

**Town of Kensington  
Committee of Council Meeting  
Monday, February 26, 2024  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor Spencer  
Councillors: Doucette, Mann, Gallant, Toombs, and  
MacRae

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Municipal  
Clerk, Kim Caseley

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the February Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the agenda for the February 26, 2024, Committee of Council meeting with an amendment to move the Committee of the Whole to item #7. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**3.2** *Nil.*

*Councillor MacRae joined the meeting at 6:31 pm.*

**4. Delegations, Special Speakers, and Public Input**

**4.1** *Nil.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the*

*Committee of Council meeting minutes from January 22, 2024. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil.*

**7. In-Camera (Closed Session)**

**7.1** *One item under Section 119(d) of the Municipal Government Act*

**7.1.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant to enter into an In-Camera session at 6:34 pm. Unanimously carried.*

**7.1.2** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to come out of an In-Camera session at 6:52 pm.*

**8. Staff Reports**

**8.1** **CAO's Report**

**8.1.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the February 2024 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**8.2** **Fire Department Statistical Report**

**8.2.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the January 2024 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**8.3** **Police Department Statistical Report**

**8.3.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the January 2024 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**8.4** **Development Permit Summary Report**

**8.4.1** *Nil.*

**8.5** **Financial Report - Bills List**

**8.5.1 Nil.**

**8.6 Summary Income Statement**

**8.6.1 Nil.**

**8.7 Credit Union Centre Report**

**8.7.1 *Moved by Councillor MacRae, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for January 2024, as prepared by CUC Manager, Robert Wood. Unanimously carried.***

**9. New Business**

**9.1 2023/24 Town of Kensington Financial Plan (Operations)**

**9.1.1** The CAO and Mayor Caseley presented the 2024/25 Draft Financial Plan (Operations) to Committee of Council for comment and review.

**10. Councillor Issues/Inquiries**

**10.1 Nil.**

**11. Correspondence**

**11.1** IWK 2024 Sponsorship Information – (*Annual Donation already committed*)

**11.2** A Thank You note from the family of the late Thelma Stewart.

**11.3** A donation request from the KISH Senior High School Hockey Tournament.

***Moved by Councillor Gallant, seconded by Councillor MacRae to recommend to Town Council a donation to the KISH Senior High School Hockey Tournament in the amount of \$1,000.***

***Unanimously carried.***

**11.4** A Thank You note from Janelle Nelson for the Town's sponsorship for the Annual U7 Islander Day Hockey Jamboree.

**11.5** A letter from Pat Kelly, Kensington Minor Hockey Association President expressing his appreciation for the opportunity to address Council regarding the proposed rental fee increase at the Credit Union Centre.

11.6 Information on the QEH Big Day of Giving Campaign.

*Moved by Councillor Gallant, seconded by Councillor MacRae to recommend to Town Council a donation to the QEH Big Day of Giving Campaign in the amount of \$200.00. Unanimously carried.*

11.7 Councillor Doucette read a letter from Janelle Nelson, organizer of the 2024 U7 Islander Day Jamboree. Ms. Nelson expressed her concern regarding the proposed ice rental rate increase at the Credit Union Centre. It was also noted the Jamboree raised approximately \$2,000.00 in support of the Kensington Area Minor Hockey Association.

## 12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 7:41 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor