

**Town of Kensington
Committee of Council Meeting
Monday, January 23, 2023
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor Spencer
Councillors: Doucette, Toombs, Gallant and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon

Regrets: Councillor MacRae

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members and staff to the January Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the agenda for January 23, 2023, Committee of Council meeting with the removal of the presentation to Chief Sutherland. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers, and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from November 28, 2022. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** Deputy Mayor Spencer inquired about item 10.3.2 - regarding the provision of EPI Pens at select Town facilities. It was determined to not proceed with the purchase of EPI Pens due to regulations regarding training and liability should administering them be required.

7. Staff Reports

7.1 CAO's Report

- 7.1.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the January 2023 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the December 2022 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the December 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

- 7.4.1** *Nil.*

7.5 Financial Report - Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the General Bills for December 2022 in the amount of \$340,392.23. Unanimously carried.*
- 7.5.2** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Capital Expenditures for December 2022 in the amount of \$192,532.10. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Doucette to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for December 2022 in the amount of \$12,482.80. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the Summary Income Statements for December 2022, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for December 2022, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Street Lighting Improvements

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Committee of Council recommend to Town Council that authorization be provided to the CAO to proceed with the placement of 25 additional streetlights throughout the town and in newly annexed areas, as recommended by staff.

BE IT FURTHER RESOLVED THAT the CAO be directed to draft a Street Lighting Policy for Town Council's consideration.

Unanimously carried.

8.2 Kensington and Area Chamber of Commerce 2023 Sponsorship Opportunity

8.2.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant*

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the Town of Kensington sponsor the Kensington and Area Chamber of Commerce at their Executive Level for a 10-year period beginning in 2023 and ending in 2032, at a cost of \$5,000 annually.

Unanimously carried.

8.3 2023 Exempt Staff Wage Increase

8.3.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette*

BE IT RESOLVED THAT Committee of Council recommend to Town Council that the CAO be authorized to proceed with a wage increase, effective January 1, 2023, for all exempt staff (excluding the CAO) up to 7.7%, according to the Non-Union Employee Handbook.

Unanimously carried.

9. Councillor Issues/Inquiries

- 9.1** Mayor Caseley & Council discussed the potential purchase of winter & summer jackets for members of Town Council to wear to functions when representing the Town. Staff will bring cost estimates and a proposal for each jacket option, including design artwork that includes the Town Logo and Town Crest.
- 9.2** Mayor Caseley and Council discussed a recognition night to thank the Kensington Volunteer Fire Department and Hurricane Fiona Volunteers. Staff will continue to move forward with planning based on conceptual approval, and members of Council are encouraged to bring thoughts forward for consideration.
- 9.3** Mayor Caseley reminded Council that the Bedford Hockey Exchange takes place January 27 - 29, 2023 weekend.
- 9.4** February 2, 2023, at 10:00 am will be the raising of the flag in recognition of Black History Month.
- 9.5** Councillor Gallant discussed concerns regarding criminal activity within the Town, specific to Town-owned property. It was requested that Council be informed about instances when they present themselves. Mr. Baker confirmed that Council will be notified when situations arise and confirmed information is available.
- 9.6** Councillor Doucette inquired about the Hogg Trail, and it was confirmed that the Provincial Government owns and maintains the property. Members of the community are welcome to contact the Town Hall with concerns or input regarding the property.

10. Correspondence

- 10.1** A donation request from the Heart and Stroke Foundation – *Received for information.*

11. In-Camera (Closed Session)

11.1 *Nil.*

12. Adjournment

12.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Spencer to adjourn the meeting at 7:38 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor