

**Town of Kensington
Committee of Council Meeting
Monday, November 22, 2021
6:30 PM**

Council Members Present: Mayor, Rowan Caseley; Councillors: MacRae, Toombs, Spencer and Mann.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Regrets: Deputy Mayor Pickering and Councillor Gallant

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:30 pm and welcomed Council members, and staff to the November Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the agenda for the November 22, 2021 Committee of Council meeting. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations, Special Speakers and Public Input

4.1 *Nil.*

5. Adoption of Previous Meeting Minutes

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Committee of Council meeting minutes from October 25, 2021. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil.*

7. Staff Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacRae, seconded by Councillor Spencer to receive and recommend approval to Town Council the adoption of the November 2021 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to receive and recommend to Town Council the adoption of the October 2021 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the October 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Council inquired what "Information Files" on the Police Statistical Report consists of; Mr. Baker will confirm with Chief Sutherland and report back to Council.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive the November 2021 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Financial Report - Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the approval of the General Bills List for October 2021 in the amount of \$224,182.09. Unanimously carried.*

7.5.1.1 Councillor Spencer inquired if the Town is reimbursed for the cost of towing vehicles. Mr. Baker will confirm with Chief Sutherland and report back to Council.

7.5.2 *Moved by Councillor Mann, seconded by Councillor MacRae to receive, and recommend to Town Council the approval of the Water & Sewer Utility Bills List for October 2021 in the amount of \$12,654.74. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to receive and recommend to Town Council the adoption of the Summary Income Statements for October 2021, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to receive and recommend to Town Council the adoption of the Credit Union Centre Report for October 2021, as prepared by CUC Manager, Robert Wood.*

Unanimously carried.

8. New Business

8.1 Kensington Wild Major Midget Hockey Club - 2021/22 Sponsorship Request

8.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer,*

BE IT RESOLVED THAT Committee of Council recommend to Kensington Town Council the approval of a “Jersey Sponsorship” for the Kensington Wild Major Midget Hockey Club for the 2021/22 hockey season in the amount of \$750.00.

Unanimously carried.

9. Councillor Issues/Inquiries

9.1 Councillors are requested to meet at the Fire Hall at 5:30 pm on Sunday, December 5, 2021, for the Annual Christmas Parade.

9.2 The Annual Town of Kensington Christmas Party will be held on Monday, December 6, 2021, at Family & Friends restaurant, dinner will be served at 6:30 pm.

9.3 Councillor Toombs noted that the empty lot on the corner of Francis St. and Imperial St. is being used as a short cut and additional parking of a neighboring property.

9.5 Councillor Spencer addressed concerns regarding the use of drones in residential areas. The Town does not regulate drone usage as Transport Canada has outlined rules and regulations for drone pilots.

10. Correspondence

10.1 An email from Statistic Canada thanking the Town for supporting the 2021 Census.

10.2 Information from Energy PEI on Heat Pump Rebates

11. In-Camera (Closed Session)

11.1 One item under Section 119(1)(e) of the Municipal Government Act

11.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to enter into an In-Camera session at 7:04 pm. Unanimously carried.*

11.1.2 *Moved by Councillor Spencer, seconded by Councillor Toombs to come out of an In-Camera session at 7:07 pm. Unanimously carried.*

12. Adjournment

12.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to adjourn the meeting at 7:08 pm. Unanimously carried.*

Geoff Baker,
CAO

Rowan Caseley,
Mayor