

**Town of Kensington
Committee of Council Meeting
Monday, June 22, 2020
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering
Councillors: Bernard, Gallant, Toombs, Spencer and
Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Caseley.

Visitors: Alison Jenkins & Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the agenda for the June 2020 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Spencer declared a conflict with item 8b - Town Hall Window Replacement.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from February 24, 2020. Unanimously carried.*

6. Business Arising from Minutes

6.1 Nil

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the June 2020 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the May 2020 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the adoption of the May 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to receive the June 2020 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to recommend to Town Council the approval of the General Bills List for May 2020 in the amount of \$204,685.87. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Spencer to recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for May 2020 in the amount of \$7,761.92. Unanimously carried.*

Councillor Bernard joined the meeting at 6:51 pm.

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for May 2020, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to recommend to Town Council the adoption of the Credit Union Centre Report for May 2020, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Parking Area Asphalt Patching

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Bernard*

That Committee of Council authorize CAO, Geoff Baker to award the asphalt patching to the low bidder, Curran Briggs for the quoted amount of \$5,100.00 plus HST.

Unanimously carried.

Councillor Spencer declared a conflict and excused himself from the Council Chamber at 6:57 pm.

8.2 Town Hall Window Replacement

8.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs*

BE IT RESOLVED THAT Committee of Council recommend that Town Council award the contract for the Town Hall Window Replacement project to Kent Building Supplies as per their quote in the amount of \$14,203.37 including HST.

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 6:59 pm.

8.3 Water Sewer Rate Increase 2021

8.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT RESOLVED THAT Committee of Council recommend that Town Council authorize staff to submit an application to the Island Regulatory and Appeals Commission for a 6% per year rate increase for water and a 3% per year rate increase for sewer over a five-year period commencing January 1, 2021.

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley recognized all graduating students of 2020.

- 9.2** Mayor Caseley confirmed that the Town will host a Virtual Canada Day Celebration at 10:00 AM at the Railyard Gazebo.
- 9.3** Mayor Caseley congratulated Charlie DesRoches recipient of the Town of Kensington Educational Scholarship.
- 9.4** Councillor Spencer inquired about the installation of no parking signage along Pleasant Street. Mr. Baker will follow up and report back to Council.
- 9.5** Councillor Spencer expressed his concerns regarding recent ATV use around the Town and on Town roads. Mr. Baker will speak with Chief Sutherland and noted that the ATV riders that are not adhering to the rules aren't likely members of the ATV Federation.
- 9.6** Councillor Gallant requested that the Town contact the Public Schools Branch (PSB) regarding necessary repairs to the KISH tennis court. Mayor Caseley noted that he spoke to the PSB and confirmed that they are not interested in completing the repairs themselves. Mayor Caseley will speak with the PSB again to further discussions.
- 9.7** Councillor Bernard brought forward a request to fundraise money to fix the EVK Swimming Pool. Mr. Baker inquired as to what repairs they were referring to that hadn't been completed already; Councillor Bernard was unsure. Mayor Caseley requested that the request be directed through Mr. Baker.

10. Correspondence

- 10.1** A letter from PEI Federation of Labour requesting the Town to sign a petition to sent to the Federal and Provincial Government to request they provide emergency operating funds to protect vital local services. – *No action*
- 10.2** A letter from the PEI Humane Society regarding the decision to cancel their 9th Annual Golf Tournament and requesting the Town to consider another form of financial support.

Moved by Deputy Mayor Pickering, seconded by Councillor Mann to recommend to Town Council a \$100.00 donation to the PEI Humane Society. Unanimously carried.

Jason Simmonds and Allison Jenkins excused themselves from the Council Chamber at 7:32 pm.

11. In-Camera (Closed Session)

- 11.1** ***Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to enter into an in-camera session at 7:30 PM.***

Wendy MacKinnon and Kim Caseley excused themselves from the Council Chamber at 7:52 pm.

11.2 *Moved by Councillor Spencer, seconded by Councillor Toombs to come out of an in-camera session at 8:10 PM.*

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:11 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor