

**Town of Kensington
Committee of Council Meeting
Monday, May 28, 2018
6:30 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Mann, Councillors Spencer, Doucette, Pickering, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Millicent MacKay – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

2. Adoption of Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the agenda for the May 2018 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Pickering declared a conflict with agenda item 8.a.

4. Delegations, Special Speakers and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Committee of Council meeting minutes from April 23, 2018. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Spencer noted that the timer on lights at the railyard should be adjusted again.

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to receive the May 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Mill to recommend to Town Council the adoption of the April 2018 Fire Chief's Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to recommend to Town Council the adoption of the April 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Deputy Mayor Mann inquired about the Mental Health Act category of the report. Mr. Baker noted that Chief Sutherland would clarify any questions at the June Council meeting.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to receive the Development Permit Summary Report for May 2018 as prepared by Administrative Assistant, Kim Caseley. Unanimously carried.*

7.5 Financial Report (Summary Income Statement & Bills List)

7.5.1 *Moved by Deputy Mayor Mann seconded by Councillor Spencer to recommend to Town Council the approval of the General Bills List for April 2018 in the amount of \$238,925.01. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to recommend to Town Council the approval of the Water and Pollution Control Bills List for April 2018 in the amount of \$3,541.23 as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

Councillor Spencer excused himself from the meeting at 6:44 PM.

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to recommend to Town Council the adoption of the Summary Income Statements for April 2018, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor Mill, seconded by Councillor Pickering to recommend to Town Council the adoption of the Community Gardens Complex Report for April 2018, as prepared by CGC Manager, Robert Wood. Unanimously carried.*

Councillor Pickering declared a conflict and excused herself from the Council Chamber at 6:49 PM.

8. New Business

8.1 Liquor License Request - A&R Adventures Inc

- 8.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean*

THAT Committee of Council direct the CAO to draft a letter for Barnone Brewery to the PEI Liquor Control Corporation supporting their intended operation of a retail outlet (growler filling station and to sell Barnone and other manufacturers product) out of a property located at 49 Broadway Street North.

Unanimously carried.

8.2 Fitplex Equipment Purchase

- 8.2.1** *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

THAT Committee of Council recommend to Town Council that they proceed with the purchase of a Hoist Fitness MiSmith Machine, a Hoist Fitness 3 Way Olympic Bench, and a Hoist Fitness Back Hyper Extension Bench from Spartan Fitness as per their quote dated May 9, 2018 in the amount of \$7,709.11 including HST. Unanimously carried.

- 8.2.2** Councillors requested information from staff on the old gym equipment which is being stored at the Credit Union Centre.

9. Councillor Issues/Inquiries

- 9.1** Councillor Pickering reminded Council that the Community Garden planting day is on Saturday, June 2, 2018.
- 9.2** Deputy Mayor Mann noted that the streets and sidewalks are in need of further street sweeping. Mr. Baker will contact the Department of Transportation regarding the matter.

10. Correspondence

- 10.1** A request from FCM requesting the Towns financial support toward their Special Advocacy Fund.

Moved by Councillor Mill, seconded by Councillor Doucette to recommend to Town Council a two-year contribution of \$50.00 per year plus applicable taxes to the FCM Special Advocacy Fund. Unanimously carried.

- 10.2** A letter from the Kensington & Area Christian Council requesting the Town to annually close the Credit Union Centre on November 11, until after 12:00PM, to allow parents, coaches and players the opportunity to attend a Remembrance Day service.

Moved by Councillor Pickering, seconded by Councillor Doucette to recommend to Town Council they decline the request from the Kensington & Area Christian Council to close the Credit Union Centre on November 11 each year, until after 12:00PM, to allow parents, coaches and players the opportunity to attend a Remembrance Day service. Unanimously carried.

- 10.3** A thank you letter from HMCS Queen Charlotte for hosting the 2018 Battle of Atlantic Ceremony.

- 10.4** A letter from Reel Talent School of Dance requesting a financial donation to assist in travel to the Dance World Cup being held in Quebec. – *Request declined*

- 10.5** An invitation from the PEI Humane Society to attend their 7th Annual Golf Tournament on August 24, 2018.

Moved by Councillor Pickering, seconded by Councillor Doucette to decline the request to enter a team in the 2018 PEI Humane Society Golf Tournament and to recommend to Town Council that a \$150.00 donation be made to the PEI Humane Society. Unanimously carried.

11. In-Camera (Closed Session)

- 11.1** *Nil*

12. Adjournment

- 12.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to adjourn the meeting at 7:14 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor