

**Town of Kensington  
Committee of Council Meeting  
Monday, March 27, 2023  
6:49 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor Spencer  
Councillors: Doucette, Toombs, Gallant, Mann and  
MacRae

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Police Chief, Lewie  
Sutherland

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:49 pm and welcomed the Committee of Council members and staff to the March Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the agenda for March 27, 2023, Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers, and Public Input**

**4.1** *Nil.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Spencer to approve the Committee of Council meeting minutes from February 27, 2023. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** *Nil.*

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the March 2023 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the February 2023 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the February 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Chief Sutherland provided an update regarding an ongoing investigation at a residence in Town.

**7.3.3** Chief Sutherland provided an update regarding the Provincial Credit Union runs the Kensington Police Service historically assisted with. With recent changes to operations within the Credit Union, the assistance of the Kensington Police Service is no longer required. In appreciation for their years of service, the Provincial Credit Union is donating a drone to the department.

*Chief Sutherland excused himself from the Council Chamber at 7:01 pm.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive the Development Permit Summary Report for the month of March as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Financial Report - Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the General Bills for February 2023 in the amount of \$302,986.50. Unanimously carried.*

**7.5.2** *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the Capital Expenditures for February 2023 in the amount of \$728,001.08. Unanimously carried.*

**7.5.3** *Moved by Councillor Toombs, seconded by Councillor Mann to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for February 2023 in the amount of \$14,592.24. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Summary Income Statements for February 2023, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor MacRae, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for February 2023, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

**8.1** *Nil.*

**9. Councillor Issues/Inquiries**

**9.1** Mayor Caseley requested that members of Council RSVP to Ms. MacKinnon for the Kensington & Area Chamber of Commerce Presidents Casino Night on Thursday, April 17, 2023.

**9.2** The Volunteer Firefighter Recognition Dinner will be held at the Murray Christian Centre on Monday, April 17<sup>th</sup>. Council members and a guest are invited to attend and are requested to RSVP by April 7<sup>th</sup>.

**9.3** FPEIM AGM on April 24<sup>th</sup> hosted in Souris, please RSVP to Ms. MacKinnon.

- 9.4 Councillor Doucette requested that the outfields of the ballfields be rolled for the spring of 2023.
- 9.5 Councillor Mann inquired if all Credit Union staff have current first aid certification; Mr. Baker will confirm with Mr. Wood. Councillor MacRae expressed her concern and suggested that all Credit Union staff be first aid certified, including the Fitplex student staff.
- 9.6 Councillor Gallant suggested that the Credit Union Centre request a percentage of the door entry fee from the three major hockey teams using the facility. Committee of Council requested staff to meet with representatives of the teams and report back to Council.

## 10. Correspondence

- 10.1 Information on the Local Choice PEI Advocacy Campaign.

*Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive the information on the Local Choice PEI Advocacy Campaign as information. Unanimously carried.*

- 10.2 An email in partnership with PEI Pride Festival and PEERS Alliance, with information on PEI Queer Ride and inviting the Town to be a sponsor of the event.

*Moved by Deputy Mayor Spencer, seconded by Councillor Gallant to recommend that Kensington Town Council sponsor the PEI 2023 Queer Ride and Meet Up at the Destination Sponsor Level in the amount of \$360.00. Unanimously carried.*

- 10.3 A letter from Kensington Intermediate Senior High School regarding the upcoming Relay for Life event in support of the Canadian Cancer Society.

*Moved by Councillor Toombs, seconded by Councillor MacRae to recommend that Kensington Town Council sponsor the 2023 KISH Relay for Life in the amount of \$1,000. Unanimously carried.*

- 10.4 A Thank You message from the 2023 Canada Winter Games for the Town's sponsorship and support during the games.

- 10.5 An invitation and donation request from Donald Mulligan on behalf of the KISH High School Hockey Tournament.

*Moved by Councillor Gallant, seconded by Councillor Toombs to approve a donation to the KISH High School Hockey Tournament in the amount of \$1,000.00. Unanimously carried.*

**11. In-Camera (Closed Session)**

**11.1** *Nil.*

**12. Adjournment**

**12.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 7:54 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor