

**Town of Kensington
Committee of Council Meeting
Monday, February 24, 2020
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Councillors: Bernard, Gallant, Toombs, Spencer and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley.

Regrets: Deputy Mayor Pickering

Visitors: Allison Jenkin – Journal Pioneer
Julia Cameron – Kensington Area Chamber of Commerce

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Bernard, seconded by Councillor Gallant to approve the agenda for the February 2020 Committee of Council meeting with the addition of a development permit application from the Kensington Soccer Association. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from January 27, 2020. Unanimously carried.*

6. Business Arising from Minutes

6.1 Nil

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Gallant to receive the February 2020 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Bernard, seconded by Councillor Toombs to recommend to Town Council the adoption of the January 2020 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the January 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to receive the February 2020 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the approval of the General Bills List for January 2020 in the amount of \$312,975.16. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Spencer to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for January 2020 in the amount of \$15,969.40. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Spencer, seconded by Councillor Mann to recommend to Town Council the adoption of the Summary Income Statements for January 2020, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the Credit Union Centre Report for January 2020, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Credit Union Centre Rental Rates

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

That Committee of Council recommend to Town Council the approval of the Credit Union Centre ice rental and ball field rental rates with the additional changes as requested by Committee of Council.

4 for, 1 opposed (Gallant). Motion carried.

8.1.2 Councillor Gallant noted he did not agree with the rental rate increase. He suggested that more programs should be offered at the arena to bring in additional revenue.

8.1.3 Mayor Caseley confirmed that adding programs would require additional staff. Currently the only ice-rentals available are during the work/school day and there are no requests for those times.

8.2 2020-2021 DRAFT Financial Plan

8.2.1 *Moved by Councillor Toombs, seconded by Councillor Bernard*

THAT Committee of Council recommend that Town Council to approval of the 2020-2021 Draft Financial Plan with the required amendments requested by Committee of Council.

Unanimously carried.

8.2.2 Councillor Gallant inquired about the potential benefits of the installation of a heat pump at the Fire Hall.

8.3 Kensington Soccer Association Development Permit Application

8.3.1 *Moved by Councillor Toombs, seconded by Councillor Bernard to recommend to Town Council to approve the development permit application for the Town of Kensington/Kensington Soccer Association to construct a 52'x22' soccer complex located at 1 Saunders Lane. Unanimously carried.*

9. Councillor Issues/Inquiries

- 9.1** Councillor Bernard noted that the Kensington Peewee team heads to Quebec for the Bedford Hockey Exchange over the Feb 29/30th weekend.
- 9.2** Councillor Spencer inquired about the status of the street sweeping for the spring. He expressed his concerns that not all streets were completed last year. Mr. Baker will contact the Department of Transportation; the understanding last year was that streets outside of the main highways are not typically swept.
- 9.3** Councillor Mann inquired if the Town should consider surveillance cameras for the Credit Union Centre due to damage in the back hallway. It was also noted that cameras may be beneficial when dealing with the verbal abuse that the referring officials are exposed to. No action was taken at this time.

10. Correspondence

- 10.1** A Thank You note from the Special Olympics Team PEI.
- 10.2** A letter from Alanna Green, PEI Program Manager with the Red Cross providing requesting to make a presentation to Town Council.
- 10.3** An invitation from BIG Hearts 2020 Organizing Committee to attend their event on April 25, 2020.
- 10.4** An email from Principal Donald Mulligan thanking the Kensington Police Service for their support following a potential threat that was received across Island schools.

11. In-Camera (Closed Session)

- 11.1** *Nil*

12. Adjournment

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:16 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor