

**Town of Kensington
Committee of Council Meeting
Tuesday, June 27, 2017
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Mill, and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Regrets: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members and staff.

2. Adoption of Agenda

2.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the agenda for the June 2017 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Committee of Council meeting minutes from May 23, 2017. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Spencer requested that the flower beds at the Alysha Toombs Memorial Park be watered by the Community Gardens Complex staff.

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to receive the June 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.1.2 Councillor Mill inquired about the relocation of the Welcome to Kensington Sign. Mr. Baker noted that the sign will be placed on the Southern end of Andrews Drive and has contacted the Department of Transportation regarding placement.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to recommend to Town Council the adoption of the May 2017 Fire Chiefs Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Mill, seconded by Councillor MacLean to recommend to Town Council the adoption of the May 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Spencer noted that the foot patrol hours have decreased and inquired if they will be increasing in months to come.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to receive the Development Permit Summary Report for June 2017 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Deputy Mayor Mann seconded by Councillor Spencer to recommend to Town Council the approval of the General Bills List for May 2017 in the amount of \$137,130.92. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to recommend to Town Council the approval of the Water and Pollution Control Bills List for May 2017 in the amount of \$4,681.74 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.5.3 *Moved by Deputy Mayor Mann seconded by Councillor Spencer to recommend to Town Council the adoption of the Summary Income Statements for May 2017, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.6 Community Gardens Complex Report

7.6.1 *Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council the adoption of the Community Gardens Complex Report for May 2017, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

7.6.2 Councillor Spencer suggested that staff request quotations for the required repairs to the eavestrough on the front of the Community Gardens Complex.

8. New Business

8.1 Commercial Street Transportation Issues

8.1.1 Council discussed the information provided by Mr. Baker and authorized staff to move forward with an analysis of Commercial Street, with particular emphasis on the Commercial Street/Broadway Street North intersection.

8.2 Mobile App & Mobile Website

8.2.1 Council discussed the proposal from AtlanticMobi for the development of a mobile app and mobile website capability. Committee of Council requested further information and deferred the item until the July Council Meeting.

8.3 Harvest Festival Advertising Opportunity

8.3.1 *Moved by Councillor Spencer, seconded by Councillor Doucette*

BE IT RESOLVED THAT Committee of Council recommend to Town Council the approval of a half page add in the Journal Pioneer's 50th Anniversary Kensington Harvest Festival special edition for the cost of \$499.00.

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Councillor Mill noted that the Canada Post sign located at the Post Office is in need of repair. Mr. Baker will contact MLA Matthew MacKay regarding the matter.

9.2 Councillor Spencer requested that the street sweeper make another pass through the Town.

9.3 Councillor MacLean noted areas in Town where the pot hole repair project has not been completed. Mr. Baker will contact Curran Briggs again to ensure the project completed in full in a timely manner.

9.4 Councillor Spencer requested that the Stop sign located on Linwood Drive at the corner of MacLean Avenue be reviewed. He expressed his concern that many

vehicles are not stopping and doesn't feel that it is required. Mr. Baker will review the matter with Police Chief Sutherland

- 9.5** Mayor Caseley discussed the upcoming Harvest Festival Annual Golf Tournament on August 20, 2017.

Moved by Councillor Mill, seconded by Councillor Doucette to recommend to Town Council that the Town enter a team of 4 in the 50th Anniversary Harvest Festival Annual Golf Tournament on August 20, 2017 for \$340.00. Unanimously carried.

- 9.6** Mayor Caseley requested that members of the 50th Harvest Festival Committee make a presentation to Town Council at the July Council Meeting.

- 9.7** *Moved by Councillor Doucette, seconded by Councillor Mill to recommend to Town Council to cancel the July and August 2017 Committee of Council meetings. Unanimously carried.*

- 9.8** Council discussed a request from a developer to have water and sewer services accessible to a vacant lot located on Andrews Drive. Direction was given for staff look into the request and evaluate options and costs associated with having the services connected.

- 9.9** Council discussed a request from the Kensington Fire Department for the Town to provide a letter of support for the Beach Volleyball Tournament during the Annual Kensington Harvest Festival liquor licence. Staff was given direction to provide a letter of support on behalf of the Town.

- 9.10** Council reviewed a proposal from Ken Fornetran to run a small weekly musical series show featuring different musicians each week.

Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council the proposal from Ken Fornetran to run a weekly music concert series at the Kensington Railyard Gazebo at the rate of \$200 per week during the months of July and August. Unanimously carried.

10. Correspondence

10.1 *Nil*

11. Other

11.1 *Nil*

12. In-Camera (Closed Session)

12.1 *Nil*

13. Adjournment

13.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to adjourn the meeting at 8:45 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor