

**Town of Kensington  
Committee of Council Meeting  
Monday, January 22, 2017  
6:30 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Pickering, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Visitors:** Colin MacLean – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the agenda for the January 2018 Committee of Council meeting with the addition of item 11 – In Camera (Closed session) and two items of correspondence. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

**4.1** Nil

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from November 27, 2017, Councillor Doucette requested that the minutes reflect him excusing himself from the Council Chamber for the item of correspondence requesting the re-zoning of the Kensington Legion. Unanimously carried.*

## **6. Business Arising from Minutes**

- 6.1** Councillor Spencer inquired about the water line break at the EVK pool, further details will not be available until the issue can be evaluated in the spring.

## **7. Staff Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to receive the January 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Councillor Doucette inquired if there was any interest in crossing guard volunteers. It was noted that one resident has submitted their name to volunteer.

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council the adoption of the December 2017 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** Due to an error in the December Police Department Statistical Report, it will be amended prior to approval at the February Council Meeting.

### **7.4 Development Permit Summary Report**

**7.4.1** *Nil*

### **7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Deputy Mayor Mann seconded by Councillor Pickering to recommend to Town Council the approval of the General Bills List for December 2017 in the amount of \$212,759.36. Unanimously carried.*

**7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to recommend to Town Council the approval of the Water and Pollution Control Bills List for December 2017 in the amount of \$9,563.04 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

### **7.6 Community Gardens Complex Report**

**7.6.1** *Moved by Councillor Pickering, seconded by Councillor Mill to recommend to Town Council the adoption of the Community Gardens*

*Complex Report for December 2017, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

## **8. New Business**

### **8.1 2018-19 Operational Budget**

**8.1.1** Committee of Council received the 2018-19 draft Operational Budget as information. A refined draft will be presented during February's regular meeting of Committee of Council. It is anticipated that final approval of the budget will be considered at the March regular meeting of Town Council.

### **8.2 Hosting PEI 55+ Games**

**8.2.1** Committee of Council discussed the request from the PEI 55+ Games Committee to be the host town of the 2018 event.

*Moved by Councillor Spencer, seconded by Councillor Doucette to regretfully recommend to Town Council that they consider being the host town of the PEI 55+ Games in 2019 as the request for 2018 event did not provide adequate time to prepare for the event, apply for staff funding, etc. Unanimously carried.*

### **8.3 Municipal Government Act Transition**

**8.3.1** Committee of Council received the Municipal Government Act transition report as information.

### **8.4 Public Works Vehicle**

**8.4.1** *Moved by Councillor Pickering, seconded by Councillor Mill to recommend to Town Council that the town proceed with the purchase of a 2-door, half ton, 2018 Dodge Ram from Summerside Chrysler as per their tendered amount of \$31,253.00 plus HST. Unanimously carried.*

### **8.5 Strategic Plan Development**

**8.5.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to recommend to Town Council that the town proceed through a strategic planning process and that staff be authorized to make application to the Community Capacity Fund. Unanimously carried.*

## **9. Old Business**

### **9.1 Public Works Waste Site**

**9.1.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to recommend to Town Council that staff develop a policy for the use of the Public Works Waste Site. Unanimously carried.*

## **10. Councillor Issues/Inquiries**

- 10.1** Councillor Mill noted that some of the Town flags are different sizes and requested that larger flags be given to the Community Gardens Complex.
- 10.2** Councillor Spencer brought forward concerns regarding the current condition of the section of Pleasant Street (western section) which was repaired last year.
- 10.3** Councillor Spencer raised concern regarding a recent incident at the Kensington Fitplex where the main door was jammed and required Community Gardens Complex staff to open it from the outside. Mr. Baker will follow up with Mr. Wood.
- 10.4** Councillor MacLean inquired if the rental lease of the Blacksmith Shop had been finalized. Deputy Administrator MacKinnon confirmed that it has not been completed at this time.

## **11. Correspondence**

- 11.1** A letter from Crime Stoppers PEI requesting a financial donation.

*Moved by Councillor Spencer, seconded by Councillor Pickering to recommend to Town Council a donation to Crime Stoppers PEI in the amount of \$240.00. Unanimously carried.*

- 11.2** A letter from Mark Woodside of M.S Woodside Ltd. requesting the Town to consider the annexation of the PID No. 747790 located off of Barrett Street/Kelvin Road for the use of residential development.

*11.2.1 Moved by Councillor Doucette, seconded by Councillor Pickering to recommend to Town Council that staff proceed with the annexation application as requested by Mark Woodside, M.S Woodsides Ltd. to annex PID No. 747790 inside the Town of Kensington boundary. Unanimously carried.*

- 11.3** An invitation from the 50<sup>th</sup> Annual Kensington/Bedford Peewee Hockey Exchange Committee inviting Town Council to the upcoming events, including the meet and greet on Friday, January 26, 2018.
- 11.4** A letter from PEI Crime Stoppers regarding their Pink Shirt Day t-shirt initiative in support of the international campaign against bullying. Council and staff that would like to order a shirt can contact the Town Hall.

## **12. In-Camera (Closed Session)**

- 12.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 8:01 PM. Unanimously carried.*

**12.2** *Move by Councillor Doucette, seconded by Councillor Pickering to come out of the Committee of the Whole meeting at 8:46 PM. Unanimously carried.*

**12.3** *Moved by Councillor Spencer, seconded by Councillor Doucette to recommend to Town Council the approval of the name change of the Community Gardens Complex to the Credit Union Centre. 5 for 1 opposed (MacLean) – Motion carried.*

**13. Adjournment**

**13.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adjourn the meeting at 8:47 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor