



***Tentative Agenda for Committee of  
Council Agenda***

***Monday, September 23, 2019 @ 6:30 PM***

*55 Victoria Street  
Kensington, PEI  
C0B 1M0*

*Phone: (902) 836-3781*

*Fax: (902) 836-3741*

*Email: [mail@townofkensington.com](mailto:mail@townofkensington.com)*

*Web Site: [www.kensington.ca](http://www.kensington.ca)*

***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Committee of Council Meeting  
Monday – September 23, 2019 – 6:30 PM**

**1. Call to Order**

**2. Adoption of Agenda (Additions/Deletions)**

**3. Declaration of Conflict of Interest**

**4. Delegations, Special Speakers and Public Input**

- a. The Mayor and Deputy Mayor of the Community of Malpeque have requested to speak to Committee of Council in regards to the allocation of a portion of their Gas Tax dollars to support project(s) in Kensington

**5. Adoption of Previous Meeting Minutes – June 24, 2019**

**6. Business Arising from Minutes – June 24, 2019**

**7. Staff Reports**

- a. Chief Administrative Officer's Report
- b. Fire Department Statistical Report
- c. Police Department Statistical Report
- d. Development Permit Summary Report
- e. Bills List – Town
- f. Bills List – Water and Pollution Control Corporation
- g. Summary Income Statement
- h. Credit Union Centre Report

**8. New Business**

- a. COC Memo - 2019 - 2024 DA-GT Capital Investment Plan
- b. COC Memo - Subdivision of Lands of Gladys Hayman
- c. Samaritan's Purse Donation - Discussion

**9. Councillor Issues/Inquiries**

**10. Correspondence**

**11. In-Camera (Closed Session)**

**12. Adjournment**

**Town of Kensington  
Committee of Council Meeting  
Monday, June 24, 2019  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering; Councillors: Spencer, Gallant, Bernard, Toombs and Mann.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

---

**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members and staff.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to approve the agenda for the June 2019 Committee of Council meeting with the addition of two items of correspondence. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

**4.1** *Nil.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Committee of Council meeting minutes from May 27, 2019. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil.*

**7. Staff Reports**

**7.1** **CAO's Report**

**7.1.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to receive the June 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Deputy Mayor Pickering expressed her appreciation regarding the newly installed signage at the Kensington Railyards.

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the May 2019 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.2.2** Council discussed the recent fire call to assist with the cleanup of a hydraulic line break of an Island Waste Management vehicle. It was also noted that garbage pick-ups have not been happening and that routes were not being completed by 7:00 PM. Mayor Caseley will contact Island Waste Management to address the concerns of Town Council.

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to recommend to Town Council the adoption of the May 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the June 2019 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

**7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to recommend to Town Council the approval of the General Bills List for May 2019 in the amount of \$162,071.88. Unanimously carried.*

**7.5.2** *Moved by Councillor Spencer, seconded by Councillor Toombs to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for May 2019 in the amount of \$4,727.85. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to recommend to Town Council the adoption of the Summary Income Statements for May 2019, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council the adoption of the Credit Union Centre Report for May 2019, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

## **8. New Business**

### **8.1 Train Station-Boardwalk Renovation and Replacement**

**8.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard*

*BE IT RESOLVED THAT Committee of Council recommend that Kensington Town Council allocate all current unallocated funds from the 2014-2019 direct allocation under the Gas Tax Program in the amount of \$169,461.54 to the Kensington Train Station/Boardwalk Renovation and Replacement Project;*

*Unanimously carried.*

**8.1.2** *Moved by Councillor Toombs, seconded by Councillor Spencer*

*BE IT FURTHER RESOLVED THAT Committee of Council recommend that Kensington Town Council allocate \$72,538.46 of their 2019/20 one-time top-up funding under the Gas Tax Program to the Kensington Train Station/Boardwalk Renovation and Replacement Project.*

*Unanimously carried.*

### **8.2 Kensington Fire Department – 1/2 Ton Truck Purchase**

**8.2.1** *Moved by Councillor Spencer, seconded by Councillor Bernard*

*THAT Committee of Council recommend that Kensington Town Council approve the purchase of a 2019 F-150 SuperCrew ½ Ton Truck from D Alex MacDonald Ltd. as per their quote dated May 7, 2019 in the amount of \$41,027.85 including HST and further that staff be directed to move forward with the installation of the required emergency lighting and siren, I-Pad and Accessories, Radio's and a box cap at an estimated additional cost of \$12,000 to \$15,000.*

*Unanimously carried.*

## **9. Councillor Issues/Inquiries**

**9.1** Councillor Mann noted that there are some properties in Town that have not cut their grass, including the Dog Park located at the Kensington Country Store.

- 9.2** Councillor Spencer noted that Google Maps has not updated their map in the Francis St. / Commercial Street / Imperial Street area. Staff will forward another request with updates to Google.
- 9.3** Mayor Caseley requested Committee of Council to pass along names of local residents who might be interested in participating in the Miss Community Gardens Pageant during the Kensington Harvest Festival.
- 9.4** Mayor Caseley spoke to Committee of Council about the 100<sup>th</sup> Year Celebrations in Borden Carlton and the possibility of entering the Town of Kensington float in their Parade.

## **10. Correspondence**

- 10.1** An email from Pride PEI requesting the Town to fly the rainbow flag during the PEI Pride Festival from July 20-30. *Request denied as per the Town's Flag Flying Policy.*
- 10.2** A letter from the Lady Slipper Kennel Club requesting sponsorship for Best in Show, Groups and Special Awards.

***Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to recommend that Town Council sponsor the Lady Slipper Kennel Club Best in Show category for \$115.00. Unanimously carried.***

- 10.3** A letter from Patrick Kelly requesting the Town to wave the ball field rental fee to host a memorial softball tournament July 12-14 as a fundraiser for Ty Doucette who was recently diagnosed with Leukemia.

***Moved by Councillor Toombs, seconded by Councillor Bernard to recommend that Kensington Town Council waive the rental fees for the Credit Union Centre Ballfields from July 12, 2019 to July 14, 2019 to support a fundraising tournament in support of Ty Doucette. Unanimously carried.***

- 10.4** A letter from Patrick Kelly on behalf of the Kensington Area Minor Ball Association requesting the Town to provide funding to assist in rebuilding the batting and pitching cages located at the Credit Union Centre.

***Moved by Councillor Spencer, seconded by Councillor Bernard to recommend that Kensington Town Council donate \$1,000.00 to the Kensington Area Minor Baseball Association to support their efforts in replacing the Credit Union Centre Ballfield Batting Cage. Unanimously carried.***

- 10.5** A letter from Senator Percy Downe with a copy of a letter sent to Prime Minister Trudeau on the toll fees when crossing the Confederation Bridge.
- 10.6** A Thank You card from Wade & Cindy Toombs for the use of the Town BBQ during the Alysha Toombs Memorial Golf Tournament.

**10.7** A letter from Maritime Electric regarding their “Trees for Life” program. *Tabled until July Regular Meeting.*

**11. In-Camera (Closed Session)**

**11.1** *Nil.*

**12. Adjournment**

**12.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 7:47 pm. Unanimously carried.*

---

Geoff Baker,  
CAO

---

Rowan Caseley,  
Mayor

Town of Kensington		
CAO Monthly Report for Committee of Council - September 2019		
Item #	Project/Task	Status
1	Exempt Staffing Policy	NO UPDATE A contract was awarded to Resolve HR to complete the policy. The project is scheduled to begin the week of August 12th. There is no timeline for completion at this point in time. It will be communicated through the September CAO's report and following the project kick-off meeting.
2	Access to Information and Protection of Privacy Bylaw, Records Retention and Disposition Bylaw, Procurement Bylaw	I discussed the Bylaw requirements with Municipal Affairs. I am informed that only the Access to Information and Protection of Privacy Bylaw and the Records Retention and Disposition Bylaw will be required to be passed by December. I am further informed that regulatory guidance will be provided in the very near future to allow municipalities to draft Bylaws in accordance with the applicable regulation. It remains the intention to have draft copies of the Bylaw prepared for presentation for the October meeting of Committee of council.
3	Victoria Street West Sidewalk Replacement	Councillors are aware that the project has been deferred to 2020. The Province has agreed to include the sidewalk replacement project with their storm sewer replacement project and as such will provide design/tender services for the project at no additional cost to the town. A memo has been circulated with the tentative agenda package indicating Council's commitment to include the project in their 2019-2024 Capital Investment Plan (Gas Tax)
4	Official Plan and Zoning Bylaw 5 Year Review	It was agreed by Town Council at their September meeting that any work on this project would be deferred until the Municipal Restructuring proposal is completed.
5	Asset Management	A meeting has been scheduled for October 17th with Public Sector Partners to provide a formal update on the development of the Town's asset management plan. The Town continues to progress Asset Management on a couple of different fronts. We continue to work under the Provincial Cohort program which has provided a unique learning experience in asset management theory and implementation. Public Sector Partners continue to complete the actual asset management plan on the town's behalf. A funding application has been submitted to the Federation of Canadian Municipalities to offset 80% of the cost of the development of the Plan.
6	Ballfield Batting/Pitching Cages	NO UPDATE Town Council has agreed to contribute \$1000 to the cost of the replacement of the ball field batting cage and to include the replacement in the Credit Union Centre Upgrades project funding application to the Rural Growth Initiative funding program. The CUC Manager has met with the president of the Minor Ball Association and a final location has been chosen at the west end of the access road between the two ballfields.
7	Railyards/Boardwalk Renovation and Upgrade Project	The project was tendered under three separate projects; General Carpentry, Roof Replacement, and Mechanical (tender closing extended to September 6). The tenders for general carpentry and roofing closed on August 26th with two bids received for general carpentry and one for roofing. The tender prices came in abnormally high. As such, I am in the process of reviewing the tenders with the consultant to determine how to effectively move the project forward within the funding allotment approved by Town Council. Further information will be available once a determination has been made on how to proceed.
8	Investing in Canada Infrastructure Program (ICIP)	Funding agreements have been received for the Wellfield Upgrades Project and the Lagoon Upgrades project. A meeting was held with WSP on September 12 to discuss the commencement of the projects. While some engineering has already been undertaken on the projects, we can not formally move forward until such time as we are advised that all consultations have been completed by the Provincial and Federal governments. Further information; tender dates, etc. will be provided as the project progresses.
9	2019-2024 Gas Tax Capital Investment Plan	A memo has been circulated with the tentative agenda package requesting the Committee's approval of a proposed Capital Investment Plan.
10	Unightly Property - 105 Victoria Street West	An assessment of the property was undertaken by a structural engineer from WSP on September 19, 2019. I anticipate receiving a final report on the property the week of September 22nd. At that point, the Town should be in a position to move forward in a clear direction as it relates to the subject property.
11	Transport Container on Legion Property	I have been informed that the transport container will be moved off of the Legion property by the end of September or shortly thereafter. The Legion Executive has confirmed their decision to get rid of the container.
12	Fire Department Rescue Vehicle	NO UPDATE The order for the rescue vehicle was placed. Delivery date will be 11 to 12 months. The Fire District Committee provided the town with a \$78,000 contribution towards the truck.
13	Duplicate Power Poles	NO UPDATE A concern was brought forward prior to June's Council meeting that there are still some duplicate power poles located throughout the community. Staff have contacted Bell and they have indicated that they will be removing these poles, and maintaining others throughout the summer months.
14	Wastewater Treatment Plant Blowers	A quote has been received from Sansom Equipment however I have not yet had the chance to review the quote in detail. Further information will be provided as it becomes available.



Item #	Project/Task	Status
15	W&PCC Report	I have spoken to Samantha Murphy (Municipal Affairs) in regards to the dissolution of the Kensington Water and Pollution Control Corporation and assuming its operation as a department of the Town. I have also spoken to IRAC in this regard. It has been determined that the Corporation can be dissolved as any other. A Bylaw will be required to authorize the construction, management, maintenance and operation of the utility by the town. I anticipate that the Water and Pollution Control Corporations assets will need to be formally transferred to the Town prior to the dissolution. Once this is complete the Water and Sewer system can be operated as any other department. I would recommend that if Town Council want to dissolve the W&PCC, that the dissolution be scheduled to coincide with the Municipality's fiscal year end. (March 31, 2020). Staff have contacted our auditing firm and legal council to determine what is involved in transferring all assets to the Town. Once the process and corresponding costs are determined then the Town can make a decision as to which direction they want to go in.
16	Kensington Fire Department 1/2 Ton Truck Procurement	We are informed that the truck is en route to Prince Edward Island and should be here shortly.
17	Kensington Area Soccer Club - Clubhouse	NO UPDATE I have been provided with no further update on this project. The Mayor and I met with a representative from the Soccer Club and we are advised that they are intent on proceeding with the construction of a club house this year. As such, they have requested the Town's input into the development process. Staff will continue to provide information and advice as the project progresses. A development permit application to Town Council will be required.

# Kensington Fire Department

## Occurrence Report 2019

[illegible]

## **AUGUST 2019**

The Kensington Fire Department responded to 8 calls during the month of August and the average attendance for the fire calls was 13. Following is the breakdown of calls:

<b>Date</b>	<b>Call Details</b>	<b>Location</b>	<b># Firefighters</b>	<b># Trucks</b>
<b>August 3</b>	<b>Commercial fire alarm</b>	<b>Town Hall</b>	<b>11</b>	<b>1</b>
<b>August 4</b>	<b>Swimmers in distress</b>	<b>Cabot Park</b>	<b>14</b>	<b>2</b>
<b>August 13</b>	<b>Grass fire</b>	<b>Lower Freetown</b>	<b>19</b>	<b>2/false alarm</b>
<b>August 20</b>	<b>Dumpster fire</b>	<b>62 Broadway St.</b>	<b>12</b>	<b>2</b>
<b>August 22</b>	<b>MFR – [REDACTED]</b>	<b>Queen Elizabeth Elem. School</b>	<b>12</b>	<b>2</b>
<b>August 23</b>	<b>MFR – [REDACTED]</b>	<b>Kensington Co-op</b>	<b>12</b>	<b>2</b>
<b>August 25</b>	<b>Garbage fire</b>	<b>Commercial St.</b>	<b>8</b>	<b>1</b>
<b>August 26</b>	<b>MVC</b>	<b>Moase Rd. In Traveller's Rest</b>	<b>17</b>	<b>2</b>

There was no training held this month.

The firemen worked on a float for the Harvest Festival Parade and also helped with traffic control.

The Firemen's Association sponsored a contestant in the Harvest Festival pageant.

Rodney Hickey  
Chief

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	2		4		3	3	3	1					16	2.73%
Abandon Vehicle			1		1								2	0.34%
Abduction													0	0.00%
Alarms	2	1		4	2	2	7	2					20	3.41%
Animal Calls	1		1		1	1		1					5	0.85%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)		2		1		1		1					5	0.85%
Assistance Calls	17	14	11	11	17	20	22	10					122	20.82%
Breach of Peace	1		1			1	1						4	0.68%
Breach of Recognizance						1							1	0.17%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)		1						1					2	0.34%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare					2	2							4	0.68%
Coroner's Act	1		1	2			1						5	0.85%
Crime Prevention													0	0.00%
Criminal Harassment	1												1	0.17%
Dangerous Driving			2			1		1					4	0.68%
Disturbing the Peace			1	1									2	0.34%
Dog Act			1		1	2							4	0.68%
Driving while disqualified			1			2	1						4	0.68%
Drug Charges			2				1						3	0.51%
Excise Act													0	0.00%
Fail to Comply Probation	1												1	0.17%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident													0	0.00%
Family Relations Act				2	1		1						4	0.68%
Fingerprints taken													0	0.00%
Fire Prevention Act	1							1					2	0.34%

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act					1								1	0.17%
Forcible confinement													0	0.00%
Fraud	1		1	2	1	1							6	1.02%
Harrassing Phone Calls	1		1			2	1	1					6	1.02%
Impaired Driver	1			3	1	3	4	4					16	2.73%
Information Files				1			1						2	0.34%
Injury Accidents													0	0.00%
Liquor Offences				1									1	0.17%
Litter Act													0	0.00%
Lost and Found	1		2	3	2	2	7	4					21	3.58%
Luring Minors													0	0.00%
Mental Health Act	2	2		4	1	2	2	1					14	2.39%
Mischief	1		3	3	2	1	1	4					15	2.56%
Motor Vehicle Accidents	3	3		2		7	2	4					21	3.58%
Motor Vehicle Act	7	4	6	5	7	5	9	7					50	8.53%
Municipal Bylaws	2	1			1	1		1					6	1.02%
Off Road Vehicle Act	5		1		1								7	1.19%
Other Criminal Code							5	5					10	1.71%
Person Reported Missing		1		1			1						3	0.51%
Possession of restricted weapon													0	0.00%
Property Check			1										1	0.17%
Resist Arrest				1									1	0.17%
Roadside Suspensions							1						1	0.17%
Robbery													0	0.00%
Sexual Assaults / Interference				1	1								2	0.34%
STEP (Integrated Traffic Enforcement)						1	2						3	0.51%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	1		1		2	5					11	1.88%
Theft Of Motor Vehicle					1								1	0.17%
Theft Over \$5000							1	1					2	0.34%
Theft Under \$5000	1	2	4	2	4	1	2	4					20	3.41%
Traffic Offences													0	0.00%
Trespass Act	1	1	1	2	2		1						8	1.37%

[illegible]

## **Police Report August 2019**

KPS received 2 false alarms during the month.

August 11 @ 0418hrs – Kensington Liquor Store, member attended.

August 27 @ 0457hrs – Kensington Legion, member did not attend.

Year To Date Approved Development Permits Summary Report  
2019

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools							1							1	
New Industrial				1										1	
New Modular/Mobile Home									1					1	
New Residential Accessory Structure					2		2							4	
New Residential Deck/Fence/Pools						1	1							2	
New Semi Detached Dwelling					1									1	
Other Demolition						1								1	
Other Institutional					1									1	
Renovation Residential additions/alterations			1											1	
Renovation Residential Deck/Fence/Pools				1										1	
Renovation Single Family Dwelling					1									1	
Total:					1									15	

Total Estimated Construction Value
\$900.00
\$250,000.00
\$450,000.00
\$25,100.00
\$32,500.00
\$310,000.00
\$4,800.00
\$59,000.00
\$60,000.00
\$5,000.00
\$40,000.00
\$1,237,300.00



DEVELOPMENT PERMITS REPORT  
For the period September 07, 2019 to September 20, 2019

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Modular/Mobile Home											
15-19	09/18/2019	426338	Blue Ridge Holdings - 203 Royilty Junction Rd	902-393-3842	Approved	New	Modular/Mobile Home		\$450,000.00	09/02/2019	02/19/2020
			First Street and Second Street				Description:	Demolish 6 mobile homes and reconstruct 6 new units on slabs.			

Sub Total: \$450,000.00

Total: \$450,000.00



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	15-19
Date Received:	Sept 5/19
Date Approved:	Sept 18/19
PEI Planning:	
Permit Fee: \$	<del>400.00</del> 200.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: Blue ridge Holding Property Tax Number (PID): 426338 #  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: \_\_\_\_\_  
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe: \_\_\_\_\_

Land Purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Blue ridge construct Address: 203 Royalty Junction  
Phone: \_\_\_\_\_ Cell: 902 393 3842 Ad ch town  
Email: aheggie@eastlink.ca Postal Code: C1E 3C7

Same as Above: ☒  
OWNER Name: Andrew Heggie Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1	3	2	Width 18 Length 68

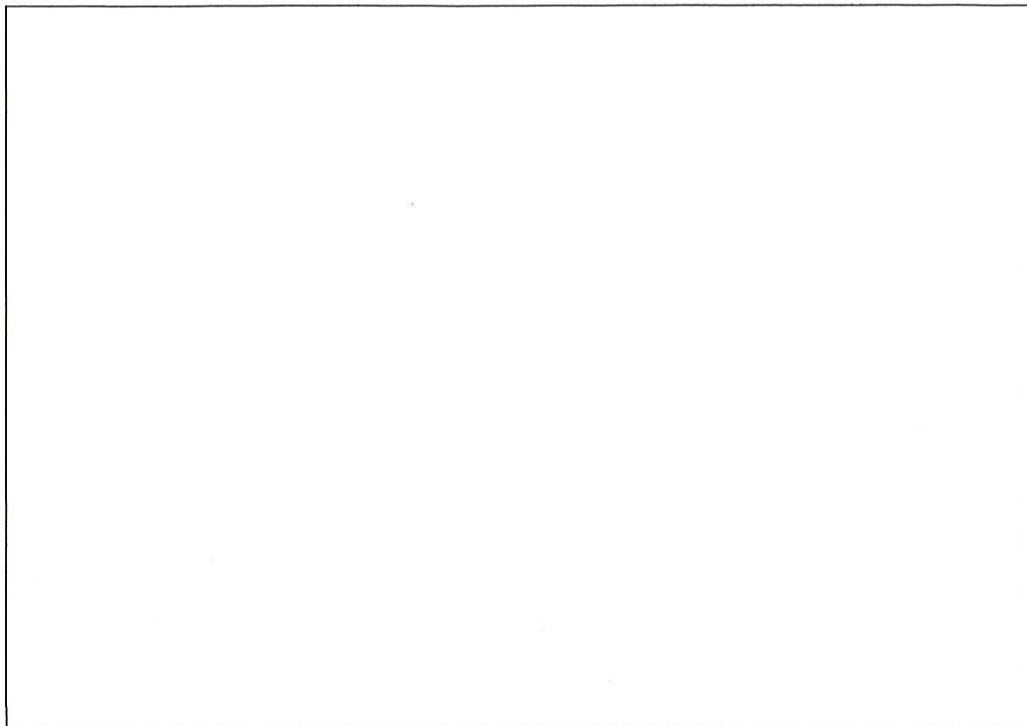
Detailed Project Description: building new homes in park  
and demolition of old.

Estimated Value of Construction (not including land cost): \$75000.00 x 6 = \$450000.00

Projected Start Date: July 2019 Projected Date of Completion: Feb 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

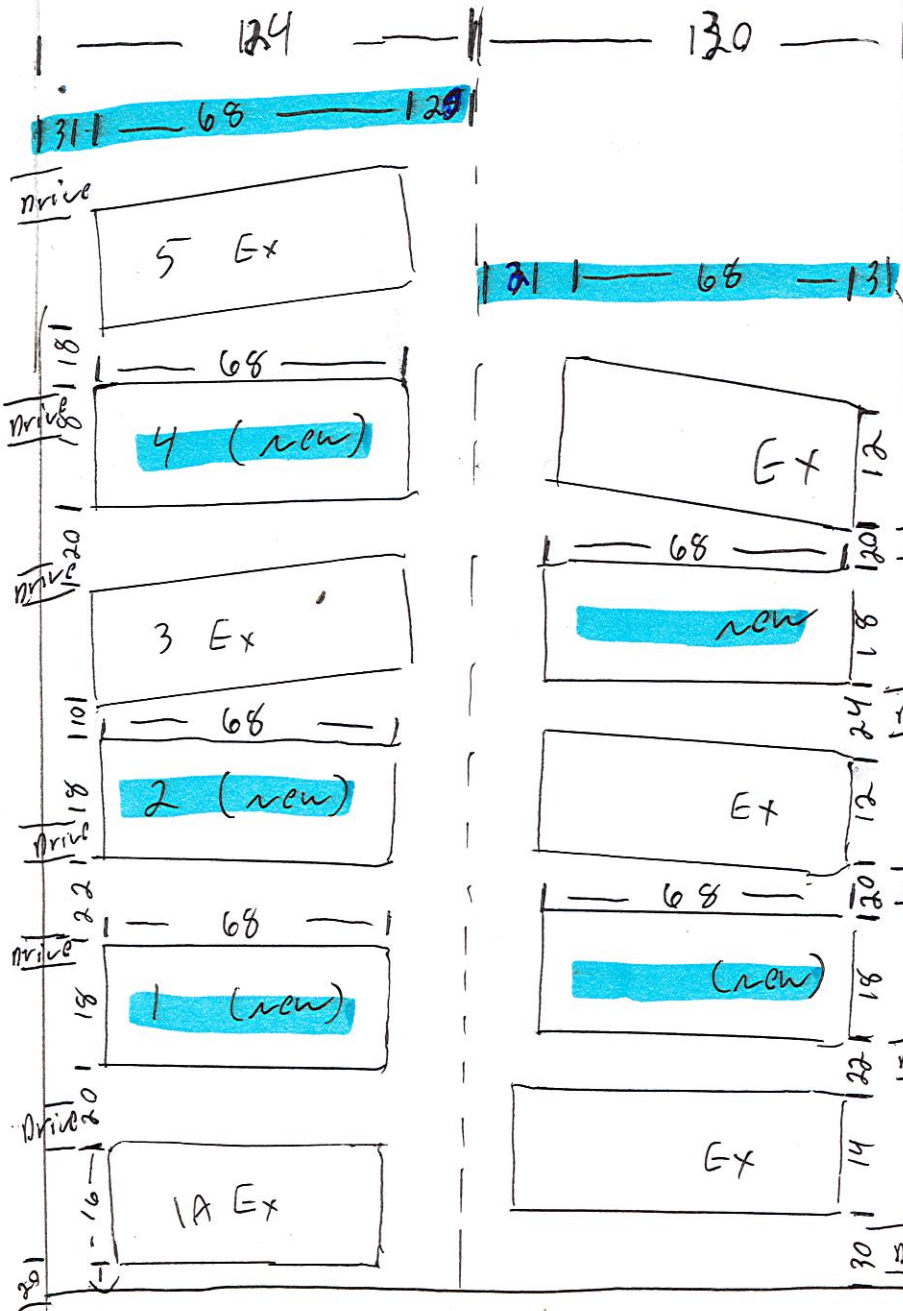
Signature of Applicant

Date:

Sept 5, 2019



first st



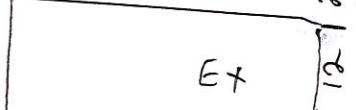
21 | 68 | 131



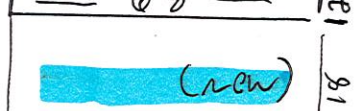
68 | 120 | 12



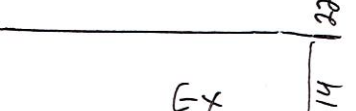
68 | 112 | 24



68 | 104 | 12



68 | 96 | 18

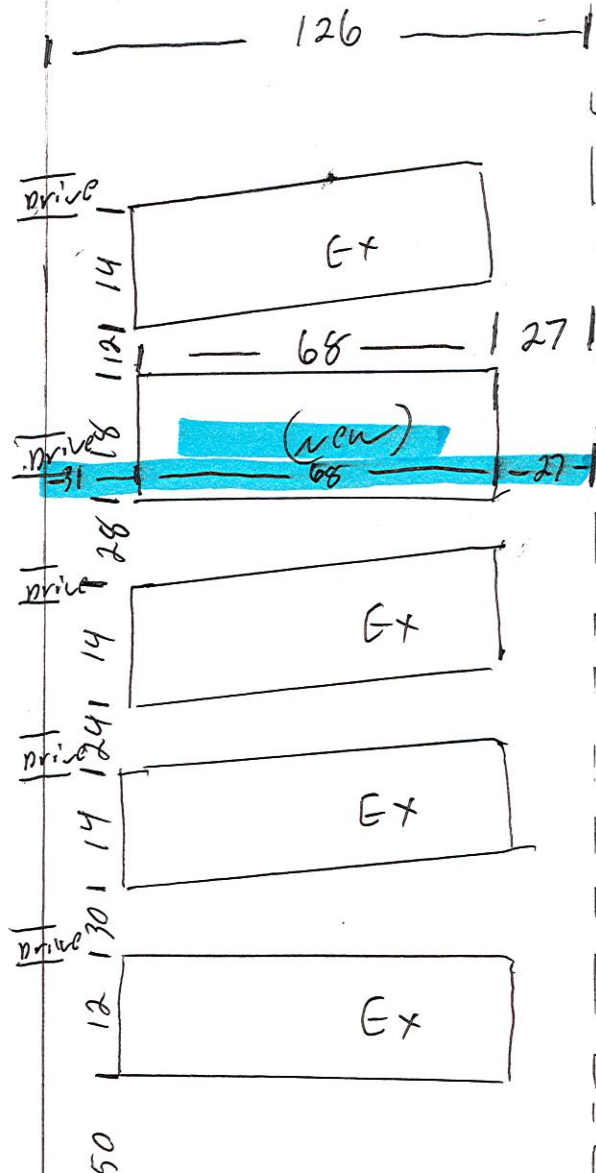


68 | 88 | 22



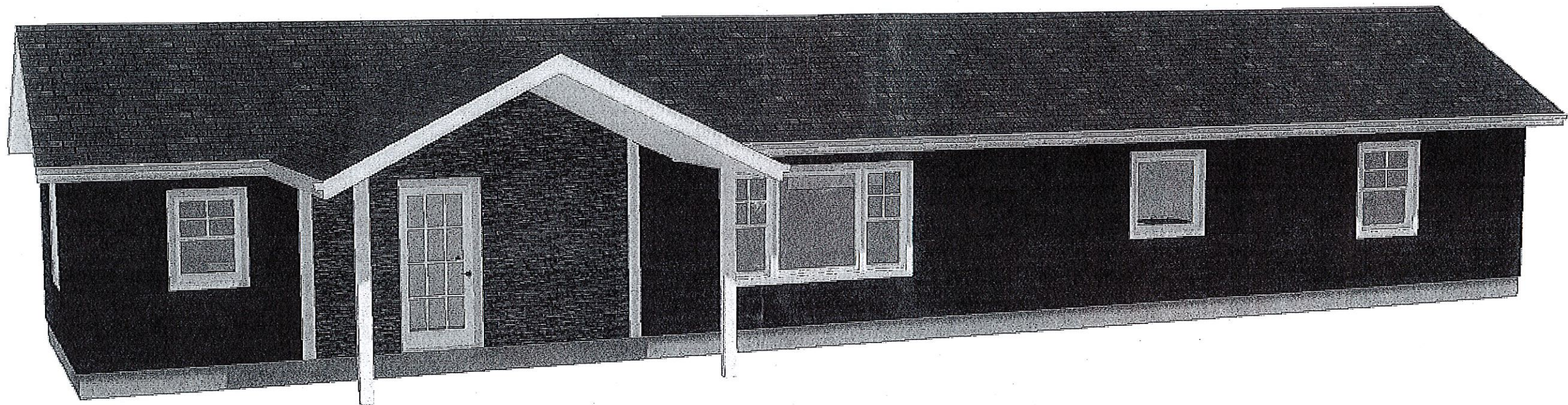
30 | Drive

50 cand st





# TRAILER PLANS



**NOTE:**  
DRAWINGS ARE FOR REFERENCE ONLY AND  
SHOULD NOT BE RELIED ON FOR CONSTRUCTION  
PURPOSES.

THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

REVISION TABLE	
NUMBER	DATE

castle  
building centres

SPRING VALLEY  
BUILDING CENTRE LTD.

DRAWN BY:  
SRV  
steve@springvalleybc.ca  
TEL: (402) 836-4284  
FAX: (402) 836-3634

DATE:
6/29/2017
SCALE:
N.T.S
SHEET:



# FOUNDATION

THICKENED EDGE SLAB FOUNDATION

68'

18'

68'

LIVING AREA  
1224 SQ FT

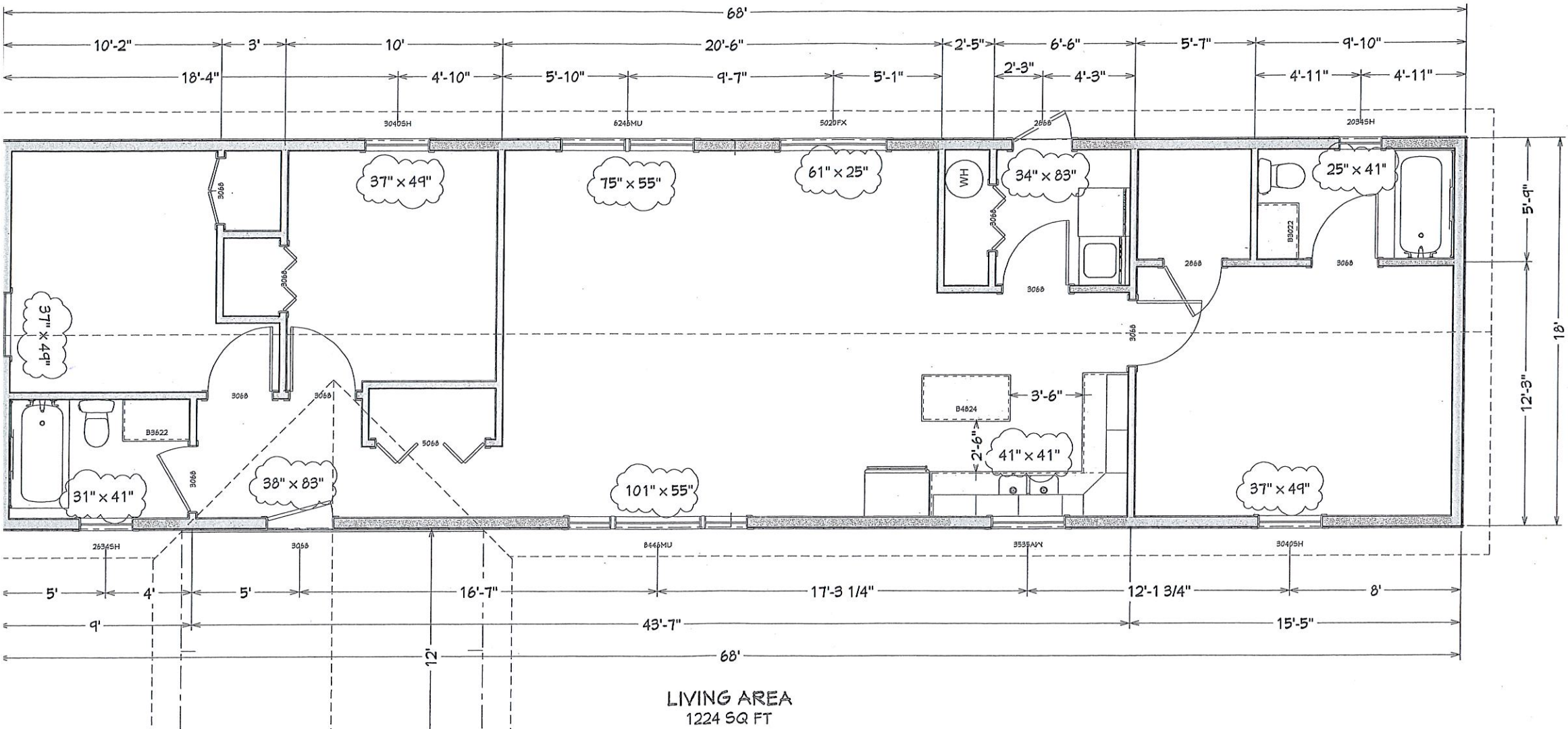
REVISION TABLE	
NUMBER	DATE

castle  
building centres

SPRING VALLEY  
BUILDING CENTRE LTD.

BY: SRV  
steve@springvalleybc.ca  
TEL: (902) 886-4289  
FAX: (902) 886-3634

# FLOOR PLAN

[illegible]

**SPRING VALLEY  
BUILDING CENTRE LTD.**

DI. SRV  
steveo@springvalleybc.ca  
TEL: (902) 836-4289  
FAX: (902) 836-3634

## Town of Kensington Bills List August 2019

ADL Foods	2394727	\$57.35
ADL Foods	2394733	\$100.03
Aliant	7119861	\$30.48
Aliant	7116957	\$238.73
Ambyr Paynter	AUG 15, 2019 50/50	\$1,250.00
Andrew Griffin	AUG 2019 RRSP	\$817.00
Bell Mobility	2-387779	\$40.25
Bell Mobility	2-387718	\$201.25
Bill Cameron	HARVEST FESTIVAL 19	\$300.00
Brenda MacIsaac	AUG 2019 RRSP	\$434.70
Brenda MacIsaac	AUG 21, 19 MILEAGE	\$52.00
Building Blocs Home Improvements	2127	\$1,347.26
Canadian Tire	AUG 21, 19 POL FAN	\$24.14
Caseley's	4900	\$68.94
Clean Heroes	313	\$1,477.75
Combat Computer Inc	54554	\$107.81
Credit Union Centre	HF GOLF TOURNAMENT	\$350.00
Community Safety Net	12052	\$172.50
Canadian Union of Public Employees	AUG 2019 UNION DUES	\$738.15
Dan Paynter	HARVEST FESTIVAL 19	\$200.00
Davis & Henderson Ltd	AUG 2019 CHEQ ORDER	\$304.30
Doug Killam	WALMART AUG 11, 19	\$24.09
Doug Killam	SUPERSTORE AUG 11, 19	\$6.08
Eastlink	AUG 2019	\$759.28
Eastlink	09575110	\$89.64
Eastlink	9405325	\$101.14
Eastlink	09575389	\$23.00
Elizabeth Hubley	AUG RENT 2019	\$805.00
Ethan Cole	AUG 16, 19 HF GIFTS	\$182.00
Geoff Baker	AUG 2019 MILEAGE	\$303.15
Greco Pizza	AUG 17, 19	\$68.43
Holland College	541353	\$58.97



Holland College	541352	\$218.37
Holland College	541381	\$311.26
Hummingbird Creative	2524	\$931.50
Irving Oil	218021	\$429.27
Irving Oil	23531	\$49.21
Irving Oil	33019059	\$451.20
Irving Oil	33041670	\$225.43
Irving Oil	331194	\$218.16
Irving Oil	33047922	\$344.33
Irving Oil	840287	\$165.90
Irving Oil	837221	\$562.80
Irving Oil	737363	\$77.97
Irving Oil	33054706	\$440.30
Irving Oil	33061200	\$198.19
Island First Aid Service	SI-10922	\$103.90
Island Hot Tubs & Pools	7143	\$258.74
Island Hot Tubs & Pools	7170	\$439.88
Island Hot Tubs & Pools	22087	\$95.42
Island Hot Tubs & Pools	22050	\$279.42
Island Hot Tubs & Pools	22048	\$116.14
Island Hot Tubs & Pools	22479	\$37.94
Island Hot Tubs & Pools	22438	\$236.88
Island Petroleum	205221999536	\$544.26
Jamie Moase	HARVEST FESTIVAL 19	\$226.64
Jenna Moase	AUG 2, 2019	\$786.62
Jenna Moase	AUG 16, 2019	\$786.62
K D Construction Inc	402775	\$718.75
Ken Fornetran	AUG 14 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 14, 2019	\$50.00
Ken Fornetran	AUG 7 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 21 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 28 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 28, 2019	\$50.00
Kensington Agricultural Services	32899	\$172.44

Kensington Agricultural Services	32306	\$103.67
Kensington Country Store	2810074956	\$41.38
Kensington Country Store	2810074877	\$86.19
Kensington Country Store	2810075781	\$6.30
Kensington Country Store	2810076504	\$88.55
Kent Building Supplies	1179929	\$64.39
Kent Building Supplies	1184479	\$62.95
Kent Building Supplies	1184634	\$99.42
Kent Building Supplies	1184255	\$11.50
Kent Building Supplies	1184263	\$24.14
Kent Building Supplies	1182611	\$20.68
Kent Building Supplies	1186842	\$16.77
Kent Building Supplies	1185858	\$26.09
Kent Building Supplies	1188607	\$83.34
Kent Building Supplies	1188259	\$29.14
Kent Building Supplies	1188093	\$51.73
Kent Building Supplies	1187936	\$46.54
Kent Building Supplies	1187832	\$80.80
Kent Building Supplies	1187836	\$35.09
Kent Building Supplies	1189626	\$58.39
Kent Building Supplies	1190167	\$7.80
Key Murray Law	243357	\$362.25
Kim Albert	HARVEST FESTIVAL 19	\$600.00
K'Town Auto Parts	21725/5	\$37.16
K'Town Auto Parts	20955/5	\$89.91
Kensington & Area Chamber of Commerce	GOLF TOURNAMENT	\$500.00
Lewis Sutherland	AUG 2019 RRSP	\$961.14
Lewis Sutherland	AUG 2019 MILEAGE	\$152.75
Long & McQuade Limited Musical Instruments	LONG & MCQUADE	\$47.44
Maritime Electric	ART CO-OP AUG 19	\$556.99
Maritime Electric	CUC RINK AUG 2019	\$1,605.26
Maritime Electric	CUC SIGN AUG 2019	\$180.86
Maritime Electric	CUC SENIOR CNT AUG19	\$44.92
Maritime Electric	TOWN HALL AUG 2019	\$1,939.11

Maritime Electric	LIBRARY AUG 2019	\$93.69
Maritime Electric	TRAIN STN AUG 19	\$1,097.77
Maritime Electric	EVK POOL AUG 2019	\$491.76
Maritime Electric	FIRE HALL AUG 2019	\$529.16
Maritime Electric	STREET LIGHTS AUG 19	\$2,926.70
Maritime Electric	CAR CHARGER AUG 19	\$59.55
Maritime Electric	RADAR SIGNS AUG 2019	\$105.13
Maritime Electric	PW SHOP AUG 2019	\$139.82
Maritime Electric	CUC BALLFIELD AUG 19	\$59.75
Mary's Bake Shoppe	AUG 21, 2019 HF	\$199.80
Mary's Bake Shoppe	15AUG19/19	\$59.05
Mateo Gomez-Angulo	AUG 29, 2019	\$474.27
Maxill	556270	\$39.63
Malpeque Bay Credit Union	AUG 2019 RRSP	\$2,625.48
MDC	4007498	\$95.06
Medacom Atlantic Inc	011084	\$251.16
Megan Smith	HARVEST FESTIVAL 19	\$75.00
Minister of Finance	311017	\$17.00
Minister of Finance	AUG 2019 PROP TAX	\$5,069.56
Miss Community Gardens	HARVEST FESTIVAL 19	\$300.00
Miss Community Gardens	HARVEST FESTIVAL 19	\$150.00
Miss Community Gardens	HARVEST FESTIVAL 19	\$150.00
Mitchell Jollimore	HARVEST FESTIVAL 19	\$500.00
MJS Marketing & Promotions	2674008	\$51.75
MJS Marketing & Promotions	2673068	\$747.50
Murphy's Kensington	924931	\$3.44
Murphy's Kensington	923885	\$32.18
Orkin Canada	9548771	\$44.28
Orkin Canada	9549321	\$73.03
Orkin Canada	9557208	\$28.75
Par-T-Perfect PEI	2019022 AUG 13, 19	\$1,329.00
Pitney Works	AUG 2019 POSTAGE	\$2,358.80
Royal Canadian Mounted Police	AUG 29, 2019	\$126.30
Royal Canadian Mounted Police	1800001725	\$3,809.30

Robert Wood	AUG 2019 MILEAGE	\$197.40
Rogers Electrical Wholesale Ltd	263966	\$160.59
Rowan Caseley	AUG 2019 MILEAGE	\$131.60
Ryan Simmonds	AUG 20, 19 HF GIFTS	\$430.10
Saltwire Network	24006	\$178.25
Mikes Independent	SE20190819	\$67.21
Mikes Independent	SE20190814	\$11.78
Mikes Independent	IND20190807	\$10.90
Mikes Independent	IND20190806	\$31.58
Mikes Independent	20190802	\$34.14
Mikes Independent	20190807	\$222.85
Mikes Independent	01 8048	\$9.52
Mikes Independent	01 5001	\$11.78
Mikes Independent	03 0098	\$33.68
Mikes Independent	011775	\$335.66
Scotia Securities	AUG 2019 RRSP	\$605.20
Scotiabank Visa	MICHAELS AUG 19 HF	\$51.72
Scotiabank Visa	TIM HORTONS AUG 19	\$43.68
Scotiabank Visa	EAGLES GLENN HF 19	\$6,600.26
Scotiabank Visa	PETRO CAN HAR FEST	\$50.31
Scouts Canada	HARFEST FESTIVAL 19	\$250.00
Ship to Shore	AUG 19, 19 HF	\$130.00
Sky Smith	MISS TOWN OF KENSING	\$400.00
Source for Sports	C10031868	\$551.91
Source for Sports	HARVEST FESTIVAL 19	\$64.40
Spring Valley Building Centre Ltd	206367	\$57.49
Spring Valley Building Centre Ltd	794714	\$114.98
Spring Valley Building Centre Ltd	206009	\$57.49
Spring Valley Building Centre Ltd	206147	\$95.40
Staples	AUG 16, 2019	\$113.33
Staples	5503832085	\$419.70
Staples	2589137	\$135.69
Suncor Energy Products Partnership	AUG 2019	\$1,203.79
Superior Sanitation	683811	\$207.00

Superior Sanitation	683810	\$230.00
Superior Sanitation	683809	\$184.00
Superior Sanitation	683808	\$80.50
Superior Sanitation	683807	\$80.50
T & K Fire Safety Equipment Ltd	249202	\$158.41
Tanya Beairsto	12	\$180.00
Telus	AUG 2019	\$732.44
Thomson Reuters Canada	8944617	\$118.55
Toshiba Finance	1101209	\$530.37
Tourism PEI	66952	\$57.50
Vail's Fabric Services Ltd	334022	\$104.42
Vail's Fabric Services Ltd	335772	\$104.42
Vistaprint	JULY 18, 2019	\$104.04
Vistaprint	EVK POOL 9367119784	\$40.80
Vistaprint	HF/ GEN BUSINESS CAR	\$213.65
Walmart	AUG 14, 2019 HF	\$52.56
Wendy MacKinnon	AUG 2019 MILEAGE	\$65.80
Women's Institute Harvest Festival	HARVEST FESTIVAL 19	\$300.00
Yellow Pages Group	19-7359671	\$23.17
Yellow Pages Group	19-7433971	\$23.17
Youth Talent	HARVEST FESTIVAL 19	\$300.00
Youth Talent	HARVEST FESTIVAL 19	\$150.00
Youth Talent	HARVEST FESTIVAL 19	\$75.00
Subtotal		<u>\$70,225.97</u>

Payroll		\$141,897.90
---------	--	--------------

#### Capital Purchases

Spartan Fitness	312362	\$6,634.58
Subtotal Capital		<u>\$6,634.58</u>

<b>Total Bills</b>		<b><u>\$218,758.45</u></b>
--------------------	--	----------------------------

## Water and Pollution Control Corporation Bills List August 2019

Aliant	7081666	\$138.46
Aliant	7119253	\$123.28
Kensington Country Store	2810075650	\$113.75
Maritime Electric	PUMP CNT BLDG AUG 19	\$77.98
Maritime Electric	PUMP CNT BLDG AUG19	\$77.64
Maritime Electric	PUMP WEST #1 AUG 19	\$730.12
Maritime Electric	PUMP EAST #2 AUG 19	\$280.84
Maritime Electric	WATER TOWER AUG 19	\$116.04
Maritime Electric	WELL #3 AUG 2019	\$670.59
Maritime Electric	SEWER PUMP AUG 2019	\$95.92
Maritime Electric	LIFT STATION AUG 19	\$150.39
Maritime Electric	SEWER TREAT AUG 2019	\$1,454.64
Minister of Finance	W&S PROP TAX AUG 19	\$894.67
Minister of Finance	190805066	\$368.00
Prince Edward Claims Services	7647	\$1,562.00
Thompson Well Drilling Ltd	3628	\$346.15
<b>Total W&amp;S Bills</b>		<b>\$7,200.47</b>

### Income Statement Comparison of Actual to Budget for Aug 2019

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$95,695.55	\$95,811.00	-\$115.45	\$468,176.76	\$475,015.00	-\$6,838.24	\$1,125,834.00	42%
Police Service	\$1,384.35	\$3,000.00	-\$1,615.65	\$15,796.00	\$15,000.00	\$796.00	\$36,000.00	44%
Town Hall Rent	\$8,008.58	\$8,213.00	-\$204.42	\$39,942.90	\$40,665.00	-\$722.10	\$96,656.00	41%
Recreation	\$1,330.00	\$750.00	\$580.00	\$5,395.00	\$3,750.00	\$1,645.00	\$3,750.00	144%
Sales of Service	\$39,858.30	\$37,000.00	\$2,858.30	\$202,038.10	\$185,000.00	\$17,038.10	\$444,000.00	46%
Subtotal Revenue	\$146,276.78	\$144,774.00	\$1,502.78	\$731,348.76	\$719,430.00	\$11,918.76	\$1,706,240.00	43%
GENERAL EXPENSES								
Town Hall	\$14,977.58	\$15,966.00	-\$988.42	\$64,355.50	\$67,131.00	-\$2,775.50	\$162,934.00	39%
General Town	\$39,558.81	\$48,399.00	-\$8,840.19	\$190,948.63	\$206,225.00	-\$15,276.37	\$579,955.00	33%
Police Department	\$47,918.69	\$51,861.00	-\$3,942.31	\$196,514.29	\$188,089.00	\$8,425.29	\$458,961.00	43%
Public Works	\$20,818.34	\$24,963.00	-\$4,144.66	\$62,811.71	\$85,046.00	-\$22,234.29	\$205,465.00	31%
Train Station	\$2,995.94	\$3,520.00	-\$524.06	\$14,531.16	\$13,440.00	\$1,091.16	\$31,940.00	45%
Recreation & Park	\$19,648.95	\$16,625.00	\$3,023.95	\$54,747.81	\$57,105.00	-\$2,357.19	\$75,785.00	72%
Sales of Service	\$25,391.85	\$19,762.00	\$5,629.85	\$83,270.38	\$77,854.00	\$5,416.38	\$190,071.00	44%
Subtotal Expenses	\$171,310.16	\$181,096.00	-\$9,785.84	\$667,179.48	\$694,890.00	-\$27,710.52	\$1,705,111.00	44%
Net Income (Deficit)	-\$25,033.38	-\$36,322.00	\$11,288.62	\$64,169.28	\$24,540.00	\$39,629.28		
Credit Union Centre								
Credit Union Centre Revenue	\$19,340.04	\$36,500.00	-\$17,159.96	\$127,970.99	\$132,600.00	-\$4,629.01	\$397,700.00	32%
Credit Union Centre Expenses	\$35,062.90	\$43,527.00	-\$8,464.10	\$125,122.28	\$141,383.00	-\$16,260.72	\$397,408.00	31%
Net Income (Deficit)	-\$15,722.86	-\$7,027.00	-\$8,695.86	\$2,848.71	-\$8,783.00	\$11,631.71		
Fire Department								
Fire Revenues	\$20,834.50	\$20,772.00	\$62.50	\$104,183.50	\$103,860.00	\$323.50	\$249,264.00	42%
Fire Department Expenses	\$13,835.35	\$17,127.00	-\$3,291.65	\$69,126.94	\$87,485.00	-\$18,358.06	\$249,264.00	28%
Net Income (Deficit)	\$6,999.15	\$3,645.00	\$3,354.15	\$35,056.56	\$16,375.00	\$18,681.56		
Consolidated Net Income (Deficit)	-\$33,757.09	-\$39,704.00	\$5,946.91	\$102,074.55	\$32,132.00	\$69,942.55		
							\$1,421.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$49,014.93	\$49,222.00	-\$207.07	\$246,247.88	\$246,110.00	\$137.88	\$593,079.00	42%
Water & Sewer Expenses	\$47,902.52	\$56,515.00	-\$8,612.48	\$239,562.30	\$252,075.00	-\$12,512.70	\$590,480.00	41%
Water & Sewer Net Income (Deficit)	\$1,112.41	-\$7,293.00	\$8,405.41	\$6,685.58	-\$5,965.00	\$12,650.58		
							\$2,599.00	

---

## TOWN OF KENSINGTON – MEMORANDUM

---

**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CUC MANAGER  
**SUBJECT:** AUGUST 2019 CREDIT UNION CENTRE REPORT  
**DATE:**  
**ATTACHMENT:** STATISTICAL REPORT

---

### August 2019

#### Fitplex

##### Programming: Aerobics Programming

No aerobics for summer season

##### Hours

Key FOB Entry	5:30 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Flooring ordered and 4-6 weeks for delivery

Aerobics to Start on Sept 17,2019 with Traci Campbell

#### Arena

- Arena maintenance items finished up for regular season to start on Sept 9,2019
- Ice Plant Vilter Compressor was rebuilt last week of August.
- Scissor lift rented to repair some puck holes in low e ceiling and for Black and MacDonald to service dehumidifiers.
- Ice plant Started on September 1,2019
- Mid-Isle Electric installed upgraded electrical panel last week of August.
- Sept and Oct 2019 Ice Bookings are filling up
- Matrix Jamboree Hockey Tournament Sept 27-29, 2019



## **Kensington Cash**

August, 2019	\$212.00
	\$218.00
	\$214.00
	<u>\$220.00</u>
<u>Total</u>	<u>\$864.00</u>

## **Ball Fields**

- Tournaments scheduled:
- Mosquito A Aug 16-18
- Mosquito AA Aug 30-Sept 1
- Steve Noonan Eastern Canadians Sept 6-7-8
- Kevin Gallant Co-ed tournament Sept 27-29

## **Senior Center**

### **Activities at the senior center on a weekly basis**

- Exercise classes
- Story Board
- Leather working
- Meetings
- Painting
- Touch therapy

## **Harvest Festival**

Harvest Festival events went over well with Large Turnout for parade ( 120 entries and thousands of people lining the streets, Golf Tournament was full (22 teams), Crokinole tournament (56 participants), Over 23 events were held during the Festival. Attendance numbers were down but still comparable to previous years.

## **Upcoming Events**

- 2 Minor Ball Tournaments in Aug 2019
- Ball Eastern Canadians Sept 2019
- Rec co-ed Ball Sept 2019

- Arena Ice Rentals planned to be open on September 9,2019
- Matrix Jamboree Hockey Tournament Sept 27-29

# **Town of Kensington Credit Union Centre Monthly Statistical Data 2019**

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	262	258	250	242	230	218	215					1945
Attendance	1525	1420	1200	1140	1080	950	875	820					9010
Day Passes Sold	26	18	20	22	20	22	20	15					163
Memberships Sold	44	32	25	22	20	21	18	19					201
Monthly Payment Memberships	54	53	52	53	51	52	50	49					414
Arena													
Hours Rented	149	144	135	110	0	0	0	0					538
Preschool (Free)	4	4	3	0	0	0	0	0					11
Adult Skate	4	4	3	0	0	0	0	0					11
Donated Ice Time	0	10	0	7	0	0	0	0					17
Total Hours Rented	157	162	141	117	0	0	0	0					577
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0					6.5

## 2018

[illegible]

---

---

**TOWN OF KENSINGTON - MEMORANDUM**

---

---

**TO:** MAYOR AND TOWN COUNCILLORS  
**FROM:** GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER  
**SUBJECT:** 2019 – 2024 CAPITAL INVESTMENT PLAN  
**DATE:** 2019-09-19  
**CC:**  
  
**ATTACHMENTS:** 2019 – 2024 PROPOSED CAPITAL INVESTMENT PLAN  
  
SCHEDULE B – ELIGIBLE PROJECT CATEGORIES – GAS  
TAX AGREEMENT

---

**Discussion**

The Town is in receipt of a Direct Allocation - Gas Tax (DA-GT) Agreement with the Province of PEI covering the years 2019 through 2024. The total allotment for the Town over the 5-year period is \$922,267.00, broken down as follows:

2019/20	\$148,099
2019/20 (one time top up)	\$148,099
2020/21	\$148,099
2021/22	\$156,537
2022/23	\$156,537
<u>2023/24</u>	<u>\$164,897</u>
 <b><u>Total</u></b>	 <b><u>\$922,267</u></b>

Thus far, Town Council has committed \$256,478.46 of their Direct Allocation to two projects; \$72,538.46 to the Train Station/Boardwalk Upgrades and Replacement project, and \$183,940.00 to the Victoria Street West Sidewalk Replacement Project, leaving \$665,788.54 to be allocated.

Staff have developed a Capital Investment Plan to allocate all 2019-2024 DA-GT Funds to the following projects (see attached spreadsheet and Schedule B – Eligible Project Categories):

<u>Project</u>	<u>Estimated Budget</u>
Train Station/Boardwalk Upgrades and Replacement	\$72,538.46
Victoria Street West Sidewalk Replacement	\$183,940.00
Barrett Street/Broadway Street Sidewalk	\$535,000.00
Playground Equipment – Roy Paynter Park	\$75,560.54
Murray Christian Centre – Warming Centre	\$35,000.00
<u>Wellfield Security Fencing</u>	<u>\$20,228.00</u>
<b><u>Total</u></b>	<b><u>\$922,267.00</u></b>

Once the plan is confirmed and recommended for approval by Committee of Council, staff will draft the specific project applications to facilitate the submittal of the Plan to the Canada-PEI Infrastructure Secretariat.

### **Strategic Plan Considerations**

The proposed projects are supported by the goals and strategies contained within the Town's Strategic Planning document, more specifically:

- Strategy 2.1.2 Ensure sidewalks are adequately maintained and extended in new areas, where feasible.
- Strategy 2.1.4 Promote and enhance public spaces and trails.
- Strategy 2.1.5 Promote and facilitate community access to the right mix of recreational opportunities that meet the needs of the population.

- Strategy 2.3.1 Promote and support recreational activities and events for families and youth.
- Strategy 3.2 Maintain quality of water resources.
- Strategy 4.3 Deliver a reasonable quality of service that meets the needs of the community.

### **Recommendation**

It is recommended by the CAO that Committee of Council consider, and recommend to Town Council, the adoption of the following resolution:

*THAT Town Council adopt a Capital Investment Plan for their 2019-2024 Direct Allocation under the Gas Tax Program to include the Train Station/Boardwalk Upgrades and Replacement Project, the Victoria Street West Sidewalk Replacement Project, the Barrett Street/Broadway Street Sidewalk project, Playground Equipment for the Roy Paynter Park, The Murray Christian Centre Warming Centre project, and Wellfield Security Fencing project. Town Council understands that they are responsible for all future operations and maintenance costs associated with the projects.*

**Town of Kensington**

**Proposed Capital Investment Plan**

**2019 - 2024 Direct Allocation under the Gas Tax Program**

		Total	Municipal Strategic Component - Gas Tax	2014/2019 - Direct Allocation - Gas Tax	2019-2024 Direct Allocation - Gas Tax	2019 Top Up Gas Tax Funding	Municipal Funding
	<b>Project Title</b>						
1	Train Station/Boardwalk Upgrades and Replacement	\$ 242,000.00		\$ 169,461.54		\$ 72,538.46	
2	Wellfield Emergency Back-Up Power	\$ 38,500.00	\$ 19,250.00	\$ 15,400.00			\$ 3,850.00
3	Victoria Street West Sidewalk Replacement	\$ 183,940.00			\$ 183,940.00		
4	Barrett Street/Broadway Street South Sidewalk	\$ 535,000.00			\$ 535,000.00		
5	Playground Equipment - Roy Paynter Park	\$ 75,560.54				\$ 75,560.54	
6	Murray Christian Centre - Emergency Warming Centre	\$ 35,000.00			\$ 35,000.00		
7	Wellfield Security Fencing	\$ 20,228.00			\$ 20,228.00		
	<b>Total</b>	<b>\$ 1,130,228.54</b>	<b>\$ 19,250.00</b>	<b>\$ 184,861.54</b>	<b>\$ 774,168.00</b>	<b>\$ 148,099.00</b>	<b>\$ 3,850.00</b>

## SCHEDULE B Eligible Project Categories

Eligible Projects include investments in Infrastructure for its construction, renewal or material enhancement in each of the following categories:

1. Local roads and bridges - roads, bridges and active transportation Infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails).
2. Highways- highway Infrastructure.
3. Short-sea shipping - Infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
4. Short-line rail - railway related Infrastructure for carriage of passengers or freight.
5. Regional and local airports - airport-related Infrastructure (excludes the National Airport System).
6. Broadband connectivity - Infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
7. Public transit - Infrastructure that supports a shared passenger transport system which is available for public use.
8. Drinking water - Infrastructure that supports drinking water conservation, collection, treatment and distribution systems.
9. Wastewater - Infrastructure that supports wastewater and storm water, collection, treatment and management systems.
10. Solid waste - Infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
11. Community energy systems - Infrastructure that generates or increases the efficient usage of energy.
12. Brownfield Redevelopment- remediation or decontamination and redevelopment of a brownfield site within the boundaries of a Local Government, where the redevelopment includes:
  - the construction of public Infrastructure as identified in the context of any other category under the GTF, and/or;
  - the construction of municipal use public parks and publicly-owned social housing.
13. Sport Infrastructure - amateur sport Infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams (e.g. Junior A)).
14. Recreational Infrastructure -recreational facilities or networks.
15. Cultural Infrastructure - Infrastructure that supports arts, humanities, and heritage.



16. Tourism Infrastructure - Infrastructure that attract travelers for recreation, leisure, business or other purposes.
17. Disaster mitigation - Infrastructure that reduces or eliminates long-term impacts and risks associated with natural disasters.
18. Capacity building- includes investments related to strengthening the ability of Local Governments to develop long-term planning practices.

Note: Investments in health Infrastructure (e.g. hospitals, convalescent and senior centres) are not eligible.

---

---

**TOWN OF KENSINGTON - MEMORANDUM**

---

---

**TO:** MAYOR AND TOWN COUNCILLORS  
**FROM:** GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER  
**SUBJECT:** SUBDIVISION OF LANDS OF GLADYS HAYMAN  
**DATE:** 2019-09-19  
**CC:**

**ATTACHMENTS:** CURRENT PROPERTY CONFIGURATION  
  
PRELIMINARY SUBDIVISION PLAN

---

**Discussion**

The attached preliminary subdivision plan # PG-19-54 , dated September 9, 2019, drawn by GIS Innovations Ltd. was submitted to the Town by Gladys Hayman, owner of property located at 23 Broadway Street South (PID No.'s 680900 and 77768), along with a request to subdivide the property such that each property carries a frontage to meet the Town's Development Control Bylaw. Attached to this memo are the proposed preliminary subdivision plan and the current property configuration.

**Development Control Bylaw Considerations**

The current zoning (land use) of the property is as follows:

PID NO. 680900 – C1 – General Commercial

PID NO. 77768 – R3 – Multi-Family Residential

It is proposed under the new lot configuration that lot 2019-1 will retain a residential designation and 2019-2 will retain a commercial designation to align with the current land use as much as reasonably possible. The final zoning of the property can be

determined as part of the Town's current Development Control Bylaw and Official Plan review.

Lot subdivisions and consolidations are dealt with under section 20 of the Town's Development Control Bylaw. While section 20 deals primarily with larger scale subdivisions, i.e. multi-lot development, section 20.9 allows Council to approve applications for single lot subdivisions and consolidations at its discretion, having regard for only those provisions of the Bylaw which it deems applicable to each individual application, provided the application conforms with all other sections of the Bylaw.

Staff have reviewed the preliminary subdivision plan and find it in compliance with the Development Control Bylaw.

### **Recommendation**

It is recommended by the CAO that Committee Council consider the following:

*That approval be given to preliminary subdivision plan # PG-19-54 such that a final plan of subdivision can be submitted and approved at the October regular meeting of Town Council.*

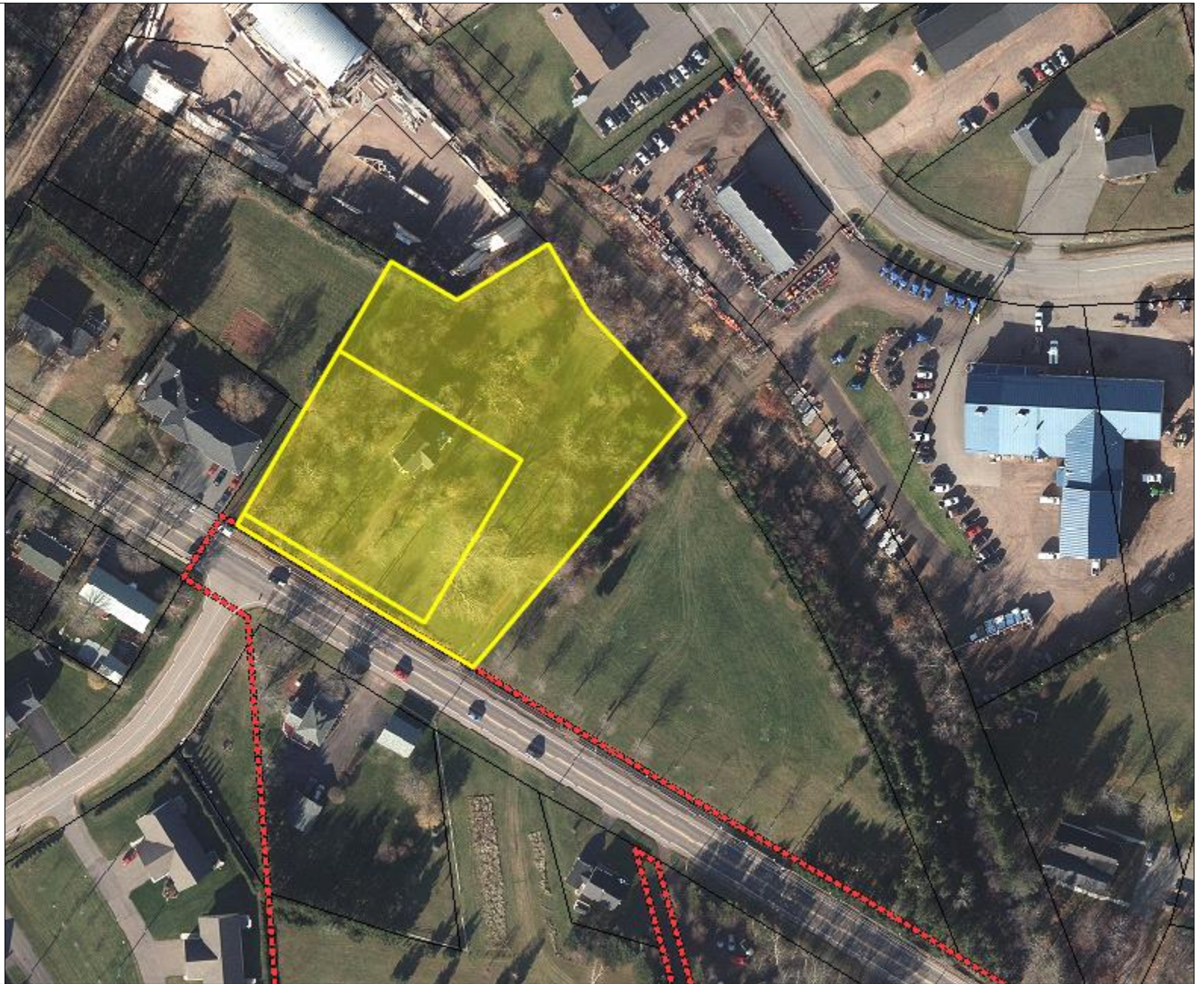
# Gladys Hayman Current Property Configuration

Town\_Boundary

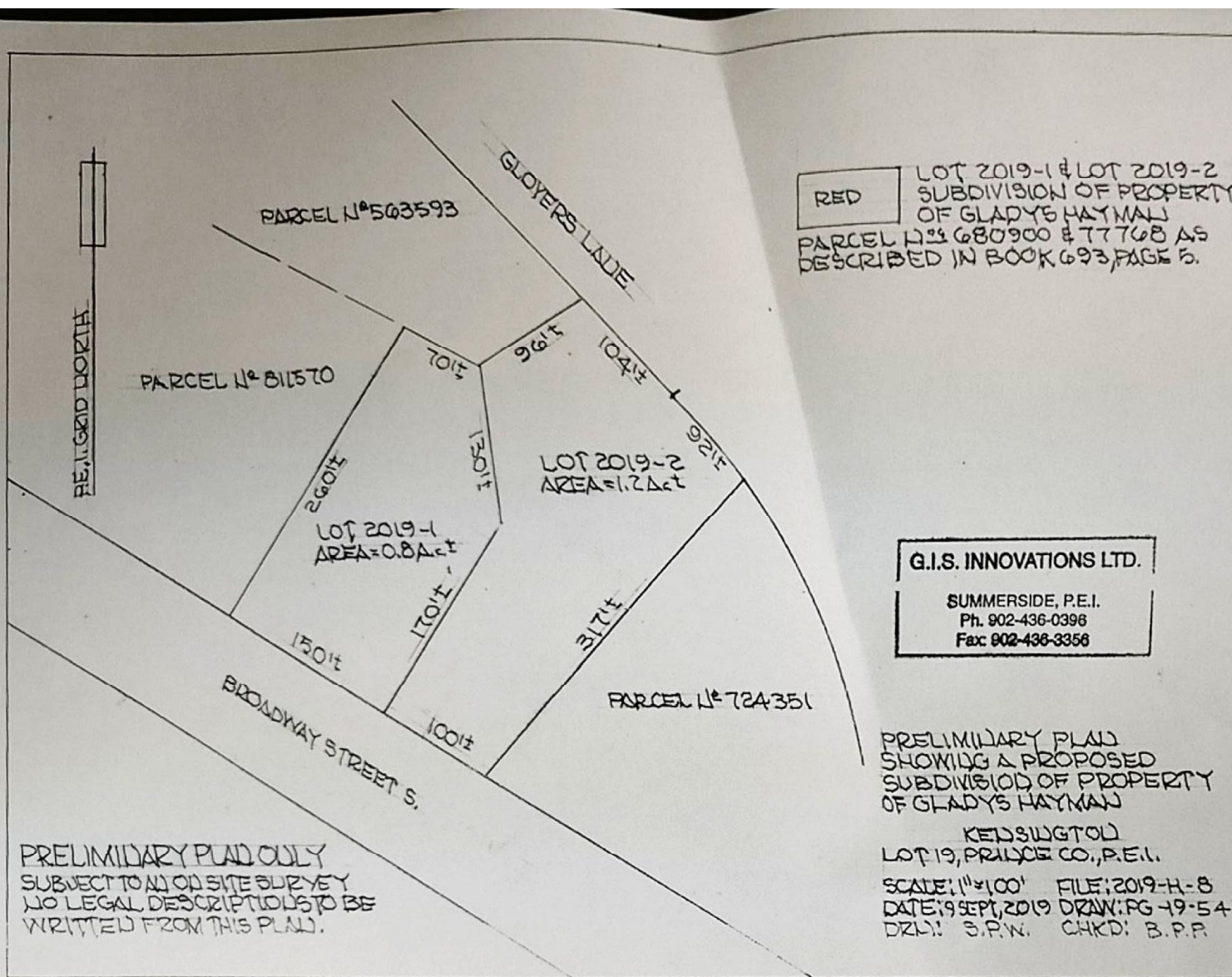
---

Property

□









Kensington Wild Hockey Club  
PO BOX 835  
Kensington .PE  
C0B-1M0

## Sponsorship Letter 2019/2020

Dear Potential Sponsor,

On behalf of the Kensington Wild Major Midget Hockey Club, we would like to extend an invitation to you and your company to become a sponsor for our 2019/2020 season. Let me take this opportunity to introduce you to the Kensington Wild. The Wild franchise is entering its 7th year in the NB/PEI Major Midget League. Our team plays host to and travels to Moncton, Fredericton, St John, Grand Falls, and Charlottetown. We compete in a 40 game schedule; attend tournaments in Moncton Quebec and Halifax. The Wild will play home games at the Community Gardens in Kensington and will once again be a very competitive team.

The Kensington Wild team will consist of 20 players from across Pei. This league hosts the future talented players that will go on to be drafted in the Major Junior, Junior A hockey Leagues. It's our plan to continue to be a part of our community and to provide an exciting environment for our players, fans and sponsors.

The Wild Hockey Club looks forward to building a strong partnership with your company. We truly believe that together we can help grow your community involvement while investing in today's youth and having a lot of fun doing it. We are a team that represents Prince County and strongly involved in the communities of Prince Edward Island.

We are proposing a couple of options for you to consider. This is going to be an exciting year for the Wild in Kensington. We will work hard to bring business your way with our team along with the travelling teams to our area. If you have any questions at all please feel free to contact myself. We thank you for your time and look forward to hearing from you soon.

Respectfully Yours;

Mike Gallant  
Kensington Wild President

902-439-3565  
[pei.wildhockey@hotmail.com](mailto:pei.wildhockey@hotmail.com)





Jersey Sponsor \$750.00

Company name on home and away jersey

Company name in our game program

5 Season Passes

Game Sponsor \$250

Company name in our program

1 home game for you to be recognized as game sponsor

10 free tickets to your game night

Season Passes \$75.00

Great gift for your staff

Checks can be made payable to Kensington Wild.

Kensington Wild

4 Linwood Drive

Kensington PE

C0B1M0

902-439-3565



KENSINGTON INTERMEDIATE - SENIOR  
HIGH SCHOOL



Dear Town of Kensington,  
I would like to take this  
opportunity to personally thank  
you for your donation towards  
the Leadership Conference I will  
be attending later this month  
in Abbotsford, BC. Your  
donation was greatly  
appreciated and will aid  
me in my travels  
across the country to pursue  
leadership and empowerment.

Thanks again,  
Lily Greenan



To the Council of the Town of Kensington:

At the Guardian and Journal Pioneer we have been delivering the Weekly inserts across Prince Edward Island for over 20 years. The Newspapers started to do these deliveries when Canada Post, at the time wanted to get out of the business. We delivered to over 52,000 homes.

Our flyer box program has been in place in certain areas on PEI for several years now. It started in a Trailer Park Community outside Stratford PEI. The owners wanted some sort of drop off at the Super box location entering the Park.

Since that point we have expanded slowly.

We have had requests from City Councilors in Charlottetown and Local Communities such as Brackley to start doing more of these.

It is becoming more popular since the announcement that they would like to eliminate single use plastic on PEI. Here at SaltWire we would like to help with this Goal as well. By teaming up with Communities across PEI to get their input and Guidelines to make this a success.

We find that it cuts down on the litter and waste, as most places on PEI currently do not have mailboxes with the introduction of the Superbox program. More of these flyers are currently tossed into driveways or doorsteps.

These flyer boxes will be filled twice a week to make sure that everybody that wants one gets one.

Very convenient for pick-up and delivery

Lastly it is a lot safer for our Distributors and the public

The only downfall that we have seen is the fact that people must go get them. Which they had to do if they were in Superboxes currently.

Currently we have the following:

9 box locations and 14 tube tree locations located in the C1B Stratford area

4 Box locations in the C1C Winsloe area

6 Box locations in the C0A 1H0 Cornwall area

9 Box locations in the C1E East Royalty area

165 Prince St., P.O. Box 760

Charlottetown, P.E.I. C1A 4R7

Telephone (902) 629-6000 Fax (902) 629-6064

These are all locations just outside the City of Charlottetown area.

We have just recently set up 1 box and 3 tube trees in Sherwood/Charlottetown  
We have permission from property owners of 7 Trailer Park Communities to set up Boxes, these are mainly in the Charlottetown area and one in the Summerside area.

The Town of Tignish seems to be interested in the Drop Boxes as well. Again, the main reason is to get them off the ground and no plastic.

At the communities request we also have drop locations at Slemon Park outside Summerside and Lennox Island in Prince County PEI.

Once the approval is given, we must order the boxes, which would take a couple of weeks to receive. We send notices out to all current customers of the flyer packs two weeks in advance to let them know about the change and where to pick them up. We would also like to put a little piece in the letter about your acceptance of this change.

Our Distributors maintain the Boxes and Tube Trees by filling, refilling and then the following week taking old product out and cleaning up around the area if needed.

Again, we find that:

- 1)We eliminate the use of plastic in these sites
- 2)We eliminate the paper that may be put on the ground
- 3)We eliminate the possibility of our distributors from being injured while delivering or the public from falling. Thinking of winter and icy walkways and driveways

We make sure the product we use (Box or Tube Tree) fits the location based on volumes of households, appearance and cleanliness.

These are the reasons we move very slowly in this process and we just do not put them anywhere.

We would like to start with 6 boxes in Kensington, but the amount and the locations would be up to you. We would follow your suggestions and guidelines.  
We just recommend several locations to make it earlier for the residents.

Hopefully this information will help

Thank you

Ron Lund  
Regional Director Distribution PEI  
The Guardian/Journal Pioneer

## Geoff Baker

---

**From:** Rowan Caseley <mayor@townofkensington.com>  
**Sent:** September 20, 2019 1:04 PM  
**To:** Geoff Baker  
**Subject:** FW: Workshop Invitation for Town of Kensington Council & Staff

Can we put this on Correspondence please

Rowan Caseley  
Mayor – Town of Kensington  
P O Box 418  
55 Victoria Street East  
Kensington, PE C0B 1M0

Office 902-836-3781  
Home 902-836-5445  
Cell 902-432-4492  
Web [www.kensington.ca](http://www.kensington.ca)  
Email [mayor@townofkensington.com](mailto:mayor@townofkensington.com)  
Connect with us on: [Facebook](#) and [Twitter](#)

**From:** PEI Coalition for Women in Government [mailto:peiwomeningovernment@gmail.com]  
**Sent:** September 19, 2019 2:55 PM  
**To:** undisclosed-recipients:  
**Subject:** Workshop Invitation for Town of Kensington Council & Staff

Dear Town of Kensington,

I am pleased to share information on upcoming workshops that are open to municipal council members and staff from municipalities across PEI.

Municipalities have been described as the level of government closest to people. The decisions made at the municipal level have profound impacts on policy, service delivery, civic engagement, and community life. In the current climate, creating equitable and inclusive spaces and policies for municipalities is imperative. The Advancing Equity and Inclusion National Guide is a tool to help address social inequalities in municipalities. Equity and inclusion create more sustainable municipalities where people from all walks of life can participate fully in the social, economic, political, and cultural life. During this half-day workshop participants will learn how to use the national guide, network with municipal staff and elected officials, and consider how to advance equity and inclusion in their municipality.

The “Advancing Equity and Inclusion for Municipalities” workshop details include:

### Three Rivers Workshop

**Date:** Wednesday, October 9th, 2019

**Time:** 6:00pm - 8:30pm

**Location:** Kaylee Hall

RSVP for Three Rivers Workshop [here](#)

**Westile Workshop****Date:** Thursday, October 10th, 2019**Time:** 6:00pm - 8:30pm**Location:** Westile Composite High SchoolRSVP for the Westile Workshop [here](#)**Summerside Workshop****Date:** Friday, October 11th, 2019**Time:** 9:00am - 12:00pm**Location:** The Oval (55 Greenwood Drive)RSVP for the Summerside Workshop [here](#)**Charlottetown Workshop****Date:** Tuesday, October 22nd, 2019**Time:** 9:00am - 12:00pm**Location:** Rodd Charlottetown (75 Kent Street)RSVP for the Charlottetown Workshop [here](#)

Please note that the workshops are open to men, women, and people of all genders. All materials and breaks are covered, and subsidies are also available for travel and caregiving expenses. In order to access a subsidy, please contact [peiwomeningovernment@gmail.com](mailto:peiwomeningovernment@gmail.com)

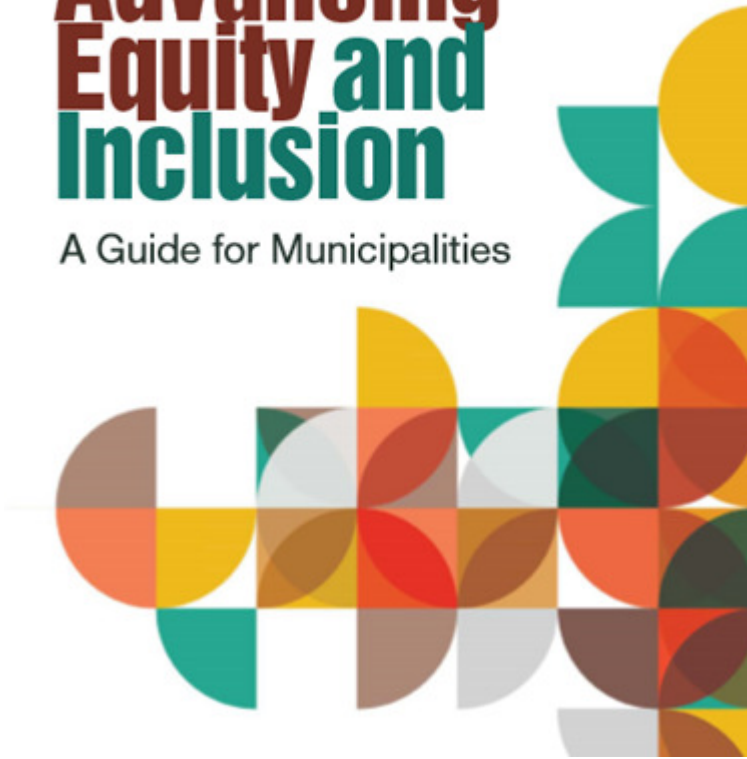
To register for this free workshop, please RSVP via the link below the session you wish to attend or email [peiwomeningovernment@gmail.com](mailto:peiwomeningovernment@gmail.com)

thanks,

Dawn

# Advancing Equity and Inclusion

A Guide for Municipalities



**Dawn Wilson, Executive Director**

PEI Coalition for Women in Government

Email: [peiwomeningovernment@gmail.com](mailto:peiwomeningovernment@gmail.com)

Phone: (902) 218-2184

Website: [www.peiwomeningovernment.ca](http://www.peiwomeningovernment.ca)



---

This email has been checked for viruses by AVG antivirus software.

[www.avg.com](http://www.avg.com)

September 2019

**To: Town of Kensington, Mayor Caseley and Counsellors,**

Senior Surfers' of Kensington and Area have met monthly at the Seniors Centre in Kensington from September 2018 to June 2019. We remain very grateful for the agreement of and permission from the Town of Kensington and the support of the Mayor and council for the use of the building at 25A Garden Drive. We continue to plan programs and events of interest to our members and local community residents.

During the past year, from September 2018 – June 2019, we have met monthly for a business meeting, followed by a program and refreshments. We have a committee of three directors who arrange special guest speakers and events for our meetings. Our membership roster has grown to 31 members at present, with an average of 22 attending each meeting.

Our members regularly contribute to the Voice for Island Seniors and have been featured in several issues highlighting programs we have sponsored, as well as contributions to "Recipe Corner". Our member's recipes have been published in many issues. A PEISCF (PEI Senior Citizens' Federation) project called "The Story of My Life up until now" resulted in family tree and other general scrapbooking themes being completed with the program being coordinated for the Senior Surfers by Frances Ramsay. New Horizons application "Journey to Joy and Serenity" under the direction of Mary Cousins was accepted and will be delivered in two parts – the first part in the fall of 2019, and the second part in the winter 2020.

A proposal was submitted through the Secretariat for a bus trip inviting seniors over 80 for a program called "Comfort and Contentment in my own home." In August, we took a total of 38 seniors – including 15 special guests - on a day trip to points east on PEI, including a stop and tour at Glenaladale at Blooming Point, lunch in Souris and a brief stop at the information centre to view the display on nursing sister Rena MacLean. We then stopped at Orwell Corner before returning to the Seniors Centre drop off location. We will follow up with a meeting with guest speaker to address concerns of seniors living in their own homes. We will combine that with a potluck meal, and activities. We will also plan an "open house" in March 2020 to share highlights of this program. Reducing social isolation and senior's safety are just some of the focuses of our group.

Member Louise Weeks arranged a “Fun Meal” where we had to choose our menu items and utensils from a “coded” list, which resulted in members being served “exactly what they asked for” .... in some cases, having pudding as a first course along with a serving of coleslaw and a napkin. Good luck eating your pudding with a napkin!! Many laughs, and no spills, and by the end of all courses, everyone enjoyed a full hot ham and scallop potato dinner!

At the November meeting, all of the supplies were provided for each member to create a nativity craft, and for our December meeting, we dined at a local restaurant. Roll call for the December meeting was answered with a gift to place under the Tree of Hope, or a non perishable food or cash donation to the Kensington Lion’s Club food bank.

The Senior Surfers’ have also approved the use of the Senior’s Centre for several other groups, including Spotlight Toastmasters on alternate monthly Saturday mornings, the Therapeutic Touch group meeting every Thursday evening, the pickle ball group storing their nets and supplies at the Senior’s Centre, and a self funded art workshop for members and guests under the guidance of Scott O’Neil. Our only requirement is that a member of the Senior Surfers’ attends and be responsible for the group using the Center. The leather workshop group also uses the centre on Tuesday evenings.

Chair exercises are held every Monday afternoon at 1:00 p.m. and this is open to members and non-members alike at a cost of \$1 per person. The Senior Surfers group hosted a card making workshop.

Members of the Senior Surfers attended the fall provincial meeting of the PEISCF, as well as the PEISCF annual meeting in the spring. As a member group, we are invited to submit proposals to the PEISCF for consideration on any issue that affects Islanders.

Window curtain panels donated by member Grace MacLeod have been installed on the picture windows; a major spring cleaning was done by members which included scrubbing and waxing the floors in the main meeting room. The table tops were secured, and tennis balls placed on the legs of the table for ease of moving the tables, and also to preserve the floor.



Since we learned that the snow removal crew is not responsible for salting the ice on the walkway in front of the Senior's building, we have purchased salt to spread on icy days, and are grateful to the staff at Credit Union Centre "the Rink" for providing us with salt when our supply ran low! Also for their patience and assistance when needed!! They provided us with a small shovel for light snow removal – as we have found that even though the snow has been removed from the parking lot and steps / ramp early in the day, there may still be a light coating when we arrive later in the day for meetings or activities.

The centre was decorated for Valentine's Day and members dressed in Red and brought themed refreshments to share. Members of our group attended a town hall meeting in Emerald on active aging, and age friendly communities, and shared the information with our members and many ideas to follow up on for future projects.

A workshop entitled "The Facts of My Life" was created by one of our members and offered to all interested parties. This was a workbook and open discussion on recording personal information in one place – banking, investments, social accounts such as Facebook and email accounts, as well as household information – electric, propane, oil, etc.

New flooring has been obtained, and when a "volunteer" contractor is available, will be placed in both washrooms. With thanks to Tops to Floors for donating the flooring to the Senior Surfers' group.

A guest speaker from PEI Health and Wellness attended a meeting to share relevant information for seniors, and program information available through our provincial government.

We have a great lineup of activities and events beginning this fall, many of which are funded through Federal and Provincial programs such as New Horizons, L.E.A.P. (PEISCF), Secretariat, and we have currently applied for a program through the PEI Health and Wellness program. A Happiness course organized with GEBIS through the New Horizons grant, Family Tree Scrapbooking through the PEISCF (PEI Senior Citizens' Federation), 55 Alive (PEISCF), Card making workshop – organized through a member, Chinese painting and calligraphy (2<sup>nd</sup> part of the GEBIS program) are just some of the activities in action or being planned.

It is important to note as well, that different members of the Surfing Seniors' of Kensington and area volunteer to write the proposals and to be the coordinator of the programs. It is definitely a shared workload that benefits many.

We generally meet on the second Monday of each month at 2 p.m. at the Senior's Centre. (Exception: October – Meeting is on October 8<sup>th</sup> at 10 a.m. – due to Thanksgiving holiday and scheduling of the first gathering for the Happiness course).

We would be please to have our Mayor and Council attend any meeting or open house events that we hold to celebrate our programs.

Respectfully submitted,  
Norma Pasatieri  
Secretary, Senior Surfers' of Kensington and Area