

**Town of Kensington  
Committee of Council Meeting  
Monday, October 23, 2023  
6:30 PM**

**Council Members Present:** Mayor, Rowan Caseley; Deputy Mayor Spencer  
Councillors: Doucette, Toombs, Mann, Gallant and  
MacRae

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Manager of  
Finance, Dellon Paul; Police Chief, Lewie Sutherland;  
Constable Mullett

**Visitors:** Randy Oatway

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 pm and welcomed the Committee of Council members, staff, and visitors to the October Committee of Council meeting. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Adoption of Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the agenda for the October 23, 2023, Committee of Council meeting. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of the Committee of Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion, and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers, and Public Input**

**4.1** Introduction of Constable Ryan Mullett, a new officer with the Kensington Police Service.

**4.2** Randy Oatway addressed Council with concerns regarding ongoing noise from a neighbouring property located at 12682 Margate Rd, Nature's Crop International. Mayor Caseley noted that he would take his information under advisement and confirmed he has spoken to Nature's Crop regarding these concerns. Nature's Crop

is not currently aware of a solution to further decrease the noise of their operation.

*Randy Oatway excused himself from the Council Chamber at 6:37 pm.*

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the Committee of Council meeting minutes from September 25, 2023. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** Deputy Mayor Spencer inquired about updates regarding the recent reports of coyotes in the area. Chief Sutherland confirmed that the Department of Wildlife has been notified, however are hesitant to set traps due to the risk of injury to other wildlife and pets.

**7. Staff Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the October 2023 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Mayor Caseley noted that November 15 is tentatively scheduled for the Public Meeting of the Official Plan and Bylaw Review, details on time and location will be confirmed shortly.

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to receive and recommend Town Council's approval to adopt the September 2023 Fire Chief's Report as prepared by Fire Chief Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor MacRae, seconded by Councillor Gallant to receive and recommend Town Council's approval to adopt the September 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

- 7.3.2** Councillor Mann inquired how the trial of 24-hour policing has been going. Chief Sutherland confirmed that it is going very well and the additional coverage has been well received within the community.

*Chief Sutherland and Constable Mullett excused themselves from the Council Chamber at 6:47 pm.*

**7.4 Development Permit Summary Report**

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive the Development Permit Summary Report for the month of October as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Financial Report - Bills List**

- 7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to receive and recommend Town Council's approval to adopt the General Bills for September 2023 in the amount of \$206,234.60. Unanimously carried.*

- 7.5.2** *Moved by Councillor MacRae, seconded by Councillor Doucette to receive, and recommend Town Council's approval to adopt the Water & Sewer Utility Bills for September 2023 in the amount of \$6,830.86. Unanimously carried.*

- 7.5.3** *Moved by Councillor Mann, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Capital Expenditures for September 2023 in the amount of \$548,020.12. Unanimously carried.*

**7.6 Summary Income Statement**

- 7.6.1** *Moved by Councillor Mann, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Summary Income Statements for September 2023, as prepared by Manager of Finance, Dellon Paul. Unanimously carried.*

- 7.6.2** Councillor Mann inquired about the wage overages for the administration department. CAO Baker noted that staff will review.

**7.7 Credit Union Centre Report**

- 7.7.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to receive and recommend Town Council's approval to adopt the Credit Union Centre Report for September 2023, as prepared by CUC Manager, Robert Wood. Unanimously carried.*

7.7.2 Mayor Caseley announced that November 4, 2023 at 7:00 pm will be the Grand Re-Opening for the Credit Union Centre.

**8. New Business**

**8.1 Kensington Moase Plumbing & Heating Vipers – Sponsorship Request**

8.1.1 *Moved by Councillor Toombs seconded by Councillor Doucette*

*THAT Committee of Council recommends to Town Council that they approve a sponsorship to the Kensington Vipers for their 2023/24 season in the amount of \$750.00.*

*Unanimously carried.*

**8.2 School Street Parking Area**

8.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer*

*THAT Committee of Council to direct staff to proceed with the development of a formal project, and that the project be included in the Town's 2024/25 Capital Budget.*

*Unanimously carried.*

**8.3 Queen Elizabeth Elementary School Playground Donation**

8.3.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant*

*THAT Committee of Council recommend to Town Council a donation to the QEES Playground Replacement Fundraising Committee at the "Community Partner" level in the amount of \$20,000, with \$10,000 provided in fiscal year 2023/24 (current fiscal year), and a further \$10,000 provided in fiscal year 2024/25.*

*Unanimously carried.*

**9. Councillor Issues/Inquiries**

9.1 Mayor Caseley noted that the Kensington Area Chamber of Commerce All Members Board Meeting will be held at the Under the Spire Pavilion on Thursday, October 26, 2023 at 9:00 am. Council members and staff are welcome to attend.

**9.2** Councillor Gallant requested the Town contact the Provincial Government and request the Post Office building be decorated for the Christmas holidays.

**10. Correspondence**

**10.1** A donation request from the IWK – *Annual donation already approved.*

**10.2** A donation request from the Heart & Stroke Foundation – *Received.*

**11. In-Camera (Closed Session)**

*Nil.*

**12. Adjournment**

**12.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 7:20 pm. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor