

**Town of Kensington  
Committee of Council Meeting  
Monday, May 27, 2024  
6:41 PM (Following Special Meeting of Town Council)**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor, Jeff Spencer  
Councillors: Doucette, Gallant, MacRae, Mann and  
Toombs

**Staff Members Present:** Chief Administrative Officer, Geoff Baker;  
Municipal Clerk, Kim Caseley

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:41 pm and welcomed Committee of Council members, and staff to the May Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the tentative agenda for the May 27, 2024, Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers, and Public Input**

**4.1** *Nil.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Doucette, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from April 22, 2024. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 *Nil.*

**7. Staff Reports**

**7.1 CAO's Report**

7.1.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the May 2024 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

7.2.1 *Moved by Councillor Gallant, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the April 2024 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

7.3.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the April 2024 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

7.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to receive and recommend Town Council's approval to adopt the April 2024 Development Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Financial Report - Bills Lists**

7.5.1 *Nil.*

**7.6 Summary Income Statement**

7.6.1 *Nil.*

**7.7 Credit Union Centre Report**

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for April 2024, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

**8. New Business**

## **8.1 Blue Communities Project**

**8.1.1** Committee of Council received staff information and reached a consensus not to pursue the steps required to become a 'Blue Community' at this time.

## **8.2 Signage Regulation - Discussion**

**8.2.1** Committee of Council received the information from staff and reached a consensus to maintain local signage regulation under the authority of the Province of PEI, opting not to draft regulations at this time.

## **8.3 Council Remuneration Bylaw - Discussion**

**8.3.1** Committee of Council received staff information and directed the CAO to prepare a RFD to amend the Remuneration Bylaw, resetting the Mayor and Council honorarium base effective November 2024, with annual increases based on inflation

## **9. Councillor Issues/Inquiries**

**9.1** Mayor Caseley provided a press release from DiverseCity announcing the upcoming event in Kensington this August 2024.

**9.2** Mayor Caseley announced that Deputy Mayor Spencer will now represent the Town of Kensington on the Heart of PEI Committee.

**9.3** Mayor Caseley congratulated Dennis Lowther, Water & Sewer Operations Manager, for recently achieving his Level 2 Water Distribution classification.

**9.4** The Seniors Group will host their seasonal closing for the summer at the Senior Centre at noon on Wednesday, May 29.

**9.5** KISH Relay for Life is scheduled for Friday, May 31.

**9.6** Hon. Kim Pate will be in Kensington on May 31, 2024, for a presentation on Guaranteed Livable Basic Income.

**9.7** Kensington Police Service is hosting the Annual Fishing Derby on June 1 and the Annual Bike Rodeo on June 15.

**9.8** Councillor Gallant requested an update on the status of the finances. Mr. Baker provided an update on the ongoing HST audit and Gas Tax Audited Expenditure Reports. Ms. MacRae and staff continue to move forward with the year-end audit preparation.

- 9.9** Councillor Gallant inquired about the necessary repairs to the train engine. Mayor Caseley noted that he had previously discussed these repairs with the PEI Museum & Heritage Foundation, the group responsible for the engine's maintenance and upkeep. He will contact them again to inquire about the maintenance plan.
- 9.10** Councillor Toombs requested that the Public Washroom at the Railyards be opened for the season. It was also noted that many storyboards along the trail behind the Haunted Mansion require repair/replacement.
- 9.11** Councillor Doucette suggested writing a letter to the Department of Transportation requesting a 'no left turn' sign at the entrance to the Tim Hortons drive-thru located at 43 Broadway Street S. Mr. Baker noted that this request had been previously submitted without success. It was decided that Mr. Baker draft a resolution for Town Council to consider and be included in another letter to the Department of Transportation.

## **10. Correspondence**

- 10.1** A letter from the Kensington Lions Club regarding their 70<sup>th</sup> Anniversary Celebration in November 2024 and requesting a financial donation.

*Moved by Councillor Gallant, seconded by Councillor Toombs to recommend that Town Council approve a \$1,000.00 financial contribution to the Kensington Lion's Club for their 70th Anniversary Celebration scheduled for November 2024.*

*Unanimously carried.*

## **11. In-Camera (Closed Session)**

- 11.1** *Nil.*

## **12. Adjournment**

- 12.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 7:51 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor