



***Agenda for Regular
Meeting of Town Council***

Monday April 13, 2026 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
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Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

**Town of Kensington
Regular Meeting of Town Council
Monday April 13, 2026 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1. March 9 Minutes
 - 5.2. March 30 Special Meeting Minutes
- 6. Business Arising from Minutes**
 - 6.1. Tax Roll Submitted
 - 6.2. Water and Sewer issues repaired
- 7. Reports**
 - 7.1. Chief Administrative Officer Report
 - 7.2. Fire Department Report
 - 7.3. Police Department Report
 - 7.3.1 Police Statistics March
 - 7.4. Consolidated Summary Income Statement -Town and Water and Sewer Utility – *Nil*
 - 7.5. Credit Union Centre Report
 - 7.5.1 Solar Panel statistics
 - 7.5.2 CUC statistics
 - 7.6. Mayor’s Report
 - 7.7. Federation of Prince Edward Island Municipalities Report – Councillor Mann

7.8. Kensington and Area Chamber of Commerce Report – Councillor MacRae

8. New Business

- 8.1. Summer Music series discussion
- 8.2. WSP Tender Report Broadway S Sidewalk

9. Correspondence

- 9.1 KARSI
- 9.2 Youth Bowl
- 9.3 School Study
- 9.4 Mayor’s Developmental Disabilities letter to government

10. Committee of the Whole (In-Camera)

- 10.1. **Staffing**
- 10.2. **Union**

11. Adjournment

Chief Administrative Officers

Report March 2026 Council Meeting

1. Ranchland Estates Subdivision

Construction is hoping to restart by mid-May. Meeting in Cornwall on Tuesday to discuss road structure and right away to make sure it meets standards and design specified in the contract

2. Development and Planning

Budget will be finalized in the next couple of weeks.

Recently, the Town of Kensington received an offer on a piece of property (property number 76406) in the New Business Park. Mr. Moase gave council a presentation on intended use for property. Right away from the park is not an issue. Zoned for Commercial business. Not zoned for residential. Any change of zoning will have to be done through the municipality. Lot sold.

Lot 21-38 Derrach Drive in business park, plans for two bay garage storage area. Lot sold.

Lot 21-6 in business park sold.

As I am sure you are all aware of, there was flooding at the medical Centre last week. The cleaning company accepted total responsibility for the accident and will be covering all costs incurred. There may be some cabinet damage that may need repair. Cabinets used material that swells when wet. If we need to replace, I feel we should replace with better quality. Any difference in cost to upgrade should be the responsibility of the municipality, not the cleaners.

Increase approved to line of credit. I have had initial meetings with Scotia Bank to discuss our accounts and steps needed moving forward. We are also looking at ways to digitize accounts, using AI technology, to increase efficiencies while saving money.

Draft budget released in next week. Still some minor changes to make. Will have that done shortly.

3. Water & Sewer

This month has been mostly routine maintenance on the infrastructure. Need a decision on the cousin's property at 16 Barrett if a penalty is being applied or not before I turn the water

on. Going to start flushing on the 13 of April. Start taking stock of winter damage to be fixed.

Detailed water chemistry samples will be obtained and sent to Agat labs in Halifax in May at a cost of Approx \$7000.00.

Reiterate how impressed I am with the work that Alison has put in on getting the water meters allocated properly into the billing system and now working properly as they should for the reading process.

4. Public Works

Continuous cleaning and salting sidewalks and Boardwalk, hopefully ending soon. Maintenance and cleaning of the shop. Continued work on various equipment. All work on train station to bring it to Fire Code completed. Started preliminary work on playground.

Respectfully Submitted by: Brian Baker – Chief Administrative Officer

Kensington Fire Department March 2026 Fire Report

The Kensington Fire Department responded to 10 calls in March. Following is a breakdown of calls:

DATE	NATURE OF CALL	LOCATION	# OF FIREMEN	# OF TRUCKS
March 3 at 15:46	MVC - single vehicle	Freetown	10	1
March 5 at 13:41	Commercial fire alarm	Kensington	10	2
March 7 at 12:55	MFR - chest pain	Kensington	8	1
March 9 at 10:58	Commercial fire alarm	Spring Valley	6	Stand down
March 10 at 12:26	MVC - multiple vehicles	Blue Shank Rd.	15	1
March 13 at 21:16	MVC (crash detection)	North Bedeque	12	2
March 21 at 18:48	MVC - single vehicle	Springfield	7	1
March 26 at 13:21	Structure Fire (called in Kinkora for mutual aid)	Freetown	19	7
March 28 at 12:13	Vehicle fire	Kelvin Grove	9	2
March 31 at 14:37	Commercial fire alarm	Freetown	Stand down	

March 3 - Association meeting with 20 present.

March 10 - Fire District Meeting at 6pm at fire hall.

March 12 - Tour of Cavendish Farms' seed potato plant on Blue Shank Rd.

March 17 - Training with 15 present.

**Rodney Hickey,
Administrator KFD**

Kensington Police Service

Monthly Police Activity Report – March 2026

Executive Summary

During March 2026, Kensington Police Service recorded 153 total incidents requiring police response. Officers responded to a variety of criminal, traffic, and community safety matters while maintaining proactive patrol and enforcement within the Town of Kensington. Additional enforcement activity included preventative patrol and community policing initiatives.

March 2026 Incident Breakdown

Alarms – 3
911 Act – 2
Assault (Level 1) – 1
Assault Police – 1
Assault with weapon - 1
Assistance Calls - 10
Crime Prevention – 1
Dangerous Driving - 3
Driving While Disqualified – 2
Disturbing the peace – 1
Drug files – 2
Family Relations Act – 2
Fire Prevention Act - 1
Fraud - 3
Funeral Escorts - 2
Harassing Communication – 3
Information file – 9
Lost and Found files - 3
Mental Health Act – 5
Motor Vehicle Accidents – 2
Motor Vehicle Act – 62
Other Criminal Code - 1
Property Checks – 2
STEP (traffic enforcement) – 20
Suspicious Persons / Vehicle – 1
Theft Under \$5,000 – 3
Trespass Act – 2
Uttering Threats – 3
Wellbeing Checks – 1
SOTS Issued – 44
HTA Warnings Issued – 18

Incident Details

Alarm Response

There were three alarm calls during the month. On March 6th, a member attended Castle Building Supplies in response to an alarm. On March 12th, member attended Subway and on March 14th an alarm came in for the Frosty Treat where the member also attended.

Assistance Calls

Officers provided assistance to residents and partner agencies, including assisting with a broken-down truck where the tire fell off. Provided assistance on two separate occasions to Probation Services with the serving of documents. Provided wellbeing checks on behalf of Summerside Police and Adult Protection. Provided assistance to elderly male who was stuck in a snowbank. Attended a community event and provided Police presence. Provided assistance to public library with a parcel left unattended after hours. Assisted RCMP with a traffic BOLO and provided assistance to EMS with one of their calls for service.

Total Incidents – 153

Fine Revenue – \$6,415.00

Community Policing and Patrol Activity

Foot Patrols – 3 hours

Community Policing (School) – 6 hours

Bike Helmet Checks – 0

Administrative Activity

Record Checks A (BC) – 9,852

Record Checks B (KPS) – 15

KPS Assisting Other Agencies – 0

Other Agencies Assisting KPS – 0

Operational Summary

Officers maintained proactive patrols focused on crime prevention, traffic safety, and visible community presence. March activity reflects consistent operational demand and continued emphasis on preventative enforcement and community engagement. Kensington Police Service remains committed to responsive service and maintaining public safety within the community.

Landon Yuill, CD

Chief

Kensington Police Service

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: GRAEME YOUNG, ACTING CUC MANAGER
DATE: APRIL 7, 2025
SUBJECT: MARCH 2026- CREDIT UNION CENTRE REPORT
ATTACHMENT: STATISTICAL REPORT

March 2026

Fitplex

- Hours of operation are 5:00 am – 11:00 pm daily.
- Staffed Hours are Monday to Thursday 4:00 pm-8:00 pm Friday 9:00am-1:00pm

Arena

Arena continues to be busy with minor hockey, Provincial U11 Hockey Championships, Figure Skating, Wild & Senior hockey. Filling in ice gaps with private rentals and public skates where possible. Plant will be shut off on April 15, 2026 and ice removed a few days after that.

Arena Maintenance We continue to work on ice maintenance on a daily/weekly basis. Cleaning and arena maintenance are an ongoing priority and looked at daily.

Kensington Cash Draw

- **March 5** **\$160.00**
- **March 12** **\$164.00**
- **March 19** **\$160.00**
- **March 26** **\$162.00**

Ball Fields

- Rolling of ballfields booked for early May & Eastern Fence end of April to repair the blown over dugout from December.

Senior Center

- Nothing to report

Tennis \ Pickleball Courts KISH

- N/A

CUC Property

- Nature trails are walkable thanks to residents for packing it down.

Upcoming Events

- N/A

Credit Union Centre Sloar Panel Monthly Performance Summary

Month	kWh Produced	Dollar Value (Savings)	Cumulative kWh	Cumulative Savings
January-26	3083.2	400.82	3083.2	400.82
February-26	5227	679.51	8310.2	1080.33
March-26	2244.8	291.82	10555	1372.15
April-26			10555	1372.15
May-26			10555	1372.15
June-26			10555	1372.15
July-26			10555	1372.15
August-26			10555	1372.15
September-26			10555	1372.15
October-26			10555	1372.15
November-26			10555	1372.15
December-26			10555	1372.15

**Report based on online portal information.

**Maritime Electric Information not used in the formulation of the report.



Mayor's Report to Town Council

April 9, 2026

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to the Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by the Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agendas (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agendas (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on Friday afternoon prior to the meetings.

KISH Hockey Tournament – I was pleased to be asked to attend the opening of the High School Hockey Tournament. This is a great fundraiser for our High School and is a great event for the participants. I would like to thank the organizers for their time and efforts.

PSB School Study Report- I would like to thank the Councillors who were able to join me at Queen Elizabeth Elementary School for the presentation of this report. Mr. Dale Sabean presented his thorough report and is recommending an addition be built on to the existing building. It is my sincere hope that the Provincial government accepts the findings and allocates the necessary funding to make this a reality.

Medical Centre Water Damage – The Medical Centre has sustained some water damage and had to close for a few days while the area is repaired. It is my hope that appointments can resume in a few days once repairs are completed.

I want to extend my appreciation to all members of our town employees and volunteers - including staff at Town Hall, the Police Department, Public Works, Water and Sewer, the Fire Department, school crossing guards and the Credit Union Centre for their unwavering commitment and hard work. We are truly fortunate to have such dedicated individuals serving our community.

Jeff Spencer, Mayor
Town of Kensington



April 07, 2026
 Reference: CA0056051.8518

Mr. Brian Baker, CAO
 Town of Kensington
 55 Victoria Street East
 Kensington, PE
 C0B 1M0
 Via email: cao@kensington.ca

Subject: Tender Review and Recommendation – Broadway Street South Sidewalk Replacement – Kensington, PE

Dear Mr. Baker:

Tenders were received for the above project at 2:00 PM, Thursday, March 26th, 2026, and have been reviewed and verified and are attached for your reference.

A summary of the tenders received is as follows:

Low Bidder	Bid Amount	Construction Duration
Landwise Excavation Ltd.	\$195,000.04	4 Weeks
OTHER BIDDERS		
Curran & Briggs Ltd.	\$307,221.35	5 Weeks
Landmark Construction Ltd.	\$318,032.50	3 Weeks
LMV Precision Landscaping	\$405,454.51	6 Weeks
Birch Hill Construction	\$459,013.59	8 Weeks

After a post-tender discussion between WSP and the low bidder, Landwise Excavation Ltd., it was determined that the low bidder miscalculated unit rates which resulted in an unbalanced tender submission. In addition, the low bidder was unable to supply references for previously completed similar projects performed for municipalities to prove their expertise and qualifications to perform the work set out in this contract.

For these reasons and in the best interests of the Town it is therefore recommended that the project be awarded to the second lowest bidder, Curran & Briggs Ltd., for the bid amount of \$307,221.35, including HST, if the necessary funds are available.



Mr. Brian Baker, CAO
Broadway Street South Sidewalk Replacement – Kensington
Tender Review and Recommendation

A copy of the tender documents is enclosed for your records. Please contact me if there are any questions regarding the above.

Best regards,

A handwritten signature in black ink, appearing to read 'Colin MacEachern', followed by a long horizontal line.

Colin MacEachern, EIT
Junior Municipal Engineer

cc: Chris Jay, P.Eng. – Lead Project Engineer – WSP Canada Inc.

Attachments: Bids



Bid Review
Broadway Street South Sidewalk Replacement
Town of Kensington
March 27, 2026

|-----BIDS RECEIVED-----|

Item #	Description	Quantity	Landwise Excavation		Curran & Briggs		Landmark Construction		LMV Precision Landscaping		Birch Hill Construction	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Concrete Sidewalk											
	- Type 1 Sidewalk	130 m	\$315.00	\$40,950.00	\$553.00	\$71,890.00	\$485.00	\$63,050.00	\$847.18	\$110,133.40	\$849.25	\$110,402.50
	- Type 2 Sidewalk	243 m	\$450.00	\$109,350.00	\$663.00	\$161,109.00	\$750.00	\$182,250.00	\$847.18	\$205,864.74	\$958.25	\$232,854.75
2	Asphalt Driveway Repair	200 m ²	\$45.00	\$9,000.00	\$119.00	\$23,800.00	\$105.00	\$21,000.00	\$131.48	\$26,296.00	\$225.00	\$45,000.00
3	Gravel Driveway Repair	5 m ²	\$53.05	\$265.25	\$70.00	\$350.00	\$50.00	\$250.00	\$55.00	\$275.00	\$177.00	\$885.00
4	Cash Allowance	1 L.S.	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
			Subtotal =	\$169,565.25	Subtotal =	\$267,149.00	Subtotal =	\$276,550.00	Subtotal =	\$352,569.14	Subtotal =	\$399,142.25
	6 HST (15%)			\$25,434.79		\$40,072.35		\$41,482.50		\$52,885.37		\$59,871.34
	Total Tender Amount =			\$195,000.04		\$307,221.35		\$318,032.50		\$405,454.51		\$459,013.59

March 24, 2026

RE: BIRCH HILL CONSTRUCTION LTD.
Employer Number: 26393

Dear Sir / Madam:

This is to confirm that BIRCH HILL CONSTRUCTION LTD. is registered with the Workers Compensation Board of Prince Edward Island and has compensation coverage for the 2026 year.

Assessment has been paid and the account is in good standing.

This letter is valid for 60 days from the date it was issued.

Employer Services



NB CONSTRUCTION SAFETY ASSOCIATION

PO Box 731 Tel (506) 627-1477
Miramichi NB Fax (506) 624-9581
E1V 3V4 Email info@nbcsa.ca

Letter of Good Standing

Certificate of Recognition Program

Issued To **Birch Hill Construction Ltd**
11 McElroy St
Moncton NB
E1C 9T2

Company ID **BIRCH001**
Company Type **Member**
Certificate No **110**

Based upon the fact that

Birch Hill Construction Ltd

is an active participant in the Certificate of Recognition Program, the New Brunswick Construction Safety Association hereby issues a Letter of Good Standing.

Date of Issue **2025/10/24**

Valid To **2026/08/13**

This letter of good standing is issued to a firm actively participating in NBCSA programs and whose current standing falls into the category noted below.

Certificate of Recognition

Audit Pending

NBCSA Representative

This letter is based on information provided to the NBCSA during a company's participation in the COR® program and should not be considered to be an endorsement that the company is working in 100% compliance with the NB OH&S Act and Regulations. Not all aspects of regulatory compliance in relation to the company's activities are reviewed during the NBCSA audit process. To alter this document constitutes fraud.



Assessment Services
1 Portland St, PO Box 160
Saint John NB E2L 3X9
Toll free 1 800 999-9775
www.worksafenb.ca

Services des cotisations
1, rue Portland, case postale 160
Saint John NB E2L 3X9
Sans frais 1 800 999-9775
www.travailsecuritairenb.ca

2026-03-24

Dear Client:

CIM

This is to confirm that the following employer's account with WorkSafeNB is active for the 2026 calendar year.

Assessable payrolls for this employer are reported monthly and their assessment is paid monthly. Their account is in *good standing*.

This letter is valid for 45 days from the date indicated below.

