

Town of Kensington
Minutes of Regular Council Meeting
Monday, April 14, 2014
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill, Gallant and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Mike Carson – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Gallant seconded by Deputy Mayor Caseley to approve the tentative agenda for the April 14, 2014 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the minutes from the March 10, 2014 regular Council Meeting. Unanimously carried.*

3.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the minutes from the April 2, 2014 special Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from March 10, 2014 Regular Council Meeting

4.1.1 *Nil.*

4.2 Minutes for the April 2, 2014 Special Council Meeting

4.2.1 *Nil.*

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the March 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

5.1.2 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the March 2014 Police Committee Report as prepared by Councillor MacLean. Unanimously carried.*

5.1.3 Councillor MacLean reported that an additional Block Parent information session will be held in early May.

5.1.4 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley THAT Town Council award a contract to Town and Country Carpet One for the replacement of flooring in the Police Department as per their tendered amount of \$6,000 plus HST. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the Building Permit Summary for March 2014. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 *Nil.*

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor Mann to adopt the March 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley THAT Town Council award the contract for the design of a storm drainage system for the Linwood Drive, Maple Lane, Broadway Street North area to WSP Engineering as per their proposal dated November 18, 2013 in the amount of \$43,995.00 plus HST. Unanimously carried.*

5.4.3 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley*

WHEREAS the Town of Kensington is intent on moving forward with the design of a storm sewer system in the Linwood Drive/Maple Lane/Broadway Street North Area of Town;

AND WHEREAS a proposal dated November 18, 2013 in the amount of \$43,995.00 plus applicable taxes has been received from WSP Engineering;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$55,000.00 plus applicable taxes from the Scotiabank, Summerside repayable in full by Town Council over an amortization period not to exceed 10 years.

Unanimously carried.

5.5 Fire Committee Report

5.5.1 Moved by Councillor Mann, seconded by Councillor MacLean to adopt the March 2014 Fire Statistical Report as presented by Councillor Mann. Unanimously carried.

5.6 Finance and Administration Committee Report

5.6.1 Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of March 2014, as presented by Deputy Mayor Caseley. Unanimously carried.

5.6.2 Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve a \$2,000 donation to the Kensington Pathfinders group to assist in travel costs for their England study tour in August, 2014. Unanimously carried.

5.6.3 Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$179,304.90 for the month of March 2014. Unanimously carried.

5.6.4 Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the March 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.

5.6.5 Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Town of Kensington 2014 Budget Estimates with revenues of \$2,159,207 and expenses of \$2,159,207. Unanimously carried.

5.6.6 Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the 2014 municipal tax rate for the Town of Kensington of \$0.55 / \$100 of assessment for Non-Commercial properties and \$1.30/ \$100 of assessment for Commercial properties. Unanimously carried.

5.6.7 Moved by Deputy Mayor Caseley, seconded by Councillor MacLean

THAT Kensington Town Council approve an operating line of credit of \$325,000 from the Scotiabank for the General Account # 10793 00034 17. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

5.6.8 *Moved by Deputy Mayor Caseley, seconded by Councillor Mann*

THAT Kensington Town Council approve an operating line of credit of \$160,000 from the Scotiabank for the Water and Pollution Control Corporation Account #10793 00625 10. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers.

Unanimously carried.

5.7 **Community Gardens Complex Committee**

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee Report for March 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.7.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill THAT Town Council award the contract for the replacement of the sound system at the Community Gardens Complex to Enmans/AVU as per their quote dated March 2, 2014 in the amount of \$12,708.92 plus HST. Unanimously carried.*

5.7.3 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a \$600 donation to the Kensington Wild Major Midget Hockey team to assist in travel expenses to the Atlantic Challenge in Pictou, Nova Scotia. Unanimously carried.*

5.8 **Kensington 2014 Celebrations Committee**

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve the Kensington 2014 Celebrations Committee Report for the month of March 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 **Mayor's Report**

5.9.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Mayors report for the month of March 2014 as presented by Mayor Coffin. Unanimously carried.*

6. Home Based Business Request – 39 Pleasant Street

6.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the operation of a home based business known as “Sew Fantastic” to operate out of a residence located at 39 Pleasant Street (PID No. 79442) subject to full compliance with the relevant sections of the Development Control Bylaw. Unanimously carried.*

7. Request from the Kensington Area Soccer Association

7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to direct CAO, Geoff Baker, to contact the English Language School Board regarding their desire to transfer a portion of land to the Town of Kensington to facilitate the construction of a washroom facility by the Kensington Area Soccer Club. Unanimously carried.*

8. Correspondence

8.1 Candlelight Service of Hope and Remembrance held by MADD East Prince Chapter will be held May 14, 2014 at 7:30PM at the Murray Christian Center, Kensington.

8.2 KISH Newsletter

8.3 A letter from KenNet Inc. officially notifying the Town that they are no longer in operation and therefore have no further requirement for office space on the bottom floor of the Town Hall. KenNet Inc. expressed their gratitude to the Town for the positive working relationship during their operation.

9. Other Matters

9.1 Deputy Mayor Caseley discussed the possibility of have a Town of Kensington Relay for Life Team. Anyone interested in participating can contact the town hall.

9.2 Deputy Mayor Caseley requested CAO, Geoff Baker, to complete a review and background report to Council on the warehouse properties located off North Street, directly behind the Malpeque Bay Credit Union.

9.3 CAO, Geoff Baker, was directed to draft a letter to the current owner of the property located at 24 Victoria Street East regarding their current unregistered home based business.

10. Adjournment

Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adjourn the meeting at 8:12PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor