gov.pe.ca

**Public Works and Planning Division
Transportation, Infrastructure and Energy**

PO Box 2000
Charlottetown
Prince Edward Island
Canada C1A 7N8

To: Geoff Baker, CAO Town of Kensington
From: Tyler Gallant, Building Design and Construction, TIE
Date: September 5, 2019
Subject: Queen Elizabeth Elementary School – New Biomass Plant
Our File: 320-19040

Hi Geoff,

The Province of PEI is working with AF Energy Inc to install a biomass heating plant to serve both Queen Elizabeth Elementary and Kensington Intermediate Senior High Schools. Once completed and operational, the building will become TIE property.

The proposed location for the heating plant is on PID 498220.

We grant permission for AF Energy Inc to apply and obtain a building permit for the constructions of a new biomass heating plant located on PID 498220.

Thank you kindly,

Tyler Gallant, P.Eng
Mechanical Engineer, Building Design and Construction Section
TIE



BUILDING CODE DESIGN CERTIFICATE

Project Address: 2 Saunders Ln, Kensington, PE

Project Description: Wood Chip Boiler Building

This Document verifies that the Owner or Owner's Representative of the above mentioned Property has retained Gregory Munn to carry out the Design

(Name of Professional Engineer/Architect) (Please Print)

and inspection of the work at said project in Accordance with:

NBC of C (Latest Edition as amended) ☐ and/or

NFPA 101 Life Safety Code (2003 Edition) ☐ (Check box application to the work being done)


Signature of Owner / Representative

September 18, 2019

Date

Gregory Munn

(902) 816-0216

Please Print

Telephone Number

This document verifies that I have been retained by the Owner or Owners representative . I also do hereby verify that the plans attached hereto dated 2019.09.18 and signed by

Gregory Munn, AAPEI

(Name of Professional Engineer/Architect) (Please Print)

comply with :

the NBC of C (Latest edition) for a building with the use or occupancy that is considered to be

F and 3 ☐

Group Division

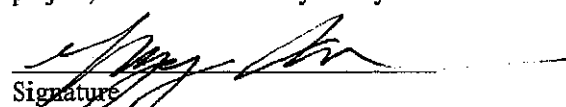
the NFPA 101 Life safety Code (2003 edition) for a building with the use and occupancy

considered to be and ☐ (Check box application to the work being done)

Group Division

I, or my designate will carry out a review of the Work at intervals appropriate to ensure the work is carried out in compliance with the objectives of either NBC of C or NFPA 101, and upon request, make reports to the Provincial Fire Marshal's Office.

If for any reason my services are terminated prior to the completion of the above mentioned project, I will immediately notify the Office of the Provincial Fire Marshal in writing.


Signature

September 18, 2019

Date

SableARC Studios

(902) 816-0216

Firm

Telephone Number



BUILDING CODE DESIGN CERTIFICATE

Project Address: 2 Saunders Ln., Kensington, PE

Project Description: Wood Chip Boiler Building

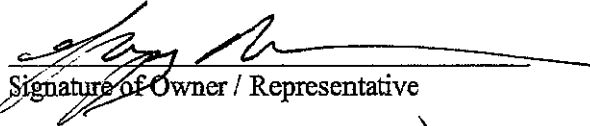
This Document verifies that the Owner or Owner's Representative of the above mentioned Property has retained Sheldon Tweel, P.Eng. - SCL Engineering (2005) Inc. to carry out the Design

(Name of Professional Engineer/Architect, Please Print)

and inspection of the work at said project in Accordance with:

NBC of C (Latest Edition as amended) ☐ and /or

NFPA 101 Life Safety Code (2003 Edition) ☐ (Check box applicable to the work being done)


Signature of Owner / Representative

Sept 19, 2019
Date

GREGORY MUNN
Please Print

Telephone Number

This document verifies that I have been retained by the Owner or Owners representative. I also do hereby verify that the plans attached hereto, dated Sept 18, 2019 and signed by

Sheldon Tweel
(Name of Professional Engineer/Architect) (Please Print)

comply with :

the NBC of C (Latest Edition) for a building with the use or occupancy that is considered to be

F and 3 ☐

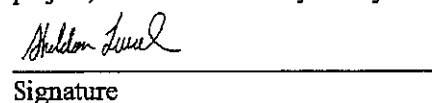
Group Division

the NFPA 101 Life Safety Code (2003 Edition) for a building with the use and occupancy considered to be _____ and _____ ☐ (Check box applicable to the work being done)

Group Division

I, or my designate will carry out a review of the work at intervals appropriate to ensure that the work is carried out in compliance with the objectives of either NBC of C or NFPA 101, and upon request, make reports to the Provincial Fire Marshal's Office.

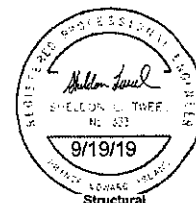
If for any reason my services are terminated prior to the completion of the above mentioned project, I will immediately notify the Office of the Provincial Fire Marshal in writing.


Signature

Sept 19/19
Date

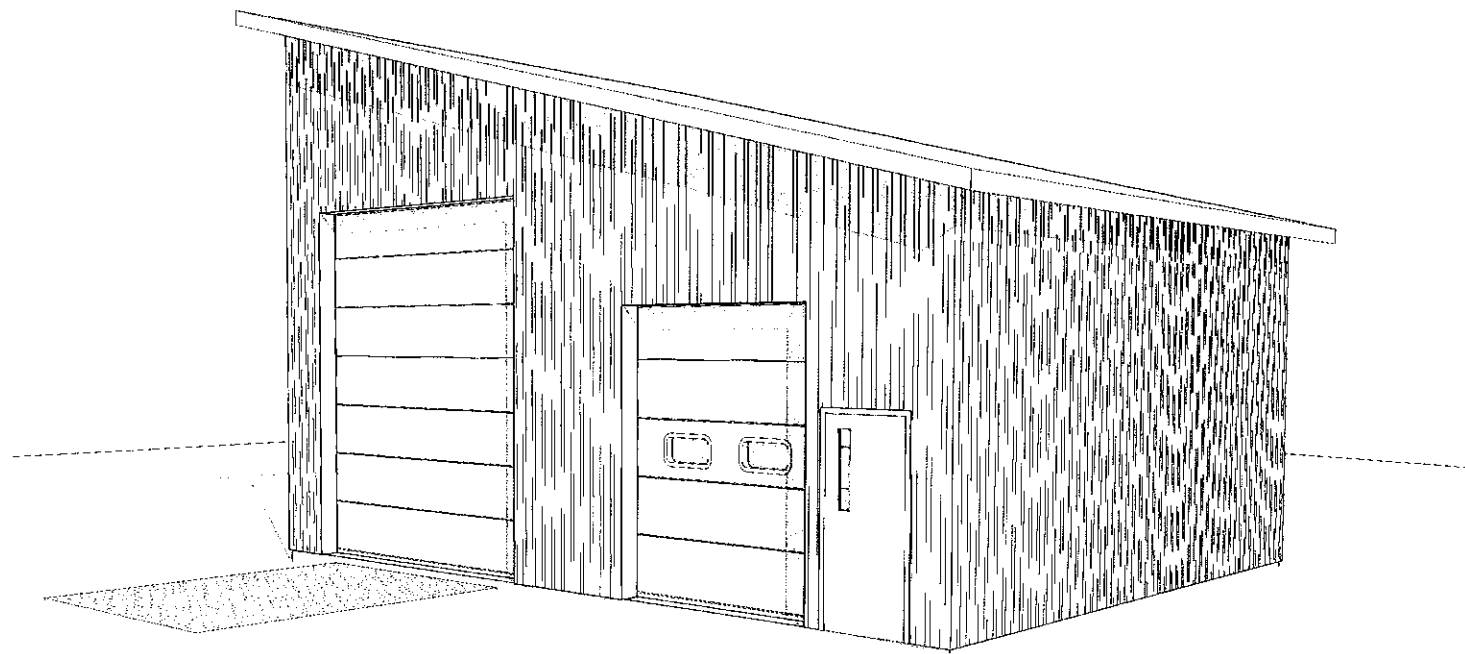
SCL Engineering (2005) Inc.
Firm

902-628-8620
Telephone Number



QUEEN ELIZABETH BOILER BUILDING

KENSINGTON, PE



DRAWING LIST:

CIVIL
C100 SITE GRADING & UTILITIES

STRUCTURAL
S1 FOUNDATION PLAN, SECTIONS
AND DETAILS
S2 ROOF FRAMING PLAN, SECTIONS
AND DETAILS

ARCHITECTURAL
A000 COVER SHEET
A100 FLOOR PLANS
A200 ELEVATIONS
A300 BUILDING SECTIONS & DETAILS

These drawings are
instruments of service for use
solely with respect to the
project. SableARC Studios
Inc. retains all reserved rights
including copyrights and will
not allow reproduction
without express written
consent.

© 2017, SableARC Studios
Inc.

Project: Kensington PE
Drawing: A000



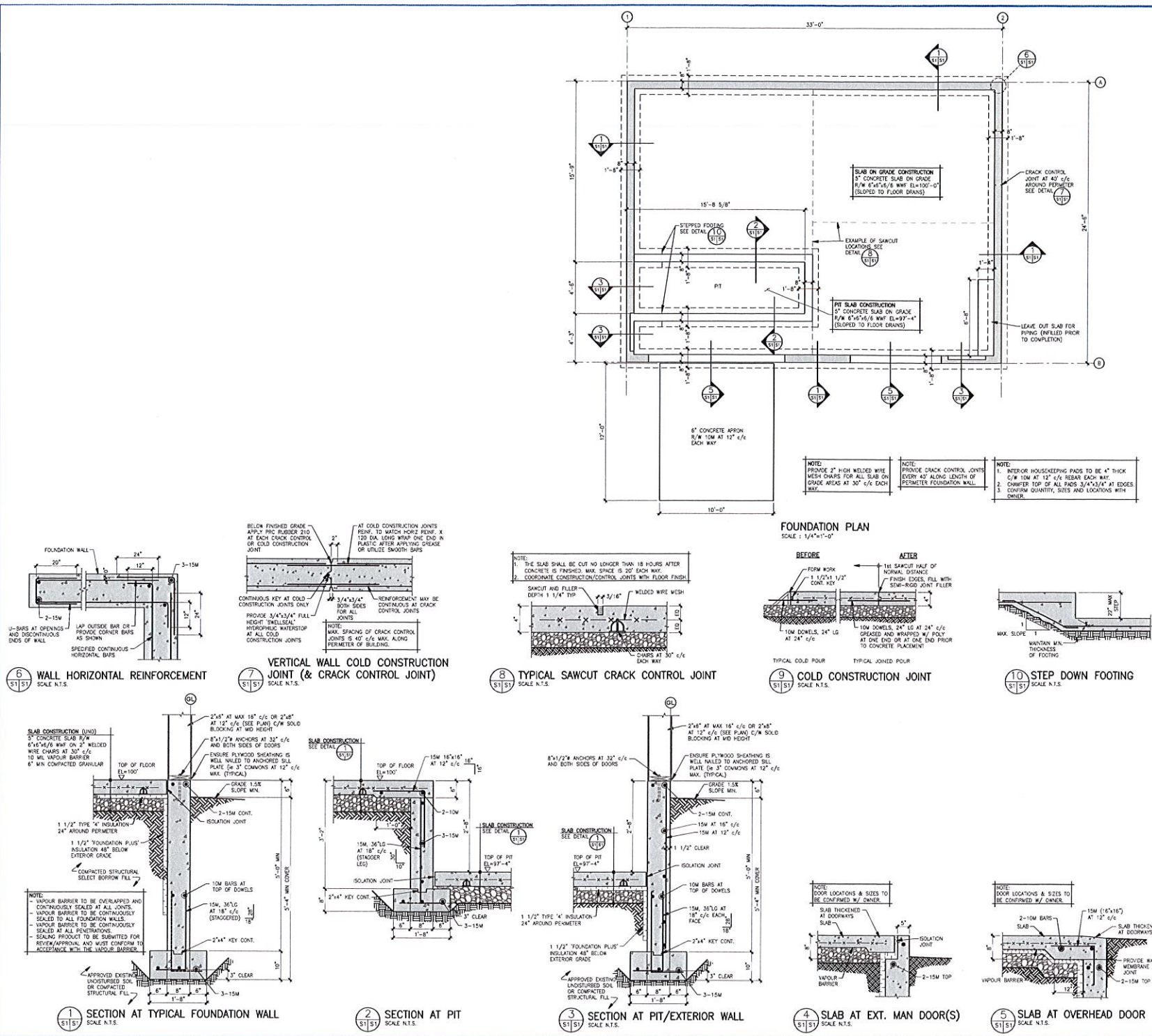
ARCHITECTURE • SUSTAINABLE DESIGN
SableARC
STUDIOS
49 West Beaver Creek, Unit 10, Richmond Hill, ON L4B 1N2
905.709.1111
sablearcstudios.com

QE School
Boiler Building
Architect: SableARC Studios

PROJECT
COVER SHEET

DATE: 10/1/19
BY: [Signature]
CHECKED: [Signature]
APPROVED: [Signature]

A000



- GENERAL NOTES:**
1. ALL STRUCTURAL DESIGN AND CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE, 2015 AND ALL ASSOCIATED DOCUMENTS.
 2. ALL DIMENSIONAL AND ELEVATIONAL REQUIREMENTS ARE TO BE CONFIRMED IN CONJUNCTION WITH EXISTING CONDITIONS. ARCHITECTURAL REQUIREMENTS MAY SUPERSEDE ELEVATIONAL AND DIMENSIONAL DETAILS OF THE STRUCTURAL DRAWINGS.
 3. THIS SET OF DRAWINGS SHOWS THE COMPLETED PROJECT. IT DOES NOT INCLUDE COMPONENTS THAT MAY BE NECESSARY FOR CONSTRUCTION SAFETY. THE CONTRACTOR IS RESPONSIBLE FOR SAFETY IN AND ABOUT THE JOB SITE DURING CONSTRUCTION, AND FOR THE DESIGN AND ERECTION OF ALL TEMPORARY STRUCTURES, SUCH AS FORMWORK, FALSE WORK AND SHORING, REQUIRED TO COMPLETE THE WORK.
 4. THE GENERAL CONTRACTOR SHALL REVIEW ALL THE DRAWINGS AND CHECK DIMENSIONS BEFORE CONSTRUCTION. REPORT DISCREPANCIES BETWEEN STRUCTURAL DRAWINGS AND DRAWINGS OF OTHER DISCIPLINES FOR CLARIFICATION.
 5. DO NOT CUT OR DRILL ANY DIMENSIONS IN STRUCTURAL MEMBERS WITHOUT WRITTEN PERMISSION FROM SOL ENGINEERING INC.
- SITE REVIEW RESPONSIBILITIES:**
- THE CONSULTANT WILL PROVIDE GENERAL REVIEW OF CONSTRUCTION IN ACCORDANCE WITH THE PERFORMANCE STANDARDS OF THE ASSOCIATION OF PROFESSIONAL ENGINEERS OF PRINCE EDWARD ISLAND BY MEANS OF A NATIONAL SAMPLING PROCEDURE TO DETERMINE WHETHER THE CONSTRUCTION OF THAT WORK SHOWN ON THE DRAWINGS IS IN GENERAL CONFORMITY WITH THE PLANS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR QUALITY CONTROL AND THE PERFORMANCE OF THE WORK IN ACCORDANCE WITH THE CONTRACT. THE CONSULTANT SHALL NOT BE RESPONSIBLE FOR THE ACTS OR OMISSIONS OF THE CONTRACTOR, SUB-CONTRACTOR OR ANY OTHER PERSONS PERFORMING ANY OF THE WORK OR FOR THE FAILURE OF ANY OF THEM TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
- COLD WEATHER REQUIREMENTS:**
1. COLD WEATHER CONSTRUCTION MUST STRICTLY CONFORM TO CAN3-A23.1 CLAUSE 21.2.3.
- CONCRETE WORKS:**
1. ALL FOOTINGS TO EXTEND TO UNDISTURBED NON-ORGANIC SOIL OR STRUCTURAL FILL. MINIMUM SOIL CAPACITY OF 3000 PSF.
 2. ALL FOOTINGS AND FOUNDATION WALLS FORMWORKS TO BE INSPECTED PRIOR TO POURING.
 3. MINIMUM EFFECTIVE COVER FOR FROST PROTECTION TO BOTTOM OF FOOTING 5'-0".
 4. CONCRETE MATERIALS AND METHODS OF CONSTRUCTION (INCLUDES STRENGTH REQUIREMENTS) IN ACCORDANCE WITH CAN3-A23.1: MIN CONCRETE STRENGTH AT 28 DAYS
 - 25 MPa MEETING CLASS T2' FOR ALL FOOTINGS AND WALLS.
 - 25 MPa MEETING CLASS 'N' FOR ALL INTERIOR SLABS ON GRADE.
 - 25 MPa MEETING CLASS 'N' C/M SUPERPLASTICIZER FOR ALL INTERIOR STEEL DECK SUPPORTED SLABS.
 - 30 MPa MEETING CLASS T2' FOR EXTERIOR FLATWORK, CURBS, AND OUTLETS (EXTERIOR).
 5. CONCRETE PROTECTION FOR REINFORCEMENT SHALL BE AS FOLLOWS:
 - FOUNDATION WALLS 1 1/2" FOOTINGS 2"
 6. ALL REINFORCING BARS SHALL BE DEFORMED AS PER CSA G30.18 WITH A YIELD STRENGTH OF 400 MPa.
 7. ALL ANCHOR BOLTS FOR STEEL CONSTRUCTION ARE TO BE SET BY TEMPLATE DURING THE CONCRETE POUR.
 8. CURING COMPOUNDS OR WET CURING REQUIRED. MATERIALS AND PROCEDURES USED SUBJECT TO APPROVAL OF ENGINEER AND CONFORMANCE WITH FLOOR FINISHES.
 9. SLAB ON GRADE IS MINIMUM 4" WHERE NOTED REINFORCED W/ 6"x6"x6" (SUPPLIED IN PLAT SHEETS ONLY) ON WELDED WIRE MESH CHAIRS AT 30" c/c EACH WAY.
 10. OPENINGS, RECESSES, AND ELEVATION REQUIREMENTS FOR INTERIOR SLABS AS PER ARCHITECTURAL DRAWINGS.
 11. PROVIDE CRACK CONTROL JOINTS EVERY 40' ALONG LENGTH OF PERIMETER FOUNDATION WALL.
 12. THE CONTRACTOR IS TO VERIFY FLOOR DRAIN LOCATIONS, SLOPES, & DIMENSIONS WITH ALL DRAWINGS INCLUDING MECHANICAL AND ARCHITECTURAL.
- WALL REINFORCING NOTES:**
1. UNLESS NOTED OTHERWISE ALL EXTERIOR WALLS BELOW GRADE AND ALL EXTERIOR WALLS EXPOSED TO THE WEATHER ABOVE GRADE SHALL HAVE CRACK CONTROL JOINTS AT 40' MAXIMUM. SEE CONTROL JOINT DETAIL ON STRUCTURAL DRAWINGS.
 2. ALL WALL REINFORCING SHALL BE CONTINUOUS WITH HOOKS OR CORNER BARS USED AT ALL WALL JUNCTIONS. EXTEND HOOKS TO FAR FACE OF WALL. CORNER BARS SHALL BE LOCATED ON OUTSIDE OR CENTER OF WALL.
 3. AT ENDS OF WALL PROVIDE 2-15M BARS VERTICAL LAPPED 12" UNLESS NOTED OTHERWISE ON DETAILS.
- REINFORCING NOTES:**
1. REINFORCEMENT SHALL BE BULLETT STEEL CONFORMING TO THE FOLLOWING STANDARDS:
 - a) CSA G30.18 - GRADE 400/45 - 10M AND LARGER
 - b) CSA G30.5 - WELDED WIRE MESH.
 2. CONCRETE COVER: UNLESS NOTED OTHERWISE ON THE DRAWINGS, CONCRETE COVER IN INCHES OVER REINFORCEMENT:
 - a) SURFACE PLACED IN CONTACT WITH GROUND 3"
 - b) FORMED SURFACE EXPOSED TO GROUND OR WEATHER 2"
 - c) COLUMNS/PIERS/STAIRS (TO FLS) 1 1/2"
 - d) SLABS ON GRADE MINIMUM OF SLAB
 - e) WALLS 1 1/2"
- SAW CUTS:**
1. SAW CUTTING IS TO BEGIN AS SOON AS POSSIBLE AND PRIOR TO EXCESSIVE RAILING AND IMMEDIATELY AFTER THE SLAB CURING TEMPERATURE HAS PEAKED.
 2. SAW CUTTING MAY BE REQUIRED AT NIGHT OR WEEKENDS AND THE CONTRACTOR IS TO PLAN FOR THIS.
 3. JOINT FILING TO PROCEED AFTER SUITABLE CURING PERIOD (MIN. 28 DAYS). JOINT EDGES TO BE PROTECTED FROM DAMAGE WITH A TEMPORARY BACKER ROD IF NECESSARY. FINAL JOINT FILLER TO BE SEMI RIGID TYPE, SHADUR OR LOUDLUX BY STERSON AN APPROVED EQUAL.
 4. SAW BLADES TO BE 3/16" DAMAGED TIPPED.
 5. SAW CUTS AT 20'-0" c/c MAX. BOTHWAYS (APPROX.) AND UNDER PARTITION WALLS WHERE POSSIBLE, AND AT ALL INTERIOR STRESS POINTS (i.e. INTERIOR CORNERS), AND COLUMN LINES.

Architectural & Sustainable Design

SableARC STUDIOS

48 Water Street, Charlottetown PE C1A 1A3 - 1.902.816.0216
rhaggs@sablearc.com | www.sablearc.com

OE School Boiler Building

Shenwood
Prince Edward Island

Sheet Title:
FOUNDATION PLAN, SECTIONS AND DETAILS

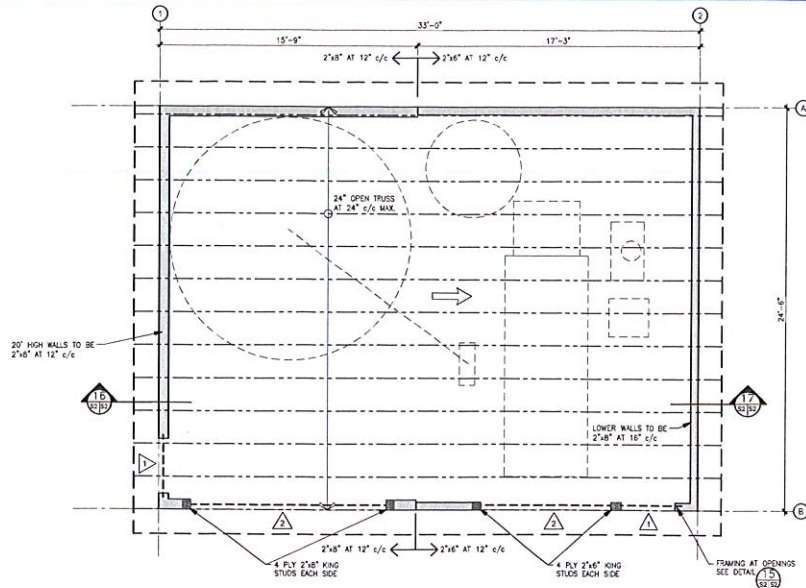
Drawn By:
Brian J McLellan CET

Project No:
SCL19-035

S1

All measurements must be taken from the construction or foundation drawings. This drawing is not to be used for construction or foundation work. This drawing is not to be used for construction or foundation work. This drawing is not to be used for construction or foundation work.

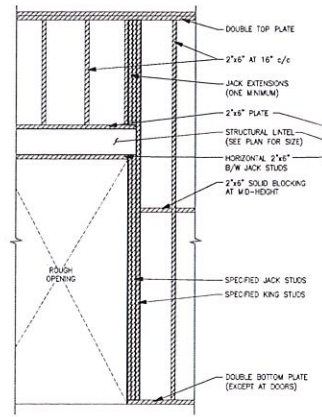
Revision	Description	Date



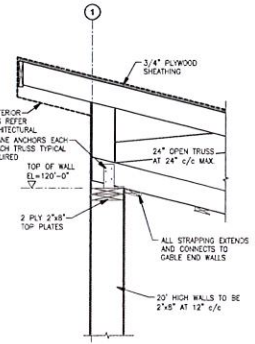
ROOF FRAMING PLAN
SCALE: 1/4"=1'-0"

<p>NOTE: PROVIDE 2 KING STUDS EACH SIDE OF OPENINGS GREATER THAN 48" AND LESS THAN 8' AND 3 KING STUDS FOR OPENINGS GREATER THAN 8'.</p>	<p>ROOF LOADS</p> <p>LIVE LOAD: TOP CHORD = 64 PSF MINIMUM BOTTOM CHORD = 0 PSF DEAD LOAD: TOP CHORD = 7 PSF BOTTOM CHORD = 8 PSF USE UNIFORM DEFLECTION = 1/360 FOR UNIFORM LOADS CHECK FOR UNIFORM LOADING</p>	<p>LINTEL/BEAM SCHEDULE (ALL SIZES SHOWN ARE MINIMUM)</p> <p>2 PLY 2x8" C/W 1 1/2" BEARING EACH END (H 1 JACK STUD)</p> <p>2 PLY 2x10" C/W 1 1/2" BEARING EACH END (H 1 JACK STUD)</p> <p>NOTES: 1. NUMBER OF JACK STUDS CANNOT BE REDUCED. 2. --- INDICATES LINTEL</p>
--	--	---

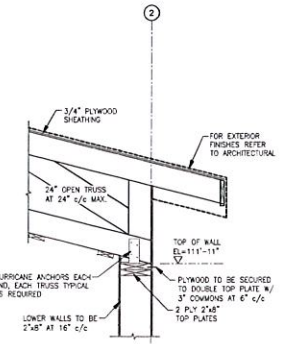
- WOOD FRAME NOTES:**
- SHOP DRAWINGS SHOWING LAYOUT, LOADS, MEMBER SIZES AND SPACING, DEFLECTIONS, ETC. ARE REQUIRED FOR ALL OPEN WEB WOOD TRUSSES. WOOD IS STRUCTURAL COMPOSITE LUMBER AND PREFABRICATED WOOD TRUSSES FOR APPROVAL OF THE ENGINEER PRIOR TO FABRICATION OR DELIVERY TO CONTRACTOR.
 - SAWN LUMBER TO BE SPF No. 1/2 S-DRY OR BETTER UNLESS NOTED OTHERWISE (UNO).
 - PLYWOOD SHEATHING TO BE INSTALLED WITH JOINTS STAGGERED AND ENDS BUTTED OVER FRAMING, UNLESS NOTED OTHERWISE NAIL WITH 2 1/2" COMMON AT 6" c/c ALONG PANEL EDGES AND AT 12" c/c ALONG INTERMEDIATE SUPPORTS.
 - PLYWOOD SHEATHING TO BE SECURED TO BOTTOM PLATE AND DOUBLE TOP PLATE W/ 2 1/2" COMMONS AT 6" c/c.
- CONSTRUCTION NOTES:**
- ALL EXTERIOR LOAD BEARING WALLS TO BE CONSTRUCTED WITH 2x6" AT MINIMUM 16" c/c C/W 2 PLY 2x4" TOP PLATE AND BLOODING AT MID-HEIGHT OF WALL. UTILIZE 2x4" AT 16" EACH SIDE OF FRONTAL AND AT STAR OPENINGS. C/W 2 PLY 2x4" TOP PLATE AND BLOODING AT MID-HEIGHT OF WALL.
 - ALL EXTERIOR WALLS TO EXTEND TO UNDERSIDE OF TRUSSES UNLESS NOTED OTHERWISE.
- NOTE: LVL = LAMINATED VENEER LUMBER**
- WOOD ROOF FRAMING NOTES:**
- WOOD TRUSSES IN ACCORDANCE WITH CAN/CSA 086.1-94-LMT STATES DESIGN, PART 4, N.B.C. 2010.
 - COORDINATE SLOPES, SIZES, RASED HEELS, OVERHANGS, ETC. OF WOOD TRUSSES WITH ARCHITECTURAL DRAWINGS. STRUCTURAL TRUSS SCHEMATICS ARE SHOWN TO HELP DESIGNATE LOAD BEARING WALLS AND GENERAL TRUSS ORIENTATION AND SUPPORT. NOT ALL TRUSS TYPES ARE SHOWN. TRUSS FABRICATOR TO ENSURE THAT ALL TRUSS SHOWN MEET ARCHITECTURAL, STRUCTURAL AND MECHANICAL REQUIREMENTS.
 - WOOD TRUSS SHOP DRAWINGS TO INCLUDE ANY SPECIALTY DETAIL REQUIRED TO ENSURE ADEQUATE BEARING. TRUSS HANGERS ARE ALSO REQUIRED.
 - SAWN LUMBER TO BE SPF No. 1/2 S-DRY OR BETTER UNLESS NOTED OTHERWISE (UNO).
 - TRUSSES TO BE SECURED TO TOP PLATES WITH SIMPSON STRONG-TIE L2 S HURRICANE ANCHORS MINIMUM OR APPROVED ALTERNATE. OTHER BRACKETS REQUIRED TO MEET UPLIFT LOADINGS TO BE SUPPLIED BY ROOF FABRICATOR.
 - PLYWOOD ROOF SHEATHING TO BE INSTALLED WITH JOINTS STAGGERED AND ENDS BUTTED OVER FRAMING, UNLESS NOTED OTHERWISE NAIL WITH 2 1/2" COMMON AT 6" c/c ALONG PANEL EDGES AND AT 12" c/c ALONG INTERMEDIATE SUPPORTS.
 - MAXIMUM DEFLECTION FOR PREFABRICATED TRUSSES IS L/360 FOR LIVE LOAD.
- NOTE:** SHOP DRAWINGS FOR ROOF TO BE REVIEWED BY ENGINEER PRIOR TO FABRICATION OR DELIVERY TO SITE. ALL SHOP DRAWINGS TO BE STAMPED BY AN ENGINEER LICENSED TO PRACTICE ON P.E.I.



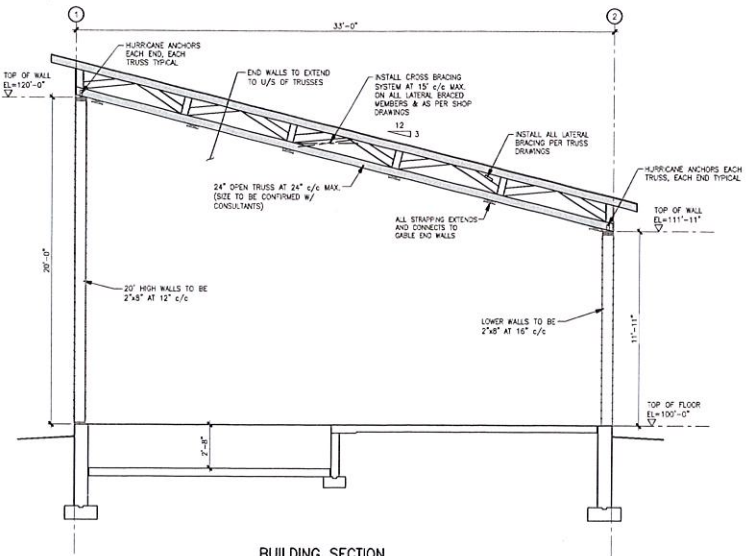
15 OPENING DETAIL (TYP)
SCALE N.T.S.



16 TRUSS BEARING (HIGH)
SCALE N.T.S.



17 TRUSS BEARING (LOW)
SCALE N.T.S.



BUILDING SECTION
SCALE: 1/4"=1'-0"

All measurements must be taken from the construction of fabrication. This drawing is the property of Sable ARC Studios and shall not be used for any other project without the written consent of the Engineer. This drawing is not to be used for any other project without the written consent of the Engineer.

Revision #	Description	Date

ARCHITECTURE + SUSTAINABLE DESIGN
Sable ARC STUDIOS
48 Water Street, Charlottetown PE C1A 1A3 • 1-802-816-0218
rhagge@sablearc.com | www.sablearc.com

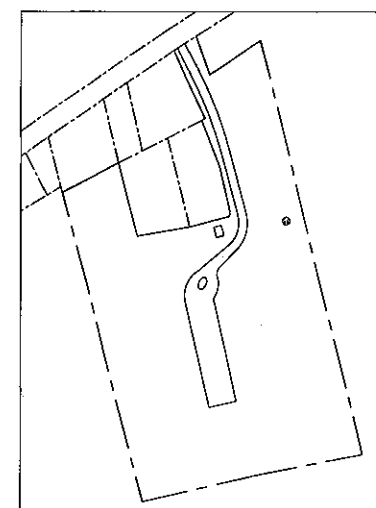
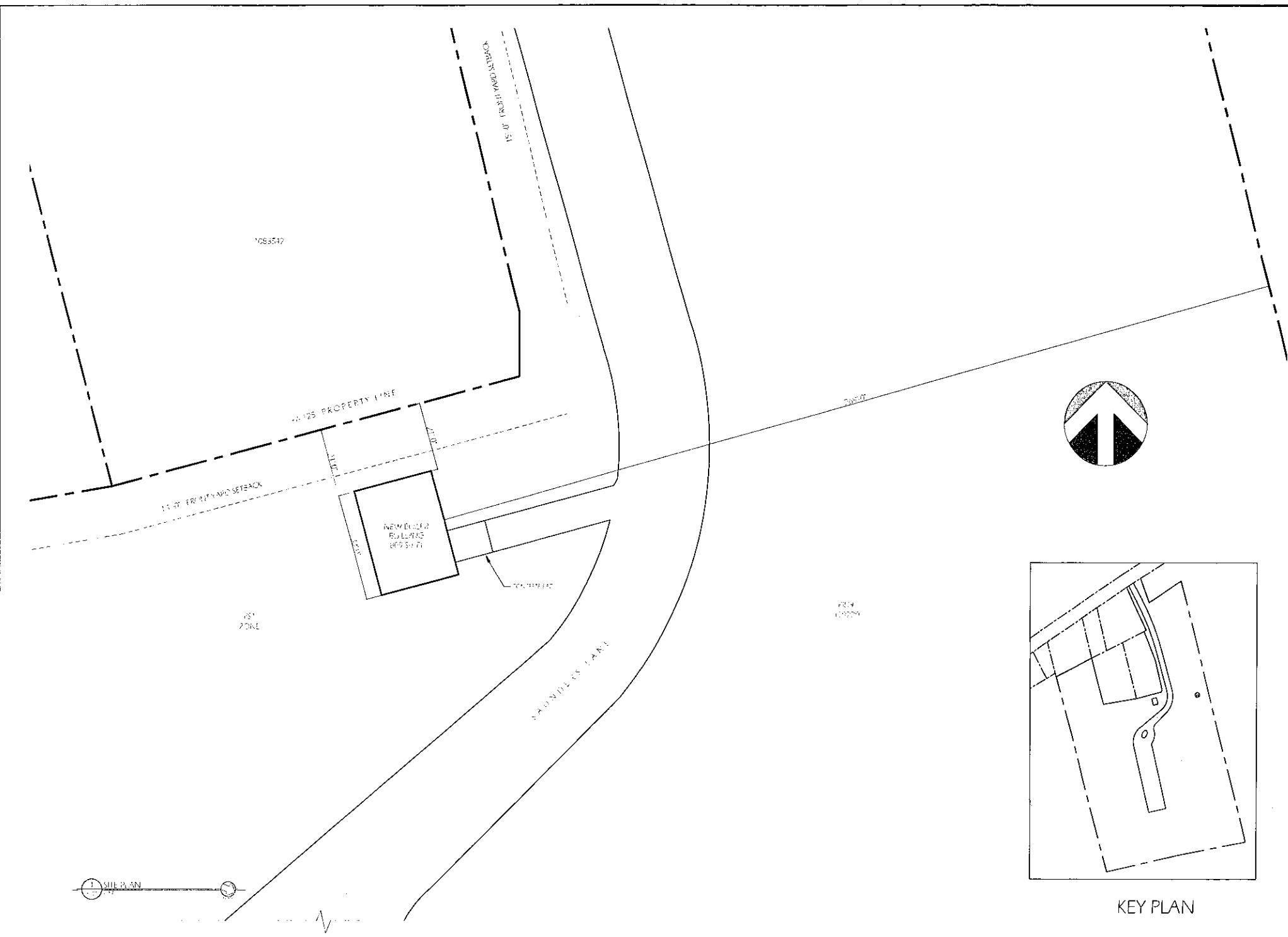
OE School Boiler Building
Shenwood
Prince Edward Island

Sheet Title:
ROOF FRAMING PLAN, SECTIONS AND DETAILS

Drawn By:
Briana J McLellan CET

Project No:
SCL19-035

S2



KEY PLAN

THIS DOCUMENT IS THE PROPERTY OF SABLEARC STUDIOS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THIS DOCUMENT WITHOUT THE WRITTEN PERMISSION OF SABLEARC STUDIOS IS PROHIBITED.

Q. 0114 SableARC Studios Inc.

DATE	REVISION

ARCHITECTURE + SUSTAINABLE DESIGN
SableARC STUDIOS
 4100 West Street, Suite 100, Vancouver, BC V6V 1C7
 Tel: 604.681.1111 | Fax: 604.681.1112 | Email: info@sablearc.com

QE School Boiler Building
 Project # 0114
 Design of Construction 1978

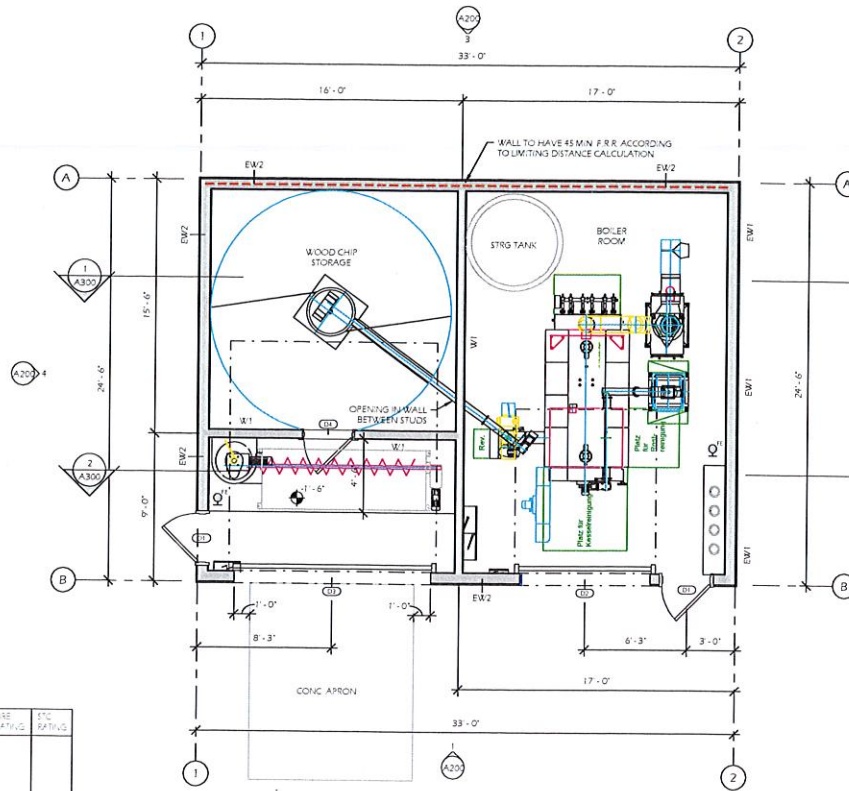
Project Title
Architectural Site Plan

DATE	REVISION
1978	1

Project #
A001

GENERAL NOTES

1. THE WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE OF CANADA (NBCC) 2010 UNLESS NOTED OTHERWISE ON THE DRAWINGS.
2. COMPLY WITH ALL LOCAL, MUNICIPAL AND PROVINCIAL BYLAWS AND REGULATIONS.
3. CONTRACTOR TO VERIFY LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.
4. BENCH MARKS TO BE ESTABLISHED BY CONTRACTOR FOR PROPER WATER DRAINAGE, FINISHED FLOOR HEIGHTS, SEWAGE, WATER FEED, ETC.
5. IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS TO PERFORM THE WORK.
6. INTERIOR DIMENSIONING TYPICALLY TAKEN TO CENTERLINE OF INTERIOR WALLS AND OUTSIDE FACE OF EXTERIOR STUDS/GRID LINES.
7. EXTERIOR DIMENSIONING TYPICALLY TAKEN TO OUTSIDE FACE OF FOUNDATION/GRID LINES, AS WELL AS CENTERLINE OF WINDOWS AND DOORS.
8. ALL WINDOWS AND DOORS INSTALLED PER MANUFACTURER'S INSTRUCTIONS AND AS REQUIRED FOR WARRANTY COVERAGE.
9. DOORS, FRAMES AND CLOSURES TO MATCH REQUIRED FIRE RATINGS IN THE FIRE RATING LEGEND.
10. ALL PRODUCT SPECIFICATIONS LISTED ARE STANDARDS OF ACCEPTANCE AND MUST BE APPROVED BY THE CLIENT/ARCHITECT PRIOR TO INSTALLATION.
11. PROVIDE SUBSLAB DEPRESSURIZATION DETAIL FOR FUTURE RADON GAS TESTING AS PER NBCC 2010 REQUIREMENTS.



1 MAIN FLOOR
A200 1/4" = 1'-0"

NOTE:
EQUIPMENT N.C. CLIENT TO COORDINATE WITH
GENERAL CONTRACTOR EXACT LOCATIONS

EXTERIOR WALL TYPE	FIRE RATING	ETC RATING
EW-1 -PRECAST/CONCRETE (T.D.) -3/4" CLEAR AIR BARRIER (NO. 1A) RATED -1" EXTERIOR R/WOOD SHEATHING -2x8 WOOD STUDS AT 16" O.C. (2x12 BLOODING ATTACHED) -FIBERGLASS BATT INSULATION -5/8" TYPE X GIBS (SEALED AND PAINTED) -3/4" TAG PLYWOOD (8'0" HEIGHT, PAINT FINISH)		
EW-2 -PRECAST/CONCRETE (T.D.) -3/4" CLEAR AIR BARRIER (NO. 1A) RATED -1" EXTERIOR R/WOOD SHEATHING -2x8 WOOD STUDS AT 16" O.C. (2x12 BLOODING ATTACHED) -FIBERGLASS BATT INSULATION -5/8" TYPE X GIBS (SEALED AND PAINTED) -3/4" TAG PLYWOOD (8'0" HEIGHT, PAINT FINISH)		

INTERIOR WALL TYPE	FIRE RATING	ETC RATING
WI-1 -5/8" TYPE X GIBS (SEALED, PRIME, AND PAINTED) -1/2" WOOD STUDS AT 16" O.C. -5/8" TYPE X GIBS (SEALED, PRIME, AND PAINTED)		

FLOOR TYPE	FIRE RATING	ETC RATING
F1 -6" REINFORCED CONCRETE SLAB -1" (2" RIGID) INSULATION UNDER FLOOR SLAB -1/2" CLASS A GRAVEL CONFINED TO 100% SPREAD -APPROVED UNDETERMINED FLOOR TO STRUCTURAL R/C CONFINED TO 100% SPREAD		

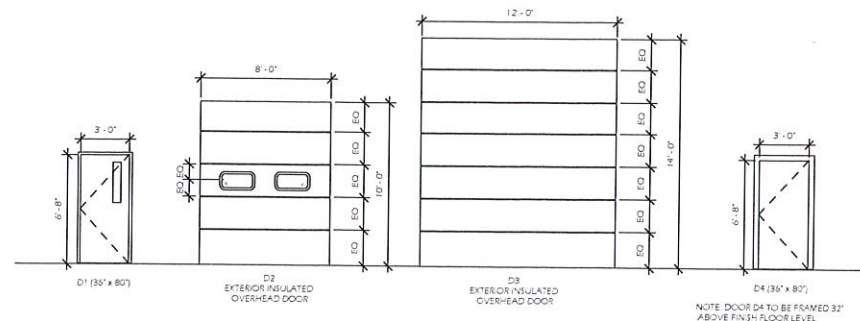
NOTE:
TAG PLYWOOD TO BE PAINTED WITH A FINISH THAT HAS A FLAME SPREAD RATING LESS THAN 150 AS PER SECTION 9.10.17.1 OF THE NBCC

FLOOR TYPE	FIRE RATING	ETC RATING
F1 -6" REINFORCED CONCRETE SLAB -1" (2" RIGID) INSULATION UNDER FLOOR SLAB -1/2" CLASS A GRAVEL CONFINED TO 100% SPREAD -APPROVED UNDETERMINED FLOOR TO STRUCTURAL R/C CONFINED TO 100% SPREAD		

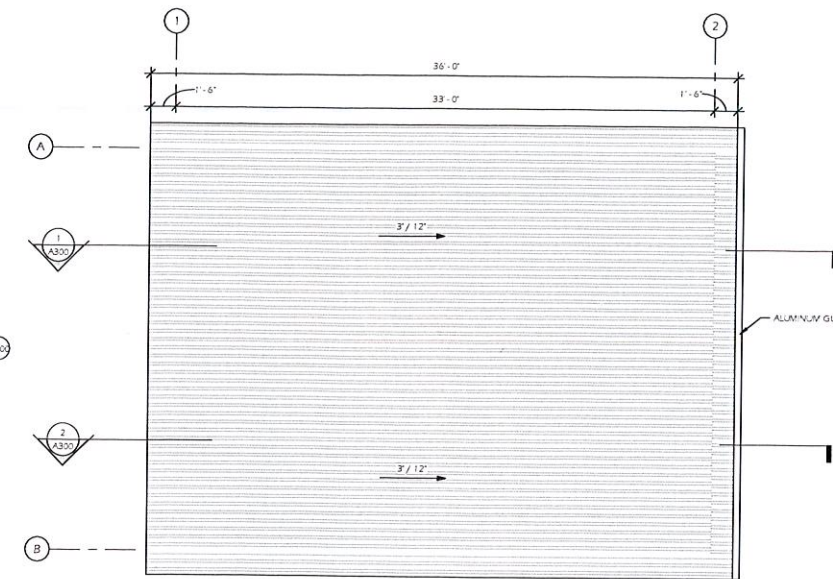
NOTE	
DOORS IN FIRE SEPARATION/FIRE WALLS TO BE RATED	
FIRE SEPARATION	DOOR/CLOSURE RATING
45 MIN	45 MIN
1 HR	45 MIN
1.5 HR	1 HR
2 HR	1.5 HR

FIRE RATING TYPES	
LINE TYPE	FIRE RATING
---	45 MIN FIRE RATING

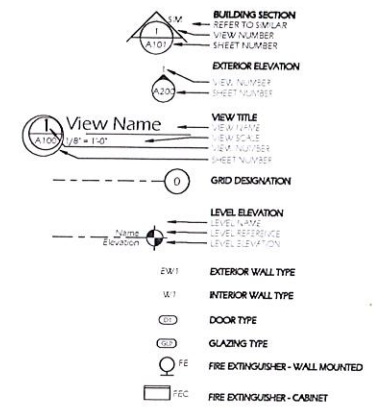
- * NOTE
1. USE 2x6 STUDS AT ALL WALLS THAT ARE LOAD BEARING & CONTAIN FLOORING.
 2. REFER TO THE WALL TYPES LEGEND, FLOOR PLANS & BUILDING SECTIONS FOR REQUIRED FIRE RATINGS OF WALL & FLOOR ASSEMBLIES.



DOOR ELEVATION TYPES
1/4" = 1'-0"



3 ROOF PLAN
A200 1/4" = 1'-0"



SYMBOLS LEGEND
1/4" = 1'-0"

These drawings are Instruments of Service for use solely with respect to this project. SableARC Studios Inc. retains all reserved rights including copyrights and will not allow reproduction without express written consent.

© 2017, SableARC Studios Inc.

Project # 2017-01-01 Date 2017-01-01



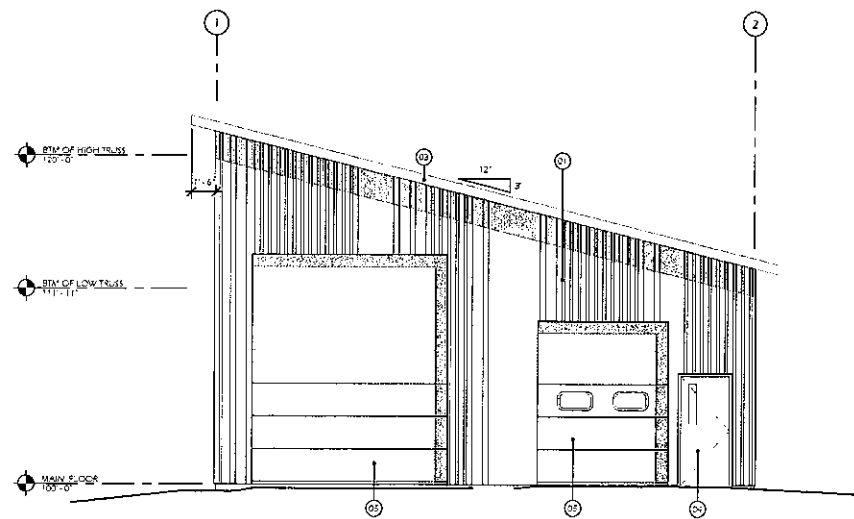
ARCHITECTURE + SUSTAINABLE DESIGN
SableARC
STUDIOS
49 West Beaver Creek Road, Unit 101, Richmond Hill, ON L4B 1A2
Tel: 905.882.1111
www.sablearc.com

QE School Boiler Building

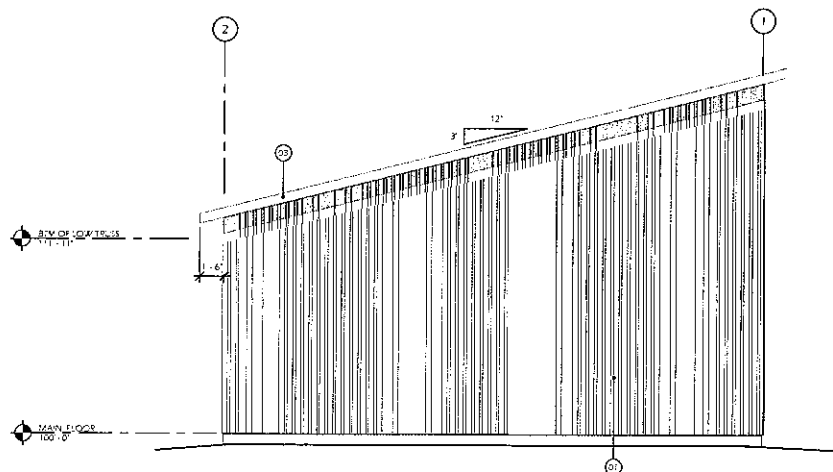
Sheet Title
FLOOR PLANS

Scale
As indicated

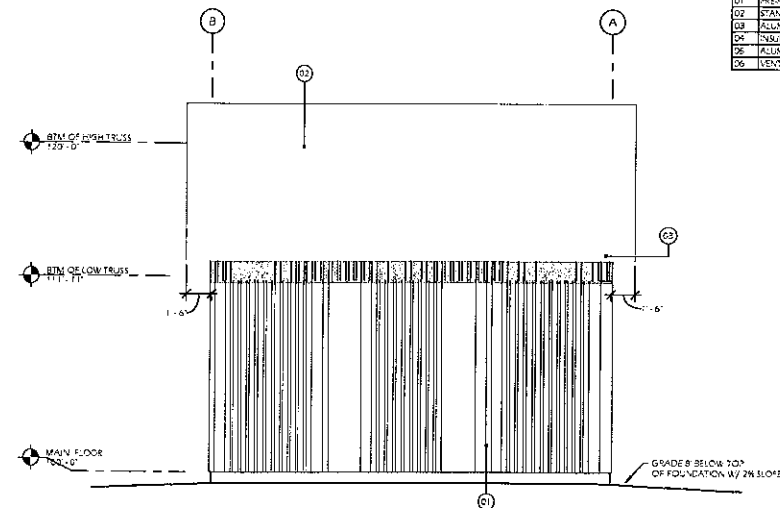
A100



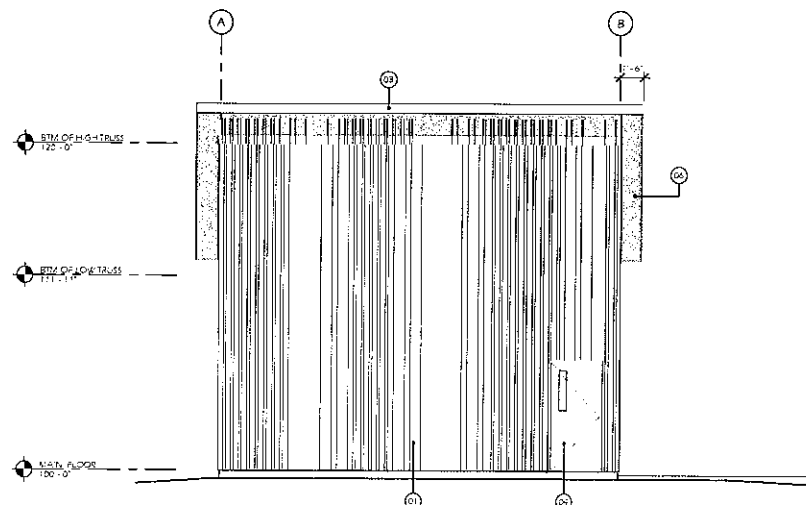
1 SOUTH ELEVATION
1/4" = 1'-0"



3 NORTH ELEVATION
1/4" = 1'-0"



2 EAST ELEVATION
1/4" = 1'-0"



4 WEST ELEVATION
1/4" = 1'-0"

MATERIAL LEGEND	
01	PREPARED METAL SIDING (COLOR BY CLIENT)
02	STANDING SEAM METAL ROOF (COLOR BY CLIENT)
03	ALUMINUM FASCIA
04	INSULATED METAL MAIN DOOR
05	ALUMINUM OVERHEAD DOOR
06	VENTED VINYL SOFFIT

These drawings are instruments of service for use solely with respect to the project. SableARC Studios, Inc. retains all reserved rights including copyright and will not allow reproduction without express written consent.

© 2017, SableARC Studios, Inc.

Project: QE School Boiler Building

Sheet: A200

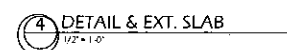


ARCHITECTURE + SUSTAINABLE DESIGN
SableARC
STUDIOS
www.sablearcstudios.com

QE School
Boiler Building

ELEVATIONS

A200



A300



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only

Permit #: 17-19
Date Received: Oct. 24, 2019
Date Approved: Oct. 24, 2019
PEI Planning: Oct 25, 2019
Permit Fee: \$ 50.00 ☐ Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 105 Victoria St. W Property Tax Number (PID): 76281
Lot No.: _____ Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House

Land Purchased from: _____ Year Purchased: _____

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Town of Kensington Address: 55 Victoria St. E.
Phone: 902-836-3781 Cell: _____
Email: townmanager@townofkensington.com Postal Code: COB 1M0
Same as Above: ☐
OWNER Name: Patrick Glover Address: 105 Victoria St. W
Phone: _____ Cell: _____
Email: _____ Postal Code: COB 1M0
CONTRACTOR, ARCHITECT OR ENGINEER Name: Waugh's Construction Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☒ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1.5</u>			Width _____ Length _____

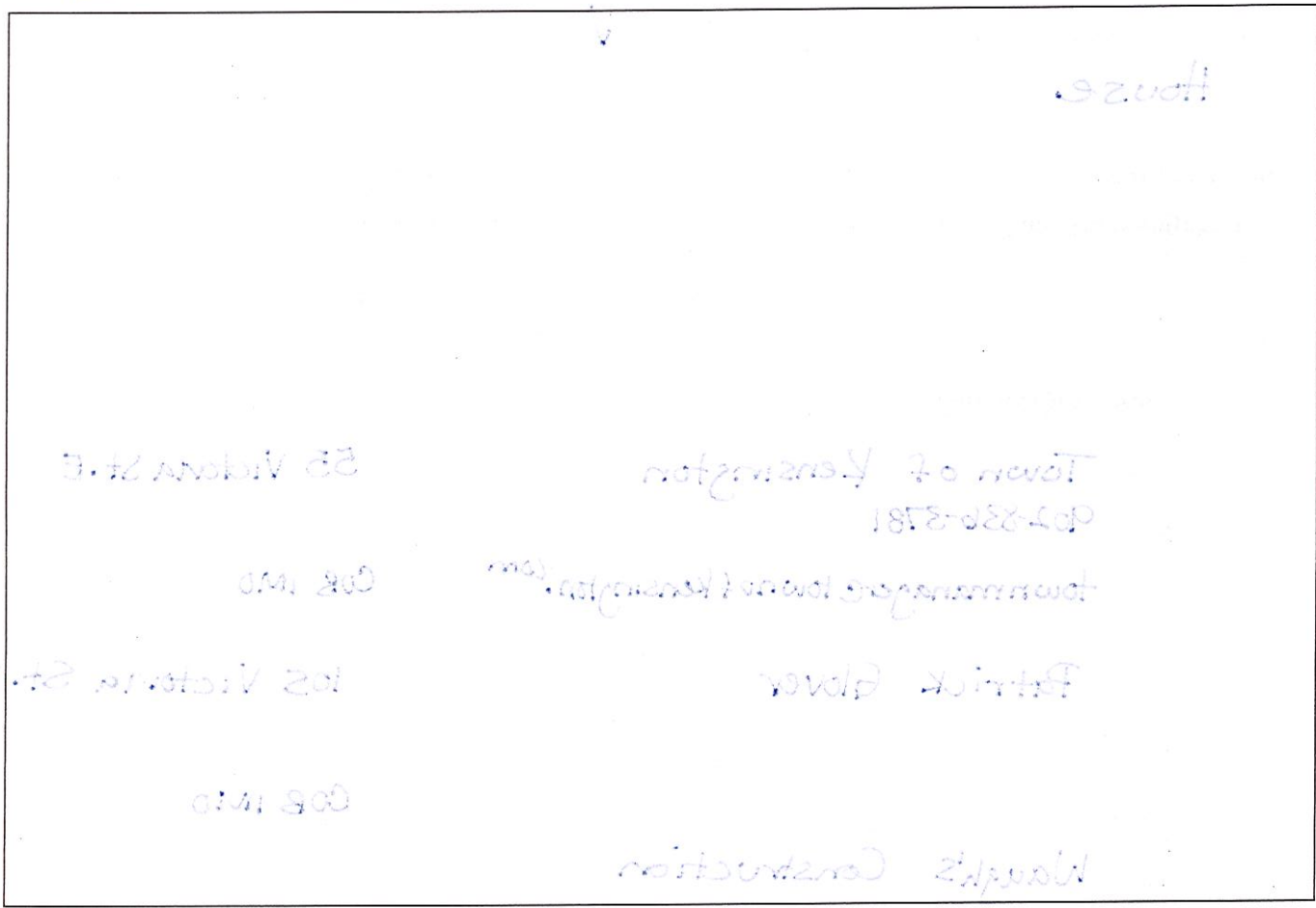
P1-T1
PIOS, AS: 400
PIOS, AS: 450
PIOS, AS: 700
00.00
Detailed Project Description: Demolition of house and Clear
lands.

Estimated Value of Construction (not including land cost): \$12,362.50

Projected Start Date: Oct 31, 2019 Projected Date of Completion: Nov 7, 2019

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant [Signature] Date: 10/24/2019

Town of Kensington Bills List September 2019

11104667 Canada Corp	5	\$200.00
A1 - Vacuums	371660	\$313.80
Amalgamated Dairies Limited	4919264014	\$42.38
Amalgamated Dairies Limited	4919270022	\$82.77
ADL Foods	2400656	\$557.73
ADL Foods	2402261	\$590.61
ADL Foods	2401540	\$634.18
Aliant	7186524	\$30.48
Aliant	7183653	\$237.94
Alleymar Enterprise Ltd	25140	\$169.34
Anderson Automotive	49021	\$781.32
Anderson Automotive	48891	\$144.72
Andrew Griffin	SEPT 2019 RRSP	\$533.02
Bell Mobility	2-388287	\$201.25
Bev Semple	SEPT 2019 CROSSWALK	\$80.00
Black & McDonald Limited	80-1030765	\$1,489.35
Black & McDonald Limited	80-1028191	\$1,924.35
Brenda MacIsaac	SEPT 2019 RRSP	\$289.80
Brenda MacIsaac	BMEXP130919	\$14.10
Building Blocs Home Improvements	2117	\$715.55
Camp Triumph	2019 DINNER	\$250.00
Canadian Tire	135	\$42.50
Canadian Tire	SEPT 4, 19	\$68.99
Canadian Tire	SEPT 26, 2019	\$119.51
Capital "T" Electric	715	\$367.60
Combat Computer Inc	56752	\$1,230.49
Combat Computer Inc	56376	\$621.00
Combat Computer Inc	56377	\$138.00
Combat Computer Inc	56374	\$276.00
Combat Computer Inc	56373	\$69.00
Combat Computer Inc	56753	\$1,381.44
Combat Computer Inc	56754	\$575.00

Combat Computer Inc	56763	\$501.68
Combat Computer Inc	56764	\$539.89
Combat Computer Inc	56765	\$172.50
Combat Computer Inc	56766	\$129.38
Combat Computer Inc	56755	\$230.00
Combat Computer Inc	56762	\$970.31
Combat Computer Inc	56756	\$1,381.09
Combat Computer Inc	56759	\$150.94
Combat Computer Inc	56751	\$150.94
Commercial Construction	DORIAN SEPT 2019	\$6,072.00
Canadian Union of Public Employees	SEPT 2019 DUES	\$499.31
DC Tire Sales & Service	101955	\$59.78
Doug Killam	CANADIAN TIRE SEPT26	\$149.48
Eastern Fence Products	4107	\$1,955.00
Eastlink	09704333	\$101.14
Eastlink	09648789	\$137.89
Eastlink	09866122	\$757.23
Eastlink	09940483	\$145.94
Eastlink	09866724	\$23.00
Eastlink	09866446	\$97.69
Elizabeth Hubley	SEPT 2019 RENT	\$805.00
Frito Lay Canada	43756665	\$330.86
Frontline Outfitters	43913	\$117.22
Frontline Outfitters	44160	\$99.03
Geoff Baker	SEPT 2019 MILEAGE	\$308.79
Green Diamond	1682023	\$20.13
Green Diamond	1673107	\$563.78
Irving Oil	538914	\$404.77
Irving Oil	520474	\$47.93
Irving Oil	850409	\$133.43
Irving Oil	135087	\$548.34
Irving Oil	540172	\$253.69
Irving Oil	43332	\$217.07
Irving Oil	653487	\$731.91

Irving Oil	947332	\$615.57
Irving Oil	327776	\$24.32
Irving Oil	432427	\$582.95
Irving Oil	329280	\$61.54
Irving Oil	33090530	\$376.31
Irving Oil	33067740	\$307.34
Irving Oil	33097060	\$2,185.89
Irving Oil	33103997	\$245.31
Island First Aid Service	SI-11043	\$46.00
Island Hot Tubs & Pools	22769	\$450.71
Island Hot Tubs & Pools	22752	\$240.33
Island Petroleum	9538	\$172.01
Island Petroleum	1999537	\$183.03
Jack Spencer	SEPT 2019 CROSSWALK	\$60.00
Jamie Perry	SEPT 19 CROSSGUARD	\$180.00
Jet Ice	106970	\$957.43
Jet Ice	106076	\$1,411.05
Kay's Wholesale	Z03025	\$828.69
Kensington Agricultural Services	34070	\$25.21
Kensington Agricultural Services	38171	\$192.15
Kensington Vipers	KENSVIPSEPT19	\$750.00
Kent Building Supplies	1192977	\$42.03
Kent Building Supplies	1191503	\$24.13
Kent Building Supplies	1191407	\$68.28
Kent Building Supplies	1191166	\$65.34
Kent Building Supplies	1191259	\$17.01
Kent Building Supplies	1195344	\$77.23
Key Murray Law	244289	\$339.25
K'Town Auto Parts	21876/5	\$18.89
K'Town Auto Parts	21962/5	\$17.31
K'Town Auto Parts	22545-5	\$12.34
K'Town Auto Parts	22316/5	\$42.79
Lewis Sutherland	SEPT 2019 RRSP	\$640.76
Maritime Electric	STREET LIGHTS SEPT19	\$2,926.70

Maritime Electric	RADAR SIGNS SEPT 19	\$105.13
Maritime Electric	PW SHOP SEPT 19	\$106.49
Maritime Electric	CUC BALLFIELD SEPT19	\$50.61
Maritime Electric	CUC RINK SEPT 19	\$7,882.69
Maritime Electric	CUC SIGN SEPT 19	\$169.28
Maritime Electric	SENIOR CNT SEPT 19	\$58.74
Maritime Electric	TOWN HALL SEPT 19	\$1,485.09
Maritime Electric	LIBRARY SEPT 19	\$85.77
Maritime Electric	TRAIN STN SEPT 19	\$891.47
Maritime Electric	ART CO-OP SEPT 19	\$413.33
Maritime Electric	EVK POOL SEPT 19	\$375.33
Maritime Electric	FIRE HALL SEPT 19	\$354.40
Maritime Electric	CAR CHARGER SEPT 19	\$40.86
Malpeque Bay Credit Union	SEPT 2019 RRSP	\$1,640.86
Medacom Atlantic Inc	11160	\$251.16
Mega Tech	19-5968	\$2,817.50
Mid Isle Electric	8427	\$340.17
Minister of Finance	JULY - SEPT ANS SER	\$6,900.00
MJS Marketing & Promotions	2676011	\$51.75
Murphy's Kensington	MURPHY09062019	\$40.67
Murphy's Kensington	MUR09112019	\$34.49
Orkin Canada	9622454	\$44.28
Orkin Canada	9621063	\$73.03
Orkin Canada	9590083	\$28.75
Pepsico	80208552	\$1,208.93
Petty Cash	SEPT 2019	\$425.12
Pickering Plumbing & Heating	0164	\$140.99
Pitney Bowes	3201214414	\$161.01
Pitney Bowes	333201219986	\$33.53
Prince County Trophy	29	\$151.80
Princess Auto	931003	\$160.91
Princess Auto	323941	\$45.99
Revolution Media	24832019	\$114.31
Robert Wood	SEPT 2019 EXPENSE	\$206.80

Rogers Electrical Wholesale Ltd	266276	\$124.81
Rogers Electrical Wholesale Ltd	265250	\$51.66
Rowan Caseley	SEPT 2019 MILEAGE	\$233.09
Mikes Independent	01 9523	\$34.14
Mikes Independent	IND20190827	\$11.78
Mikes Independent	03 9629	\$17.95
Mikes Independent	IND190927	\$63.63
Scotia Securities	SEPT 2019 RRSP	\$471.98
Scotiabank Visa	BOOMBURGER LUNCH	\$33.18
Socan	8769347	\$212.83
Spring Valley Building Centre Ltd	207375	\$83.01
Spring Valley Building Centre Ltd	K07242	\$163.88
Spring Valley Building Centre Ltd	207238	\$129.03
Spring Valley Building Centre Ltd	K07240	\$85.77
Spring Valley Building Centre Ltd	207483	\$47.13
Spring Valley Building Centre Ltd	207939	\$32.18
Spring Valley Building Centre Ltd	207831	\$113.85
Spring Valley Building Centre Ltd	208040	\$96.77
Standard Auto Glass	8821-443641	\$299.00
Staples	68500	\$154.74
Subway	132966	\$75.04
Summerside Chrysler Dodge (1984) Ltd	28482	\$57.45
Summerside Chrysler Dodge (1984) Ltd	WS26828	\$1,488.88
Suncor Energy Products Partnership	SEPT 2019	\$561.49
Superior Sanitation	686716	\$13.43
Superior Sanitation	686718	\$230.00
Superior Sanitation	686717	\$184.00
Superior Sanitation	686715	\$80.50
Superior Sanitation	686719	\$207.00
Superior Sanitation	680942	\$80.50
Superior Sanitation	680943	\$20.77
Superior Sanitation	680944	\$184.00
Superior Sanitation	680945	\$230.00
Superior Sanitation	680946	\$207.00

T & K Fire Safety Equipment Ltd	2219	\$673.21
Telus	SEPT 2019	\$825.90
Tessa MacKinnon	TMEXP040919	\$107.87
Tessa MacKinnon	SEPT 2019 MEALS	\$30.00
Tessa MacKinnon	SEPT 2019 MILEAGE	\$73.24
Vail's Fabric Services Ltd	337541	\$104.42
Water & Pollution Control Corporation	SEPT 2019	\$196.77
WSP Canada Inc	856065	\$4,271.26
Yellow Pages Group	19-7506569	\$23.17
Subtotal		<hr/> \$86,444.81 <hr/>

Payroll		\$86,242.20
---------	--	-------------

Capital Purchases

Black & McDonald Limited	80-1028188	\$8,554.49
Chris Crozier	17	\$1,312.87
Equinox Industries Ltd	161086	\$166.75
Equinox Industries Ltd	161044	\$4,286.05
Kensington Metal Products Inc.	48337	\$401.82
Kent Building Supplies	1197834	\$77.57
Mid Isle Electric	8456	\$4,191.75
Spring Valley Building Centre Ltd	805631	\$51.72
Town 'n Country Carpet One	34433	\$19,665.00
Subtotal Capital		<hr/> \$38,708.02 <hr/>

Total Bills		<hr/> \$211,395.03 <hr/>
--------------------	--	---------------------------------

Water and Pollution Control Corporation Bills List September 2019

Aliant	7148354	\$138.46
Aliant	7185928	\$123.28
Campbell's Concrete Ltd	251453	\$94.19
Capital "T" Electric	721	\$207.00
Capital "T" Electric	719	\$74.75
Kensington Country Store	2810078497	\$113.75
Kensington Septic Service	3675	\$431.25
Kensington Metal Products Inc	48498	\$121.61
Maritime Electric	LIFT STN SEPT 19	\$166.64
Maritime Electric	SEW PUMP SEPT 19	\$108.93
Maritime Electric	WATER TOWER SEPT 19	\$108.32
Maritime Electric	WELL #3 SEPT 19	\$617.15
Maritime Electric	PUMP CNT BLDG SEPT19	\$109.33
Maritime Electric	PUMP WEST #1 SEPT 19	\$594.58
Maritime Electric	PUMP EAST #2 SEPT 19	\$143.47
Maritime Electric	SEWER TREAT SEPT 19	\$1,641.32
Minister of Finance	190903062	\$368.00
Minister of Finance	312134	\$498.72
Rogers Plumbing & Heating	13292	\$74.75
Sansom Equipment Ltd	4203	\$178.24
Sansom Equipment Ltd	4225	\$517.50
Total W&S Bills		\$6,431.24

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Sept 2019

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$95,574.00	\$91,787.00	\$3,787.00	\$563,750.76	\$566,802.00	-\$3,051.24	\$1,125,834.00	50%
Police Service	\$489.90	\$3,000.00	-\$2,510.10	\$16,285.90	\$18,000.00	-\$1,714.10	\$36,000.00	45%
Town Hall Rent	\$8,747.89	\$8,213.00	\$534.89	\$48,690.79	\$48,878.00	-\$187.21	\$96,656.00	50%
Recreation	\$0.00	\$0.00	\$0.00	\$5,395.00	\$3,750.00	\$1,645.00	\$3,750.00	144%
Sales of Service	\$30,839.60	\$37,000.00	-\$6,160.40	\$232,877.70	\$222,000.00	\$10,877.70	\$444,000.00	52%
Subtotal Revenue	\$135,651.39	\$140,000.00	-\$4,348.61	\$867,000.15	\$859,430.00	\$7,570.15	\$1,706,240.00	51%
GENERAL EXPENSES								
Town Hall	\$12,102.65	\$12,010.00	\$92.65	\$76,458.15	\$79,141.00	-\$2,682.85	\$162,934.00	47%
General Town	\$32,869.34	\$35,139.00	-\$2,269.66	\$223,817.97	\$241,364.00	-\$17,546.03	\$579,955.00	39%
Police Department	\$46,476.75	\$37,767.00	\$8,709.75	\$242,991.04	\$225,856.00	\$17,135.04	\$458,961.00	53%
Public Works	\$20,711.00	\$19,732.00	\$979.00	\$83,522.71	\$104,778.00	-\$21,255.29	\$205,465.00	41%
Train Station	\$2,432.35	\$2,605.00	-\$172.65	\$16,963.51	\$16,045.00	\$918.51	\$31,940.00	53%
Recreation & Park	\$4,301.74	\$3,900.00	\$401.74	\$59,049.55	\$61,005.00	-\$1,955.45	\$75,785.00	78%
Sales of Service	\$15,337.19	\$13,947.00	\$1,390.19	\$98,607.57	\$91,801.00	\$6,806.57	\$190,071.00	52%
Subtotal Expenses	\$134,231.02	\$125,100.00	\$9,131.02	\$801,410.50	\$819,990.00	-\$18,579.50	\$1,705,111.00	52%
Net Income (Deficit)	\$1,420.37	\$14,900.00	-\$13,479.63	\$65,589.65	\$39,440.00	\$26,149.65		
Credit Union Centre								
Credit Union Centre Revenue	\$20,674.49	\$38,700.00	-\$18,025.51	\$148,645.48	\$171,300.00	-\$22,654.52	\$397,700.00	37%
Credit Union Centre Expenses	\$34,537.22	\$34,219.00	\$318.22	\$159,659.50	\$175,602.00	-\$15,942.50	\$397,408.00	40%
Net Income (Deficit)	-\$13,862.73	\$4,481.00	-\$18,343.73	-\$11,014.02	-\$4,302.00	-\$6,712.02		
Fire Department								
Fire Revenues	\$20,834.50	\$20,772.00	\$62.50	\$125,018.00	\$124,632.00	\$386.00	\$249,264.00	50%
Fire Department Expenses	\$15,144.46	\$16,727.00	-\$1,582.54	\$84,271.40	\$104,212.00	-\$19,940.60	\$249,264.00	34%
Net Income (Deficit)	\$5,690.04	\$4,045.00	\$1,645.04	\$40,746.60	\$20,420.00	\$20,326.60		
Consolidated Net Income (Deficit)	-\$6,752.32	\$23,426.00	-\$30,178.32	\$95,322.23	\$55,558.00	\$39,764.23		
							\$1,421.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,812.77	\$49,222.00	-\$409.23	\$295,060.65	\$295,332.00	-\$271.35	\$593,079.00	50%
Water & Sewer Expenses	\$46,421.07	\$48,215.00	-\$1,793.93	\$285,983.37	\$300,290.00	-\$14,306.63	\$590,480.00	48%
Water & Sewer Net Income (Deficit)	\$2,391.70	\$1,007.00	\$1,384.70	\$9,077.28	-\$4,958.00	\$14,035.28		
							\$2,599.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: SEPTEMBER 2019 CREDIT UNION CENTRE REPORT
DATE:
ATTACHMENT: STATISTICAL REPORT

September 2019

Fitplex

Programming: Aerobics Programming

Tuesdays 6.30pm	Traci Campbell
Thursday 6.30pm	Traci Campbell
Saturday 8.30am	Traci Campbell

Mondays 6.30pm	Kensington Wild
Wednesdays 6.30pm	Kensington Wild

Hours

Key FOB Entry	5:30 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

- New flooring was installed on September 26th – 27th, 2019.

Arena

- The ice plant started on September 1, 2019.
- The power outage from Hurricane Dorian resulted in the loss of the ice and delayed opening by 11 days. September 9th was supposed to be the opening day; however, with the power issues we had to take ice out on September 11th. Black and Macdonald restarted the plant. We started making ice again on the evening of September 13th. The Credit Union Centre officially opened on September 21, 2019.

- Loss of revenue of 63 hours of ice times (\$10,206.00) and approx. \$2500-3000.00 in canteen sales. It is anticipated that the loss of revenue can be re-claimed through the Province's Disaster Financial Assistance Program.
- The Matrix Jamboree Hockey Tournament was held with 7 teams on September 28th and 29th, 2019.
- Score Clock expected to arrive on October 22, 2019. (Arrived and installed as of the presentation of this report).
- Wheelchair accessible doors to be installed 2nd week of October, 2019 (partially completed as of the writing of this report).

Kensington Cash

September, 2019	\$214.00
	\$220.00
	\$216.00
	<u>\$210.00</u>
	<u>Total \$860.00</u>

Ball Fields

- Steve Noonan Eastern Canadians September 6-7-8 was cancelled due to weather and was not rescheduled.
- Kevin Gallant Co-ed tournament held on September 27-29.
- Rec League Playoffs.
- The batting cage installation project is scheduled to be completed in October 2019.

Senior Center

Activities at the senior center on a weekly basis

- Exercise classes

- Story Board
- Leather working
- Meetings
- Painting
- Touch therapy
- Heat pumps to be installed in October 2019 (installed and operational as of the presentation of this report)

Upcoming Events

- Christmas Parade Sunday December 1, 2019.

Town of Kensington Credit Union Centre Monthly Statistical Data 2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	262	258	250	242	230	218	215	226				2171
Attendance	1525	1420	1200	1140	1080	950	875	820	1011				10021
Day Passes Sold	26	18	20	22	20	22	20	15	21				184
Memberships Sold	44	32	25	22	20	21	18	19	22				223
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50				464
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58				596
Preschool (Free)	4	4	3	0	0	0	0	0	0				11
Adult Skate	4	4	3	0	0	0	0	0	0				11
Donated Ice Time	0	10	0	7	0	0	0	0	0				17
Total Hours Rented	157	162	141	117	0	0	0	0	58				635
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11				17.5

2018

[illegible]

TOWN OF KENSINGTON - MEMORANDUM

TO: MAYOR AND TOWN COUNCILLORS
FROM: GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER
SUBJECT: ANNUAL CHRISTMAS BONUS - 2019
DATE: 2019-10-25
CC:

ATTACHMENTS:

Discussion

Typically, Town Council has provided an annual Christmas Bonus to exempt staff in the amount of \$200.00 (net) in December of every year. It is being requested that Town Council consider a similar bonus in 2019. Exempt staff include the Public Works Supervisor, the Credit Union Centre Manager, the Police Chief, Deputy Administrator, Administrative Assistant and CAO.

The approximate total cost of the bonus as proposed is \$2,000.00 which would be drawn from the full-time wage expense of each applicable department.

Recommendation

It is recommended by the CAO that Committee Council consider the following recommendation to Town Council:

THAT Committee of Council recommend to Town Council that authorization be given to the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee.



Health and
Wellness

Santé et
Mieux-être



Office of the Minister

PO Box 2000, Charlottetown
Prince Edward Island
Canada C1A 7N8

Bureau du ministre

C.P. 2000, Charlottetown
Île-du-Prince-Édouard
Canada C1A 7N8

October 8, 2019

Correspondance

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Mayor Caseley:

I would like to thank you for your letter dated August 22, 2019 re: Prince Edward Island Family Physician Action Plan.

I have met with Dr. Dickieson and will take his proposal under advisement.

Sincerely,

James Aylward
Minister

/sla

Hil-

Just a note to say
THANK You for the
reusable bags you
supplied to our group
of Seniors and guests
for our bus tour of
the Eastern End of PEI!
They came in handy for
brochures, treats and of
course Shopping!
Very Much Appreciated
Senior Surfers Club
of Kensington and Area