

**Town of Kensington
Committee of Council Meeting
Monday, June 28, 2021
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Deputy Mayor, Coreen Pickering
Councillors: Gallant, MacRae, Toombs, Spencer and
Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Caseley

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, and staff. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the agenda for the June 28, 2021 Committee of Council meeting with the addition of two items 8c – Bylaw Amendment to include Dwellings in Commercial Buildings & 8d – Tulip Festival. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the Committee of Council meeting minutes from May 25, 2021 with the correction to add Councillor MacRae to the attendance. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to receive and recommend approval to Town Council the adoption of the June 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend to Town Council the adoption of the May 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the May 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive the June 2021 Development Permit Summary Report as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to receive and recommend to Town Council the approval of the General Bills List for May 2021 in the amount of \$473,246.28. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Spencer to receive, and recommend to Town Council the approval of the Water & Pollution Control Corporation Bills List for May 2021 in the amount of \$12,680.85. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to receive and recommend to Town Council the adoption of the Summary Income Statements for May 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Credit Union Centre Report for May 2021, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

8. New Business

8.1 Asphalt Patching – Town Hall, Credit Union Centre & Railyards

8.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

THAT Committee of Council authorize the CAO to award the asphalt patching to the K.D. Construction Inc. at their total quoted amount of \$11,800.00.

Unanimously carried.

8.2 Sidewalk Maintenance – 2021

8.1.2 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

THAT Committee of Council direct the CAO to award the annual sidewalk maintenance contract to MacAusland Excavation Services as per their quote dated June 11, 2021, in the amount of \$15,500.00 plus HST.

Unanimously carried.

8.3 Proposed Bylaw Amendment – Section 10.8 of the Town of Kensington Development Control Bylaw

8.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

THAT Committee of Council direct the CAO to proceed with the proposed bylaw amendment – Section 10.8 of the Town of Kensington Development Control Bylaw and schedule a public meeting.

Unanimously carried.

8.4 Kensington Tulip Festival 2022

8.4.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

THAT Committee of Council support the Kensington Tulip Festival 2022 event and encourage committee members to continue with their planning.

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Mayor Caseley noted that plans to re-surface the Tennis Courts located at KISH is coming together. Town Council discussed the potential need for wind breaks, replacement nets, and line painting once complete.

9.2 Mayor Caseley requested Town Council's opinion on hosting a 2021 Canada Day celebration.

Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to proceed with a Canada Day Celebration and include appropriate changes to recognize our indigenous community. Unanimously carried.

9.3 Councillor Gallant inquired if the Credit Union Centre would be available to groups, such as the pickle ball group, during the summer months. Mayor Caseley requested that the CAO speak with Robert Wood regarding this request.

9.4 Councillor Mann addressed the long grass along the sidewalk in front of 105 Victoria Street W. (Glover Property). Council requested that the Public Works Department cut this section of grass.

9.5 Councillor Gallant noted two water shutoffs located at the corner of Russell St./Victoria St. and another on Woodleigh Dr. have developed holes around them and require repair.

10. Correspondence

10.1 Information and donation request from Camp Abby. – *Received.*

10.2 A thank you from Crime Stoppers for the Town's recent donation.

10.3 A letter from Peter Julian, MP. requesting the Town's endorsement for Motion M-84 Anti Hate Crimes and Incidents & Private Member's Bill C-313 Banning Symbols of Hate Act. - *Received.*

10.4 A donation request from KARSI.

Town Council requested further details on previous donations be brought to the July Council Meeting for consideration.

11. In-Camera (Closed Session) One item under Section 119(1)(a) of the Municipal Government Act

11.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to enter into an In-Camera session at 7:40 pm. Unanimously carried.*

11.2 *Moved by Councillor Gallant, seconded by Councillor Toombs to come out of an In-Camera session at 7:57 pm. Unanimously carried.*

11.3 *Moved by Councillor Gallant, seconded by Councillor Spencer to direct CAO Geoff Baker to proceed with the proposed Business Park Lot prices and bring forward a formal Request For Decision to the July Council Meeting. Unanimously carried.*

11.4 Councillor Toombs inquired if the ATV Club had been notified of the construction of the Business Park. It was requested that Mr. Baker contact the club to notify them.

12. Adjournment

12.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 7:58 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor