



***Tentative Agenda for Committee of  
Council Agenda***

***Tuesday, May 24, 2016 @ 6:30 PM***

*55 Victoria Street  
Kensington, PEI  
COB 1M0*

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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Committee of Council Meeting  
Tuesday – May 24, 2016 – 6:30 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes – April 25, 2016**
- 6. Business Arising from Minutes – April 25, 2016**
- 7. Staff Reports**
  - a. CAO's Report
  - b. Fire Department Statistical Report
  - c. Police Department Statistical Report
  - d. Development Permit Summary Report
  - e. Financial Report (Summary Income Statement & Bills List)
  - f. Community Gardens Complex Report
- 8. New Business**
  - a. PEI Rural Beautification Society – Sponsorship Request – Memo Attached
  - b. Kensington and Area Chamber of Commerce – Annual Golf Tournament
- 9. Councillor Issues/Inquiries**
- 10. Correspondence**
- 11. In-Camera (Closed Session) – Two items**
  - a. One item of a human resources nature
  - b. One item of a land nature
- 12. Adjournment**

**Town of Kensington  
Committee of Council Meeting  
Monday, April 25, 2016  
6:30 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Rodney Mann, Councillors Spencer, Mill, Doucette, MacLean and Pickering

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Visitors:** Colin MacLean, Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 6:30 PM and welcomed Council members, staff and visitors.

**2. Adoption of Agenda (Additions/Deletions)**

**2.1** *Moved by Councillor Mill, seconded by Councillor Doucette to approve the agenda for the April 25, 2016 Committee of Council meeting with the removal of item 8.G – 2016 Pothole Patching Program. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations, Special Speakers and Public Input**

**4.1** Nil

**5. Adoption of Previous Meeting Minutes**

**5.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Committee of Council meeting minutes from March 29, 2016. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** Nil

## **7. Staff Reports**

### **7.1 CAO's Report**

**7.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the April 2016 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Mr. Baker informed Council that the clean-up of the property located at 6 Russell Street has begun and is scheduled to be completed by April 30, 2016.

**7.1.3** Councillor Spencer requested that an administration fee be added to the invoice for the unsightly premises property located at 105 Victoria Street.

### **7.2 Fire Department Statistical Report**

**7.2.1** *A Fire Department Statistical Report will be presented to Council at the May Regular Council Meeting.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the March 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Council requested that "Alarm Calls" be broken into two categories to differentiate between actual police occurrences and false alarms.

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Pickering, seconded by Councillor MacLean to approve the Development Permit Summary Report for April 2016 as prepared by Administrative Assistant, Kim Caseley, with the condition that the minimum parking requirements be adhered to for the Kensington Legion Development Permit. Unanimously carried.*

### **7.5 Financial Report (Summary Income Statement & Bills List)**

**7.5.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the total Bills Lists for March 2016 in the amount of \$318,793.03, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

**7.5.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statements for March 2016, as prepared by Deputy Administrator, Wendy MacKinnon. Unanimously carried.*

## **7.6 Community Gardens Complex Report**

**7.6.1** *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the March 2016 Community Gardens Complex Report as prepared by CGC Manager, Robert Wood. Unanimously carried.*

**7.6.2** Committee discussed the proposed modification to the opening dates for the Community Gardens Complex ice rentals. It was agreed to defer discussions until Staff have had a chance to review and provide a recommendation to the Committee.

**7.6.3** *Moved by Councillor Spencer, seconded by Councillor Doucette to submit a tender bid for an Arena Spray Paint Package from Summerside Credit Union Place for \$500.00. Unanimously carried.*

## **8. New Business**

### **8.1 Kensington Area Soccer Club Land Transfer Request**

**8.1.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering*

**WHEREAS** *the Kensington Area Soccer Association has requested that Town Council consider taking ownership of a parcel of property located on the Queen Elizabeth Elementary School to facilitate the construction of a washroom facility;*

**WHEREAS** *Town Council previously agreed to take ownership of the property subject to the signing of a Memorandum of Understanding between the Town of Kensington and the Kensington Area Soccer Association providing for the long term ownership, operations and maintenance and capital construction of the property and building;*

**AND WHEREAS** *the English Language School Board, through the Department of Transportation, Infrastructure and Energy, have agreed to transfer a parcel of property including a right of way, as identified on survey plan No. G-15-44 drawn by GIS Innovations Ltd., to the Town of Kensington;*

**BE IT RESOLVED THAT** *Committee of Council recommend that Town Council agree to take ownership of a parcel of property including a right of way, as identified as Lot 2015-1 on survey plan No. G-15-44 drawn by GIS Innovations Ltd., including all associated operations and maintenance;*

**BE IT FURTHER RESOLVED THAT** *Committee of Council recommend to Town Council that a Memorandum of Understanding (MOU) between the Kensington Area Soccer Association and the Town of Kensington be hereby approved and that the Chief 2 Administrative Officer and the Mayor be hereby authorized to sign the MOU on Town*

*Council's behalf.*

**BE IT FURTHER RESOLVED THAT** *Committee of Council recommend to Town Council that preliminary approval be given to subdivide PID No 498220, being lands owned by the English Language School Board (Province of PEI), into two separate parcels, Lot 2015-1 and the remainder of PID No. 498220, as per survey plan No. G-15-44 dated July 29, 2015 drawn by GIS Innovations Ltd.*

*Unanimously carried.*

## **8.2 Kensington Storm Drainage Project**

**8.2.1** The CAO presented an information update on the project. The project tender closed on April 13<sup>th</sup> with four bids being received. Staff of the Town and WSP will review the bids and provide a recommendation to Council at the May 9<sup>th</sup> regular meeting.

## **8.3 Emergency Measures Plan**

**8.3.1** *Moved by Councillor Spencer, seconded by Councillor Doucette*

**WHEREAS** *Chapter E-6.1 of the Emergency Measures Act, 1990 provides that municipalities may establish a Municipal Emergency Measures Organization, and indicates the actions which may be taken by municipalities to further emergency planning;*

**AND WHEREAS** *Kensington Town Council approved an Emergency Measures Plan in 2006, which is required to be updated;*

**BE IT RESOLVED THAT** *Kensington Committee of Council recommend that Town Council approve a revised Emergency Measures Plan as presented by the Chief Administrative Officer dated May 9, 2016.*

*Unanimously carried.*

## **8.4 Chamber of Commerce Website Funding Request**

**8.4.1** No further information available.

## **8.5 Fire Department Policy Development**

**8.5.1** No further information available.

## **8.6 Kensington Annual Clean-up Day**

**8.6.1** The Annual Town of Kensington Spring Cleanup day will be held on Saturday, May 14, 2016 at 9:00 am. Participants will meet at the Town Hall and are invited to join Town Council afterwards for pizza and refreshments.

## **8.7 2016 Pothole Patching Program**

**8.7.1** Discussion was held on a severely deteriorated area behind the Liquor Store and Freight Shed at the Kensington Railyards. A quote was received from Curran and Briggs in the amount of \$13,700.00 plus HST to mill the area and complete an asphalt overlay. It was agreed that staff would meet with Curran and Briggs to discuss possible alternatives that would improve the driveability in the area without exceeding the 2016 budget for asphalt repairs that was approved by Town Council.

## **8.8 Kensington Library Capital Request**

**8.8.1** Staff are awaiting quotations from Kensington Librarian, Shelley Tamtom. Once received, the quotations will be presented to the Committee for consideration.

## **8.9 5 Year Capital Plans**

**8.9.1** Staff continue to work towards the completion of 5 year Capital Plans for all departments of the Town.

## **8.10 2016/17 Community Gardens Complex Ice Rental Rates**

**8.10.1** *Moved by Councillor Spencer, seconded by Councillor Doucette*

**BE IT RESOLVED THAT** *Committee of Council recommend that Town Council consider and approve Ice Rental rates at the Community Gardens Complex for 2016/17 as follows: Primetime - \$162.00/hour, Non-Primetime - \$137.00 per hour (no increase), Birthday and Weekday - \$102.00 per hour (no increase), and Minor Hockey/Figure Skating - \$157.00 per hour.*

**BE IT FURTHER RESOLVED THAT** *Committee of Council recommend that Town Council consider and approve Ice Rental rates at the Community Gardens Complex for 2017/18 as follows: Primetime - \$167.00/hour, Non-Primetime - \$142.00 per hour, Birthday and Weekday - \$112.00 per hour, and Minor Hockey/Figure Skating - \$162.00 per hour.*

*Unanimously carried.*

## **8.11 Kensington Vipers Donation Request**

**8.11.1** *Moved by Councillor Doucette, seconded by Councillor Pickering to not approve a financial donation to the Kensington Moose Plumbing & Heating Vipers for travel expenses to the Don Johnson Cup in St. John's Newfoundland. 5 for, 1 opposed (MacLean) - Motion carried.*

**8.12 Indian River Festival Advertising Opportunity**

**8.12.1** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve a full page black & white advertisement in the 2016 Indian River Festival Program at a cost of \$425.00 plus applicable taxes. Unanimously carried.*

**9. Councillor Issues/Inquiries**

**9.1** Councillor Pickering requested that upcoming events be included in future Community Gardens Complex reports.

**9.2** Councillor Spencer requested that the Public Works Supervisor request quotes from local contractors on required repairs to sidewalks.

**10. Correspondence**

**10.1** Nil

**11. In-Camera (Closed Session)**

**11.1** *Moved by Councillor Pickering, seconded by Councillor MacLean to commence into an In-Camera session at 7:55 pm. Unanimously carried*

**11.2** *Moved by Councillor MacLean, seconded by Councillor Mill to return to the Regular Committee of Town Council Meeting at 8:31 pm. Unanimously carried.*

**12. Adjournment**

**12.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:31 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor



# **Chief Administrative Officer's Report**

May 2016

Each monthly CAO's report provides an opportunity to provide a snapshot to Town Council, our residents and other key stakeholders of some of the key work of staff. The report shall also serve as a reporting mechanism to Town Council on specific directions given to staff through the CAO.

Very generally, the CAO is responsible for the overall operation and administration of the Town including providing leadership to senior staff and providing business, policy guidance and technical advice to Town Council, and implementing Council decisions and directives, ensuring the timely delivery of programs and services, and a fiscally responsible budget while championing the programs and policies of Council.

## **Capital Project Updates:**

### **Water and Sewer**

#### **Pleasant Street Lift Station Replacement**

The driveway access into the lift station has been constructed. We are currently awaiting a paving crew to complete the remaining work required. Work continues on landscaping the lift station property and adjacent areas which were disturbed through the project, including the driveway into Lee Pidgeon Electrical, and neighbouring residential properties.

### **Streets and Sidewalks**

#### **Kensington Storm Water Project**

The design of the storm water project is complete and the tender officially closed on Wednesday, April 13th with four bids being received.

Duffy Construction - \$1,385,054.40

AJL Limited - \$1,488,691.80

Island Coastal - \$1,535,865.00

Birt and MacKay - \$1,557,638.59

As Duffy Construction submitted a fully compliant bid and the lowest bid it was recommended by WSP that the contract be awarded to them for their bid amount \$1,385,054.40.

Staff have evaluated the cash flow requirements of the project and recommended that any award on the project be deferred until further funds could be solidified to see the project through completion. Staff and the Mayor continue to investigate alternative funding sources to allow the project (or a portion thereof) to be completed in 2016.

Based on the tendered price and associated engineering fees, the Town's current contribution towards the project sits at an estimated \$565,000.

## **Operational and Ongoing Items**

### Fire Department Policy Development

A draft Fire Bylaw has been provided by W.G. Hogan Fire Safety Specialties. The Bylaw has been reviewed by staff and comments have been provided back to the consultant. A meeting has been set for Thursday, May 26<sup>th</sup> between the CAO and the consultant to review the Bylaws and Policies drafted thus far, and to update timelines for the completion of the project. Once the drafts are finalized, they will be provided to Committee for consideration.

### Annexation of 149 Kelvin Grove Road

No current update available. We are still awaiting IRAC's decision.

### Wellfield Protection Plan

Discussions continue to be held with the Kensington North Watershed Association (KNWSA) to discuss ways in which the Town and the KNWSA can work collaboratively to develop a formal wellfield protection plan for the Town. As some Councillors may be aware, the Town purchased property in the vicinity of the wellfield in 2007 to provide a development buffer to further protect the Town's water system. Staff of the Town and the KNWSA continue to discuss the plan's development and potential funding sources to see the plan through completion.

### Collective Bargaining Negotiations

The first round of negotiations took place from May 9 to May 12. Further negotiations are planned for May 23 and May 24. Specific details on negotiations will be provided to Committee members through an in-camera session during the May 24<sup>th</sup> Committee of Council Meeting.

### Development Control Bylaw Amendments

Several text amendments are required to be made to the Town's Development Control Bylaw. A report from Hope Parnham of DV8 Consulting was circulated at the April Town Council meeting. Direction was provided to the CAO to move forward with the scheduling of a Public meeting as per the requirements of the Planning Act. The Public meeting has been scheduled for Thursday, June 9, 2016 at 6:00 pm. It is expected that the required advertisement will be placed in the Journal Pioneer on or before Friday, May 27, 2016. Staff continue to draft the necessary documentation to facilitate the bylaw amendments.

## 5 Year Capital Plans

Staff are in the process of developing 5 year capital plans for the town, the Fire Department and the Water and Pollution Control Corporation. Once the plans are developed in draft form they will be presented to Town Council for their consideration. Draft plans have been received from two department heads (Community Gardens Complex and Kensington Police Service). Further time will be required to consider and complete the remaining Plans.

## Public Works

Public Works staff are busy preparing items for the summer season. Picnic tables, benches and waste containers have been placed throughout the town. Street and sidewalk sweeping has been completed. Several positive comments have been received on the quality of the street sweeping this year. Grass mowing has begun for the summer season and flower beds are being prepared for planting.

A quote and timeline for completion has been requested from Blacktop Graphics to complete the 2016 street line painting.

As of the writing of this report the majority of the pothole patching has been completed by Curran and Briggs. As Councillors may recall, a discussion was held on repairing a severely dilapidated area behind the Liquor Store and Freight Shed, which would have included milling off the asphalt and completing an overlay in the area. A cost estimate was received from Curran and Briggs to complete this work in the amount of approx. \$13,500. Due to the cost, it was decided that the Town would not replace the asphalt this year and that it would be patched for 2016. The total cost to patch this area is estimated at \$1,200.00. Curran and Briggs were advised to proceed in this regard.

A sewer blockage was reported to Mayor Caseley on Wednesday, May 18<sup>th</sup> in the area of Mike's Independent Grocer. The line was blocked with typical sewer materials. A vacuum truck and a pumper truck were brought in and the line was cleared within about an hour.

## E.V.K. Memorial Swimming Pool

2016 swimming lessons have been scheduled, and registrations have been opened as of May 19<sup>th</sup>. All life guards have been hired. Public Works staff will begin maintenance on the pool the week of May 30<sup>th</sup> (tarp removal, pump maintenance/repairs, cleaning etc.)

## Summer Staff

As of the writing of this report, the Town has been approved for 2 positions through the Canada Summer Jobs Employment Program. The positions are for 2 lifeguards at 30 hours per week for 8 weeks.

Applications have been made for 3 Summer Camp positions, an additional life guard position, and a public works assistant position. We are still awaiting decisions on these applications.

### Kensington Area Soccer Club – Land Transfer

There is no further update at this time. All documentation and information required from the Town has been provided.

### Rural Beautification

Town staff are in the process of completing an application to the 2016 PEI Rural Beautification Society Competition. The entry fee is \$20.00. Once the required information has been compiled the application will be made. Deadline for applications is June 15, 2016. A request has been received from the Rural Beautification Society for the Town to provide sponsorship for 2016. The request has been included in the agenda package for the May 24, 2016 Committee of Council meeting.

### Community Gardens Complex Naming Rights Contract

As Councillors may recall, it was agreed and approved that the Town would enter into a contract with the Malpeque Bay Credit Union for the naming rights associated with the Community Gardens Complex. This item has been outstanding for quite some time. It is anticipated that the contract will be completed by Key Murray Law, in draft form, shortly. The CAO will sit with the MBCU Manager to discuss the contract prior to signing.

### Police Department False Alarm Policy

Staff have begun preliminary research in an effort to develop a False Alarm Policy for the Kensington Police Service. Work will continue in this regard as time permits.

### Sidewalk Maintenance/Replacement

The Public Works Supervisor is in the process of developing a list of badly deteriorated sidewalk areas. Once the list has been compiled staff will solicit quotes to complete any required work. Further information will be provided to Town Council as this project progresses.

### Musical Nights at the Kensington Railyards

Staff are currently in the process of developing a funding application under Tourism PEI's Innovation Fund to offset costs associated with a new tourism related program called "Musical Nights at the Kensington Railyards". The program would involve the presentation of live, local music on Wednesday evenings from 6:30 to 8:30 (?) throughout July and August at the Railyards Gazebo. Plans are still being developed; further information will be provided to Town Council as the project progresses.

### Library Slat Wall Capital Request

A request was made by Kensington Librarian, Shelly Tamtom, to Town Council at their April meeting to consider purchasing a new slat wall for the Kensington Library. I have requested Ms.

Tantom to provide a minimum of two quotes for the slat wall. Once the quotes are received a recommendation will be provided to Town Council for their consideration.

*Respectfully Submitted,*

*Geoff Baker, CAO*

## Fire Department Occurrence Report 2016

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	2			1									3	23.08%
Motor Vehicle Accident	2	1	2	1									6	46.15%
Emergency Response - Fuel Spill, etc													0	0.00%
<b>Fire Related</b>														
Smoke Investigation	1												1	8%
Outside Fire - Brush, Grass, Utility Pole, etc.	1			5									6	46%
Structure Fire - House, Building, Vehicle, etc.		1		1									2	15%
Alarms	2		1										3	23%
<b>Total Fire Related</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>57%</b>
<b>Total Incidents</b>	<b>8</b>	<b>2</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21</b>	
Mutual Aid Call Out													0	0%
<b>Total Incidents (Including Mutual Aid Provided by KFD)</b>	<b>8</b>	<b>2</b>	<b>3</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>162%</b>
Mutual Aid Call in													0	
Average Firefighter Attendance	12	15	16	22										
Regular Monthly Training - No. of Firefighters	24	22	22	18										
Training School - Level 1, etc. - No. of Firefighters	3	1	1											
<b>Call Area</b>														
Kensington	3		1	4									8	61.54%
Malpeque CIC	2		1	2									5	38.46%
Zone's 1 to 5	3		1	2									6	46.15%
Other													0	0.00%

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act				1									1	0.40%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3	6	3	2									14	5.60%
Animal Calls	1	3	2	2									8	3.20%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	2	4		1									7	2.80%
Assistance Calls	10	13	15	10									48	19.20%
Breach of Peace				2									2	0.80%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)			1										1	0.40%
Carry concealed weapon													0	0.00%
Child Pornography	1												1	0.40%
Child Welfare													0	0.00%
Coroner's Act			1	2									3	1.20%
Crime Prevention													0	0.00%
Criminal Harassment													0	0.00%
Dangerous Driving													0	0.00%
Disturbing the Peace													0	0.00%
Dog Act				1									1	0.40%
Driving while disqualified		1											1	0.40%
Drug Charges	3		2										5	2.00%
Excise Act													0	0.00%
Fail to Comply Probation		1											1	0.40%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident				1									1	0.40%
Family Relations Act	2	1	1	1									5	2.00%
Fingerprints taken													0	0.00%
Fire Prevention Act													0	0.00%

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act	1												1	0.40%
Forcible confinement													0	0.00%
Fraud													0	0.00%
Harrassing Phone Calls													0	0.00%
Impaired Driver			2	1									3	1.20%
Information Files		1	2	3									6	2.40%
Injury Accidents													0	0.00%
Liquor Offences	2		1	1									4	1.60%
Litter Act	2												2	0.80%
Lost and Found	1		2	2									5	2.00%
Luring Minors													0	0.00%
Mental Health Act		1		2									3	1.20%
Mischief		3	3										6	2.40%
Motor Vehicle Accidents	4	3	1	3									11	4.40%
Motor Vehicle Act	4	5	6	2									17	6.80%
Municipal Bylaws	1			1									2	0.80%
Off Road Vehicle Act	1			1									2	0.80%
Other Criminal Code													0	0.00%
Person Reported Missing													0	0.00%
Possession of restricted weapon													0	0.00%
Property Check	2		1	2									5	2.00%
Resist Arrest													0	0.00%
Roadside Suspensions	1		1										2	0.80%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.40%
STEP (Integrated Traffic Enforcement)	1												1	0.40%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1		2	3									6	2.40%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000	3	3	3	3									12	4.80%
Traffic Offences													0	0.00%
Trespass Act	1		1										2	0.80%



Year to Date Approved Building Permit Summary Report

Building Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total Building		Total Building		Total Estimated	
													Permit Count		Permit Fees \$		Construction Value \$	
Single family dwelling (new)														0				
Semi detached dwelling (new) - permits, not units														0				
Multi unit residential (new)				1										1		\$200		\$375,000
Modular/Mobile (new)														0				
Residential additions/alterations														0				
Modular/mobile renovations														0				
Accessory Buildings		1			1									2		\$150		\$4,800
Other - signs, fence etc.														0				
Institutional (new)														0				
Institutional renovations/additions				1										1		\$150		\$350,000
Commercial (new)														0				
Commercial renovations/additions					1									1		\$150		\$85,000
Industrial (new)														0				
Industrial renovations/additions														0				
Agriculture														0				
Demolition														0				
<b>Totals</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>5</b>		<b>\$650</b>		<b>\$814,800</b>

BUILDING PERMITS SUMMARY

May 2016

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT'S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
03-16		780189	Branch #9 Kensington Legion 30 Garden Drive	902-303-2767	Pending Formal Approval			X		\$350,000	Start: May 2016 Finish: September 2016
					DESCRIPTION:	72x44 Addition to existing building					
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- |   |                          |      |                         |
|---|--------------------------|------|-------------------------|
| R | Residential Single       | I-C  | Industrial (commercial) |
| D | Residential Duplex       | INST | Institutional           |
| M | Residential Multi-Family | ED   | Educational             |
| A | Agricultural             | O    | Other                   |

TOWN OF KENSINGTON  
APPLICATION FOR BUILDING PERMIT

1. Name and Address of Applicant Branch #9 Kensington Legion c/o Bill Drost Project Manager  
Telephone (902) 303-2767

2. Property Address 30 Garden Drive Property Number \_\_\_\_\_

3. Property Status:  
Land purchased from Kensington Lions Club Year Purchased 2015  
If lot is located in an approved sub-division, please give  
Name of Sub-Division: \_\_\_\_\_ Lot No. \_\_\_\_\_

4. Proposed Use:  
Building or addition to be used for: Single Family Dwelling \_\_\_ Duplex \_\_\_ Store \_\_\_  
Private Garage \_\_\_ Commercial Garage \_\_\_ Private Storage Building \_\_\_  
Other (describe) Relocation of Existing Legion facilities and building addition

5. Location of property to be developed:  
Located on North \_\_\_ South \_\_\_ East \_\_\_ West \_\_\_ side of \_\_\_\_\_ Street  
Between the property of \_\_\_\_\_ and the property of \_\_\_\_\_

6. Size of Property:  
Road frontage \_\_\_\_\_ Property depth \_\_\_\_\_ Area \_\_\_\_\_ sq. ft.

7. Description of project and details of structure:  
Works proposed consists of: New Construction \_\_\_ Addition to existing XXX  
Repairing \_\_\_\_\_ Remodelling \_\_\_\_\_  
Describe Project: The Legion plans to add a piece on the existng building that is 44' x 72' in size plus 2 vesibules 8'x16'. The new addition will house VLTs, pool table, shuffle board, a bar and two new washrooms.

Ground floor: Length 72 Feet. Width 44 Feet.

Number of Stories 1 Number of Bedrooms 0

Type of Foundation	External Wall Finish	Roof Material	Chimney
Poured Concrete ___	Siding _____	Asphalt _____	Brick _____
Concrete block ___	Wood shingles _____	Steel <u>XXX</u>	Prefab _____
Pier _____	Steel <u>XXX</u>	Other _____	Other <u>n/a</u>
Other <u>Slab</u>	Other _____		

8. Water Supply: Private \_\_\_\_\_ Municipal XXX

9. Sewerage System: Private \_\_\_\_\_ Municipal XXX

10. Estimated cost of Project: \$350,000

11. Name and Address of Contractor or Chief Contractor Project manager is Bay Winds Consulting / Bill Drost, Project will be tendered when permit is approved.

12. Dates of expected start and finish of project: May 2016 - September 2016

13. Moving a building (Describe) n/a

14. Demolishing a building (Describe) n/a

15. Please provide a diagram of proposed construction

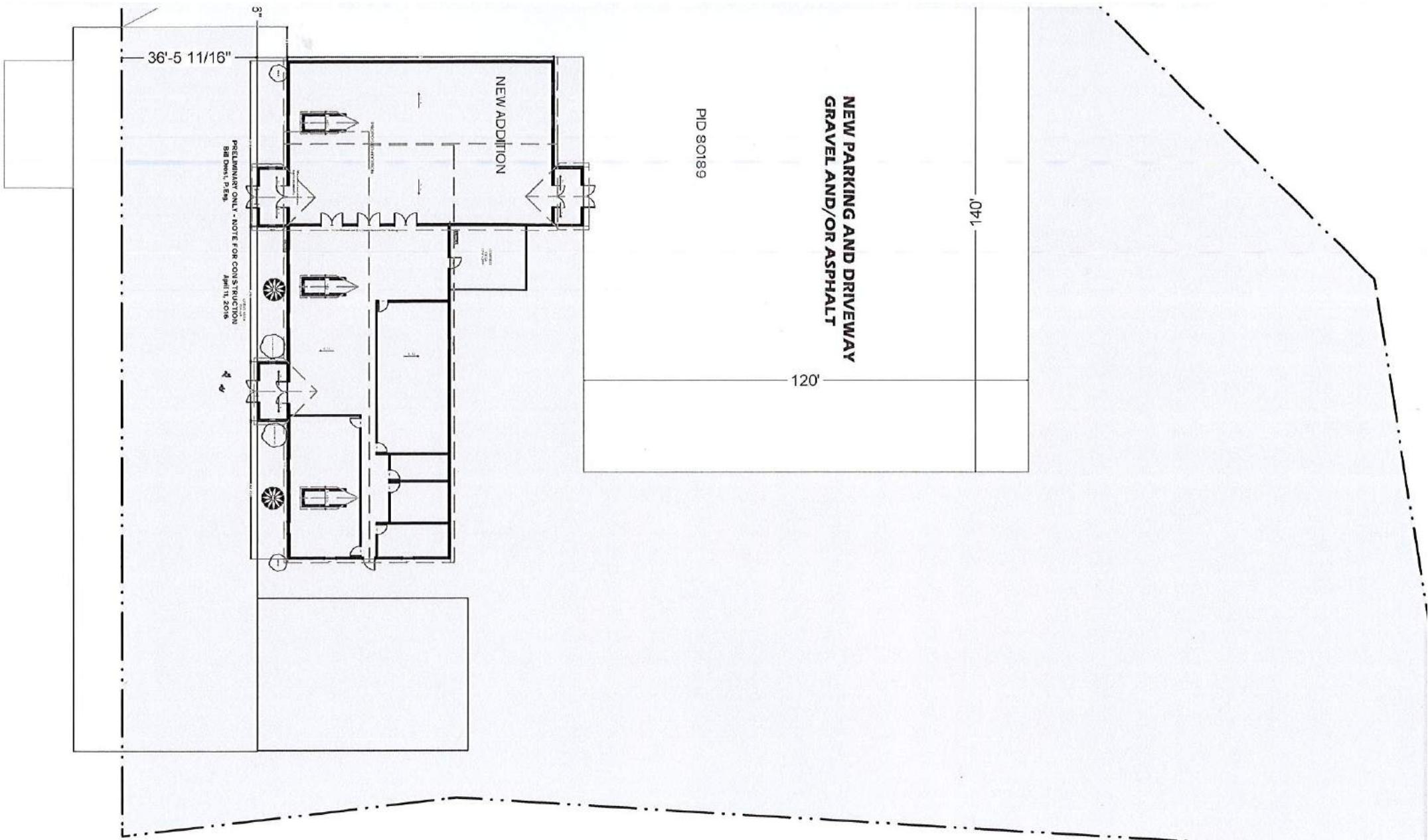
RECEIVED  
APR 15 2016  
*pd*

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

Signature of Applicant \_\_\_\_\_

Date: April 11, 2016 \_\_\_\_\_

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.



PRELIMINARY ONLY - NOTE FOR CONSTRUCTION  
 BID DIST. PLAN  
 April 11, 2018

NEW ADDITION

NEW PARKING AND DRIVEWAY  
 GRAVEL AND/OR ASPHALT

PID 80189

36'-5 11/16"

120'

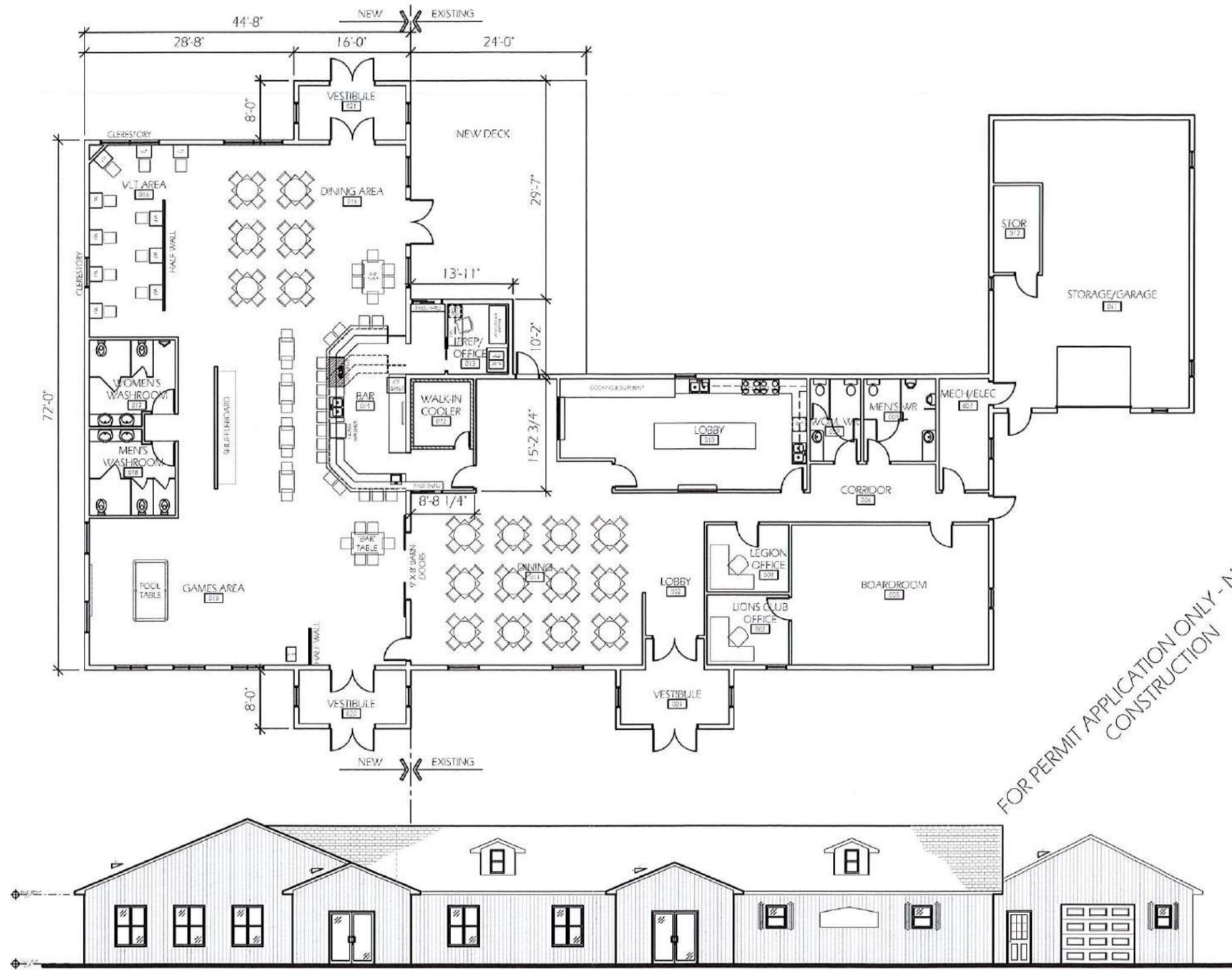
140'



PROJECT DESCRIPTION:  
 Former Lions Club Addition  
 SITE PLAN

SHEET TITLE:

NO.	DESCRIPTION	BY	DATE



FOR PERMIT APPLICATION ONLY - NOT FOR CONSTRUCTION

ARCHITECTURE + SUSTAINABLE DESIGN

**SableARC**  
STUDIOS

49 Water Street, Charlottetown PE C1A 1A3 - t. 902.816.0216  
rhaggis@sablearc.com / www.sablearc.com

# Kensington Legion Relocation

Kensington, PEI

Sheet Title:

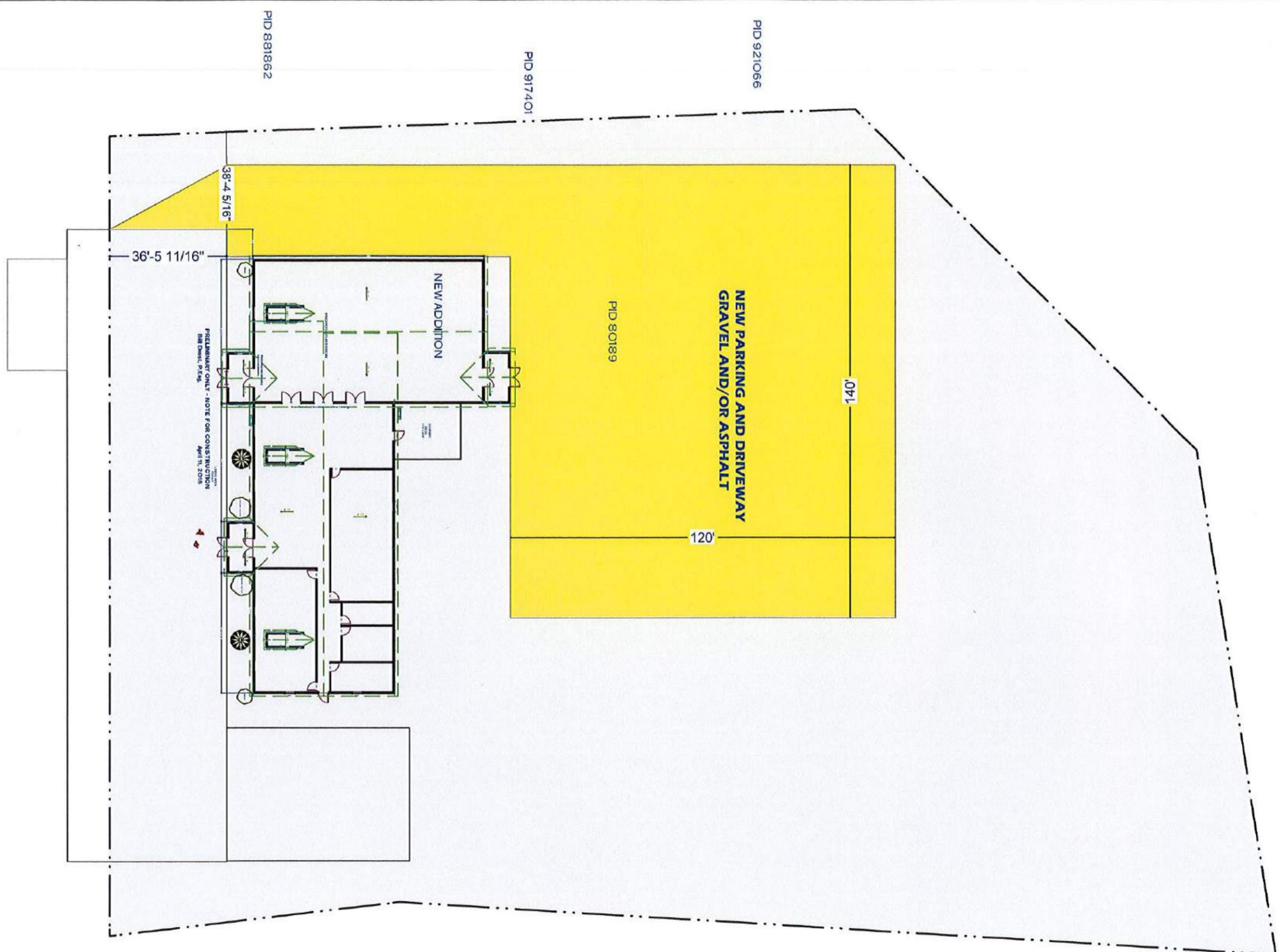
**Proposed  
Building Addition**

Client: Bill Drost Issue Date: 2016-04-07

Scale: 1" = 16' Drawn By: DW

Project No: 1608

**SK-1**



PRELIMINARY ONLY - NOTE FOR CONSTRUCTION  
 BIG DASH, PLS  
 April 11, 2016



PROJECT DESCRIPTION:  
 Former Lions Club Addition  
 SITE PLAN

SHEET TITLE:

NO.	DESCRIPTION	BY	DATE

NO SCALE  
*B.L. Drost*  
 B. Drost

11-04-16

1

## Town of Kensington Bills List April 2016

Aaron Adams	TRAINING MILEAGE	\$667.40
Amalgamated Dairies Limited	3916096018	\$12.08
Amalgamated Dairies Limited	4916098029	\$14.50
Amalgamated Dairies Limited	2237358	\$611.42
ADL Foods	2235890	\$96.31
ADL Foods	2235194	\$220.63
ADL Foods	2234835	\$31.78
ADL Foods	2234678	\$60.40
ADL Foods	2234606	\$321.36
Aliant	4265628	\$214.42
Aliant	4269435	\$31.19
Alleymar Enterprise Ltd	18044	\$85.50
AMA PEI	2016 DUES/REGISTRATI	\$170.00
Andrew Griffin	APRIL 2016 RRSP	\$489.12
ArsenaultBestCameronEllis	TW0039	\$8,436.00
Atlantic Mayors' Congress	ATLMAYOR0416	\$750.00
Bell Mobility	365786	\$205.49
Brenda MacIsaac	APRIL 2016 RRSP	\$273.00
Building Blocks Home Improvements	1025	\$593.62
Campbell's Plumbing and Heating	7525	\$768.87
Combat Computer Inc	18274	\$148.20
Combat Computer Inc	18225	\$1,296.13
Combat Computer Inc	18245	\$222.30
Combat Computer Inc	18250	\$602.13
Combat Computer Inc	18939	\$277.88
Combat Computer Inc	18940	\$74.10
Combat Computer Inc	18919	\$1,746.99
Combat Computer Inc	18898	\$129.68
Commercial Construction	APR22/16	\$490.20
Commercial Construction	MAR18/16	\$410.40
Commercial Construction	MAR18SNOW	\$171.00
Commercial Construction	MAR10/16	\$250.80

Commercial Construction	MAR18/16SNOW	\$444.60
Cooke Insurance Agency Ltd.	434783	\$3,904.00
Canadian Union of Public Employees	APRIL 2016 UNION DUE	\$469.12
Dan's Muffler Signs & Decals	19996	\$115.14
Desjardins Card Services FCDQ	5500366128A	\$294.52
Desjardins Card Services FCDQ	5500366128B	\$593.37
DV8 Consulting	DV8-16-011	\$427.50
Eastlink	828013	\$60.36
Eastlink	APRIL 2016 TOWN HALL	\$598.28
Elizabeth Hubley	LIBRARY RENT APR 16	\$798.00
Federation of PEI Municipalities	APRIL 2016 REGISTRAT	\$273.60
Frontline Outfitters	25606	\$2,050.03
Geoff Baker	APRIL 2016 MILEAGE	\$338.40
Hewitt Rentals Inc	5168944001	\$69.43
Hewitt Rentals Inc	5164580001	\$69.43
Irving Oil	825059	\$153.23
Irving Oil	334671	\$680.34
Irving Oil	354107	\$246.28
Irving Oil	49925	\$178.52
Irving Oil	125009	\$88.08
Irving Oil	125313	\$151.61
Irving Oil	444524	\$317.63
Irving Oil	449196	\$101.66
Irving Oil	729555	\$50.22
Irving Oil	227646	\$224.55
Irving Oil	847409	\$150.53
Irving Oil	128334	\$82.56
Irving Oil	445420	\$277.13
Irving Oil	429855	\$115.96
Irving Oil	335922	\$71.50
Irving Oil	31328363	\$203.10
Irving Oil	31322983	\$141.17
Irving Oil	APRIL INTEREST	\$21.68
Irving Oil	31303752	\$92.44

Irving Oil	31317433	\$182.24
Island Petroleum	2052213646435	\$181.09
Island Petroleum	205221627661	\$321.36
Island Petroleum	205221649477	\$241.87
Island Petroleum	205221635812	\$277.75
JJ's Towing and Recovery	5431	\$57.00
Kensington Agricultural Services	69319	\$214.68
Kensington Agricultural Services	68984	\$46.53
Kensington Agricultural Services	68275	\$49.77
Kensington Agricultural Services	68282	\$92.61
Kent Building Supplies	842580	\$29.89
Kent Building Supplies	842115	\$76.32
Kent Building Supplies	847173	\$14.51
K'Town Auto Parts	166119	\$25.51
K'Town Auto Parts	166101	\$72.52
K'Town Auto Parts	20S166915	\$67.48
K'Town Auto Parts	20S167215	\$49.16
Kubota Canada Ltd	APRIL 2016	\$262.21
Lewis Sutherland	APRIL 2016 RRSP	\$613.48
Liftow Limited	08P1253040	\$376.46
Maritime Electric	033133	\$67.22
Maritime Electric	033134	\$157.49
Maritime Electric	033151	\$28.56
Maritime Electric	033154	\$6,786.67
Maritime Electric	033155	\$34.67
Maritime Electric	033156	\$47.72
Maritime Electric	033306	\$255.61
Maritime Electric	036652	\$741.57
Maritime Electric	036658	\$230.85
Maritime Electric	036784	\$62.49
Maritime Electric	036975	\$390.22
Maritime Electric	088058	\$29.88
Maritime Electric	092799	\$101.24
Maritime Electric	033198	\$1,229.08

Maritime Electric	67151	\$3,193.83
Malpeque Bay Credit Union	APRIL 2016 RRSP	\$1,594.16
Medacom Atlantic Inc	7607	\$248.98
Mid Isle Electric	4996	\$95.76
Mid Isle Electric	4998	\$147.97
Minister of Finance	284593	\$25.00
Minister of Finance	284647	\$410.40
MJS Marketing & Promotions	2559012	\$51.30
Orkin Canada	6884449	\$28.50
Orkin Canada	6869533	\$57.00
Prince County Hospital Foundation	PCHFOUND0416	\$3,000.00
Perry Glass	11487	\$176.70
Petty Cash	APRIL 14, 2016	\$200.44
Rea-Fac Agencies Ltd	21242	\$174.19
Robert Wood	RWEXPAPR16	\$141.00
Rowan Caseley	EXPAPR2016	\$291.99
Mikes Independent	041316	\$44.77
Mikes Independent	040916	\$17.96
Mikes Independent	041916	\$29.95
Scotia Securities	DOUG K APR 2016 RRSP	\$311.64
Scotiabank Visa	00000000000014326	\$1,386.97
Sisters Cleaning	548585A	\$364.80
Suncor Energy Products Partnership	APRIL 16, 2016	\$607.20
Superior Sanitation	580420	\$182.40
Superior Sanitation	580419	\$228.00
Superior Sanitation	580418	\$182.40
Superior Sanitation	580417	\$79.80
T & K Fire Safety Equipment Ltd	220133	\$67.26
T & K Fire Safety Equipment Ltd	220138	\$223.44
T & K Fire Safety Equipment Ltd	219794	\$259.92
T & K Fire Safety Equipment Ltd	219789	\$63.84
Telus	APR2016	\$553.74
Tina Davis	APR 7, 2016 KEN CASH	\$2,564.00
Transcontinental	172623	\$202.92

Transcontinental	172877	\$202.92
Vail's Fabric Services Ltd	255821	\$103.51
Visual Printing	4885	\$730.17
Water & Pollution Control Corporation	54722	\$125.89
Water & Pollution Control Corporation	54764	\$129.72
Yellow Pages Group	16-2764213	\$20.86
Subtotal		<hr/> \$65,663.88
April Payroll		\$76,978.19
<b>Total April Bills</b>		<hr/> <b>\$142,642.07</b> <hr/>

## Water and Pollution Control Corporation Bills List April 2016

AGAT Laboratories	WS16255964E	\$2,143.02
Aliant	WS4226126	\$124.72
Aliant	WS4268658	\$114.19
Davis & Henderson Ltd	MARCH 18, 2016	\$212.73
Doug Killam	MPWWA CONF EXP	\$573.60
Kensington Country Store	WS561798	\$86.76
Kensington Septic Service	WS1484	\$342.00
Kensington Septic Service	WS1458A	\$1,368.00
Maritime Electric	WS033371	\$171.54
Maritime Electric	WS033373	\$481.42
Maritime Electric	WS033381	\$270.88
Maritime Electric	WS036976	\$166.25
Maritime Electric	WS075402	\$484.68
Maritime Electric	WS083730	\$52.06
Maritime Electric	WS093260	\$288.30
Maritime Electric	WS068825	\$240.96
Purolator Courier Ltd	WS430886166	\$105.39
<b>Total W&amp;S Bills</b>		<hr/> <b>\$7,226.50</b>
 <b>CIP Project</b>		
Duffy Construction Ltd	WS6782	\$61,197.16
WSP Canada Inc	WS550798	\$7,662.17
		<hr/> <b>\$68,859.33</b>
 <b>Total April W&amp;S Bills &amp; CIP Project</b>		<hr/> <hr/> <b>\$76,085.83</b>

**TOWN OF KENSINGTON**  
Income Statement Comparison of Actual to Budget for April 2016

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$78,453.03	\$77,175.00	\$1,278.03	\$308,846.46	\$319,640.00	-\$10,793.54	\$957,760.00	32%
Police Service	\$1,514.75	\$1,700.00	-\$185.25	\$10,052.70	\$6,800.00	\$3,252.70	\$20,400.00	49%
Town Hall Rent	\$7,796.40	\$7,793.00	\$3.40	\$38,961.60	\$39,172.00	-\$210.40	\$101,516.00	38%
Recreation			\$0.00				\$5,200.00	0%
Sales of Service	\$29,094.80	\$32,300.00	-\$3,205.20	\$101,579.70	\$129,200.00	-\$27,620.30	\$387,600.00	26%
Subtotal Revenue	\$116,858.98	\$118,968.00	-\$2,109.02	\$459,440.46	\$494,812.00	-\$35,371.54	\$1,472,476.00	31%
<b>GENERAL EXPENSES</b>								
Town Hall	\$12,110.37	\$12,540.00	\$429.63	\$46,600.75	\$51,400.00	\$4,799.25	\$153,095.00	30%
General Town	\$33,274.38	\$28,551.00	-\$4,723.38	\$145,402.54	\$169,193.00	\$23,790.46	\$374,091.00	39%
Police Department	\$31,734.35	\$40,471.00	\$8,736.65	\$128,870.25	\$146,854.00	\$17,983.75	\$421,992.00	31%
Public Works	\$18,593.34	\$23,640.00	\$5,046.66	\$102,598.52	\$109,810.00	\$7,211.48	\$239,895.00	43%
Train Station	\$3,612.17	\$2,354.00	-\$1,258.17	\$11,504.82	\$10,016.00	-\$1,488.82	\$26,823.00	43%
Recreation & Park	\$1,172.33	\$2,375.00	\$1,202.67	\$9,369.97	\$11,450.00	\$2,080.03	\$72,250.00	13%
Sales of Service	\$13,976.65	\$14,140.00	\$163.35	\$55,421.92	\$62,470.00	\$7,048.08	\$184,330.00	30%
Subtotal Expenses	\$114,473.59	\$124,071.00	\$9,597.41	\$499,768.77	\$561,193.00	\$61,424.23	\$1,472,476.00	<b>33%</b>
Net Income (Deficit)	\$2,385.39	-\$5,103.00	-\$7,488.39	-\$40,328.31	-\$66,381.00	-\$26,052.69		
<b>Community Gardens Complex</b>								
Community Gardens Revenue	\$12,806.29	\$22,100.00	-\$9,293.71	\$128,794.85	\$129,700.00	-\$905.15	\$411,200.00	31%
Community Gardens Expenses	\$27,658.16	\$34,750.00	\$7,091.84	\$146,128.82	\$153,435.00	\$7,306.18	\$411,200.00	36%
Net Income (Deficit)	-\$14,851.87	-\$12,650.00	\$2,201.87	-\$17,333.97	-\$23,735.00	-\$6,401.03		
<b>Fire Department</b>								
Fire Revenues	\$23,051.16	\$20,188.00	\$2,863.16	\$84,809.72	\$80,752.00	\$4,057.72	\$242,256.00	35%
Fire Department Expenses	\$15,345.05	\$18,901.00	\$3,555.95	\$66,968.53	\$76,804.00	\$9,835.47	\$242,256.00	28%
Net Income (Deficit)	\$7,706.11	\$1,287.00	-\$6,419.11	\$17,841.19	\$3,948.00	-\$13,893.19		
<b>Consolidated Net Income (Deficit)</b>	<b>-\$4,760.37</b>	<b>-\$16,466.00</b>	<b>-\$11,705.63</b>	<b>-\$39,821.09</b>	<b>-\$86,168.00</b>	<b>-\$46,346.91</b>		
<b>Water and Pollution Control Corporation</b>								
Water & Sewer Revenue	\$45,493.96	\$45,408.00	-\$85.96	\$182,578.41	\$181,632.00	-\$946.41	\$544,896.00	34%
Water & Sewer Expenses	\$45,366.82	\$42,835.00	-\$2,531.82	\$213,908.41	\$171,340.00	-\$42,568.41	\$544,896.00	39%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>\$127.14</b>	<b>\$2,573.00</b>	<b>\$2,445.86</b>	<b>-\$31,330.00</b>	<b>\$10,292.00</b>	<b>\$41,622.00</b>		

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO:** GEOFF BAKER, CAO  
**FROM:** ROBERT WOOD, COMMUNITY GARDENS COMPLEX  
MANAGER  
**SUBJECT:** APRIL COMMUNITY GARDENS COMPLEX REPORT  
**DATE:** 20/05/2016  
**ATTACHMENT:** STATISTICAL REPORT

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**April 2016**

**Fitplex**

**Programming:**

Monday's	Arthritis aerobics- Aerobics- Multi-Fit-	Arthritis Society Krista Shields	1.00pm-2.00pm 7.00pm -8.00 pm
Tuesday's	Seniors Aerobics- Boot Camp-	Krista Shields Traci Campbell	9.30am-10.30am 6.30pm-7.30pm
Thursday's	Seniors Aerobics- Hi-Lo-	Krista Shields Traci Campbell	9.30am-10.30am 6.30pm-7.30pm

**Hours**

Key FOB Entry	5.45am-12 Midnight Daily
Staffed	4pm-8pm Mon-Thursday

**Arena**

Closed for Season April 13, 2016  
Ice removed on April 16, 2016

## **Kensington Cash**

April, 2016	300.00
	320.00
	240.00
	240.00
	Total 1100.00

Winner Drawn Tina Davis 2542.00 dollars.

## **Arena Programming\Special Events**

- Hosted High School tournament
- Hosted Rec Adult tournament
- Hosted 2 Kensington Viper Games including game 7 with attendance of 1100

## **Ball Fields**

- Both ballfields have been rolled (Jason Mann hired and paid by Ballfield lights committee), infields graded (Robert) and fences repaired (Robert).
- Opening Date: May 7, 2016.
- Kensington Rec League - 5 Teams out of Kensington
- Miscouche League scheduled to play in Kensington on Sunday mornings
- Minor Ball to have 3 teams play in Kensington

## **Upcoming Events Update**

- Kensington Summer Camp will run July 4- Aug 19. 2016
- Canada Day planning is underway and will contain similar programming as in previous years. Free Bbq, kid's activities, local entertainers, etc.
- Harvest Festival planning is underway, initial meeting with volunteers included discussions on new event ideas, attracting more volunteers and moving opening ceremonies to Saturday after parade.



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**TOWN OF KENSINGTON - MEMORANDUM**

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**TO:** COMMITTEE OF COUNCIL  
**FROM:** GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER  
**SUBJECT:** RURAL BEAUTIFICATION SOCIETY SPONSORSHIP REQUEST  
**DATE:** 20/05/2016  
**ATTACHMENTS:** SPONSORSHIP REQUEST

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**Recommendation:**

It is requested that Committee of Council consider and make the following recommendation to Town Council for their consideration at their June 13, 2016 regular meeting through the following resolution(s):

***BE IT RESOLVED THAT the Town of Kensington provide a sponsorship of \$300.00 to the Prince Edward Island Rural Beautification Society for 2016.***

**Background:**

Correspondence is being circulated with this memo from the PEI Rural Beautification Society requesting sponsorship from the Town of Kensington for 2016. You will note that the correspondence indicates that the Town has previously confirmed a 2016 sponsorship in the amount of \$250.00, which is incorrect. To date, the Town has not committed any sponsorship in this regard.

The Town provided sponsorship in 2015 in the amount of \$300.00.



February 20, 2016

**Mayor Rowan Caseley**  
Town of Kensington  
PO Box 418  
Kensington, PE  
COB 1M0

**Dear Mayor Caseley,**

Thank you for your kind sponsorship last year of \$300. We were delighted to have the Town of Kensington as a Silver Sponsor.

For over 70 years, the PEI Rural Beautification Society has been encouraging Islanders to enhance the rural landscape of our beautiful province. Each year, our organization offers various competitions in (farm home improvement, small holdings, new home construction and flower / vegetable gardens, just to name a few) and we receive many entries from one end of PEI to the other. Prizes are awarded in each county with the judge's overall winners capturing the Annual Provincial Prizes. In addition to offering up to \$15,000 in prizes each year, the Rural Beautification Society also hosts The Annual Awards Dinner & Gala, where the winning entries receive their well deserved recognition.

As you can imagine, it takes a great deal of funds to make all of this happen. In the past, we have had tremendous support from the corporate community and we are very grateful that you have confirmed your sponsorship for 2016 in the amount of \$250. We will send an invoice with payment not required until August 15, 2016. We are a registered "Not for Profit Charity" and we will provide receipts for corporate tax purposes.

We believe our combined efforts are truly making a difference in the rural landscape of Prince Edward Island, in a Province that all "Islanders" are proud to call "home". We are very grateful for your continued support.

Regards,

Janet Cotton  
Past President  
PEI Rural Beautification Society  
bjcott@pei.sympatico.ca  
902-886-2528



## 2016 Sponsorship Agreement

There are five levels of sponsorship. We don't need to receive payment today. All we need is your commitment to support.  
We can send an invoice with payment not due until August 15, 2016

Please confirm your sponsorship by contacting:  
Glenn Holmes ~ Executive Director  
glendy@eastlink.ca / 902-569-3701

or you can complete this Sponsorship Agreement and mail to:  
PEI Rural Beautification Society  
PO BOX 1194  
Charlottetown, PE  
C1A 7M8

Business Name TOWN OF KENSINGTON

Contact GEOFF BAKER Phone (902) 836-3781 Cell (902) 439-8849

Address 55 VICTORIA STREET EAST, KENSINGTON, PE

Email townmanager@townofkensington.com Sponsorship Amount \$ \_\_\_\_\_

PLEASE CHECK SPONSORSHIP LEVEL

- Sponsor (up to \$100)
- Bronze Sponsor (\$101-\$250) - 1 complimentary ticket to Awards Dinner
- Silver Sponsor (\$251-\$500) - 2 complimentary tickets to Awards Dinner
- Gold Sponsor (\$501-\$999) - 2 Awards Dinner tickets to Awards Dinner
- Major Sponsor (\$1000+) - 2 Awards Dinner Tickets - Company logo on the front cover of the Competition Book and Awards Dinner Program

\*All sponsors/donors confirmed at the time of printing, will be listed in the PEI Rural Beautification Competition Book & Awards Dinner Program.

Charitable receipts issued for all sponsorships.



### **Donors**

Family of Nina Crozier, Reta MacDonald  
Leone Bagnall, Horace & Lucille Carver

### **Sponsor**

(\$100.00)

RE/MAX Charlottetown Realty, Jewell's Country Market, Mid Isle Electric,  
Town of Souris, Sterling Women's Institute, Century 21 Northumberland Realty,  
Red Sands Golf Course, Charlottetown Toyota, MacKenzie's Grocery, Vanco Farms,  
Kenmac Energy, Nabuurs Gardens, Target Tours, North Winds Inn & Motel,  
New London Women's Institute

### **Bronze Sponsor**

(\$101.00 ~ \$250.00)

The Olde Wharf Apartment, Bennett Carr Insurance, Souris Credit Union  
Brackley Beach Women's Institute, Kool Breeze Farms, Phillip's Agri Services,  
Darnley Golf Greens, Twin Shores Campground, Town of Kensington,  
Carr's Oyster Bar & Gift Shop

### **Silver Sponsor**

(\$251.00 ~ \$500.00)

Spring Valley Building Centre, Malpeque Bay Credit Union, Monaghan Farms,  
Stella Maris Branch of Provincial Credit Union, Town of Souris,  
Town of Montague, Mid Isle Farms, PEI Women's Institute

### **Gold Sponsor**

(\$501.00 - \$999.00)

Belvedere Funeral Home, Jean Pickard & Family, PEI Potato Board,  
Tourism Industry Association of Prince Edward Island

### **Major Sponsor**

(\$1000.00 +)

Veseys Seeds, Master Packaging, PEI Mutual Insurance Company,  
PEI Department of Education, Early Learning & Culture, Island Waste Management Corp.

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**TOWN OF KENSINGTON - MEMORANDUM**

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**TO:** COMMITTEE OF COUNCIL  
**FROM:** GEOFF BAKER, CHIEF ADMINISTRATIVE OFFICER  
**SUBJECT:** KENSINGTON AND AREA CHAMBER OF COMMERCE ANNUAL GOLF TOURNAMENT  
**DATE:** 20/05/2016  
**ATTACHMENTS:** REGISTRATION POSTER

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**Recommendation:**

It is requested that Committee of Council consider and make the following recommendation to Town Council for their consideration at their June 13, 2016 regular meeting through the following resolution(s):

***BE IT RESOLVED THAT the Town of Kensington register a team for the Kensington and Area Chamber of Commerce Golf Tournament at a cost of \$450.00.***

**Background:**

Correspondence is being circulated with this memo from the Kensington and Area Chamber of Commerce requesting the Town to register a team in their annual fundraising golf tournament. The tournament serves as one of the major annual fundraisers for the Chamber of Commerce. The Town has registered a team for at least the previous 8 years.

Item 10

# Kensington & Area Chamber of Commerce

Includes:  
Steak Dinner  
Dessert  
Drink Tickets

## Annual **Golf Tournament** at **Andersons Creek**

**Book your  
team of 4**

**before June 10,  
and automatically**

**receive**

**two corporate  
green fees!**

**Presented by**



## **Join us on the Greens**

**Thursday June 23**

**12:30 Registration**

**1:00 Shotgun Start**

**Team of 4: \$450**

**Individual: \$112**

**Book now to receive  
your green fees!**

**Contact the Chamber office  
to register:**

**902-836-3209 or**

**info@kensingtonchamber.ca**



Transportation,  
Infrastructure  
and Energy

Transports,  
Infrastructure  
et Énergie



Infrastructure Secretariat

75 Fitzroy Street, 3rd floor, Suite 301  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

Secrétariat de l'infrastructure

75, rue Fitzroy, 3<sup>e</sup> étage, Suite 301  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

May 18, 2016

Mr. Geoffrey Baker, CAO  
Town of Kensington  
P.O. Box 418  
Kensington, PE C0B 1M0\

  
Dear Mr. Baker;

The Government of Prince Edward Island is pleased to state that under the recently announced 2016 Federal Budget we are working towards signing an Agreement for Phase 1 of funding for the Clean Wastewater Water Fund (CWWF). In order to meet the deadlines of this first phase, the Province is proceeding with a call for projects for funding consideration. The Infrastructure Secretariat will be **accepting** project applications beginning **May 18, 2016**. The deadline for applications is **June 17, 2016, at 4:30 PM**.

The Infrastructure Secretariat will be accepting completed applications by mail or in person. Please address all applications to:

Infrastructure Secretariat  
P.O. Box 2000  
75 Fitzroy Street, Suite 301  
Charlottetown PE C1A 7N8  
**ATTN: CWWF**

Information on the intake call for CWWF is also available on the Provincial Government's Department of Transportation, Infrastructure and Energy website. The CWWF guidelines and application can be obtained by downloading the guide and application from the website at the following link: <http://www.gov.pe.ca/tir/infrastructure>

The federal government currently aims to have all CWWF projects completed by March 2018. This may change, pending developments in negotiations with the federal government. In the meantime, we ask that all applicants make the following information clear in their application:

- If the project cannot be completed by 2018, please explain why, and provide details on anticipated completion date and project financing;
- Please indicate whether the project is ready to start in 2016;
- Confirm that the applicant is fully prepared to proceed with the project, if approved.

If you have any questions regarding the guidelines and application form, or on the CWWF program in general, please do not hesitate to contact the Infrastructure Secretariat at 902-620-3380, or toll free at 1-888-240-4411. You may also contact staff to arrange a time to come in to speak to them in person if you wish to discuss a potential project.

The Province looks forward to receiving your application.

Sincerely,

A handwritten signature in black ink, appearing to read "Hon. Paula Biggar". The signature is written in a cursive, flowing style.

Hon. Paula Biggar, Minister  
Transportation, Infrastructure and Energy

Seniors'  
Secretariat  
— of Prince Edward Island —

11 Kent Street  
PO Box 2000, Charlottetown  
Prince Edward Island  
Canada C1A 7N8

Secrétariat  
aux aînés  
— de l'Île-du-Prince-Édouard —

11, rue Kent  
C.P. 2000, Charlottetown  
Île-du-Prince-Édouard  
Canada C1A 7N8

April 22, 2016

Mayor Rowan Caseley  
P.O. Box 418, 55 Victoria Street  
Kensington, PE  
C0B 1M0

Dear Mayor Caseley:

On behalf of the PEI Seniors' Secretariat it is my pleasure to provide you with a copy of ***What We Heard*** - a brief report summarizing the results from a series of recent consultations with Island seniors, representatives from organizations and programs. The Secretariat wanted to share this information with you as we found that participants offered a number of interesting and practical suggestions for ways that communities could engage seniors and support them to remain active. Attendees also had an opportunity to learn about social isolation and offer ideas on the ways that communities could reach out to ensure that people most at risk of social isolation remain safe.

Since it was established, the PEI Seniors' Secretariat has worked to support governments and the community to develop plans, policies and programs that improve the quality of life of Island seniors. We hope that by sharing this information, which reflects the perspectives of older adults, that it will be helpful in your work in community planning. The Secretariat would also be pleased to support your work by providing advice and information on issues, reviewing draft materials to ensure that language and images portray positive images of aging and supporting program and service planning.

We hope that you will find this report informative.

Best wishes,

*Mary Hughes*

Mary Hughes,  
Chairperson, PEI Seniors' Secretariat  
Seniors toll free line: 1-866-770-0588  
Email: [seniors@gov.pe.ca](mailto:seniors@gov.pe.ca)

**Seniors' Secretariat Summary  
Report on Community  
Consultations with Seniors**

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***WHAT WE HEARD***

## **Contents**

### **Executive Summary**

### **Introduction**

### **Community Consultation**

- Setting the agenda: understanding social isolation
- Who is at risk
- Inviting the community

### **What we heard**

- Communication
- Health care
- Transportation
- Housing
- Future planning
- Ageism

### **Conclusion**

### **Appendices**

- Notice of consultation
- Discussion guide

## Executive Summary

The PEI Seniors' Secretariat completed a series of consultations during September 2015 to April 2016 in five Island communities. Island seniors, near seniors, community leaders and service providers were invited to learn more about social isolation and discuss challenges and opportunities facing Island seniors.

Small groups of community members identified six main issues with impact on the social isolation of seniors, overall health and wellness and their ability to contribute to community life. These issues were:

- Communication
- Health care
- Transportation
- Housing
- Future planning
- Ageism

Participants shared their insights into possible ways to address these issues, provided advice on future activities of the Seniors' Secretariat and ways that the Secretariat should continue to keep in contact with Island seniors. During the course of the discussions participants shared their thoughts and concerns on other issues which are also included in this report.

The ideas offered provide suggestions for actions that can be taken on an individual level (steps that can be taken to reduce one's risk of social isolation); at a community level (issues that programs and services should consider) and at a systems level (ideas that require collaboration between multiple groups or may require funding to address).

As a result of these meetings, several action items have been identified.

- The Secretariat has committed to use this information to guide the development of its 2016/17 work plan.
- Pilot testing of workshops to build personal skills and enhance social capital (*You Can Do It: Learn How!*)
- Sharing the results of the consultation meetings with the Minister Responsible for Seniors and other stakeholders.

The Seniors' Secretariat wishes to express its sincere thanks to community members who attended these events – generously sharing their time and wisdom.

## Introduction

The P.E.I. Seniors' Secretariat serves as a focal point for seniors to collaborate with government, business and the community on matters relating to seniors' issues and concerns. The Secretariat acts as a resource to provide advice and inform the development of effective public policy, programs and services that impact Island seniors and near seniors.

To achieve success in its mandate the Seniors' Secretariat:

- Seeks the input and views of Islanders to assist in public policy development regarding seniors' issues;
- Encourages the development of relationships among seniors, government and community-based programs and services that support seniors;
- Collects and promotes age-related research; and
- Collaborates with seniors' organizations and services.

The Seniors' Secretariat is comprised of member organizations and public members at large which include representation from: the Dental Association of Prince Edward Island, PEI Senior Citizens' Federation, Royal Canadian Legion, PEI Women's Institute, Hospice PEI, National Association of Federal Retirees, Les Francophone L'age D'or de Î.P.E., Mi'kmaq Confederacy of PEI, Seniors United Network and Health PEI (Adult Protection).

In June 2015, the Secretariat met with the newly appointed Minister Responsible for Seniors to provide an overview of its work and seek support to undertake a community consultation process with Islanders. The Secretariat and the Minister agreed that the aims of the consultations were to:

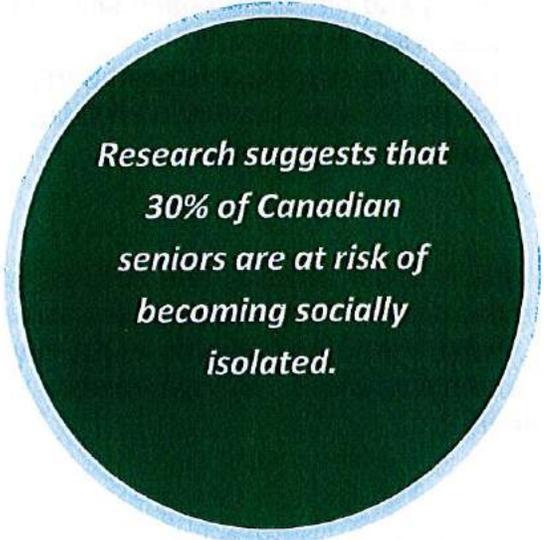
- Strengthen engagement between the Seniors' Secretariat, seniors (65+) and near seniors (50-64 years) by increasing public awareness of the mandate, role and activities of the Secretariat.
- Increase public awareness of social isolation and the protective factors that reduce the risk of isolation thereby strengthening community and personal assets.
- Create an opportunity for meaningful dialogue between community members on seniors' issues.
- Access the perspectives of Island seniors and near seniors on priority areas for action, including current and emerging issues, to inform the development of the next Seniors' Secretariat work plan.

- Gain additional information and advice from Island seniors and near seniors on current and emerging issues that can be provided to inform the work of governments, business and community organizations.

## **Community Consultation Process**

### **Setting the Agenda: Understanding Social Isolation**

To stimulate public interest in the consultation meetings a theme was selected to provide an opportunity for participants to enhance their personal knowledge on a relevant and timely issue – social isolation.



*Research suggests that  
30% of Canadian  
seniors are at risk of  
becoming socially  
isolated.*

Social isolation has serious negative health consequences and results in a lower quality of life for seniors. This lack of quality contact with other people is associated with:

- Depression
- Dementia
- Increase number of falls
- Increased use of health and support services
- More disability from chronic diseases
- Increased chance of premature death

#### **Who is at risk?**

Some people are at higher risk for social isolation, these include people who are:

- Living alone
- Over age 80
- Have multiple health problems
- Low income
- Have a lower level of education
- Have no children or contact with family
- Experiencing life transitions (loss of a spouse, retiring from driving, job loss)
- Caregiving.

The good news is that being at risk does not necessarily lead inevitably to social isolation, instead seniors, community members, organizations and service providers can take steps to reduce social isolation. As part of the community consultations, guest speaker, Jackie Doran-MacLeod, Adult Protection Consultant with Health PEI, provided information on social isolation.

To increase public awareness of the Seniors' Secretariat, its mandate and activities the agenda for the consultation sessions included an introduction to the Secretariat presented by Chairperson, Mary Hughes.

A facilitator was secured to guide the engagement activities during each session and staff support assisted with planning and organizing each site. The consultation meeting agenda and engagement activities were designed to:

- Encourage learning, listening and sharing amongst participants.
- Maintain a positive and optimistic tone focused on finding solutions to issues.
- Be respectful, inclusive and non-judgmental.

### **Inviting the community**

A variety of strategies were used to invite seniors, near seniors, community leaders and organizations to participate in the events. These strategies included mailed invitations, contacting municipal offices, invitations to local seniors clubs, churches and service clubs, library and mall publicly posted notices, radio promotions through community bulletin boards and social media.

Consultations were held in:

- Souris on September 18, 2015
- Montague on November 23, 2015
- O'Leary on November 25, 2015
- Charlottetown on January 25, 2016
- Wellington on April 6, 2016

The Secretariat met with 42 people during the series of consultations. Attendees included seniors, near seniors, municipal leaders, seniors club leaders, service and support workers.

### **What we heard**

Across communities several themes emerged from the discussions, while some of the issues are new (communication in a modern society, population migration) other issues are long standing challenges (transportation, housing) that are rising to prominence again with changing population demographics.

#### **Communication**

Participants discussed the challenges of modern day communications, overemphasis on the use of social media and the challenges of reaching 'hard to reach people' who

may be socially isolated (limited use of social media, few contacts within the community, little participation in community events).

Challenges in communications (finding, understanding and using information) have resulted in misconceptions about the availability (or lack) of programs and services. As an example, participants recommended that the Secretariat develop programs which already exist (e.g. seniors web site, hearing aid support).

Some barriers to communication are self imposed, for example, there was discussion on the reluctance of the part of some older adults to seek out information, advice and help.

It was also noted that communications may be too generic and thereby not viewed as relevant for the target audience. Some participants suggested that messages for older adults should be tailored to specific age groups (for example to those 80+).

Possible solutions suggested to improve communication:

- Use multiple ways to reach seniors (flyers, personal contact, newspaper articles, weekly column/radio or TV segment highlighting initiatives of interest, wider distribution of The Voice for Island Seniors, notices in bathrooms etc).
- Offer more information about how to navigate systems (e.g. the steps to take to get help to solve a problem related to a service)
- Work to engage senior men.
- Visit seniors clubs to disseminate information about opportunities.
- Apply persistent invitation – invite, follow up, invite.
- Encourage people to reach out for help – make the call.
- Continue to host informal community consultation meetings.
- Study phone based programs as a strategy to stay in contact with isolated seniors (such as establishing a telephone call system where a local community member could call residents to actively invite them to events, smart phone apps may also offer solutions for maintaining contact; community events message line).

Discussions also turned to considering those who self isolate and do not wish contact. Attendees speculated that some people may be shy or self conscious about interacting with people, be fearful or have safety concerns, have lower literacy levels or may be struggling with mental health issues. Personal preferences for social contact must be respected.

- *Many seniors self isolate – they don't want to socialize*
- *It's important to try and understand and address the needs of people who isolate themselves – many are unwilling or unable to do what is necessary to connect to supports and services.*

Opportunities for social interaction and communication of information about programs and services that can support living well in communities are separate issues. More thought and effort needs to be dedicated towards effective communication with older adults.

There are certain things people should know.

There are certain things certain people should know.

There are certain things that certain people should know at certain points in time.

### **Health care**

The connection between health care and other determinants of health was discussed at several meetings, in particular attendees commented on the differences in rural access to health services (physician shortage) and the complication that lack of transportation adds to attending appointments and accessing services. Participants at three of the sessions discussed the importance of increased attention on mental health issues. The issues of concern included depression, grief, and suicide prevention programs, particularly for older men. Caregiving was also mentioned by discussion groups with a focus on preparing caregivers with the knowledge about programs and services to take on this role.

- *Caregiver support includes promoting an understanding of services and how to use them.*
- *Particular to couples – there is a need to explore realistic options when caregiving becomes too intensive.*

### **Transportation**

Concerns about transportation, especially for seniors living in rural areas, were raised during four of the five community consultations. This was identified as a priority in order for seniors to remain independent within communities and to participate in community life. Attendees expressed concerns about the lack of transportation options, the cost of transportation and concerns about taxi services (difficulty entering taxi vans vs. cars). It was noted that people who don't drive often do not want to 'impose' on others and so they may be reluctant to ask others for help.

#### **Possible solutions**

- *Use vans that belong to hospital/manors for local seniors transportation*

- *Encourage people within the community to offer a drive to someone who may need help in attending an event.*

### **Housing**

Some participants lived in apartment complexes and observed that disagreements, bullying and lack of communication can create an unpleasant living situation that results in seniors self isolating to avoid confrontations.

- *An unpleasant living situation in seniors housing can lead to social isolation.*

Possible solutions suggested by participants:

- Explore hub living models – spaces that balance personal privacy and meaningful community contact.
- Streamline application processes for the seniors housing program but take care in the allocation of spaces (for example, placing a tenant who smokes in a section with non-smokers, ensuring that those in most need of housing receive priority).
- Consider offering programs that are specific to apartment complexes that are primarily occupied by seniors.
- Establish tenant councils to organize activities and take a more active role in maintaining a cooperative environment.
- Additional information on seniors' community care facilities and nursing homes required (rating system, cost of accommodation) so the public can make informed decisions.

### **Importance of future planning**

Conversations provided perspectives on the importance of future planning and anticipating life changes. Attendees expressed the importance of access to information, well in advance, in order to help people cope with situations that arise.

- *Need for programs that may better prepare people to enter into their senior years – the challenges and changes that arise.*
- *It's important to have knowledge of needs – not knowing can be overwhelming.*
- *Seniors are often confronted with legal and financial issues that they are ill prepared to deal with.*

With access to more information, attendees felt that seniors might then have the autonomy to make more of their own choices. The difficulties of loss of independence

were discussed and participants reflected that few likely understood the deep impact that this loss of independence might have in one's life.

- *Emphasis on the rights of seniors to have and make their own choices as long as there is capacity.*
- *Loss of independence brings with it a loneliness that is harder because there are so few that can still relate to their life experience.*

### **Ageism**

Community members commented on the prevalence of ageism in society when seniors frequently hear messages that they are a 'burden', a 'drain on the health care system' or referred to in paternalistic language as 'our seniors'. There is also a perception that seniors have nothing to contribute in a modern world. This becomes self fulfilling when older adults then assume that they have nothing to offer and withdraw from participating in community life.

- *There's a lack of participation: a non-joiner culture emerging.*

Possible solutions suggested by participants:

- Enhance knowledge and understanding of ageism by inviting seniors to schools to discuss the challenge of being old in today's society.
- High school bursary program for those who volunteer services to seniors.
- Intergenerational activities.

### **Preventing social isolation: what's working**

Community members identified several groups that are working well to reduce seniors' risk of social isolation, these include:

- Supportive neighbours
- Churches that reach out
- Adult protection
- Seniors club and groups
- Community care facilities, manors and other residences
- People moving back to PEI for retirement
- Small size communities means that relatives and support persons are closer

### **Moving back home**

A group that discussed the arrival of new residents, either retiring back to PEI or immigrating to the province, observed that people who had lived in larger centres might be more accustomed to being anonymous and be uncertain of the best ways to reach out to meet new people. Conversely, older adults who have a small social circle or have interacted mainly with family members may have limited practice in befriending new people or entering new social circles. The decision to move back home to PEI may also mean that older adults reestablish connections with relatives but have no friends in their new community.

Community members identified several steps that they could take to reduce their risk of social isolation:

- Stay active mentally, physically, socially
- Play a more active part in the community
- Get involved
- Stay involved
- Be open to new things and variety
- Keep communication strong with neighbours, friends and family
- Host an informal social time for neighbours
- Consider what prevents me from being more welcoming and take steps to reach out to other people.

**Possible new solutions to reducing the risk of social isolation and increasing feelings of inclusion:**

**Volunteerism**

- Promote volunteerism
- Create a volunteer skills bureau aimed at providing more consistent support to seniors
- Meaningful activities, not just to occupy time, but to contribute to health and well-being

**Community outreach**

- Firemen patrols after storms
- Church volunteer check in programs for the socially isolated
- Offer training on how to be a friendly visitor
- Make an effort to have consistent contact with isolated seniors

**Business**

- Senior friendly business designation
- More home support service businesses
- Develop a collectively run co-operative that would run regular conference programs involving a range of groups to deal with important senior's issues

**Building personal skills**

- Build and strengthen personal skills: "Who sets the Mousetrap" suggested as a potential title for a broad ranging learning and teaching initiative on life skills
- Computer and technology training to enhance seniors' lives and help them to engage with others
- Government could supply Lifeline

**What should the Seniors' Secretariat be working on**

Community members suggested programs or services that the Seniors' Secretariat should be working on – some of which are already available, which suggests that there

are still opportunities to increase public awareness of programs and services. Some suggested initiatives included:

- improving financial security of those with fixed incomes
- affordable housing options
- snow removal programs
- taxi options
- focus on addressing the issue that seniors feel that they have nothing to do – to contribute
- encourage full service at gas stations ((*already done*))
- web page for seniors ((*already done*))
- hearing aid program ((*already done*))
- celebrating contributions of seniors (past and present) ((*already done*))

#### Other comments

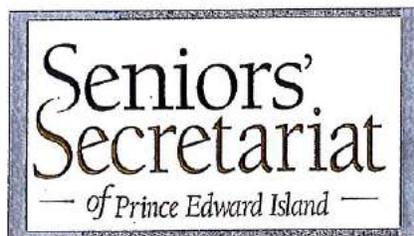
- Challenge: access to places for gatherings
- Food security and its implications for seniors in terms of cost and health
- Need for reliable nutrition information and its role in helping seniors to maintain their health.
- Community Legal Aid Services could be promoted and made more available to seniors
- It seems like there is a need for some mechanism to take on tackling seniors issues, clubs don't have capacity to organize to take on issues
- Concern about the future of the LEAP program
- Lack of attention to seniors' issues
- Government should have its own department with a Minister focused on the needs and issues facing seniors

## Conclusion

Secretariat members actively participated in the community consultation sessions by providing the presentations, leading discussion groups and addressing questions. In turn, participants enthusiastically shared their views. It should be noted that attendance at these sessions was limited. This may reflect competing demands (work, caregiving, health, other community activities), lack of awareness of the sessions, missed opportunities to communicate that the sessions were scheduled or other unknown factors.

Though attendance numbers were small those who participated in the community consultations expressed their appreciation for the information shared and recommended that the Secretariat consider offering informal public meetings more often as a way to increase awareness of the Secretariat's work and offer opportunities for community members to contribute.

## Appendices



The PEI Seniors' Secretariat would like to invite anyone with an interest in the community and seniors issues to join us for a Town Hall discussion.

**Date:** Monday, 23<sup>th</sup> November 2015

**Time:** 10am-12Noon

**Meeting place:** Rural Action Centre – Montague,  
540 Main Street, Montague

**Guest speaker:** Jackie Doran-MacLeod, Adult  
Protection, Health PEI  
***Understanding Social Isolation***

**What to bring:**

An interested neighbour, friend or family members and your good ideas.

**Food:**

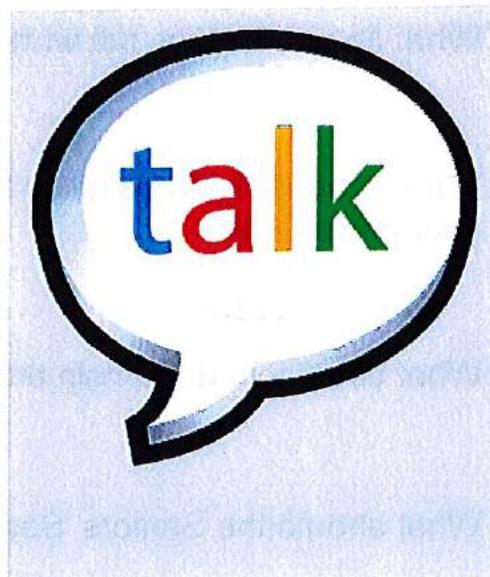
Refreshments will be served.

**For more information or to RSVP please contact:**

PEI Seniors' Secretariat

Phone: 1-866-770-0588 Email: [seniors@gov.pe.ca](mailto:seniors@gov.pe.ca)

Website: [www.gov.pe.ca/seniors](http://www.gov.pe.ca/seniors)



## Have your say

What are the three most important things facing seniors in your community? Why?

What do you think is working well for seniors in your community?

What do you think is not working well for seniors?

What actions could be taken to help prevent social isolation of seniors in your community?

What could you do to help protect yourself from social isolation?

What should the Seniors' Secretariat be working on?

What are the best ways for the Seniors' Secretariat to stay informed about the way things are going in your community?



Communities, Land  
and Environment



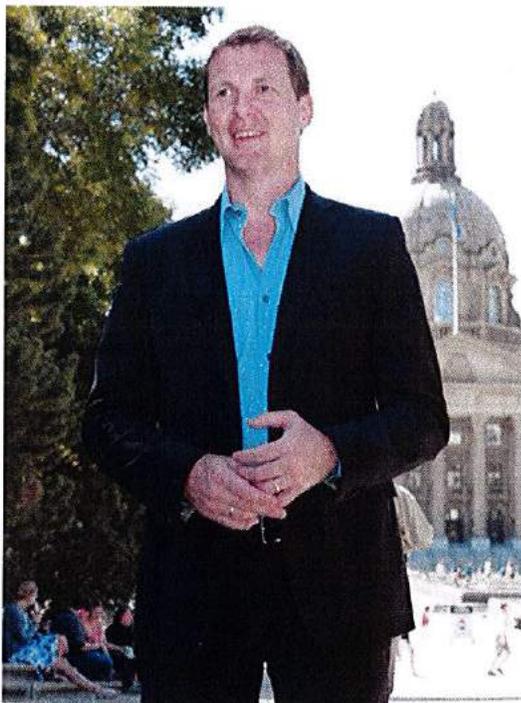
**FEDERATION**  
*of*  
PRINCE EDWARD ISLAND  
**MUNICIPALITIES**

*The Federation of PEI Municipalities And  
The Department of Communities, Land and Environment  
Present*

**A DAY WITH DOUG GRIFFITHS**

**AUTHOR OF**

**“13 WAYS TO KILL YOUR COMMUNITY”**



**A DAY WITH DOUG GRIFFITHS**

**TUESDAY, JUNE 7, 2016**

**GEORGIAN ROOM  
RODD CHARLOTTETOWN HOTEL  
CORNER OF KENT & POWNAL STREETS  
CHARLOTTETOWN**

# AGENDA

## Tuesday, June 7, 2016

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**10:00 a.m. REGISTRATION**  
(Light Refreshments provided)

**10:30 a.m. PRESENTATION: "13 Ways to Kill Your Community" (Q&A Session to Follow)**

*"We all do things that undermine our opportunity for success, whether we are consciously aware of it or not. When speaking to high school students, Doug realized they had all been told time and again how to be successful. The challenge for them, like so many of us, is to realize the consequences of some of their choices, and how they undermine their success. Communities are no different. Many want success, make plans for it, and work hard to be successful, but daily they make decisions or display attitudes that work counter to their long range goals. If we simply stop doing what encourages failure, and ensure our attitude is aligned with our goals, our communities can and will prosper well into the next generation. The first step in producing a healthy community is to realize that success depends on community members possessing a deep and real willingness to change, and a desire to fight for success.*

*If a community doesn't truly desire it, nothing will change. This entertaining and passionate presentation is based on Doug's bestselling book "13 Ways to Kill your Community" and takes a tongue-in-cheek approach to discussing the attitudes and actions that will define success or failure for a community. "*

**12:00 p.m. LUNCHEON -(provided)**

**1:00 p.m. WORKSHOP - "Working Together For a Successful Tomorrow"**

*Dramatic demographic shifts, increasing expectations of citizens and the globalization of how we do business are putting new pressures on municipalities all over North America. Many are struggling to keep up with these changes and continue to provide the services and quality of life, residents demand. This workshop will look at the various forms of cooperation that can exist between municipalities and/or regions and what it takes to make it work successfully. Discussions will include: winning attitudes, fears and change, representation, and operational considerations. Best practice success stories, as well as a few "death stories" will also be shared and discussed during this informative and interactive session.*

# AGENDA

## Tuesday, June 7, 2016

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- 2:30 p.m.      **REFRESHMENT BREAK**
- 3:00 p.m.      **WORKSHOP - Working Together For a Successful Tomorrow Continued**
- 4:00 p.m.      **Adjournment**
- 



### Doug Griffiths

*After acquiring an Honours Bachelor of Arts in Philosophy and a Bachelor of Education, Doug spent several years teaching, and ranching with his family. Although Doug has two degrees he has long said the best education he every received was growing up on the farm. It taught him practical lessons about life, built in him a strong work ethic, and developed in him a deep understanding of what it takes to be successful, and much the wrong attitude ensures failure.*

*Concerned about the future of rural communities, he ran and won his first election to become the sixth youngest person to ever serve in the Alberta Legislature. Elected for four consecutive terms, Doug continuously advocating for policies that would strengthen communities in rural Alberta. Through his four terms he also served in two senior Cabinet portfolios as Minister of Municipal Affairs and Minister of Service Alberta, as well as three junior positions in Agriculture, Finance, and Solicitor General.*

*Doug retired from politics in January 2015, after 13 years of service, to resume his long-time passion for helping communities find ways to be prosperous and enduring. In his best-selling book, 13 Ways to Kill Your Community, Doug identifies challenges and opportunities that all of our communities face. Many who have read the book have said the lessons that come from those stories are applicable to towns, but also to communities within organizations and businesses. He has been invited to speak all across North America, and continues to provide guidance and advice to communities that call on him.*

*He fundamentally believes that success or failure ultimately comes down to your attitude and whether you are willing to adapt to or create change, which may be why his motto has long been, 'There is Always a Way.'*

## Registration Form

Name: \_\_\_\_\_

Municipality: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

The registration fee for the full day event is \$50 + HST (\$57.00). The cheque can be made out to FPEIM. Please return the registration form and fee to FPEIM at 1 Kirkdale Road, Charlottetown PE C1E 1R3 or [jmcmurrer@fpeim.ca](mailto:jmcmurrer@fpeim.ca). The deadline to register is Friday, June 3, 2016.



Communities, Land  
and Environment



FEDERATION  
of  
PRINCE EDWARD ISLAND  
MUNICIPALITIES

***The Federation of PEI Municipalities and***

***The Department of Communities Land and Environment present:***

### ***A Day with Doug Griffiths***

***“Doug Griffiths uses a straight-shooting, no-punches-pulled approach to show how attitude is the biggest factor – and roadblock – to building a successful community. Using his vast experience talking with municipal and organizational leaders from across North America, Doug’s mix of frightening examples and humorous stories will help you find answers to questions that have hindered your community as it tries to reach its full potential. “***

**June 7, 2016**