

Town of Kensington
Minutes of Regular Council Meeting
Monday, April 11, 2016
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Mill, MacLean, Pickering, Spencer and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Ancelene MacKinnon, Journal Pioneer
Shelley Tamtom, Kensington Heritage Library Librarian
Gordon Coffin, Former Mayor

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor Spencer to approve the tentative agenda for the April 11, 2016 regular meeting of Town Council with the additions of Item #4 - a presentation to Gordon Coffin, Item # 8.3 RFD – Pot Hole Patching and Item #8.4 – Growth Management Study. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Mayor Caseley declared a conflict with agenda item 8.1.3 - 2 North Street Property Disposal

4. Delegations / Presentations

4.1 Mayor Caseley presented former Mayor Gordon Coffin with a completed copy of the commemorative photographic album from the 2014 Centennial Celebrations. CAO, Geoff Baker then presented Mayor Caseley, the 2014 Celebrations Committee Chair, with a copy of the photographic album.

4.2 Librarian, Shelley Tamtom from the Kensington Heritage Library made presentation to Town Council on the successful 2015 year at the library and gave

updates on operational changes. Town Council were asked to consider a capital request to purchase slat wall display panels and accessories for the Kensington Heritage Library.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the minutes from the March 14, 2016 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Spencer commented on item 9.5 regarding the letter from PEI Transportation, Infrastructure and Energy regarding their concern of potential Asbestos-Containing Materials (ACM) within the Town Hall building. He suggested that staff contact Brian Chappell of DesignTech Services Ltd. to inquire about work which was completed during the Town Hall renovation in 2003.

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to adopt the April 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

7.1.1.1 CAO reported that insurance terms were received today from Aviva for the wind turbine policy.

7.1.1.2 Mayor Caseley informed Council that a presentation will be given at the April Committee of Council meeting with details regarding the upcoming Collective Bargaining Negotiations.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Mill, seconded by Councillor Doucette to adopt the February 2016 Fire Statistical Report as prepared by Deputy Fire Chief Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the February 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.1.1 Mayor Caseley inquired on the number of false alarms our police department responds to. He requested that false alarm calls be broken out separately on the Police department statistical report. He further requested that the issue of a False Alarm Policy be added to the April Committee of Council agenda for discussion.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for April 2016. Unanimously carried.*

7.4.1.1 *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the building permit application from Webster Enterprise Ltd (WEL) to construct a new residential 4-plex on Lot #12-4 part of PID No. 79855, 9 Imperial Street development known as Station View Estates. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the February 2016 Bills in the amount of \$ \$252,975.57. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of February 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the Community Gardens Complex report for the month of February 2016. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Pickering seconded by Councillor Mill to approve the Mayors report for the month of April 2016 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley encouraged Councillors to attend the Kensington Welcome Centre fundraiser and auction on Friday, May 13, 2016.

7.9 FPEIM and KACC Report

7.9.1 The FPEIM AGM is scheduled for April 25, 2016 in St. Peter's Bay.

7.9.2 The KACC Presidents dinner is scheduled for April 14, 2016 at the Loyalist Hotel in Summerside.

8. New Business

8.1 Request for Decisions

8.1.1 Pleasant Street Lift Station Driveway Access

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Doucette, BE IT RESOLVED THAT a change order be approved for Duffy Construction for the placement of an asphalt driveway access into the Pleasant Street Lift Station per their quote in the amount of \$7,927.70 plus HST dated February 19, 2016. Unanimously carried.*

8.1.2 Ramsay Fish Holdings Subdivision

8.1.2.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer*

WHEREAS a request has been received from Key Murray Law, on behalf of Ramsay Fish Holdings, to subdivide PID No. 934372 into two separate parcels, being Parcel A and Lot 2004-A, and to subdivide PID No. 878744 into two separate parcels, being Parcel B and the remaining portion of PID No. 878744, as per Subdivision Plan No. 151-13763-S01;

AND WHEREAS a request has been received from Key Murray Law, on behalf of Ramsay Fish Holdings, to consolidate Parcel A and Parcel B to form Lot 15-1, and to consolidate Lot 2004-A with the remaining portion of PID No. 878744, as per Subdivision Plan No. 151-13763-S01;