Employer Number	Employer Name	Trade Names
536065	BIRCH HILL CONSTRUCTION LTD.	February 28, 2026

Under section 70 of the *Workers' Compensation Act*, the principal is equally liable for unpaid assessments of the contractor or subcontractor. We recommend that you obtain an up-to-date clearance certificate before making any final settlement with a contractor.

If you require further information, please do not hesitate to contact our office.

Assessment Services



KARSI NEWSLETTER - MARCH 2026

This news just came today...

We have confirmation from IRCC and the IOM (International Organization for Mobility) that Asha is scheduled to leave the camp on the 30th and arrive here on April 2nd. Muslima is still waiting on results from fingerprints but she was told that they will “follow immediately”.

Without saying, that this is the news we have been waiting for. Let us all hope the family, and we, KARSI, are not disappointed once again.

The delay in the arrival of the family has given us the opportunity to find an excellent long term rental for Muslima and her family. We have secured a 4 bedroom house in Kensington.

Newly renovated, it is in excellent condition with a lovely yard and within walking distance of grocery stores, etc.

We extend our gratitude to the generous homeowner who offered their home to the family on an interim basis.

We have been paying rent to secure accommodation for the family.

In order to help us with those costs we have decided to continue fundraising. Our ANNUAL YARD SALE will take place on June 27th at Jim Blanchard & Carolyn Francis' home...24613 Route 2 in Kensington.

Please keep us in mind if you are doing any spring cleaning or downsizing.

And we always appreciate help with sorting on the Friday before the sale, and on the sale day as well.

Let us know if you are available.

A reminder that all items we do not sell at our sale are collected by the Victoria West United Church. They have a jumble sale in the church basement. All proceeds benefit the church and the Ellerslie School breakfast program.

If you have large or heavy items that need to be moved, we can arrange to do so. Our contact information is below.

Thank you for all you have done for this family, and continue to do so.

KARSI STEERING COMMITTEE

Patricia Bennett 902. 315.3201
patricia.bennett6870@outlook.com

Carolyn Francis 902. 836.3296
carolyn.francis1946@gmail.com

Judy Loo
loo.judy@gmail.com

Randall Affleck
randall.affleck@bellaliant.net

Durdle's Bookkeeping
durdle@bellaliant.com

**Prince Edward Island
PUBLIC SCHOOLS BRANCH**

SCHOOL STUDY REPORT 2025-2026

QUEEN ELIZABETH ELEMENTARY SCHOOL

**Director Tracy Beaulieu
March 12, 2026**

***Report received by PSB Board of Trustees March 12, 2026**

1. INTRODUCTION

As per **PSB Board Policy GP14, School Review**, and in accordance with the recommendation of the PSB Board of Trustees at a duly called public meeting on April 22, 2025 to conduct an in-depth study of Queen Elizabeth Elementary School and determine options for change, this report summarizes the work performed in completing this task. The report provides an overview of data collected as part of this process as well as short-term and long-term solutions to program and capacity issues as identified within the current school and/or resulting from enrolment growth.

2. BACKGROUND

Queen Elizabeth Elementary School was constructed in 1976 to serve the students of the Town of Kensington and the surrounding rural areas (it shares boundaries with Greenfield Elementary, Elm Street Elementary, Athena Consolidated, Somerset Consolidated and Gulf Shore Consolidated). Following Grade 6, QEES students attend Kensington Intermediate Senior High. Students wishing to enrol in French Immersion at the elementary level are zoned for Parkside Elementary School in Summerside.

QEES had an enrolment of 346 students as of September 2025. The school currently has 30 professional staff for administration, classroom teaching, a learning support program known as PBIS (Positive Behaviour Intervention Support), Guidance, Music, Physical Education, Core French, Resource and Foundations® (a Grade K-3 literacy program). Staff includes 12 Educational Assistants/Support Staff, an Administrative Assistant, 3 custodial staff and 11 bus drivers (shared runs with Kensington Intermediate Senior High School).

The following table of school enrolments provides an historical perspective as well as projections for the next ten years. The table illustrates moderate growth from 2020 to 2024 but also indicates little change over the next several years. However, the current enrolment causes significant challenges for the school as all classrooms are utilized for class groups and all available individual or small group spaces (including a number of repurposed areas such as Teacher Preparation/Storage rooms, former Computer Lab, material storage, etc.) are dedicated to student support. While completion of a built-on-site classroom in September 2025 allowed the Core French teacher to have a new teaching space thus allowing the Library to return to its intended use as well as provide an as-needed space for student support, the overall space utilization of the school is well beyond capacity.

2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
333	340	350	354	368	346	346	346	342	337	332	335	345	342	344	344

Note: The **projected enrolments** do not allow for the residential growth expected in this area.

From a community perspective, the Town of Kensington is experiencing growth in population (1,454 in 2011, 1,618 in 2016 and 1,743 in 2021 – Source: Canada Census 2016, 2021). In comparing the Town of Kensington to other municipalities in PEI, the 2021 Census indicated it is ranked only behind Cornwall and Stratford in terms of population growth. In a CBC News release dated August 7, 2024, Mayor Rowan Caseley noted the projected population was expected to be 2,400 by the end of 2024. The next official census is scheduled for May 2026.

The Town of Kensington is demonstrating residential growth with 78 multiplexes/ apartment units currently under construction and expected to be available for occupancy within the next year if not already occupied. The PEI Housing Corporation recently completed a 10-unit building (five one-bedroom, three two-bedroom and two three-bedroom units) under the social housing initiative. An additional 12 units (3 buildings) are under construction on Sunset Drive. As well, the Town has initiated preliminary discussions on a developer application for rezoning land off Old Summerside Road for the construction of three Multi-Unit residential units (12-unit apartment houses). The long-range plan for the adjacent land would provide an additional 86 lots accommodating single and multi-unit residences. The impact of these new spaces will undoubtedly lead to growth of school populations whether it be new families occupying these residences or community members relocating and thus generating additional housing opportunities for residents new to the greater Kensington area.

****PLEASE NOTE:** The residential developments noted above, being recent or proposed projects, are not reflected in the projected enrolments indicated above thus suggesting the future student numbers will be considerably higher than currently projected in the table above. In the 2021 census, the average number of children in census families with children was 1.7 while approximately 1/3 of the households had children. If the 100+ residential units continued this trend, there would be approximately 50 ($\frac{1}{3} \times 1.7 \times 100 = 50$) additional students within the Kensington area.

3. CAPACITY USAGE

As Queen Elizabeth Elementary School is currently exceeding its capacity of classrooms and student support spaces, there is an obvious need for additional space. Recognizing the number of classrooms needed is determined by a combination of total enrolment and numbers of students at each grade level in establishing how many regular classrooms are needed on an annual basis, the student support spaces are likewise subject to the needs of individual students and therefore also change annually (if not more often).

Acknowledging there is a preferred maximum of 15 Kindergarten students per class and an absolute cap of 18 students in determining the number of classrooms allocated for Kindergarten classes, each school calculates a determination of how many rooms will be used for Kindergarten each year once the Kindergarten numbers are finalized. In the other grades, the

Board is funded by a formula that assigns a staff member at 1:22 for Grades 1-3 and 1:25 for Grades 4-6; it is this formula that is used to assign teaching staff to each school and allows the school administration to generally determine how many classes at each grade level. Frequently, the numbers at any one grade level do not “fit” the formula and schools sometimes create multigrade groupings (ex. split grades such as a Grade 2/3 mix). There may also be unique circumstances within a school or grade that warrant alternative staffing decisions.

In 2025-26, for example, QEES has the following configuration:

Grade	# of groups	Students	Students	Students
K	3	12	12	13
1	3	16	15	15
2	3	17	18	18
3	3	17	17	18
4	3	17	17	18
5	2	25	25	
6	2	28	28	
	19			

NOTE: The Grade 4 groups are combined into 2 larger classes (26,26) for half of each day.

QEES has 19 regular classrooms plus a Music Room, Gymnasium, Multipurpose Room (used by CHANCES for afterschool childcare services), Resource Room (former Computer Lab), Core French classroom and Library. As noted above, a built-on-site classroom was added in 2025-26.

Spaces for student support were limited in the original design of the school in 1976 and these spaces have been subsequently created, as needed, by conversion of other areas such as Teacher Planning Centres, former Computer Lab and Book Room/Storage. At times, support educational staff utilize hallway space or shared areas like the Library or multipurpose room to work with individual students.

In terms of capacity for anticipated growth and the pending possibility of additional homeroom classes as well as the continuing need for additional student support areas and storage areas, it is incumbent upon the PSB to identify pathways to provide additional school space. The additional “cottage” built this year is an example of short-term relief to this problem.

4. ADDITIONAL SPACE OPTIONS

Possible solutions to a space shortage would typically include:

- a. conversion of existing floor space within the present facility
- b. placement of a built-on-site classroom (separate from existing building) – *an operational decision made by the PSB on an annual basis as it reviews projected school enrollments across its 56 schools each spring
- c. construction of a permanent addition to the building

- d. movement of a grade to another school (i.e. Kensington Intermediate Senior High)
- e. rezoning to assign students to surrounding schools

Option “a”, conversion of existing floor space, is not a viable option as there are no surplus spaces within the current facility.

Option “b”, one or more classrooms built on site, would be a viable strategy that would add instructional and/or support space. However, the long-term possibility of additional classes through increased enrolment would not be addressed with a single structure thus meaning two or more would be needed. As these buildings are located away from the main building, there is the concern of student and staff travel between the main school and the offset classroom. At best, this may be a short-term solution.

Option “c”, a permanent addition to the main building, is the preferred option as it would represent a solution to the need for both classroom and student support spaces. An addition to the school with classrooms and student support spaces that would be easily available to the entire school through connected hallways would address the capacity and program issues while also allowing the school to reclaim areas previously converted for student support.

Option “d”, relocating Grade 6 to KISH, is a possibility as the secondary school currently has two classrooms that could be retrofitted as regular classrooms. However, as the population of KISH will likely grow in sync with the elementary, this option may not serve as a long-term solution and is not seen as a viable option.

Option “e” is not seen as viable due to current capacity enrolments at Somerset Consolidated, Greenfield Elementary, Elm Street Elementary, Athena Consolidated, Gulf Shore Consolidated and Central Queens Elementary.

5. RECOMMENDATION

- a. It is recommended that the Public Schools Branch request the Province of Prince Edward Island construct a permanent addition to Queen Elizabeth Elementary School in Kensington, PEI with sufficient space to provide six (6) classrooms and a minimum of eight (8) student support areas.**
- b. It is recommended the situation at Kensington Intermediate Senior High be monitored.**



Mayor: Jeff Spencer
Chief Administrator Officer: Brian Baker
Incorporated 1914

Hon. Robin Croucher
Minister of Education
Province of Prince Edward Island
Charlottetown, PE , C1A 7N8

On behalf of the Town of Kensington Council, I am writing to share a resolution recently passed during our discussions on dyslexia and other learning disabilities. Council recognizes the critical importance of ensuring that every student has access to the resources and support they need to succeed. In light of this, we respectfully ask the Province to consider several key questions related to staffing models, specialized interventions, and evidence-based literacy instruction as part of its ongoing planning and decision-making.

Be it Resolved that the Mayor write to the Province to ask them to consider the following questions as part of their ongoing planning and staffing decisions, with the shared goal of building a brighter future for all students:

- Retired Teachers: How are retired teachers factored into the publicly announced increases in teaching positions? Are these considered permanent additions, or temporary measures to address shortages?
- Staffing Models: How does the current staffing model account for the actual needs of students, particularly those requiring specialized literacy interventions?
- Education Assistants (EAs): How can EAs be further supported in working with students with learning disabilities—through training, access to assistive technology, and integration into instructional teams?
- Resource and Classroom Teachers: How are additional positions being aligned with recent research, such as Ontario's Right to Read report, which frames literacy as a human right and calls for evidence-based instruction

Council firmly believes that investing in education for students with learning disabilities is essential to building a brighter future for all Islanders. By prioritizing evidence-based literacy instruction, providing enhanced support for educators and education assistants, and aligning staffing models with the actual needs of students, the Province can ensure that literacy and learning are treated as fundamental rights. We respectfully ask that these priorities be incorporated into ongoing planning and resource decisions to guarantee equitable outcomes and uphold every student's right to effective, accessible instruction.

Warmest regards,

Jeff Spencer, Mayor
Town of Kensington

cc. Kensington Town Council, MLA MacKay