AND WHEREAS the proposed subdivisions and consolidations have been reviewed against the Town's Development Control Bylaw and are found to be in general compliance therewith;

THEREFORE BE IT RESOLVED that approval be granted to Ramsay Fish Holdings to subdivide PID No. 934372 into two separate parcels, being Parcel A and Parcel 2004-A, and to subdivide PID No. 878744 into two separate parcels, being Parcel B and the remaining portion of PID No. 878744 as per Subdivision Plan No. 151-13763-S01 drawn by WSP;

BE IT FURTHER RESOLVED that approval be granted to Ramsay Fish Holdings to consolidate Parcel A and Parcel B to form Lot 15-1, and to consolidate Lot 2004-A and the remaining portion of PID No. 878744, as per Subdivision Plan No. 151-13763-S01 drawn by WSP.

Unanimously carried.

8.1.3 2 North Street Property Disposal

Mayor Caseley declared a conflict and excused himself from the Council Chambers at 7:48 pm. Deputy Mayor Mann assumed his seat as Chair.

8.1.3.1 Moved by Councillor Pickering, seconded by Councillor Spencer

WHEREAS the Town of Kensington is the owner of a parcel of property located at 2 North Street (PID No. 80051);

AND WHEREAS Town Council, at a meeting held in December of 2015, considered and approved the disposal of the property at a price of \$12,000;

AND WHEREAS a report dated March 8, 2016 has been submitted by DV8 Consulting and considered by Town Council;

AND WHEREAS the prospective purchasers have agreed to consolidate the 2 North Street Property to their property located at 61 Broadway Street North;

BE IT RESOLVED THAT Town Council approve the disposal of the 2 North Street Property to Rowan Caseley, Melissa Caseley, Tara Caseley and Stephen Osmond at a purchase price of \$12,000 for the purpose of developing an accessory parking lot.

BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Deputy Mayor be authorized to execute on behalf of the Town of Kensington the disposal of 2 North Street.

3 for, 1 opposed (Doucette), 1 abstention (MacLean). Motion carried.

Mayor Caseley resumed his seat as Chair at 8:07 pm.

8.1.4 Draft Development Control Bylaw Amendments – Public Meeting

8.1.4.1 Moved by Councillor Doucette, seconded by Councillor Pickering

WHEREAS DV8 Consulting were requested and undertook a review of the Town of Kensington Development Control Bylaw for potential textual conflicts and issues and provided recommendations on proposed amendments to Town Council;

AND WHEREAS Town Council reviewed the proposed text amendments and are prepared to move forward with a bylaw amendment process as per the legislative requirements of the Province of PEI Planning Act;

BE IT RESOLVED that Town Council direct the Chief Administrative Officer to schedule a public meeting to solicit

comments and opinions from the community on the proposed 'draft' text amendments to the Town's Development Control Bylaw as per the report from DV8 consulting dated February 25, 2016 and subsequent correspondence from DV8 consulting dated March 29, 2016.

Unanimously carried.

8.1.5 Draft Emergency Measures Plan

8.1.5.1 Council received a copy of the revised Emergency Measures Plan for review and consideration at the April Committee of Council Meeting.

8.2 Other Matters

8.2.1 *Moved by Councillor Mill, seconded by Councillor Doucette*

BE IT RESOLVED THAT the contract for the 2016 Town of Kensington Pothole Patching Program be awarded to Curran Briggs as per their quote dated April 7, 2016 in the amount of \$8,375.00.

Unanimously carried.

8.3.2 *Moved by Councillor Spencer, seconded by Councillor Mill*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to develop and submit a funding application to the Gas Tax funding program (Municipal Strategic Component) for funding of a Municipal Growth Management Study. Town Council understands that their financial contribution to the study may equal up to 10% of the total cost of the study initially estimated at \$50,000.

Unanimously carried.

9. Correspondence

- 9.1** A letter from Bowl for Kids Sake 2016 requesting financial donations. *Declined*
- 9.2** A letter from the Department Transportation, Infrastructure and Energy outlining the action which will be taken towards the he two fuel tanks located at the Kensington Intermediate Senior High School.
- 9.3** A Thank You from the PEI Special Olympics for supporting the Team PEI 2016 Booster Club.
- 9.4** A Thank You note from the family of the late Roscoe Pendleton.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:21 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor